

**BOARD OF PARKS AND RECREATION COMMISSIONERS
KANSAS CITY, MISSOURI
12:30 O'CLOCK P.M.
WORKSHOP**

Tuesday, January 12, 2016
4600 East 63rd Street Trafficway

1:15p.m. – Gillham Park Sprayground Update by Erica Flad

**2:00 O'CLOCK P.M.
REGULAR MEETING**

1. Considering Board Approval of the Minutes from the Meeting of Tuesday, December 15, 2015.
2. Considering Board approval of an agreement with KC Flying Disc Club. Jack Lowe will be attending Board Meeting.
3. Considering Board approval of an Agreement with Kansas City Northern Miniature Railroad. John Sulzer will be attending Board Meeting.
4. Considering Board approval of the Agreement with Shakespeare Festival Inc. for the 24th Shakespeare Festival in Southmoreland Park June 14 through July 3, 2016. Sidonie Garrett will be attending Board Meeting.
5. Considering Board approval of 2016 Parks and Recreation Fees and Charges for Park Shelters, Loose Park Rose Garden Rentals, Park Use Permits, KC Museum and Show Wagon.
6. Considering Board approval of 2016 Fees and Charges for Community Centers.
7. Considering Board approval of Amendment #2 with Kansas City United Tennis, LLC to secure a liquor license for the Plaza Tennis Center.
8. Considering Board of an Amendment #1 with Unlimited Play Foundation for the development an all-inclusive playground at Tiffany Hills Park.
9. Consider Board approval of a Bid Award to D & D Custom Construction for Citywide Parks and Right-of-Way Improvements in the amount of \$401,292.
10. Considering Board approval of an Amendment #5 with HDR Engineering Inc. for Brush Creek and Blue River Confluence Trail in the amount of \$15,000 and extending the contract time to December 31, 2016.
11. Considering Board approval for the acceptance of the Brush Creek Confluence Trail – Transportation Alternative Grant Award in the amount of \$500,000.
12. Considering Change Order #2 with Gunter Construction for Waldo Tower Restoration Phase II Project in the amount of \$54,478 and extend the contract time to April 1, 2016.
13. Considering Board approval of Change Order #1 with D & D Construction for Columbus Square Park Site Improvements to extend the contract time to August 31, 2016.

14. Director's Report:

- a. Major Construction Report
- b. Marketing Report

**ATTACHMENT
ATTACHMENT**

15. PUBLIC HEARING

16. CALENDAR REVIEW

17. ADJOURNMENT

"The Board may hold a closed session during the workshop or the meeting to discuss legal, real estate or personnel issues pursuant to R.S.Mo. Section 610.021."

The Board may hold a closed session during the workshop or the meeting to discuss:

- Legal matters, litigation, or privileged communications with attorneys, pursuant to Section §610.021(1), RSMo
- Real estate, pursuant to Sec. 610.021(2), RSMo
- Personnel, pursuant to §610.021(3) / (13); RSMo
- Sealed Bids or proposals, pursuant to Section §610.021 (12), RSMo

The Board may return to the conference room following the regular meeting for additional discussion of items on the agenda of the Board's Workshop that were not completed prior to the regular meeting.

"Any person with disability desiring reasonable accommodation to participate in this meeting may contact the 311 Action Center at 311 or (816) 513-1313 for TTY 513-1889 or by email."



Intra-Departmental Communication

Date: January 12, 2016
To: Board of Parks and Recreation Commissioners
From: Travis W. Kiefer, P.E., Asst. Dir. – Eng., Pln., & Design Division
Subject: Gillham Park Sprayground – Pre-Board Presentation

Erica Flad, project manager, will present an update on the Gillham Park Sprayground design process.

This project will create a sprayground for the Hyde Park area neighborhoods that is safe, environmentally friendly, and better suited to meet the needs of park patrons.

12:30 O’CLOCK P. M.
Tuesday, December 15, 2015
4600 E. 63rd STREET TRAFFICWAY

The Board of Parks and Recreation Commissioners met in Workshop Session.

Board Members present: Jean Paul Chaurand, Allen Dillingham, Amber Hackett Crosby, Mary Jane Judy and David Mecklenburg

Workshop

1:15p.m. – Independence and Paseo Update

James Wang, project manager, and representatives from SKW presented to the Board concepts to improve the intersection of Independence Blvd and the Paseo Blvd.

This project will improve the safety and functionality of this intersection, and create a “Gateway” in the downtown area.

Approval of the Minutes:

On a motion by Commissioner Mecklenburg, duly seconded the Board approved the Minutes from the meeting of December 1, 2015.

Retirees:

- Susan Macdonald Bray

Susan started as a Rec Director 1 here at Lakeside as Full Time and has been at LNC for 32 years. She has taught literally thousands of children and adults. Ms. Bray is retiring January 1st 2016 after 33 years of service with Parks and Recreation and her Community. The Board in recognition for her dedication, hard work, and for the everlasting impact she has created within the Community through her work as an environmental and conservation educator.

- Daniel Eiken (Did not attend Board Meeting)

Effective January 1, 2016 Daniel Eiken, Maintenance Worker with Natural Resources Management/North District will retire with 31 years of service. Mr. Eiken spent his career providing maintenance for the facilities, grounds and caretaker of the buffalos at Shoal Creek Living History Museum. Mr. Eiken provided a lot of knowledge and guidance to his peers and volunteers at the museum. His dedication and friendly smile will be sorely missed.

➤ Paul Townsel

Paul Townsel joined Parks & Recreation over 30 years ago. He worked as a Recreation Director at Garrison Community Center, Line Creek Community Center, and Kansas City North Community Center. Mr. Townsel will be retiring January 1st 2016 after 37 years of service with Parks and Recreation and his Community. Paul will be missed for his dedication, hard work, and for his desire to help anyone and everyone in his community to achieve a happier, healthier, and overall better quality of life.

The Board thanked them for their many years of dedicated service to the City of Kansas City, Missouri.

Resolution #30531 – Agreement with AEG Live Productions LLC for Rockfest 2016

On a motion by Commissioner Dillingham, duly seconded the Board approved the Agreement with AEG Live Productions, LLC for 2016 Rockfest in Penn Valley Park on May 14, 2016 and authorized the Director or his designee to execute the agreement on behalf of the Board.

Background: AEG Live Productions LLC will use Penn Valley Park, located at W. 28th Street and Wyandotte, to hold Rockfest on May 14, 2016. The Parks and Recreation Department will be compensated \$60,000.00 for this one day event.

Rockfest will consist of three stages which will feature live music and several tents offering concessions. This is a ticketed event, with a maximum attendance of 55,000. The gates will open at 11:00 am, with music starting at Noon. The festival will conclude at 11:00 pm. Crowd Systems, Inc. and off-duty KCPD are responsible for security. AEG will continue to obtain a neighborhood liaison team of security personnel who will patrol nearby areas and handle immediate phone calls of concern. Places to legally park for the event will be heavily advertised for festival patrons.

The contractor will be responsible for providing the following items:

1. Listing of items for sale
2. A plan for traffic and parking control
3. Marketing plan
4. Certificate of insurance per city requirements
5. Map of event layout
6. Copies of other City permits required in hosting the event
7. A plan to repair any turf or park damages associated with event
8. A written out plan with surrounding neighborhoods to address litter and parking conditions during and after the event

Resolution #30532 – Removal of Park Property -Along Roanoke Parkway adjacent to 4600 Madison Avenue

On a motion by Commissioner Mecklenburg, duly seconded the Board approved Resolution

#30532, be submitted to the City Council for an Ordinance calling for submission to the voters of Kansas City, at a special election to be held on a 2016 Ballot, a question to remove certain city property devoted to park use from the park system; directing the City Clerk to notify the responsible election authorities of the election no later than date; and recognizing this ordinance.

Background: After many meetings with City officials, representatives from the **4600 Madison Avenue Property Owner** and other stakeholders, it has been determined that Land is located generally along Roanoke Parkway adjacent to property with a location address of 4600 Madison Avenue and creates an odd notch area along the adjacent property line, which land is not needed for Roanoke Parkway or any future parkway, parks or boulevard purpose.

The Resolution approves and recommends that the Council enact an election ordinance, in substantial conformance to the copy attached and incorporated in as Exhibit 1, that would present to the voters of Kansas City on a **2016** Ballot, a question that whether property located generally along Roanoke Parkway adjacent to property with a location address of 4600 Madison Avenue be removed from Park and Boulevard System of the City of Kansas City Missouri and empowering the City to use its standard processes to dispose of the park property.

RESOLUTION #30532

WHEREAS, the Board of Parks and Recreation Commissioners is authorized and responsible by the provisions of the City Charter for providing lands and other resources for recreational opportunities and programs for all residents of the City of Kansas City, Missouri (“City”), and is required to approve and recommend that land be removed from the Parks system;

WHEREAS, certain land containing approximately 1,333 square feet, or 0.031 acres +/-, of vacant land was obtained by the City in 1922 and dedicated for parkway purposes (“Land”);

WHEREAS, the Land is located generally along Roanoke Parkway adjacent to property with a location address of 4600 Madison Avenue and creates an odd notch area long the adjacent property line, which land is not needed for Roanoke Parkway or any future parkway, parks or boulevard purpose;

WHEREAS the owner of 4600 Madison desires to purchase the Land from the City to provide a more linear property line for future development, which would be a higher and better use for the Land;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF PARKS AND RECREATION COMMISSIONERS:

1. That the Board does hereby approve and recommend that the Council enact an election ordinance, in substantial conformance to the copy attached and incorporated herein as Exhibit 1, that would present to the voters of Kansas City a question whether Land containing approximately 0.031 acres described as:

All that part of Roanoke Parkway as now established along the Northeasterly right-of-way line of said Roanoke Parkway and being shown as that notched out area along the Southwesterly line of Lots 2 and 3 of PLAZA WEST, a subdivision in Kansas City, Jackson County, Missouri according to the recorded plat thereof

and filed June 25, 1986 in the Office of the Recorder of Deeds for said County and State as Document No. K0720875 in Plat Book 36 at Page 86, all being situate in the Southwest Quarter of the Northeast Quarter of Section 30, Township 49 North, Range 33 West in said City, County and State and being more particularly described as follows:

Commencing at the Southwest corner of aforesaid Lot 3, being also the point of intersection of the North right-of-way line of West 47th Street, as now established with the Northeasterly right-of-way line of aforesaid Roanoke Parkway; thence North 33 degrees 40 minutes 34 seconds West (North 33 degrees 38 minutes 26 seconds West, Plat) along the common line between the Southwesterly line of said Lot 3 with the Northeasterly right-of-way line of said Roanoke Parkway, a distance of 172.47 feet to an angle point in the Northeasterly right-of-way line of said Roanoke Parkway and the Point of Beginning of the tract of land to be herein described; thence North 02 degrees 23 minutes 40 seconds East (North 02 degrees 25 minutes 47 seconds East, Plat), continuing along the along the common between the Westerly line of said Lots 3 and 2 with the Easterly right-of-way line of said Roanoke Parkway, a distance of 60.43 feet to an angle point in the Easterly right-of-way line of said Roanoke Parkway; thence North 87 degrees 24 minutes 31 seconds West (North 88 degrees 22 minutes 23 seconds West, continuing along the along the common line between the Southerly line of said Lot 2 with the Northerly right-of-way line of said Roanoke Parkway, a distance of 44.13 feet to an angle point in the Northeasterly right-of-way line of said Roanoke Parkway; thence South 33 degrees 40 minutes 34 seconds East, 74.95 feet to the Point of Beginning, containing 1,333 square feet or 0.031 acres, more or less.

Be removed from the parks, parkway and boulevard system of the City of Kansas City, Missouri, and empowering the City to convey the Land to the owner of the property adjacent to the Land by action of its City Council.

ORDINANCE NO. _____

Calling for submission to the voters of Kansas City, at a special election to be held in _____ 2016, a question to remove certain city property devoted to park use from the park system; directing the City Clerk to notify the responsible election authorities of the election no later than _____, 2016; and recognizing this ordinance to be an emergency measure.

WHEREAS, City Charter section 1004(b) reads: If any property is determined by the Board of Parks and Recreation Commissioners to be no longer necessary or appropriate for park, parkway, or boulevard use, such property may be removed from the park system by a vote of the people.
and;

WHEREAS, the Board of Parks and Recreation Commissioners has recommended the removal of certain property from the park system; and

WHEREAS, such removal would allow the use of the property by the City for other government uses or would allow the City to dispose of the property as surplus property;
NOW, THEREFORE

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. ELECTION CALLED. That an election is called in _____ 2016, for the purpose of submitting to the voters of Kansas City the question of removing property from the park system.

Section 2. BALLOT TITLE. The ballot title shall be:

Should the City of Kansas City remove from the park system vacant property located generally along Roanoke Parkway at 4600 Madison Avenue containing approximately 1,333 square feet or 0.031 acres, which has been determined by the Board of Parks and Recreation Commissioners to be no longer necessary or appropriate for park, parkway, or boulevard use?

Section 3. NOTICE OF ELECTION. The notice of election shall read as follows:

NOTICE OF ELECTION
KANSAS CITY, MISSOURI

Notice is hereby given that the City of Kansas City has called a special election to be held on Tuesday, _____ 2016, between the hours of 6:00 a.m. and 7:00 p.m., at which

election all qualified voters residing within Kansas City, Missouri will be given the opportunity to vote.

The official ballot will be in substantially the following form:

OFFICIAL BALLOT
CITY OF KANSAS CITY

SPECIAL ELECTION, _____ 2016

QUESTION NO. []
(Park Property)

Should the City of Kansas City remove from the park system vacant property located generally along Roanoke Parkway at 4600 Madison Avenue containing approximately 1,333 square feet or 0.031 acres, which has been determined by the Board of Parks and Recreation Commissioners to be no longer necessary or appropriate for park, parkway, or boulevard use?

YES _____
NO _____

(Instructions to voters will be supplied by the election authorities.)

A full and complete copy of Ordinance No. ____ (as it may be amended) submitting the above question to the electorate is on file in the office of the City Clerk of Kansas City, Missouri where the same is open for inspection and copying.

The polling places for the election will be (INSERT LIST OF POLLING PLACES IN LAST PUBLICATION ONLY)

I hereby certify that the foregoing is the legal notice to be published pursuant to Section 115.127, RSMo, as amended.

Given under my hand and the official seal of the Kansas City, Missouri, this day of _____ of _____, 20__.

(SEAL)

MARILYN SANDERS
City Clerk of Kansas City, Missouri

Before me, a notary public, personally appeared Marilyn Sanders, to me known to be the City Clerk of Kansas City, Missouri, and the person who acknowledged to me that she executed the same for the purposes therein stated.

Notary Public

My Commission Expires: _____

Section 4. NOTICE TO ELECTION AUTHORITIES BY CITY CLERK. That following passage of this ordinance the City Clerk shall deliver certified copies of this ordinance and notice of election to the Clerk of Cass County, Board of Election Commissioners of Clay County, Board of Election Commissioners of Kansas City, and Board of Election Commissioners of Platte County, no later than _____, 2016, which shall be the authority of each election authority of the City to submit the amendment to the electors of Kansas City and to give public notice as provided by law.

Section 5. EMERGENCY RECOGNIZED. This ordinance, providing for the submission of Charter amendments to the people of Kansas City, Missouri, is hereby recognized to be an emergency measure within the meaning of Section 503(a)(3)(A) of the Charter, and as such shall become effective immediately following approval by the Mayor, or five days after passage if no action is taken by the Mayor to approve or veto the ordinance.

Approved as to form and legality:

Lana Torczon, Assistant City Attorney.

Resolution #30533 – Amendment #6 with Brockton Creative Group/Kinetic

On a motion by Commissioner Dillingham, duly seconded the Board approved Amendment #6 with Brockton Creative Group/Kinetic in the amount of \$31,000, extended the contract time to April 30, 2016 and authorized the Director or his designee to execute the amendment on behalf of the Board.

Background: This Amendment (#6) extends the contract for an additional four months (thru April 30, 2016) and an additional \$31,000 for a three-year and four month total contracted amount of \$324,750. The scope of services includes:

Marketing Design: Updated collateral design of Spring/Summer Activities Guide, 2015 Year in Review and other ancillary marketing pieces.

Public Relations: New story idea development, local media coverage pitches, press releases, event planning, partnership development, further establishment of KC Parks leadership a key

local sources and experts, continue top of the mind awareness among target audiences and assist with social media content

Advertising: Spearhead development of a new campaign for Spring/Summer to promote and drive revenue to the community centers. This budget covers advertising and media costs such as radio, billboards, digital advertisements, social media advertising and more.

Ongoing Monthly Support: Monthly strategy and editorial planning meetings; strategic support and accountability; analysis of web content; review of key metrics including website traffic, conversions, social media, visits and referring sites; research new sources of social participation; identification and engagement of top influencers; development of complete editorial calendar; design of campaign creative including concept, illustration, photography, copywriting, etc.

Resolution #30534 – Amendment #3 with Everenergy Marketing LLC

On a motion by Commissioner Mecklenburg, duly seconded the approved Amendment #3 with Everenergy Marketing, LLC in the amount of \$43,333.36, extended the contract time to April 30, 2016 and authorized the Director or his designee to execute the amendment on behalf of the Board.

Background: Everenergy Marketing, LLC has served as the City of Kansas City, Missouri's Race Coordinator, providing all functions of approving permits for mobile street-based events in the City, since 2013. In 2016 Everenergy Marketing, LLC will continue as Race Coordinators and expand their responsibilities to develop and make recommendations to enhance the City's entire outdoor event permitting process.

The initial agreement allowed Everenergy Marketing, LLC to provide the service of permitting, coordinating and marketing races on behalf of the City from January 1, 2013 to December 31, 2013 in the amount of \$45,000. Amendment #1 approved on December 10, 2013 in the amount of 45,000 and extended the contact time to December 31, 2014. Amendment #2, approved on January 6, 2015, expanded the scope of work to include race permitting and citywide outdoor event permitting in the amount of \$130,000 and extended the contract time to December 31, 2015, bringing the total contract amount to \$220,000.

This Amendment #3 will provide additional services for an amount not to exceed \$43,333.36 and extend the contract time to April 30, 2016 to coincide with the City's fiscal year. The new total contract amount \$263,333.36, pending Human Relations approval.

Resolution #30535 – Approval and Acceptance of Historical Objects for the Kansas City Museum

On a motion by Commissioner Hackett, duly seconded the Board approved the Acquisitions Committee of the Kansas City Museum recommendation to accept historical objects from 11 donors. The Acquisitions Committee also recommends deaccessioning from the collection 1 item.

Background: On May 1, 2014 the City of Kansas City, Missouri and Union Station Kansas City entered into an agreement whereby the Kansas City Museum would be operated by the City of Kansas City, Missouri Parks and Recreation; part of this agreement dealt with donations of

historical artifacts being determined by a donor as going to either the City or to Union Station, but the whole collection being managed by the staff of the museum.

A seven member committee meets every other month to go over the proposed acquisitions and make recommendations to keep or reject the offered donations. The committee recently met on December 10 and deliberated on 11 potential donations and 1 potential deaccession from the collection. **(SPREADSHEET OF ACCEPTED ITEMS ATTACHED TO THE OFFICIAL MINUTES)**

Resolution #30536 – Agreement with Guenther Mills Keating Architects - Lakewood Greenway Lake and Trail

On a motion by Commissioner Judy, duly seconded the approved Agreement with Guenther Mills Keating in the amount of \$145,044.27 and authorized the Director or his designee to execute the agreement on behalf of the Board.

Background: On June 6, 2008, the Parks and Recreation Department contracted with Guenther, Mills, Keating Architects (GMK) for the inspection, evaluation and design of hydrological improvements for the south end of Lakewood Greenway. The study was completed in 2009 and the contract was amended for development of an approved master plan and preliminary design. This agreement will allow GMK to complete final construction documents and project construction administration for one lake and a TAP grant funded trail through the park.

Human Relations Department has set the goal 15% MBE and 0% WBE. GMK has obtained a 7% MBE and a 16% WBE participation for this project. The agreement in the amount of \$145,044.27 will have an expiration date of July 7, 2017, and will be funded from account numbers 3090708709 and 3090708109.

Resolution #30537 – Change Order #5 National Streetscape – 2015 Citywide Park Trails & Access

On a motion by Commissioner Judy, duly seconded the approved Change Order #5 with National Streetscape in the amount of \$5,375.90, extended the completion date to December 30, 2015 and authorized the Director or his designee to execute the change order on behalf of the Board.

Background: On February 10, 2015 the Board approved the 2015 Citywide Park Trails and Access Improvements contract with National Streetscape in the amount of \$383,961.00. The work consists of new sidewalks, re-grading and re-sodding the existing soccer field, limestone slab seating, and parallel parking at Maple Park, additional asphalt trail and fitness equipment, new swings and seating at Migliazzo Park, new sidewalks at Oak Park and new sidewalks and landscaping at Penn Valley Park. Change Orders #1 through #4 added additional features in several of the parks. It increased the contract total by \$595,443.71 and extended the completion date to November 30, 2015.

Proposed Change Order #5 in the amount of \$5,375.90 is for final quantity adjustments at Migliazzo Park. This brings the contract total to \$600,819.61, and extends the completion date to December 30, 2015. Funds for this project are available in the Migliazzo Park account 3090-708609-70151304.

The HRD has approved the participation goals of 12% MBE and 8% WBE and the goals will be met or exceeded at the close-out of the project.

Resolution #30538 – Gifts and Contributions

On a motion by Commissioner Judy, the Board accepted the following gifts and contributions.

- \$864 donated by the Valentine Neighborhood Association to purchase 2 Trash Receptacles
- Substantial donation from the Ward Family Foundation

Directors Reports:

- a. Major Construction Report – Travis Kiefer, Manager of the Planning & Design Services Division gave a brief report.
- b. Marketing Report – Heidi Downer, Manager of Marketing gave a brief report.
 - Weekly Report segments on Children’s Fountain renovation
 - Working on Publications: Strategic Business Plan, 2015 Year in Review, 2016 Spring/Summer Guide

December Calendar

December 11, 6:30-8:30 p.m.: Holiday Party, BCCC

December 12, 11 a.m.-2 p.m.: Holiday Party, TACC

December 12, 9 a.m.: Kris Kringle Ugly Sweater 5K, Swope Park

December 12-13: Fairy Princess, KC Museum

December 16, 7:30 a.m.: Employee Awards Breakfast, KCNCC

December 19, 2-4 p.m.: Skate with Santa, Line Creek CC

December 19, 10 a.m.-1 p.m.: Holiday Party. SECC

December 19, Noon-4 p.m.: Holiday Party, Garrison

December 19, Noon-3 p.m.: Holiday Party, Marlborough

December 19-20: Fairy Princess, KC Museum

Social/Website Numbers: November

Total web visits: 26,485

- Top referral sites:
 - kcmo.gov
 - runningintheusa.com
 - kcrunning company.com
- Top pages visited:

- Home
- Line Creek
- Loose Park
- Swope Park
- Facilities
- Social Media
 - Facebook: 5,363 (+181)
 - Twitter: 4,444 (+103)
 - Instagram: 2,438 (+209)

PUBLIC HEARING: NO ONE APPEARED BEFORE TH BOARD.

Meeting is adjourned.

Jean Paul Chaurand, President
Board of Parks and Recreation Commissioners

Karmen D. Houston, Board Secretary

From:	Provenance:	Condition:	Recommendation:
Louis Younce (5-28-15)	Frisco RR pass, 1961-65. [brought in to Union Station]	Fair	Accept; CG #1
Rita Abernathy (8-12-15)	Exhibition Game program, April 10, 1951 between the NY Yankees and the Boston Braves.	Good	Accept; CG #7
Mendon Hist. Soc. (8-27-15)	Photograph with local dignitaries—most identified (ended up in upstate New York collection).	Good	Accept; CG #7
Robert Brooks (9-17-15)	Booklets: floods of '03 and '51 and Industrial Kansas City KS; Union Station/Fred Harvey bookmark.	Good to fair	Accept; CG #4
Terry Kilroy (9-18-15)	Scarritt School graduation program 1925. Gift was generated by the My Kansas City traveling exhibit at Bishop Spencer Place.	Good	Accept; CG #3
Overland Park Historical Society (10-29-15)	A collection of Union Pacific memorabilia including work gloves and two hats, 2 tools, several souvenirs, work books. Also reference books on railroading subjects (to add to ref. library).	Good	Weed through books and souvenirs; accept rest; CG #1
Jennifer Kirkpatrick (10-28-15)	3 photo panoramas related to KC Chamber of Commerce trips (1925, 1928) and Unity School of Christianity (1926).	Rolled—fragile will need work	Accept; CG #4
Barbara Butler (10-19-15)	Clothing: 1893 wedding ensemble; 1922 wedding dress, hat, purse; 1922 cut velvet dress; 3 designer gowns from the 1970s; BOTAR gown from 1974; cocktail dress from 1980; mini dress from 1970.	Good	Accept; CG #6
Gene Chavez (11-25-15)	Softball jersey from recent game in conjunction with museum's exhibit also T-Shirt "Newton's First Family of Softball."	Excellent Excellent	Accept jersey; CG A Reject T-Shirt
Cynthia Hayes (12-3-15)	Framed color photo of downtown KCMO showing Union Station in forefront, ca. 1950s. [brought in to Union Station]	Good	Accept; CG #1, 4

To deaccession:

1949.1052

Stool, ca. 1917, made in Shaker Village, Mt. Lebanon, NY.
Donor Ona Briefer received this stool and a hat from Eldress Sarah Collins, one of the last living elders from this village. Hat was reviewed by clothing/textile historian Nancy Rexford who recommended it go to Hancock Shaker Village in MA. Hat has been deaccessioned but was never offered.

Yes; hat and stool
to be offered to
Hancock Shaker Village
MA



Intra-Departmental Communication

Date: January 12, 2016

To: Board of Parks and Recreation Commissioners

From: Terry Rynard, Deputy Director

Subject: License for Facility Use with Concessions Agreement with Kansas City Flying Disc Club

Background:

The Kansas City Flying Disc Club (KCFDC) requests continued use of the flying disc course facilities located in Blue Valley Park, Kessler Park, Swope Park, Hidden Valley Park and Waterworks Park from November 1, 2015 through October 31, 2020 for the purposes of designing, promoting, programming, maintaining, and operating flying disc courses. This will include selling of food, beverages, and sundries to the public during the term of the agreement.

The KCFDC agrees to compensate the city 10% of gross income on all revenue collected at each location. KCFDC also agrees to insurance requirements and Parks and Recreation name and usage guidelines as contained in the agreement.

Parks and Recreation will provide trash receptacles, trash collection, and trash disposal. Parks and Recreation also agrees to cut grass per established park maintenance cycles, subject to availability of appropriated funds.

Recommendation:

Staff recommends Board approval of the agreement and continued partnership with KCFDC for the use of disc golf courses, for a term through October 31, 2020 and requests Board authorization for the the Director or his designee to execute the contract on behalf of the Board.



Intra-Departmental Communication

Date: January 12, 2016
To: Board of Parks and Recreation Commissioners
From: Terry Rynard, Deputy Director
Subject: License for Facility Use with Concessions – Kansas City Northern Railroad, Inc.

Background:

The Kansas City Northern Railroad, Inc (KCNRR) requests the continued use of the railroad and related railroad facilities located in Frank Vaydik Park from January 1, 2016 through December 31, 2020 for purposes of promoting, maintaining, and operating a miniature railroad and model railroad. This will include selling of ride tickets, food, beverages, and sundries to the public during the term of this agreement.

KCNRR agrees to insurance requirements and Parks and Recreation name and usage guidelines as contained in the agreement.

The City agrees to provide fuel, utilities, trash collection services; basic grounds and facility maintenance services and allow use of the railroad building.

Recommendation:

Staff recommends Board approval of the Agreement with the Kansas City Northern Railroad, for a term through December 31, 2020 and requests Board authorization for the Director or his designee to execute the contract on behalf of the Board.



Intra-Departmental Communication

Date: January 12, 2016

To: Board of Parks and Recreation Commissioners

From: Terrence Williams, Special Projects Manager

Subject: CONSIDERATION OF A LICENSE FOR FACILITY USE WITH CONCESSION AGREEMENT WITH THE HEART OF AMERICA SHAKESPEARE FESTIVAL, INC. (HASF, INC.) FOR THE 24th ANNUAL SHAKESPEARE FESTIVAL

Background:

The Heart of America Shakespeare Festival, Inc. wishes to enter into a License for Facility Use with Concessions Agreement for the use of Southmoreland Park, located on Emanuel Cleaver II Boulevard and Oak Street, to host the annual Shakespeare Festival. This agreement would allow the Heart of America Shakespeare Festival, Inc. to provide free theatrical performances Tuesday through Sunday, June 14 through July 3. The 2016 festival will feature the production, *Twelfth Night*. Gates would open at 6:00 pm each evening with pre-entertainment, theatrical performance would start at 8:00 pm, and gates would close at approximately 11:00 pm.

As an on-going and continuing partnership with the Heart of America Shakespeare Festival, Inc., Parks and Recreation will be recognized as a *Season Sponsor* on all festival marketing materials with the waiver of all park event permit fees. HASF, Inc. will be required to compensate the Parks and Recreation Department's hard costs in an amount up to \$3,000.00, which will cover festival trash removal fees, dumping fees and turf restoration at the conclusion of the festival.

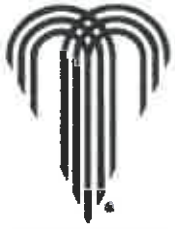
The contractor will be responsible for providing the following items:

1. Listing of items for sale
2. A plan for traffic and parking control
3. Marketing plan
4. Certificate of insurance per city requirements
5. Map of event layout
6. Copies of other City permits required in hosting the event
7. Safety and Security plan
8. Recycling plan

Recommendation:

Staff recommends Board approval of the agreement with Heart of America Shakespeare Festival, Inc. and request Board authorization for the Director or his designee to execute the agreement on behalf of the Board.

CITY OF MOUNTAINS
HEART OF THE NATION



KANSAS CITY
MISSOURI

Parks and Recreation

DATE: January 12, 2016
TO: Board of Parks and Recreation Commissioners
FROM: Doug Schroeder - Administrative Officer
RE: Proposed 2016 Fee Increases

BACKGROUND:

Attached is a schedule of proposed fee increases for Park Shelters, Loose Park Rose Garden Rentals, Park Use Permits, the Kansas City Museum and the Show Wagon (Boomer Wagon) for the 2016 calendar year. Fees have been evaluated by staff and reviewed by the Revenue Committee. All fees have been adjusted to stay competitive locally while retaining value and affordability. Based on 2015 participation numbers, the proposed fee increases could result in an estimated additional \$30,613.00 of revenue for calendar year 2016. With your approval we are requesting all fees to take effect immediately.

RECOMMENDATION:

Staff recommends Board approval of the attached schedule of fee increases, effective upon Board approval.

Proposed Fee Increases - Calendar Year 2016

Shelter Fees	Current	Proposed
Swope Park Bandstand, Loose Park Shelter - Weekday	\$90	\$95
Swope Park Bandstand, Loose Park Shelter - Weekend	\$110	\$125
Penguin Park, Swope Shelter #2, Tower Park - Weekday	\$60	\$69
Penguin Park, Swope Shelter #2, Tower Park - Weekend	\$75	\$100
All other reservable shelters - Weekday	\$40	\$44
All other reservable shelters - Weekend	\$60	\$75
Increased Revenue		\$5,000

Loose Park Rose Garden Rental	Current	Proposed
2 hour rental	\$325	\$475

Last increase was in 2009. Proposed increase includes paid staff attendant to monitor space during rental.

Increased Revenue **\$3,450**

Park Use Permits	Current	Proposed
Micro Events Less than 50 people & no equipment. No entrance fees.	\$75	\$79
Small Events More than 50 people and no large equipment. No entrance fees.	\$150	\$159
Medium Size Events - Small Fundraisers Less than 500 people with some large equipment. No entrance fees.	\$350	\$370
Large Scale Events - Fundraisers More than 500 people with large equipment. No entrance fees.	\$650	\$680
Sales on Public Property (no size restriction) Free event where items are sold. No entrance fees.	\$800	\$840
Private Events (no size restriction) *(or 10% of gross ticket sales, whichever is greater) Access to property is closed and/or tickets sold.	\$10,000 *	\$10,500 *
Increased Revenue		\$13,163

Show Wagon (Boomer Wagon)	Current	Proposed
4 hr minimum rental - \$300.00 set up fee and \$100.00/hr	\$700	\$840 (\$135.00/hr)
Increased Revenue		\$5,000

Proposed Fee Increases - Calendar Year 2016

Kansas City Museum	Current	Proposed
Carriage House Meeting Room (per hour)	\$25	\$50
Grand Hall and Select First Floor Rooms of Corinthian Hall (per hour, 2 hour minimum)	\$100	\$200
Kansas City Museum Grounds (per hour)	\$50	\$100
Photography (per hour)	\$75	\$125
Scout Merit Badges	\$8	\$10
Increased Revenue		\$4,000
Total Estimated Increased Revenue		\$30,613

All new revenue projections based on 2015 participation.



Parks and Recreation

DATE: January 12, 2016

TO: Board of Parks and Recreation Commissioners

FROM: Roosevelt Lyons, Manager of Community Services, South District

RE: New Community Center Fees and Charges

BACKGROUND:

Attached are newly proposed changes to the Community Services fees and charges. These changes include fees for 12 programs new to KCPR, as well as changes to some of our passes and rental fees. A major change to our current fees is the new monthly price for community center memberships.

Beginning March 1st, we will no longer offer separate monthly single facility and all-access pass rates for seniors and adults. In order to further simplify our fees and to bring them more in line with industry standards, we will only offer the monthly all-access pass rate of \$30 for adults and \$25 for seniors. This pass will give patrons access to all of our community centers and fitness facilities, all classes taught by our staff, open swimming at any of our indoor pools, and public ice skating at Line Creek Community Center.

- Current: Adult Facility \$25 and All Access \$35 - **Proposed: \$30**
- Current: Senior Facility \$15 and All Access \$25 - **Proposed: \$20**

It is estimated that the proposed changes will bring in approximately \$22,888 in additional revenue. These changes will further simplify our fees and charges structure, and help us remain competitive.

RECOMMENDATION:

Staff recommends Board approval of the attached Community Services new fees and charges, effective March 1st at the start of next program season.

New Programs - Piloted in Fall 2015 - Spring 2016

Program	Age	Session Length	If of Classes	Duration	Session Fee	Walk-In Fee
AQUATICS						
Parent-Infant Swim	3 to 5	Once a week for 8 weeks OR Twice a week for 4 weeks	8	30 min	\$40	n/a
Intro to H2O	17+	Once a week for 8 weeks OR Twice a week for 4 weeks	8	45 min	\$40	n/a
ATHLETICS						
Garrison 3 v 3 Basketball						
Tournament	6 to 17	Once as scheduled	1	n/a	n/a	\$1
NFL Flag Football League	5 to 8	8 week league	n/a	n/a	n/a	\$40
Ultimate Frisbee League	18 +	8 week league	n/a	n/a	\$.175	n/a
Youth Tennis Lessons	7 to 17	Once a week for 8 weeks OR Twice a week for 4 weeks	8	60 min	\$24	n/a
Adult Tennis Lessons	18+	Once a week for 8 weeks OR Twice a week for 4 weeks	8	60 min	\$40	n/a
HEALTH AND FITNESS						
Senior Yoga	60+	Once a week for 8 weeks OR Twice a week for 4 weeks	8	60 min	n/a	\$2
Adult Fermentation	18+	Once a week for 8 weeks OR Twice a week for 4 weeks	8	60 min	\$40	\$8
Senior Fermentation	60+	Once a week for 8 weeks OR Twice a week for 4 weeks	8	60 min	\$24	\$5
					\$24	\$5
CREATIVE EXPRESSIONS						
Art in the Park	6 to 17	Once as scheduled	1	60 min	n/a	\$6
EDUCATION AND LEISURE						
Rainy Day Activities	6 to 17	Once a week for 4 weeks	4	60 min	n/a	\$6
Dive in Movie Summer						\$2 plus pool admission
Cinema	All	Once as scheduled	1	2 hrs	n/a	
Parents' Night Out	6 to 15	Once as scheduled	1	5 hrs	n/a	\$10
Mini Day Camps (Holiday, snow day)	7 to 13	Once as scheduled	1	10 hrs	n/a	\$10
COMMUNITY CENTER EVENTS						
Connect Four Tournament	18+	Once as scheduled	1	n/a	n/a	\$1
Chili Cook-Off	18+	Once as scheduled	1	n/a	n/a	\$1
Senior Social Events	60+	Once as scheduled	1	n/a	n/a	\$5

PROPOSED NEW AND CHANGING FEES FY 2016

TYPE	Location	Description	Proposed		Explanation
			Old Fee	Fee	
Athletics	Fields	Practice Field Rental (1 hour)	\$10	\$15	Formerly \$15 for 90 minutes. Athletics would like to move to an hourly basis to allow more use.
		Game Field Rental (1 hour)	\$20	\$25	Formerly \$25 for 90 minutes. Athletics would like to move to an hourly basis to allow more use. *NOTE: This does not include reservations for athletic tournaments.
		Field Prep (per field)	n/a	\$15	New fee. One time chalking, base setting, and raking. This is a service not previously offered.
	Program Fee	Athletic League Early Bird Pricing	n/a	up to 30% off	New fee. This applies to adult athletic leagues. Will help get teams to register and pay in a timely manner. The temporary decrease will be an incentive to prospective teams, while still allowing Athletics to make their cost recovery goals for the program. Early bird pricing events will require the approval of the Deputy Director and the Division Manager of Community Services.
Community Centers	Hillcrest	Patio Rental (per hour)	n/a	\$20	New fee. Patrons have expressed interest in reserving the patio at Hillcrest Community Center for special events.
		Patio Rental (per hour, with gym or room rental)	n/a	\$15	New fee. This gives people the option to reserve the patio in addition to their regular room rental, for a slightly decreased rate.
	Equipment	Bounce House (2 hour rental)	n/a	\$200	New fee. Hillcrest Community Center has purchased a bounce house and would like to give patrons the option of renting it for events. This fee includes the cost of a full gym rental for two hours. Equipment is transportable, so this would be an option at all centers.
		Bounce House (over 2 hours)	n/a	\$75	New fee. This is the price for each additional hour over the initial two hour rental.
		Imagination Playground Party Package	n/a	\$200	New fee. Kansas City North has purchased Imagination Playground and would like to offer a party package option to patrons. This includes a 2 hour room rental, refreshments for up to 15 guests, and staff supervision. Equipment is transportable, so the package will be available at all centers.

PROPOSED NEW AND CHANGING FEES

FY 2016

TYPE	Location	Description	Old Fee	Proposed Fee	Explanation
Community Centers (continued)		Imagination Playground Rental (per hour)	n/a	\$100	New fee. This is an hourly rental rate for people wishing to use Imagination Playground at a site other than a community center (e.g., a special event in a park). Includes cost of staff supervision. NOTE: Off-site use will require approval by the Deputy Director and Manager of Community Services.
	Program Fees	Adult Group Health and Fitness Classes (drop-in fee)	\$8	\$6	Reduced drop-in fee in response to feedback from patrons that previous price was too steep. The price remains high enough that there is still the incentive to purchase a full session, which remains at \$40.
		Senior Price Health and Fitness Classes (session fee)	n/a	\$24	New fee. Proposed senior price for health and fitness classes. Includes classes such as senior cooking or fermentation. Also allows seniors to participate in non-senior specific fitness classes at a reduced rate.
		Senior Price Health and Fitness Classes (drop-in fee)	varied	\$5	Proposed drop-in fee for senior health and fitness programs. Previous prices varied. Price remains high enough that there is still the incentive to purchase a full session.
	Admission Fees	Adult All Access Pass (Month)	\$35	\$30	Consolidating adult and senior facility passes and all access passes to streamline membership structure. Reduced fee splits the difference between facility pass price and all access price. Having one type of membership at this price puts us more in line with fitness industry standards. This one pass type will allow patrons access to all 10 community centers and their amenities, as well as free admission to classes taught by staff.
		Adult All Access Pass (Annual)	\$350	\$300	
		Senior All Access Pass (Month)	\$25	\$20	
		Senior All Access Pass (Annual)	\$250	\$200	
Camp Lake of the Woods	Reservation	Blue Mills (with service project)	n/a	\$20	New Fee. Daily rate camping at Blue Mills Cabin area for groups performing service projects at the camp.
		Blue Mills (individual camping)	n/a	\$7	New fee. Per night rate for individuals camping at Blue Mills Cabin area.
		Blue Mills (group rate, 4 hrs)	n/a	\$60	New fee. Use of the Blue Mills area by groups for up to 4 hours.

PROPOSED NEW AND CHANGING FEES FY 2016

TYPE	Location	Description	Old Fee	Proposed Fee	Explanation
Camp Lake of the Woods (continued)		Blue Mills (group rate, 4-8 hrs)	n/a	\$120	New fee. Use of the Blue Mills area by groups for 4 to 8 hours.
		Blue Mills (group rate, 8+ hrs)	n/a	\$175	New fee. Use of the Blue Mills area by groups for more than 8 hours.