

**BOARD OF PARKS AND RECREATION COMMISSIONERS
KANSAS CITY, MISSOURI
Tuesday, August 25, 2020**

1p.m. Workshop

**2:00 O'CLOCK P.M.
BOARD MEETING
4600 E. 63rd Street Trafficway
Kansas City, Missouri 64130**

Workshop

1 p.m. – Financial Update and Forecast – Krista Morrison
1p.m. – S.H.A.P.E. Update

AGENDA

1. Considering Board approval of the Board Minutes of August 11, 2020.
2. Presentation by the Heartland Conservation Alliance – Great Urban Parks Campaign
3. Points of Prides:
 - Melinda Minks – 2020 World Citizen of the United Nations of Greater Kansas City – Outstanding Service to Humanity.
 - Krista Morrison selected for the Government Finance Offices Association Advisory Committee on their project “Rethinking Local Government Budget for 2020 and Beyond.”
4. Considering Board approval of a Cooperative Agreement with the Kansas City Public Schools to host virtual learning sites.
5. Considering Board approval of a Cooperative Agreement with Boys & Girls Clubs of Greater Kansas City for an After-School Program.
6. Considering Board approval of a Cooperative Agreement with the Boys & Girls Clubs of Greater Kansas City for Virtual Learning Sites.
7. Considering Board approval of a Cooperative Agreement with Campfire Heartland for an After-School Program.
8. Considering Board approval of a Cooperative Agreement with Campfire Heartland for Virtual Learning Sites.
9. Considering Board approval of a Cooperative Agreement with Guadalupe Centers, Inc. to program the 9th & Van Brunt Soccer Complex from September 1, 2020 through August 31, 2023.
10. Considering Board approval of a License Facility Use with Concession Agreement with Jolt Lighting LLC to display Winter Magic in Swope Park at 5601 Oakwood Road October 1 – January 15, 2020.

11. Considering Board approval of a Bid Award to Parrish and Sons Construction for the Trail Improvements 2020 in the amount of \$289,636.50.
12. Considering Board approval of a Design Professional Agreement with Landwork Studio for the Francois Chouteau & Native American project in the amount of \$65,000.
13. Considering Board approval of a Design Professional Agreement with Taliaferro & Browns for the Paseo Gateway Intersection project in the amount of \$699,551.
14. Considering Board approval of an Encroachment License agreement with Town C-Store, Inc. for the property located at 1103 Grand Boulevard.
15. Considering Board approval of an Encroachment License Agreement with The Crossroads Hotel Group, LLC for the property located at 1616 Grand Boulevard.
16. Public Hearing
17. Corona Virus Update
18. Adjourn

Members of the Board may attend this meeting via videoconference.

The public can observe this meeting at the following: (Channel 2)

“Any person with disability desiring reasonable accommodation to participate in this meeting may contact the 311 Action Center at 311 or (816) 513-7503 for TTY 513-1889 or by email at actioncenter@kcmo.org.”

Closed Sessions may be held by teleconference.

“The Board may hold a closed session during the workshop or the meeting to discuss legal, real estate or personnel issues pursuant to R.S.Mo. Section 610.021.”

The Board may hold a closed session during the workshop or the meeting to discuss:

- Legal matters, litigation, or privileged communications with attorneys, pursuant to Section §610.021(1), RSMo
- Real estate, pursuant to Sec. 610.021(2), RSMo
- Personnel, pursuant to §610.021(3) / (13); RSMo
- Sealed Bids or proposals, pursuant to Section §610.021 (12), RSMo

The Board may return to the conference room following the regular meeting for additional discussion of items on the agenda of the Board’s Workshop that were not completed prior to the regular meeting.

**BOARD OF PARKS AND RECREATION COMMISSIONERS
KANSAS CITY, MISSOURI
Tuesday, August 11, 2020**

**2:00 O'CLOCK P.M.
BOARD MEETING**

**Parks and Recreation
4600 E. 63rd Street Trafficway
Kansas City, Missouri 64130**

Board Members Present: President Holland, Commissioner Mecklenburg, Commissioner Wagner and Commissioner Williams-Neal joined meeting electronically.

Board Members Absent: Chris Goode

Members of the Board may attend this meeting via electronically.

Closed Sessions may be held by teleconference

Workshop

1p.m. – Parks and Recreation Business Plan Update by Krista Morrison

Agenda

On a motion by Commissioner Wagner, duly seconded the Board approved the Board Minutes of July 28, 2020.

Presentation – City's Comprehensive Plan by Kyle Elliott

Kyle Elliott with the City Planning & Development Department gave a brief overview of the City's Comprehensive Plan. This plan guides decision making in multiple areas, including transportation and housing

Presentation overview:

- What a comprehensive plan is and why it's important
- The comprehensive plan update process
- Our efforts in public outreach and engagement
- The KC Spirit Playbook website
- How people can participate online and contact our team
-

Resolution #31472 – Agreement with 3612 Karnes, LLC

On a motion by Commissioner Wagner, duly seconded the Board approved the Agreement with 3612 Karnes, LLC and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: On January 26th, 2016, the Board approved a license agreement with 3612 Karnes KC, LLC for use of parkland in Roanoke Park. The license agreement defines both license and maintenance terms for the use of parkland adjacent to their property. Under the

license agreement, 3612 Karnes KC, LLC is responsible for compensating the department \$1,608.00 annually during the first five-year term of this agreement. The licensee is responsible for complying with all the terms set forth in the agreement such as maintaining a certificate of insurance for use of the area and keeping it in a clean and safe condition. The agreement has an initial term of five years with automatic renewals for up to nine additional terms. Furthermore, the agreement defines the conditions by which modifications and cancellations may occur.

3612 Karnes KC, LLC was recently purchased by 3612 Karnes, LLC, a Missouri Limited Liability Company. This assignment agreement will assign and transfer all the licensee's rights, obligations, and interests under the license agreement with 3612 Karnes KC, LLC to the new building owner, 3612 Karnes, LLC.

Resolution #31473 - License for Facility Without Concession Agreement with the Park Hill School District for use of the Barry Road Park Tennis Courts

On a motion by Commissioner Wagner, duly seconded the Board approved the License for Facility Without Concession Agreement with the Park Hill School District for use of the Barry Road Park Tennis Courts and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Kansas City Parks and Recreation and Park Hill High School have a long-standing relationship involving the eight tennis courts at Barry Road Park located close to the intersection of N. Congress Avenue and Barry Road. Park Hill High School is located across the street on N. Congress and their tennis teams use these courts for practices and games. A past partnership agreement was entered into on the original construction and lighting of the eight courts and use of the courts. The tennis courts have deteriorated past the point of being useful for the school's tennis program and the License Agreement has recently expired. To remedy this situation, the Park Board recently approved a Cooperative Funding Agreement with the Park Hill School District for renovations to the eight tennis courts and this new License Agreement will allow the school to continue using the courts for their high school tennis program.

This resolution will authorize the Director of Parks and Recreation to enter into a License for Facility Without Concession Agreement with the Park Hill School District for use of the Barry Road Park Tennis Courts. This agreement will allow the school to use the premises for conducting tennis practices, games, tournaments, clinics and related activities for five years with an option to extend for one additional five-year term by Park Board Amendment. There will be no concessions or use fees during this agreement and the Park Hill School District will comply with all applicable laws and insurance requirements. The Director of Parks and Recreation will assign a designee to oversee the agreement and monitor compliance with its terms.

Resolution #31474 – Gifts and Contributions

On a motion by Commissioner Wagner, duly seconded the Board accepted the following gifts and contributions.

- \$5,000 – Donated by the Dale Janice Ferguson Trust to purchase memorial bench to be place in Brookside Park honoring Janice & Dale Ferguson.
- \$500 – Donated by Linda Evans to plant a tree in Loose Park in memory of Mr. Evans.
- \$1,210.94 – Donated by the Covert Survivor’s Trust.

Public Hearing – No one appeared before the Board.

CLOSED SESSION:

On a motion by Commissioner Mecklenburg, duly seconded the Board unanimously approved by roll call a vote to enter into a Closed Session pursuant to R.S.Mo. Section 610.021.”

On a motion by Commissioner Dillingham, duly seconded the Board unanimously approved by roll call vote to leave Closed Session and enter back into an open meeting.

Meeting Adjourned.

Jack Holland, President
Board of Parks and Recreation Commissioners

Karmen Houston, Board Secretary



Intra-Departmental Communication

DATE: August 25, 2020
TO: Board of Parks and Recreation Commissioners
FROM: Teresa Rynard, Director
SUBJECT: Presentation – Heartland Conservation Alliance (HCA)

As part of its Great Urban Parks Campaign, the National Recreation and Parks Association provided a total of \$2 million to 10 agencies to help them implement green stormwater infrastructure projects. Heartland Conservation Alliance received \$260,000 to restore 60 acres of natural areas in Blue Valley Park. As part of the project, HCA created the Blue Valley Community Advisory Council to lead and advise the project. Through the CAC, HCA have directed \$42,000 to the community with seasonal jobs, training and designing a single track trail. HCA will share information about the success and challenges of the project with the Commissioners.

Speakers: Jill Erickson, Executive Director HCA, Ryan Bath, Habitat Architects and Nancy Simons, VP Blue Valley Neighborhood Association.



Intra-Departmental Communication

Date: August 25, 2020
To: Board of Parks and Recreation Commissioners
From: Roosevelt Lyons
Subject: Point of Pride – Melinda Minks

Background:

Point of Pride is an award that goes to Kansas City Parks and Recreation employees who go above and beyond to help others or do something exceptional.

Recipients:

Melinda Minks, for being elected for the 2020 World Citizen of the United Nations Association of Greater Kansas City for outstanding service to humanity. This prestigious award has been given for decades to a Kansas City area resident who has demonstrated a long-term commitment to promoting international peace, justice and community in accord with the spirit of the principles and mission of the United Nations. Melinda has more than 58 years of service to the City of Kansas City, Missouri Parks and Recreation Department. She started out as a Playground Leader, worked her way up to Recreation Director, supervising Community Centers, Pools, Playgrounds and Open door (After School) programs and is currently our Special Projects Coordinator, overseeing the Ethnic Enrichment Festival, is Vice Chair of Kansas City Sister City Association and serves on many City committees including the Mayor's Prayer Breakfast.

This award will be presented by Mayor Quinton Lucas at the Mayor's United Nations Day Celebration, which will be virtual in October.



Intra-Departmental Communication

Date: August 25, 2020
To: Board of Parks and Recreation Commissioners
From: Teresa Rynard, Director
Subject: Point of Pride – Krista Morrison

Background:

Point of Pride is an award that goes to Kansas City Parks and Recreation employees who go above and beyond to help others or do something exceptional.

Recipients:

Krista Morrison, for being selected for the nationwide advisory committee by GFOA (Government Finance Officers Association) on their project 'Rethinking Local Government Budget for 2020 and Beyond'

This project is designed to focus on identifying priorities, forecasting revenue, addressing competing interests, determining the correct strategies, estimating cost of service, and ultimately allocating a limited pool of resources aligned with the mission. This strategy involves careful planning and effective decision making across an entire organization. While the budget or finance office often leads in preparing the budget, it is truly an organization wide effort that involves leaders and subject matter experts from all lines of business, executive leaders, elected officials and the public.

GFOA expects to present results from this project in mid-2021. However, intermediate findings and research reports will be released as available.



Intra-Departmental Communication

DATE: August 25, 2020

TO: Board of Parks and Recreation Commissioners

FROM: Jennifer Jutte, Community Services Division

RE: Cooperative Agreement w/ Kansas City Public Schools (KCPS) to host virtual learning sites

BACKGROUND:

During current Covid-19 pandemic KCPS has decided to restrict in-person classes and has opted for a virtual format for its students. The lack of in-person classes may present a hardship for essential workers and their families. KC Parks desires to provide youth with opportunities to develop, maintain and improve their education and learning in a safe, virtual environment.

Kansas City Parks and Recreation will provide virtual learning sites free for students of the Kansas City Public School System enrolled in kindergarten – 6th grade. Classes will be offered at Garrison Community Center, Brush Creek Community Center, Southeast Community Center and Gregg/Klice Community Center. These virtual learning sites will offer KCPS students a place to do Virtual School and will include before and after school care, breakfast, lunch and snacks, licensed and trained staff, and recreation activities.

- Anticipated enrollment of 150 students with KCPS coordinating enrollment
- KCPS will pay KC Parks \$25 per month per student
- Bus transportation, technology, curriculum and meals will be provided by KCPS
- Extended day option is available through 6 pm.
- Social distancing and masks will be required
- KC Parks will provide support staff and qualified instructional support through existing partners, Campfire and Boys and Girls Club

This agreement will begin on September 1, 2020 and shall end no later than December 31, 2020. KC Parks has submitted to the City Manager the program budget for consideration of CARES Act funding.

RECOMMENDATION:

Staff recommends Board approval of the contract with the Kansas City Public Schools and Boys & Girls Clubs of Greater Kansas City from September 8, 2020 through December 31, 2020 and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: August 25, 2020

TO: Board of Parks and Recreation Commissioners

FROM: Jennifer Jutte, Community Services Division

RE: Cooperative Agreement/After School Program
Boys & Girls Clubs of Greater Kansas City

BACKGROUND:

The number of children left home alone with no adult supervision has increased over the last ten years and the mission of the Boys & Girls Clubs of Greater Kansas City (BGCGKC) is to promote the development of self-esteem, values and skills for boys and girls, ages 5-18, with special emphasis on youth from disadvantaged circumstances. The Boys & Girls Clubs of Greater Kansas City provides a fun, safe environment for kids to learn, play, grow and meet new friends.

Kansas City Parks and Recreation is partnering with BGCGKC to provide virtual learning sites free for students of the Kansas City Public School System at Hillcrest Community Center and Kansas City North Community Center. BGCGKC will provide a minimum of 2 qualified, trained staff at each site five days per week from 3:00 pm – 6:00 pm. They will provide program and parent manuals for after-school programming and will also provide after-school meals. Both parties will market the program to students and families.

A fee of \$25/month/child will be collected for each non-KCPS student. BGCGKC will be reimbursed \$50/child/week for a maximum of \$24,000/site. Funds have been transferred from 10 community centers to the youth enrichment budget to cover costs up to \$500,000.

This agreement will begin on September 8, 2020 and shall end no later than July 31, 2021.

RECOMMENDATION:

Staff recommends Board approval of the contract with the Boys & Girls Clubs of Greater Kansas City from September 8, 2020 through July 31, 2021 and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: August 25, 2020

TO: Board of Parks and Recreation Commissioners

FROM: Jennifer Jutte, Community Services Division

RE: Cooperative Agreement/Virtual Learning Sites
Boys & Girls Clubs of Greater Kansas City

BACKGROUND:

The number of children left home alone with no adult supervision has increased over the last ten years and the mission of the Boys & Girls Clubs of Greater Kansas City (BGCGKC) is to promote the development of self-esteem, values and skills for boys and girls, ages 5-18, with special emphasis on youth from disadvantaged circumstances. The Boys & Girls Clubs of Greater Kansas City provides a fun, safe environment for kids to learn, play, grow and meet new friends

Kansas City Parks and Recreation is partnering with BGCGKC to provide virtual learning sites free for students of the Kansas City Public School System at Brush Creek Community Center and Southeast Community Center. Licensed and trained staff will provide instruction and virtual learning Monday – Friday from 8:15am – 3:15pm. BGCGKC will coordinate program materials and provide program and parent manuals.

BGCGKC will be reimbursed \$120/child/week for a maximum of \$24,000/site. Funds have been transferred from 10 community centers to the youth enrichment budget to cover costs up to \$500,000. This agreement will begin on September 8, 2020 and shall end no later than July 31, 2021.

RECOMMENDATION:

Staff recommends Board approval of the contract with the Boys & Girls Clubs of Greater Kansas City from September 8, 2020 through July 31, 2021 and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: August 25, 2020
TO: Board of Parks and Recreation Commissioners
FROM: Jennifer Jutte, Community Services Division
RE: Cooperative Agreement/After School Program
Campfire Heartland

BACKGROUND:

Campfire Heartland is a multiracial, multicultural, nonsectarian youth development organization that is focused on the Thriving framework, developed by the Thrive Foundation for Youth, based on the pillars of Social Emotional Learning (SEL).

Kansas City Parks and Recreation is partnering with Campfire Heartland to provide after school programming for students of the Kansas City Public School System at Gregg-Klice Community Center, Garrison Community Center, Westport Roanoke Community Center and Tony Aguirre Community Center. Licensed and trained staff will provide instruction and virtual learning Monday – Friday from 3:00 pm – 6:00pm. Campfire Heartland will coordinate program materials and provide program and parent manuals.

A fee of \$15/week will be collected for each non-KCPS student. Campfire Heartland will be reimbursed \$50/child/week for a maximum of \$24,000/site. Funds are available in each centers operating budget.

This agreement will begin on September 8, 2020 and shall end no later than July 31, 2021.

RECOMMENDATION:

Staff recommends Board approval of the contract with the Campfire Heartland from September 8, 2020 through July 31, 2021 and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: August 25, 2020

TO: Board of Parks and Recreation Commissioners

FROM: Jennifer Jutte, Community Services Division

RE: Camp Fire Heartland Cooperative Agreement/Virtual Learning Sites

BACKGROUND:

Campfire Heartland is a multiracial, multicultural, nonsectarian youth development organization that is focused on the Thriving framework, developed by the Thrive Foundation for Youth, based on the pillars of Social Emotional Learning (SEL).

Kansas City Parks and Recreation is partnering with Campfire Heartland to provide virtual learning sites free for students of the Kansas City Public School System at Gregg-Klice Community Center, Garrison Community Center, Westport Roanoke Community Center and Tony Aguirre Community Center. Licensed and trained staff will provide instruction and virtual learning Monday – Friday from 8:15am – 3:15pm. Campfire Heartland will coordinate program materials and provide program and parent manuals. They will also provide out of school meals.

A fee of \$80/week will be collected for each non-KCPS student. Campfire Heartland will be reimbursed \$120/child/week for a maximum of \$24,000/site. Staff is currently seeking CARES Act funding to help cover the cost.

This agreement will begin on September 8, 2020 and shall end no later than July 31, 2021.

RECOMMENDATION:

Staff recommends Board approval of the contract with the Campfire Heartland from September 8, 2020 through July 31, 2021 and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: August 25, 2020
TO: Board of Parks and Recreation Commissioners
FROM: Jennifer Jutte, Superintendent of Parks/Community Services
SUBJECT: Cooperative Agreement with Guadalupe Centers, Inc

BACKGROUND:

Guadalupe Centers, Inc. is the longest continually operating agency serving Latinos in the United States, their origins began 1919 with the establishment of a volunteer school and clinic by a Catholic women's club to serve underprivileged Mexican immigrants.

Guadalupe Centers, Inc. and the Kansas City Parks and Recreation Department would like to enter into an agreement to allow Guadalupe Centers, Inc. to program the 9th & Van Brunt Soccer complex to include soccer practices, games, associated activities while also offering concessions.

In exchange for use of the Athletic Complex, Guadalupe Centers, Inc. will perform regular maintenance of the facility, pay for electrical usage, and raise funds to replace the existing turf within two years of the agreement. In addition, they will work with Parks and Recreation to maintain the parking lot and park play area to comply with current Park's SHAPE inspection standards. Guadalupe Centers, Inc. also agrees to raise private funds for the renovation and future upkeep of the soccer complex.

The term of this Agreement shall be for a period of three years beginning September 1, 2020 and ending August 31, 2023. The initial term may be renewed for two (2) successive three (3) year terms if mutually agreed in writing by the parties.

RECOMMENDATION:

Staff recommends Board approval of the Cooperative Agreement with Guadalupe Centers, Inc. to program the 9th & Van Brunt Soccer Complex from September 1, 2020 through August 31, 2023 and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

Date: August 25, 2020

To: Board of Parks and Recreation Commissioners

From: Leslie Alford, Development Manager

Subject: CONSIDERATION OF A LICENSE FOR FACILITY USE WITH CONCESSION AGREEMENT WITH JOLT LIGHTING LLC FOR WINTER MAGIC

Background:

Jolt Lighting LLC wishes to enter, into a Facility Use with Concession Agreement for the use of Swope Park, located at 5601 Oakwood Rd, to display Winter Magic, on October 1st through January 15, 2020. The event will begin at 5pm and end at 11pm each day of the event. The Parks and Recreation Department will be compensated 7% for up to 20,000 cars on a graduated scale for commission up to the full 10% if their targeted goal of 28,000 cars is reached. In addition, 2% will go to the Parks and Recreation Scholarship Fund.

Jolt Lighting LLC has been in the Christmas display business for 15 years. They have primarily serviced as manufacturers and consultants. Jolt Lighting LLC has helped many organizations over the world create amazing light experiences and are looking forward to creating their own. They are expecting 30,000 vehicles over the course of three months. A portion of the proceeds will go to the Kansas City Parks and Recreation Summer Camp Scholarship- fund. Patrons are not allowed outside of their vehicles at any time. Speed limits of 15 mph will be enforced, and security will be onsite overnight.

The contractor will be responsible for providing the following items:

1. A plan for traffic and parking control
2. Safety and security plan
3. Marketing plan
4. Certificate of insurance per city requirements
5. Map of event layout
6. Copies of other City permits required in hosting the event
7. A written-out plan to address litter and recycling during the event

Recommendation:

Staff recommends Board approval of the agreement with Jolt Lighting LLC and requests Board authorization from the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: August 25, 2020

TO: Board of Parks and Recreation Commissioners

FROM: Richard Allen, Senior Park Planner – Engineering, Planning, & Design Division

SUBJECT: Recommendation for Bid Award to Parrish and Sons Construction for Trail Improvements 2020 for KC Parks

Background

Six bids were received and opened on July 15, 2020 for trail improvements at White Oak Park and North Troost Trail. This project includes the construction of trail improvements that completes a creek crossing for trail connection at White Oak Park and construction of the last piece of trail between NE 49th St and NE Vivion Road trail along North Troost Ave. The engineers estimate was \$470,000.

Parrish and Sons Construction submitted cost for improvements at White Oak Park was \$126,628.5 and North Troost Trail bid was \$222,351.00 for the lowest and best total base bid amount of \$348,979.50. The total contract amount being awarded for the base bid and alternate one is \$289,636.50. Alternate one deducts \$59,343.00 from the North Troost Trail project with the removal of two rain gardens. Alternate two was not accepted for changing concrete pipes to metal corrugated pipes at North Troost Trail. Alternate three was not accepted for accelerating the construction schedule for both sites.

The contractor has 180 calendar days to complete the work from notice to proceed date. The HRD goals for this project are 12% MBE and 6% WBE. Parrish and Sons submitted a participation plan with 12% MBE and 6%WBE. HRD reviewed and approved the participation plan. Funds for project are available in White Oak Park account 3090-708509- 70174919 and for North Troost Trail in accounts 3090-708109- 70191303, 6490-702800 S200A and 3090-707769-B.

Recommendation

Staff recommends Board approval for the award of the project base bid and alternate one to Parrish and Sons Construction for a total contract price of \$289,636.50, with a contract completion time of 180 calendar days, and requests authorization for the Director or designee to execute the contract on behalf of the Board.



B I D T A B U L A T I O N

TRAIL IMPROVEMENTS 2020 FOR KC PARKS

BID OPENING

7/15/20

ESTIMATE

\$470,000.00

	NATIONAL STREETSCAPE	GUNTER CONSTRUCTION	PARRISH & SONS	MEGA KC
Project Manager Richard Allen	NTNL.STREETSCAPE@GMTAIL.COM	CHRISTINA@GUNTERKC.COM	BIDS@PARRISHANDSONS.CONSTRUCTION.COM	BBOYLES@MEGAKC.COM
BASE BID	441,879.00	498,461.00	348,979.50	523,929.00
ALTERNATE 1	(41,000.00)	(57,000.00)	(59,343.00)	(45,000.00)
ALTERNATE 2	(10,500.00)	800.00	1,525.00	(200.00)
ALTERNATE 3	10,000.00	1.00	109,200.00	-
TOTAL BID	441,879.00	498,461.00	348,979.50	523,929.00
	BLUE MOON HAULING	PYRAMID EXCAVATION		
	BLUEMOONHAULING@HOTMAIL.COM	RYUNGER@PYRAMIDEXCAVATION.COM		
BASE BID	555,953.66	543,571.00		
ALTERNATE 1	-	(50,000.00)		
ALTERNATE 2	-	(555.00)		
ALTERNATE 3	-	25,000.00		
TOTAL BID	555,953.66	543,571.00	0.00	0.00



Intra-Departmental Communication

Date: August 25, 2020

To: Board of Parks and Recreation Commissioners

From: Richard Allen, Senior Park Planner. – Engineering, Planning & Design Division

Subject: Design Professional Services Agreement with Landworks Studio for the Francois Chouteau & Native American Heritage Fountain Design

Background

On June 24, 2020 the Parks Department received RFQs from three design firms for the Francois Chouteau and Native American Heritage Fountain Design Phase II project. The firms were rated and scored, and the top two firms were interviewed by the selection committee in a virtual meeting setting. The selection committee selected Landworks Studio to perform the work based on scoring and their interview.

Phase I included concept drawings, construction sketches and construction of Phase I work which included construction of a bluff area with sculptures representing individuals trading goods from the early settlement of Kansas City MO. Phase II design is for construction drawings for including a water element, interpretive signage, vehicular access, pedestrian access and lighting.

Landworks scope of work includes design overview meeting, construction documents for the fountain and surrounding elements, itemized estimate of probable costs, summary of maintenance procedures, and submittal reviews for a total design fee of \$65,000. The agreement has 250 days to complete the scope of work.

Funding for this agreement is available in account #3090-708109-611060-70204998. The Francois Chouteau Committee is currently fund raising for the additional funds to build the second phase of improvements at the site.

HDR set goals for this work at 15% MBE and 8% WBE. Landworks' utilization goals of 15% MBE and 8% WBE were submitted to HRD for review and approval.

Recommendation

Staff recommends Board approval of a Design Professional Agreement with Landworks Studio in the amount of \$65,000 for the scope of work and requests Board authorization for the Director or designee to execute and administer the contract on behalf of the Board.



Intra-Departmental Communication

DATE: August 25, 2020

TO: Board of Parks and Recreation Commissioners

FROM: James Wang, P.E., Planning and Engineering Division

SUBJECT: The Paseo Gateway Intersection – Design Professional Services Contract with Taliaferro & Browne, Inc.

Background

On May 6, 2020, a Request for Qualifications was issued for construction engineering services for the Paseo Gateway Intersection project. Six teams submitted proposals and Taliaferro & Browne, Inc. was selected as the preferred design professional. Taliaferro & Browne's team also includes McClure Engineering.

The scope of this agreement is for the construction engineering services of the Paseo Gateway Intersection project including pre-construction reviews of plans, quantities, and specifications; daily construction inspection and documentation; design modifications to resolve unforeseen utility or right-of-way conflicts; daily construction administration and coordination with the City, Contractor, MoDOT, and affected business and property owners; and post construction activities to determine that the project is completed and accepted by the City and MoDOT.

Per the contract agreement, this work shall be completed for a maximum amount of \$699,551.00 and substantially complete by December 15th, 2022. This contract agreement will be funded by federal Surface Transportation Program (STP) in account no. 20-3090-708012B-G70142204 and GO Bond funding in account no. AL-3518-708014-B-70172207.

The Human Relations Department has approved the participation goal of 10% DBE and the goal will be met or exceeded at the close-out of the project.

Recommendation

Staff recommends that the Board approve the Design Professional Agreement with Taliaferro & Browne for the Paseo Gateway Intersection project an amount not to exceed \$699,551.00 with a substantial completion date of December 15th, 2022 and requests authorization for the Director, or designee, to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: August 25, 2020
TO: Board of Parks and Recreation Commissioners
FROM: James Wang, P.E., Engineering and Planning
RE: Encroachment License Agreement – Property at 1103 Grand Boulevard

BACKGROUND

The Board of Parks and Recreation Commissioners is being requested to enter into an Encroachment License Agreement with Town C-Store, LLC, the owner of the property located at 1103 Grand Boulevard, for use of adjacent boulevard right-of-way for installation of a overhead sign. This agreement defines both license and maintenance terms for the use of parkway right-of-way adjacent to the subject property.

The licensee will be responsible for securing permits, construction, maintenance, and repair of the overhead sign. The licensee will be responsible for complying with all the terms set forth in the agreement such as maintaining a certificate of insurance for use of the area, keeping it in a clean and safe condition, and for paying the annual encroachment fee in the amount of \$162.00. Furthermore, the agreement defines the conditions by which modifications and cancellations may occur.

RECOMMENDATION

Staff recommends that the Board approve the Encroachment License Agreement for the property located at 1103 Grand Boulevard and requests authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: August 25, 2020
TO: Board of Parks and Recreation Commissioners
FROM: James Wang, P.E., Engineering and Planning
RE: Encroachment License Agreement – Property at 1616 Grand Blvd

BACKGROUND

The Board of Parks and Recreation Commissioners is being requested to enter into an Encroachment License Agreement with The Crossroads Hotel Group, LLC, the owner of the property located at 1616 Grand Boulevard, for use of adjacent boulevard right-of-way for installation of an awning. This agreement defines both license and maintenance terms for the use of parkway right-of-way adjacent to the subject property.

The licensee will be responsible for securing permits, construction, maintenance, and repair of the overhead awning. The licensee will be responsible for complying with all the terms set forth in the agreement such as maintaining a certificate of insurance for use of the area, keeping it in a clean and safe condition, and for paying the annual encroachment fee in the amount of \$576.00. Furthermore, the agreement defines the conditions by which modifications and cancellations may occur.

RECOMMENDATION

Staff recommends that the Board approve the Encroachment License agreement for the property located at 1616 Grand Boulevard and requests authorization for the Director or designee to execute the agreement on behalf of the Board.