

BOARD OF PARKS AND RECREATION COMMISSIONERS

KANSAS CITY, MISSOURI

Tuesday, November 20, 2018

4600 East 63rd Trafficway

1:00 O'CLOCK P.M.

WORKSHOP

- 1:00p.m. – Gary Hayes from MD Management and representatives from McClure Engineering will present concepts to improve Line Creek Parkway from Tiffany Springs Road to NW 100th Street.
- 1:30p.m. – Shane Coen & Robin Ganser with Coen + Partners will present an update on the Washington Square Park Master Plan.

2:00 O'CLOCK P.M.

REGULAR MEETING

1. Considering Board approval of the Board Minutes of November 6, 2018.
2. Marketing and Events update by Heidi Markle.
3. Considering Board approval of an Agreement with Fundracer, LLC DBA Great Inflatable Race for the Inaugural Kansas City Race in Swope Park on April 20, 2019. Blaine Hawkes will be attending Board Meeting.
4. Considering Board approval of the planned renovations at the Kansas City Zoo Tree Kangaroos Exhibit Remodel and Tropics Tents Picnic Area projects.
5. Considering Board approval of an Agreement with Gilberto & Raquel G & R LLC for the use of 9th & Van Brunt Soccer Complex to sell concessions from December 18, 2018 to December 30, 2020.
6. Considering Board approval of a Bid Award to Centric Projects LLC for the Kansas City North Community Center New Playground in the amount of \$194,169.00 and provide a contingency in the amount of \$10,000.00.
7. Considering Board approval of an Agreement with Kansas City Power & Light Company to replace overhead powerlines along Maplewood Parkway from NE 96th Street to NE 100th Street in the amount of \$383,361.65.
8. Considering Board approval of an Agreement with Kansas City Power & Light Company Greater Missouri's Operation Company to replace overhead power lines along Maplewoods Parkway from NE 100th Street to Shoal Creek Parkway in the amount of \$1,011,776.36.
9. Considering Board approval of Amendment #2 with McClure Engineering for the Paseo Gateway-Design Professional project in the amount of \$824,705.00 and extend the contract time to October 15, 2020.
10. Park, Planning & Design Services Update by Richard Allen.

- 11. PUBLIC HEARING
- 12. CALENDAR REVIEW
- 13. ADJOURNMENT

“The Board may hold a closed session during the workshop or the meeting to discuss legal, real estate or personnel issues pursuant to R.S.Mo. Section 610.021.”

The Board may hold a closed session during the workshop or the meeting to discuss:

- **Legal matters, litigation, or privileged communications with attorneys, pursuant to Section §610.021(1), RSMo**
- **Real estate, pursuant to Sec. 610.021(2), RSMo**
- **Personnel, pursuant to §610.021(3) / (13); RSMo**
- **Sealed Bids or proposals, pursuant to Section §610.021 (12), RSMo**

The Board may return to the conference room following the regular meeting for additional discussion of items on the agenda of the Board’s Workshop that were not completed prior to the regular meeting.

“Any person with disability desiring reasonable accommodation to participate in this meeting may contact the 311 Action Center at 311 or (816) 513-1313 for TTY 513-1889 or by email.”



Intra-Departmental Communication

DATE: November 20, 2018

TO: Board of Parks and Recreation Commissioners

FROM: James Wang, P.E., Chief Engineer

SUBJECT: Pre-Board Presentation - Line Creek Parkway from Tiffany Spring Road to NW 100th Street

Garry Hayes from MD Management and representatives from McClure Engineering will present concepts to improve Line Creek Parkway from Tiffany Spring Road to NW 100th Street.

This project will be funded through Platte Purchase TIF.



Intra-Departmental Communication

DATE: November 20, 2018

TO: Board of Parks and Recreation Commissioners

FROM: Richard Allen, Senior Park Planner – Engineering, Planning, & Design Division

SUBJECT: Pre-Board Presentation – Washington Square Park

Shane Coen & Robin Ganser with Coen + Partners will present Washington Square Park Master Plan.

**1:00 O'CLOCK P. M.
Tuesday, November 6, 2018
4600 E. 63rd Trafficway**

Board Members present: Mary Jane Judy, Shannon Cade, Allen Dillingham and David Mecklenburg

Workshop

Nelson Atkins Museum of Art Projects Update

Steve Waterman, Director & Design & Experience and Tony Wood, Marketing Director for the Nelson-Atkins Museum of Art gave a brief presentation on the Walking Wall sculpture installation by Andy Goldworthy.

Andy Goldworthy (British, born 1956) is an internationally recognized artist best known for his earthworks – temporary site-specific sculptures made from natural materials, most frequently of stone. With support from the Hall Family Foundation, Andy Goldworthy has been commissioned to create a site-specific installation – a traveling wall -- on the museum's campus. Currently scheduled for five phases over the course of nine months, the sculpture will travel the museum grounds – each segment of the stone wall is built during a phase, remains on view for a predetermined amount of time. Once that phase has ended, the rear end of the wall is dismantled and fed to the front for to create the next section. This process will continue until the final phase – a section of the stone wall will remain as part of the permanent collection, both outside and within the museum. Goldworthy and his team will return to the museum to reinstall the wall at the beginning of each phase.

The Nelson-Atkins Museum will be requesting for Rockhill Road to be closed in May into June for a 3 or 4-week period for the Walking Wall Sculpture Installation.

Kansas City Zoo Construction Projects Update

Randy Wisthoff, Director of the Kansas City Zoo gave an update on various renovation/construction projects to be complete sometime in 2019.

- **Tree Kangaroo exhibit remodel- Estimated budget \$750,000- Estimated completion May, 2019**

Exhibit to be redesigned and updated. Concept is to create exhibit space that is climate conditioned so the animals can be on display during any type of weather. The exhibit will no longer be walk-through. The animals will be viewed through invisinet mesh with enclosed exhibit space at one end. The enclosed space may also house large bats.

- **Camel Viewing Deck with camel feeding availability-Estimated budget \$250,000-Estimated completion May, 2019**

A covered viewing deck will be constructed on the top side of the camel yard. Viewing will then be available just north of the Billy Goats Gruff exhibit area. Coin operated feeding machines will be installed and guests may purchase food that they will be able to drop down a feeding chute to the camels.

- **Tropics Tent Picnic Area Upgrades- Estimated budget \$500,000- \$700,000- Estimated completion April 2019**

The Tropics Tent site is the zoo's rental site for corporate picnics and special events. The upgrades will include permanent restrooms, a food service area, covered and paved serving area, and a trash dumpster area. The improvements will enable the zoo to host more events in a visitor friendly area.

Board Meeting

Commissioner Judy called the meeting to order.

Approval of the Minutes:

On a motion by Commissioner Dillingham, duly seconded the Board approved the Minutes from the meeting of October 16, 2018.

Marketing and Events Update by Heidi Markle – Heidi Markle gave a summary of events and programs.

Resolution #31139 – Parks and Recreation Sustainability Plan

On a motion by Commissioner Cade, duly seconded, the Board approved and accepted the Parks and Recreation Sustainability Plan and authorized the Director or his designee to submit the plan to the City Auditor.

Background: In April 2018, the City Auditor presented a performance audit on sustainable maintenance to the City Council. While the auditor recognized that the Department has some sustainable practices in place, the office recommended several areas of improvements. As part of the department's response to the audit, Parks and Recreation agreed to develop a Sustainability Plan for park maintenance to be completed by the end of November 2018.

On July 10, 2018 the Board approved an agreement with Kansas City Native Plant Initiative (KCNPDI) to apply the expertise of its partners to create a Sustainability Plan for Parks and Recreation. The key element on the plans was: Benchmarking best practices for integrated pest management, native planting and sustainability; Identify and utilize resources provided by National Recreation and Park Association including design standards; Identify green infrastructure opportunities; Track the return on investment of recommendations

implemented for a 3-year period; Recommend potential funding sources for an expanded sustainability program.

KCNPI invited its partner organizations to participate in groups to brainstorm, debate and create consensus recommendations on water conservation, turf reduction, chemical reduction and perennial native landscaping beds. Finally, for the final report KCNPI benchmarked the programs of other Parks Departments and utilized resources from the National Recreation and Park Association. Through work groups and benchmarking, KCNPI identified these KC fundamental recommendations.

1. Annuals Beds to Perennial Natives
2. Turf Grass Reduction
3. Water Conservation
4. Integrated Pest Management
5. Stewardship Goals
6. Communications Strategies
7. Underwriting Strategies

Resolution #31140 – Amendment #3 with Starlight Theatre Association

On a motion by Commissioner Mecklenburg, duly seconded the Board approved Amendment #3 with the Starlight Theatre Association in the amount of 300,000 and authorized the Director or his designee to execute the amendment on behalf of the Board.

Background: The City and the Starlight Theatre Association entered into a new Concessions and Use Agreement for the operation, maintenance and potential improvements of Starlight Theatre on December 1, 2015, ending November 30, 2020. Agreement shall be automatically extended for successive five (5) year periods as permitted by the Charter of the City.

The original agreement is written to receive City funding as it becomes available. Funding has come available in FY19 appropriation: 2030-707501-B-70165933 in the amount of Three Hundred Thousand Dollars (\$300,000).

Prior to reimbursement, the Association must submit documentation of their expenditures to the Parks and Recreation Department and shall comply with all Federal, State and Local laws, including city ordinances and regulations applicable for bidding, purchasing and contracting procedures which are required by the City for such procedures.

All remaining terms and conditions of the Agreement shall remain unchanged and in full force and effect.

Resolution #31141 – Agreement with Black Archives of Mid America and Archives Redevelopment, LLC

On a motion by Commissioner Cade, duly seconded the Board approved the Agreement with BAMA and Archives Redevelopment, LLC in the amount of \$75,000 and authorized the Director or his designee to execute the agreement on behalf of the Board.

Background: For the 2019/2020 City-wide budget, the City Manager allocated \$150,000 from the Parks Sales Tax Fund for the Black Archives of Mid-America, Inc. (BAMA) a Missouri nonprofit corporation in good standing with the Missouri Secretary of State.

A Cooperative Agreement has been created between the City of Kansas City, Missouri, through its Board of Parks and Recreation Commissioners (Owner, Lessor or City), and Black Archives of Mid-America, Inc., a nonprofit corporation (BAMA) and Archives Redevelopment, LLC (Lessees) to provide \$75,000 to BAMA through January 31, 2019 to pay for salaries and wages, and expenses related to operations, programs and educational activities, and collection's care. BAMA will continue to manage and operate the Black Archives Building and grounds, and will be responsible for the general condition and the day-to-day regular repairs and maintenance. The Parks Department will continue to provide capital improvements and grounds maintenance, address deferred maintenance contingent upon funding, and pay for the electricity and water bills.

At this time, the Parks Department seeks to enter into a Cooperative Agreement with BAMA and Archives Redevelopment, LLC through January 31, 2019.

Resolution #31142 – Amendment #2 with American Lawn and Landscape Inc.

On a motion by Commissioner Mecklenburg, duly seconded the Board approved Amendment #2 with American Lawn and Landscape, Inc. in the amount of \$100,000.00, extended the contract time to April 30, 2019 and authorized the Director or his designee to execute the amendment on behalf of the Board.

Background: On October 20, 2015, approved an Agreement with American Lawn and Landscape, Inc. for Ash Tree Replacement Planting and Tree Watering Services FY16. As part of the Emerald Ash Borer (EAB) management programs this contract addresses the need for the replacement of ash trees citywide that have been removed due to the infestation of the EAB. The contract encumbered \$280,000.00 and has planted 526 trees. Amendment 1 provided for a change in the pricing structure only for trees planted after November 1, 2016.

Amendment #1, approved by the Board on November 22, 2016, changed the pricing structure for trees planted after November 1, 2016. The line item for watering trees has been removed for all trees planted after November 1, 2016 and incorporated into the cost of planting per each tree. The planting cost for 2" balled and burlapped trees changes from \$165.50/tree to \$310.00 per tree. The cost for 1.5" containerized trees changes from \$115.50 per tree to \$260.00 per tree. The 376 trees planted under this contract prior to November 1, 2016 will continue to be watered under this contract at the contract rate of \$8.50 per tree.

Amendment #2 will provide \$100,000.00 in FY19 funding for additional services to plant an estimated 225 trees this fall 2018 and extend the contract time to April 30, 2019. The total contract amount will be \$380,000.00. Funding is made available in account 3090-707771.

The Contractor's Utilization Plan meets MBE/WBE goals for this contract of 11% and 11% respectively. The Human Relations Department has reviewed and approved the Contractor's Utilization Plan.

Staff recommends Board approval of Amendment #2 with American Lawn and Landscape, Inc. in the amount of \$100,000.00, extend the contract time to April 30, 2019 and requests Board authorization for the Director or his designee to execute the amendment on behalf of the Board.

Resolution #31143 – Agreement with Northland Sports Alliance for Tiffany Springs Park

On a motion by Commissioner Mecklenburg, duly seconded the Board approved the Agreement with Northland Sports Alliance for use of Tiffany Hills Park for baseball and soccer leagues from November 18, 2018, through November 20, 2020 and authorized the Director or his designee to execute the agreement on behalf of the Board.

Background: The Southern Platte County Athletic Association d.b.a. Northland Sports Alliance is requesting the use of Tiffany Hills Park for the limited purpose of conducting baseball and soccer leagues during the Term of the License.

The Term of the License shall start November 18, 2018 and shall end no later than November 20, 2020 unless terminated by either party. Licensee and City agree to a revenue share based on the number of participants registered. The Licensee has agreed to pay the City, based on participation, at a rate of 15% of each registered participant's fees; and 20% of net concession sales, for all sales conducted on premises through the period of the contract. Licensee will reimburse the City for use of lights at a rate of \$3/Field/Hour. Estimated revenue for the two-year period of this second two-year agreement is approximately \$90,000.

Resolution #31144 – Agreement with Kansas City Sports LLC for Tiffany Springs Park

On a motion by Commissioner Cade, duly seconded the Board approved an Agreement with Kansas City Sports LLC for use of Tiffany Hills Park for baseball/softball tournaments on Fridays, Saturdays, and Sundays from November 19, 2018, through November 21, 2021 and authorized the Director or his designee to execute the agreement on behalf of the Board.

Background: Kansas City Sports LLC is requesting the use of Tiffany Hills Park for the limited purpose of conducting baseball/softball tournaments on Fridays, Saturdays, and Sundays during the Term of the License.

The Term of the License shall start November 19, 2018 and shall end no later than November 21, 2021 unless terminated by either party. Licensee and City agree to a revenue share based on the number of participants registered. The Licensee has agreed to compensate the City in the amount of \$134,900 for the agreed upon three-year term of this contract. This is the second three-year agreement with Kansas City Sports LLC.

Resolution #31145 – Amendment #1 with Brinshore Development LLC

On a motion by Commissioner Dillingham, duly seconded the Board approved Amendment #1 with Brinshore Development LLC to extend the contract for one (1) year to December 30, 2019 in order to complete improvements and authorized the Director or his designee to execute the amendment on behalf of the Board.

Background: On March 28, 2017, the Board of Parks and Recreation Commissioners entered into an agreement with Brinshore Development, LLC for use of parkland at Independence Plaza Park and adjacent to their land at 553 Brooklyn. The agreement states Brinshore will pay or construct improvements in the amount of \$362,865.00 to Independence Plaza for use of the parkland.

Amendment #1 will extend the required time to complete improvements by one year to December 30, 2019. Brinshore is currently working with Parks Department representatives, and the community, on plans for improvements to Independence Plaza Park. The time extension will allow for completion of plans and improvements.

Resolution #31146 – Bid Award to N.W. Rogers Construction for 2018 Citywide Trail & Shelter Improvement

On a motion by Commissioner Dillingham, duly seconded the Board approved the project base bid and Alternates 1, 2, 3, and 4 to N.W. Rogers Construction for a total contract price \$364,300.00 and authorized the Director or his designee to execute the contract on behalf of the Board.

Background: Six bids were received and opened on October 24, 2018 for the 2018 Citywide Trail & Shelter Improvements project for improvements at Sycamore, Tiffany Hills and Arleta Parks. N.W. Rogers Construction submitted the lowest and best base bid amount of \$270,710.00 for improvements to Sycamore and Tiffany Hills Parks. The base bid at Sycamore Park include a new concrete trail, ADA curb ramp, shelter, drinking fountain, benches, picnic tables, and trash receptacles will be installed in the amount \$143,595.00. The base bid at Tiffany Hills Park include a new shelter, concrete pad, picnic tables, trash receptacles and trees in the amount of 127,115.00.

Alternate 1, in the amount of \$5,990.00 is for electrical outlets and security lighting in the new shelter at Tiffany Hills Park. Alternate 2, in the amount of \$40,600 is for a new 20'x30' shelter and concrete work at Arleta Park. Alternate 3, in the amount of \$23,500.00 is for a new 14'x22' shelter and concrete work in Arleta Park. Alternate 4, in the amount of \$23,500.00 is for another 14'x22' shelter and concrete work in Arleta Park. The total contract amount being awarded for the base bid and Alternates 1, 2, 3, and 4 is \$364,300.00. The contractor has 150 calendar days to complete the work from the notice to proceed.

The HRD goals for this project are 11% MBE and 3% WBE. N.W. Rogers Construction submitted a participation plan with 12.9% MBE and 3.9% WBE. HRD is reviewing the participation plan. Funds for the 2018 Citywide Trail & Shelter Improvements project are

available in accounts 3090-708609-70184913 for Sycamore Park, 3090-708209-70194103 and 6490-702800-S200A for Tiffany Hills Park, and 3090-708509-70184910 for Arleta Park.

Resolution #31147- Change Order #2 with Gunter Construction – Broadway Westport Streetscape Improvements Phase 2 & 3

On a motion by Commissioner Mecklenburg, duly seconded the Board approved Change Order #2 with Gunter Construction in the amount of \$2,461.83, for a total contract price of \$568,331.68 and authorized the Director or his designee to execute the change order on behalf of the Board.

Background: On June 19, 2018, the Board approved a construction contract with Gunter Construction in the amount of \$555,555.00 for the Broadway Westport Streetscape Improvements Phase 2 and 3 areas. This project was for the construction of new sidewalks, curbs, curb ramps, pedestrian lighting, site amenities and landscaping along Broadway Boulevard. Phase 2 included the area between 39th and 40th Street and Phase 3 included the area between Archibald Avenue and 43rd Street. Phase 3 was cost prohibitive and not included in the base bid.

Change Order #1 was approved by the Board on October 2, 2018, in the amount of \$10,314.85 and was for additional concrete sidewalks, curbs and demolition.

Proposed Change Order #2 will increase the contract amount by \$2,461.83 for a total contract price of \$568,331.68. Change Order #2 is for additional demolition and trees.

The HRD goals for this project are 8% MBE and 5% WBE. Gunter Construction has proposed goals of 8% MBE and 5% WBE which has been reviewed and approved by HRD. Funds for the Broadway Westport Streetscape Improvements Phase 2 and 3 are available in account 3090-708409-70192301.

Resolution #31148 – Change Order #1 with Mega Construction Company – White Oak Improvements

On a motion by Commissioner Cade, duly seconded the Board approved Change Order #1 with Mega Construction, in the amount of \$32,479.50 for a total contract price of \$319,092.50 and authorized the Director or his designee to execute the change order on behalf of the Board.

Background: On June 13, 2018, the Board approved a construction contract with Mega Construction in the amount of \$286,613 for improvements at White Oak Park Improvements. This project was for a walking trail and improving pedestrian access to the park.

Proposed Change Order #1 will increase the contract amount by \$32,479.5 for a total contract price of \$319,092.5. Change Order #1 is for additional 30” diameter culvert, survey and fencing. The contractor has until February 1, 2019 to complete the work and final seeding and this change order work will be completed by May 1, 2019.

The HRD goals for this project are 12% MBE and 6% WBE. Gunter Construction submitted a participation plan with 12% MBE and 6%WBE. HRD is reviewing the participation plan. Funds for project are available in accounts 3090-708509- 70174919 for White Oak Park.

Resolution #31149 Gifts and Contributions

On a motion by Commissioner Cade, duly seconded the Board accepted the following contribution.

- \$1,000 – Donation from the Moreno Family Dentistry for the 4th annual “Los Savios” Games and Memorial.

Park, Planning & Design Services Update by Richard Allen

Richard Allen gave an overview of projects.

Public Hearing:

Paul Tancredi came before the Park Board to share his thoughts about the current process underway to rename the Paseo Boulevard after Dr. Martin Luther King Jr. Mr. Tancredi explained to the Board that he had attended a couple of the MLK Workshops and had written a letter to the Mayor expressing his concerns. Mr. Tancredi mentioned that he had requested that the Committee Substitute for Ordinance NO. 18028 be amended and remove the word Boulevard and leave the word Paseo. The Board thanked Mr. Tancredi for coming and expressing his concerns.

Mark McHenry asked that we spread in the minutes the passing of Mary Edith Lillis on October 19, 2018. Mary Edith worked for over 50 years for the City of Kansas City, Missouri. Also, Mr. McHenry announced that in honor of Ms. Lillis, the Parks and Recreation Departments Annual Employees Breakfast will be named the Mary Edith Lillis Parks and Recreation Awards Breakfast.

Meeting is adjourned.

Mary Jane Judy, President
Board of Parks and Recreation Commissioners

Karmen D. Houston, Board Secretary



Intra-Departmental Communication

Date: November 20, 2018
To: Board of Parks and Recreation Commissioners
From: Heidi Markle, *Marketing & Events*
Subject: Marketing Report

Upcoming Events

November 20, 7-8:30 p.m.: Turkey Bowling, Line Creek CC Ice Arena
December 1, 10 a.m.-4:30 p.m.: Visit from St. Nicholas, Shoal Creek Living History Museum
December 7 & 14, 3-7 p.m.: The Fairy Princess, Kansas City Museum at the Historic Garment District
December 7, 6-8 p.m.: Santa's Wonderland, Gillham Park
December 8, 9, 15 & 16, 10 a.m.-4 p.m.: The Fairy Princess, Kansas City Museum at the Historic Garment District
December 8, 9 a.m.: Kris Kringle Run, Southeast CC in Swope Park
December 8, 11 a.m.-1 p.m.: Central Region Holiday Party, Tony Aguirre CC
December 8, 12-2 p.m.: South Region Holiday Party, Southeast CC
December 8, 5:30-8 p.m.: Santa's Wonderland, Penguin Park
December 12, 7-9 a.m.: Employee Appreciation Breakfast, Union Station
December 15, 2-4 p.m.: North Region Holiday Party/Skate with Santa, Line Creek CC Ice Arena

Previous Events

November 2-11: Armistice Commemoration: Peace and Remembrance, National WWI Museum and Memorial
November 3, 9 a.m.: Wilderness Run, Shoal Creek Living History Museum
November 15, 9 a.m.: Tree Plantings in Honor of Veterans, WWI Museum and Memorial
November 15, 10 a.m.: Community Information Exchange, SECC

October Website Analytics (kcparks.org)

Page Views: 77,316

New Visitors: 27,603

Returning Visitors: 7,007

- **Most Visited:** Line Creek, Loose Park, Events, Red Bridge Love Locks, KC North CC

Traffic Sources:

22,334 – Search Tool (Google, Bing, Yahoo, etc)
6,655– Direct (from a link or typed in kcparks.org)
1,991– Referring Site (kcmo.gov, thesprings.com, kshb.com)
766- Social media link
40 – e-Blasts



Intra-Departmental Communication

Date: November 20, 2018

To: Board of Parks and Recreation Commissioners

From: Heidi Markle, Marketing Manager

Subject: CONSIDERATION OF A LICENSE FOR FACILITY USE WITH CONCESSION AGREEMENT WITH FUNDRACER, LLC DBA GREAT INFLATABLE RACE FOR THE INAUGURAL KANSAS CITY GREAT INFLATABLE RACE

Background:

Fundracer, LLC DBA Great Inflatable Race wishes to enter into a Facility Use with Concession Agreement for the use of Swope Park (Bandstand area), located at Swope Parkway and Meyer Boulevard, to hold the Inaugural Kansas City Great Inflatable Race on Saturday, April 20, 2019. The Parks and Recreation Department will be compensated \$5,250.00 for this one-day event (set-up will occur on Friday, April 19, 2019).

The Great Inflatable Race is a fun run with inflatable obstacles spread throughout the entire running course. Participants will feel like a kid again as they jump, dive and bounce on the custom-designed inflatables. The event will take place west of the Swope Bandstand, and some of the proceeds will benefit a local Kansas City charity, to be determined. The Great Inflatable Race hopes to attract several thousand people in its first year and become an annual event in Kansas City. It will begin at 9 am and runners will register in scattered wave times throughout the day. KCPD will be on hand to help provide security and parking assistance for this event.

The contractor will be responsible for providing the following items:

1. Listing of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event
8. A written out plan to address litter and recycling during the event

Recommendation:

Staff recommends Board approval of the agreement with Fundracer, LLC DBA Great Inflatable Race and request Board authorization for the Director or his designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: November 20, 2018

TO: Board of Parks and Recreation Commissioners

FROM: Mark McHenry, Director

SUBJECT: Kansas City Zoo Tree Kangaroo Exhibit Remodel and Tropics Tent Picnic Area Upgrades Projects

Background

On November 6, 2018 Randy Wisthoff, Kansas City Zoo Director presented to the Board an overview of the Kansas City Zoo Tree Exhibit remodel project, estimated cost \$750,000 and the Tropics Tent Picnic Area upgrades project, estimated budget \$500 - \$700,000. Also, presented was an overview of the Camel Viewing Deck project, estimated budget \$250,000.

As stated in the contract between the City and Friends of the Zoo, FOTZ shall advise the Board of any reconstruction, relocation, replacement, modification or removal any and all structures, improvements and other items deemed necessary or desirable by FOTZ, if the cost of any such action is expected to be more than \$500,000.0 FOTZ shall advise the Parks Board of the nature of the proposed action prior to taking it.

The Friends of the Zoo is requesting Board approval for the following renovation/construction projects to be complete in May and April of 2019.

Tree Kangaroo exhibit remodel- Estimated budget \$750,000- Estimated completion May, 2019

Exhibit to be redesigned and updated. Concept is to create exhibit space that is climate conditioned so the animals can be on display during any type of weather. The exhibit will no longer be walk-through. The animals will be viewed through invisinet mesh with enclosed exhibit space at one end. The enclosed space may also house large bats.

Tropics Tent Picnic Area Upgrades- Estimated budget \$500,000- \$700,000- Estimated completion April 2019.

The Tropics Tent site is the zoo's rental site for corporate picnics and special events. The upgrades will include permanent restrooms, a food service area, covered and paved serving area, and a trash dumpster area. The improvements will enable the zoo to host more events in a visitor friendly area.

Recommendation:

Staff recommends Board approval of the Tree Kangaroo Exhibit Remodel and the Tropics Tent Picnic Area Updates.



Intra-Departmental Communication

DATE: November 20, 2018

TO: Board of Parks and Recreation Commissioners

FROM: Roosevelt Lyons, Manager of Recreation, Community Services Division

RE: License for Facility Use with Concessions Agreement
9th & Van Brunt Soccer complex / Gilberto & Raquel G&R LLC

BACKGROUND:

Gilberto and Raquel G&R LLC is requesting the use of Van Brunt Soccer complex for the limited purpose of providing concessions during the Term of the License.

The Term of the License shall start December 1st, 2018 and shall end no later than December 30, 2020 unless terminated by either party. The Licensee agrees to compensate the City 20% of net sales receipts from concessions. This vendor has five years of experience selling concessions and compensation is estimated to exceed \$4000/month each month concessions are sold.

RECOMMENDATION:

Staff recommends Board approval of the agreement with G&R LLC for the sale of concessions at the Van Brunt Soccer complex December 18, 2018, through December 31, 2020, and requests Board authorization for the Director or his designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: November 20, 2018

TO: Board of Parks and Recreation Commissioners

FROM: James Wang, P.E. – Engineering, Planning, & Design Division

SUBJECT: KC North Community Center Master Plan- New Playground - Bid Award

Background

Five bids were received and administratively opened on October 24, 2018 for the KC North Community Center New Playground. The work consists of constructing and installing playground equipment, sports equipment, and safety surfacing. This work requires demolition, excavation, grading, concrete footings, concrete curb, concrete sidewalk, and painting. There were two alternates included in the bidding. Alternate #1 eliminates engineered wood fiber play surfacing and replaces with Forever Lawn. Alternate #2 adds benches and trash receptacles.

Centric Projects, LLC submitted the lowest base bid in the amount of \$188,669.00. Alternate #2, in the amount of \$5,500.00, was also selected, bringing the contract total to \$194,169.00. The contract will have a substantial completion date of April 13, 2019.

Staff recommends providing \$10,000.00 for contingency bringing the total project obligation to \$204,169.00.

HRD approved a SLBE exemption for this project.

Funding will be available in account 3090-708109-70183301.

Recommendation

Staff recommends Board approval of the contract award to Centric Projects, LLC for the KC North Community Center New Playground contract, in the amount of \$194,169.00 and provide a contingency in the amount of \$10,000.00 and requests authorization for the Director or his designee, to execute the contract on behalf of the Board.



B I D T A B U L A T I O N

K C N O R T H C C N E W P L A Y G R O U N D

BID OPENING OCTOBER 24, 2018

ENGINEER'S EST

\$200,000.00

	GUNTER CONSTRUCTION	BLUE MOON HAULING	NW ROGERS CONSTRUCTION	CENTRIC PROJECTS
Project Manager BOB LAWLER	CHRISTINA@GUNKERKC.COM	BLUEMOONHAULING@HOTMAIL.COM	NWROGERSCONST@EARTHLINK.NET	ROB.NELSON@CENTRIC.BUILD
BASE BID	199,977.00	237,000.00	221,300.00	188,669.00
ALTERNATE 1	104,380.00	131,000.00	96,595.00	124,277.00
ALTERNATE 2	6,335.00	7,500.00	4,990.00	5,500.00
TOTAL BID	310,692.00	375,500.00	322,885.00	318,446.00
	PRIMETIME CONTRACTING			
	ALAN@PRIMETIMEKC.COM			
BASE BID	204,508.00			
ALTERNATE 1	95,325.00			
ALTERNATE 2	4,640.00			
TOTAL BID	304,473.00	0.00	0.00	0.00
BASE BID				
TOTAL BID	0.00	0.00	0.00	0.00



Intra-Departmental Communication

DATE: November 20, 2018

TO: Board of Parks and Recreation Commissioners

FROM: James Wang, P.E. Chief Engineer – Engineering, Planning, & Design Division

SUBJECT: Maplewoods Parkway from NE 96th Street to NE 100th Street – Cooperative Agreement with Kansas City Power & Light Company for Undergrounding of Power Lines

Background

The Maplewoods Parkway Complete Streets project will upgrade the segment of Maplewoods Parkway (N Woodland Ave) from NE 96th Street to Shoal Creek Parkway to a two-lane parkway. Proposed improvements include a 10' multi-use path on the east side, on-street bike lanes, roadway lighting, enclosed storm sewer system, landscaping, and roundabouts at the major intersections.

Kansas City Power & Light Company currently has overhead power lines along Maplewoods Parkway (N Woodland Ave) between NE 96th Street and NE 100th Street. All these existing overhead power lines will be replaced with underground cables, and the cost difference between underground cables and overhead lines will be paid by the City.

Under this cooperative agreement, Kansas City Power & Light Company will replace overhead power lines along Maplewoods Parkway (N Woodland Ave) from NE 96th Street to NE 100th Street with underground cables, and the City will pay Kansas City Power & Light Company a not-to-exceed amount of \$383,361.65 for the undergrounding of these power lines.

This agreement will be funded from account no: 3518-708012-B-70182903.

Recommendation

Staff requests Board approval of a cooperative agreement with Kansas City Power & Light Company in the amount of \$383,361.65, and authorization for the Director or his designee to execute this cooperative agreement, on behalf of the Board.



Intra-Departmental Communication

DATE: November 20, 2018

TO: Board of Parks and Recreation Commissioners

FROM: James Wang, P.E. Chief Engineer – Engineering, Planning, & Design Division

SUBJECT: Maplewoods Parkway from NE 100th Street to Shoal Creek Parkway –
Cooperative Agreement with KCP&L Greater Missouri's Operations Company
for Undergrounding of Power Lines

Background

The Maplewoods Parkway Complete Streets project will upgrade the segment of Maplewoods Parkway (N Woodland Ave) from NE 96th Street to Shoal Creek Parkway to a two-lane parkway. Proposed improvements include a 10' multi-use path on the east side, on-street bike lanes, roadway lighting, enclosed storm sewer system, landscaping, and roundabouts at the major intersections.

KCP&L Greater Missouri's Operations Company currently has overhead power lines along Maplewoods Parkway (N Woodland Ave) from NE 100th Street to Shoal Creek Parkway. All these existing overhead power lines, except for a small section in the vicinity of the transmission substation, will be replaced with underground cables, and the cost difference between underground cables and overhead lines will be paid by the City.

Under this cooperative agreement, KCP&L Greater Missouri's Operations Company will replace overhead power lines along Maplewoods Parkway (N Woodland Ave) from NE 100th Street to Shoal Creek Parkway with underground cables, and the City will pay KCP&L Greater Missouri's Operations Company a not-to-exceed amount of \$1,011,776.36 for the undergrounding of these power lines.

This agreement will be funded from account no: 3518-708012-B-70182903.

Recommendation

Staff requests Board approval of a cooperative agreement with KCP&L Greater Missouri's Operations Company in the amount of \$1,011,776.36, and authorization for the Director or his designee to execute this cooperative agreement, on behalf of the Board.



Intra-Departmental Communication

DATE: November 20, 2018

TO: Board of Parks and Recreation Commissioners

FROM: James Wang, P.E., Chief Engineer – Eng., Pln., & Design Div.

SUBJECT: Paseo Gateway– Design Professional Amendment #3 with McClure Engineering

BACKGROUND:

On April 15, 2014, the Board approved an agreement with McClure Engineering in the amount of \$360,430 for the Paseo Gateway Intersection project. The scope of the original agreement included master planning, conceptual design, public outreach, market analysis, survey, and mapping. The project will improve traffic safety, and enhance pedestrian and bike access at the Paseo and Independence intersection. It will also improve storm water drainage and reduce pollution from combined sewer overflows in the project area which includes the Paseo Gateway intersection, Belvidere Park, and Kessler Park.

On January 24, 2017, the Board approved Amendment #1 increasing the contract amount by \$399,880.00 and extended the contract completion date to October 15, 2018. The scope of work for this amendment added geotechnical investigation, “Gateway” design, right-of-way plans, environmental investigation, traffic signal design, and lighting design to the contract.

On July 10, 2018, the Board approved Amendment #2 increasing the contract in the amount of \$51,370.00. Scope of work for this amendment included adding a storm drainage design to repair a 30’ deep sinkhole in Kessler Park to the contract.

This Amendment #3 will increase the contract amount by \$ 824,705.00 for a total amount of \$1,636,385.00 and extend the contract time to October 15, 2020. This amendment will add final roadway design, drainage design, landscaping design, construction phase engineering, and green stormwater infrastructure design to the contract. The design fee for the green stormwater infrastructure design in the amount of \$376,000 will be reimbursed by the Smart Sewer Program. Amendment #3 will be funded from account number: 3518-708014-B-70172207.

The Human Relations Department has approved the participation goals of 15% MBE and 10% WBE and the goals will be met or exceeded at the close-out of the project.

RECOMMENDATION:

Staff requests Board approval of Amendment #3 with McClure Engineering in the amount of \$824,705.00, extend the contract time to October 15, 2020 and request Board authorization for the Director or his designee to execute the amendment on behalf of the Board.

November 2018 Board of Park and Recreation Commissioners

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
4	5	6	7	8	9	10
	12:30p.m. Kansas City Museum Foundation Board Meeting	12:30p.m.- Pre Board Workshop 2p.m.- Board Meeting				
11	12	13	14	15	16	17
	Holiday Observed 	NO BOARD MEETING	11:30a.m. - KC Platte Partners Smokchouse - Zona Rosa			
18	19	20	21	22	23	24
		12:30p.m.- Pre Board Workshop 2p.m.- Board Meeting		Holiday Observed 	Holiday Observed 	
25	26	27	28	29	30	
		NO BOARD MEETING				

December 2018

BOARD OF PARKS AND RECREATION COMMISSIONERS

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
	3	4	5	6	7	8
		12:30p.m.- Pre Board Workshop 2p.m.- Board Meeting	11:30 COF Board Mtg Location TBA 4p.m. FOTZ Board Meeting			
	10	11	12	13	14	15
			7:30a.m. Employee Breakfast Union Station 11:30 – KC Platte Partners – Smokehouse Zona Rosa CANCELLED			
		NO BOARD MEETING				
	17	18	19	20	21	22
		12:30p.m.- Pre Board Workshop 2p.m.- Board Meeting				
				7:30-9a.m. -Starlight Theatre		
	24	25	26	27	28	29
		Holiday Observed				
						
30	31					

January 2019 Board of Parks and Recreation Commissioners

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Holiday Observed 	2	3	4	5
6	7	8 12:30p.m.- Pre Board Workshop 2p.m.- Board Meeting	9 11:30a.m. KC Platte Partners, Smokehouse - Zona Rosa	10	11	12
13	14	15 No Board Meeting	16	17	18	19
20	21 Holiday Observed 	22 No Board Meeting	23	24	25	26
27	28	29 12:30p.m.- Pre Board Workshop 2p.m.- Board Meeting	30	31		