

**BOARD OF PARKS AND RECREATION COMMISSIONERS**

**KANSAS CITY, MISSOURI**

Tuesday, November 19, 2019

4600 East 63rd Trafficway

**1:00 O'CLOCK P.M.**

**BOARD ORIENTATION**

**1:00 – 3:00 p.m. – Board Orientation**

**3:00 O'CLOCK P.M.**

**REGULAR MEETING**

1. Points of Pride – Carol Green
2. Considering Board approval of a Cooperative Agreement with Liberty Memorial Association for Roof Repairs in an amount of \$2,000,000.
3. Considering Board approval of Change Order #5 with JE Dunn Construction Company to extend the contract time to February 28, 2020.
4. Considering Board approval of Amendment 1 to the Agreement with Oralee M. McKinzy to develop programs for the Kansas City Museum in the amount of \$5,000.
5. Considering Board approval of Amendment #1 to the Agreement with Arts and AGEing KC to reduce the contract amount \$65,000.
6. Considering Board approval of Change Order #2 with S & A Contracting, LLC – Watts Mill at Indian Creek Site Improvements project in the amount of \$5,953.39 and extend the contract time to November 23, 2019.
7. Considering Board approval of Change Order #3 with MEGA Industries Corporation for the Parks – Parking Lots, Roads and Trails project in the amount of \$52,545 and extend the Parks – Parking Lots project and extend the contract time to December 17, 2019.
8. Considering Board approval of Change Order #3 with Primetime Contracting Corp. for the Marlborough Green – 81<sup>st</sup> and Troost Playground project in the amount of \$19,449.36 and extend the contract time to January 30, 2020.
9. Considering Board approval of Change Order #4 with N.W. Rogers Construction, Inc. for the 2018 Citywide Trail and Shelter Improvements project in the amount of \$22,610.33.
10. Public Hearing.

“The Board may hold a closed session during the workshop or the meeting to discuss legal, real estate or personnel issues pursuant to R.S.Mo. Section 610.021.”

The Board may hold a closed session during the workshop or the meeting to discuss:

- Legal matters, litigation, or privileged communications with attorneys, pursuant to Section §610.021(1), RSMo
- Real estate, pursuant to Sec. 610.021(2), RSMo
- Personnel, pursuant to §610.021(3) / (13); RSMo
- Sealed Bids or proposals, pursuant to Section §610.021 (12), RSMo

The Board may return to the conference room following the regular meeting for additional discussion of items on the agenda of the Board's Workshop that were not completed prior to the regular meeting.

“Any person with disability desiring reasonable accommodation to participate in this meeting may contact the 311 Action Center at 311 or (816) 513-1313 for TTY 513-1889 or by email.”



# Intra-Departmental Communication

**Date:** November 19, 2019  
**To:** Board of Parks and Recreation Commissioners  
**From:** Teresa Rynard, Director  
**Subject:** Cooperative Funding Agreement with Liberty Memorial Association – Roof Repairs

## **Background**

By agreement of the parties executed on August 25, 2012, the Board of Parks and Recreation Commissioners entered into a contract with Liberty Memorial Association (“LMA”) for the management and operation of the memorial and the display of Artifacts in the Museum. During the term of this Agreement, on the terms and conditions set for in the Agreement, LMA shall act as the exclusive manager, operator, developer and custodian of the Memorial Commencing on August 25, 2012 (the “Effective Date”) is for twenty (20) years until July 31, 2032.

Liberty Memorial is owned by the City, outside of museum contents and daily operating systems. Capital repairs are the obligation of the City. The building’s membrane or waterproofing system is currently failing in a number of locations. The system is out of warranty. It is unknown at this time if the system will need repair or replaced. As such the project’s cost may be \$4,000,000.00 if a full replacement is needed. LMA as our long term partner has identified a private donor willing to match of the City’s funding not to exceed \$2,000,000.00 for this project conditional that the Liberty Memorial Endowment is not used for the City’s portion of this project.

The City’s \$2,000,000.00 will be financed over a term of three years and repaid by the Capital Improvements Sales Tax as conveyed by the City’s Finance Department.

This resolution, upon passage, will authorize the Director of Parks and Recreation, to enter into a Cooperative Funding Agreement with LMA for an amount not to exceed \$2,000,000.00. LMA will manage the project following all Federal, State and Local laws, including all city ordinances and regulations applicable for bidding, purchasing and contracting procedures which are required by the City for such procedures. The Director of Parks and Recreation will assign a designee to oversee the project’s progress. Phase one of the project is estimated at \$1,500,000 for assessment of the condition of the current waterproofing membrane. Depending on the assessment findings, this scope may change.

The HRD goals for phase one of the project are 0% MBE and 8% WBE.

## **Recommendation**

Staff recommends Board approval of a Cooperative Funding Agreement with LMA in an amount of City funding not to exceed \$2,000,000 for waterproofing repairs at the WWI Memorial and Museum



# Intra-Departmental Communication

**Date:** November 19, 2019  
**To:** Board of Parks and Recreation Commissioners  
**From:** Anna Marie Tutera, Executive Director, Kansas City Museum  
**Subject:** Kansas City Museum's Historic Restoration and Renovation Project,  
Change Order #5, Construction Agreement with J.E. Dunn Construction Co.

## Background

The Parks Department issued an Invitation to Bid on October 3, 2016 for Construction Manager at Risk Services (CM@R) for Stage I Construction of the Kansas City Museum's historic restoration and renovation project. JE Dunn Construction Co. was selected.

On August 15, 2017, the Park Board approved an Agreement with JE Dunn for Construction Services for Stage I Construction of Corinthian Hall (all four floors) in the amount of \$12,000,000 with a date of substantial completion of February 23, 2019. Construction on Corinthian Hall started in November 2017 with an expected reopening of Corinthian Hall to the public in 2020. MBE/WBE goals were approved by HRD at 10% and 12% respectively.

On August 28, 2018, the Park Board approved a Change Order #1a to include an additional scope of services and fee in the amount of \$246,698 for critical and unforeseen interior and exterior restoration and renovation work that could not be deferred to subsequent stages of construction. There were no changes to the MBE/WBE goals.

On December 23, 2018, the Park Board approved a Change Order #2 to extend the completion date of Stage I to April 30, 2019 to provide more time to complete exterior work including stone masonry restoration and the installation of the accessibility lift on the front porch. There was no additional fee for Change Order #2 and no changes to the MBE/WBE goals. Change Order #2 was a time extension only.

On April 23, 2019, the Park Board approved a Change Order #3 to include a time extension only to August 30, 2019 to allow time for staff to work with IAA and JE Dunn to prepare cost estimates for schematic design and pre-construction services for Stage II. There was no additional fee for Change Order #3 and no changes to the MBE/WBE goals. Change Order #3 was a time extension only.

On July 30, 2019, the Park Board approved a Change Order #4 to extend the completion date of Stage I to December 31, 2019 to provide more time to complete the exterior work for Corinthian Hall including the stone masonry restoration of the front steps; and to finalize scope, cost estimates, and timeline for schematic design and pre-construction services for Stage II. There was no additional fee for Change Order #4 and no changes to the MBE/WBE goals. Change Order #4 was a time extension only.

At this time, Park staff requests Park Board approval for a Change Order #5 for a time extension only to February 28, 2020. The scope is the same as Change Order #4. There is no additional fee and no changes to the MBE/WBE goals.

## Recommendation

Staff recommends Parks Board approval of a Change Order #5 to the Agreement with JE Dunn Construction Co. for a time extension and requests Board authorization for the Director or designee to execute the amendment on behalf of the Board.



# Intra-Departmental Communication

**Date:** November 19, 2019  
**To:** Board of Parks and Recreation Commissioners  
**From:** Anna Marie Tutera, Executive Director, Kansas City Museum  
**Subject:** Amendment #1 to the Agreement with Oralee M. McKinzy

## **Background**

In March 2019, the Kansas City Museum issued a Request for Proposal (RFP) for Education Programs for the development and implementation of educational programs and experiences for the Kansas City Museum. The Museum issued the RFP to find an Education Professional to work cooperatively and collaboratively with the City, Parks, and the Kansas City Museum staff over 12 months to create education programs for children and youth for the Kansas City Museum's multicultural and inclusive learning environment.

Per the RFP, educational programs and experiences must fulfill the Museum's mission, vision, and core values and be in alignment with the Museum's strategic goals and priorities as well as the Museum's exhibition plan. Specifically, the Education Professional must prioritize the development of free and fee-based elementary and high school programs (field trips, afterschool programs, and summer camps); programs for children ages three to five years old (targeting the Pre-K experience); programs for the homeschool community; programs for families; and programs focused on positive youth development. The Education Professional must also create a partnership plan to include other museums, cultural institutions, nonprofit organizations, and schools as partners in the development and implementation of programs as well as the planning for the recruitment of volunteers and interns. Finally, the Education Professional must work with the Museum staff to identify funding opportunities and participate in writing grants.

Proposals were due on March 26, 2019. Five proposals were submitted.

On May 21, 2019, the Park Board approved an Agreement with Oralee M. McKinzy from May 2019 through April 2020 in the amount of \$10,000 for the development and implementation of educational programs and experiences for the Kansas City Museum, with a particular focus on youth development and youth leadership. Oralee has a Bachelor of Arts in Organizational Leadership Studies has experience working at The Whole Person, Hickman Mills School District, and the Kansas City, Missouri School District. In 2017, she started a nonprofit organization called Life 360. Her focus is on the cultural, personal, and social development of youth and young adults to build sustainable life skills.

At this time, Parks staff seeks approval for Amendment #1 to the existing Agreement in the amount of \$5,000 to additional fee and hours to Ms. McKinzy's Agreement to continue her scope of developing programs. Funds for this Agreement are available in accounts 2020-702460-619080.

## **Recommendation**

Staff recommends Parks Board approval of Amendment #1 to an existing Agreement with Oralee M. McKinzy and requests Board authorization for the Director or designee to execute the Amendment on behalf of the Board.



## Intra-Departmental Communication

**DATE:** November 19, 2019  
**TO:** Board of Parks and Recreation Commissioners  
**FROM:** Roosevelt Lyons, Deputy Director, Community Services  
**RE:** Amendment #1 with Arts and AGEing KC/Amendment

### **BACKGROUND:**

On April 4th, 2019, the Board of Parks and Recreation Commissioners and Arts and AGEing KC (AAKC) entered a plan to design, develop, implement, and oversee a Creative Aging Program at Brush Creek Community Center.

Weekly classes include dance, theatre, creative writing, music, visual arts, digital arts and culinary arts. These along with other regular programming were designed to allow Kansas City residents to age creatively. The classes would be offered from Monday through Friday between the hours of 9:00 – 3:30 pm. The agreement runs from April 4, 2019 to April 30, 2020, with a cost not to exceed \$130,000.

After program review and evaluation of available resources, program services provided by AGEing KC will be reduced and will be managed in-house. This Amendment #1 will reduce the contract amount by \$65,000, making the new contract amount to a cost not to exceed \$65,000, contract term remains the same, April 30, 2020.

### **RECOMMENDATION:**

Staff recommends Board approval of Amendment #1 with Arts and AGEing KC reducing the scope of services and contract in the amount of \$65,000, new contract amount \$65,000 and requests Board authorization for the Director or designee to execute an amendment to the agreement.



# Intra-Departmental Communication

**Date:** November 19, 2019  
**To:** Board of Parks and Recreation Commissioners  
**From:** Richard Allen, Senior Park Planner – Planning and Design Division  
**Subject:** Change Order #2 with S & A Contracting, LLC – Watts Mill at Indian Creek Site Improvements

## **Background**

On June 25, 2019, the Board approved a construction contract with S & A Contracting, LLC in the amount of \$234,148.60 for the Watts Mill at Indian Creek Site Improvements project. The project is for the replacement of the existing asphalt trail with a concrete trail along the Indian Creek. Other improvements include an overlook area, rain garden, natural stone seating, picnic tables, fencing, lighting, and interpretative signage.

Change Order #1, approved by the Board on July 30, 2019, increased the contract amount by \$20,500.00 for a total contract price of \$254,648.60. It was for the design and installation of two interpretative signs along Indian Creek. The signs are located at the Watts Mill site and the Trailside Center parking lot. Change Order #1 added 10 calendar days to the construction schedule.

Change Order #2 will increase the contract amount by \$5,953.39 for a new contract price of \$260,601.99. It is for a new concrete sidewalk that connects the Indian Creek Trail to West 103<sup>rd</sup> Street. Change Order #2 adds 7 calendar days to the construction schedule. The new substantial completion date is November 23, 2019.

The HRD goals for this project are 12% MBE and 7% WBE. S & A Contracting, LLC submitted a participation plan with 21% MBE and 14% WBE which have been reviewed and approved by HRD. Funds for Change Order #2 on the Watts Mill at Indian Creek Site Improvements project are available in the following account: 3090-708609-70181904 (Indian Creek Trail Improvement).

## **Recommendation**

Staff recommends Board approval of Change Order #2 with S & A Contracting, LLC in the amount of \$5,953.39, for a total contract price of \$260,601.99, adding 7 calendar days and requests authorization for the Director or designee to execute and administer the contract on behalf of the Board.



# Intra-Departmental Communication

**Date:** November 19, 2019  
**To:** Board of Parks and Recreation Commissioners  
**From:** Richard Allen, Senior Park Planner – Engineering, Planning, & Design Division  
**Subject:** Parks – Parking Lots, Roads and Trails – Change Order #3 with MEGA Industries Corp.

## Background

On February 26, 2019, the Board approved a construction contract with MEGA Industries Corporation in the amount of \$781,902.00 for the Parks – Parking Lots, Roads and Trails project. This project included new parking in Ivanhoe Park; a new trail, seating and exercise areas at Observation Park; two concrete speed tables with cross walks on Gladstone Boulevard; speed hump in the 3600 block of Harrison Boulevard; crosswalk and speed humps on Lewis Road; parking lot improvements at the Southeast Community Center; golf cart paths improvements at Minor Park Golf Course; and a paved wheel chair softball field at Pleasant Valley Road Athletic Complex.

Change Order #1, approved by the Board on July 30, 2019, increased the contract amount by \$125,339.31 for a total contract price of \$907,241.31 and extend the final completion date to October 28, 2019 for site work for a new playground at Fox Hill Park for \$63,850.00, installation of four asphalt speed humps and related signage on N. Belmont Boulevard and Gladstone Boulevard around Indian Mound Park for \$17,737.31, additional asphalt at Pleasant Valley Road Athletic Complex for \$41,552.00, and a property boundary survey for the Trailside Center parking lot for \$2,200.00. Proposed Change Order #1 will increase the contract amount by \$125,339.31 for a total contract price of \$907,241.31 and extend the substantial completion date to October 13, 2019 and final completion date to October 28, 2019.

Change Order #2, approved by the Board on October 15, 2019, increased the contract amount by \$135,835.57 for a total contract price of \$1,043,076.90 and extended the final completion date to November 11, 2019 for work at Lakeside Nature Center in Swope Park.

Change Order #3, in the amount of \$52,545.00, is for additional under drainage, slope grading, limestone wall, concrete walkway, tree removal, subgrade modification, and shelter painting at Ivanhoe Park; metal plates at crosswalks and additional concrete work at Gladstone Boulevard; additional concrete walkway at Observation Park; and additional survey work at Trailside Center Parking Lot. This change order will bring the total contract amount to \$1,095,621.88 and extend the final completion date to December 17, 2019.

Funds for the Parks – Parking Lots, Roads, and Trails project are available in account 2030-707704-616320-70181302 for Ivanhoe Park; 2030-707704-616320-70194970 for Gladstone Boulevard; 3090-708409-611060-70181304 for Observation Park; and 3090-707708-616320-70204968 for Trailside Center Parking Lot. The HRD goals for this project are 10% MBE and 5% WBE. MEGA Industries Corporation has proposed goals of 10% MBE and 5% WBE which has been reviewed and approved by HRD.

## Recommendation

Staff recommends Board approval of Change Order #3 with MEGA Industries Corporation, in the amount of \$52,545.00, for a total contract price of \$1,095,621.88, with a final completion date of December 17, 2019, and requests authorization for the Director or designee to execute and administer the contract on behalf of the Board.



# Intra-Departmental Communication

**Date:** November 19, 2019  
**To:** Board of Parks and Recreation Commissioners  
**From:** Richard Allen, Senior Park Planner – Planning and Design Division  
**Subject:** Change Order #3 with Primetime Contracting Corp. for the Marlborough Green – 81<sup>st</sup> and Troost Playground

## **Background**

On June 25, 2019, the Board approved a construction contract with Primetime Contracting Corp. in the amount of \$688,020.00 for the Marlborough Green – 81<sup>st</sup> and Troost Playground. The project is for the construction of a playground and amphitheater seating area at the East 81<sup>st</sup> Street and Troost Avenue.

Change Order #1, approved by the Board on July 30, 2019, increased the contract amount by \$11,258.50 for a total contract price of \$699,278.50.

Change Order #2, approved by the Board on August 27, 2019, increased the contract price by \$40,533.68 for a total contract price of \$739,812.18.

Change Order #3 will increase the contract amount by \$19,449.36 for a total contract price of \$759,261.54. The change order is for a new sidewalk on the NE side of the playground and two trash receptacles. One is to be installed at the playground's new sidewalk connection to Tracy Avenue and the other at the amphitheater area. Change Order #3 adds 49 calendar days to the construction schedule. The new substantial completion date is January 30, 2020.

The HRD goals for this project are 14% MBE and 10% WBE. Primetime Contracting Corp. submitted a participation plan with 15% MBE and 11% WBE which has been reviewed and approved by HRD. Funds for Change Order #3 on the Marlborough Green – 81<sup>st</sup> and Troost Playground are available in the following account: \$19,449.36 from account 3090-708509-70180903.

## **Recommendation**

Staff recommends Board approval of Change Order #3 with Primetime Contracting Corp. in the amount of \$19,449.36, for a total contract price of \$759,261.54, adding 49 calendar days and requests authorization for the Director or designee to execute and administer the contract on behalf of the Board.





# Intra-Departmental Communication

**Date:** November 19, 2019  
**To:** Board of Parks and Recreation Commissioners  
**From:** Richard Allen, Senior Park Planner — Engineering, Planning, & Design Division  
**Subject:** Change Order #4 with N.W. Rogers Construction, Inc. – 2018 Citywide Trail and Shelter Improvements

## **Background**

On November 6, 2018, the Board approved a construction contract with N.W. Rogers Construction, Inc. in the amount of \$364,300.00 for the 2018 Citywide Trail and Shelter Improvement project. The project includes the construction of three new shelters and concrete work at Arleta Park. A new concrete trail, ADA curb ramp, shelter, drinking fountain, benches, picnic tables, and trash receptacles will be installed at Sycamore Park. The improvements at Tiffany Hills Park include a new shelter, concrete pad, picnic tables, trash receptacles, trees, electrical outlets and security lighting.

Change Order #1, approved by the Board on March 26, 2019, increased the contract amount by \$56,175.88 for a total contract price of \$420,475.88.

Change Order #2, approved by the Board on April 23, 2019, increased the contract amount by \$116,001.78 for a total contract price of \$536,477.66.

Change Order #3, approved by the Board on October 15, 2019, will increase the contract amount by \$7,194.91 for a new contract price of \$543,672.57.

Change Order #4 will increase the contract amount by \$22,610.33 for a new contract price of \$566,282.90. It is for the grading and fence relocation around the shelter in Tiffany Hills Park. It also includes the new electrical service and lighting for the maintenance building at the ballfields in Tiffany Hills Park. Adds 90 calendar days to the construction schedule. The new substantial completion date is January 9, 2020.

The HRD goals for this project are 11% MBE and 3% WBE. N.W. Rogers Construction, Inc. submitted a participation plan with 12.9% MBE and 3.9% WBE which have been reviewed and approved by HRD. Funds for Change Order #4 on the 2018 Trail and Shelter Improvement project are available in the following account: \$22,610.33 from account 3090-708209-70194103.

## **Recommendation**

Staff recommends Board approval of Change Order #4 with N.W. Rogers Construction, Inc., in the amount of \$22,610.33, for a total contract price of \$566,282.90, adding 90 calendar days and requests authorization for the Director or designee to execute and administer the contract on behalf of the Board.



# NOVEMBER 2019



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5 <b>5 p.m. Board Passing of Gavel and Swearing In Meeting</b>	6	7	8	9
10	11 	12 <b>Board Orientation Noon -- 4p.m.</b>	13 <b>11:30a.m. KC Platte Partners Meeting - Smokehouse -Zona Ross</b>	14	15	16
17	18	19 <b>1-3p.m Board Orientation 3p.m. Board Meeting</b>	20	21	22	23
24	25 <b>No Board Meeting</b>	26	27	28 	29 <b>Holiday Observed</b>	30



# December 2019





Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 12:30p.m. - Pre-Board Workshop 2p.m. Board Meeting	4 Noon- City of Fountains Board Mtg @ TBA 4p.m. Friends of the Zoo (FOTZ) Board Meeting	5 Noon - Zoological District @ KC Zoo	6	7
8	9 12:30p.m. - Kansas City Museum Foundation Board Meeting	10 No Board Meeting	11	12	13	14
15	16	17 12:30p.m. - Pre-Board Workshop 2p.m. Board Meeting	18 7:30a.m. Employee Appreciation Breakfast Union Station	19	20	21
22	23	24 No Board Meeting 	25 Holiday Observed 	26	27	28
29	30	31 No Board Meeting 				



# JANUARY 2020



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
5	6	7 12:30p.m. - Pre-Board Workshop 2p.m. Board Meeting	8 1 Holiday Observed 	9	10	11
12	13	14 No Board Meeting	15	16	17	18
19	20 Holiday Observed  Martin Luther King Jr. Day January 20, 2020	21 No Board Meeting	22	23	24	25
26	27	28 12:30p.m. - Pre-Board Workshop 2p.m. Board Meeting	29	30	31	