PERMITS – GENERAL USAGE (nothing may be sold on park/boulevard property)

A. MICRO EVENTS: Events of less than 50 people in which no rental or electrical equipment are being brought on the property. (Ex. Candlelight vigils, small rallies, small ceremonies)

Time permit: Up to 2 hours on same day $80.00

B. SMALL EVENTS – Events of less than 250 people in which no large rental or large electrical equipment are being brought on the property. (Ex: reunions, weddings, small corporate events)

Time permit: Up to 5 hours on same day $175.00

C. MEDIUM SIZE EVENTS/SMALL FUNDRAISERS – Events of less than 500 people where some rental or electrical equipment may be brought on the property. Fundraisers include all non-profit (501c3) events soliciting donations or registrations. (Ex. Runs, walks, corporate events)

Time permit: Up to 12 hours on same day $375.00
[$100.00 for each additional day needing set up or tear down]

D. LARGE SCALE EVENTS/FUNDRAISERS - Events of 500 people or more where large rental or electrical equipment may be brought on the property. Fundraisers include all non-profit (501c3) events, soliciting donations or registrations.

Time permit: Up to 12 hours on same day $700.00
[$100.00 for each additional day needing set up or tear down]

E. LOOSE PARK WEDDING - A permit is needed for your ceremony in the Rose Garden. Weddings may take place from April through October.

ROSE GARDEN WEDDING PERMIT FEES Weddings: $375.00 two-hours
Two-hour increments during the following times: Friday, 4-8 p.m. and Saturday and Sunday, 8 a.m. to 8 p.m.

POND WEDDINGS: $80 two-hours
Two-hour increments during the following times: Friday, 4-8 p.m. and Saturday and Sunday, 8 a.m. to 8 p.m.

Rehearsals: $100.00 one-hour
Rehearsals may be booked Monday-Thursday for one-hour time slots between 4-7 p.m.

BOARD APPROVED AGREEMENTS – SPECIFIC PARK/BOULEVARD USAGE

F. SALES ON PUBLIC PROPERTY – This includes any free event where items are being sold on public property to the general public. This type of event needs to be approved by the Board of Parks and Recreation and have a Use and Concession Contract.
(Ex: The sale of food or drink, arts and crafts, booth space, etc)

**$900.00 each day of sales**
[+$100.00 for each additional day needing set up or tear down]

G. **LARGE EVENTS/PRIVATE EVENTS** – This includes all events where rental or electrical equipment is brought onto property and where access to the property is closed and/or a ticket may be required. This level of event needs to be approved by the Board of Parks and Recreation and have a Use and Concession Contract. (Ex: Festivals, Concerts, Black Tie Events, etc.)

**$10,500 or 10% of gross ticket sales whichever is greater**
[Includes 4 days set up & 2 days tear down/$500.00 for each additional day]