

**BOARD OF PARKS AND RECREATION COMMISSIONERS  
KANSAS CITY, MISSOURI  
Tuesday, February 9, 2021  
BOARD MEETING**

**1:00 O'CLOCK P.M.**

**Workshop**

**Join on your computer or mobile app**

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**Or call in (audio only)**

[+1 872-212-5076..806687934#](#) United States, Chicago

Phone Conference ID: 806 687 934#

**2:00 O'CLOCK P.M.**

**BOARD MEETING**

**Join on your computer or mobile app**

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Phone Conference ID: 252 655 418#

**Those citizens wishing to participate can join the videoconference platform MICROSOFT TEAMS, on your computer or mobile app using the information above.**

**Workshop**

Item: Buck O'Neil Bridge project – James Wang

**AGENDA**

1. Considering Board approval of the Board Minutes of January 26, 2021. **Attachment A**
2. **Resolution #31539** – Considering Board approval of Amendment #1 to the Agreement with Orion Management Solutions Management to manage the Heart of America, Minor Park and Swope Memorial Golf Courses, extending term from March 1, 2021 – February 28, 2023. **Attachment B**
3. **Resolution #31540** - Considering Board approval of Amendment #1 to the Agreement with Kemper Sports to manage Hodge Park and Shoal Creek Golf Courses extending the contract term from March 1, 2021 – February 28, 2023. **Attachment C**
4. **Resolution #31541** - Considering Board approval of a Cooperative Agreement with UMKC Center for Neighborhoods to create a clear articulate public engagement process for the newly formed Quality of Life Investment District (QLID) in the amount of \$25,000.00. **Attachment D**
5. **Resolution #31542** - Considering Board approval of an Agreement with AARP and FitLot Outdoor Fitness for the installation of an outdoor fitness park at the Brush Creek Community Center. **Attachment E**
6. **Resolution #31543** - Considering Board approval of Amendment #4 to the contract with A&T Commercial Mowing, Inc. in the amount of \$113,360.48. **Attachment F**

7. **Resolution #31544** - Considering Board approval of Amendment #2 to the contract with Gateway to Outdoor Solutions. in the amount of \$256,300.00. **Attachment G**
8. **Resolution #31545** - Considering Board approval Amendment #3 to the contract with Lotus Lawncare and Services, LLC in the amount of \$115,184.00. **Attachment H**
9. **Resolution #31546** - Considering Board approval of Amendment #3 to the contract with Lotus Lawncare and Services, LLC in the amount of \$110,400.00. **Attachment I**
10. **Resolution #31547** - Considering Board approval of a TIF Funding Agreement for Maplewoods Parkway Improvements from Shoal Creek Parkway to NE 111<sup>th</sup>. **Attachment J**
11. **Resolution #31548** - Considering Board approval of Amendment #1 to the Agreement with IMG to extend the contract time to December 31, 2023 for the "Mummies of the World" exhibit. **Attachment K**

12. Public Comments

13. Corona Virus Update

14. Adjourn

Closed Session pursuant to R.S.Mo. Section 610.021." for Legal matters, litigation, or privileged communications with attorneys, pursuant to Section §610.021(1), RSMo and Real estate, pursuant to Sec. 610.021(2), RSMo

"The Board may hold a closed session during the workshop or the meeting to discuss legal, real estate or personnel issues pursuant to R.S.Mo. Section 610.021."

The Board may hold a closed session during the workshop or the meeting to discuss:

Legal matters, litigation, or privileged communications with attorneys, pursuant to Section §610.021(1), RSMo

Real estate, pursuant to Sec. 610.021(2), RSMo

Personnel, pursuant to §610.021(3) / (13); RSMo

Sealed Bids or proposals, pursuant to Section §610.021 (12), RSMo

The Board may return to the conference room following the regular meeting for additional discussion of items on the agenda of the Board's Workshop that were not completed prior to the regular meeting.

"Any person with disability desiring reasonable accommodation to participate in this meeting may contact the 311 Action Center at 311 or (816) 513-1313 for TTY 513-1889 or by email."

**BOARD MEETING  
January 26, 2021  
2:00 O'CLOCK P.M.**

**Those citizens wishing to participate can join through the videoconference platform  
MICROSOFT TEAMS, using this link:  
Join on your computer or mobile app**

[Click here to join the meeting](#)

**Or call in (audio only)**

[+1 872-212-5076, 892460181#](#) United States, Chicago

Phone Conference ID: 892 460 181#

***Board Members Present: President Holland, Commissioner Goode, Commissioner Mecklenburg, Commissioner Wagner, Commissioner Williams-Neal.***

*Members of the Board may attend this meeting via electronically.*

*Closed Sessions may be held by teleconference*

**Agenda**

On a motion by Commissioner Wagner, duly seconded the Board approved the Minutes of the January 12, 2021 Board Meeting.

**Resolution #31536 – Bid Award to Pyramid Excavation for Shoal Creek Golf Course Irrigation System**

On a motion by Commissioner Goode, duly seconded the Board approved the Bid Award to Pyramid Excavation for the base bid in the amount of \$930,309 and Alternate 2 in the amount of \$36,000 for a total contract amount of \$966,309, approved the encumbrance of an additional 10% contingency in the amount of \$96,630 and authorized the Director or designee to execute the Contract on Behalf of the Board.

***Background:*** On August 27, 2019, the Board approved debt service financing for the Shoal Creek Golf Course project. Funds for this construction contract will be advanced from the gift fund account so that construction can begin in the spring. The gift fund account will be reimbursed from the special obligation bond account after the City completes the debt service financing for this project.

On November 18, 2020 Four (4) bids were received for the Shoal Creek Golf Course Irrigation System project. There were three (3) alternates included in the bidding. Alternate 1 uses HDPE pipes in lieu of the regular PVC pipes that were included in the base bid, Alternate 2 adds pond dredging, and Alternate 3 uses fusible PVC pipes in lieu of the regular PVC pipes that were included in the base bid.

Pyramid Excavation submitted the lowest and best bid as follows:

Base Bid: \$930,309.00.  
Alternate 1: \$37,101.76  
Alternate 2: \$36,000.00

Alternate 3: \$57,575.76

This construction contract will be for the Base Bid in the amount of \$930,309 and Alternate #2 in the amount of \$36,000 for a total contract amount of \$966,309 and will encumber an additional 10% contingency in the amount of \$96,630. The Human Relation Department has approved the participation goals of 12% MBE and 6% WBE, and the goals will be met or exceeded at the close-out of the project.

**Resolution #31537 – Amendment #1 Agreement with CFS Engineer for NE 9<sup>th</sup> Street (Tiffany Springs Parkway)**

On a motion by Commissioner Wagner, duly seconded the Board approved the Amendment #1 to the Agreement with CFS Engineers for the NE 96<sup>th</sup> Street Improvements project in the amount of \$26,976, extending the contract completion date to July 15, 2022 and authorized the Director or designee to execute the amendment on behalf of the Board.

**Background:** On July 9 2019, the Board passed resolution #31281 approving a design professional agreement with CFS Engineers in the amount \$263,765 for engineering services related to the NE 96<sup>th</sup> Street Improvements Project, including traffic studies, surveying, concept development, preliminary design, community engagement, and right-of-way plans.

The NE 96<sup>th</sup> Street (Tiffany Springs Parkway) project will improve NE 96<sup>th</sup> Street between N Oak Trafficway and Maplewoods Parkway. Proposed improvements include storm drainage system, roadway lighting, landscaping, sidewalks, and a shared-use path.

This proposed Amendment #1 will add final engineering design services for the segment of NE 96<sup>th</sup> Street between N Oak Trafficway and N Campbell Drive. Amendment #1 will increase the contract amount by \$26,976.00 for a total amount of \$290,741.00 and extend the contract time to July 15, 2022. Funding for this project is from PIAC funds in account 3090-708201-B-70192340.

The Human Relations Department has approved the participation goals of 14% MBE and 10% WBE and the goals will be met or exceeded at the close-out of the project.

**Resolution #31538 – Amendment #2 to the Contract with American Lawn & Landscape, Inc.**

On a motion by Commissioner Goode, duly seconded the Board approved Amendment #2 to the Contract with American Lawn & Landscape for Tree Planting Services FY20 in the amount of \$43,295 and authorized the Director or designee to execute the amendment on behalf of the Board.

**Background:** On Wednesday, October 9, 2019 a bid opening was conducted for Tree Planting Services FY20. American Lawn & Landscape, Inc. was the lowest and best bidder. The estimated cost per tree planting is \$465.00, and a total contract amount not to exceed \$100,000.

This contract is part of Kansas City Parks and Recreation's tree planning program, which addresses tree replacement for those removed by the Forestry Division, including ash trees damaged by the Emerald Ash Borer.

Amendment #1, approved on May 21, 2020 provided \$250,000.00 in fiscal year 2021 for additional services to plant an estimated 500 trees and extended the contract time to May 31, 2021, increasing the total contract amount to \$350,000.

Amendment #2 will provide tree planting services for two PIAC projects: PIAC Project #70205017 will plant up to 62 trees along Swope Parkway, between Blue Parkway and E. 55<sup>th</sup> Street; funding of \$25,000 is available in 3090-708509-611060-70205017. PIAC Project #70205019 will plant up to 40 trees and provide funding for additional mulching during the warranty period; funding of \$18,295 is available in 3090-708609-611060-70205019. This amendment will increase the total dollar amount of this contract to \$393,295; contract expiration date remains the same.

Public Testimony Hearing – No one appeared before the Board.

Meeting Adjourned.

On a motion by Commissioner Wagner duly seconded the Board unanimously by roll call vote, approved to enter into a Closed Session pursuant to R.S.Mo. Section 610.021." for Legal matters, litigation, or privileged communications with attorneys, pursuant to Section §610.021(1); RSMo.

On a motion by Commissioner Wagner, duly seconded the Board unanimously approved by roll call vote to exit the Closed Session.

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Jack Holland, President  
Board of Parks and Recreation Commissioners

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Karmen Houston, Board Secretary



## Intra-Departmental Communication

**Date:** February 9, 2021

**To:** Board of Parks and Recreation Commissioners

**From:** Doug Schroeder, Administrative Officer

**Subject:** Contract Amendment #1 - Orion Management Solutions  
Management of Heart of America, Minor Park and Swope Memorial Golf Courses

### **BACKGROUND:**

The Parks Department requested RFP's from qualified golf course companies to operate the Heart of America, Minor Park and Swope Memorial Golf Courses. The department received a proposal from Orion Management Solutions. At the time, Orion Management Solutions operated these golf courses for the Parks Department. Their golf expertise and management skills have greatly improved these golf courses over this partnership. After careful consideration, it was decided to offer the contract to Orion Management Solutions.

As defined in the agreement, this amendment extends the terms of the existing contract for two years, there is also an option for one more two-year renewal if both parties agree.

This renewal will begin on March 15, 2021 and end on March 14, 2023. The Parks Department will pay Orion Management Solutions a management fee of \$11,475.00 per month for the duration of this amended term. They will also receive an Incentive Management Fee not to exceed 25% of the annual Fixed Management Fee of 7% on combined revenues in excess of \$2,550,000.00 but less than \$2,850,000.00 and 5% of combined gross revenues over \$2,850,000.00. Incentive Fees will be contingent upon meeting all golf course expense obligations in full and meeting expense obligations of the City Golf Administration.

### **RECOMMENDATION:**

Staff recommends Board approval of Amendment #1 to the Contract Agreement with Orion Management Solutions to manage Heart of America, Minor Park and Swope Memorial Golf Courses to renew the contract term to begin on March 15, 2021 and end on March 14, 2023 and requests Board authorization for the Director or her designee, to execute the amendment on behalf of the Board.





## **Intra-Departmental Communication**

**DATE:** February 9, 2021  
**TO:** Board of Parks and Recreation Commissioners  
**FROM:** Doug Schroeder, Administrative Officer  
**SUBJECT:** Contract Amendment #1 – Kemper Sports Management of Hodge Park and Shoal Creek Golf Courses

### **BACKGROUND:**

In 2016 the Parks Department requested proposals from qualified golf course companies to operate the Hodge Park and Shoal Creek Golf Courses. The department received a proposal from Kemper Sports and Orion Management Solutions. At the time, Kemper Sports operated these golf courses for the Parks Department. Their golf expertise and management skills have greatly improved these golf courses during this partnership. After careful consideration, it was decided to offer the contract to Kemper Sports.

As defined in the agreement, this amendment extends the terms of the existing contract for two years; there is also an option for one more two-year renewal if both parties agree.

This renewal will begin on March 1, 2021 and end on February 28, 2023. The Parks Department will pay Kemper Sports a management fee of \$11,958.75 per month for the duration of this amended term. They will also receive an Incentive Management Fee not to exceed 25% of the annual Fixed Management Fee of 10% on combined revenues in excess of \$3,150,000.00 but less than \$3,400,000.00 and 7% of combined gross revenues over \$3,400,000.00. Incentive Fees will be contingent upon the meeting of all golf course expenses including the Shoal Creek Golf Course debt service.

### **RECOMMENDATION:**

Staff recommends Board approval of Amendment #1 to the Agreement with Kemper Sports to manage Hodge Park and Shoal Creek Golf Course to extend the term from March 1, 2021 – February 28, 2023 and requests Board authorization for the Director or designee to execute the contract on behalf of the Board.



## **Intra-Departmental Communication**

**DATE:** February 9, 2021  
**TO:** Board of Parks and Recreation Commissioners  
**FROM:** Doug Schroeder, Administrative Officer  
**SUBJECT:** Cooperative Agreement – UMKC Center for Neighborhoods

### **BACKGROUND:**

The City of Kansas City, MO Parks Department would like to enter into a cooperative agreement with the UMKC Center for Neighborhoods (CFN). This agreement will create a clearly articulated public engagement process for the newly formed Quality of Life Investment District (QLID). The outcomes of this process are an academically sound and evidence-based development and research process for the public engagement plan; and to build capacity of individuals, families, and neighborhoods in the QLID.

The CFN will achieve this by identifying past and current CFN leadership training cohort graduates/participants who reside in the QLID. These individuals will be recognized as the “experts” of their own communities throughout the engagement process. CFN will also create culturally appropriate training and outreach materials that will help to identify the issues and concerns regarding KC Parks infrastructure, programming, maintenance, and capital improvements in the QLID.

Outcomes will be Neighborhood *ParkCentric* plans that will include strategies for ongoing collaboration with the parks department, an asset map, a better understanding of PIAC and how to employ those resources, and a clearly articulated vision of neighborhood park related goals.

The total budget of this project is \$25,000.00 and the proposed term will begin on March 1, 2021 and end on November 30, 2021.

### **RECOMMENDATION:**

Staff recommends Board approval of this Cooperative Agreement with the UMKC Center for Neighborhoods in the amount of \$25,000.00, with a term of March 1, 2021 through November 30, 2021 and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.





## Intra-Departmental Communication

**DATE:** February 9, 2021  
**TO:** Board of Parks and Recreation Commissioners  
**FROM:** Doug Schroeder, Administrative Officer  
**SUBJECT:** Partnership Agreement -- AARP Sponsored FitLot Outdoor Fitness Parks

### **BACKGROUND:**

The City of Kansas City, MO Parks Department has been selected to receive an AARP Sponsored AARP Fitness Park. The park will consist of a circular base that supports multiple fitness and workout components. The area east of the outdoor pool at Brush Creek Community Center has been determined as an ideal site for this project.

This is a three-party agreement between AARP, Fitlot Outdoor Fitness Parks, and the KCMO Parks and Recreation Department. AARP will provide all of the financing and will have signage attached to the structure. Fitlot will coordinate the planning, donation, and construction of the outdoor fitness park as well as administer a program grant. KCMO Parks and Recreation will maintain the outdoor fitness park once constructed and provide programming funded by the grant.

The Development Review Committee has reviewed this project and approved it to move forward. Plans are to have the project completed by May 2021.

### **RECOMMENDATION:**

Staff recommends Board approval of the Agreement with AARP and FitLot Outdoor Fitness for the installation of an outdoor fitness park at the Brush Creek Community Center and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



# Intra-Departmental Communication

**Date:** February 9, 2021  
**To:** Board of Parks and Recreation Commissioners  
**From:** Kevin Evans, Superintendent of Parks  
**Subject:** Amendment #4 to NRM2019-SO1B Mowing Contract with A&T Commercial Mowing, Inc

## **Background:**

On Wednesday, January 9, 2019 the Department conducted a bid opening for annual mowing services in the South District. The contract was awarded to A&T Commercial Mowing, Inc. in the amount of \$154,000.00. Amendment #1 added additional \$1,870.56, bringing the contract amount to \$155,870.56; Amendment #2 added an additional \$155,870.56 and extended the contract extended the contract time for one year, to December 31, 2020, bringing the total contract amount to \$311,741.12. Amendment #3 extended the contract to December 31, 2021.

This proposed Amendment #4 will add \$113,360.48 for 16 mowing cycles and bring the total contract amount to \$425,101.71; contract term remains the same.

## **Recommendation:**

Staff recommends Board approval of Amendment #4 to the contract with A&T Commercial Mowing, Inc. in the amount of \$113,360.48 and requests Board authorization for the Director or designee to execute the amendment on behalf of the Board.



# Intra-Departmental Communication

**Date:** February 9, 2021  
**To:** Board of Parks and Recreation Commissioners  
**From:** Kevin Evans, Superintendent of Parks  
**Subject:** Amendment #2 to NRM2020 – Ward Parkway Mowing Contract with Gateway to Outdoor Solutions, LLC

**Background:**

On Wednesday, January 8, 2020 a bid opening was conducted for annual grounds maintenance of the Ward Parkway mowing contract in the South District. The contract was awarded to Gateway to Outdoor Solutions, LLC. for a total of \$274,300.00. Amendment #1 extended the contract time to December 31, 2021.

This proposed Amendment #2 in the amount of \$256,300.00 will add 25 mowing cycles and enhanced services, bringing the total amount of the contract to \$530,600.00; contract term will remain the same.

**Recommendation:**

Staff recommends Board approval Amendment #2 to the contract with Gateway to Outdoor Solutions. in the amount of \$256,300.00 and requests Board authorization for the Director or designee to execute the amendment on behalf of the Board.



# Intra-Departmental Communication

**Date:** February 9, 2021  
**To:** Board of Parks and Recreation Commissioners  
**From:** Kevin Evans, Superintendent of Parks  
**Subject:** Amendment #3 to NRM2019-CO3B Mowing Contract with Lotus Lawncare and Services, LLC (Central District)

## **Background:**

On Wednesday, January 9, 2019 a bid opening was conducted for annual grounds maintenance of the CO3B Boulevards mowing contract in the Central District. The contract was awarded to Lotus Lawncare and Services, LLC for a total of \$158,378.00. Amendment #1 added \$158,378, extended the contract term for one year to December 21, 2020, bringing the total contract amount to \$316,756.00. Amendment #2 extended the term of the contract to December 31, 2021.

This proposed Amendment #3 will add \$115,184.00 for 16 mowing cycles and increase the total amount of the contract to \$431,940.00; contract term remains the same.

## **Recommendation:**

Staff recommends Board approval of Amendment #3 to the contract with Lotus Lawncare and Services, LLC in the amount of \$115,184.00 and requests Board authorization for the Director or designee to execute the amendment on behalf of the Board.



# Intra-Departmental Communication

**Date:** February 9, 2021  
**To:** Board of Parks and Recreation Commissioners  
**From:** Kevin Evans, Superintendent of Parks  
**Subject:** Amendment #3 to NRM2019-CO4B Mowing Contract Lotus Lawncare and Services, LLC

## **Background:**

On Wednesday, January 9, 2019 a bid opening was conducted for annual grounds maintenance of the CO4B Boulevards mowing contract in the Central District. The contract was originally awarded to DLLC-DuPree Landscaping & Lawncare, LLC but they were unable to keep up with the contract. Mid-season the contract was awarded to Lotus Lawncare and Services, LLC for a total of \$144,900.00. Amendment #1, added \$151,800.00, increasing the contract amount to \$296,700.00 and extended the contract term for one year to December 21, 2020. Amendment #2 extends the term of the contract to December 31, 2021.

This proposed Amendment #3 will add \$110,400.00 for 16 mowing cycles and increase the total amount of the contract to \$407,100.00; contract term will remain the same.

## **Recommendation:**

Staff recommends Board approval of Amendment #3 to the contract with Lotus Lawncare and Services, LLC in the amount of \$110,400.00 and requests Board authorization for the Director or designee to execute the amendment on behalf of the Board.



# Intra-Departmental Communication

**DATE:** February 9<sup>th</sup>, 2021

**TO:** Board of Parks and Recreation Commissioners

**FROM:** James Wang, P.E., Chief Engineer – Eng., Pln., & Design Division

**SUBJECT:** TIF Funding Agreement for Maplewoods Parkway Improvements from Shoal Creek Parkway to NE 111<sup>th</sup> Terrace

## **Background**

On December 10<sup>th</sup>, 2020, the City Council passed Ordinance No. 201016 approving the 18<sup>th</sup> Amendment to the Shoal Creek Parkway Tax Increment Financing (TIF) Plan and authorizing the Director of Parks and Recreation to execute a \$2,034,000 funding agreement with the TIF for Maplewoods Parkway Improvements from Shoal Creek Parkway to NE 111<sup>th</sup> Terrace.

Under the terms of the TIF funding agreement, the City will transfer surplus funds in the amount of \$2,034,000 in the Maplewoods Parkway account to the TIF. The TIF will provide an additional \$1,000,000 to fully fund Maplewoods Parkway Improvements from Shoal Creek Parkway to NE 111<sup>th</sup> Terrace.

This TIF funding agreement will be funded from account numbers: 3090-708209-619850-B-70172340 and 3519-708012-631980-B-70182903.

## **Recommendation**

Staff recommends Board approval of the TIF Funding Agreement for Maplewoods Parkway Improvements from Shoal Creek Parkway to NE 111<sup>th</sup> Terrace and request Board authorization for the Director or designee to execute the Agreement on behalf of the Board.





## Intra-Departmental Communication

**Date:** February 9, 2021

**To:** Board of Parks and Recreation Commissioners

**From:** Anna Marie Tutera, Executive Director, Kansas City Museum.

**Subject:** Kansas City Museum Loan Agreement Amendment #1 for Artifacts to "Mummies of the World"

### **Background**

In June 2017, Union Station opened "Mummies of the World," a temporary traveling exhibit created by Exhibitions International (now IMG). As part of that exhibition, two items from the Kansas City Museum's collections were placed on display in this exhibit. They are two South American basket mummies that the museum acquired at the very beginning of their founding in 1939.

The opportunity to present these extraordinary artifacts once again, in a meaningful educational way, is one the museum could not pass up. Once the exhibition left Union Station, the Kansas City Museum loaned the objects to IMG to become part of the exhibition through 2020. They were seen at venues in Prague and Budapest, and the exhibition is currently opening at the St. Louis Science Center on Feb. 6. The museum's loan agreement includes provisions for IMG to pay for all expenses related to the artifacts travel and display as well as a compensatory fee for their use in the exhibition. The original loan ended in June 2020, and IMG is requesting an extension of the loan through 2023. None of the provisions of the original loan has changed.

At this time, staff is requesting approval for Amendment #1 for a time extension only of the loan agreement with IMG through December 31, 2023.

### **Recommendation**

Staff recommends Board approval of Amendment #1 to the Agreement with IMG to extend the contract time to December 31, 2023 and requests Board authorization for the Director or designee to execute Amendment #1 on behalf of the Board.