

**BOARD OF PARKS AND RECREATION COMMISSIONERS
KANSAS CITY, MISSOURI**

Tuesday, May 5, 2020

**2:00 O'CLOCK P.M.
BOARD MEETING**

**Toll number: +1 (872) 212-5076 (Dial-in Number)
Conference ID: 318922689**

The Board of Parks and Recreation Commissioners Meeting scheduled for May 5, 2020 will be held via Skype/Conference Call.

The City is committed to the health, safety, and well-being of our employees and our residents and will continue to promote social distancing as recommended by the CDC.

Due to the State of Emergency declared for the City of Kansas City, with the ban on gatherings of more than 10 people, we are asking residents to join meeting electronically.

Attendees can access the meeting using the following skype/conference phone system:

**Toll number: +1 (872) 212-5076 (Dial-in Number)
Conference ID: 318922689**

Agenda

1. Considering Board approval of the Board Minutes of April 21, 2020. **Attachment A**
2. **Resolution #31429** - Considering Board approval of Amendment #1 to the Agreement with Arbor Masters Tree Company for Neighborhood Enhancement Tree Maintenance Services in the amount of \$250,000 and extend the contract time to June 19, 2021. **Attachment B**
3. **Resolution #31437** - Considering Board approval of an Agreement with the Black Archives of Mid-America, Inc. in the amount of \$150,000 to continue to manage and operate the Black Archives Building and grounds. **Attachment C**
4. **Resolution #31438** - Considering Board approval of an Agreement with agreement with Joel Reinoehl Marketing to help with securing sponsorships and advertisements on our assets and events. **Attachment D**
5. **Resolution #31439** - Considering Board approval of the Chouteau and I-35 TIF Funding Award and Redevelopment Agreement for the (Francois Chouteau and Native American Heritage Monument). **Attachment E**
6. **Resolution #31440** - Considering Board approval of the Shoal Creek TIF 2nd Amendment to the Reimbursement Prioritization Agreement. **Attachment F**
7. **Resolution #31441** - Considering Board approval of Amendment # 1 with Strata Architecture + Preservation for the new District 1 Building, located 3515 NE 33rd in the amount of \$25,427.50 and extend the contract time to September 23, 2020. **Attachment G**

8. Coronavirus Response Update

9. Public Hearing

10. Adjourn

“The Board may hold a closed session during the workshop or the meeting to discuss legal, real estate or personnel issues pursuant to R.S.Mo. Section 610.021.”

The Board may hold a closed session during the workshop or the meeting to discuss:

- **Legal matters, litigation, or privileged communications with attorneys, pursuant to Section §610.021(1), RSMo**
- **Real estate, pursuant to Sec. 610.021(2), RSMo**
- **Personnel, pursuant to §610.021(3) / (13); RSMo**
- **Sealed Bids or proposals, pursuant to Section §610.021 (12), RSMo**

The Board may return to the conference room following the regular meeting for additional discussion of items on the agenda of the Board’s Workshop that were not completed prior to the regular meeting.

“Any person with disability desiring reasonable accommodation to participate in this meeting may contact the 311 Action Center at 311 or (816) 513-1313 for TTY 513-1889 or by email.”

**BOARD OF PARKS AND RECREATION COMMISSIONERS
KANSAS CITY, MISSOURI
Tuesday, April 21, 2020
2:00 O'CLOCK P.M.
BOARD MEETING**

**Toll number: +1 (872) 212-5076
Conference ID: 60853969**

The Board of Parks and Recreation Commissioners Meeting scheduled for April 21, 2020 was held electronically, via skype/conference call.

Board Members Present: President Holland, Commissioner Goode, Commissioner Mecklenburg, Commissioner Wagner, Commissioner Williams-Neal

Agenda

On a motion by Commissioner Mecklenburg, the Board approved the Board Minutes of Board Minutes of March 24, 2020.

On a motion by Commissioner Mecklenburg, duly seconded the Board approved the Board Minutes of April 7, 2020.

Resolution #31424 – Northland Sports Complex Operational Agreement Term Sheet

On a motion by Commissioner Mecklenburg, duly seconded the Board approved the Northland Sports Complex development concept, subject to the City Council preparing an updated funding plan that reflects the projected decline in Sales Tax revenue resulting from the Covid-19 pandemic.

Public Testimony on this project: Alisha Stephens and Alan Dietrich

Background: Resolution No. 190192 directed the City Manager to investigate potential sources of funding for the development of a new Northland youth soccer/multisport field complex and the City Manager has identified the source of funds to proceed with the new 12-field sports complex.

Committee Substitute for Ordinance No. 190485, As Amended, directed the City Manager to issue a request for Information and a Request for Proposals/Qualifications for the design, construction, operation and maintenance of a the new 12-field sports complex. Sporting KC was selected to develop and operate the new facility. Construction is estimated to cost approximately \$43 Million.

Pursuant to Ordinance No. 200094, funding for this project will come from the KCI Corridor Tax Increment Financing, second district PIAC contribution, capital Improvement Sales Tax Fund and Park Sales Tax by extending expiring TIF plans north of the river. Specifics of the plan of finance included with Ordinance No. 200094 are included with this communication in a supporting attachment.

In conjunction with the financing ordinance, Sporting KC and the City have been negotiating key terms of the operating agreement for the sports complex. Below is the Term Sheet content both the City and Sporting KC have agreed to incorporate in the operating agreement.

Swope Soccer Village

1. Open SVP contract to include scheduling, extend term to 2030 with Sporting KC
2. The initial Capital Reserve/Field Replacement fund for both facilities (Swope and Northland) will be funded from the redirected CIP sales tax derived from expiring Northland Tax Increment Financing Projects with an estimated starting balance of \$6M+ by the time fields are due for replacement. Additional revenue will be derived from funds currently committed by Jackson County, and as required by statute, to be used exclusively for Swope replacement cost.
3. The City will finance and construct additional parking lot (asphalt) and public access WIFI at Swope Soccer Village at a cost not to exceed \$1,000,000 with debt service provided by revenue derived from extending the expiring TIFs north of the river.

(Note: Current Park & Recreation restricted fund balance of \$1.3 million will be re-allocated for repairs to the Southeast Community Center Pool)

KC Parks is not responsible for operating profits or losses from the facility, beginning in 2020 at the time of execution of the new operating agreement. This will be the sole responsibility of Sporting KC at that time.

Northland Sports Complex

4. Limit Northland TIF Park Sales Tax redirects to maximum cap of \$10,987,663 per the attached plan of finance. In the event these projections fall short, the Park Sales Tax will not be liable for the debt service payments beyond the source identified (Northland TIF Park Sales Tax redirects).
5. The Capital Reserve/Field Replacement fund for both facilities (Swope and Northland) will be funded from the redirected CIP sales tax derived from expiring Northland Tax Increment Financing Projects with an estimated starting balance of \$6M+ by the time the fields are due for replacement. A Community Improvement District (CID) will be established at 1% starting no later than December 1, 2021 for a term of 30 years (or the CID lifespan). The CID overlay area and pro forma for CID are attached to this resolution and the ordinance to be adopted as part of the finance plan. The CID will be shared 50/50 with the development and the capital reserve fund for the Sports Complex. Of that \$8.0 million will be passed thru to the City and restricted exclusively for on-going Northland Sporting Complex replacement costs. In the event the projections fall short of the \$8M revenues, the Park Sales Tax will not be used for capital improvements.
6. KC Parks is not responsible for operating profits or losses from the facility, which will be the sole responsibility of Sporting KC

Propose ten-year term with two optional and mutually agreed upon 10-year extensions.

Resolution #31425 - Amendment #3 (Final) with Elmwood Cemetery Society

On a motion by Commissioner Mecklenburg, duly seconded the Board approved Amendment #3 (Final) with Elmwood Cemetery Society in the amount of \$42,600, extended the contract time to April 30, 2021 and authorized the Director or designee to execute the amendment on behalf of the Board.

Background: The Elmwood Cemetery is located at 4900 East Truman Road, Kansas City, Missouri 64127 and the Armour Memorial Chapel Cottage is located within the Cemetery. Elmwood encompasses 43 acres and is the final resting place for over 36,000 people including many of Kansas City founders. The purpose of the Elmwood Cemetery Society is to compile, maintain, and make available to the public Elmwood Cemetery burial records and other records of historical significance to the cemetery, and to maintain, preserve and promote the Elmwood Cemetery.

On May 1, 2017 the Board entered into an agreement with the Society for the City to be responsible for costs for the mowing and maintenance to the grounds and burial sites in an amount not to exceed \$45,796.00, in exchange for the City's access to Elmwood Cemetery grounds and the Armour Memorial Chapel for scheduled events or programming. Amendment #1 was approved on May 15, 2018 in the amount of \$40,569.00, extended the contract time to April 30, 2019; Amendment #2 was approved on April 23, 2019 in the amount of \$42,600 and extended the contract time to April 30, 2020.

The agreement allowed for three (3) successive one-year terms if mutually agreed by the parties and subject to an annual appropriation. This final Amendment #3 is for an amount not to exceed \$42,600 and extend the contract time through April 30, 2021, bringing the total contract amount to \$171,565. Funding is available in General Fund FY21-1000-702150.

Resolution #31426 – Agreement with StoneLion Puppet Theatre

On a motion by Commissioner Wagner, duly seconded, the Board approved the Agreement with StoneLion Puppet Theatre and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: StoneLion Puppet Theatre wishes to enter into a License for Facility Use with Concession Agreement for the use of Theis Park, located at 47th and Oak Street, on May 22, 23 and 24, 2020 with a backup date of August 14, 15 and 16, 2020 for Illuminated Waters. The event will begin at 6:00 pm and end at 10:00 pm. This Memorial Day Weekend festival in Theis Park is held on Friday and Saturday evenings consisting of live music, crafts, games, strolling entertainment, blacklight face painting, food trucks, a glowing illuminated art exhibit with glow performers and anchored by a giant puppet show.

As an on-going continuing partnership with the StoneLion Puppet Theatre, Parks and Recreation will be recognized as a sponsor on all festival marketing materials with the waiver of all park event permit fees. This year, StoneLion is focusing the plot of Illuminated

Waters around the story of *The Long Spoon* with its timely message of how the stormwater run-off effects all aspects of our world including how we grow our food. The event is free and open to the public.

The contractor will be responsible for providing the following items:

1. A plan for traffic and parking control
2. Safety and security plan
3. Marketing plan
4. Certificate of insurance per city requirements
5. Map of event layout
6. Copies of other City permits required in hosting the event
7. A written-out plan to address litter and recycling during the event

Resolution #31427 – Amendment #1 American Lawn & Landscape, Inc. – Tree Planting Services

On a motion by Commissioner Mecklenburg, duly seconded, the Board approved Amendment #1 to the Tree Planting Services FY21 contract with American Lawn and Landscape, Inc. in the amount of \$250,000.00, extended the contract time to May 31, 2021 and authorized the Director or designee to execute the amendment on behalf of the Board.

Background: On Wednesday, October 9, 2019, a bid opening was conducted for Tree Planting Services FY20. A total of one (1) bid was received. The Staff recommends American Lawn & Landscape, Inc. as the lowest and best bidder. The total base bid for tree planting is \$1,396.77, which is the summation of the average costs of ball & burlap and containerized trees listed in the Unit Prices bid sheet, providing an estimated cost per tree planting with eighteen month maintenance and warranty of \$465.00, and a total contract amount not to exceed \$100,000.00. The term of this Contract will not exceed May 31, 2020 with authorization to extend the term of the contract for two additional one-year periods.

As part of Forestry's tree planting programs this contract will address the need for replacement tree plantings from removal of Ash trees due to the Emerald Ash Borer, and other removals performed by Forestry.

Amendment #1 will provide \$250,000.00 in fiscal year 2021 funding for additional services to plant an estimated 500 trees and extend the contract time to May 31, 2021. The total contract amount will be \$350,000.00.

Human Relations Department reviewed and approved the Contractor's Utilization Plan MBE/WBE goals for this contract of 10% and 10% respectively.

Funding for these services is found in Forestry capital account #21-3090-707771.

Resolution #31428 – Agreement with Safety Tree Service LLC -Tree Maintenance Service

On a motion by Commissioner Wagner, duly seconded, the Board approved Amendment #1 with Safety Tree Service LLC in the amount of \$1,500,000.00, extended the contract time to

June 19, 2021 and authorized the Director or designee to execute the amendment on behalf of the Board.

Background: The Board entered into an agreement with Safety Tree Service LLC on June 19, 2019 to provide tree maintenance Services. The contract addresses tree maintenance pruning and removals on public properties and Right of Ways, including citizen's 311 action center requests and Ash tree removal. This contract also required the contractor to provide storm response services. The total amount of this contract was \$1,500,000.00.

This Amendment #1 will provide for additional tree maintenance services in the amount of \$1,000,000.00 to address an estimated 1,500 trees, and tree removal services in the amount of \$500,000.00 to remove an estimated 750 Ash trees. The term of the contract will be extended to June 19, 2021. This brings the total contract amount to \$3,000,000.00

Funding in the amount of \$1,500,000.00 is available in account no. 21-3090-707771.

The Contractor's Utilization Plan meets MBE/WBE goals for this contract of 0% MBE and 10% WBE respectively and will apply to this amendment #1, and any future amendments, to this contract.

Resolution #31429 – Amendment #1 – Arbor Masters Tree Company (HELD)

Board has questions on why the difference in the original contract which included 3,000 trees for \$300,000 and the amendment which includes 1,500 trees at \$250,000.

Resolution #31430 – Amendment #1 to the Agreement with the Center for Neighborhoods

On a motion by Commissioner Wagner, duly seconded, the Board approved Amendment #1 to the Agreement with the Center for Neighborhoods to extend the contract time to December 31, 2020 and authorized the Director or designee to execute the amendment on behalf of the Board.

Background: On February 26, 2019, the Parks Board approved a Non-Municipal Agreement with the Center for Neighborhoods at UMKC from February 2019 through April 2020 in the amount of \$50,000 to work with the Kansas City Museum and the Parks Department to build capacity in neighborhood and community development, and social and cultural equity, and to partner with the Museum to develop exhibits and educational programming.

The Center for Neighborhoods is housed in the Department of Architecture, Urban Planning and Design in the College of Arts and Sciences. The Center meets the UMKC Urban-serving mission through several strategies, including the provision of a neighborhood leadership training program, special topics workshops, applied research, technical assistance to neighborhood leaders and partnerships with other organizations. The Center uses an asset-based approach to community development to improve neighborhood conditions. The programs and workshops provided by the Center are available for all neighborhood leaders in Kansas City's more than 240 neighborhoods.

In FY20, the Center for Neighborhoods developed a process and strategy for the Museum's neighborhood gallery, including the development of content, experiences, and partners; engaged UMKC students in a class about city museums and design charettes specifically for Corinthian Hall; strengthened programming in creative placemaking and helped to secure a grant from the Trust for Public Land; provided new collaborations with UNESCO and neighborhood leaders; and led initiatives in neighborhood planning with a focus on urban restoration and restorative practices. Amendment #1 will extend the contract time to December 31, 2020.

Resolution #31431 – Amendment #1 to the Agreement with Arts & AGEing KC

On a motion by Commissioner Mecklenburg, duly seconded, the Board approved Amendment #1 to the Agreement with Arts & AGEing KC to extend the contract time to December 31, 2020 and authorized the Director or designee to execute the amendment on behalf of the Board.

Background: On April 23, 2019, the Parks Board approved a Non-Municipal Agreement with Arts & AGEing KC (AAKC) in the amount of \$25,000 from April 2019 through April 2020 to develop programs for the Kansas City Museum to serve an audience of older adults and youth through multicultural, intergenerational programming on- and off-site. This includes free and fee-based on-site drop-in programs, scheduled programs that require registration, and special group visits.

AAKC designs and implements original, evidence-based, meaningful arts programs that are adoptable by other groups or organizations and engage older adults together with youth through professionally led, participatory arts programs that build community. AAKC's programming focuses on the performing arts and the exploration and documentation of life stories.

In FY20, AAKC has been working with the Kansas City Museum staff as an organizational partner on the education team to research and develop education and public programs using both the AAKC methodology and a restorative practices methodology. Community input gathered in Fall 2019 by the education team, indicated that performing arts programming ranked number one for the type of programming community members want at the Museum.

Amendment #1 with Arts & AGEing KC will extend the contract time to December 31, 2020.

Resolution #31432 – Amendment #1 of the Agreement with Black Repertory Theatre of Kansas City

On a motion by Commissioner Wagner, duly seconded, the Board approved a of Amendment #1 with Black Repertory Theatre of Kansas City in the amount of \$10,000, extended the contract time to April 30, 2021 and authorized the Director or designee to execute the amendment on behalf of the Board.

Background: On April 23, 2019, the Parks Board approved a Non-Municipal Agreement with The Black Repertory Theatre of Kansas City (BRTKC) in the amount of \$15,000 from April 2019 through April 2020 to develop performing arts-based education and public

programs for the Kansas City Museum to serve a diverse audience through multicultural, intergenerational programming on- and off-site. This includes free and fee-based on-site drop-in programs, scheduled programs that require registration, and special group visits.

The Black Repertory Theatre of Kansas City (BRTKC) was established in 2015 with a mission to shine a spotlight on the contributions and give voice to neglected and new works of African Americans in the American Theatre Cannon. To engage the youth of the urban core through Theatre Arts, Playwriting, Internship and Scholarship; and Mentorships.

In FY20, BRTKC has been working with the Kansas City Museum staff as an organizational partner on the education team to: develop education and public programs using both the BRTKC methodology and a restorative practices methodology; research best practices in the museum field as well as new innovations and trends for remote/virtual learning; identify key organizations and groups of individuals to implement future programs through a resident-driven approach; and to identify how to use the entire Corinthian Hall for performances and performative tours. Community input gathered in Fall 2019 by the education team, indicated that performing arts programming ranked number one for the type of programming community members want at the Museum.

Amendment #1 with the BRTKC will extend the contract time to April 30, 2021 and add an additional fee of \$10,000 for the following services:

1. Continue to develop performing arts-based education and public programs, happenings, and experiences based on FY20 research and development, and by using the restorative practices methodology.
2. Create an FY22 implementation plan for the selected and prioritized education and public programs; this includes a training component for volunteers and paid educators.
3. Participate in the creation of print and digital content (video and audio) for media experiences in exhibits and programs.
4. Identify and cultivate additional partners and funding opportunities for program implementation.

The funding source is the FY21 Museum Mill Levy Fund: 2020-702460- 619080.

Resolution #31433 – Amendment #1 to the Agreement with Engage and Connect, LLC

On a motion by Commissioner Wagner, duly seconded, the Board approved Amendment #1 to the contract with Engage and Connect, LLC in the amount of \$30,000, extended the contract time to April 30, 2021, authorized the Director or designee to execute the amendment on behalf of the Board and advance to City Council for consideration, per Ordinance No. 200228 which calls for City Council approval for any extensions or new professional services contracts for the next 60 days.

Background: On April 23, 2019, the Parks Board approved a contract with Engage and Connect, LLC in the amount of \$35,000 through April 2020 to create history and humanities-based education programs for children and youth for the Kansas City Museum's

multicultural and inclusive learning environment, with programs designed to be dynamic and bold, and to increase racial, cultural, and social equity.

In FY20, Engage and Connect has been working with the Kansas City Museum staff and the education team to: establish and tailor a restorative practices methodology for the Museum; organize and lead education team meetings; develop and implement community input sessions to gather, assess, and report out feedback about the types of future education and public programs community members want to participate in at the Museum; establish a teacher advisory group to support the process of developing school field trips and workshops; research best practices in the museum field as well as new innovations and trends for remote/virtual learning; create an educational framework to support the development, implementation, and management of education and public programs.

Amendment #1 with Engage and Connect will extend the contract time to April 30, 2021 and add an additional fee of \$30,000 for the following scope of services:

1. Lead the education team in the further development and implementation planning of education and public programs. This includes providing coordination, management, and oversight of program plans to ensure successful implementation.
2. Continue community input sessions as necessary and gather, assess, report out, and integrate findings.
3. Working with the teacher advisory group, create school field trip and workshop offerings that align with the Museum's exhibits and school curriculum.
4. Create a program evaluation mechanism that can be used on the front-end of program development and extend through implementation and assessment; this includes developing outcomes and outputs.

The maximum amount under this contract will not exceed \$65,000; \$35,000 for the original contract and \$30,000 for Amendment #1. The funding source is the FY21 Museum Mill Levy Fund: 2020-702460- 619080.

Resolution #31434 – Amendment #2 to the Agreement with Oralee McKinzy

On a motion by Commissioner Wagner, duly seconded, the Board approved Amendment #2 to the contract with Oralee McKinzy in the amount of \$10,000, extended the contract time to April 30, 2021, authorized the Director or designee to execute the amendment on behalf of the Board and to advance City Council for consideration, per Ordinance No. 200228 which calls for City Council approval for any extensions or new professional services contracts for the next 60 days.

Background: On May 21, 2019, the Parks Board approved a contract with Oralee McKinzy in the amount of \$10,000 through April 2020 to create history and humanities-based education programs for children and youth for the Kansas City Museum's multicultural and inclusive learning environment, with programs designed to be dynamic and bold, and to increase racial, cultural, and social equity. On November 19, 2019, the Parks Board approved Amendment #1 for additional hours and fee of \$5,000.

In FY20, Oralee has been working with the Kansas City Museum staff and the education team to: attend community meetings and one-on-one meetings with schools, organizations, and individuals to cultivate awareness of the Museum and to cultivate alliances and partnerships; attend meetings for the Cultural Remembrance Project; identify and produce oral histories in collaboration with Dr. Gene Chávez; create a youth advisory concept and framework for future youth programs that focus on youth leadership and development; develop programs based in performing arts and media offerings; participate in community input meetings to identify future programs; and provide guidance on the incorporation and impact of digital content.

Amendment #2 with Oralee McKinzy will extend the contract time to April 30, 2021 and add an additional fee of \$10,000 for the following scope of services:

1. Continue to develop youth-driven education and public programs, happenings, and experiences based on FY20 research and development, and by using the restorative practices methodology.
2. Create a FY22 implementation plan for the selected and prioritized education and public programs; this includes a training and mentorship component for volunteers and paid interns for a youth advisory council.
3. Participate in the design and development of media content for Corinthian Hall's exhibitions and programs; this includes attending design meetings and continued support to produce oral histories and other types of media.

The maximum amount under this contract will not exceed \$25,000; \$10,000 for the original contract; \$5,000 for Amendment #1; and \$10,000 for Amendment #2. The funding source is the FY21 Museum Mill Levy Fund: 2020-702460- 619080.

Resolution #31435 – Amendment #3 to the Agreement with Dr. Gene Chavez

On a motion by Commissioner Mecklenburg, duly seconded, the Board approved Amendment #3 to the contract with Dr. Gene Chávez in the amount of \$5,000, extended the contract time to April 30, 2021 and authorized the Director or designee to advance to City Council for consideration, per Ordinance No. 200228 which calls for City Council approval for any extensions or new professional services contracts for the next 60 days.

Background: In FY18, the Kansas City Museum entered a contract with Genovevo T. Chávez Ortiz, Ed. D (Dr. Gene Chávez) in the amount of \$14,000 to provide curatorial and educational services for the Kansas City Museum through April 2018. Amendment #1 added additional time and fee in the amount of \$16,250 through April 2019, and Amendment #2 added additional time and fee in the amount of \$15,000 through April 2020.

In FY20, Dr. Gene Chávez has been working with the Kansas City Museum staff, the education team, and the design team to: research and produce content for Corinthian Hall exhibits and programs; capture oral histories in partnership with the Kansas City Public Library and develop a radio program in partnership with One Kanas City Radio; advance the Kansas City Museum's partnership with the Smithsonian including bringing a traveling exhibit to Kansas City in 2021 or 2022; continue the Los Sabios annual game and community

development initiative; increase partnership cultivation and engagement with organizations regionally; and support the process of identifying new acquisitions for the collection.

Amendment #3 with Dr. Gene Chávez will extend the contract time to April 30, 2021 and add an additional fee of \$5,000 for the following scope of services:

1. Participate in the design, development, and implementation of print and digital content for Corinthian Hall exhibitions and programs; this includes research and writing content; producing radio programs; and producing oral histories.
2. Provide cultivation, communication, and organization for the Smithsonian (National Museum of American History and the Latino Center) partnership (Latinos and Baseball) with the Kansas City Museum including the development and support for the implementation of associated local and regional collaborations, programs, and events for the partnership.
3. Assist with the marketing and promotion of all activities.
4. Support the development of the Museum's collection.

The maximum amount under this contract will not exceed \$50,250; \$14,000.00 for the original contract, \$16,250.00 for Amendment #1, \$15,000.00 for this Amendment #2, and \$5,000 for Amendment #3. The funding source is the FY21 Museum Mill Levy Fund: 2020-702460-619080.

Resolution #31436 – Change Order #2 with JE Dunn -Francois Chouteau and Native American Heritage Monument

On a motion by Commissioner Wagner, duly seconded, the Board approved Change Order #2 with JE Dunn Construction to extend the substantial completion date to June 20, 2020 and authorized the Director or designee to execute the change order on behalf of the Board.

Background: KC Parks staff worked with the Francois Chouteau and Native American Heritage Monument steering committee on the design and monument site selection. The improvements celebrate the early commerce in Kansas City and the history of Francois Chouteau and the Native Americans that traded goods with him. The design and location received approval from the Kansas City Municipal Arts Commission. On June 21, 2019 a solicitation waiver was signed by City Manager Troy Schulte for the Francois Chouteau and Native American Heritage Monument. The solicitation waiver was granted to JE Dunn because they offered to perform the work at their cost with no mark up.

The original contract in amount of \$185,371.00 was approved by the Board on October 15, 2019. The scope of work included the placement of sculptures of Francois Chouteau and the Native Americans with whom he traded and constructing a faux boulder bluff along west side of Chouteau Parkway. The improvements include a landscape with native plants area along the

walkway and by the boulder bluffs. The original substantial completion date was December 31, 2019.

Change Order #1, approved by the Board on January 7, 2020, allowed for additional foundation and boulder upgrades, and temporary tenting/heating so construction can continue in the winter months. Change Order #1 added \$45,253.00 to the contract and increased the total to \$230,624.00. The substantial completion date was extended to April 20, 2020.

Change Order #2 will extend JE Dunn's substantial completion date to June 20, 2020 and will allow for the completion of construction. The foundry casting some of the sculptures has been delayed and JE Dunn is only contracted to set the sculptures after they have been casted. The foundry is under a separate contract.

Funds for the Francois Chouteau and Native American Heritage Monument project are available in the PIAC account 3090-708109-70198804. No additional funding is necessary for this change order.

Coronavirus Response Update: The Director and other staff members gave the Board an update on what the department is doing in response to COVID-19.

Public Hearing: Alisha Stephens, Darren Hennen and Alan Dietrich answered questions earlier in the Board Meeting in regards to Resolution #31424 – Northland Sports Complex Project. No others came before the Board.

Adjournment.

Jack Holland, President
Board of Parks and Recreation Commissioners

Karmen Houston, Board Secretary



Intra-Departmental Communication

Date: May 5, 2020
To: Board of Parks and Recreation Commissioners
From: Stephen VanRhein, Environmental Manager
Subject: Amendment #1 with Arbor Masters Tree Company for Neighborhood Enhancement Tree Maintenance Services, FY21

BACKGROUND AND DESCRIPTION

The Board entered into an agreement with Arbor Masters Tree Company on June 19, 2019 to provide Neighborhood Enhancement Tree Maintenance Services. The total base bid for Arbor Masters Tree Company was \$781.00 per hour, at an amount not to exceed \$300,000.00. This contract addressed tree maintenance, pruning and brush pickup needs in neighborhoods on public properties and rights of way in Kansas City's six council districts. The term of this Contract was for a period of one year, with a City option to extend the term of this Contract for two additional twelve-month periods. Through March, the contractor has serviced 2,024 trees and billed for \$247,000.

Amendment #1 will provide additional tree maintenance and brush pickup services to neighborhoods on public properties and rights-of-way in Kansas City's six council districts. Anticipating the same average cost per tree (\$122.00), amending an additional amount of \$250,000.00 into the contract will yield an estimated pruning/removal of approximately 2,050 trees. The term of the contract will be extended to June 19, 2021.

This brings the total contract amount to \$550,000.00 and funding is available in account #3090-707771 FY2021.

The Contractor's Utilization Plan meets MBE/WBE goals for this contract of 8% and 5% respectively. The Human Relations Department has reviewed and approved the Contractor's Utilization Plan.

RECOMMENDATION

Staff recommends approval of Amendment #1 with Arbor Masters Tree company in the amount of \$250,000.00, extending the contract time to June 19, 2021, and requests Board authorization for the Director or designee to execute the amendment on behalf of the Board.



Intra-Departmental Communication

Date: May 5, 2020
To: Board of Parks and Recreation Commissioners
From: Terry Rynard, Director
Subject: Cooperative Agreement with the Black Archives of Mid-America, Inc.

Background

For Fiscal Year 2020-21, the Adopted Budget appropriates \$150,000 from the Parks Sales Tax Fund for the Black Archives of Mid-America, Inc. (BAMA) a Missouri nonprofit corporation in good standing with the Missouri Secretary of State.

A Cooperative Agreement has been created to provide \$150,000 to BAMA through April 30, 2021 to pay for salaries and wages, and expenses related to operations, programs and educational activities, and collection's care.

BAMA will continue to manage and operate the Black Archives Building and grounds, and will be responsible for the general condition and the day-to-day regular repairs and maintenance. The Parks Department will continue to provide capital improvements and grounds maintenance, address deferred maintenance contingent upon funding, and pay for the electricity and water bills. BAMA will enter into a third-party agreement for each sublease with the agreement between the Parks and Recreation Department, BAMA, and the sublessee.

Recommendation

Staff recommends Parks Board approval of new Cooperative Agreement with BAMA for \$150,000 through April 30, 2021, and requests Board authorization for the Director or designee to execute the Agreement on behalf of the Board.



Intra-Departmental Communication

Date: May 5, 2020
To: Board of Parks and Recreation Commissioners
From: Leslie Alford, Development Manager
Subject: Agreement with Joel Reinoehl Marketing

Background:

On March 3, 2020, the Kansas City Parks and Recreation Department solicited proposals from companies to help with Sponsorship Sales. There were three companies contacted, only one company met the qualifications. The City of Kansas City, Parks and Recreation Department is requesting approval to enter into an agreement with Joel Reinoehl Marketing to help with securing sponsorships and advertisements on our assets and events. Joel Reinoehl Marketing has decades of experience in this field and has worked for Lee's Summit, Liberty and Blue Valley Parks and Recreation Departments.

Scope of the work includes:

- a. Assist with development, manage and sell a portfolio of KC Parks sponsorship packages
- b. Work with KC Parks to identify sponsorship opportunities and establish rates
- c. Determine various benefits for inclusion in sponsorship packages in collaboration with KC Parks staff.
- d. Develop available sponsorships, naming rights and advertising inventories for KC parks and programs, events and facilities.
- e. Prepare promotional materials to advertise sponsorship and advertising opportunities, to be approved by KC Parks.
- f. Contact potential sponsors through telephone solicitation, electronic and written correspondence and face-to-face meetings.
- g. Determine client needs and communicate available opportunities.
- h. Take current and prospective sponsors through all phases of business development cycle, including sales calls, meetings, customized presentation and proposals.
- i. Negotiate terms and develop agreements with sponsors and advertisers with KC Parks, providing sole, final approval for all sponsorship commitments.

Joel Reinoehl Marketing will be compensated 30% of all sponsorships and advertising dollars secured. Contract will begin on the date of execution and end on May 4, 2021, with the opportunity to renew for a total of two additional years.

Recommendation:

Staff recommends Board approval of the agreement with Joel Reinoehl Marketing and request Board authorization from the Director or her designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

Date: May 5, 2020

To: Board of Parks and Recreation Commissioners

From: Richard Allen, Senior Park Planner. – Eng., Pln., & Design Division

Subject: Chouteau and I-35 TIF Funding Award and Redevelopment Agreements
(Francois Chouteau and Native American Heritage Monument)

Background

March 2020, the Tax Increment Financing Commission approved funding the Francois Chouteau Sculpture project in the amount of \$100,000. KC Parks staff worked with the Francois Chouteau and Native American Heritage Monument Steering Committee on the conceptual design and phase one construction improvements. The improvements celebrate the early commerce in Kansas City and the history of Francois Chouteau and the Native Americans that traded goods with him.

This TIF agreement reimburses the City up to \$100,000 for design work and construction cost associated with Phase I of the project improvements. The scope of phase one work included the construction of the bluff with statues placed on top of it and that work is to be completed by December 20, 2020.

The project listed above is part of the redevelopment agreement with the Tax Increment Financing Commission and the agreement outlines the terms of the expenditure and reimbursements of the TIF funds for the project.

Recommendation

Staff recommends Board authorization for the Director or designee to execute the necessary redevelopment agreements with the Tax Increment Financing Commission on behalf of the Board.



Intra-Departmental Communication

Date: May 5, 2020
To: Board of Parks and Recreation Commissioners
From: Richard Allen, Senior Park Planner – Engineering, Planning, & Design Division
Subject: Shoal Creek TIF 2nd Amendment to the Reimbursement Prioritization Agreement

Background

On May 21, 2019, the Board approved amendment #1 to the Reimbursement Prioritization Agreement. It provided an additional \$900,000 of funding for the Hodge Park projects for a total funding amount of \$4,620,000. The Hodge Park improvements included trail and other park improvements, destination playground, multipurpose fields, parking lot improvements, and water main extension into the north portion of the park.

Amendment #2 to the Reimbursement Prioritization Agreement proposes updates to Section 2. Reimbursement Percentages; Section 9. Notices; and Exhibit K Reimbursement Amounts.

The Parks Director is a signatory to the Shoal Creek Reimbursement Prioritization Agreement and has been requested to approve this Amendment to the Plan.

Recommendation

Staff recommends Board authorization for the Director or designee to execute Amendment #2 to the Shoal Creek Tax Reimbursement Prioritization Agreement on behalf of the Board.



Intra-Departmental Communication

DATE: May 5, 2020
TO: Board of Parks and Recreation Commissioners
FROM: Richard Allen, Senior Park Planner – Engineering, Planning & Design Division
SUBJECT: Strata Architecture + Preservation (with S&S Engineering) Amendment #1

Background

On March 17, 2020, the Parks and Recreation Department entered into a Non-Municipal agreement with Strata Architecture + Preservation, Inc. for the development of an As-Built Plans of existing building and a Tenant Improvement set of Construction drawings for City, Planning & Development review and permitting for recently purchased building at 3515 NE 33rd Terr. The agreement amount was for \$38,485.00 with a 70-contract day term to May 26, 2020.

Amendment #1 will provide additional professional engineering calculations, design and life safety plan for an integrated Fire Suppression & Alarm system in the amount of \$25,427.50 and extend the contract time an additional 120 days to September 23, 2020, bringing the total contract amount to \$63,912.50. Jayhawk Fire Sprinkler Company will install the retrofit fire sprinkler system, to the existing building. Funding for this Amendment #1 is in account number 2030-708027-E-70204962 project number 70204962.

Recommendation

Staff recommends Board approval of this Amendment # 1 with Strata Architecture + Preservation in the amount of \$25,427.50, extend the contract time to September 23, 2020 and requests Board authorization for the Director or designee to execute the amendment on behalf of the Board.



MAY 2020



Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
				1		2
				8		9
				15		16
				22		23
				29		30
3						
	4					
	5					
	1p.m. - Pre-Board Workshop 2p.m. Board Mtg.					
	6					
	7					
	8					
	9					
	10					
	11					
	12					
	No Board Meeting					
	13					
	11:30-KC/Platte Partners- Electronically 3:30p.m. - Liberty Memorial Building & Grounds Committee					
	14					
	15					
	16					
	17					
	18					
	19					
	1p.m. - Pre-Board Workshop 2p.m. Board Mtg.					
	20					
	21					
	22					
	23					
	24					
	25					
	26					
	No Board Meeting					
	27					
	28					
	29					
	30					
	31					





June 2020



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 No Board Meeting	3	4	5	6
7	8	9 1p.m. - Pre-Board Workshop 2p.m. Board Mtg.	10	11	12	13
14	15	16 No Board Meeting	17	18	19	20
21	22	23 1p.m. - Pre-Board Workshop 2p.m. Board Mtg.	24	25	26	27
28	29	30 No Board Meeting				