

**BOARD MEETING
January 23, 2024**

**4:00 O'CLOCK P.M.
Workshop**

**5:00 O'CLOCK P.M.
Board Meeting**

**4600 East 63rd Trafficway
Kansas City, Missouri 64130**

Workshop

4 p.m. – Brush Creek Pedestrian Bridge Presentation – Jonathan Kemper and Carrie Stewart

4:30 p.m. – Streetcar Stop at Washington Square Park – Jason Waldron – Public Works

Call to Order – President Beth Haden

Roll Call:

Board Members Present: President Haden, Commissioner Gorenc, Commissioner Smith and Commissioner Contreras

Commissioner Taylor joined the Board Meeting virtually.

On a motion by Commissioner Smith, duly seconded by Commissioner Gorenc, the Board Minutes of December 12, 2023 were approved.

Presentation by The ROZ Group – Bruce R. Watkins Cultural Heritage Center & Museum Strategic Plan Presentation

Prior to the presentation, Deputy Director Allen acknowledged that there would not be any action by the Board today. The plan will be approved at another Board Meeting.

Commissioner Smith commented that would be in consideration of any feedback that we may get back today, so that the Board and staff can have time to review comments.

Emiel Cleaver, Executive Director of the Bruce R. Watkins Cultural Heritage Center and Museum introduced The ROZ Group. Rosalyn McPherson gave a brief presentation.

Comments from the public: Mike Hughes, Reverend Black, Diane Cleaver, Oralee McKinzey and Jim Nunley came before the Board to support of the Bruce R. Watkins Strategic Master Plan, prepared by The ROZ Group and asked the Board to approve the full report and recommendations made and to put the plan into fruition.

Imani Malaika-Mehta came before the Board to speak on behalf of the youth and that she also supported the plan. Ms. Mehta said that she attended almost all of the meetings, and what she heard is

that they all wanted to see programming for the youth to include; Civic Leadership, Entrepreneurship and Aviation.

Resolution #32400 – Fiscal Year 2024 – 2025 Park and Boulevard Maintenance Levy and Boulevard and Parkway Front Foot Assessment

On a motion by Commissioner Smith, duly seconded by Commissioner Contreras, the Board approved Resolution #32400 for Fiscal Year 2024 – 2025 Park and Boulevard Maintenance Levy and the Boulevard and Parkway Front Foot Assessment Fees and authorized the Director or his designee to forward the Resolution to the City Council for approval in conjunction with the annual City's Budget Ordinance.

Background: Attached is the annual resolution for setting the Park and Boulevard Maintenance Levy and the Boulevard and Parkway Front Foot Assessment fees for the new fiscal year. In accordance with the passage of the Park Sales Tax effective January 1, 2013, these fees will be set to zero every year the sales tax is in place.

RESOLUTION #32400

WHEREAS, at the election held on August 7, 2012 the voters of the City of Kansas City, Missouri approved a park sales tax of ½ cent authorized by Section 644.032 of the Revised Statutes of Missouri for the purpose of providing for the maintenance and operations of local parks, parkways, boulevards and community centers, to become effective January 1, 2013;

WHEREAS, in approving the park sales tax at the August 7, 2012 election, the voters directed that the City cease billing and collecting the trafficway maintenance tax, the park and boulevard maintenance tax, and the boulevards and parkways front foot assessment by setting the assessment for each at \$0.00 effective January 1, 2013 and for each following year for as long as the park sales tax is in effect;

WHEREAS, upon approval of the park sales tax on August 7, 2012, Section 68-582 of the Code of Ordinances was adopted, requiring that, beginning January 1, 2013 and each year thereafter when levies are set by the City Council as part of its annual budget deliberations, the City Council will adopt appropriate ordinances that establish the park and boulevard maintenance taxes at \$0.00, and establish the boulevards and parkways front foot assessments at \$0.00.

BE IT RESOLVED BY THE BOARD OF PARKS AND RECREATION COMMISSIONERS:

Section 1. That for the purpose of maintaining, adorning, constructing, repairing and otherwise improving the parks, parkways, boulevards, roads and grounds located in the City under the control and management of the Board of Parks and Recreation Commissioners, a maintenance tax of \$0.00 on each hundred dollars of the assessed value upon real estate, exclusive of buildings and improvements, not exempted by law from taxation is imposed and levied according to the valuation and assessment of real estate for Fiscal Year 2024-25.

Section 2. That for the purpose of maintaining, repairing, and otherwise improving the boulevards, parkways, roads, streets, avenues and highways under the control and management of the Board of Parks and Recreation and located in the East Park and West Park Districts of the City, there is levied for Fiscal Year 2024-25 a special assessment of \$0.00 per lineal foot on all lots, tracts, and parcels of land, abutting the boulevards, parkways, roads, streets, avenues and highways under the control and management of the Board of Parks and Recreation Commissioners.

I, Karmen Houston, Secretary to the Board of Parks and Recreation Commissioners of Kansas City, Missouri, do hereby certify that the above and foregoing is a true and correct copy of a certain resolution of the Board known and designated as Resolution #32400, as the same appears on record in the office of the Board, and that the resolution was adopted by the Board of Parks and Recreation Commissioners at its regular meeting held January 23, 2024.

Attested: _____
Karmen Houston, Board Secretary

Resolution #32401 – Facility Use without Concession Agreement with Honeywell Federal Manufacturing and Technologies

On a motion by Commissioner Smith, duly seconded by Commissioner Contreras, the Board approved the Agreement with Honeywell Federal Manufacturing and Technologies and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Honeywell Federal Manufacturing and Technologies is requesting the use of the gymnasium at Hillcrest Community Center for employees to play volleyball during the term of this agreement. Games will take place on Tuesdays and Thursdays at a rate of \$75.00/hour.

Total compensation, to be paid in full prior to the start of this agreement, is projected to be \$6,000.00.

The term of this license shall begin on January 30, 2024, and end on April 4, 2024. Honeywell Federal Manufacturing and Technologies will provide commercial general liability insurance coverage per city requirements.

Resolution #32402 – Facility Use without Concession Agreement with KC Jazz Rugby Club

On a motion by Commissioner Smith, duly seconded by Commissioner Contreras, the Board approved the Agreement with KC Jazz Rugby Club and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: KC Jazz Rugby Club is requesting the use of the gymnasium at Garrison Community Center for women's rugby practice. Sessions will take place from 6:30 pm – 8:00 pm at a rate of \$75.00/hour, or \$112.50/day during the term of this agreement.

Total compensation, to be paid in full prior to the start of this agreement, is projected to be \$1,012.50.

The term of this license shall begin on February 6, 2024, and end on March 7, 2024. KC Jazz Rugby Club will provide commercial general liability insurance coverage per city requirements.

Resolution #32403 – Parks and Recreation 2024 Fees

On a motion by Commissioner Smith, duly seconded by Gorenc the Board approved the Parks and Recreation 2024 Fees. (2024 Parks and Recreation Fees attached to the Official January 23, 2024 Board Minutes.)

Background: On April 26, 2022 the Park Board of Commissioners adopted the 2022 Revenue and Pricing Policy. Part of that policy indicated that fees would be evaluated annually due to increasing costs and the department would implement a pyramid pricing model “Cost Recovery Pyramid”. The Cost Recovery Pyramid provides a frame for adjusting fees to stay within the established cost recovery goals range. Attached you will find a spreadsheet listing the proposed fee changes and increases for the calendar year of 2024. Also attached are fee comparison documents reflecting shelter rental and ice rink costs throughout the KC Metro Area.

All proposed fees and charges will go into effect on March 1, 2024.

Attachments:

2024 Parks and Recreation Department Fee Updates
Shelter Rental Fee Comparisons
Ice Rink Fee Comparisons

Resolution #32404 – SFS Architecture – Community Needs Assessment

On a motion by Commissioner Contreras, duly seconded by Commissioner Smith, the Board approved the Agreement with SFS Architecture in the amount of \$224,370.00 and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: A Request for Proposal Qualifications was issued on April 5, 2023 for the Community Centers Needs Assessment project. We received three proposals. SFS Architecture submitted the best proposal and was selected for the project.

SFS Architecture’s team includes FSC for mechanical, electrical and fire protection assessment, Landworks Studio for site assessment and planning, Ballard King & Associates for operational analysis, and SVS for cost estimating. The scope of this agreement includes data collection, survey, facility condition assessment, existing information review, operation analysis, maintenance plans, cost estimates, and cost recovery goals.

The total amount of this contract agreement with SFS Architecture will not exceed \$224,370.00 and completed within eight months after notice-to-proceed. This project is funded with the General Obligation Series Bond for Parks projects in account no. AL-3823-707567-B-70232310.

Contract MWBE goals were set by CREO at 15% MBE and 15% WBE, and SFS’ Contract MWBE Utilization Plan of 26% MBE and 4% WBE were approved by CREO.

Resolution #32405 – Bid Award to Hartline Construction LLC – 9th & Van Brunt Soccer Renovation

On a motion by Commissioner Smith, duly seconded by Commissioner Contreras, the Board approved the Bid Award to Hartline Construction LLC in the amount of \$2,991,825.00 and authorized the Director or designee to execute the contract on behalf of the Board.

Background: The 9th & Van Brunt Athletic Fields is a 12-acre park that was acquired in 2007. The park is bordered by E. 9th Street on the North, KCT railroad on the South, Brighton Avenue on the East and Van Brunt Boulevard on the West. This park has served several age groups and recreational interests over the existing amenities are a playground, an outdoor Amphitheatre, concession stand, 3 soccer fields and parking lot on E. 9th St.

Four Design-Build Proposals were received on November 15, 2023 and the Price Submittal was opened on November 29, 2023 to complete the selection process. Hartline Construction LLC submitted the lowest, responsive and responsible bid in the amount of \$2,991,825.00. The budget provided in the bid documents for the project was \$3,000,000. The project will include a new soccer field playing surface, sports field lighting, bleachers, 2 locker rooms each with shower and restroom, sports lockers, benches, 6 soccer goals, 2 scoreboards, and a sports press box.

Hartline Construction LLC will provide all of the amenities noted above complete with Public Engagement, ADA and City Standards compliance, Stormwater BMPs, Utility Connections, Surveying, Geotechnical Services, Testing and Product Warranties. Hartline Construction LLC will provide an approved design and completed construction within 245 calendar days from Notice to Proceed.

The Civil Rights and Equal Opportunity (CREO) Department set goals of 14% MBE and 14% WBE for this project. The Hartline Construction LLC participation plan of 14% MBE and 16% WBE has been submitted and approved by the CREO Department. Funding for this construction contract will come from account number 2030 707704 611060 70240078.

Resolution #32406 – Agreement with Waters Edge Aquatic Design – Jarboe, Swope & Arbor Villas Pools (HELD)

The Board held Resolution #32406 for further discussion.

Background: The pools at Jarboe Park, Swope Park and Arbor Villa Park have become inoperable due to their aging equipment, plumbing and concrete structures. Replacing or repairing deficiencies in these pools is not a feasible or responsible long-term solution. The Parks Department and their consultant have recently completed the development of a city-wide aquatic master plan which has highlighted the need for new aquatic features in these three parks. Through the use of the Citywide 2024 GO Bond funding and Council District 4 In-District GO Bond funding there is \$15,150,000 available for design and construction of these three pools.

Design Professional RFQP to design 30% plans for these three pools have been advertised and three submittals were received on November 1, 2023. Waters Edge Aquatic Design was selected to perform the consultant work based on the selection team scoring and rating of the three firms. Waters Edge Aquatic Design and Parks staff have defined the scope of work and deliverables for a total design fee of \$709,155, with a completion date 520 calendar days after notice to proceed. This agreement will provide public engagement, public and private presentations of conceptual design for public and City approval, geotechnical and feasibility reports of selected sites and design development documents for Jarboe Pool, Swope Pool and Arbor Villa Pool.

Funding for this agreement will come from the Citywide 2024 GO Bond Fund account number

AL-3824-707567-B-70240074 and Council District 4 In-District GO Bond Fund account number AL-3824-708409-B-70240071. CREO goals of 15% MBE and 10% WBE will be met by this agreement.

Resolution #32407 – Change Order #1 (Final) with Gunter Construction Company – Dr. Martin Luther King Jr. Park, Parking Lot

On a motion by Commissioner Smith, duly seconded by Commissioner Contreras, the Board approved Change Order #1 (Final) with Gunter Construction Company in the amount of \$42,902.95, extended the contract expiration date to January 31, 2024 and authorized the Director or designee to execute the change order on behalf of the Board.

Background: On April 25, 2023, the Board approved a construction contract with Gunter Construction in the amount of \$764,124.00.

The Martin Luther King Parking Lot project includes installation of a new parking lot to provide additional parking stalls, relocation of the existing handball court to the eastside of the tennis courts, and conversion of the existing handball area to a parking area. Proposed improvements include parking lots, walkways, landscaping plantings, water runoff design, ADA compliance and lighting.

Change Order #1 will include relocation of an electrical line, modification of the curb inlet, and quantity adjustments per as-built conditions for rock base, milling, overlay, pavement marking, sidewalks, curbs, and topsoil.

Change Order #1 will increase the contract amount by \$42,902.95 bringing the total contract amount to \$807,026.95 and extend the contract out to January 31, 2024. Funds for this Change Order are available from account numbers 3090-708609-70204927 and 3090708409-70204927, respectively.

The Civil Rights and Equal Opportunity (CREO) Department set goals of 15% MBE and 15% WBE for this project. Gunter Construction Company participations are 18% MBE and 40% WBE.

Resolution #32408 – Change Order #2 (Final) with Gunter Construction Company for the Swope Park Connector Trail Project

On a motion by Commissioner Smith, duly seconded by Commissioner Contreras the Board approved Change Order #2 with Gunter Construction Company for a credit to the Swope Park Connector Trail project in the amount of \$20,823.00 and authorized the Director or designee to execute the change order on behalf of the Board.

Background: On February 7, 2023 the Board awarded the construction of Swope Park Connector Trail located along Blue River Road from Swope Park's Heart of America Golf Course south to the Eddy Ballentine Trailhead to Gunter Construction Company. The trail is a 10-foot wide asphalt trail/side path along Blue River Road. The contract amount for construction was \$910,171.00 and substantial completion of this work was completed November 1, 2023.

Change Order #1 in the amount of \$19,420.00 was approved as Resolution #32350 on October 31, 2023. Change Order #1 did not impact the contract time and brought the total contract amount to \$929,591.00.

Change Order #2 will provide a credit to the project of \$20,823.00, will not impact the contract time, and will bring the total contract amount to \$908,768.00. The credit will consist of reduction (credit) of 1 Acre of Temporary Seeding and Mulching; Reduction (credit) of 9 LF of Curb (APWA Type C-1); Reduction (credit) of 7 SY or Curb Ramp (APWA Type A); Reduction (credit) of 166 LF of Vinyl Fence; and reduction (credit) of 89 LF of Wood Round Rail Fence (58 Inch) due to adjustments needed due to site conditions.

Funding for this project is provided by a Federal Highway Administration (FHWA) Transportation Alternatives Program (TAP) Grant in the amount of \$500,000.00; Council District Five Public Improvements Advisory Committee (PIAC) funds in the amount of \$295,000 available in account #18-3090-708509-70161307; Council District Five PIAC funds in the amount of \$73,474.14 available in account #18-3090-708501-70161307; and Special gift funds in the amount of \$66,457.98 in account 6940-702800-C103.

This MoDOT administered TAP grant requires a DBE goal of 8% participation for this project. Gunter Construction Company submitted their proposed participation of 34% DBE on December 16, 2022. MoDOT approved the proposed participation by providing concurrence on January 20, 2023 and approved bid award to Gunter Construction Company.

Resolution #32409 – Change Order #3 with Gunter Construction Company – Southeast Community Center Pool Renovation

On a motion by Commissioner Contreras, duly seconded by Commissioner Smith, the Board approved Change Order #3 with Gunter Construction Company in the amount of \$21,805.93, added 12 calendar days to the project schedule to April 3, 2024, and authorized the Director or designee to execute the change order on behalf of the Board.

Background: Southeast Community Center is located at 4201 E. 63rd St and was built in 2008. The new pool design was completed, and bids were received on February 1, 2023. On April 25, 2023, Gunter Construction Company was awarded the base bid in the amount of \$2,902,000. The Notice to Proceed was issued May 16, 2023.

Change Order #1, in the amount of \$154,009, provided funding for work to include the installation of a roof vapor barrier, two temporary security walls and door lock in the First Aid Room and added 19 calendar days to the construction schedule for a revised project deadline of February 14, 2024. Change Order #2, in the amount of \$47,495.44 provided funding to excavate rock from the pool area, pool equipment room and the pool drain line to an outside manhole and added 37 calendar days to the construction schedule for a revised project deadline of March 22, 2024.

This Change Order #3, in the amount of \$21,805.93 will provide funding to install additional roof caulking at roof and wall panel connections, upgrade 80 linear feet of pool drain pipe to Sched 80 PVC, replace steam heads in steam room and provide additional improvements to the multipurpose room and will add 12 calendar days to the construction schedule for a revised project deadline of April 3, 2024. Bringing the total amount of this contract is \$ 3,125,310.37. Funding for this Change Order #3 will come from account number 3823-707567-611060-70204994.

The Civil Rights and Equal Opportunity (CREO) Department set goals of 15% MBE and 15% WBE for this project. The Gunter Construction Company participation plan of 20.3 % MBE and 45.9 % WBE was approved by the CREO Department.

Resolution #32410 – Amendment #2 with Friends of the Zoo – ADA Compliance Improvements

On a motion by Commissioner Smith, duly seconded by Commissioner Gorenc, the Board approved Amendment #2 with Friends of the Zoo for additional Zoo ADA compliance improvements in the amount of \$2,000,000 and authorized the Director or designee to execute the amendment on behalf of the Board.

Background: On October 12, 2021, the Board entered into a Funding Agreement with Friends of the Zoo (“FOTZ”). Under the funding agreement, FOTZ agreed to manage the Zoo ADA compliance improvements project that was funded with 2021-2022 GO Bond funds, and the City agreed to reimburse FOTZ up to \$2,791,000 for the ADA compliance improvements at the Zoo Sea Lion Exhibit. On March 14, 2023, the Board approved Amendment #1 increasing the total reimbursement amount by an additional \$1,500,000 for Beaks and Fee ADA improvements.

In the adopted city 2023-2024 budget, the City allocated an additional \$2,000,000 in GO Bond funds for ADA compliance improvements at the Kansas City Zoo

Amendment #2 will increase the City’s maximum obligation by \$2,000,000 for a total amount of \$6,291,000. Funding is available in Account #3724 708025 70224001. FOTZ will add Lion Exhibit ADA Improvements to the scope of the ADA compliance improvements and FOTZ agrees to follow all Federal, State and Local laws, including all city ordinances and regulations applicable for bidding, purchasing, and contracting procedures which are required by the City for such procedures.

Resolution #32411 – Facility Use with Concession Agreement with AIDS Service Foundation of Greater Kansas City

On a motion by Commissioner Smith, duly seconded by Commissioner Gorenc, the Board approved the Agreement with AIDS Service Foundation of Greater Kansas City and authorized the Director or his designee to execute the agreement on behalf of the Board.

Background: For 35 years now, Kansas Citians have come together each spring to walk to raise awareness about HIV, celebrate the great strides made in treatment and care, offer support to those living with this disease, and remember the many families and friends we have lost. AIDS Service Foundation of Greater Kansas City raises money and awareness through AIDS WALK Kansas City and the World AIDS Day observances for organizations that provide shelter, medical care, and emergency services for those affected by HIV/AIDS in our community.

The AIDS Service Foundation of Greater Kansas City wishes to enter into a Facility Use with Concession Agreement for the use of Theis Park, the south lane of Emanuel Cleaver II Boulevard between Oak and Locust St and Oak Street from Emanuel Cleaver II Boulevard to 46th, to hold their annual AIDS WALK Kansas City event on April 27, 2024. AIDS WALK Kanas City will include a stage, tents, chairs, and a start & finish balloon arch.

The Kansas City Parks and Recreation Department will be compensated \$1,300 for this one-day event. Set-up will begin on April 26, 2024, at 8 a.m. and tear down will end on April 27, 2024, at 4 p.m. The organizers are expecting up to 2,500 participants. KCPD and KCFD will be on site. Certificate of insurance will cover all applicable requirements and be due 14 days before the first event date.

Pursuant to the Contract, AIDS Service Foundation of Greater Kansas City will be responsible for providing the following items:

1. A list of items for sale.
2. A plan for traffic and parking control.
3. Safety and security plan.
4. Marketing plan.
5. Certificate of insurance per city requirements.
6. Map of event layout.
7. Copies of other City permits required in hosting the event.
8. A written-out plan to address litter and recycling during the event.

Resolution #32412 – Acceptance of Gifts and Contributions

On a motion by Commissioner Smith, duly seconded by Commissioner Contreras the Board accepted the following gifts donated by WaterFire KC in conjunction with Visit KC.

- 3 - 20 ft long flat bottom river boats and trailers, estimated value of each \$4,000. The total contribution cost would be approximately \$12,000.00 in total.

Each boat is equipped with 25 horsepower mercury motor, electric start, stand up drive position and MO titles to be transferred to KC Parks. The boats will become an asset to the Parks fleet and will be used to help with the maintenance of all bodies of water that are maintained by the Parks Department. They would be housed and utilized by each of our three Parks Maintenance Districts.

Public Hearing: Karen Uhlenhuth appeared before the Board to ask who is responsible for enforcing and overseeing AR No. 5-7 Tree Canopy and Preservation & Expansion policy and asked if the 2024/25 Budget had been approved.

Board Meeting adjourned.


Beth Haden, President
Board of Parks and Recreation Commissioners


Karmen Houston, Board Secretary

2024 Fees

FACILITY ADMISSION		Center	Age/Cat.	Pass Type	Fee - Day	Fee - Month	Fee - Annual	Recommendation
		LCCC	Skate Rentals	Daily	\$2			
		LCCC	Homestool Skating	Daily	\$4/first 2, then \$2 Family			\$3
Rental		LCCC	Group/school groups	Weekend	\$5			\$4 includes skate rental
Rental		LCCC	Group/school groups	Weekday	\$4			\$6 for all groups/school groups
		LCCC	Skate Sharpening/Profiling	Daily	\$7 hockey/\$9 figure			\$6 for all groups/school groups
		LCCC	Coaches Monthly Passes	Daily		\$50		\$8 hockey/\$10 figure
		LCCC	Freestyle Pass 20 thirty min sessions	Monthly		\$125		\$60
		Major Pools	Indiv.	Daily	\$4			\$350 monthly freestyle pass
		Major Pools	Indiv.	6-Punch	\$12			\$5
								\$15 - 5 punch pass

USAGE	TYPE	DESCRIPTION	WEEKEND		WEEKDAY		Recommendation
Rental	Shelter	Swope Park Bandstand, Loose Park Shelter	\$125	\$100	\$250 daily		
Rental		Penguin Park, Swope Shelter #2, Tower Park	\$100	\$69	\$150 daily		Increase based on size of shelter, portable restroom, employee and equipment costs.
Rental		All other reservable shelters	\$75	\$44	\$100 daily		
Specific	Sales on Public Property	This includes any free event where items are being sold on public property to the general public.		\$900			
		This type of event needs to be approved by the Board of Parks and Recreation and have a Use and Concession Contract.		Per event day			
		E.g., Sale of food or drink, arts & crafts, booth space, etc.					