

**BOARD OF PARKS AND RECREATION COMMISSIONERS
KANSAS CITY, MISSOURI
12:30 O'CLOCK P.M.
WORKSHOP**

Tuesday, April 11, 2017
4600 East 63rd Street Trafficway

1:00p.m. – Parks and Recreation Signage Discussion

**2:00 O'CLOCK P.M.
REGULAR MEETING**

1. Considering Board approval of the Minutes from the Meeting of Tuesday, March 28.
2. Considering Board approval of an agreement with the Kansas City Rose Society for the 7th Annual Wine and Roses at the Loose Park Garden on September 21, 2017. Sheldon Andrew will be attending.
3. Considering Board approval of an Agreement with the Roanoke Park Conservancy to design, construct and maintain a custom shade structure to be located at the new Karnes Playground. Representatives from the Conservancy will be attending Board Meeting.
4. Considering Board approval of Amendment #3 with Midwest Pool Management for the management of the Junior Pools in the amount of \$436,737 and extend the contract term to April 30, 2018.
5. Considering Board approval of Amendment #5 with Midwest Pool Management for the Bay Aquatic Center in the amount of \$478,680 and extend the contract time to April 30, 2019.
6. Considering Board approval of Amendment #6 with Midwest Pool Management for the Springs Aquatic Center in in the amount of \$481,986.
7. Considering Board approval of Amendment #4 with Kansas City United Tennis, LLC for the Plaza Tennis Center to extend the contract time to April 30, 2018.
8. Considering Board approval of Amendment #1 with STRATA Architecture & Preservation for the 2016 Citywide Fountain & Monument Renovation to include work at the Spirit of Freedom Fountain in the amount of \$115,752 and extend the contract expiration date to October 1, 2017.
9. Considering Board approval of Change Order #6 with D & D Custom Construction for the Citywide Parks & Right-of-Way Improvements in the amount of \$105,905 and extend the contract expiration date to June 30, 2017.
10. Considering Board approval of the 4F release letter for MoDot to perform their I-435 capacity project at the Blue River.

11. Considering Board approval of Amendment #1 with Safety Tree Service for Tree Maintenance Services in the Central Region in the amount of \$300,000 and extend the contract time to May 3, 2018.
12. Considering Board approval of Amendment #2 with Safety Tree Service for Tree Maintenance Services in the South Region in the amount of \$500,000 and to extend the contract time to May 3, 2018.
13. Considering Board approval of an Amendment #1 with Safety Tree Service for Tree Maintenance Service for the North Region in amount of \$200,000 and to extend the contract time to May 3, 2018.
14. Considering Board approval of a Contract with Guadalupe Centers Inc. for the 2017 Mayor's Night Kicks program in the amount of \$40,354.
15. Considering Board approval of a Contract with Mattie Rhodes Center for the 2017 Mayor's Night Kicks in the amount of \$10,500.
16. Considering Board approval of a Contract with KC Hoops LLC for the Mayor's Nights/Club KC at Gregg Klice Community Center and the Bay Water Park in the amount of \$44,350.
17. Considering Board approval of a Contract with Atkins Group LLC for the 2017 Mayor's Nights/Club KC at Brush Creek Community Center and Smith Hale Middle School in the amount of \$59,000.
18. Considering Board approval of a Contract with Kansas City Public Library for the 2017 Mayor's Nights/Club KC at the Plaza Branch in the amount of \$19,200.
19. Considering Board approval of a Contract with Guadalupe Centers Inc. for the 2017 Mayor's Nights/Club KC at Tony Aguirre Community center in the amount of \$30,029.
20. Considering Board approval of a Contract with Nelson-Atkins Museum of Art for the 2017 Mayor's Nights/Club KC at the Nelson Atkins Museum in the amount of \$15,000.
21. Considering Board approval of a Contract with Kansas City Anti-Violence Project for the 2017 Mayor's Nights/Club KC at Brush Creek Community Center in the amount of \$12,000.
22. Considering Board approval of a Contract with ArtsTech for the 2017 Mayor's Nights/Club KC at ArtsTech in the amount of \$37,000.
23. Considering Board approval of a Contract with Mattie Rhodes Center for the 2017 Mayor's Nights/Night Kicks at Mattie Rhodes Northeast facility in the amount of \$8,000.

24. Director's Report:

- a. Major Construction Report
- b. Marketing Report

25. PUBLIC HEARING

26. CALENDAR REVIEW

27. ADJOURNMENT

"The Board may hold a closed session during the workshop or the meeting to discuss legal, real estate or personnel issues pursuant to R.S.Mo. Section 610.021."

The Board may hold a closed session during the workshop or the meeting to discuss:

- Legal matters, litigation, or privileged communications with attorneys, pursuant to Section §610.021(1), RSMo
- Real estate, pursuant to Sec. 610.021(2), RSMo
- Personnel, pursuant to §610.021(3) / (13); RSMo
- Sealed Bids or proposals, pursuant to Section §610.021 (12), RSMo

The Board may return to the conference room following the regular meeting for additional discussion of items on the agenda of the Board's Workshop that were not completed prior to the regular meeting.

"Any person with disability desiring reasonable accommodation to participate in this meeting may contact the 311 Action Center at 311 or (816) 513-1313 for TTY 513-1889 or by email."

**12:30 0'CLOCK P. M.
Tuesday, March 28, 2017
4600 E. 63rd. STREET TRAFFICWAY**

Board Members present: Jean Paul Chaurand, Shannon Cade, Allen Dillingham and Mary Jane Judy and David Mecklenburg

The Board of Parks and Recreation Commissioners met in Workshop Session.

Workshop

1:15p.m. -Representatives from the Roanoke Park Conservancy presented proposed plans for the shade structure and answer any questions of the Board.

On November 21, 2016, the Roanoke Park Conservancy (RPC) presented plans for a custom shade structure to be located at the new Karnes Playground to the Park's Development Review Committee.

The new playground has been very popular among children and parents and one priority that has been identified since it's opening in April 2016, is the lack of shade. Through a design competition with Roanoke Park neighbor, Hufft Projects, the design selected by the RPC was submitted by local artist and fabricator, Burgess Zbryk.

Commissioner Chaurand called the Meeting to Order:

Approval of the Minutes:

On a motion by Commissioner Judy, duly seconded the Board approved the Minutes from the meeting of March 14, 2017.

Retirement – Mark Bowland Mark Bowland, the Department's ADA Coordinator, retiring as an Assistant to the Director in the in the Department's Engineering, Planning, & Design Division after 21 years of service. The Director and the Board thanked Mr. Bowland for his 21, plus years of service to the citizens of Kansas City and wished him good luck in his future endeavors.

Resolution #30799 – Agreement with PeaceWorks Kansas City

On a motion by Commissioner Dillingham, duly seconded the Board approved the Agreement with PeaceWorks Kansas City and authorized the Director or his designee to execute the agreement on behalf of the Board.

Background: PeaceWorks Kansas City wishes to enter into a Facility Use with Concession Agreement for the use of Southmoreland Park, located at Emanuel Clever II Boulevard and Oak Street, to hold their annual UnPlaza Art Fair on September 23rd and 24th, 2017. The Parks and Recreation Department will be compensated in the amount of \$1,900.00 for this 2 day event; \$900 each day of sales (2) and \$100 each day of set-up (1).

The UnPlaza Art Fair is a fundraiser for PeaceWorks Kansas City, a non-profit peace group with a vision of “A healthy world of justice and peace without war and weapons”. The art fair will consist of various vendors offering ceramics, woodworking, jewelry, glasswork, fiber art, sculpture, photos, paintings, and more. Normally held on the lawn of All Souls Unitarian Universalist Church, this annual event is looking to relocate in 2017, due to construction at the church this fall. Expected attendance is around 700 people per day and the art fair runs 10:00 am to 6:00 pm on Saturday and 10:00 am to 5:00 pm on Sunday. KCPD off-duty will be on hand for security in the park.

The contractor will be responsible for providing the following items:

1. Listing of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan and copies of other City permits required
5. Certificate of insurance per City requirements
6. Map of event layout
7. Trash and recycling plan
8. A plan to repair any turf or park damages associated with event

Resolution #30800 – Agreement with Penn Valley Park Conservancy for Plein Art Fest 2017

On a motion by Commissioner Mecklenburg, duly seconded the Board approved the Agreement with Penn Valley Park Conservancy and authorized the Director or his designee to execute the agreement on behalf of the Board.

Background: The Penn Valley Park Conservancy wishes to enter into a Facility Use with Concession Agreement for the use of Penn Valley Park, located at W. 28th Street and Wyandotte, and Union Cemetery, located at E. 28th Terrece, to hold the Penn Valley Park *Plein Air Fest*, May 5 through 13, 2017. The Parks and Recreation Department will be considered a partner in this event and proceeds from registrations and art sales will go towards the Conservancy’s mission to restore, preserve and enhance historic Penn Valley Park as a vital urban green space.

The 2017 *Plein Air Fest* will attract artists from across the region to partake in a nine day paint-off, capturing Penn Valley Park *en plein air* while competing for prize money. Artists will have from 8 am, May 5th through 10:30 am, May 13th, to capture the park painting *en plein air* and submissions will be judged. *Plein Air Fest* will also feature three *Quick Paints*, a timed competition for artists to complete an entire painting within a specified amount of time. The *Quick Paints* will be held May 9th at Firefighters’ Fountain, May 11th at Union Cemetery and May 13th at the Penn Valley Lake. After an invitation only awards and preview party in the evening of May 13, an exhibit of the artwork will be held at the Buttonwood Art Space until June 24, 2017.

The contractor will be responsible for providing the following items:

1. Listing of items for sale
2. A plan for traffic and parking control
3. Marketing plan
4. Certificate of insurance per city requirements
5. Map of event layout
6. Copies of other City permits required in hosting the event
7. A plan to repair any turf or park damages associated with event

Resolution #30801 – Resolution Supporting the Native Sons and Daughters of Greater Kansas City Monument

On a motion by Commissioner Dillingham, duly seconded the Board approved the Resolution issuing a statement of support for a Native Sons and Daughters of Greater Kansas City monument within Ilus W. Davis Park.

Background: The Native Sons and Daughters of Greater Kansas City are among the oldest, most enduring historical societies in Kansas City and have unquestionably been a major force in preserving and promoting the region's history. They have worked to preserve sites and encourage recognition of local people and events, to secure documents and records of our community's past, and to enrich public knowledge of Kansas City's rich heritage.

The mission of the Native Sons and Daughters of Greater Kansas City is dedicated to the historic preservation of the unique heritage of the greater Kansas City metropolitan area through advocacy, education and restoration. Their mission compliments the mission of KC Parks mission of improving the quality of life, health and wellness of our community by providing socially equitable, community-driven programming and environmentally sound natural resource management.

The Native Sons and Daughters of Greater Kansas City have been working diligently to raise the funds necessary to build and maintain the monument. The KC Parks staff has been working with the Native Sons and Daughters Project team to find a suitable location for their monument that would be in mutual alignment with the objectives of both organizations. After working through several locations and layouts, a site was selected. The proposed monument will be located within Ilus W. Davis Park near the intersection of 10th Street and Oak Street. Both organizations will continue to work together to develop plans for a monument that will be a lasting tribute to both the Native Sons and Daughters of Greater Kansas City and the park within which it will reside.

Resolution #30801

WHEREAS, the Native Sons and Daughters of Greater Kansas City is among the oldest, most enduring historical societies in Kansas City and have unquestionably been a major force in preserving and promoting the region's history, and

WHEREAS, they have worked to preserve sites and encourage recognition of local people and events, to secure documents and records of our community's past, and to enrich public knowledge of Kansas City's rich heritage, and

WHEREAS, the mission of the Native Sons and Daughters of Greater Kansas City, is dedicated to the historic preservation of the unique heritage of the greater Kansas City metropolitan area through advocacy, education and restoration, and

WHEREAS, their mission compliments the mission of KC Parks mission of improving the quality of life, health and wellness of our community by providing socially equitable, community-driven programming and environmentally sound natural resource management, and

WHEREAS, the KC Parks staff has been working with the Native Sons and Daughters Project team to find a suitable location for their monument that would be in mutual alignment with the objectives of both organizations, and

WHEREAS, the KC Parks Staff recommends Board approval of this resolution issuing a statement of support for a Native Sons and Daughters of Greater Kansas City monument within Ilus W. Davis Park, and

WHEREAS, Ilus W. Davis Park is an iconic parks within our system. It is imperative that the design, construction, and maintenance of the monument comply with the standards set forth by the Board for the preservation of the parks and boulevard system and detailed in a future agreement.

NOW, THEREFORE BE IT RESOLVED, that the Kansas City Board of Parks and Recreation Commissioners supports the recommendations of staff and supports locating a Native Sons and Daughters of Greater Kansas City monument within Ilus W. Davis Park, and

BE IT FURTHER RESOLVED, that this resolution be incorporated into the minutes of the Kansas City Board of Parks and Recreation Commissioners.

I, Karmen D. Houston, Secretary to the Board of Parks and Recreation Commissioners, do hereby certify that the above is a true and exact copy of Resolution #30801, Adopted by the Board on March 28th 2017 and recorded in the official proceedings of that date.

BOARD OF PARKS AND RECREATION COMMISSIONERS

BY _____

Karmen D. Houston, Secretary

Resolution #30802 – Agreement with Zona Rosa Development LLC

On a motion by Commissioner Mecklenburg, duly seconded the Board approved the agreement with Zona Rosa Development LLC for the use of Town Square on August 5, 2017 and authorized the Director for the Director or his designee to execute the amendment on behalf of the Board.

Background: License agreement with Zona Rosa Development LLC to utilize the Zona Rosa Town Square located at N. Dixon. The Platte County Sports Commission (PCSC), in partnership with Kansas City Parks and Recreation and Platte County Parks and Recreation will be holding its 3rd Youth Sports Festival. The term of the contract is a single day on August 5, 2017 from 8a.m. to 5p.m.

The purpose of the Youth Sports Festival is to provide families the opportunity to learn more about the available youth sports programs in the area, and provide them an opportunity to learn about new sports.

Zona Rosa will provide the following;

- (A) Storage of materials related to the Event;
- (B) Vendor displays and vendor sales for the Event;
- (C) Interactive sports demonstrations and/or activities, including sports mascots.

Resolution #30803 – Agreement with Missouri Department of Transportation for a Community Garden in Freeway Park

On a motion by Commissioner Cade, duly seconded the Board approved the Agreement with the Missouri Department of Transportation for a Community Garden in Freeway Park and authorized the Director or his designee to execute the agreement on behalf of the Board.

Background: Freeway Gardens is located at 14th and Indiana has been continuously leased from the Missouri Department of Transportation Commission (MoDOT) since 1970. This property was originally acquired by MoDOT for improvements along the I-70 corridor.

The present lease expires on March 31st 2017. The Missouri Department of Transportation Commission is willing to enter into a new lease for five years, which, is the maximum now permitted. The terms of the agreement have not changed other than the expiration dates being updated.

Freeway Gardens is approximately 2.27 acres in size and has been used as a community garden and playground. The amount of the lease is one dollar.

MoDOT is requesting that the parcel be named “Freeway Gardens” as it protects them in the event that they need the right-of-way back if I-70 is to be further improved. Federal funding could be difficult to obtain if the designation “Freeway Park” is used as the name.

RESOLUTION #30803

WHEREAS, approximately 2.27 acres were acquired by the Missouri Highway Commission for improvements along the I-70 Corridor, in the vicinity of 14th and Indiana; and

WHEREAS, in 1970 the Board authorized a lease agreement for ten years between the Missouri State Highway Commission and the Board of Parks and Recreation Commissioners of Kansas City, Missouri; and

WHEREAS, in 1981 the Board authorized a lease for an additional ten years; and

WHEREAS, in 1992 the Board authorized a lease for an additional ten years; and

WHEREAS, in 2002 the Board authorized a lease for an additional ten years: and

WHEREAS, in 2012 the Board authorized a lease for an additional five years: and

WHEREAS, Freeway Park has been developed as a community garden and neighborhood playground; and,

WHEREAS, MoDOT requests that the parcel be named “Freeway Gardens” as it protects them in the event that they need the right-of-way back if I-70 is to be improved.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF PARKS AND RECREATION COMMISSIONERS OF KANSAS CITY, MISSOURI THAT:

1. The Director of Parks and Recreation is authorized to execute the lease on behalf of the Board.

I, Karmen D. Houston, Secretary to the Board of Parks and Recreation Commissioners, do hereby certify that the above is a true and exact copy of Resolution #30803, Adopted by the Board on March 28th 2017 and recorded in the official proceedings of that date.

BOARD OF PARKS AND RECREATION COMMISSIONERS

BY _____

Karmen D. Houston, Secretary

Resolution #30804 – Agreement with Brinshore Development LLC

On a motion by Commissioner Mecklenburg, duly seconded the Board approved Agreement with Brinshore Development, LLC for improvements to park property adjacent to Independence Plaza Park and authorized the Director or his designee to execute the agreement on behalf of the Board.

Background: The Board of Parks and Recreation Commissioners is being requested to enter into an agreement by and with the Brinshore Development, LLC for use of parkland adjacent to Independence Plaza Park. The area of land is separated from the park by a brick and stone wall. The purpose of this strip of land is to access the north side of the stone wall for maintenance and construction. This portion of Independence Plaza Park is located on the north side of Independence Boulevard at Park Ave. Independence Plaza Park, in its entirety, is approximately 1.73 acres in size and acquired in 1896.

This agreement defines both license and maintenance terms for the use of parkland adjacent to their property at 553 Brooklyn. Brinshore Development, LLC acquired their property at 553 Brooklyn and has been making improvements to the buildings and the surrounding property ever since. The improvements located on parkland included in this agreement are a driveway and green space area. The improvements located on parkland are for the benefit for the development owned by Brinshore Development, LLC and will server for access needed by KC Parks.

Brinshore Development, LLC will be responsible for compensating the Department \$362,865.00 for a thirty year term of this agreement via a onetime fee. The licensee has the option to make improvements to Independence Plaza Park for a sum of the value of agreement or a combination of improvements and payment. The list of improvements identified are a new playground and safety surface, modifications to the wall along the north side of Independence Blvd., and additional openings for pedestrian access and exercise stations. The licensee will be responsible for complying with all the terms set forth in the agreement such as maintaining a certificate of insurance for use of the area and keeping it in a clean and safe condition. The agreement has an initial term of thirty years with a renewal for up to 15 additional terms. Furthermore, the agreement defines the conditions by which modifications and cancellations may occur.

Resolution #30805 – Agreement with the Pilgrim Center

On a motion by Commissioner Cade, duly seconded the Board approved the Agreement with Pilgrim Center to design, construct, maintain and operate the Hyde Park Harbor Garden and Labyrinth and authorized the Director or his designee to execute the agreement on behalf of the Board.

Background: On August 11, 2016, the Pilgrim Chapel presented plans to the Park's Development Review Committee to design, construct, maintain and operate the Hyde Park Harbor Garden and Labyrinth is generally located in Hyde Park at E. 37th Street and Gillham Road.

The Pilgrim Center is a nonprofit organization focused on driving community involvement in urban Kansas City through arts programs, neighborhood initiatives, and public events. The proposed Hyde Park Harbor Garden and Labyrinth is meant to be a walkable meditative area and will feature plantings to support butterfly habitat, while also enhancing one of Kansas City's most treasured parks.

The cooperative agreement will allow the Pilgrim Center to construct the project on Park property. The Pilgrim Center shall be responsible for all volunteer labor, tools and materials necessary for the construction of the garden. Following completion of construction, the Pilgrim Center shall maintain the garden.

The initial term of agreement is for 5 years from the effective date, and may be renewed thereafter by mutual agreement of the parties.

Resolution #30806 – Agreement with D & D Custom – 2017 Citywide Playground Project

On a motion by Commissioner Dillingham, duly seconded the Board approved Bid Award to D & D Custom Construction for the base bid and Alternate 3 for a total contract price \$173,880.00, with a substantial completion date of October 1, 2017 and authorized the Director or his designee to execute the contract on behalf of the Board.

Background: Five bids were received and opened on March 1, 2017 for the 2017 Citywide Playgrounds project. This project generally includes the installation of play equipment and concrete trails.

D & D Custom Construction submitted the lowest and best base bid amount of \$158,840.00 for play equipment, safety surfacing and a concrete walking trail at Iser Park. The total contract amount being awarded for the base bid and Alternate 3 is \$173,880.00. Alternate 3 adds \$15,040 for concrete work at Tiffany Hills Park. Alternate 1, in the amount of \$37,850.00 was for a new playground installation at Frank Vaydik Park. Alternate 2, in the amount of \$47,500.00, were for a new playground installation at 9th and Van Brunt Athletic Fields. Alternates 1 and 2 were cost prohibitive and not included in the bid award.

The contractor has 150 calendar days to complete the work from notice to proceed.

The HRD goals for this project are 7% MBE and 7% WBE. D & D Custom Construction has proposed goals of 7% MBE and 7% WBE which has been reviewed and approved by HRD. Funds for the 2017 Citywide Playgrounds project are available in accounts 3090-708609-70174920 for Iser Park and 3090-708209-70174922 for Tiffany Hills Park.

Resolution #30807 – Bid Award to Gunter Construction – James A. Reed Bannister Park Project

On a motion by Commissioner Mecklenburg, duly seconded the Board approved the Bid Award to Gunter Construction for a base bid, alternates 1,2,4,5 and 6 for a total contract price of \$617,043.00, with a substantially completion date of November 1, 2017 and authorized the Director or his designee to execute the contract on behalf of the Board.

Background: Five bids were received and opened on March 15, 2017 for Bannister and James A Reed Park Improvements. This project generally includes the construction of playground and trail improvements at both parks.

Gunter Construction submitted the lowest and best base bid amount of \$426,978.00 for improvements to Bannister and James A Reed Parks. The total contract amount being awarded for the base bid and alternates one, two, four, five and six is \$617,043.00. Alternate one adds \$10,785.00 for gravel surface to 5' nature trail at James A Reed Park; Alternate two add \$59,710.00 for synthetic surfacing for existing play area at James A Reed Park; Alternate 4 adds \$27,715.00 for a 2-5 age appropriated component play piece at Bannister Park; Alternate 5 adds \$42,920.00 for synthetic grass on existing play area at Bannister Park; and Alternate 6 adds \$

48,935.00 for two fitness stations and surfacing around the equipment at Bannister Park. Alternate three, in the amount of \$179,575.00, was for the complete removal of the asphalt trail and installation of a concrete trail. This item was cost prohibitive and not included in the bid award.

The contractor has 180 calendar days to complete the work from notice to proceed and substantially completed by November 1, 2017.

The HRD goals for this project are 14% MBE and 11% WBE. Gunter Construction submitted a participation plan with 14% MBE and 11%WBE. HRD is reviewing the participation plan. Funds for Bannister and James A Reed Park Improvements Project are available in accounts 3090-708509- 70164923 for Banister Park and 3090-708509-70164924 for James A Reed Park.

Resolution #30808 – Amendment # with International Architects Atelier – Kansas City Museum Planning Process agreement

On a motion by Commissioner Judy, duly seconded the Board approved Amendment # 4 with International Architects Atelier to extend the contract time to December 31, 2017 and authorized the Director or his designee to execute the amendment on behalf of the Board.

Background: On February 10, 2015, the Parks Board approved the design professional agreement with International Architects Atelier for Phase One, the Discovery Phase, of the Kansas City Museum Planning Process for \$249,914.00. International Architects Atelier and their project team investigated and documented the existing physical conditions of the museum complex (five buildings and grounds) and prepared the following: a conditions survey, utility needs and assessment report, site survey, geotechnical report, environment assessment report, exterior way-finding signage, and community outreach.

Amendment #1 of the contract provided for additional scope of work including the development of a Master Plan. It increased the contract amount by \$567,890.00 and extended the completion date to May 17, 2016. Amendment #2 of the contract solely extended the time of the contract with a completion date of December 31, 2016. Amendment #3 of the contract solely extended the time of the contract with a completion date of March 31, 2017.

Amendment #4 of the contract solely extends the time of the contract with a completion date of December 31, 2017.

The original MBE/WBE goals set by HRD were 11% and 6% respectively. International Architects Atelier met them and exceeded them for the original agreement at 15.8% and 3.7%. For Amendment #1, HRD approved International Architects Atelier's Request for Modification of the MBE/WBE goals of 7% and 5% respectively. HRD has approved International Architects Atelier's Request for Modification and the continuation of MBE/WBE goals of 7% and 5% respectively.

Resolution #30810 – Gifts and Contributions

On a motion by Commissioner Dillingham, duly seconded the Board approved and accepted the following gifts and contributions.

\$25 – Donation by Clifford Meek for the Friends of the Fountains

Following donations for the Enshriners Memorial Endowment Fund

- | | |
|------------------------|---------------------|
| • \$200 Charles Byrd | \$200 Hosea Haywood |
| • \$200 Will McCarther | \$200 Mark McHenry |
| • \$200 Clarence Moore | \$200 Craig Watson |
| • \$200 John Myers | |

Director's Report:

- a. Major Construction Report – Travis Kiefer, Manager of the Planning & Design Services Division gave a brief report.
- b. Marketing Report – Heidi Downer, Manager of the Marketing Division gave a brief report.

PUBLIC MEETING – NO ONE APPEARED

Meeting is adjourned.

Jean Paul Chaurand, President
Board of Parks and Recreation Commissioners

Karmen D. Houston, Board Secretary



Intra-Departmental Communication

Date: April 11, 2017

To: Board of Parks and Recreation Commissioners

From: Terrence Williams, Special Projects Manager

**Subject: CONSIDERATION OF A LICENSE FOR FACILITY USE WITH
CONCESSION AGREEMENT WITH THE AMERICAN ROSE SOCIETY FOR
THE 7th ANNUAL WINE AND ROSES**

Background:

The American Rose Society wishes to enter into a Facility Use with Concession Agreement for the use of the Laura Conyers Smith Municipal Rose Garden, located in Loose Park, to hold the 7th Annual *Wine and Roses* on Thursday, September 21, 2017. This event will help the Kansas City Rose Society fund additional rosebushes, garden maintenance, and the continuation of free community programs and events throughout the year.

Wine and Roses hopes to bring about awareness to the Laura Conyers Smith Municipal Rose Garden, its relationship with the Kansas City Rose Society and to increase the society's membership. The event will feature music, wine and food. *Wine and Roses* will run from 5:00 pm to 7:00 pm and coordinators hope for 150 or more attendees.

The contractor will be responsible for providing the following items:

1. Listing of items for sale
2. A plan for traffic and parking control
3. Marketing plan
4. Certificate of insurance per city requirements
5. Safety and security plan
6. Map of event layout
7. Copies of other City permits required in hosting the event

Recommendation:

Staff recommends Board approval of the agreement with American Rose Society and request Board authorization for the Director or his designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

Date: April 11, 2017

To: Board of Parks and Recreation Commissioners

From: Travis W. Kiefer, P.E., Asst. Dir. – Engineering, Planning, & Design Division

Subject: Cooperative Agreement with the Roanoke Park Conservancy

Background

On November 21, 2016, the Roanoke Park Conservancy (RPC) presented plans to the Development Review Committee to design, construct and maintain a custom shade structure to be located at the new Karnes Playground at Karnes Boulevard and Madison Avenue.

The new playground has been very popular among children and parents and one priority that has been identified since it's opening in April 2016, is the lack of shade. Through a design competition with Hufft Projects, the design selected by the RPC was submitted by local artist and fabricator, Burgess Zbryk.

The RPC shall be responsible for all volunteer labor, tools, and materials necessary for the construction of the shade structure. Following completion of construction, the RPC shall be responsible for the maintenance and repairs as needed.

The initial term of the agreement is for 5 years from the effective date, and may be renewed thereafter by mutual agreement of the parties.

Recommendation

Staff recommends Board approval of the cooperative agreement with the Roanoke Park Conservancy and requests authorization for the Director or his designee to execute the agreement on behalf of the Board.



Parks and Recreation

DATE: April 11, 2017
TO: Board of Parks and Recreation Commissioners
FROM: Doug Schroeder, Administrative Officer
RE: Amendment #3 with Midwest Pool Management – Aquatics Management of Junior and Outdoor Pools

BACKGROUND:

The Parks and Recreation Department entered into an agreement on March 17, 2014 with Midwest Pool Management to manage the Junior and Outdoor Pools.

This Amendment #3 exercises the option to extend the contract from April 15, 2017 to April 30, 2018 and compensate Midwest Pool Management an amount not to exceed \$436,737.00 which includes: security, salaries, maintenance, marketing and a fixed management fee. This is a decrease of \$36,426.00 from 2016 which reflects salary and supply savings due to not opening Gilham Pool and only keeping Brush Creek and Line Creek Pools open after the school year begins.

Parks and Recreation will retain 100% of all gate revenue and share a 50/50 split of the net revenue generated by the supplemental programs such as swim lessons, water aerobics, after hour pool rentals, etc.

Funds are available in account 2030-702580.

RECOMMENDATION:

Staff recommends Board approval of Amendment #3 with Midwest Pool Management to manage the Junior and Outdoor Pools in the amount of 436,737.00, contract term April 15, 2017 to April 30, 2018 and requests Board authorization for the Director or his designee to execute the amendment on behalf of the Board.



Parks and Recreation

DATE: April 11, 2017
TO: Board of Parks and Recreation Commissioners
FROM: Doug Schroeder, Administrative Officer
RE: Amendment #5 with Midwest Pool Management – The Bay Aquatic Center

BACKGROUND:

Parks and Recreation Department entered into an agreement with Midwest Pool Management on May 4, 2012, to manage The Bay Aquatic Center.

This Amendment #5 will compensate Midwest Pool Management an amount not to exceed \$478,680.00 2019 which includes: security, salaries, marketing, maintenance and a fixed management fee and extends the contract term to April 15, 2017 to April 30, 2019. This is an increase of \$27,991.00 is a result of increased liability insurance, marketing, maintenance and salary costs.

Parks and Recreation will retain 100% of all gate revenue and share a 50/50 split of the net revenue generated by the supplemental programs such as swim lessons, water aerobics, after hour pool rentals, etc.

Funds are available in account 2030-702585.

RECOMMENDATION:

Staff recommends Board approval of Amendment #5 with Midwest Pool Management to manage The Bay Aquatic Center in an amount not to exceed \$478,680, contract term April 15, 2017 to April 30, 2019 and requests Board authorization for the Director or his designee to execute the amendment on behalf of the Board.



Parks and Recreation

DATE: April 11, 2017
TO: Board of Parks and Recreation Commissioners
FROM: Doug Schroeder, Administrative Officer
RE: Contract Amendment #6 with Midwest Pool Management – Springs Aquatic Center

BACKGROUND:

The Parks and Recreation Department entered into an agreement on April 12, 2011 with Midwest Pool Management to manage the Springs Aquatic Center. The current term ends on November 30, 2017.

This Amendment #6 defines compensation for the 2017 swimming season. Parks and Recreation will pay Midwest Pool Management an amount not to exceed \$481,986 which includes: security, salaries, marketing, maintenance and a management fee. This is an increase of \$22,250.00 from last year due to increases in liability insurance, marketing, maintenance and management fees. Contract term remains unchanged.

Parks and Recreation will retain 100% of all gate revenue and share a 50/50 split of the net revenue generated by the supplemental programs such as swim lessons, water aerobics, after hour pool rentals, etc. In addition, Parks and Recreation will share a 50/50 split of the revenue commission from the concession sub-contractor.

Funds are available in account 2030-702584.

RECOMMENDATION:

Staff recommends Board approval of Amendment #6 with Midwest Pool Management to manage the Springs Aquatic Center for the 2017 in an amount not to exceed \$481,986 and requests Board authorization for the Director or his designee to execute the amendment on behalf of the Board.



Parks and Recreation

DATE: April 11, 2017
TO: Board of Parks and Recreation Commissioners
FROM: Doug Schroeder, Administrative Officer
RE: Contract Amendment #4 with Kansas City United Tennis, LLC - Plaza Tennis Center

BACKGROUND:

On May 15, 2014 the Parks and Recreation Department entered into a Professional Services Contract with Kansas City United Tennis to operate the Plaza Tennis Center. The Director was authorized to enter into an amendment to extend the term of this Contract and time of performance for this Contract for up to five years. This amendment #4 exercises the option to extend the existing contract for year four. The term of this amendment will begin on May 1, 2017 and end on April 30, 2018. Kansas City United Tennis will pay \$1,470.00 monthly for rent.

Kansas City United Tennis will retain all revenues and be responsible for all expenses. The KCMO Parks and Recreation Department will provide trash services for a fee of \$30.00/month during the months this service is required, along with approved maintenance of the building and structures. Kansas City United Tennis will maintain the landscaping of the exterior and interior grounds of the facility. Kansas City United Tennis will also assume responsibility for the telephone lines used at the facility.

RECOMMENDATION:

Staff recommends Board approval of amendment #4 with Kansas City United Tennis LLC to manage the Plaza Tennis Center, from May 1, 2017 to April 30, 2018, to pay \$1,470.00 monthly for rent and \$30.00 per month for the months they require trash collection and requests Board authorization for the Director or his designee to execute the amendment on behalf of the Board.



Intra-Departmental Communication

DATE: April 11, 2017

TO: Board of Parks and Recreation Commissioners

FROM: Travis W. Kiefer, P.E., Asst. Dir. – Engineering, Planning, & Design Division

SUBJECT: 2016 Citywide Fountain & Monument Renovation & Design - Amendment #1

Background

On September 12, 2016, the City entered into a contract with STRATA Architecture & Preservation, in the amount of \$102,205, to perform diagnostic services for the Spirit of Freedom Fountain and for the pergola on The Paseo. The scope included an assessment of the condition of each structure and site; a determination of what repairs or renovations are required; establishment of priorities for the repairs; and estimation of the cost of the repairs.

Amendment #1, in the amount of \$115,752.00, to prepare the construction documents, perform bidding and negotiation services, and manage construction administration for the renovation of the Spirit of Freedom Fountain, would bring the contract total to \$217,957.00. It would extend the contract completion date to October 1, 2017.

The Amendment #1 is funded by PIAC funds, in accounts #3090708093 and #3090708309. The Human Relations Department has approved the participation goals of 23% MBE and 13% WBE and the goals will be met or exceeded at the close-out of the project.

Recommendation

Staff requests Board approval of Amendment #1 with STRATA Architecture & Preservation in the amount of \$115,752, extend the contract completion date to October 1, 2017 and authorization for the Director or his designee to execute the amendment on behalf of the Board.



Intra-Departmental Communication

Date: April 11, 2017

To: Board of Parks and Recreation Commissioners

From: Travis W. Kiefer, P.E., Asst. Dir. – Engineering, Planning, & Design Division

Subject: Citywide Parks and Right-of-Way Improvements Change Order #6

Background

On January 12, 2016 the Board approved a construction contract with D & D Custom Construction in the amount of \$401,292. The scope included parking lot improvements at the Bruce R. Watkins Cultural Center, stone wall repairs in Kessler Park, and track resurfacing and restriping at Center High School. A Notice to Proceed was issued on March 28, 2016 with a project completion date of June 26, 2016.

Change Orders #1, #2, #3, #4 and #5 in the amount of \$1,036,565.00 added additional scope and brought the contract total to \$1,437,857.00. It extended the completion date to March 30, 2017.

This Change Order #6, in the amount of \$148,765.00 includes repairs to stone walls at Case Park for \$40,800.00, Shawnee Mission & Ward Parkway for \$18,500.00, concrete sidewalk repairs at Tiffany Springs & Skyview for \$3,100.00, Minor Park Clubhouse Paths Improvements for \$31,605.00, Sheila Kemper Dietrich wall repair for \$11,900.00, and Grove Pool sidewalk replacement for \$42,860.00 bringing the contract total to \$1,586,622.00. The contract completion date will be extended to June 30, 2017.

Funding will be available under project numbers 70174927, 70400120, 70400135, 70171306 and in Fund Account numbers 203-707704, 203-707769 and 203-707708.

The MBE/WBE goals set by the Human Relations Department are 15% and 6% respectively. HRD approved the goals submitted by D & D Custom Construction of 15% and 6%. D & D Custom Construction is required to meet these goals by the end of the project.

Recommendation

Staff recommends Board approval of Change Order #6 with D & D Custom Construction, in the amount of \$105,905.00, extend the contract completion date to June 30, 2017 and requests authorization for the Director or his designee to execute the contract on behalf of the Board.



Intra-Departmental Communication

Date: April 11, 2017
To: Board of Parks and Recreation Commissioners
From: Travis W. Kiefer, P.E., Asst. Dir. – Engineering, Planning, & Design Division
Subject: Blue River Trail and I-435 MoDOT Bridge work and 4F Release

Background

Blue Trail System has been an expanding system and extends along the Indian Creek and Blue River from Kansas to Minor Park. This includes a section of the trail under I -435 near the Blue River where the trail goes under the existing highway bridges. This property was originally acquired by MoDOT for improvements along the I-435 corridor. KC Parks entered into a trail-way license agreement with MoDOT for the trail construction under their bridges.

MoDOT is planning some capacity improvement to their bridges on I-435 over the Blue River that may affect the use of the Blue River Trail during construction. Their improvement may need to reroute, close, provide a protective barrier during construction, or any combination of these efforts.

MoDOT is using federal funds for their capacity improvement and requires the project to obtain 106 Environmental clearance for the project. When parkland is within a project area, a 4F release letter is required from the jurisdictional Parks Department. The land in this area is owned by Jackson County and KC Parks operates and maintains the trail so a 4F letter is required from both Park Departments.

Recommendation

Staff recommends Board approval of the 4F release letter for MoDOT to perform their I-435 capacity project at the Blue River, and requests authorization for the Director or his designee to execute the agreement on behalf of the Board.

Attached: Draft 4F Letter
Vicinity Map

Missouri Department of Transportation

600 Northeast Colbern Rd.
Lee's Summit, Missouri 64086
816.607.2280
Fax: 816.622.6550
1.888.ASK MODOT (275.6636)

March 17, 2017

Travis W. Kiefer, P.E.
Assistant Director - Engineering, Planning, Design,
City of Kansas City, Missouri - Parks and Recreation Department
4600 E. 63rd Street Trafficway, 2nd Floor
Kansas City, Missouri 64130

RE: MoDOT Job Number: J4I2337
I-435 South Improvements – at the Blue River Trail Crossing
Request for Concurrence on De Minimis Impact to Section 4(f) Protected Resource

Dear Mr. Kiefer:

This letter regards the proposed Section 4(f) *de minimis* impacts to the Blue River Trail, built and managed by the City of Kansas City, Missouri; located under the I-435 bridge over the Blue River, as a result of the bridge widening, in conjunction with the I-435 widening improvements.

This overall roadway improvement project will be a "Design-Build" project that may involve adding a lane to I-435 in each direction, from State Line Road to just east of the Blue River. The project at the Blue River may include adding a lane to the existing bridge on the eastbound (south) side of the bridge.

The construction of the proposed I-435 Improvements is anticipated to take place entirely within existing highway right of way, with no acquisition of Section 4(f) property. However, the Blue River Trail passes through existing highway right of way under the Blue River Bridge. To allow for bridge widening on the south side of the bridge and provide safety for trail users, the Design-Build contractor will implement one of the following proposed options:

- **Option A – Keep Trail Open with Protection under Bridge** – To keep the trail open under the bridge during construction, it would be necessary to install a protective structure or enclosure for the trail where it is adjacent to construction activities, so long as this option will allow for adequate space to perform construction, and provide for safe use of the trail. A small portion of the trail under the bridge may be temporarily relocated to the east to allow more space at the pier location (see enclosed photos). There would be a short-term (1 to 3 days) temporary closure of the trail during off-peak days while a protective structure/enclosure is being installed or while the trail is temporarily relocated. When bridge construction is complete, the protective enclosure would be removed and the trail will be restored to conditions that are equal to or better than pre-construction conditions.
- **Option B – Trail Closure with Detour Route** – If keeping the trail open is not possible or practical, it would be necessary to temporarily close the Blue River Trail under the Blue River Bridge, within existing highway right of way, for an estimated 3 to 6 months, to allow for bridge and pier construction, equipment maneuvering, and for safety purposes. Barriers will be placed on the trail at the existing right of way line, on each side of the bridge, to prevent access. Signage explaining the reason and anticipated duration of temporary closure will be placed at the barrier points, as well as trail heads and other locations where the trail can be accessed in the vicinity, so trail users are made aware of trail route limitations. Trail users will



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www.modot.org

be directed to follow a detour route along the Blue River Park access road and along the outer northbound lane of 104th Street to the 103rd Street trail head parking and access area (see Exhibits A and B). Temporary pavement markings will be placed along the west edge of the outer northbound lane (see enclosed photos). In addition, appropriate traffic control devices would be placed at locations along the detour, as determined in coordination with the KC Parks & Recreation staff and the KC Public Works staff. When bridge construction is complete, pavement markings, traffic control devices, and signage will be removed and the trail will be restored to conditions that are equal to or better than pre-construction conditions.

During the Design-Build process, details applicable to the selected option will be coordinated with KC Parks and Recreation staff, as well as KC Public Works (if applicable).

As discussed when we met with your staff on March 2, 2017, the proposed I-435 bridge widening and temporary trail closure will be presented to the Board of Parks and Recreation Commissioners regularly scheduled meeting, and posted on the MoDOT KC District website, to provide the public an opportunity to comment on the impacts.

Under Section 4(f) of the U.S. Department of Transportation Act of 1966, this trail is considered a Section 4(f) resource. FHWA intends to make a *de minimis* impacts finding for the proposed project, based on the City's and County's written concurrence that the impacts, together with the proposed mitigation measures incorporated in the project, will not adversely impact the activities, features, and attributes of the resource that qualify the trail for protection under Section 4(f), and after the public has been afforded an opportunity to review and comment on the impacts.

In order to make the Section 4(f) *De minimis* finding, written concurrence from the Kansas City, Missouri Parks and Recreation Department and the Jackson County Parks and Recreation Department (as officials with jurisdiction) is required, as well as the requirement for providing the public an opportunity to review and comment on the impacts. Please sign below and return a signed copy of this letter to me via email and at the physical address below.

If you have any questions, please contact our NEPA consultant, Tim Flagler of HNTB Corporation, at 816-527-2415, or by email at tflagler@hntb.com.

Sincerely,



Perry J. Allen Jr., P.E.
Missouri Department of Transportation
600 NE Colbern Road
Lee's Summit, MO 64086
Perry.Allen@modot.mo.gov

As the official with jurisdiction over the Blue River Trail, I concur that impacts to this property are *De minimis* in that the proposed construction and completed project will not adversely impact the activities, features, and attributes of the resource that qualify it for protection under Section 4(f).

Travis Kiefer, P.E.; Assistant Director - Engineering, Planning, Design
City of Kansas City, Missouri - Parks and Recreation Department

Date

Missouri Department of Transportation

600 Northeast Colbern Rd.
Lee's Summit, Missouri 64086
816.607.2280
Fax: 816.622.6550
1.888.ASK MODOT (275.6636)

March 17, 2017

Travis W. Kiefer, P.E.
Assistant Director - Engineering, Planning, Design,
City of Kansas City, Missouri - Parks and Recreation Department
4600 E. 63rd Street Trafficway, 2nd Floor
Kansas City, Missouri 64130

RE: MoDOT Job Number: J4I2337
I-435 South Improvements – at the Blue River Trail Crossing
Request for Concurrence on De Minimis Impact to Section 4(f) Protected Resource

Dear Mr. Kiefer:

This letter regards the proposed Section 4(f) *de minimis* impacts to the Blue River Trail, built and managed by the City of Kansas City, Missouri; located under the I-435 bridge over the Blue River, as a result of the bridge widening, in conjunction with the I-435 widening improvements.

This overall roadway improvement project will be a "Design-Build" project that may involve adding a lane to I-435 in each direction, from State Line Road to just east of the Blue River. The project at the Blue River may include adding a lane to the existing bridge on the eastbound (south) side of the bridge.

The construction of the proposed I-435 Improvements is anticipated to take place entirely within existing highway right of way, with no acquisition of Section 4(f) property. However, the Blue River Trail passes through existing highway right of way under the Blue River Bridge. To allow for bridge widening on the south side of the bridge and provide safety for trail users, the Design-Build contractor will implement one of the following proposed options:

- **Option A – Keep Trail Open with Protection under Bridge** – To keep the trail open under the bridge during construction, it would be necessary to install a protective structure or enclosure for the trail where it is adjacent to construction activities, so long as this option will allow for adequate space to perform construction, and provide for safe use of the trail. A small portion of the trail under the bridge may be temporarily relocated to the east to allow more space at the pier location (see enclosed photos). There would be a short-term (1 to 3 days) temporary closure of the trail during off-peak days while a protective structure/enclosure is being installed or while the trail is temporarily relocated. When bridge construction is complete, the protective enclosure would be removed and the trail will be restored to conditions that are equal to or better than pre-construction conditions.
- **Option B – Trail Closure with Detour Route** – If keeping the trail open is not possible or practical, it would be necessary to temporarily close the Blue River Trail under the Blue River Bridge, within existing highway right of way, for an estimated 3 to 6 months, to allow for bridge and pier construction, equipment maneuvering, and for safety purposes. Barriers will be placed on the trail at the existing right of way line, on each side of the bridge, to prevent access. Signage explaining the reason and anticipated duration of temporary closure will be placed at the barrier points, as well as trail heads and other locations where the trail can be accessed in the vicinity, so trail users are made aware of trail route limitations. Trail users will



be directed to follow a detour route along the Blue River Park access road and along the outer northbound lane of 104th Street to the 103rd Street trail head parking and access area (see Exhibits A and B). Temporary pavement markings will be placed along the west edge of the outer northbound lane (see enclosed photos). In addition, appropriate traffic control devices would be placed at locations along the detour, as determined in coordination with the KC Parks & Recreation staff and the KC Public Works staff. When bridge construction is complete, pavement markings, traffic control devices, and signage will be removed and the trail will be restored to conditions that are equal to or better than pre-construction conditions.

During the Design-Build process, details applicable to the selected option will be coordinated with KC Parks and Recreation staff, as well as KC Public Works (if applicable).

As discussed when we met with your staff on March 2, 2017, the proposed I-435 bridge widening and temporary trail closure will be presented to the Board of Parks and Recreation Commissioners regularly scheduled meeting, and posted on the MoDOT KC District website, to provide the public an opportunity to comment on the impacts.

Under Section 4(f) of the U.S. Department of Transportation Act of 1966, this trail is considered a Section 4(f) resource. FHWA intends to make a *de minimis* impacts finding for the proposed project, based on the City's and County's written concurrence that the impacts, together with the proposed mitigation measures incorporated in the project, will not adversely impact the activities, features, and attributes of the resource that qualify the trail for protection under Section 4(f), and after the public has been afforded an opportunity to review and comment on the impacts.

In order to make the Section 4(f) *De minimis* finding, written concurrence from the Kansas City, Missouri Parks and Recreation Department and the Jackson County Parks and Recreation Department (as officials with jurisdiction) is required, as well as the requirement for providing the public an opportunity to review and comment on the impacts. Please sign below and return a signed copy of this letter to me via email and at the physical address below.

If you have any questions, please contact our NEPA consultant, Tim Flagler of HNTB Corporation, at 816-527-2415, or by email at tflagler@hntb.com.

Sincerely,

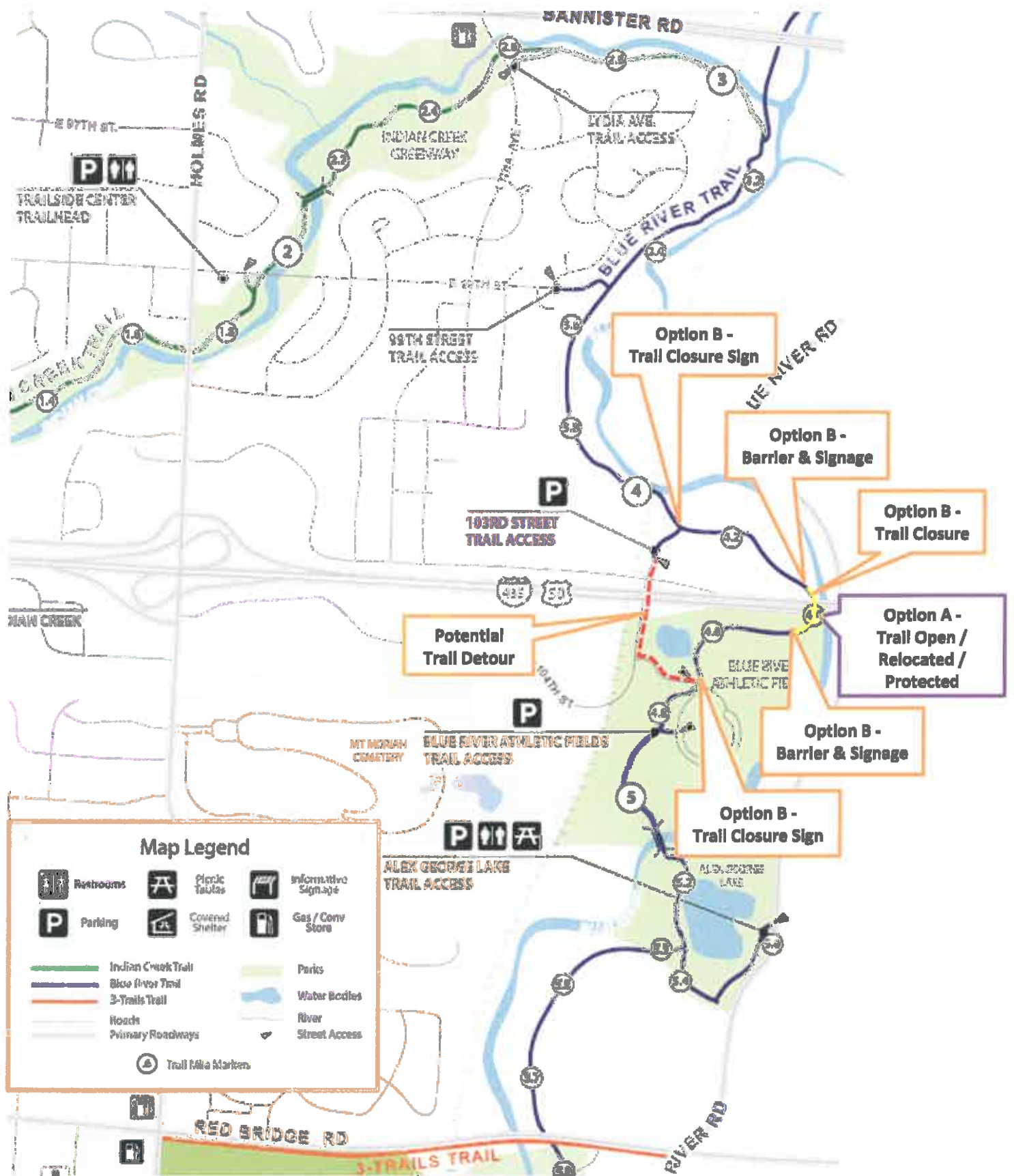


Perry J. Allen Jr., P.E.
Missouri Department of Transportation
600 NE Colbern Road
Lee's Summit, MO 64086
Perry.Allen@modot.mo.gov

As the official with jurisdiction over the Blue River Trail, I concur that impacts to this property are *De minimis* in that the proposed construction and completed project will not adversely impact the activities, features, and attributes of the resource that qualify it for protection under Section 4(f).

Travis Kiefer, P.E.; Assistant Director - Engineering, Planning, Design
City of Kansas City, Missouri - Parks and Recreation Department

Date

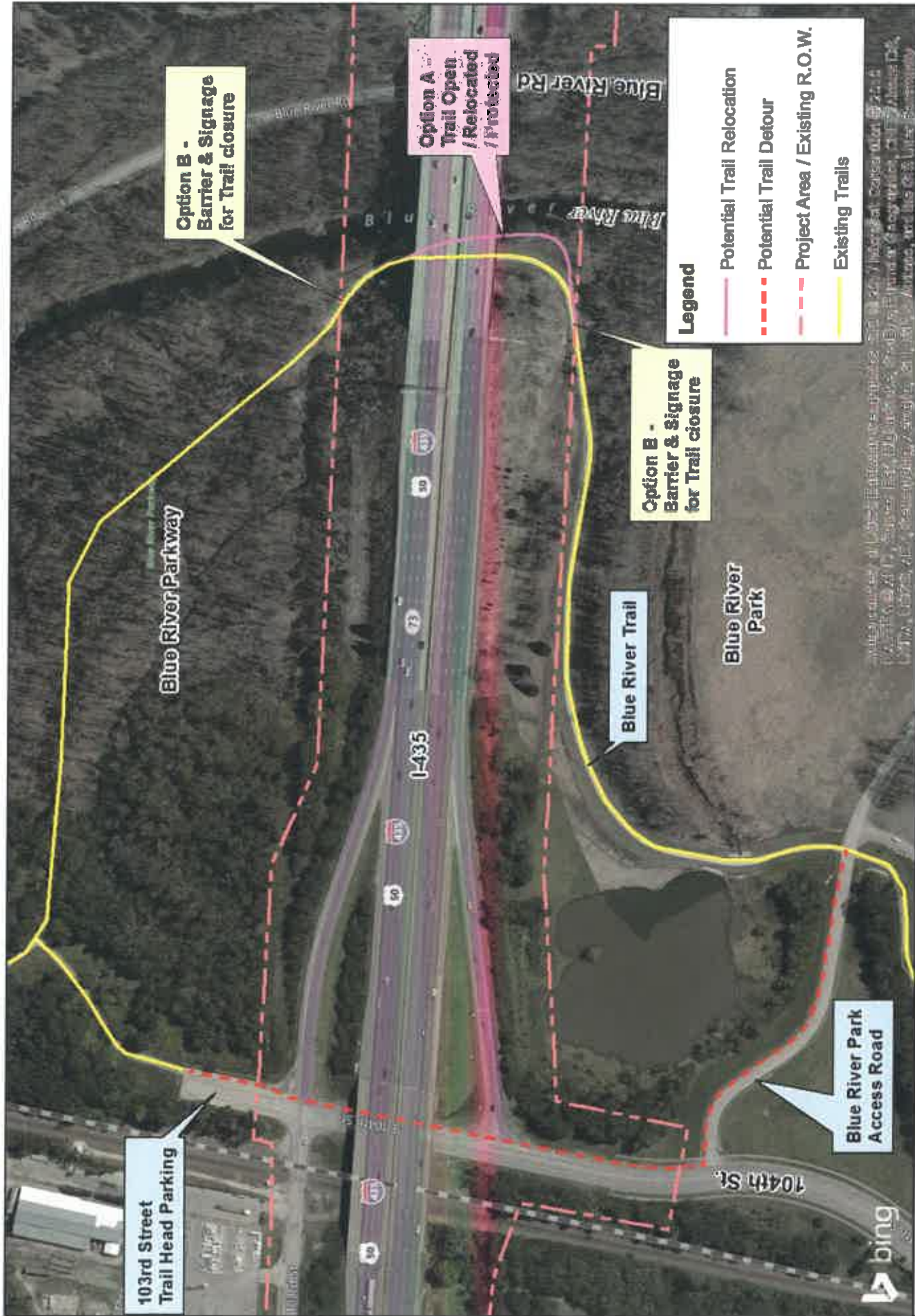


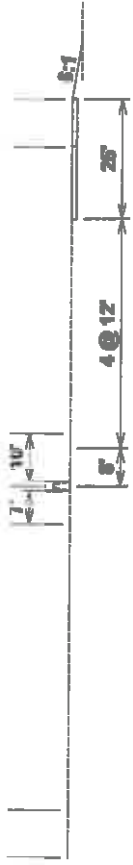
Source: Kansas City Parks & Recreation Dept. and Landworks Studio

I-435 South Improvements
State Line Rd to East of Blue River

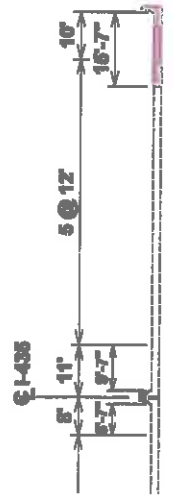
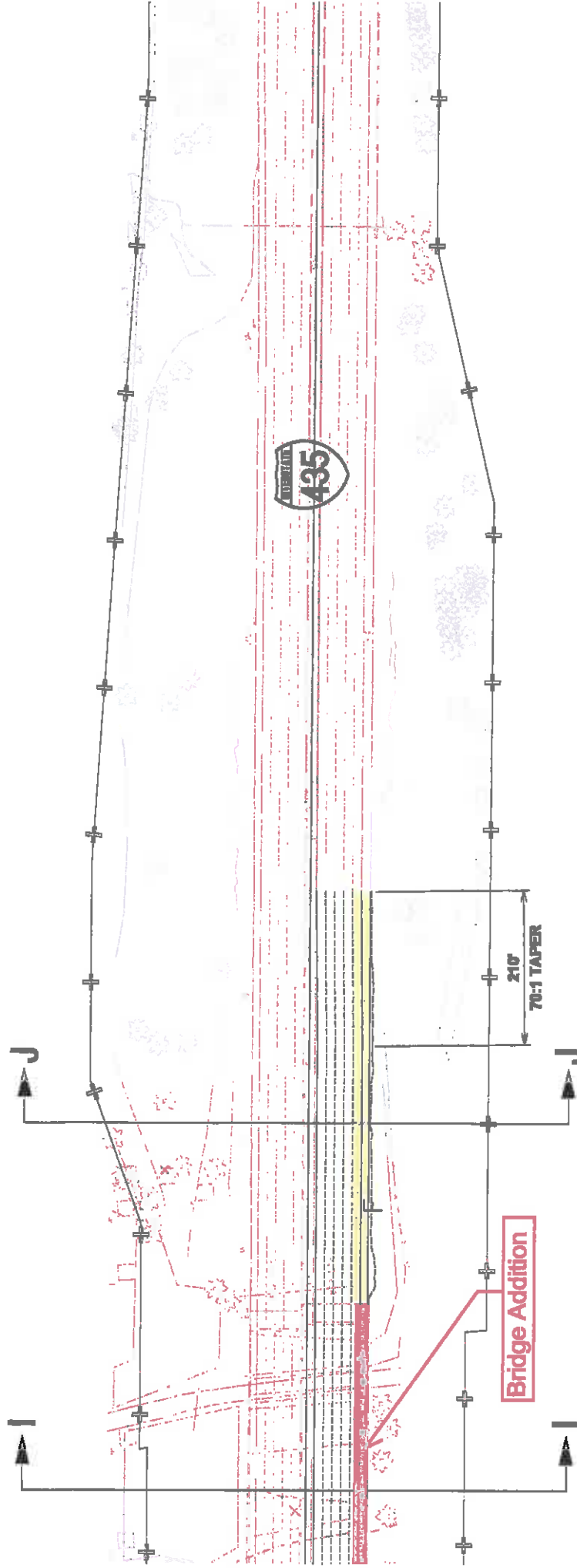
Jackson County
Kansas City, Missouri

Exhibit A - Blue River Trail
Trail Options



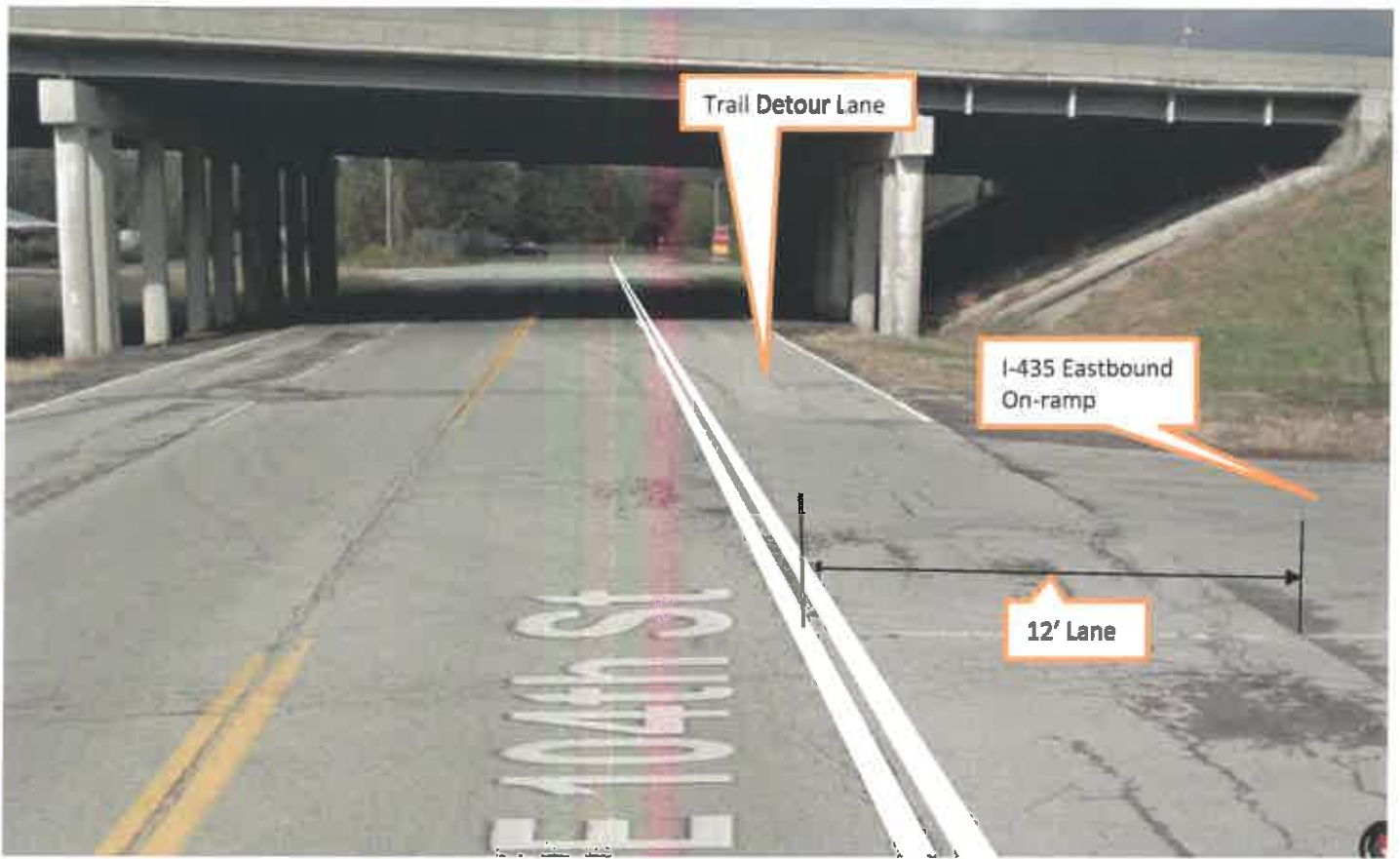


Section J-J



LEG

- New Wo
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- Other I



104th Street Trail Detour Route – Looking north; with pavement markings to utilize outside northbound lane for trail users.



104th Street Trail Detour Route – Looking south; with pavement markings to utilize outside northbound lane for trail users.



Blue River Trail at Blue River Bridge piers – Looking north, on south side of bridge.



Top of river
bank slope

Blue River Trail at Blue River Bridge piers – Looking south, on north side of bridge.



Intra-Departmental Communication

Date: April 11, 2017
To: Board of Parks and Recreation Commissioners
From: Patrick Anyanike, Area Superintendent
Subject: Amendment #1 with Safety Tree Service-Tree Maintenance Services FY17 Central Region

BACKGROUND AND DESCRIPTION

The Board entered into an agreement with Safety Tree Service LLC on May 3, 2016 to provide tree maintenance Services. The contract addresses tree maintenance pruning and removals on public properties and right of ways, including citizen's 311 action center requests. This contract also required the contractor to provide storm response services in the amount of \$400,000.00

Amendment #1 will provide for tree maintenance services: tree pruning and removals on public properties and right of ways, including citizen's 311 action center requests at the same rates in the Parks Central Region amount of \$300,000.00, bringing the total contract amount to \$700,000.00. It is estimated that this contract will address approximately 1,000 trees in this Park Region. Funding in the amount of \$300,000.00 is available in account #3090-707771. Amendment #1 will also provide a one-year extension of the contract term to May 3, 2018

The Contractor's Utilization Plan meets MBE/WBE goals for this contract of 17% MBE and 0% WBE respectively and will apply to this amendment #1, and any future amendments, to this contract.

RECOMMENDATION

Staff recommends Board approval of Amendment #1 with Safety Tree Service Company to add \$300,000.00 and requests Board authorization for the Director, or his designee to execute the amendment on behalf of the Board.



Intra-Departmental Communication

Date: April 11, 2017
To: Board of Parks and Recreation Commissioners
From: Patrick Anyanike, Area Superintendent
Subject: Amendment #2 with Safety Tree Service - Tree Maintenance Services FY17 South Region

BACKGROUND AND DESCRIPTION

The Board entered into an agreement with Safety Tree Service LLC on May 3, 2016 to provide tree maintenance Services. The contract addresses tree maintenance pruning and removals on public properties and right of ways, including citizen's 311 action center request. This contract also required the contractor to provide storm response services in the amount of \$300,000.00

Amendment #2 will provide for tree maintenance services: tree maintenance pruning and removals on public properties and right of ways, including citizen's 311 action center requests at the same rates in the Parks South Region amount of 500,000.00, bringing the total contract amount to \$824,070.00. It is estimated that this contract will address approximately 1,500 trees in this Park Region. Funding in the amount of \$500,000.00 is available in account #3090-707771. Amendment #2 will also provide for a one-year extension of the contract term to May 3, 2018.

The Contractor's Utilization Plan meets MBE/WBE goals for this contract of 13% MBE and 0% WBE respectively and will apply to this amendment #2, and any future amendments, to this contract.

RECOMMENDATION

Staff recommends Board approval of Amendment #2 with Safety Tree Service Company to add \$500,000. and requests Board authorization for the Director, or his designee to execute the amendment on behalf of the Board.



Intra-Departmental Communication

Date: April 11, 2017
To: Board of Parks and Recreation Commissioners
From: Patrick Anyanike, Area Superintendent
Subject: Amendment #1 with Safety Tree Service - Tree Maintenance Services FY17 North Region

BACKGROUND AND DESCRIPTION

The Board entered into an agreement with Safety Tree Service LLC on May 3, 2016 to provide tree maintenance Services. The contract addresses tree maintenance pruning and removals on public properties and right of ways, including citizen's 311 action center request. This contract also required the contractor to provide storm response services in the amount of \$300,000.00

Amendment #1 will provide for tree maintenance services: tree pruning and removals on public properties and right of ways, including citizen's 311 action center request at the same rates in the Parks North Region amount of 200,000.00, bringing the total contract amount to \$500,000.00. . It is estimated that this contract will address approximately 700 trees in this Park Region. Funding in the amount of \$200,000.00 is available in account #3090-707771. Amendment #1 will also provide for a one-year extension of the contract term to May 3, 2018.

The Contractor's Utilization Plan meets MBE/WBE goals for this contract of 13% MBE and 0% WBE respectively and will apply to this amendment #1, and any future amendments, to this contract.

RECOMMENDATION

Staff recommends Board approval of Amendment #1 with Safety Tree Service Company to add \$200,000.00 and requests Board authorization for the Director, or his designee to execute the amendment on behalf of the Board.



Intra-Departmental Communication

DATE: April 5, 2017
TO: Board of Parks and Recreation Commissioners
FROM: Roosevelt Lyons, Superintendent of Recreation
SUBJECT: 2017 Mayor's Night Kicks – Guadalupe Centers Inc.

BACKGROUND:

On February 24, 2017, a request for proposals was released requesting organizations and agencies to submit a proposal that demonstrated their capacity to implement the Sports and Education Program of Mayor's Night Kicks program. Two (2) proposals were submitted for the Night Kicks program. Guadalupe Centers Inc. submitted the sole proposal to provide programming at 9th & Van Brunt Athletic Complex.

The Guadalupe Centers Inc. will be responsible for providing trained officials, security detail, educational programs and scheduling of all games at the 9th and Van Brunt Athletic Fields. This eight (8) week program is expected to serve 300 middle and high school participants along with families each week and will conclude with a closing tournament and recognition ceremony. The contract amount of \$40,354 will cover the cost of educators, officials, a trainer, security, supplies and other related expenses.

The term of the contract will begin May 1, 2017 and end on September 30, 2017. The program will run from June 6th through August 30th. Funds are available in account 2030-702522.

RECOMMENDATION:

Staff recommends Board approval of the Contract with Guadalupe Centers Inc. for managing Mayor's Nights Kick from May 1, 2017 through September 30, 2017, in the amount of \$40,354 and request Board authorization for the Director or his designee, to execute contract on behalf of the Board.



Intra-Departmental Communication

DATE: April 5, 2017
TO: Board of Parks and Recreation Commissioners
FROM: Roosevelt Lyons, Superintendent of Recreation
SUBJECT: 2017 Mayor's Night Kicks – Mattie Rhodes Center

BACKGROUND:

On February 24, 2017, a request for proposals was released requesting organizations and agencies to submit a proposal that demonstrated their capacity to implement the Sports and Education Program of Mayor's Night Kicks program. Two (2) proposals were submitted for the Night Kicks program. Mattie Rhodes Center submitted the sole proposal to operate at Budd Park located at St. Johns Ave. Kansas City, Mo. 64124.

Mattie Rhodes Center will be responsible for providing trained officials, security detail, educational programs and scheduling of all games at Budd Park. This eight (8) week program is expected to serve more than 100 elementary school participants along with families each week and will conclude with a closing tournament and recognition ceremony. The contract amount of \$10,500 will cover the cost of educators, officials, a trainer, supplies and other related expenses.

The term of the contract will begin May 1, 2017 and end on September 30, 2017. The program will run from June 6th through August 30th. Funds are available in account 2030-702522.

RECOMMENDATION:

Staff recommends Board approval of the Contract with Mattie Rhodes Center for managing Mayor's Night Kicks from May 1, 2017 through September 30, 2017, in the amount of \$10,500 and request Board authorization for the Director or his designee, to execute contract on behalf of the Board.



Intra-Departmental Communication

Date: April 5, 2017
To: Board of Parks and Recreation Commissioners
From: Roosevelt Lyons, Superintendent of Recreation
Subject: 2017 Mayor's Nights/Club KC with KC Hoops LLC

BACKGROUND:

On February 24, 2017, a RFP was released requesting organizations and agencies to submit a proposal that demonstrated their capacity to implement the entertainment sports and education programs of Mayor's Night/Club KC Summer Youth programs. We received (11) proposals. Representatives from the Office of the Mayor and Parks and Recreation management staff were part of the interview panel which selected the proposal by committee vote. KC Hoops LLC submitted the sole proposal to provide programming at the Gregg-Klice Community Center located at 1600 John "Buck" O'Neil Way, Kansas City, Mo 64108 and The Bay Water Park located at 7101 Longview Rd, Kansas City, Mo 64134.

KC Hoops LLC will be responsible for providing the overall program, marketing, and site management at the site. The programs provided by KC Hoops LLC will include dancing, athletic activities, board games, swim parties and healthy eating seminars. The ages targeted for this site are middle school. The hours of operation are from 6:00 pm to 11:00 pm on Saturday nights. This 13 week program is expected to serve more than 120 youth per night. The contract amount of \$44,350, will cover the cost of marketing, equipment, instructors, and other related expenses.

The term of the contract will begin May 1, 2017 through September 30, 2017. Programming will run from May 29th through August 11th. Funds are available in account 2030-702091.

RECOMMENDATION:

Staff recommends Board approval of the Contract with KC Hoops LLC for managing Mayor's Nights/Club KC from May 1, 2017 through September 30, 2017, in the amount of \$44,350 and request Board authorization for the Director or his designee, to execute contract on behalf of the Board.



Intra-Departmental Communication

Date: April 5, 2017
To: Board of Parks and Recreation Commissioners
From: Roosevelt Lyons, Superintendent of Recreation
Subject: 2017 Mayor's Nights/Club KC with The Atkins Group LLC

BACKGROUND:

On February 24, 2017, a RFP was released requesting organizations and agencies to submit a proposal that demonstrated their capacity to implement the entertainment sports and education programs of Mayor's Night/Club KC Summer Youth programs. We received (11) proposals. Representatives from the Office of the Mayor and Parks and Recreation management staff were part of the interview panel which selected the proposal by committee vote. The Atkins Group LLC submitted a proposal to hold events at Brush Creek Community Center, located at 3801 Emanuel Cleaver II Blvd, Kansas City, Mo 64130 and at Smith Hale Middle School located at 8925 Longview Rd, Kansas City, Mo 64134.

The Atkins Group LLC will be responsible for providing the overall program, marketing, and site management at the sites. The programs provided by The Atkins Group LLC will include guest speakers, dance parties, and live entertainment. The ages targeted for these sites are middle school and high school. The hours of operation are from 6:00 pm to 11:00 pm for middle school on Saturday night, and 7:00 pm to 12:00 am for high school on Friday nights. This 13 week program is expected to serve more than 150 youth per night. The contract amount of \$59,000, will cover the cost of marketing, equipment, instructors, and other related expenses.

The term of the contract will begin May 1, 2017 through September 30, 2017. The program will run from May 29th through August 11th. Funds are available in account 2030-702091.

RECOMMENDATION:

Staff recommends Board approval of the Contract with Atkins LLC for managing Mayor's Nights/ Club KC from May 1, 2017 through September 30, 2017, in the amount of \$59,000 and request Board authorization for the Director or his designee, to execute contract on behalf of the Board.



Intra-Departmental Communication

Date: April 5, 2017
To: Board of Parks and Recreation Commissioners
From: Roosevelt Lyons, Superintendent of Recreation
Subject: 2017 Mayor's Nights/Club KC with Kansas City Urban Public Library

BACKGROUND:

On February 24, 2017, a RFP was released requesting organizations and agencies to submit a proposal that demonstrated their capacity to implement the entertainment sports and education programs of Mayor's Night/Club KC Summer Youth programs. We received (11) proposals. Representatives from the Office of the Mayor and Parks and Recreation management staff were part of the interview panel which selected the proposal by committee vote. Kansas City Urban Public Library submitted a proposal to hold events at the Plaza Branch of KCPL, located at 4801 Main Street, Kansas City, Mo 64112, and select other library branches.

Kansas City Urban Public Library will be responsible for providing the overall program, marketing, and site management at the sites. The programs provided by Kansas City Urban Public Library will include digital media instruction, summer reading programs, and youth empowerment summits. The ages targeted for these sites are middle school and high school. The hours of operation are from 6:00 pm to 11:00 pm on Friday and Saturday nights. This 6 week program is expected to serve more than 100 youth per night. The contract amount of \$19,200 will cover the cost of marketing, equipment, instructors, and other related expenses.

The term of the contract will begin May 1, 2017 through September 30, 2017. The program will run from May 29th – August 11th. Funds are available in account 2030-702091.

RECOMMENDATION:

Staff recommends Board approval of the Contract with Kansas City Urban Public Library for managing Mayor's Nights/ Club KC from May 1, 2017 through September 30, 2017, in the amount of \$19,200 and request Board authorization for the Director or his designee, to execute contract on behalf of the Board.



Intra-Departmental Communication

Date: April 5, 2017
To: Board of Parks and Recreation Commissioners
From: Roosevelt Lyons, Superintendent of Recreation
Subject: 2017 Mayor's Nights/Club KC with Guadalupe Centers, Inc.

BACKGROUND:

On February 24, 2017, a RFP was released requesting organizations and agencies to submit a proposal that demonstrated their capacity to implement the entertainment sports and education programs of Mayor's Night/Club KC Summer Youth programs. We received (11) proposals. Representatives from the Office of the Mayor and Parks and Recreation management staff were part of the interview panel which selected the proposal by committee vote. Guadalupe Centers, Inc. submitted the sole proposal to hold events at Tony Aguirre Community Center, located at 2050 West Pennway, Kansas City, Mo 64108.

Guadalupe Centers, Inc. will be responsible for providing the overall program, marketing, and site management at the site. The programs provided by Guadalupe Centers, Inc. will include music, dancing, pool parties, STEM-related activities, and arts instruction. The age group targeted for this site is middle school. The hours of operation are from 6:00 pm to 11:00 pm on Friday nights. This 12 week program is expected to serve more than 175 youth per night. The contract amount of \$30,029, will cover the cost of marketing, equipment, instructors, and other related expenses.

The term of the contract will begin May 1, 2017 through September 30, 2017. The program will run from May 29th through August 11th. Funds are available in account 702091.

RECOMMENDATION:

Staff recommends Board approval of the Contract with Guadalupe Centers Inc. for managing Mayor's Nights/ Club KC from May 1, 2017 through September 30, 2017, in the amount of \$30,029 and request Board authorization for the Director or his designee, to execute contract on behalf of the Board.



Intra-Departmental Communication

Date: April 5, 2017

To: Board of Parks and Recreation Commissioners

From: Roosevelt Lyons, Superintendent of Recreation

Subject: 2017 Mayor's Nights/Club KC with Nelson-Atkins Museum of Art

BACKGROUND:

On February 24, 2017, a RFP was released requesting organizations and agencies to submit a proposal that demonstrated their capacity to implement the entertainment sports and education programs of Mayor's Night/Club KC Summer Youth programs. We received (11) proposals. Representatives from the Office of the Mayor and Parks and Recreation management staff were part of the interview panel which selected the proposal by committee vote. Nelson-Atkins Museum of Art submitted a proposal to hold events at their facility, located at 4525 Oak Street, Kansas City, Mo 64111.

Nelson-Atkins Museum of Art will be responsible for providing the overall program, marketing, and site management at the sites. The programs provided at Nelson-Atkins Museum of Art will provide open mic night, camp-out, teens on the fringe festival, and end of the summer costume ball. The ages targeted for these sites are middle school and high school. The hours of operation are from 7:00 pm to 11:30 pm on Friday and Saturday nights. These 6 week programs are expected to serve more than 120 youth per night. The contract amount of \$15,000 will cover the cost of marketing, equipment, instructors, and other related expenses.

The term of the contract will begin May 1, 2017 through September 30, 2017. The program will run from May 29th through August 11th. Funds are available in account 2030-702091.

RECOMMENDATION:

Staff recommends Board approval of the Contract with Nelson-Atkins Museum of Art for managing Mayor's Nights/ Club KC from May 1, 2017 through September 30, 201, in the amount of \$15,000 and request Board authorization for the Director or his designee, to execute contract on behalf of the Board.



Intra-Departmental Communication

Date: April 5, 2017
To: Board of Parks and Recreation Commissioners
From: Roosevelt Lyons, Superintendent of Recreation
Subject: 2017 Mayor's Nights/Club KC with Kansas City Anti-Violence Project

BACKGROUND:

On February 24, 2017, a RFP was released requesting organizations and agencies to submit a proposal that demonstrated their capacity to implement the entertainment sports and education programs of Mayor's Night/Club KC Summer Youth programs. Representatives from the Office of the Mayor and Parks and Recreation management staff were part of the interview panel which selected the proposal by committee vote. We received (11) proposals. The Kansas City Anti-Violence Project submitted a proposal to hold events at Brush Creek Community Center, located at 3801 Emmanuel Cleaver II Blvd, Kansas City, Mo 64130.

Kansas City Anti-Violence Project will be responsible for providing the overall program, marketing, and site management at the sites. The programs provided by Kansas City Anti-Violence Project will include interactive workshops, history, art, music, ballroom, pageantry, literature, educational workshops and community outings. The ages targeted for these sites are middle school and high school. The hours of operation are from 6:00 pm to 11:00 pm for middle school, and 7:00 pm to 12:00 am for high school on Saturday nights. This 6 week program is expected to serve more than 150 youth per night. The contract amount of \$12,000, will cover the cost of marketing, equipment, instructors, and other related expenses.

The term of the contract will begin May 1, 2017 through September 30, 2017. The program will run from May 29th through August 11th. Funds are available in account 2030-702091.

RECOMMENDATION:

Staff recommends Board approval of the Contract with Kansas City Anti-Violence Project for managing Mayor's Nights/ Club KC from May 1, 2017 through September 30, 2017, in the amount of \$12,000 and request Board authorization for the Director or his designee, to execute contract on behalf of the Board.



Intra-Departmental Communication

Date: April 5, 2017

To: Board of Parks and Recreation Commissioners

From: Roosevelt Lyons, Superintendent of Recreation

Subject: 2017 Mayor's Nights/Club KC with ArtsTech

BACKGROUND:

On February 24, 2017, a RFP was released requesting organizations and agencies to submit a proposal that demonstrated their capacity to implement the entertainment sports and education programs of Mayor's Night/Club KC Summer Youth programs. We received (11) proposals. Representatives from the Office of the Mayor and Parks and Recreation management staff were part of the interview panel which selected the proposal by committee vote. ArtsTech submitted a proposal to hold events at their facility, located at 1522 Holmes, Kansas City, Mo 64108.

ArtsTech will be responsible for providing the overall program, marketing, and site management at the sites. The programs provided at ArtsTech will include STEAM-related activities such as coding, robotics, and art. The programs provided at Brush Creek Community Center include projects as part of the Urban Canvas Initiative. The ages targeted for these sites are middle school and high school. The hours of operation are from 7:00 pm to 11:30 pm on Friday nights. These 6 week programs are expected to serve more than 120 youth per night. The contract amount of \$37,000 will cover the cost of marketing, equipment, instructors, and other related expenses.

The term of the contract will be from May 1, 2017 through September 30, 2017. Programming will run from May 29th-August 11th. Funds are available in account 2030-702091.

RECOMMENDATION:

Staff recommends Board approval of the Contract with ArtsTech for managing Mayor's Nights/ Club KC from May 1, 2017 through September 30, 2017, in the amount of \$37,000 and request Board authorization for the Director or his designee, to execute contract on behalf of the Board.



Intra-Departmental Communication

Date: April 5, 2017
To: Board of Parks and Recreation Commissioners
From: Roosevelt Lyons, Superintendent of Recreation
Subject: 2017 Mayor's Nights/Club KC with Mattie Rhodes Center

BACKGROUND:

On February 24, 2017, a RFP was released requesting organizations and agencies to submit a proposal that demonstrated their capacity to implement the entertainment sports and education programs of Mayor's Night/Club KC Summer Youth programs. We received (11) proposals. Representatives from the Office of the Mayor and Parks and Recreation management staff were part of the interview panel which selected the proposal by committee vote. Mattie Rhodes Center submitted a proposal to hold events at their Northeast facility, located at 148 N Topping Ave, Kansas City, Mo 64123.

Mattie Rhodes Center will be responsible for providing the overall program, marketing, and site management at the site. The programs provided by Mattie Rhodes Center will include athletic activities, dance classes, healthy eating programs, and creative writing. The ages targeted for this site are middle school and high school. The hours of operation are from 6:00 pm to 11:00 pm on Saturdays. This 12 week program is expected to serve more than 50 youth per night. The contract amount of \$8,000 will cover the cost of marketing, equipment, instructors, and other related expenses.

The term of the contract will be May 1, 2017 through September 30, 2017. Programming will run from May 29th through August 11th. Funds are available in account 2030-702091.

RECOMMENDATION:

Staff recommends Board approval of the Contract with Mattie Rhodes Center for managing Mayor's Nights/Club KC from May 1, 2017 through September 30, 2017, in the amount of \$8,000 and request Board authorization for the Director or his designee, to execute contract on behalf of the Board.



DATE: April 11, 2017
 TO: Board of Parks and Recreation Commissioners
 FROM: Travis W. Kiefer, Assistant Dir. Eng., Park Planning and Design Services Div.
 SUBJECT: FY17 Capital Improvement Updates

Project Name	Project	Project Mgr	% Complete	Status
Bannister Park	70164923	Allen	5%	Project bid and awarding contract to Gunter Construction
Blue River Greenway Trl-Swope	70161307	Allen	0%	Executing an agreement with TranSystems for the design
Blue River Trolley Trail Connector Trail	70121306	Allen	60%	SK Desing working on construction drawings for Phase II
Blue River-Trolley Trail Connector	G70121306	Allen	100%	Closing out project
Brush Creek-Blue River Trail	70121305	Allen	25%	Project bid and working on additional funding . Gunter low bid.
Brush Creek-Blue River Trail	70121305	Allen	25%	Project bid and working on additional funding .Gunter low bid.
Brush Creek-Blue River Trail	70121305	Allen	25%	Project bid and working on additional funding .Gunter low bid.
Brush Creek-Blue River Trail	G70121305	Allen	25%	Project bid and working on additional funding .Gunter low bid.
Central Park				Kansas City Public School managing the contract for construction of football field. Agreement between KCPS and KC Parks executed.
Englewood Park	70174907	Allen	5%	Phase I bid and was awarded to Blue Moon Hauling.
Englewood Rd. to Vivion Rd. Trail Connection	70141304	Allen	25%	Phase I bid and was awarded to Blue Moon Hauling.
Vivion Trail Connection	70141304	Allen	25%	Phase I bid and was awarded to Blue Moon Hauling.
Vivion Trail Connection	70151301	Allen	5%	Phase I bid and was awarded to Blue Moon Hauling.
Vivion Trail Connection	70151301	Allen	5%	Phase I bid and was awarded to Blue Moon Hauling.
I-35 and Chouteau Parkway Trail	70171305	Allen	0%	
Indian Creek Trail Repair & Wornall	70171304	Allen	100%	Project Completed
James A. Reed Park	70164924	Allen	5%	Project bid and awarding contract to Gunter Construction
Swope Park Blue River Connector	G70161307	Allen	0%	Grant Account
Tiffany Hills Park Accessibility Playground	70174922	Allen	100%	Project completed
White Oak Park	70174919	Allen	5%	Finishing up construction documents
				Final draft of the study is complete and we are waiting for our copy which will close out this portion of the Haff Study. Met with consultants to help them develop a proposal for additional concepts to the fountain.
Delbert Half Circle Fountain Repairs	70168805	Cline	99%	
Firefighter's Memorial Fountain Improvements	70128801	Cline	90%	New perennials and ornamental grasses were planted in Sept. First of the new trees have been planted, and remainder will come in spring 2017.
Linwood and Paseo Traffic Sign	70152201	Cline	20%	Meeting with Zahner and Traffic Department to finalize scope on 4/11.
Meyer Circle Seahorse Fountain	70178801	Cline	20%	Fencing is up around the fountain. Investigations into the concrete underneath the stone will begin next week, 4/10-4/14.
Spirit of Freedom Fountain	70168803	Cline	60%	Fountain has been fenced off. An amendment is ready to be approved for the development of construction documents necessary for a long term treatment.



DATE: April 11, 2017
TO: Board of Parks and Recreation Commissioners
FROM: Travis W. Kiefer, Assistant Dir. Eng., Park Planning and Design Services Div.
SUBJECT: FY17 Capital Improvement Updates

Project Name	Project	Project Mgr	% Complete	Status
Spirit of Freedom Fountain	70168803	Cline		same as above
Spirit of Freedom Fountain Repairs	70168803	Cline		same as above
Spirit of Freedom Fountain Repairs	70168803	Cline		same as above
The Paseo Pergola	70165501	Cline	60%	Study is complete. The suggestions from consultant is to support the structure for the time being to keep it safe while funds for a better solution are raised.
Volker Fountain Renovation	70158803	Cline	50%	Burns & Mac has evaluated the fountain and given suggestions, it is now up to us to decide how best to continue.
Budd Park or Indian Mound Park	70174914	Cline	10%	Designs and locations are being taken to the Public Works and Parks DRC to be approved.
Cleveland Park Improvements	70164907	Cline	50%	Working on revising the quote for installing swing set equipment. Swing set will be installed through purchase orders.
Columbus Park - Phase II	70134908	Cline	90%	Phs. 2 construction is almost complete. We are waiting on the utility company to move a box so we can finish the concrete work, and then seed entire park.
Former McCoy Elementary School Site Green Space Impr	70161301	Cline	80%	Construction completed on Phase I. Master plan is in design. Master plan is drafted and awaiting approval from neighborhood reps.
Meyer Circle Seahorse Fountain	70178801	Cline	10%	Fencing is up around the fountain. Investigations into the concrete underneath the stone will begin next week, 4/10-4/14.
South Plaza Neighborhood Park	70152901	Cline		Pass through for neighborhood to replace marker. Agreement is almost complete. Neighborhood is still holding meetings to finalize design, which will then need to be approved by Parks.
Downtown Council Streetscape	70169803		60%	
4510 Linwood Improvements	70179910	Flad	0%	Met with Terri Barnes, DuBois Learning Center President, on 6/30 to discuss desired improvements.
Arbor Villa Park	70174921	Flad	10%	Primetime Contracting has been selected as contractor. NTP was issued on 4/5/2017.
Broadway from 39th St to Westport Rd	70142203	Flad	30%	Gould Evans is preparing construction documents. Plans will be advertised in May 2017.
Broadway Streetscape	70172301	Flad	0%	Same project different funding source
Buckeye Greenway Pedestrian Bridge	70164903	Flad	95%	Mega Industries installed the TRM and native grass seeding on 3/15
Gillham Park	70165504	Flad	20%	Reviewing Bid Set construction documents from Landworks Studio. Need additional PIAC funding for construction.



DATE: April 11, 2017
 TO: Board of Parks and Recreation Commissioners
 FROM: Travis W. Kiefer, Assistant Dir. Eng., Park Planning and Design Services Div.
 SUBJECT: FY17 Capital Improvement Updates

Project Name	Project	Project Mgr	% Complete	Status
Iser Park	70174920	Flad	25%	D & D Custom Construction was the lowest and best bidder. Contract documents are being prepared.
KC Urban Youth Academy - Parade Park PH I	70174901	Flad	40%	JE Dunn finished synthetic turf on fields 1 and 3 and the trail and lighting has been installed around fields 1 and 2. Artist selection panel met 3/22 to review proposals. Phase 2 is currently out to bid. Bi-weekly construction progress meetings are being held and the next Executive OAC meeting is 4/17.
Migliazzo Park Lake Improvements	70154922	Flad	95%	Dubois Consulting is conducting final project closeout.
Parade Park Improvements	70174926	Flad	0%	Same Project different funding source
Park Forest Park Playground	70154917	Flad	100%	Project complete. Contractor will oversee Spring 2017.
Roanoke Park	70144922	Flad	95%	Musical instruments and bike rack have been installed. Contractor will temporary seed disturbed areas and overseed Spring 2017.
Winnwood Park	70174903	Flad	5%	Preliminary planning in progress. Met with Councilwoman Hall and neighborhood representatives to discuss future playground phases.
Cooley Park Master Plan	70173301	Lawler	3%	Consultant selected. Contract agreement in process.
Garrison Community Center - Gym/Tornado Safe Room	70145501	Lawler	0%	Grant Match
Garrison Community Center Improvements	70145501	Lawler	80%	Security Cameras and Additional repairs and environmental cleanup
Garrison Community Center Renovation/Addition	70145501	Lawler	0%	
Garrison Community Center Renovations	70145501	Lawler	0%	Additional funding for Environmental Cleanup
Grove Park Pool Upgrades	70175503	Lawler	50%	Pool repair and lining is nearly complete. Purchase Orders completed for furniture, diving boards, funbrellas, and zip line.
Lakeside Nature Center Repairs	70175504	Lawler	20%	JR Roofing under contract. Roofing replacement is 90% complete.
Liberty Park Phase I	70174909	Lawler	5%	Survey complete
Park Admin Bldg HVAC Renovations(Design Build)	70165505	Lawler	75%	Contractor working on Phase 5
Park Admin Bldg HVAC Renovations(Design Build)	70165505	Lawler	0%	Same project different funding source
Prospect Plaza Park	70163301	Lawler	0%	Developing public survey.
Red Bridge Road & Holmes Road	70152202	Lawler	30%	The trees have been removed and planning is underway for the landscaping.
Red Bridge Shopping Center	70179908	Lawler	0%	Project is on hold till development plans are finalized.
Red Bridge west of Holmes Road	70172201	Lawler	0%	Consultant agreement being executed
Sheila Kemper Dietrich Park	70174912	Lawler	3%	In design. Survey complete. Complete construction documents and bid in April.
Shoal Creek Living Museum	70175502	Lawler	3%	Contract in process. Should have NTP in April.



DATE: April 11, 2017
 TO: Board of Parks and Recreation Commissioners
 FROM: Travis W. Kiefer, Assistant Dir. Eng., Park Planning and Design Services Div.
 SUBJECT: FY17 Capital Improvement Updates

Project Name	Project	Project Mgr	% Complete	Status
Shoal Creek Living Museum Restroom & Roof Imprv	70175901	Lawler	0%	
Francois Chouteau/Native American Fountain	70168804	Lossing	95%	Project Complete
Hidden Valley Park	70164901	Lossing	20%	First steering committee was held on March 9th. First public open house will be on March 30th. The Hidden Valley Project team is working with Searcy Creek Project team.
Liberty Memorial Improvements	70160003	Lossing	80%	Star Signs has installed all of the bases for the signs. The destination signs are installed. The wayfinding signage is being installed.
Penn Valley Park Restroom - Restroom Facility	70154913	Lossing	50%	Developing a site plan for the baseball area, including restrooms, playground and accessible paths, in Penn Valley Park.
Penn Valley-Signage - TIF	70094924B	Lossing	80%	Star Signs has installed all of the bases for the signs. The destination signs are installed. The wayfinding signage is being installed.
Searcy Creek Trail	70131304	Lossing	20%	First steering committee was held on March 9th. First public open house will be on March 30th. The Searcy Creek Project team is working with Hidden Valley Project team.
Searcy Creek Trail	70131304	Lossing	0%	RFQs were received and a firm has been selected. Negotiations for scope and fee have begun. NTP has been issued
Shoal Creek Pkwy NE96th-N Brighton-NE100th	70102358	Lossing	70%	Design consultant working finalized alignment from NE Brighton to NE 108th Street. Working on construction drawings between I-435 and NE Brighton.
Shoal Creek Pkwy-NE 100th to I-435	70092258	Lossing	75%	Design consultant working finalized alignment from NE Brighton to NE 108th Street. Working on construction drawings between I-435 and NE Brighton.
Triangle Park Improvements	70162202	Lossing	10%	In design
Trolley Track Trail - 65th St to Meyer Blvd	70161304	Lossing	5%	Advertise early April. SLBE
Washington Square Park	70144906	Lossing	90%	In Design. Working with Development Team with the next steps.
Washington Square Park	70144906	Lossing	5%	In Design. Working with Development Team with the next steps.
West Terrace Off Leash Area	70144903	Lossing	85%	Project will be completed by May. Will not open at that time.
West Terrace Park	70144903	Lossing	25%	Project will be completed by May. Will not open at that time.
Cliff Drive/Spirit of Kansas City Trail	70141301	Overbay	55%	Construction has begun. Base Bid tree clearing complete. Base Bid grading 10% complete. Trail Construction Alternate 2 - 90% complete. Trail Construction Alternate 1 - 80% complete



DATE: April 11, 2017
 TO: Board of Parks and Recreation Commissioners
 FROM: Travis W. Kiefer, Assistant Dir. Eng., Park Planning and Design Services Div.
 SUBJECT: FY17 Capital Improvement Updates

Project Name	Project	Project Mgr	% Complete	Status
Cliff Drive/Splirt of KC Scenic Byways	G70141301	Overbay	55%	Construction has begun. Base Bid tree clearing complete. Base Bid grading 10% complete. Trail Construction Alternate 2 - 90% complete. Trail Construction Alternate 1 - 80% complete
Cliff Drive/Splirt of KC, Mulberry Connector - Trail Imprv.	70141301	Overbay	55%	Construction has begun. Base Bid tree clearing complete. Base Bid grading 10% complete. Trail Construction Alternate 2 - 90% complete. Trail Construction Alternate 1 - 80% complete
Concourse Park Playground Phase II	70171302	Overbay	98%	Construction complete with exception of seeding.
Jacob Loose Park Lighting	70164908	Overbay	0%	Construction has begun. Conduit is installed for pedestrian lights.
Lakewood Greenway	70071327	Overbay	61%	Lake construction has begun. Tree clearing is complete. Clay core is complete. Clay liner 90% complete. Pipe installations complete.
Lakewood Greenway Study	70071327	Overbay	61%	Lake construction has begun. Tree clearing is complete. Clay core is complete. Clay liner 90% complete. Pipe installations complete.
Lakewood Greenway Trail	70161308	Overbay	50%	Trail design 100% complete. Preparing plans for MoDOT PS&E review. City Wide PIAC funding to supplement the grant was not awarded.
Lakewood Greenway Trail	G70161306	Overbay	0%	Trail design 100% complete. Preparing plans for MoDOT PS&E review. City Wide PIAC funding to supplement the grant was not awarded.
Longview Tract West Entrance Drive & Parking Lot	70150007	Overbay	100%	West entrance drive 100% complete and closed out.
Santa Fe Trail Extension	70161303	Overbay	95%	In design
Arieta Park Connecting Trail	70164922	Riffle	5%	Working with Marlborough Coalition to gather public input.
Brush Creek Community Center Pool	70165201	Riffle	100%	Complete
Hodge Park Athletic Fields	70174902	Riffle	50%	Beginning of February - Proposal from Land3 to update drawings they have on TIF Account
Hodge Park Athletic Fields	70174902	Riffle	0%	TIF Account
Ivanhoe Park	70174911	Riffle	5%	Working on repurposing memo. Tie into FY 17-18 PIAC approved work
Kansas City Community Gardens	70179902	Riffle	75%	Under Construction
Kansas City Community Gardens	70179902	Riffle	75%	See above
Kansas City Community Gardens	70179902	Riffle	75%	See above
Kansas City Community Gardens	70179902	Riffle	75%	See above
Kansas City Community Gardens	70179902	Riffle	75%	See above
Kansas City Community Gardens	70179902	Riffle	75%	See above
Little Blue Trace Trail South Bridge	70161305	Riffle	65%	Under Construction
Little Blue Trace Trail South Bridge	70161305	Riffle	65%	See above



DATE: April 11, 2017
 TO: Board of Parks and Recreation Commissioners
 FROM: Travis W. Kiefer, Assistant Dir. Eng., Park Planning and Design Services Div.
 SUBJECT: FY17 Capital Improvement Updates

Project Name	Project	Project Mgr	% Complete	Status
Little Blue Trace Trail South Bridge	G70161305	Riffle	65%	Grant Account. See Above
Little Blue Valley Park Ballfields	70184911	Riffle	3%	Fundraising continues. Late April public meetings for masterplan update.
Observation Park - Retaining Wall	70114921	Riffle	20%	Gathering public input for toddler playground
Platte Purchase Park	70174905	Riffle	5%	The Repurposing memo is process for design of water main through park
Swope Park Basketball Court	70164919	Riffle	95%	Waiting for final pay application
Swope Park Loop Trail Conceptual Plan/ Study	70171303	Riffle	75%	Draft be written. In design
Tiffany Hills Bleacher Shade Project	70164904	Riffle	100%	Installed and project complete
Trailside Center Parking Lot Expansion	70169902	Riffle	5%	Under Construction
Trailside Center Parking Lot Expansion	70169902	Riffle	5%	See above
Briarcliff Parkway Design	70162201	Wang	0%	Selected the design professional. Design is to begin in April 2017.
Grand Blvd Viaduct Sidewalk Repair	70162203	Wang	0%	Constructin will begin in Feb 2017 and will be complete by July 2017
Henry Wollman Bloch Fountain Repairs	70138803	Wang	95%	Construction is complete.
Henry Wollman Bloch Fountain Repairs	70138803	Wang	95%	Construction is complete
Independence & Benton Intersection Imprv	G70142206	Wang	95%	Construction is substantially complete. Working on final CO.
Independence Ave Corridor (Indep & Benton Intersect)	70142206	Wang	95%	Construction is substantially complete. Working on final CO.
Lake of Enshriners	70129902	Wang	20%	Surveying underway. Sediment testing is complete, Tetra Tech to send final report April 2015
Maple Woods Parkway (96th to 108th)	70172340	Wang	10%	Design will begin in Feb 2017. Construction is scheduled to begin in October 2019. Project is programmed with \$6M Federal STP Grant
Maple Woods Parkway (96th to 108th)	70172340	Wang	10%	Design will begin in Feb 2017. Construction is scheduled to begin in October 2019. Project is programmed with \$6M Federal STP Grant
Maple Woods Parkway PHII	70082340	Wang	0%	Design will begin in Feb 2017. Construction is scheduled to begin in October 2019. Project is programmed with \$6M Federal STP Grant
NW Waukomis Drive - I-29 to NW 62nd St	89008260	Wang	0%	Monitored by Parks and Recreation
Paseo and Independence Avenue Streetscape	70142204	Wang	0%	Design will begin in March 2017. Construction is scheduled to begin in October 2019. Project is programmed with \$5M Federal STP Grant
Paseo and Independence Avenue Streetscape	70142204	Wang	0%	Design will begin in March 2017. Construction is scheduled to begin in October 2019. Project is programmed with \$5M Federal STP Grant
Swope Park Pool Repairs	70155504	Wang	30%	In construction. Construction is expected to be complete by March 30, 2017
Swope Park Pool Repairs	70155504	Wang	30%	In construction. Construction is expected to be complete by March 30, 2017



DATE: April 11, 2017
TO: Board of Parks and Recreation Commissioners
FROM: Travis W. Kiefer, Assistant Dir. Eng., Park Planning and Design Services Div.
SUBJECT: FY17 Capital Improvement Updates

Project Name	Project	Project Mgr	% Complete	Status
Blue Valley Park	70174910	Warren	45%	Mark-One has installed the ball field lighting, grading and field goals will complete within the next 30 days
Bruce R. Watkins Cultural Heritage Center-Parking Lot	70152302	Warren	78%	Under construction asphalt and stripping completed, 3-30-17
BRW Drive-Mamie Hughes Bridge	70179909	Warren	55%	Painting of upper structure complete, bridge gritter will start 4-15-2017
Case Park Stair & Wall Repair	70174927	Warren	0%	
Kessler Park Stone Wall	70154908	Warren	98%	The final phase of wall repair is under contract
Kessler Park Stone Wall	70154908	Warren	98%	The final phase of wall repair is under contract
Longview Park Security Cameras	70170007	Warren	29%	Waiting on ETI to schedule equipment install; waiting on poles
Troost Lake Restoration Improvements	70174908	Warren	5%	Currently out to bid until March 29, 2017
Union Cemetery	70179903	Warren	10%	Scheduled for start of construction March 15, 2017
Westport-Roanoke Community Center Retaining Wall	70175507	Warren	100%	Stone wall repair is now complete.



Intra-Departmental Communication

Date: April 7, 2017
To: Board of Parks and Recreation Commissioners
From: Heidi Downer, *Marketing & Events*
Subject: Marketing Report

Weekly Report

Penn Valley Park Trail Marker Dedication

Upcoming Events

April 8, 1-3 p.m.: Bone-Anza, Waggin' Trail Dog Park

April 12, 5-7 p.m.: Fountain Day, The Concourse

April 22, 10 a.m.- 2 p.m.: Spring Discover Day, Kansas City North, Tony Aguirre and Southeast Community Centers

April 28, 10 a.m.-2 p.m.: Health, Fitness and Safety Fair, Hillcrest Community Center

May 5-13: KC Plein Air Festival, Penn Valley Park and Union Cemetery

May 6, 3-7 p.m.: The Derby Party, Kansas City Museum

Previous Events

March 27, 6-8 p.m.: Garrison's Boxing Center Opening, Garrison CC

March 29, 5:30-7:30 p.m.: Public Open House, KC Museum

March 30, 6 p.m.: Hidden Valley Park/Searcy Greenway Master Plan Open House, Northland Christian Church

April 1, 8 a.m.-Noon: Project Blue River Rescue, LNC

April 5, 5-7:30p.m.: The World of Art Opening, BRW

April 7, 11 a.m.: Show-Me Games Torch Run, Ilus Davis Park

March Social Media Numbers (KCMOParks)

- o Facebook: 9,592 (+52)
- o Twitter: 6,476 (+44)
- o Instagram: 6,689 (+117)



April 2017

BOARD OF PARKS AND RECREATION COMMISSIONERS



Sun	Mon	Tue	Wed	Thu	Fri	Sat
2	3	4 NO BOARD MEETING	5	6 9a. m. 1p.m. -Centennial Commemoration of the U.S. Entry in World War I	7	8
9	10	11 12:30 p.m. Pre Board Workshop 2 p.m. Board Meeting	12 11:30a.m.-KC/Platte Partners Mig.—Houston's—8660 Boardwalk Avenue 5—7p.m. Fountain Day, 5:30 Ceremony—Concourse Fountain	13 5p.m. Starlight Board Meeting 6p.m. Starlight Theatre Board of Director Board Reunion—Applause Club	14	15
16	17	18 NO BOARD MEETING	19	20	21	22
23	24	25 12:30 p.m. Pre Board Workshop 2 p.m. Board Meeting	26 4p.m. Friends of the Zoo Board Meeting	27 12:30pm.—KC Museum Foundation Board Meeting	28	29
30						



MAY 2017

BOARD OF PARKS AND RECREATION COMMISSIONERS



Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2 NO BOARD MEETING	3	4	5	6
7	8	9 12:30 p.m. Pre Board Workshop 2 p.m. Board Meeting	10 11:30 a.m. - KC/Platte Partners Mtg. — Houlihan's — 8660 Boardwalk Avenue	11 12:30 p.m. KC Museum Foundation Board Meeting	12	13
14	15	16 NO BOARD MEETING	17	18 11:30 a.m. Liberty Memorial Board of Trustees	19	20
21	22	23 12:30 p.m. Pre Board Workshop 2 p.m. Board Meeting	24	25	26	27
28	29 City Holiday Memorial Day	30 NO BOARD MEETING	31			



JUNE 2017

BOARD OF PARKS AND RECREATION COMMISSIONERS



Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6 12:30 p.m. Pre Board Workshop 2 p.m. Board Meeting	7 City of Fountains Foundation Board Meeting – TBA	8	9	10
11	12	13 NO BOARD MEETING	14 11:30a.m.-KC/Platte Partners Mtg.— Houlihan's—8660 Boardwalk Avenue	15 7:30a.m. Star- light Board Meet- ing—Steadman Board Room	16	17
18	19	20 12:30 p.m. Pre Board Workshop 2 p.m. Board Meeting	21	22	23	24
25	26	27	28 4p.m. -FOTZ Board Meeting	29	30	