

**BOARD OF PARKS AND RECREATION COMMISSIONERS**

**KANSAS CITY, MISSOURI**

Tuesday, July 14, 2020

**1p.m. Workshop**

**2:00 O'CLOCK P.M.**

**BOARD MEETING**

**4600 E. 63<sup>rd</sup> Street Trafficway**

**Kansas City, Missouri 64130**

**Workshop**

**1p.m. – Kansas City Museum Update**

**1:30p.m. – Open Discussion**

**AGENDA**

1. Considering Board approval of the Board Minutes of June 30, 2020.
2. Considering Board approval of the Bid Award to Kansas City Girls Preparatory Academy Foundation (KCGPAF) for property located at Van Brunt Blvd. ROW north of 17<sup>th</sup> St. partially between Brighton and Hardesty in the amount of \$31,500.
3. Considering Board approval of a Cooperative Agreement with Oak Park Neighborhood Association to recruit, pay and supervise youth ages 13 – 18 to clean public parks, public right-of-way and distribute recycling educational materials within the boundaries of Oak Park and Blue Hills neighborhoods.
4. Considering Board approval of an Agreement with the Urban Trails, Co. for the maintenance and operation of single-track multi-use trails in Swope, Roanoke, Hodge, Kessler and Hidden Valley Parks.
5. Considering Board approval of an Agreement with Kubik Maltbie for exhibit fabrication and installation for Corinthian Hall.
6. Considering Board approval of an Agreement with One Kansas City Radio to lease space to One Kansas City Radio at the Kansas City Museum from July 15 through December 31, 2020.
7. Considering Board approval of Change Order #2 with Miles Excavating for the N Woodland Complete Streets (Maplewoods Parkway) project in the amount of \$14,830.05.
8. Corona Virus Update
9. Public Hearing
10. Adjourn

**Members of the Board may attend this meeting via videoconference.**

**The public can observe this meeting at the following: (Channel 2)**

**“Any person with disability desiring reasonable accommodation to participate in this meeting may contact the 311 Action Center at 311 or (816) 513-1313 for TTY 513-1889 or by email at [actioncenter@kcmo.org](mailto:actioncenter@kcmo.org).”**

**Closed Sessions may be held by teleconference.**

**“The Board may hold a closed session during the workshop or the meeting to discuss legal, real estate or personnel issues pursuant to R.S.Mo. Section 610.021.”**

**The Board may hold a closed session during the workshop or the meeting to discuss:**

- **Legal matters, litigation, or privileged communications with attorneys, pursuant to Section §610.021(1), RSMo**
- **Real estate, pursuant to Sec. 610.021(2), RSMo**
- **Personnel, pursuant to §610.021(3) / (13); RSMo**
- **Sealed Bids or proposals, pursuant to Section §610.021 (12), RSMo**

**The Board may return to the conference room following the regular meeting for additional discussion of items on the agenda of the Board’s Workshop that were not completed prior to the regular meeting.**

**BOARD OF PARKS AND RECREATION COMMISSIONERS  
KANSAS CITY, MISSOURI**

**Tuesday, June 30, 2020**

**2:00 O'CLOCK P.M.  
BOARD MEETING**

**Parks and Recreation  
4600 E. 63<sup>rd</sup> Street Trafficway  
Kansas City, Missouri 64130  
Toll number: +1 (872) 212-5076  
Conference ID: 488705564**

***Board Members Present: President Holland, Chris Goode, Commissioner Mecklenburg, Commissioner Wagner and Commissioner Williams-Neal jointed meeting electronically.***

**PUBLIC OBSERVANCE OF MEETINGS:**

***Members of the Board may attend this meeting via electronically.***

***The public can observe this meeting by attending or by using the following conference phone system:***

***Toll number: +1 872-212-5076 # (Dial-in Number) Conference ID: 488705564***

***Closed Sessions may be held by teleconference***

**Workshop**

**1p.m. Kansas City Museum Update**

**Agenda**

On a motion by Commissioner Mecklenburg, duly seconded the Board approved the Board Minutes of June 9, 2020.

**Resolution #31451- 2020 Golf Rates**

On a motion by Commissioner Wagner, duly seconded the proposed 2020 Golf Rates, effective June 30, 2020.

***Background:*** Attached you will find proposed rates for Golf Services. Rates have been evaluated and our fee recommendations are attached. Rates are compared to golf courses in the region to ensure competitiveness and affordability. Small rate increases will be used to offset increased costs associated with maintaining the golf courses. Additional revenues generated by fee increases are estimated at \$100,000.00. New rates will be effective beginning June 30, 2020.

**Attached to the Official Board Minutes of June 30, 2020.**

**KC Metro Golf Rate Comparison 2020  
Proposed Daily Rates and Fees 2020**

**Resolution #31452 – Agreement with KC Crew**

On a motion by Commissioner Goode, duly seconded the Board approved the Agreement with KC Crew from July 1, 2020 to December 31, 2020 for a total compensation of \$9,500 and authorized the Director or designee to execute the agreement on behalf of the Board.

***Background:*** KC Crew is requesting the use of facilities at Penn Valley Park located at 28<sup>th</sup> and Wyandotte; Robert Gillham Park located at 40<sup>th</sup> and Gillham Road; and Swope Park located at 96<sup>th</sup> and Elmwood Avenue for the purpose of conducting kickball and softball games and tournaments. Parks and Recreation will be compensated 25% of league player revenue for each season.

Compensation for the Summer season, to be paid on or before July 13, 2020, approximately \$6,000; and for the Fall, to be paid on or before September 8, 2020 approximately \$3,500 or a total compensation of \$9,500. This agreement runs from July 1, 2020 to December 31, 2020.

**Resolution #31453 – Agreement with KC Sport and Social**

On a motion by Commissioner Wagner duly seconded the Board approved the Agreement with KC Sport and Social from July 1, 2020 to November 8, 2020 for a total compensation of \$12,420 and authorized the Director or designee to execute the agreement on behalf of the Board.

***Background:*** KC Sport and Social is requesting the use of facilities at Penn Valley Park located at 28<sup>th</sup> and Wyandotte; for the purpose of conducting kickball and softball games and tournaments. Parks and Recreation will be compensated 30% of league player revenue for each season.

Compensation for the Summer season, to be paid on or before July 13, 2020, approximately \$6,210 and for the Fall, to be paid on or before September 8, 2020 approximately \$6,210 or a total compensation of \$12,420. This agreement runs from July 1, 2020 to November 8, 2020.

**Resolution #31454 – Agreement with Arts Tech**

On a motion by Commissioner Williams-Neal, duly seconded the Board approved the Agreement Arts Tech from July 10<sup>th</sup>, 2020 through August 21, 2020 in the amount of \$35,000 and authorized the Director or designee to execute the agreement on behalf of the Board and advance to City Council for consideration, per Ordinance No. 200379 Sec. 2 which calls for City Council approval for any extensions or new professional, non-municipals, contracts and sole source contract waivers, except as authorized by the Council in separate ordinances.

***Background:*** In March bids were requested from organizations and agencies to submit a proposal that demonstrated their capacity to implement the entertainment sports and education programs of Mayor's Night/Club KC Summer Youth programs. Arts Tech submitted a

proposal to hold events at Brush Creek Community Center, located at 3801 Emmanuel Cleaver II Boulevard, Kansas City, Mo 64130.

Arts Tech will offer S.T.E.A.M.-related programs such as coding, robotics, dance, music and art and targeted towards 10 – 18-year old youth. These programs will be held over a 7-week period on Friday evenings from July 10, 2020 to August 21, 2020. Each week will feature a different theme, many backs by popular demand. Arts Tech will provide the personnel, including independent contractors and youth committee members – supplies, equipment and space costs for a total cost of \$35,000. Funding will come from 21-2030-702091-B.

**Resolution #31455 – Agreement with Guadalupe Center, Inc.**

On a motion by Commissioner Wagner, duly seconded the Board approved the Agreement with Guadalupe Center, Inc. from July 10, 2020 through August 15, 2020 in the amount of \$20,306 and authorized the Director or designee to execute the agreement on behalf of the Board and advance to City Council for consideration, per Ordinance No. 200379 Sec. 2 which calls for City Council approval for any extensions or new professional, non-municipals, contracts and sole source contract waivers, except as authorized by the Council in separate ordinances.

***Background:*** In March bids were requested from organizations and agencies to submit a proposal that demonstrated their capacity to implement the entertainment sports and education programs of Mayor’s Night/Club KC Summer Youth programs. The Guadalupe Center, Inc. submitted a proposal to hold soccer workshops at the Parks and Recreation Soccer Complex, located at 9<sup>th</sup> and Van Brunt, Kansas City, Missouri 64127.

The Guadalupe Center, Inc. is proposing two leagues that will be offered on Fridays and Saturdays. Fridays will offer the High School League/Freshman to Senior (ages 15-20); Saturdays will offer the Middle School League/6<sup>th</sup>, 7<sup>th</sup>, 8<sup>th</sup> grades (ages 12-14). These programs will be held over a 6-week period from July 10, 2020 to August 15, 2020. The Guadalupe Center Inc. will provide a league administrator, officials, uniforms, awards, and supplies for a total cost of \$20,306. Funding will come from 2-2030-702522-B.

**Resolution #31456 – Agreement with Guadalupe Center, Inc.**

On a motion by Commissioner Wagner, duly seconded the Board approved the Agreement with Guadalupe Center, Inc. from July 10, 2020 through August 21, 2020 in the amount of \$19,084 and authorized the Director or designee to execute the agreement on behalf of the Board and advance to City Council for consideration, per Ordinance No. 200379 Sec. 2 which calls for City Council approval for any extensions or new professional, non-municipals, contracts and sole source contract waivers, except as authorized by the Council in separate ordinances.

***Background:*** In March bids were requested from organizations and agencies to submit a proposal that demonstrated their capacity to implement the entertainment sports and education programs of Mayor’s Night/Club KC Summer Youth programs. The Guadalupe

Center, Inc submitted a proposal to hold events at Tony Aguirre Center, located at 2500 West Pennway, Kansas City, Missouri, 64108.

The Guadalupe Center, Inc. will target middle school youth with weekly education activities related to teen life. Staff will research issues facing young people within the community and then compose schedules with themes and topics to address. In addition to basketball, volleyball, and dodgeball, outdoor futsal courts will be available. Hip Hop art will be offered as well as the opportunity to work with local artists. And expanded arts program is also planned. These programs will be held over a 7-week period on Friday evenings from July 10 to August 21, 2020. The Guadalupe Center, Inc will provide the staffing, supervisory staff, disc jockey, food, marketing and program supplies for a total cost of \$19,084. Funding will come from 21-2030-702091-B.

**Resolution #31457 – Agreement with the Atkins Group, LLC**

On a motion by Commissioner Mecklenburg, duly seconded the Board approved the Agreement with Atkins Group LLC from July 10, 2020 through August 14, 2020 in the amount of \$24,000 and authorized the Director or designee to execute the agreement on behalf of the Board and advance to City Council for consideration, per Ordinance No. 200379 Sec. 2 which calls for City Council approval for any extensions or new professional, non-municipals, contracts and sole source contract waivers, except as authorized by the Council in separate ordinances.

**Background:** In March bids were requested from organizations and agencies to submit a proposal that demonstrated their capacity to implement the entertainment sports and education programs of Mayor's Night/Club KC Summer Youth programs. The Atkins Group LLC submitted a proposal to hold events at Southeast Community Center, located at 4201 E. 63<sup>rd</sup> Street Trafficway, Kansas City, Missouri, 64130.

The Atkins Group LLC will target 13 – 18-year old youth with weekly programming that will combine preventative education with recreation and entertainment to ensure each teen receives information to buffer the risk factors they face daily. These programs will be held over a 6-week period on Friday evenings from July 10, 2020 to August 14, 2020. The Atkins Group LLC will provide the personnel, crowd control, disc jockey, food, marketing and program supplies for a total cost of \$24,000. Funding will come from 21-2030-702091-B.

**Resolution #31458 – Agreement with The Atkins Group LLC**

On a motion by Commissioner Wagner, duly seconded the Board approved the Agreement with Atkins Group LLC from July 13<sup>th</sup>, 2020 through August 6<sup>th</sup>, 2020 in the amount of \$36,480 and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board and advance to City Council for consideration, per Ordinance No. 200379 Sec. 2 which calls for City Council approval for any extensions or new professional, non-municipals, contracts and sole source contract waivers, except as authorized by the Council in separate ordinances.

**Background:** In March bids were requested from organizations and agencies to submit a proposal that demonstrated their capacity to implement the entertainment sports and

education programs of Mayor's Night/Club KC Night Hoops Summer Youth programs. The Atkins Group LLC submitted a proposal to hold events at Southeast Community Center, located at 4201 E. 63<sup>rd</sup> Street Trafficway, Kansas City, Missouri, 64130.

The Atkins Group LLC will target 13 – 18-year old boys and girls with weekly programming that will combine preventative education with recreation and entertainment to ensure each teen receives information to buffer the risk factors they face daily. These programs will be held over a 6-week period on Monday, Tuesday, Wednesday, and Thursday evenings from July 13, 2020 August 6, 2020. The Atkins Group LLC will provide the personnel, crowd control, disc jockey, food, marketing and program supplies for a total cost of \$36,480. Funding will come from 21-2030-702522-B.

**Resolution #31459 – Agreement with Mattie Rhodes**

On a motion by Commissioner Mecklenburg, duly seconded the Board approved the Agreement with Mattie Rhodes Center from July 10<sup>th</sup>, 2020 through September 4<sup>th</sup>, 2020 in the amount of \$6,000 and authorized the Director or designee to execute the amendment on behalf of the Board and advance to City Council for consideration, per Ordinance No. 200379 Sec. 2 which calls for City Council approval for any extensions or new professional, non-municipals, contracts and sole source contract waivers, except as authorized by the Council in separate ordinances. *(Commissioner Wagner abstained)*

**Background:** In March bids were requested from organizations and agencies to submit a proposal that demonstrated their capacity to implement the entertainment sports and education programs of Mayor's Night/Club KC Summer Youth programs. Mattie Rhodes Center submitted a proposal to hold events at Garrison Community Center, located at 124 E. 5<sup>th</sup> Street, Kansas City, Missouri, 64106.

Mattie Rhodes Center will target 13 – 18-year old youth with weekly programming that will consist of a DJ, nutritional food options, and games. A weekly highlighted program that will focus on physical activity and/or art will also be included. These programs will be held over a 9-week period on Friday evenings from July 10, 2020 through September 4 2020. Mattie Rhodes Center will provide the personnel, food, and program supplies for a total cost of \$6,000. Funding will come from 21-2030-702091-B.

**Resolution #31460 – Resolution supporting the removal of the name of J.C. Nichols from the fountain located between J.C. Nichols Parkway & Main Street on 47<sup>th</sup> Street**

On a motion by Commissioner Goode, duly seconded the Board approved the removal of J. C. Nichols name from the fountain.

**Background:** On June 9, 2020, Commissioner Chris Goode brought a request to the Director, the Mayor and the Board of Parks and Recreation Commissioners to remove the name of J.C. Nichols from the fountain and parkway in and adjacent to Mill Creek Park. Although the letter suggested some examples of potential names, the primary request was the removal of J.C. Nichols name. Since that time staff has thoroughly researched the history of the park, fountain, parkway and naming. Staff have received and reviewed over 400 emails through our community engagement site. A large majority of those emails were in

support of removing the Nichols' name. Staff have made contact with the Nichols family. Two public meetings were held; one in-person and one virtually. Again, those in attendance were overwhelmingly in support of removing the current name.

Having thoroughly vetted all of the input and research, staff is recommending the removal of the J.C. Nichols name from both the fountain and the parkway.

### **Resolution #31460**

**WHEREAS**, the Board of Parks and Recreation Commissioners shall directly superintend, control, manage, develop and extend all parks, boulevards, greenways, recreation facilities and other properties and resources as assigned by the City Council;

**WHEREAS**, the Board retains the right to name Parks, Boulevards, Parkways, Greenways, Assets and Recreation facilities;

**WHEREAS**, Mill Creek Parkway was named J.C. Nichols Parkway in 1952;

**WHEREAS**, the fountain in Mill Creek Park contains sculpture pieces that were purchased by the Nichols family, donated to the Parks and Recreation and dedicated as the J.C. Nichols Memorial Fountain in 1960;

**WHEREAS**, this site has become the prime location for our community to consistently protest for racial equity and fair treatment;

**WHEREAS**, the Board of Parks and Recreation Commissioners acknowledges the history and actions of past Boards but is compelled to give consideration and attention to the naming of Park assets inclusive of all Kansas Citians;

**WHEREAS**, J.C. Nichols was instrumental in the use of restrictive covenants based on race and those covenants have helped to promote and perpetuate systemic racism and racial inequities that exist today;

**NOW THEREFORE, BE IT RESOLVED THAT THE BOARD OF PARKS AND RECREATION COMMISSIONERS:** Approves the removal of J.C. Nichols name from the J.C. Nichols Memorial Fountain and J.C. Nichols Parkway;

**BE IT FURTHER RESOLVED:** That this Resolution be entered into the Official Minutes of the Board of Parks and Recreation Commissioners and the Secretary is directed to furnish a copy to the City Clerk.

I, Karmen Houston, Secretary to the Board of Parks and Recreation Commissioners, do hereby certify that the above is a true and correct copy of Resolution #31460, approved by the Board on June 30, 2020.

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Karmen D. Houston, Secretary



**Resolution #31461 – Resolution supporting the removal of the name J.C. Nichols Parkway sign located at Ward Parkway (4800 south) north to W. 43<sup>rd</sup> Street**

On a motion by Commissioner Mecklenburg, duly seconded the Board approved returning the name Mill Creek Parkway to this section of the park road system from W. 43<sup>rd</sup> St to the eastbound lanes of Ward Parkway.

**Background:** On June 9, 2020, Commissioner Chris Goode brought a request to the Director, the Mayor and the Board of Parks and Recreation Commissioners to remove the name of J.C. Nichols from the fountain and parkway in and adjacent to Mill Creek Park. Having a name on the street is critical. In researching the prior action of adding the J.C. Nichols name to the parkway, that name replaced Mill Creek Parkway.

Staff recommended returning the name Mill Creek Parkway to this section of the park road system from W. 43<sup>rd</sup> St to the eastbound lanes of Ward Parkway.

**Resolution #31461**

**WHEREAS**, the Board of Parks and Recreation Commissioners shall directly superintend, control, manage, develop and extend all parks, boulevards, greenways, recreation facilities and other properties and resources as assigned by the City Council;

**WHEREAS**, the Board retains the right to name Parks, Boulevards, Parkways, Greenways, Assets and Recreation facilities;

**WHEREAS**, Mill Creek Parkway was named J.C. Nichols Parkway in 1952;

**WHEREAS**, the fountain in Mill Creek Park contains sculpture pieces that were purchased by the Nichols family, donated to the Parks and Recreation and dedicated as the J.C. Nichols Memorial Fountain in 1960;

**WHEREAS**, this site has become the prime location for our community to consistently protest for racial equity and fair treatment;

**WHEREAS**, the Board of Parks and Recreation Commissioners acknowledges the history and actions of past Boards but is compelled to give consideration and attention to the naming of Park assets inclusive of all Kansas Citizens;

**WHEREAS**, J.C. Nichols was instrumental in the use of restrictive covenants based on race and those covenants have helped to promote and perpetuate systemic racism and racial inequities that exist today;

**NOW THEREFORE, BE IT RESOLVED THAT THE BOARD OF PARKS AND RECREATION COMMISSIONERS:** Approves the removal of J.C. Nichols name from the J.C. Nichols Memorial Fountain and J.C. Nichols Parkway;

**BE IT FURTHER RESOLVED:** That this Resolution be entered into the Official Minutes of the Board of Parks and Recreation Commissioners and the Secretary is directed to furnish a copy to the City Clerk.

I, Karmen Houston, Secretary to the Board of Parks and Recreation Commissioners, do hereby certify that the above is a true and correct copy of Resolution #31461, approved by the Board on June 30, 2020.

Karmen D. Houston, Secretary

**Coronavirus Response Update: The Director and other staff members gave the Board an update on what the department is doing in response to COVID-19.**

**CLOSED SESSION:**

On a motion by Commissioner Wagner, duly seconded the Board unanimously approved by roll call vote to enter an Executive Session.

On a motion by Commissioner Mecklenburg, duly seconded the Board unanimously approved by roll call vote to leave Closed Session and enter back into an open meeting.

Meeting Adjourned.

Jack Holland, President  
Board of Parks and Recreation Commissioners

Karmen Houston, Board Secretary



# Intra-Departmental Communication

**DATE:** July 14, 2020

**TO:** Board of Parks and Recreation Commissioners

**FROM:** Richard Allen, Senior Planner – Engineering, Planning, & Design Division

**SUBJECT:** Recommendation for Bid Award to Kansas City Girls Preparatory Academy Foundation (KCGPAF) – Van Brunt Blvd. ROW north of 17<sup>th</sup> St. partially between Brighton and Hardesty

## **Background**

On May 7, 2019, the Park Board approved to submit to the voters of Kansas City at a special election to be held on a 2019 Ballot, a question to remove 2.33 acres generally located along Van Brunt Boulevard along the north side of E. 17th St devoted to park use from the park system. In Ordinance 190378, the City Council approved this special election and the ballot language. Voters on November 5, 2019 approved the removal of this 2.33 acres from the park system.

Advertisement began on May 28 and one bid was received and opened on June 24, 2020 for a portion of Van Brunt Blvd. ROW north of 17th St. partially between Brighton and Hardesty. The sale includes part of Van Brunt Boulevard right of way, and being part of Vacated Lots 6, 7, 8, 9 and 18, and all of Vacated Lots 10 and 11, and part of Vacated Quincy Avenue, all of Jay H. Neff's First Addition, a subdivision in Kansas City, Jackson County, Missouri, and all that part of an unplatted tract of land in the Southeast Quarter of Section 2, Township 49 North, Range 33 West, being in Kansas City, Jackson County, Missouri.

Severeid and Associated prepared the appraisal report dated December 24, 2019 and the land appraised for \$31,500. The request for bids was advertised in the KC Star from May 28,29,31 and June 1,2,3,4,5,7 and 8 that requested proposals with a required minimum bid of \$31,500. The minimum bid amount was based on the appraised amount.

Kansas City Girls Preparatory Academy Foundation (KCGPAF) submitted a bid for \$31,500 and their intended use for the land was for construction of a new high school facility for campus expansion. The property is zoned R-2.5. The Invitation to Bid disclosed current zoning classification.

## **Recommendation**

Staff recommends Board approval for the acceptance of the bid and proposed use submitted by KCGPAF for the purchase price of \$31,500 and requests authorization for the Director or designee to seek further approval from the City Council for such transfer, and if approved, then execute the transfer of the property on behalf of the City and the Board.



# BID TABULATION

## VANBRUNT BOULEVARD ROW ALONG 17TH STREET PROPERTY SALE

BID OPENING

6/24/20

ESTIMATE

	<i>KCGIA Foundation</i>			
Project Manager Richard Allen				
BASE BID	<del>50,500</del> 31,500			
<b>TOTAL BID</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
BASE BID				
<b>TOTAL BID</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
BASE BID				
<b>TOTAL BID</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>



# Intra-Departmental Communication

**DATE:** July 14, 2020  
**TO:** Board of Parks and Recreation Commissioners  
**FROM:** Terry Rynard, Director  
**SUBJECT:** Cooperative Agreement with Oak Park Neighborhood Association

## **Background**

The Oak Park Neighborhood Association has partnered with Neighborhood and Housing Services and Parks and Recreation on a mutually beneficial project to coordinate youth volunteers to clean public parks, public right-of-way and distribute recycling educational materials within the boundaries of the Oak Park and Blue Hills neighborhoods.

This cooperative agreement in the amount of \$25,000 allows for Oak Park Neighborhood Association to recruit, pay and supervise youth, ages 13 – 18. This partnership supports positive youth engagement, education and mentorship. Also, supports building a sense of value and connection in community stewardship in the youth participants. Funding is provided in Account#2030-702091-B.

The Oak Park Neighborhood Association will provide the City a daily account of areas serviced and locations of consolidated bags and tires for collection by the City's solid waste division. Oak Park Neighborhood Association will provide a weekly performance report to include number of youth, hours of service per youth, total number of bags of trash collected, and number of tires collected. A final performance report is required identifying accomplishments and any challenges.

## **Recommendation**

Staff recommends Board approval of the Cooperative Agreement with Oak Park Neighborhood Association in the amount not to exceed \$25,000 and request Board authorization for the Director or designee to execute on behalf of the Board.



# Intra-Departmental Communication

**Date:** July 14, 2020  
**To:** Teresa Rynard, Director of Parks  
**From:** Kevin Evans, Superintendent of Parks  
**Subject:** Approval of Cooperative Agreement, Urban Trails Co.

## **Background and Description:**

Since August 2007, Earth Riders Trails Association has partnered with Parks and Recreation to design, construct, maintain, and operate single-track multi-use trails in Swope Park. In 2014, ERTA legally changed their name to Urban Trail Co. Parks and Recreation proposes entering into an agreement with Urban Trail Co. to provide for the maintenance and operation of single track multi-use trails in Swope Park, Roanoke Park, Hodge Park, Kessler Park, and Hidden Valley Park. The term of this agreement shall be from July 15, 2020 to July 15, 2025.

Urban Trail Co. will provide:

- A. Designate in writing a person to act as UTC's representative with respect to this Agreement.
- B. Manage, maintain, and operate said trails, and provide public access.
- C. Comply with all conditions contained in the Cooperative Agreement, including the provisions concerning insurance, indemnity and public liability.

City will provide:

- A. Designate in writing a person to act as the City's representative with respect to this Agreement.
- B. Waiver of fee for fundraising events as coordinated and managed by UTC.

## **Recommendation:**

Staff recommends entering into an agreement with the Urban Trail Co. for the maintenance and operation of single-track multi-use trails in Swope Park, Roanoke Park, Hodge Park, Kessler Park, and Hidden Valley Park for a term through July 15, 2025 and request Board authorization for the Director or designee to execute the agreement on behalf of the Board.



# Intra-Departmental Communication

**Date:** July 14, 2020  
**To:** Board of Parks and Recreation Commissioners  
**From:** Anna Marie Tutera, Executive Director, Kansas City Museum  
**Subject:** Exhibit Fabrication & Installation Contract for the Kansas City Museum

## **Background**

The Kansas City Museum Foundation issued a Letter of Intent (LOI) and Request for Qualifications (RFQ) on April 3, 2020 to select a company that specializes in museum exhibition fabrication and installation for Corinthian Hall. Twenty companies submitted to the LOI & RFQ process, and a selection committee, comprised of Foundation and Parks representatives, selected five companies to submit to the Request for Proposal (RFP) and Invitation to Bid (ITB) issued on May 18, 2020.

Three of the five companies submitted to the RFP & ITB process. The selection committee choose Kubik Maltbie on June 24, 2020 based on their proposal and bid. Kubik Maltbie is located in Mount Laurel, New Jersey. Their qualifications, experience, and proposed team and process was the best match for the Kansas City Museum project. In addition, their base bid came in at \$2,999,661 and \$3,177,705 with Add/Alts.

On June 29, 2020, the Kansas City Museum Foundation approved Kubik Maltbie with the following motion that was seconded and approved: Approve the selection of Kubik Maltbie as the exhibit fabricator and installer for Corinthian Hall exhibits pending HRD approval, and give Anna Marie Tutera the authority to work with the Project Team and Foundation Board members to negotiate and execute a contract by July 15, 2020 not to exceed \$3.1 million.

The approved overall MBE/WBE project goals for exhibition fabrication and installation are 10% and 10% respectively. Kubik Maltbie will submit its HRD forms with the contract.

At this time, Parks staff seeks approval from the Parks Board for the Kansas City Museum Foundation to enter into a contract with Kubik Maltbie for exhibit fabrication and installation for Corinthian Hall.

## **Recommendation**

Staff recommends Parks Board approval for the Foundation to enter into a contract with Kubik Maltbie.



# Intra-Departmental Communication

**Date:** July 14, 2020  
**To:** Board of Parks and Recreation Commissioners  
**From:** Anna Marie Tutera, Executive Director, Kansas City Museum  
**Subject:** One Kansas City Radio, New Agreement

## **Background**

On October 3, 2017, the Parks Board passed Resolution #30921 to approve a Lease Agreement with One Kansas City Radio to lease space at the Kansas City Museum from October 6, 2017 through December 31, 2019 to use space on the Museum property to broadcast live. Since 2017, One Kansas City Radio has been operating from the Kansas City Museum and has been a partner to the Museum in helping to build capacity for future Museum radio programs.

One Kansas City Radio 100.1FM, is a nonprofit community-based radio station with a mission to unite the multicultural voices in the Kansas City Urban Core through programming and community services that entertain, educate, inform and inspire. One Kansas City Radio aims to bring together under-represented ethnic and cultural voices in Kansas City through music, culture, and information. One Kansas City Radio provides information and a forum to deliver community services, job opportunities, health education, and other messages that serve Kansas City's community and listeners. Through their programming and broadcast, they give a new and positive voice to the young adults in Kansas City and are an intentional outlet for local musicians and community members from all walks of life, not currently represented in radio in the Kansas City market.

At this time, the Kansas City Museum would like to enter into a new Lease Agreement with One Kansas City Radio to lease space to One Kansas City Radio at the Kansas City Museum from July 15, 2020 through December 31, 2021. The full lease charges for space at the Kansas City Museum and for antenna space at Gregg Klice Community Center are \$0. In lieu of One Kansas City Radio paying a cash rent amount for the lease space, One Kansas City Radio will provide to the Kansas City Museum the use of One Kansas City Radio's equipment and staff support, at no cost, to record and produce radio programs and digital content in partnership with One Kansas City Radio.

## **Recommendation**

Staff recommends Parks Board approval of new Lease Agreement with One Kansas City Radio and requests Board authorization for the Director or designee to execute the Agreement on behalf of the Board.





# Intra-Departmental Communication

**DATE:** July 14<sup>th</sup>, 2020  
**TO:** Board of Parks and Recreation Commissioners  
**FROM:** James Wang, P.E., Chief Engineer – Eng., Pln., & Design Division  
**SUBJECT:** N Woodland Complete Streets (Maplewoods Parkway) – Change Order #2

## **Background**

On June 4<sup>th</sup>, 2019, the Board approved a construction contract with Miles Excavating in the amount of \$11,690,579.14 and encumbered an additional 10% contingency in the amount of \$1,169,057.91. On October 15, 2019, the Board approved Change Order #1 that added additional pavement, sidewalk, street lighting, and utility coordination increasing the contract amount by \$289,895.97 and extending the completion date to November 16<sup>th</sup>, 2021.

The N Woodland Complete Streets project will reconstruct the segment of N Woodland Ave (Maplewoods Parkway) from NE 96<sup>th</sup> Street to Shoal Creek Parkway. Proposed improvements include sidewalks, streetlights, enclosed storm sewer systems, on-street bike lanes, landscaping, water lines, and roundabouts at the major intersections.

Change Order #2, in the amount of \$14,830.05, will adjust quantities in the contract document based on field measurements. This Change Order #2 will bring the total contract amount to \$11,995,305.16. Quantity adjustments for storm sewer and street lighting increase the contract amount by \$75,288.70, and quantity adjustments for water line decrease the contract amount by \$60,458.65. Storm sewer and street lighting are funded with the GO Bond Program and the federal STP grant. Water line is funded by Water Services Department.

Funds for this Change Order #2 are available in the encumbered project contingency account 3519-708012-70182903.

The DBE goal set by the Missouri Department of Transportation and the Federal Highway Administration is 12%. Miles Excavating Inc.'s proposed DBE participation is 12% which has been reviewed and approved by HRD and MoDOT.

## **Recommendation**

Staff recommends that the Board approve Change Order #2 with Miles Excavating, in the amount of \$14,830.05, for a total contract amount of \$11,995,305.16, and authorize the Director, or designee, to execute the change order on behalf of the Board.



# July 2020



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7 <b>No Board Meeting</b>	8	9	10	11
12	13	14 1p.m. - Pre-Board Workshop 2p.m. Board Mtg.	15	16	17	18
19	20	21 <b>No Board Meeting</b>	22	23	24	25
26	27 Noon - 2p.m. Kansas City Museum Foundation Board Meeting	28 1p.m. - Pre-Board Workshop 2p.m. Board Mtg.	29	30	31	





# AUGUST 2020



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
2	3	4 <b>No Board Meeting</b>	5	6	7	8
9	10	11 1p.m. - Pre-Board Workshop 2p.m. Board Mtg.	12	13	14	15
16	17	18 <b>No Board Meeting</b>	19	20	21	22
23	24	25 1p.m. - Pre-Board Workshop 2p.m. Board Mtg.	26	27	28	29
	30	31				