

**BOARD OF PARKS AND RECREATION COMMISSIONERS**

**KANSAS CITY, MISSOURI**

Tuesday, March 24, 2020

**1:30 O'CLOCK P.M.**

**WORKSHOP**

**2:00 O'CLOCK P.M.**

**BOARD MEETING**

**Toll number: +1 (872) 212-5076 (Dial-in Number)**

**Conference ID: 496169109**

*The Board of Parks and Recreation Commissioners Meeting scheduled for March 24<sup>th</sup>, 2020 will be held via Conference Call. **Commissioners may attend this meeting in person.***

*The City is committed to the health, safety, and well-being of our employees and our residents and will continue to promote social distancing as recommended by the CDC.*

*Due to the State of Emergency declared for the City of Kansas City, with the ban on gatherings of more than 10 people, we are asking residents to join meeting by conference call.*

*Attendees can access the meeting using the following conference phone system:*

**Toll number: +1 (872) 212-5076 (Dial-in Number)**

**Conference ID: 496169109**

**Agenda**

1:30p.m. – Open Discussion

1. Considering Board approval of the Board Minutes of March 3, 2020.
2. Communications and Development update report by Leslie Alford.
3. Considering Board approval of an Agreement with the Heart of America Shakespeare Festival Inc. for the 28<sup>th</sup> Annual Shakespeare Festival in Southmoreland Park June 19 through July 5, 2020.
4. Considering Board approval of an Agreement with Kansas City Diversity Coalition for the Kansas City Pride Festival in Ilus Davis Park June 5 – 7, 2020.
5. Considering Board approval of Amendment #4 with International Architects Atelier for the Kansas City Museum Historic Restoration and Renovation Project, Design Professional Services Agreement for Phase Three extending the contract time to April 30, 2021.
6. Considering Board approval of a Supplemental Agreement with the Missouri Department of Transportation for Swope Park Blue River Connector Trail -TAP Transportation Alternatives Program) 3423(406) authorizing a change in timeline for this project which will allow the City of Kansas City to maintain the use of the federal match.
7. Considering Board approval of an Agreement with Lykins Neighborhood Association to develop, organize and assist in the implementation of three projects to improve Lykins Square Park.

8. Considering Board approval of an Agreement with Toole Design Group for the Grand Boulevard and Related Bike Facilities project in the amount of \$389,975.00.
9. Considering Board approval of Change Order #1 with National Streetscape, Inc. for the Park Trails and Parking Lots project in the amount of \$59,351.32 and extend the contract time to May 27, 2020.
10. Planning & Design Services Update.
11. Public Hearing
12. Adjourn

“The Board may hold a closed session during the workshop or the meeting to discuss legal, real estate or personnel issues pursuant to R.S.Mo. Section 610.021.”

The Board may hold a closed session during the workshop or the meeting to discuss:

- Legal matters, litigation, or privileged communications with attorneys, pursuant to Section §610.021(1), RSMo
- Real estate, pursuant to Sec. 610.021(2), RSMo
- Personnel, pursuant to §610.021(3) / (13); RSMo
- Sealed Bids or proposals, pursuant to Section §610.021 (12), RSMo

The Board may return to the conference room following the regular meeting for additional discussion of items on the agenda of the Board’s Workshop that were not completed prior to the regular meeting.

“Any person with disability desiring reasonable accommodation to participate in this meeting may contact the 311 Action Center at 311 or (816) 513-1313 for TTY 513-1889 or by email.”

1 O'CLOCK P.M. Workshop  
2 O'CLOCK P.M. Board Meeting  
Tuesday, March 3, 2020  
4600 E. 63<sup>rd</sup> Trafficway

Board Members present: Jack Holland, Chris Goode, David Mecklenburg, Scott Wagner and Mary Lee Williams-Neal.

**Workshop**

1:00p.m. – Briarcliff Presentation by Richard Allen

**Board Meeting**

Commissioner Holland called the meeting to order.

On a motion by Commissioner Mecklenburg duly seconded the Board Minutes of February 11, 2020 were approved.

**Planning & Design Services Update**

Richard Allen gave a brief update on the Briarcliff Greenway Trail Improvements.

This trail project will connect the Briarcliff Greenway Trail System at NW 40<sup>th</sup> Street to NW 37<sup>th</sup> Street.

**Public Hearing:**

Various constituents came before the Park Board to share their concerns regarding the Briarcliff Trail Greenway Expansion project.

- Tracy Flowers came before the Board and commented that she is in support of the trail expansion project only if the trail can be placed at least 20' to the center of the trail, from east of her property line.
- The following individuals came before the Board to testify against the Briarcliff Expansion Trail Project.

Robert Conway, Janet Manco, Damon Roberts, Jim Pimentel, Bruno Gavrioloia, John Altman and Tom Sorrells.

It was also mentioned that in previous neighborhood meetings, attendees overwhelmingly disapproved this trail.

Concerns raised by neighborhood constituents.

- The area is currently a greenway and is unique, as it is, very special and a natural area;
- Do not want the path in their backyards
- Once you start putting in a concrete trail, what next, grills, benches, etc.
- Motorized vehicles will use the path
- Possible homeless camps
- The trails width is excessive
- Trash, trails safety and the loss of nature.
- Erosion problems

- The money could be better spent for restrooms in parks, etc.
- The trail is steep and hilly

The Board thanked the citizens for taking time to come out to share their concerns.

Alicia Stephenson came before the Board to share her support for the pending Northland Sports Complex.

### **Communications and Development update by Leslie Alford**

#### **Resolution #31396 – Agreement with American Foundation for Suicide Prevention Inc.**

On a motion by Commissioner Mecklenburg, duly seconded the Board approved the Agreement with American Foundation for Suicide Prevention, Inc. for the 13<sup>th</sup> Annual out of the Darkness Community Walk and authorized the Director or designee to execute the agreement on behalf of the Board.

**Background:** The American Foundation for Suicide Prevention Inc wishes to enter into a Facility Use with Concession Agreement for the use of Swope Park the Bandstand and Shelter 3, located at 3999 Swope Parkway, to hold the 13<sup>th</sup> Annual Out of the Darkness Community Walk, on Saturday, October 3, 2020. The Parks and Recreation Department will be compensated \$1100 for this one-day event (\$900 park fee, \$125 Bandstand rental and \$75 Shelter 3 rental).

The Out of the Darkness Community Walk raises awareness and funds that will save lives and bring hope to those affected by suicide. This 13<sup>th</sup> annual walk will give people the courage to open- up about their own struggles of loss and is a platform to change our culture's approach to mental health. KCPD will be on hand to help provide security and parking assistance for this event. No park roads will be closed for this walk.

The contractor will be responsible for providing the following items:

1. A plan for traffic and parking control
2. Safety and security plan
3. Marketing plan
4. Certificate of insurance per city requirements
5. Map of event layout
6. Copies of other City permits required in hosting the event
7. A written-out plan to address litter and recycling during the event

#### **Resolution #31397 – Agreement with Brookside Community Improvement District**

On a motion by Commissioner Wagner, duly seconded the Board approved the Agreement with Brookside Community Improvement Prevention Inc. for the Brookside Art Annual and authorized the Director or designee to execute the agreement on behalf of the Board.

**Background:** Brookside Community Improvement District wishes to enter into a Facility Use with Concession Agreement for the use of Brookside Court Park and Brookside Boulevard, located at Brookside Boulevard between Meyer Boulevard and 63<sup>rd</sup> Street, to hold Brookside Art Annual on May 1, 2, and 3, 2020. The event will begin at 10a.m. and end at 9p.m. each day of the event. The Parks and Recreation Department will be compensated \$2,900 for this 3-day event.

Brookside Community Improvement District annual fair will consist of several tents from vendors which will feature music, exhibitors, and art demonstrations. Brookside Boulevard and 63<sup>rd</sup> Street, will be closed May 1<sup>st</sup> and remain closed until May 3<sup>rd</sup>. Brookside Community Improvement District

is expecting 50,000 spectators over the course of the 3-day event.

The contractor will be responsible for providing the following items:

1. A plan for traffic and parking control
2. Safety and security plan
3. Marketing plan
4. Certificate of insurance per city requirements
5. Map of event layout
6. Copies of other City permits required in hosting the event
7. A written-out plan to address litter and recycling during the event

**Resolution #31398 – Agreement with One World for the Water Lantern Festival**

On a motion by Commissioner Mecklenburg, duly seconded the Board approved the Agreement with One World for the Water Lantern Festival and authorized the Director or designee to execute the agreement on behalf of the Board.

**Background:** One World wishes to enter into a Facility Use with Concession Agreement for the use of Frank A. Theis Park, located at Oak and 47<sup>th</sup> Street, to hold Water Lantern Festival, on July 11, 2020. The event will begin at 9:00am and end at 4:00pm. The Parks and Recreation Department will be compensated \$1,100 each day for this, one-day event.

The Water Lantern Festival will bring together individuals from all ages, backgrounds and walks of life to join in one emotional and memorable night. The free festival will include food and music for all to enjoy, and at sunset participants will have the opportunity to purchase a flameless, LED lit floating lantern, decorate it, and place it onto Brush Creek in Wheeler Amphitheater. This tour hopes to give Kansas Citians an incredible experience. KCPD and EMT will be on site.

The contractor will be responsible for providing the following items:

1. A plan for traffic and parking control
2. Safety and security plan
3. Marketing plan
4. Certificate of insurance per city requirements
5. Map of event layout
6. Copies of other City permits required in hosting the event
7. A written-out plan to address litter and recycling during the event

**Resolution #31399 – Agreement with Concours D’Lemons**

On a motion by Commissioner Mecklenburg, duly seconded the Board approved the Agreement with Conours D’Lemons for the Concours D’Lemons Car Show and authorized the Director or designee to execute the agreement on behalf of the Board.

**Background:** On August 27, 2013 the Board approved a Resolution supporting the establishment of a Platte County Sports Commission. This new Commission will collaborate with other Northland based sports and recreation providers including Clay County, Missouri local governments and non-profit organizations to further advance the mission of the Sports Commission. On October 15, 2013 The Platte County Sports Commission received its Article of Incorporation of a Nonprofit Corporation from the State of Missouri.

Per the Article of Incorporation, the Board of Directors for the Platte County Sports Commission shall be appointed by the Kansas City Board of Parks and Recreation Commissioners and the Platte County Commission. The attached Resolution will allow Jason Ayers, Director of Sporting Missouri Valley to be appointed to the Board of Directors.

**Resolution #31400 – Missouri Department of Natural Resources-Land and Water Conservation Fund (Grant for Improvements to Martin Luther King Jr. Square Park)**

On a motion by Commissioner Wagner, duly seconded the Board approved the grant submittal to the Missouri Department of Natural Resources in the amount of \$250,000, with a \$300,000 matching funds for improvements to Martin Luther King Jr. Square Park and authorized the Director or designee to execute the grant funded project on behalf of the Board.

**Background:**

Missouri Department of Natural Resources released information about their grant opportunities. We are asking for approval for submittal for a grant application for Martin Luther King Jr. Square Park Improvements

- For native garden areas, a walking trail, sign and shelter in Martin Luther King Jr. Square Park.

Martin Luther King Jr. Square Park needs much needed improvements. The grant request is for \$250,000 with \$300,000 in matching funds from the Parks and Recreation Department for native garden areas, a walking trail, a new sign and shelter for Martin Luther King Jr. Square Park.

**Kansas City Board of Parks and Recreation Commissioners Resolution #31400  
(Martin Luther King Jr. Square Park Improvements and additional connecting Trail)**

Approving and Endorsing Application to the Missouri Department of Natural Resources for its Land and Water Conservation Fund.

**WHEREAS**, the Missouri Department of Natural Resources and Board of Parks and Recreation Commissioners deem it a high priority to improve quality of life for all citizens through parks and recreation programs, and

**WHEREAS**, the Missouri Department of Natural Resources seeks to support local parks and recreation efforts, create effective partnerships, and increase the level of cooperation between County government and cities, schools, and non-profit community service organizations within the county, and

**WHEREAS**, the Missouri Department of Natural Resources has developed the *Land and Water Conservation Fund to increase recreational activity in the state of Missouri*.

**WHEREAS**, the Board of Board of Parks and Recreation Commissioners wishes to make application to the Missouri Department of Natural Resources for Consideration of the attached and completed Application, and

**WHEREAS**, the officers of the Board of Board of Parks and Recreation Commissioners agree to comply with all program guidelines and requirements of said Program if such application shall be funded by the Missouri Department of Natural Resources and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Board of Parks and Recreation Commissioners respectfully approves, endorses, and submits the attached application for consideration by the Missouri Department of Natural Resources.

**PASSED AND RESOLVED BY THE** Board of Parks and Recreation Commissioners on

Jack Holland, *President* \_\_\_\_\_

Chris Goode, *Commissioner* \_\_\_\_\_

David Mecklenburg, *Commissioner* \_\_\_\_\_

Scott Wagner, *Commissioner* \_\_\_\_\_

Mary Williams-Neal, *Commissioner* \_\_\_\_\_

Terry Rynard, *Director* \_\_\_\_\_

Karmen Houston, Board Secretary Attest: \_\_\_\_\_

**Resolution #31401 – Missouri Department of Natural Resources-Land and Water Conservation Fund (Grant for Improvements to Martin Luther King Jr. Square Park)**

On a motion by Commissioner Wagner, duly the Board approved the Missouri Department of Natural Resources grant application for \$240,000 for improvements to Martin Luther King Jr. Square Park Trail Extension with \$60,000 in matching funds and authorized the Director or designee to execute the grant funded project on behalf of the Board.

**Background:**

Missouri Department of Natural Resources released information about their grant opportunities. We are asking for approval for the submittal of a grant application for MLK Park Trail Extension.

- Trail to connect to the east between Benton Boulevard and Chestnut

In this grant we are asking for \$240,000 with the Parks and Recreation Department providing a \$60,000 match for a trail to extend past Martin Luther King Jr. Square Park to the east, extending the trail from Benton Boulevard to Chestnut.

**Kansas City Board of Parks and Recreation Commissioners Resolution #31401  
(Martin Luther King Jr. Square Park connecting Trail)**

Approving and Endorsing Application to the Missouri Department of Natural Resources for its Land and Water Conservation Fund.

**WHEREAS**, the Missouri Department of Natural Resources and Board of Parks and Recreation Commissioners deem it a high priority to improve quality of life for all citizens through parks and recreation programs, and

**WHEREAS**, the Missouri Department of Natural Resources seeks to support local parks and recreation efforts in increasing trails, create effective partnerships, and increase the level of cooperation between County government and cities, schools, and non-profit community service organizations within the county, and

**WHEREAS**, the Missouri Department of Natural Resources has developed the *Federal Trails Program* and.

**WHEREAS**, the Board of Board of Parks and Recreation Commissioners wishes to make application to the Missouri Department of Natural Resources for Consideration of the attached and completed Application, and

**WHEREAS**, the officers of the Board of Board of Parks and Recreation Commissioners agree to comply with all program guidelines and requirements of said Program if such application shall be funded by the Missouri Department of Natural Resources and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Board of Parks and Recreation Commissioners respectfully approves, endorses, and submits the attached application for consideration by the Missouri Department of Natural Resources.

**PASSED AND RESOLVED BY THE** Board of Parks and Recreation Commissioners on

Jack Holland, *President* \_\_\_\_\_

Chris Goode, *Commissioner* \_\_\_\_\_

David Mecklenburg, *Commissioner* \_\_\_\_\_

Scott Wagner, *Commissioner* \_\_\_\_\_

Mary Williams-Neal, *Commissioner* \_\_\_\_\_

Terry Rynard, *Director* \_\_\_\_\_

Karmen Houston, Board Secretary Attest: \_\_\_\_\_

**Resolution #31402 – Starlight Theatre Amendment #4**

On a motion by Commissioner Wagner, duly seconded the Board approved the Amendment #4 with the Starlight Theatre Association in the amount of \$300,000 and authorized the Director or designee to execute the amendment on behalf of the Board.

**Background:** The City and the Starlight Theatre Association entered into a new Concessions and Use Agreement for the operation, maintenance and potential improvements of Starlight Theatre on December 1, 2015, ending November 30, 2020. Agreement shall be automatically extended for successive five (5) year periods as permitted by the Charter of the City.

The original agreement is written to receive City funding as it becomes available. Funding has come available in FY20 appropriation: 2030-707501-B-70165933 in the amount of Three Hundred Thousand Dollars (\$300,000).

Prior to reimbursement, the Association must submit documentation of their expenditures to the Parks and Recreation Department and shall comply with all Federal, State and Local laws, including city ordinances and regulations applicable for bidding, purchasing and contracting procedures which are required by the City for such procedures.

All remaining terms and conditions of the Agreement shall remain unchanged and in full force and effect.



### **Resolution #31403 – Adoption of the Urban Forestry Master Plan**

On a motion by Commissioner Mecklenburg, duly seconded the Board adopted the Urban Forestry Master Plan and authorized the Director or designee to present plan to the City Council for funding consideration.

**Background:** Kansas City's Department of Parks and Recreation, Forestry Division is responsible for the management of a vast urban forest that provides over \$28.2 million in annual benefits. This forest is a valuable municipal asset that appreciates over time and produces a positive return on public funds invested in its care. Proper management of this asset is fiscally prudent, as it results in safer city streets and parks, increases the quality of life, preserves the longevity and benefits that trees provide, and demonstrates a high degree of responsiveness to the needs of citizens. The City of Kansas City recognizes the value and services provided by its urban forest, along with the need for an integrated approach to its stewardship. To this end, in 2018 the city partnered with Missouri Department of Conservation to obtain matching funds toward financing the development of an urban forestry master plan. This master plan conveys analysis of existing urban forestry data and establishes a roadmap for the long-term management and improvement of the city's tree canopy.

This plan was made possible through the collaborations of many individuals and organizations throughout the greater Kansas City area. Their support and insight were integral to establishing city priorities and discovering the internal weaknesses of the city regarding the management of the urban forest. We are especially thankful to the Tree Champions, who devoted much of their time through the course of several different meetings on various topics regarding the overall sustainability of the Kansas City urban forest and provided valuable feedback that helped shape the overall direction of the plan.

Like many communities, Kansas City is working to balance improving its infrastructure while preserving its green spaces. This includes managing Kansas City's trees as a valuable component of the system, while also dealing with costly issues like stormwater management, increasing energy demands, public health crises, and continued economic development. Cities across the country now recognize trees as a low-cost, high-impact solution to these urban challenges. Kansas City, however, has not formally adopted a long-range, community-wide plan to strategically maximize tree benefits for the community. This document represents Kansas City's first urban forestry master plan.

### **Resolution #31404 – Agreement with Davey Resource Group**

On a motion by Commissioner Wagner, duly seconded the Board approved the Agreement with Davey Resource Group in the amount of \$40,500.00, term not to exceed December 31, 2020 and authorized the Director or designee to execute the agreement on behalf of the Board.

**Background:** On January 29, 2020 two proposals were received to perform a sample tree survey to update important data to the city's original tree inventory completed in 2003. This work will begin implementation of the Urban Forestry Master Plan, Strategy #8 to complete an updated tree inventory.

Human Relations Department reviewed and approved the goals for this contract with a 5% SLBE bid incentive. Funding for these services is found in Forestry capital account #3090-707771. We will initially encumber \$40,500.00 to execute this contract.

### **Resolution #31405 – Change Order #6 – JE Dunn Construction Company – Kansas City Museum's Historic Restoration and Renovation**

On a motion by Commissioner Wagner, duly seconded the Board approved Change Order #6 with JE Dunn Construction Company in the amount of \$50,000, extended the contract time to April 30, 2021

and authorized the Director or designee to execute the change order on behalf of the Board.

**Background:** On August 15, 2017, the Park Board approved an Agreement with JE Dunn for Construction Services for Stage I Construction of Corinthian Hall (all four floors) in the amount of \$12,000,000 with a date of substantial completion of February 23, 2019. Construction on Corinthian Hall started in November 2017 with an expected reopening of Corinthian Hall to the public MBE/WBE goals were approved by HRD at 10% and 12% respectively.

On August 28, 2018, the Board approved Change Order #1a to include an additional scope of services and fee in the amount of \$246,698 for critical and unforeseen interior and exterior restoration and renovation work that could not be deferred to subsequent stages of construction. There were no changes to the MBE/WBE goals. On December 23, 2018, the Board approved a Change Order #2 to extend the completion date of Stage I to April 30, 2019, with no additional fees. On April 23, 2019, the Board approved a Change Order #3 to extend the contract time to August 30, 2019 for staff to work with IAA and JE Dunn to prepare cost estimates for schematic design and pre-construction services for Stage II. On July 30, 2019, the Board approved a Change Order #4 to extend the completion date of Stage I to December 31, 2019 to provide more time to complete the exterior work for Corinthian Hall including the stone masonry restoration of the front steps; and to finalize scope, cost estimates, and timeline for schematic design and pre-construction services for Stage II. On November 19, 2019, the Board approved a Change Order #5 to extend the completion date of Stage I to February 28, 2020 to provide more time to complete the exterior work for Corinthian Hall.

JE Dunn met the date of substantial completion on February 23, 2019, and thereafter has remained a part of Stage I through a series of change orders that extended time primarily to complete exterior work for Corinthian Hall (front stairs and accessibility lift) and to be available at no additional cost for repairs and adjustments under warranty.

At this time, Park staff requests Park Board approval for a Change Order #6 to add additional time, scope, and fee in the amount of \$50,000 to provide additional construction services at Corinthian Hall as needed and required during the exhibition fabrication and installation process. Funds are available in account #3437-707773-B-70155505. This work will extend the contract to April 30, 2021. There will be no changes to the MBE/WBE goals.

#### **Resolution #31406 – Agreement with Diamond Club Fastpitch, Inc.**

On a motion by Commissioner Wagner, duly seconded the Board approved the Agreement with Diamond Club Fastpitch, Association from March 16 – July 9, 2020 and authorized the Director or designee to execute the agreement on behalf of the Board.

**Background:** Diamond Club Fastpitch, Inc. is requesting the use of facilities at Frank Vaydik Park, located at NW 56<sup>th</sup> St & NW Waukomis Dr, and Pleasant Valley Road Athletic Complex, located at 6401 NE Pleasant Valley Rd for the purpose of conducting baseball practices, games and clinics. The season will run from March 16 – July 9, 2020. Compensation will be \$15.00 per day per field allocated for a total compensation of \$3,315.00. Payment for the spring/summer season is due by April 15, 2020.

#### **Resolution #31407 – Agreement with North Kansas City Area Baseball League**

On a motion by Commissioner Wagner, duly seconded the Board approved the Agreement with North Kansas City Area Baseball League and authorized the Director or designee to execute the agreement on behalf of the Board.

**Background:** The North Kansas City Area Baseball League is requesting the use of facilities at Waterwell Athletic Complex at Highway 9 and N. Broadway and Platte Purchase Park at N Platte

Purchase Drive and NW 100 St. for the purpose of conducting baseball, practices, games, clinics, camps and associated activities. The spring/summer season will run from March 15 – June 30 and the fall season will run from August 15 – October 15. Compensation will be \$15.00 per day per field allocated for a total compensation of \$42,765.00. Payment of \$26,565.00 for the spring/summer season is due by April 1, 2020 and payment of \$16,200.00 for the fall season is due by September 15, 2020.

This agreement runs from March 15, 2020 to October 15, 2020.

**Resolution #31408- Agreement with Boys and Girls Clubs of Greater Kansas City**

On a motion by Commissioner Wagner, duly seconded the Board approved the Agreement with the Boys and Girls Clubs of Greater Kansas City and authorized the Director or designee to execute the agreement on behalf of the Board.

The Boys and Girls Clubs of Greater Kansas City is requesting the use of facilities at Satchel Paige Stadium at E. 51<sup>st</sup> Street and Indiana Avenue for the purpose of conducting baseball, practices, games, clinics, camps and associated activities. The spring/summer season will run from March 3 – July 31 and the fall season will run from August 1 – November 30. Compensation will be \$15.00 per day per field allocated for a total compensation of \$4,125.00. Payment of \$2,295.00 for the spring/summer season is due by April 1, 2020 and payment of \$1,830.00 for the fall season is due by September 15, 2020.

This agreement runs from March 3, 2020 to November 30, 2020.

**Resolution #31409 – Agreement with Southern Platte County Athletic Association**

On a motion by Commissioner Wagner, duly seconded the Board approved the Agreement with Southern Platte County Athletics Association and authorized the Director or designee to execute the agreement on behalf of the Board.

***Background:*** The Southern Platte County Athletics Association is requesting the use of facilities at Mark L. McHenry Park, NW 88<sup>th</sup> St & N. Hampton Road for the purpose of conducting baseball, softball, football, kickball and soccer practices, games, clinics, camps and associated activities. The spring/summer season will run from March 9 – July 10 and the fall season will run from August 17 – October 30. Compensation will be \$15.00 per day per field allocated for a total compensation of \$21,900.00. Payment of \$10,575.00 for the spring/summer season is due by April 1, 2020 and payment of \$11,325.00 for the fall season is due by September 15, 2020.

This agreement runs from March 9, 2020 to October 30, 2020.

**Resolution #31410 – Agreement with Della Lamb Community Services**

On a motion by Commissioner Wagner, duly seconded the Board approved the Agreement with Della Lamb Community Services and authorized the Director or designee to execute the agreement on behalf of the Board.

***Background:*** Della Lamb Community Services is requesting the use of facilities at Blue Valley Park, located at E. 23<sup>rd</sup> Street and Topping Avenue for the purpose of conducting baseball and football practices, games, clinics and associated activities. The spring/summer season will run from March 1– June 30 and the fall season will run from July 1 – November 30. Compensation will be \$12.00 per day per field allocated for a total compensation of \$9,900.00. Payment of \$6,600.00 for

the spring/summer season is due by May 15, 2020 and payment of \$3,3000.00 for the fall season is due by September 15, 2020.

This agreement runs from March 9, 2020 to November 30, 2020.

**Resolution #31411 – Agreement with Guadalupe Center, Inc.**

On a motion by Commissioner Wagner, duly seconded the Board approved the Agreement with Guadalupe Center Inc. and authorized the Director or designee to execute the agreement on behalf of the Board.

**Background:** The Guadalupe Center, Inc, is requesting the use of facilities at Mulkey Square located at W. 13<sup>th</sup> Street and Summit for the purpose of conducting baseball, practices, games, clinics, camps and associated activities. The spring/summer season will run from March 16 – July 6 and the fall season will run from July 13 – October 31. Compensation will be \$15.00 per day per field allocated for a total compensation of \$3,345.00. Payment of \$1,680.00 for the spring/summer season is due by April 15, 2020 and payment of \$1,665.00 for the fall season is due by August 15, 2020.

This agreement runs from March 16, 2020 to October 31, 2020.

**Resolution #31412 – Agreement with Gregg Klice Community Center Advisory Board**

On a motion by Commissioner Wagner, duly seconded the Board approved the Agreement with Gregg Klice Community Center Advisory Board and authorized the Director or designee to execute the agreement on behalf of the Board.

**Background:** The Gregg Klice Community Center Advisory Committee is requesting the use of facilities at Gregg Klice Community Center, Brush Creek Community Center, Garrison Community Center, Southeast Community Center and Tony Aguirre Community Center for the purpose of conducting the 6<sup>th</sup> Annual Sam Lacey Memorial Youth Basketball Tournament. Sam Lacey is a former Kansas City Kings basketball player who during his lifetime was very involved with the community and specifically the Gregg Klice Community Center. The tournament will begin on March 14 and March 15, 2020, starting each day at 8:00 am and ending at 8:00 pm. The Licensee will be selling concessions and collecting admission fees with all proceeds going to the Sam Lacey Scholarship Fund to be used for underprivileged youth that would not otherwise can attend college.

**Resolution #31413 – Amendment #3 with H.W. Lochner – Red Bridge Complete Streets Project – Holmes Road to Wornall Road**

On a motion by Commissioner Wagner, duly seconded the Board approved Amendment #3 with H.W. Lochner for the Red Bridge Road project in the amount of \$31,981.00 and authorized the Director or designee to execute the amendment on behalf of the Board.

**Background:** On August 15, 2017, the Board approved an agreement with H.W. Lochner in the amount of \$299,785.00 for the Red Bridge Road Complete Streets project. The project scope included a traffic analysis, roadway design, public outreach, and landscaping design. On October 16<sup>th</sup>, 2018, the Board approved Amendment #1 that added surveying and additional roadway design increasing the contract amount by \$49,242.00. On July 9<sup>th</sup>, 2019, the Board approved Amendment #2 that added traffic signal design, and bidding and construction phase services increasing the contract amount by \$192,892.00 and extended the contract time to November 15, 2021.

The Red Bridge Complete Street project will improve Red Bridge Road from Holmes Road to Wornall Road and reconfigure the intersections of Red Bridge and Wornall Road. Proposed improvements include trails, sidewalks, enclosed storm sewer system, streetlights, and landscaping.

Amendment #3 will add water line relocation design and increase the contract amount by \$31,981.00 bringing the total contract amount to \$573,900.00, contract expiration date remains the same. Amendment #3 will be funded by Water Services Department.

The Human Relations Department has approved the participation goals of 8% MBE and 48% WBE and the goals will be met or exceeded at the close-out of the project and will remain unchanged.

On a motion by Commissioner Wager, duly seconded the Board unanimously approved by roll call vote to enter a Closed Session regarding Personnel, pursuant to §610.021(3) / (13); RSMo

On a motion by Commissioner Wagner, duly seconded the Board unanimously approved by roll call vote to leave Closed Session and enter back into an open meeting.

Meeting is adjourned.

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Jack Holland, President  
Board of Parks and Recreation Commissioners

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Karmen D. Houston, Board Secretary





## Intra-Departmental Communication

**DATE:** March 24, 2020  
**TO:** Board of Parks and Recreation Commissioners  
**FROM:** Leslie Alford, *Communications and Development*  
**SUBJECT:** Events and Update Report

### Previous Events:

Thursday, March 5, 2020 Go Ape Ax Throwing Grand Opening 10am  
Wednesday, March 11, 2020 Volunteer Information Session Noon at Loose Park  
Saturday, March 14, 2020 Snake Saturday Parade 11am **Cancelled**  
Saturday, March 14, 2020 Brookside Parade 2pm **Cancelled**  
Tuesday, March 17, 2020 St. Patrick's Day Parade 11am **Cancelled**  
Thursday, March 19, 2020 Volunteer Orientation 5pm Parks Admin **Postponed**  
Thursday, March 19, Community Information Exchange 10am BRW **Postponed**

### Upcoming Events:

Saturday, March 28, 2020 MLK Focus Group at Brush Creek 10:30am **Postponed**  
Saturday, March 28, 2020 Pleasant Valley Skate Park 20<sup>th</sup> Anniversary Noon **Postponed**  
Friday, April 17, 2020 Fountain Day- Henry Bloch Fountain-11am **Postponed**  
Saturday, April 18, 2020 81<sup>st</sup> and Troost Playground Ribbon Cutting, Art Dedication 11am **Postponed**

### Earned Media:

Thursday, March 5, 2020 KSHB and WDAF Live at Outdoor Ax Throwing at Go Ape  
March KC Magazine-KC Best Kept Secrets-Roanoke Cave, Loose Park  
Tuesday, March 17, 2020 KSHB Community Centers Closed

### Website Analytics February 2020:

Page views: 71,184

New users: 25,011

Pageviews by Traffic Type:

Organic: 55,428

Direct: 10,936

Referral: 4,661

Email: 159

Most visited: Line Creek CC, Red Bridge Locks of Love, Loose Park, Shelter Reservations



## Intra-Departmental Communication

**Date:** March 24, 2020

**To:** Board of Parks and Recreation Commissioners

**From:** Leslie Alford, Development Manager

**Subject:** **CONSIDERATION OF A LICENSE FOR FACILITY USE WITH CONCESSION AGREEMENT WITH THE HEART OF AMERICA SHAKESPEARE FESTIVAL, INC. (HASF, INC.) FOR THE 28<sup>TH</sup> ANNUAL SHAKESPEARE FESTIVAL**

### **Background:**

The Heart of America Shakespeare Festival, Inc. wishes to enter into a License for Facility Use with Concession Agreement for the use of Southmoreland Park, located on Emanuel Clever II Boulevard and Oak Street to host the annual Shakespeare Festival. The agreement will allow the Heart of America Shakespeare Festival, Inc. to provide free theatrical performances Friday, June 19, 2020 through Sunday, July 5, 2020. Set-up begins May 26, 2020 and tear down ends July 12, 2020. The 2020 festival will feature the production Shakespeare The Tempest. The festival begins at 6:00pm and ends at 11:00pm each night of the event.

As an on-going continuing partnership with the Heart of America Shakespeare Festival, Inc., Parks and Recreation will be recognized as a *Season Sponsor* on all festival marketing materials with the waiver of all park event permit fees. HASF, Inc. will be required to compensate the Parks and Recreation Departments hard costs, which will cover festival trash removal fees, dumping fees and turf restoration at the conclusion of the festival.

The contractor will be responsible for providing the following items:

1. A plan for traffic and parking control
2. Safety and security plan
3. Marketing plan
4. Certificate of insurance per city requirements
5. Map of event layout
6. Copies of other City permits required in hosting the event
7. A written-out plan to address litter and recycling during the event

### **Recommendation:**

Staff recommends Board approval of the agreement with Heart of America Shakespeare Festival, Inc. and request Board authorization from the Director or designee to execute the agreement on behalf of the Board.



## **Intra-Departmental Communication**

**Date:** March 24, 2020  
**To:** Board of Parks and Recreation Commissioners  
**From:** Leslie Alford, Development Manager  
**Subject:** **CONSIDERATION OF A LICENSE FOR FACILITY USE WITH CONCESSION AGREEMENT WITH KANSAS CITY DIVERSITY COALITON**

### **Background:**

Kansas City Diversity Coalition wishes to enter into a Facility Use with Concession Agreement for the use of Ilus Davis Park, located at 901 Oak Street, to hold the Kansas City Pride Festival on June 5<sup>th</sup>, June 6<sup>th</sup> and June 7, 2020. The event will be held from 6pm to 12am on June 5<sup>th</sup>, from 12pm to 12am on June 6<sup>th</sup> and from 12pm to 7pm on June 7<sup>th</sup>. The Parks and Recreation Department will be compensated \$0 for this 3-day event.

The Kansas City Pride Festival is produced by the Kansas City Diversity Coalition which is a 501©3 Corporation. The festival will consist of several tents from food vendors, a market- place and carnival rides. This is a public event that requires a ticket to enter as they are expecting 50,000 spectators over the course of this 3-day event. There are numerous corporate sponsors. Left over profits are used to help support other events and groups in the LGBTQ Community.

The contractor will be responsible for providing the following items:

1. A plan for traffic and parking control
2. Safety and security plan
3. Marketing plan
4. Certificate of insurance per city requirements
5. Map of event layout
6. Copies of other City permits required in hosting the event
7. A written-out plan to address litter and recycling during the event

### **Recommendation:**

Staff recommends Board approval of the agreement with Kansas City Diversity Coalition and request Board authorization from the Director or designee to execute the agreement on behalf of the Board.





# Intra-Departmental Communication

**Date:** March 24, 2020

**To:** Board of Parks and Recreation Commissioners

**From:** Anna Marie Tutera, Executive Director, Kansas City Museum

**Subject:** Kansas City Museum Historic Restoration and Renovation Project,  
Design Professional Services Agreement for Phase Three, Amendment #4 with  
International Architects Atelier

## **Background**

On August 23, 2016, the Parks Board approved a new design professional services agreement with International Architects Atelier (IAA) for Phase Three of the Kansas City Museum's historic restoration and renovation project. The scope of services included design development and construction documents for Stage I Construction of Corinthian Hall including the lower level, first, and second floors. The agreement amount for Phase Three was \$928,828.00 through December 2019 and included design development, construction documents, and bidding documents for Stage I Construction. The MBE/WBE goals set by HRD were 11.5% and 11.1% respectively.

Amendment #1 for Phase Three included an additional scope of services and fee for design development and construction documents to add the third floor of Corinthian Hall to Stage I Construction. The total amount for Amendment #1 for Phase Three was \$189,000 through December 2019. There was no change to the MBE/WBE goals set by HRD.

Amendment #2 for Phase Three included an additional scope of services and fee for construction and bidding administration for Stage I Construction. The total amount for Amendment #2 for Phase Three was \$348,033 through December 2019. There was no change to the MBE/WBE goals set by HRD.

Amendment #3 for Phase Three included a time extension only through March 31, 2020 for construction administration for Stage I Construction. There was no change to the MBE/WBE goals.

At this time, Amendment #4 for Phase Three includes a time extension only through April 30, 2021 to provide additional construction administration services at Corinthian Hall as needed and required during the exhibition fabrication and installation process.

## **Recommendation**

Staff recommends Board approval of Amendment #4 to the existing Agreement with IAA to extend the contract time to April 30, 2021 and requests Board authorization for the Director or designee to execute the amendment on behalf of the Board.



# Intra-Departmental Communication

**Date:** March 24, 2020  
**To:** Board of Parks and Recreation Commissioners  
**From:** Richard Allen, Senior Park Planner – Eng., Pln., & Design Division  
**Subject:** Resolution approving a supplemental to existing agreement with MoDOT, for Swope Park Blue River Connector Trail – TAP (Transportation Alternatives Program) 3423(406)

## **Background**

The Transportation Alternatives (TAP) Fiscal Year 2017 program awarded funding to the Swope Park Blue River Connector Trail Project. The project will provide a trail connecting Heart of America Golf Course to the Eddy Ballentine Trail. The Missouri Department of Transportation (MoDOT) is administering this program and the grant allocation we received is listed below.

<b>Swope Park Blue River Connector Trail</b>	<b>Federal Match</b>	<b>Local Match</b>	<b>Total Funding</b>
	\$ 500,000.00	\$ 167,000.00	\$ 667,000.00

The grant is being administered through an agreement between the City of Kansas City, Missouri Park Board and MoDOT. PIAC funds will be the source of the local match. The trail funded by the grant, will provide recreational and transportation opportunities along the Blue River and connect to amenities within Swope Park. This section of the trail is part of the Metro Green Plan and the Trails KC Plan. This section will connect major trail systems in Kansas City, MO.

This supplemental agreement is authorizing a change in the timeline for this project which will allow the City of Kansas City to maintain the use of the federal match noted above.

## **Recommendation**

Staff recommends Board approval for the Director or designee to execute the necessary documents from the Missouri Department of Transportation for the supplemental agreement on behalf of the Board.



# Intra-Departmental Communication

**Date:** March 24, 2020  
**To:** Board of Parks and Recreation Commissioners  
**From:** Richard Allen, Senior Park Planner – Engineering, Planning, & Design Division  
**Subject:** Cooperative Agreement with Lykins Neighborhood Association

## **Background**

The City and Lykins Neighborhood Association (LYKINS) have identified a mutually beneficial plan to renovate the Lykins Square Park (PARK) located between 7th and 8th Streets and Myrtle and Jackson Streets in the Lykins Neighborhood in Kansas City. LYKINS has worked with a group of local professionals to design a master plan for Lykins Square Park.

This Cooperative Agreement will allow for LYKINS and the Parks and Recreations Department to develop, organize and assist in implementation of three projects to improve the PARK. Improvements include the construction of a promenade running across the PARK from north to south at Norton Street; the construction of a shade structure in the PARK; and the installation of security cameras in the PARK by the City.

This cooperative agreement will allow Lykins to facilitate improvements and construction of a promenade and shelter. The term of this agreement is one (1) year from the execution of the agreement.

## **Recommendation**

Staff recommends Board approval of the Cooperative Agreement with THE LYKINS NEIGHBORHOOD ASSOCIATION and request Board authorization for the Director or designee to execute the agreement on behalf of the Board.



# Intra-Departmental Communication

**Date:** March 24, 2020  
**To:** Board of Parks and Recreation Commissioners  
**From:** Richard Allen, Senior Park Planner – Planning and Design Division  
**Subject:** Grand Boulevard and Related Bike Facilities – Design Recommendation

## **Background**

In February of 2019 a Request for Qualifications was issued for a Design Professional Services contract the Grand Boulevard and Related Bike Facilities project by the Kansas City Parks and Recreation Department. Four teams submitted proposals on March 15, 2019. The four teams were rated and scored with the Toole Design Group team being selected.

Toole Design Group's scope of work consists of designing bicycle facilities along Grand Boulevard, Cesar Chavez Avenue and American Royal Drive for a fee of \$389,975.00. The work along Grand Boulevard is between 5<sup>th</sup> St to 27<sup>th</sup> St. The work along Cesar Chavez Avenue is from Southwest Boulevard to American Royal Drive. The work along American Royal Drive is from State Line Road to the Kansas River Levee System.

The Human Relations Department set goals for this project at 12% MBE and 5% WBE. Toole Design Group has proposed a participation plan with 10% MBE and 20% WBE. HRD is currently reviewing the goals and utilization plan submitted by the Toole Design Group.

Funds for the Grand Boulevard and Related Bike Facilities project are available in the account 3090-708404-70018002.

## **Recommendation**

Staff recommends Board approval of a Design Professional Agreement with Toole Design Group for the Grand Boulevard and Related Bike Facilities project in the amount of \$389,975.00 and requests Board authorization for the Director or designee to execute the Agreement on behalf of the Board.



# Intra-Departmental Communication

**Date:** March 24, 2020  
**To:** Board of Parks and Recreation Commissioners  
**From:** Richard Allen, Senior Park Planner – Planning and Design Division  
**Subject:** Park Trails and Parking Lots – Change Order #1

## **BACKGROUND:**

The Board approved a contract with National Streetscape on July 30, 2019 for a total bid award of \$520,900 for work at Lakewood Greenway, Swope Park and Gladstone Boulevard. Improvements at Lakewood Greenway included a 10' wide concrete trail and erosion protection. Improvements at Swope Park consisted of a 7' wide concrete trail, 18 concrete tee pads, 18-disc golf baskets and a 30 foot pedestrian bridge. Along Gladstone Boulevard the improvements included curb replacement and sidewalk replacement with a new 10' wide concrete trail from the Colonnade north to the Cliff Drive access road.

Change Order #1 will be the final change order to this contract, in the amount of \$59,351.32, increasing the contract 100 calendar days for a completion date of May 27, 2020. The Lakewood Greenway portion of the change order will provide fill material and grading for an amount of \$9,574.76 funded from account number 3090-707708-70161306. Additional work in Swope Park will enlarge the concrete tee pads a total of 900 square feet, provide installation of 3 trash receptacles and provide approximately 3,600 square feet of additional erosion protection for an amount of \$46,200 to be funded from account number 3719-708025-B-70185200. Additional work at Gladstone Boulevard will provide for lowering a pedestrian light at the side of the trail for an amount of \$3,576.56 funded from account number 3519-708014-616320-70192902.

The HRD goals for this project are 10% MBE and 5% WBE. The National Streetscape participation plan of 10.1% MBE and 5.2% WBE has been approved by HRD.

## **Recommendation**

Staff recommends Board approval of Change Order #1 with National Streetscape, Inc., in the amount of \$59,351.32 for a total contract price of \$580,251.32, extend the final completion date to May 27, 2020 and requests authorization for the Director or designee to execute the change order on behalf of the Board.



# March 2020



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 3p.m. Municipal Art Commission	3 1p.m. - Pre-Board Workshop 2p.m. Board Mtg.	4	5 10a.m. - Go Ape Axe Throwing Grand Opening 11:30-Zoological District Meeting	6	7
8	9	10 No Board Meeting	11 11:30 KC Platte Partners Smokehouse - Zona Rosa	12	13	14
15	16	17 No Board Meeting	18	19	20	21
22	23	24 1p.m. - Pre-Board Workshop 2p.m. Board Mtg	25	26	27	28 10:30a.m. MLK Public Hearing Brush Creek Community center - Postponed Noon - Pleasant Valley Skate Park 20th Anniversary Postponed
29	30	31 No Board Meeting				





# APRIL 2020



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
5	6	7 1p.m. - Pre-Board Workshop 2p.m. Board Mtg.	8	9	10	11
12 	13	14 <b>No Board Meeting</b>	15	16	17	18 Fountain Day Postponed
19	20	21 1p.m. - Pre-Board Workshop 2p.m. Board Mtg.	22 4p.m.-FOTZ Board Meeting ?	23	24	25
26	27	28 <b>No Board Meeting</b>	29	30		



# MAY 2020



Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
					1	2
	3	4	5 1p.m. - Pre-Board Workshop 2p.m. Board Mtg.	6	7	8
10	11	12 <b>No Board Meeting</b>	13 3:30p.m. - Liberty Memorial Building & Grounds Committee	14	15	16
17	18	19 1p.m. - Pre-Board Workshop 2p.m. Board Mtg.	20	21 Starlight Board of Directors 5-6p.m. New Board Orientation 6:30 - Blue Star Awards VIP Reception 7:30 - Blue Star Awards	22	23
24	25 	26 <b>No Board Meeting</b>	27	28	29	30
31						