

**BOARD OF PARKS AND RECREATION COMMISSIONERS
KANSAS CITY, MISSOURI
Tuesday, March 9, 2021**

**BOARD MEETING
Agenda**

1:00 O'CLOCK P.M.

Workshop

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Phone Conference ID: 442 578 169#

2:00 O'CLOCK P.M.

BOARD MEETING

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Workshop

Open Discussion

Board Meeting Agenda

1. Considering Board approval of the Board Minutes of February 23, 2021. **Attachment A**
2. Annual Update by the Gregg Klice Community Center Advisory Committee. **No Attachment**
3. **Resolution #31553** – Considering Board approval of a Cooperative Agreement between the Kansas City Museum Foundation (KCMF) and the Board of Parks and Recreation Commissioners to all for the KCMF fully governs, manages and operate the Museum. **Attachment B**
4. **Resolution #31554** - Considering Board approval of a contract with Envision Lawn and Tree, LLC for the Bruce R. Watkins Drive Annual Maintenance project in the amount of \$253,200.00. **Attachment C**
5. **Resolution #31555** - Considering Board approval of a Memorandum of Understanding with US Soccer Foundation for the Budd Park Mini Pitch project. **Attachment D**

6. **Resolution #31556** – Considering Board approval of a Contract with Football ‘N America for the use of Pleasant Valley Road Athletic Complex, for the purpose of conducting youth flag football games, practices, clinics, and associated activities from March 10, 2021 to June 18, 2021. *Attachment E*
7. **Resolution #31557** – Considering Board approval of a Contract with Della Lamb Community Services for the use of facilities at Blue Valley Park, for the purpose of conducting baseball and football games, practices, clinics, and associated activities for both the spring and fall season from March 10, 2021 to November 15, 2021. *Attachment F*
8. **Resolution #31558** – Considering Board approval of a Contract with Boys and Girls Clubs of Greater Kansas City for the use of facilities at Clark-Ketterman Athletic Field and Satchel Paige Stadium, for the purpose of conducting baseball games, practices, clinics, and associated activities from March 10, 2021 and end on August 31, 2021. *Attachment G*
9. **Resolution #31559** – Considering Board approval of a Contract with Catholic Challenge Sports for the use of facilities at Penn Valley Park, for the purpose of conducting kickball games and leagues from March 13, 2021 and end May 1, 2021. *Attachment H*
10. **Resolution #31560** – Considering Board approval of a Contract with La Liga Kansas City for the use of facilities at Hodge Park Athletic Field, for the purpose of conducting youth soccer games, practices, clinics, and associated activities from March 22, 2021 to May 22, 2021. *Attachment I*
11. Public Comments
12. Coronavirus Update
13. Adjourn

“The Board may hold a closed session during the workshop or the meeting to discuss legal, real estate or personnel issues pursuant to R.S.Mo. Section 610.021.”

The Board may hold a closed session during the workshop or the meeting to discuss:

Legal matters, litigation, or privileged communications with attorneys, pursuant to Section §610.021(1), RSMo

Real estate, pursuant to Sec. 610.021(2), RSMo

Personnel, pursuant to §610.021(3) / (13); RSMo

Sealed Bids or proposals, pursuant to Section §610.021 (12), RSMo

The Board may return to the conference room following the regular meeting for additional discussion of items on the agenda of the Board’s Workshop that were not completed prior to the regular meeting.

“Any person with disability desiring reasonable accommodation to participate in this meeting may contact the 311 Action Center at 311 or (816) 513-1313 for TTY 513-1889 or by email.”

**BOARD MEETING
February 23, 2021**

Workshop

Join on your computer or mobile app

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[+1 872-212-5076.270053417#](#) United States, Chicago

Phone Conference ID: 270 053 417#

2:00 O'CLOCK P.M.

BOARD MEETING

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Workshop

Board Members Present: President Holland, Commissioner Goode, Commissioner Mecklenburg, Commissioner Wagner, Commissioner Williams-Neal

Members of the Board may attend this meeting via electronically.

Closed Sessions may be held by teleconference

Agenda

On a motion by Commissioner Wagner, duly seconded the Board approved the Minutes of the January 26, 2021 Board Meeting.

Resolution #31549 – Contract with Gunter Construction – Chouteau & I-35 Interchange

On a motion by Commissioner Mecklenburg, duly seconded the Board approved the Agreement with Gunter Construction for the Chouteau and I-35 Interchange project in the amount of \$2,952,850.79, encumber an additional 10% contingency in the amount of \$295,285.08 and authorized the Director or designee to execute the Contract on Behalf of the Board.

Background: Four (4) bids were received and opened on November 18, 2020 for the Chouteau Parkway and I-35 Interchange project.

This project will improve the interchange of Chouteau Parkway and I-35 by adding a dedicated left turn lane on Chouteau Parkway and replacing traffic signals at the I-35 ramps. The Chouteau

Parkway and I-35 Interchange project will also extend a multi-use trail along Chouteau Parkway from N Cleveland Ave to the north side of I-35.

Gunter Construction submitted the lowest and best bid with a bid amount of \$2,952,850.79. This project will be funded from federal funds in account no. 3090-708011-G70171305 and 3090-708011-G70171306, MoDOT Cost Share funds in account no. 3090-708011-G70171307, and GO Bond funds in account no. 3520-708011-70008822.

The DBE goal set by the Missouri Department of Transportation and the Federal Highway Administration is 12%. Gunter Construction's proposed DBE participation is 12.18%.

Resolution #31550 – Professional Services Agreement with Renaissance Infrastructure Consulting

On a motion by Commissioner Wagner, duly seconded the Board approved of the Professional Services Agreement with Renaissance Infrastructure Consulting for the Little Blue Valley Park Topographic Survey project in the amount of \$33,400.00 and authorized the Director or designee to execute the agreement on behalf of the Board and advance to City Council for consideration, per Ordinance No. 200379 Sec. 2 which calls for City Council approval for any extensions or new professional, non-municipals, contracts and sole source contract waivers, except as authorized by the Council in separate ordinances.

Background: In July of 2020 an SLBE Request for Proposals/Qualifications was issued for a Professional, Specialized or Technical Services contract for topographic survey for Little Blue Valley Park. The submittal date of July 27, 2020 passed with zero proposals being received.

In August of 2020 a Request for Proposals/Qualifications was issued for a Professional, Specialized or Technical Services contract for topographic survey for Little Blue Valley Park. Two firms submitted proposals on September 18, 2020. The two firms were rated and scored with Renaissance Infrastructure Consulting achieving the higher score.

The scope of work consists of providing a scaled survey drawing showing existing conditions such as all structures, size and location of public and private utilities, 6" contours, 100 floodplain, pedestrian bridge elevation, Little Blue River water elevation, and extents and types of ground surface materials. Per the contract agreement with Renaissance Infrastructure Consulting, this work shall be completed for \$33,400.00 in a 45 day time period.

Funds for the Little Blue Valley Park Topographic Survey project are available in the account 3090-611060-708509-70204915.

Resolution #31551 – Amendment #2 with Safety Tree Service LLC

On a motion by Commissioner Wagner, duly seconded the Board approved the Amendment #2 with Safety Tree Service LLC in the amount of \$95,000.00 and authorized the Director or designee to execute the amendment on behalf of the Board.

Background: The Board entered into an agreement with Safety Tree Service LLC on June 19, 2019 to provide tree maintenance services. The contract addresses tree maintenance pruning and removals on public properties and Right of Ways, including citizen's 311 requests and Ash tree

removals. This contract also required the contractor to provide storm response services. The total amount of this contract was \$1,500,000.00.

Amendment #1 approved on June 4, 2020 provided for additional tree maintenance services in the amount of \$1,000,000.00 to address an estimated 1,500 trees, and tree removal services in the amount of \$500,000.00 to remove an estimated 750 Ash trees and extend the contract term to June 19, 2021, bringing the total contract amount to \$3,000,000.00.

Amendment #2 will provide additional funds for tree maintenance including hazardous tree pruning and removals, and severe storm related tree works. Funding in the amounts of \$55,000.00 and \$40,000.00 are available in accounts #3090-707771 and #2060-702000 respectively, for a total amendment amount of \$95,000.00, contract expiration date remains the same.

The Contractor's Utilization Plan meets MBE/WBE goals for this contract of 0% MBE and 10% WBE respectively and will apply to this amendment #2, and any future amendments, to this contract.

Resolution #31552 – Grant Submittal – Missouri Department of Natural Resources

On a motion by Commissioner Mecklenburg, duly seconded the Board approved the submittal of the grant application to the Missouri Department of Natural Resources in the amount of \$250,000, with matching funds from of \$250,000 from the Kansas City Parks and Recreation Department for improvements to Martin Luther King, Jr. for and request Board authorization for the Director or designee to execute the grant on behalf of the Board.

Background: Missouri Department of Natural Resources released information about their grant opportunities. We are submitting a grant application for MLK Park.

- Botanical Garden Phase I Native Plantings 1 Each \$175,000.00
- Loop trail 3000' linear feet 1 lump \$325,000.00
- Older teen activities
- Destination Play Site
- Shelter

KC Parks is working diligently on improving MLK Park. We have completed improvements that included walking trail, restroom, and signage for \$250,000. We are currently work on an all-inclusive playground that is estimated to cost \$1,000,000 and funded by the 15 and the Mahomies Foundation and have a commitment from J.E. Dunn to build a shelter on site with a value of \$165,000.

We are writing this grant to add additional amenities. They include: a walking trail within the park (to make a circle), native garden areas with trees and honeysuckle removal and older teen activities. This park is adjacent to Brush Creek, a tributary of the Blue River, which runs through the Country Club Plaza, a shopping and entertainment destination that is just two miles away.

The matching funds for this grant will be \$250,000 funded by Kansas City Parks and Recreation Department from Deferred Maintenance Account # 2030-707726-B-70204927 for a trail, gardens, and teen programming.

Resolution #31552

**Kansas City Board of Parks and Recreation Commissioners Resolution #
(Martin Luther King Jr. Park Improvements and additional connecting Trail)**

Approving and Endorsing Application to the Missouri Department of Natural Resources for its Land and Water Conservation Fund.

WHEREAS, the Missouri Department of Natural Resources and Board of Parks and Recreation Commissioners deem it a high priority to improve quality of life for all citizens through parks and recreation programs, and

WHEREAS, the Missouri Department of Natural Resources seeks to support local parks and recreation efforts, create effective partnerships, and increase the level of cooperation between County government and cities, schools, and non-profit community service organizations within the county, and

WHEREAS, the Missouri Department of Natural Resources has developed the *Land and Water Conservation Fund to increase recreational activity in the state of Missouri.*

WHEREAS, the Board of Board of Parks and Recreation Commissioners wishes to make application to the Missouri Department of Natural Resources for Consideration of the attached and completed Application, and

WHEREAS, the officers of the Board of Board of Parks and Recreation Commissioners agree to comply with all program guidelines and requirements of said Program if such application shall be funded by the Missouri Department of Natural Resources and

NOW, THEREFORE, BE IT RESOLVED by the Board of Board of Parks and Recreation Commissioners respectfully approves, endorses, and submits the attached application for consideration by the Missouri Department of Natural Resources.

PASSED AND RESOLVED BY THE Board of Parks and Recreation Commissioners on

Jack Holland, *President* _____

Chris Goode, *Commissioner* _____

David Mecklenburg, *Commissioner* _____

Scott Wagner, *Commissioner* _____

Mary Williams-Neal, *Commissioner* _____

Terry Rynard, *Director* _____

Karmen Houston, Board Secretary Attest: _____

Public Testimony Hearing – No one appeared before the Board.

Meeting Adjourned.

On a motion by Commissioner Wagner duly seconded the Board unanimously by roll call vote, approved to enter a Closed Session pursuant to R.S.Mo. Real estate, Sec. 610.021(2) matters.

On a motion by Commissioner Wagner, duly seconded the Board unanimously approved by roll call vote to exit the Closed Session.

Jack Holland, President
Board of Parks and Recreation Commissioners

Karmen Houston, Board Secretary



Intra-Departmental Communication

DATE: March 9, 2021

TO: Board of Parks and Recreation Commissioners

FROM: Anna Marie Tutera, Executive Director, Kansas City Museum

SUBJECT: Approval of Cooperative Agreement with the Kansas City Museum Foundation

Background:

Since the 2016-adopted Strategic and Business Plans for the Kansas City Museum, the Kansas City Museum Foundation (KCMF), a 501 (c)(3) nonprofit, has been working toward becoming the governing body of the Museum empowered to fully manage and operate the Museum through a Cooperative Agreement with the Parks Department.

The Parks Board and the KCMF recognize the significance of the Museum to Kansas City and have identified a mutually beneficial plan to create a public-private partnership to support the governance, management, operations, maintenance, renovations, and sustainability of the Museum. The KCMF is committed to the care, management, preservation, stewardship, and display of the Museum's Collection for, among other purposes, research, exhibitions, and educational programs to highlight the history and cultural heritage of Kansas City's past, present, and future.

The Cooperative Agreement ensures that by no later than May 1, 2021 the KCMF fully governs, manages, and operates the Museum. The Museum's Mill Levy Fund Balance and Annual Mill Levy, both of which are designated and restricted only for use by and for the Museum per Missouri state statute, will be managed by the KCMF and used for the Museum. Additionally, the Cooperative Agreement ensures that by no later than May 1, 2022 the KCMF owns the Collection materials currently owned by the City ("City-owned Collection") and manages the Collection co-owned by the KCMF and Union Station. The term of the Agreement is an initial period of 10 years, with the understanding the Agreement can be renewed under similar terms and conditions for additional 20-year periods of time.

Recommendation:

Staff recommends Park Board approval of a Cooperative Agreement between the Kansas City Museum Foundation and Board of Parks and Recreation Commissioners and approves authorization for the Parks Director or designee to execute the amendment on behalf of the Park Board.



Intra-Departmental Communication

Date: March 9, 2021
To: Board of Parks and Recreation Commissioners
From: Kevin Evans, Superintendent of Parks
Subject: Bid Award to Envision Lawn and Tree, LLC for Bruce Watkins Drive Annual Maintenance Project

Background:

On Wednesday, February 24, 2021, Kansas City Parks and Recreation conducted a bid opening for annual grounds maintenance along Bruce R. Watkins Drive. A total of two (2) bids were received. Staff recommends awarding the contract to Envision Lawn and Tree, LLC in the amount of \$253,200.00. This contract will provide 10 maintenance cycles that include bed maintenance, mowing, and litter removal for a cost of \$163,500.00, as well as an additional twenty-six (26) litter-only cycles for a cost of \$89,700.00.

This service will begin at Truman Rd and 71 Hwy south to 77th street and 71 Hwy, for a total of 195 acres.

The contractor agrees to use subcontractors to meet the Human Relations Department MBE and WBE goals, with The Greenery Lawn & Landscaping achieving 10% MBE and Blue Cedar Landscaping achieving 10% WBE. This contract is funded from 2060-707720 for the purpose of improving the landscaping along the Bruce R. Watkins Drive. Contract term is from April 1, 2021 to March 31, 2022 with the option to renew for up to 5 years.

Recommendation:

Staff recommends Board approval of the contract with Envision Lawn and Tree, LLC. for a total contract amount not to exceed \$253,200.00 and requests Board authorization for the Director or designee to execute the contract on behalf of the Board.

Bruce R Watkins Drive Grounds Maintenance Bids
March 21, 2018

CONTRACTOR	AMOUNT
Lotus Lawncare and Services	\$304,000.00
Envision Lawn and Tree	\$253,200.00



Intra-Departmental Communication

DATE: March 9, 2021

TO: Board of Parks and Recreation Commissioners

FROM: Richard Allen, Senior Park Planner – Engineering, Planning & Design Division

SUBJECT: Agreement with US Soccer Foundation – Budd Park Mini Pitch

Background

The Board has under its control various park lands and boulevards including one of Kansas City's most beautiful, historical, and oldest parks: Budd Park. Located at St. John Avenue and Brighton Avenue, this 26-acre park contains shelters, trails, playgrounds, a swimming pool, a baseball field, and two tennis courts. This park has received many improvements over the years to provide popular recreational features and programs that benefit the public.

The US Soccer Foundation, with the support of the Mattie Rhodes Center, is offering a grant opportunity that would replace one of the existing underused tennis courts with a 40' x 104' Mini Pitch Court at no cost to the City. This court would provide numerous options for exercise and socialization through neighborhood pick-up games, youth programs, and organized competitions. The grant agreement would have a 10-year duration and the provision that the afterschool program "Soccer for Success" would receive priority, three (3) days a week, for a minimum of twenty (20) weeks per year. Parks and Recreation or a partner organization would program and operate the "Soccer for Success" program. US Soccer Foundation will also be granted use of the Mini Pitch for one (1) day a year during the first five (5) years for a special event to be organized by the US Soccer Foundation. The Parks Department would be responsible for maintenance and safety of the Mini Pitch.

Recommendation

Staff recommends Board approval of this Agreement with the US Soccer Foundation and requests Board authorization for the Director or designee to execute and administer this agreement on behalf of the Board.



Intra-Departmental Communication

DATE: March 9, 2021

TO: Board of Parks and Recreation Commissioners

FROM: Jennifer Jutte, Superintendent, Community Services

RE: Facility Use Agreement with Football 'N America.

BACKGROUND:

Football 'N America is requesting the use of facilities at Pleasant Valley Road Athletic Complex, (6401 NE Pleasant Valley Road), for the purpose of conducting youth flag football games, practices, clinics, and associated activities.

This agreement will start on March 10, 2021 and end on June 18, 2021.

Football 'N America agrees to pay \$15 per day per field for 32 days for a total compensation of \$480.00.

Football 'N America agrees to follow all COVID safety protocols in place during this agreement.

RECOMMENDATION:

Staff recommends Board approval of the contract with Football 'N America from March 10, 2021 to June 18, 2021 and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: March 9, 2021
TO: Board of Parks and Recreation Commissioners
FROM: Jennifer Jutte, Superintendent, Community Services
RE: Facility Use Agreement with Della Lamb Community Services.

BACKGROUND:

Della Lamb Community Services is requesting the use of facilities at Blue Valley Park (East 23rd Street and Topping Avenue) for the purpose of conducting baseball and football games, practices, clinics, and associated activities for both the spring and fall season. The spring season runs from March 1, 2021 to June 30, 2021 and the fall season runs from July 1, 2021 to November 15, 2021.

Rental fee is \$15 per field per day. Payment of \$5,490.00 for the spring season will be paid by April 15, 2021 and payment of \$6,210.00 for the fall season will be paid by August 15, 2021. Total compensation is \$11,700.00

This agreement will start on March 10, 2021 and end November 15, 2021.

Della Lamb Community Services agrees to follow all COVID safety protocols in place during this time.

RECOMMENDATION:

Staff recommends Board approval of the contract with Della Lamb Community Services from March 10, 2021 to November 15, 2021 and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: March 9, 2021
TO: Board of Parks and Recreation Commissioners
FROM: Jennifer Jutte, Superintendent, Community Services
RE: Facility Use Agreement with Boys and Girls Clubs of Greater Kansas City.

BACKGROUND:

Boys and Girls Clubs of Greater Kansas City is requesting the use of facilities at Clark-Ketterman Athletic Field (East 107th Street and Skiles Avenue) and Satchel Paige Stadium (East 51st Street and Indiana Avenue) for the purpose of conducting baseball games, practices, clinics, and associated activities.

This agreement will start on March 10, 2021 and end on August 31, 2021.

Boys and Girls Clubs of Greater Kansas City will pay \$15 per day per field across four baseball diamonds and the stadium for an equivalent of 920 days and a total compensation of \$13,800.00.

Boys and Girls Clubs agrees to follow all COVID safety protocols in place during this agreement.

RECOMMENDATION:

Staff recommends Board approval of the contract with Boys and Girls Clubs of Greater Kansas City from March 10, 2021 to August 31, 2021 and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: March 9, 2021
TO: Board of Parks and Recreation Commissioners
FROM: Jennifer Jutte, Superintendent, Community Services
RE: Facility Use Agreement with Catholic Challenge Sports.

BACKGROUND:

Catholic Challenge Sports is requesting the use of facilities at Penn Valley Park (West 29th and Broadway Boulevard) for the purpose of conducting kickball games and leagues.

This agreement will start on March 13, 2021 and end May 1, 2021.

Catholic Challenge Sports agrees to pay a 30% revenue share with an estimated payment of \$645.00.

Catholic Challenge Sports agrees to follow all COVID safety protocols in place during this agreement.

RECOMMENDATION:

Staff recommends Board approval of the contract with Catholic Challenge Sports from March 13, 2021 to May 1, 2021 and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: March 9, 2021

TO: Board of Parks and Recreation Commissioners

FROM: Jennifer Jutte, Superintendent, Community Services

RE: Facility Use Agreement with La Liga Kansas City

BACKGROUND:

La Liga Kansas City is requesting the use of facilities at Hodge Park Athletic Field (NE 96th Street and NE Reinking Road) for the purpose of conducting youth soccer games, practices, clinics, and associated activities.

La Liga Kansas City will pay \$15 per day per field for 27 days for a total compensation of \$405.00.

This agreement runs from March 22, 2021 to May 22, 2021.

La Liga agrees to follow all COVID safety protocols in place during this agreement.

RECOMMENDATION:

Staff recommends Board approval of the contract with La Liga Kansas City from March 22, 2021 to May 22, 2021 and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.