

**BOARD OF PARKS AND RECREATION COMMISSIONERS
KANSAS CITY, MISSOURI
Tuesday, March 23, 2021
4600 East 63rd Trafficway**

**2:00 O'CLOCK P.M.
BOARD MEETING**

Board Meeting Agenda

1. Considering Board approval of the Board Minutes of March 9, 2021. *Attachment A*
2. **Resolution #31562** – Considering Board approval of an Agreement with Guadalupe Centers, Inc., for the use of Mulkey Square Park, for the purpose of conducting youth baseball games, practices, clinics, and associated activities. *Attachment B*
3. **Resolution #31563** – Considering Board approval of an Agreement with KC Sport and Social for the use of facilities at Penn Valley Park, Diamond #2, for the purpose of conducting adult softball and kickball. *Attachment C*
4. **Resolution #31564** – Considering Board approval of an Agreement with KC Softball Club for the use of facilities at Penn Valley Park, Diamond #1, for the purpose of conducting softball practices and games. *Attachment D*
5. **Resolution #31565** – Considering Board approval of an Agreement with Westside Softball for the use of facilities at Penn Valley Park, Fields #1 and #2, for the purpose of conducting adult softball. *Attachment E*
6. **Resolution #31566** – Considering Board approval of an Agreement with KC Crew for the use of facilities at Penn Valley Park, Diamond #1 & #2; Swope Park Diamond #1, #2, & #3, and Roanoke Park Tennis Court #1 & #2 and multi-purpose field, for the purpose of conducting adult softball and kickball. *Attachment F*
7. **Resolution #31567** – Considering Board approval of the Cooperative Agreement with The Greater Kansas City Golden Gloves Association for the use of Garrison Community Center. *Attachment G*
8. **Resolution #31568** – Considering Board approval of the 2021 concession updates for Go Ape Swope Park, LLC t/a GO APE. *Attachment H*
9. **Resolution #31569** – Considering Board approval of a Cooperative Agreement with Union Cemetery Historical Society for the use of Sexton's Cottage. *Attachment I*
10. **Resolution #31570** – Considering Board approval of Gifts and Contributions. *Attachment J*

11. Public Comments

12. Coronavirus Update

13. Adjourn

“The Board may hold a closed session during the workshop or the meeting to discuss legal, real estate or personnel issues pursuant to R.S.Mo. Section 610.021.”

The Board may hold a closed session during the workshop or the meeting to discuss:

Legal matters, litigation, or privileged communications with attorneys, pursuant to Section §610.021(1), RSMo

Real estate, pursuant to Sec. 610.021(2), RSMo

Personnel, pursuant to §610.021(3) / (13); RSMo

Sealed Bids or proposals, pursuant to Section §610.021 (12), RSMo

The Board may return to the conference room following the regular meeting for additional discussion of items on the agenda of the Board’s Workshop that were not completed prior to the regular meeting.

“Any person with disability desiring reasonable accommodation to participate in this meeting may contact the 311 Action Center at 311 or (816) 513-1313 for TTY 513-1889 or by email.”

BOARD MEETING

March 9, 2021

Workshop

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+1 872-212-5076. 442578169#](tel:+18722125076) United States, Chicago

Phone Conference ID: 442 578 169#

2:00 O'CLOCK P.M.

BOARD MEETING

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+1 872-212-5076. 591206376#](tel:+18722125076) United States, Chicago

Phone Conference ID: 591 206 376#

Those citizens wishing to participate can join the videoconference platform MICROSOFT TEAMS, on your computer or mobile app using the information above.

Workshop

Board Members Present: President Holland, Commissioner Mecklenburg, Commissioner Wagner

Board Members Absent: Commissioner Goode, Commissioners Williams-Neal

Members of the Board may attend this meeting via electronically.

Closed Sessions may be held by teleconference

Agenda

On a motion by Commissioner Wagner, duly seconded the Board approved the Minutes of the February 23, 2021 Board Meeting.

Annual Update by the Gregg Klice Community Center Advisory Committee.

Resolution #31553 – Cooperative Agreement – Kansas City Museum Foundation (KCMF)

On a motion by Commissioner Mecklenburg, duly seconded the Board approved the Cooperative Agreement between the Kansas City Museum Foundation and Board of Parks and Recreation Commissioners and the Parks Director or designee to execute the agreement on behalf of the Board.

Background: Since the 2016-adopted Strategic and Business Plans for the Kansas City Museum, the Kansas City Museum Foundation (KCMF), a 501 (c)(3) nonprofit, has been working toward

becoming the governing body of the Museum empowered to fully manage and operate the Museum through a Cooperative Agreement with the Parks Department.

The Parks Board and the KCMF recognize the significance of the Museum to Kansas City and have identified a mutually beneficial plan to create a public-private partnership to support the governance, management, operations, maintenance, renovations, and sustainability of the Museum. The KCMF is committed to the care, management, preservation, stewardship, and display of the Museum's Collection for, among other purposes, research, exhibitions, and educational programs to highlight the history and cultural heritage of Kansas City's past, present, and future.

The Cooperative Agreement ensures that by no later than May 1, 2021 the KCMF fully governs, manages, and operates the Museum. The Museum's Mill Levy Fund Balance and Annual Mill Levy, both of which are designated and restricted only for use by and for the Museum per Missouri state statute, will be managed by the KCMF and used for the Museum. Additionally, the Cooperative Agreement ensures that by no later than May 1, 2022 the KCMF owns the Collection materials currently owned by the City ("City-owned Collection") and manages the Collection co-owned by the KCMF and Union Station. The term of the Agreement is an initial period of 10 years, with the understanding the Agreement can be renewed under similar terms and conditions for additional 20-year periods of time.

Resolution #31554 – Contract with Envision Lawn and Tree, LLC.

On a motion by Commissioner Wagner, duly seconded the Board approved of the Contract with Envision Lawn and Tree, LLC. for a total contract amount not to exceed \$253,200.00 and authorized the Director or designee to execute the contract on behalf of the Board.

Background: On Wednesday, February 24, 202, Kansas City Parks and Recreation conducted a bid opening for annual grounds maintenance along Bruce R. Watkins Drive. A total of two (2) bids were received. Staff recommends awarding the contract to Envision Lawn and Tree, LLC in the amount of \$253,200.00. This contract will provide 10 maintenance cycles that include bed maintenance, mowing, and litter removal for a cost of \$163,500.00, as well as an additional twenty-six (26) litter-only cycles for a cost of \$89,700.00.

This service will begin at Truman Rd and 71 Hwy south to 77th street and 71 Hwy, for a total of 195 acres.

The contractor agrees to use subcontractors to meet the Human Relations Department MBE and WBE goals, with The Greenery Lawn & Landscaping achieving 10% MBE and Blue Cedar Landscaping achieving 10% WBE. This contract is funded from 2060-707720 for the purpose of improving the landscaping along the Bruce R. Watkins Drive. Contract term is from April 1, 2021 to March 31, 2022 with the option to renew for up to 5 years.

Staff recommends Board approval of and requests Board authorization for the Director or designee to execute the contract on behalf of the Board.

Resolution #31555 – Memorandum of Understanding with US Soccer Foundation

On a motion by Commissioner Wagner, duly seconded the Board approved the Memorandum of Understanding with the US Soccer Foundation and authorized the Director or designee to execute the memorandum of understanding on behalf of the Board.

Background: The Board has under its control various park lands and boulevards including one of Kansas City's most beautiful, historical, and oldest parks: Budd Park. Located at St. John Avenue and Brighton Avenue, this 26-acre park contains shelters, trails, playgrounds, a swimming pool, a baseball field, and two tennis courts. This park has received many improvements over the years to provide popular recreational features and programs that benefit the public.

The US Soccer Foundation, with the support of the Mattie Rhodes Center, is offering a grant opportunity that would replace one of the existing underused tennis courts with a 40' x 104' Mini Pitch Court at no cost to the City. This court would provide numerous options for exercise and socialization through neighborhood pick-up games, youth programs, and organized competitions. The grant agreement would have a 10-year duration and the provision that the afterschool program "Soccer for Success" would receive priority, three (3) days a week, for a minimum of twenty (20) weeks per year. Parks and Recreation or a partner organization would program and operate the "Soccer for Success" program. US Soccer Foundation will also be granted use of the Mini Pitch for one (1) day a year during the first five (5) years for a special event to be organized by the US Soccer Foundation. The Parks Department would be responsible for maintenance and safety of the Mini Pitch.

Resolution #31556 – Contract with Football 'N America

On a motion by Commissioner Wagner, duly seconded the Board approved the Contract with Football 'N America from March 10, 2021 to June 18, 2021 and authorized the Director or designee to execute the contract on behalf of the Board.

Background: Football 'N America is requesting the use of facilities at Pleasant Valley Road Athletic Complex, (6401 NE Pleasant Valley Road), for the purpose of conducting youth flag football games, practices, clinics, and associated activities. This agreement will start on March 10, 2021 and end on June 18, 2021. Football 'N America agrees to pay \$15 per day per field for 32 days for a total compensation of \$480.00. Football 'N America agrees to follow all COVID safety protocols in place during this agreement.

Resolution #31557 – Contract with Della Lamb Community Services

On a motion by Commissioner Wagner, duly seconded the Board approved the Contract with Della Lamb Community Services from March 10, 2021 to November 15, 2021 and authorized the Director or designee to execute the contract on behalf of the Board.

Background: Della Lamb Community Services is requesting the use of facilities at Blue Valley Park (East 23rd Street and Topping Avenue) for the purpose of conducting baseball and football games, practices, clinics, and associated activities for both the spring and fall season. The spring

season runs from March 1, 2021 to June 30, 2021 and the fall season runs from July 1, 2021 to November 15, 2021. Rental fee is \$15 per field per day. Payment of \$5,490.00 for the spring season will be paid by April 15, 2021 and payment of \$6,210.00 for the fall season will be paid by August 15, 2021. Total compensation is \$11,700.00. This agreement will start on March 10, 2021 and end November 15, 2021. Della Lamb Community Services agrees to follow all COVID safety protocols in place during this time.

Resolution #31558 – Contract with Boys and Girls Clubs of Greater Kansas City

On a motion by Commissioner Mecklenburg, duly seconded the Board approved the Contract with Boys and Girls Clubs of Greater Kansas City from March 10, 2021 to August 31, 2021 and authorized the Director or designee to execute the contract on behalf of the Board.

Background: The Boys and Girls Clubs of Greater Kansas City is requesting the use of facilities Satchel Paige Stadium, E. 51st Street and Indiana Avenue for the purpose of conducting baseball games, practices, clinics, and associated activities. This agreement will start on March 10, 2021 and end on August 31, 2021. Boys and Girls Clubs of Greater Kansas City will pay \$15 per day per field for an equivalent of 184 days and a total compensation of \$2,760.00. Boys and Girls Clubs agrees to follow all COVID protocols in place during this agreement.

Resolution #31559 – Contract with Catholic Challenge Sports

On a motion by Commissioner Wagner, duly seconded the Board approved the Contract with Catholic Challenge Sports from March 13, 2021 to May 1, 2021 and authorized the Director or designee to execute the contract on behalf of the Board.

Background: Catholic Challenge Sports is requesting the use of facilities at Penn Valley Park (West 29th and Broadway Boulevard) for the purpose of conducting kickball games and leagues. This agreement will start on March 13, 2021 and end May 1, 2021. Catholic Challenge Sports agrees to pay a 30% revenue share with an estimated payment of \$645.00. Catholic Challenge Sports agrees to follow all COVID safety protocols in place during this agreement.

Resolution #31560 – Contract with La Liga Kansas City

On a motion by Commissioner Wagner, duly seconded the Board approved the Contract with La Liga Kansas City from March 22, 2021 to May 22, 2021 and authorized the Director or designee to execute the contract on behalf of the Board.

Background: La Liga Kansas City is requesting the use of facilities at Hodge Park Athletic Field (NE 96th Street and NE Reinking Road) for the purpose of conducting youth soccer games, practices, clinics, and associated activities. La Liga Kansas City will pay \$15 per day per field for 27 days for a total compensation of \$405.00. This agreement runs from March 22, 2021 to May 22, 2021. La Liga agrees to follow all COVID safety protocols in place during this agreement.

Resolution #31561 – Contract with Southern Platte County Athletic Association

On a motion by Commissioner r, duly seconded the Board approved the Contract with Southern Platte County Athletics Association from March 15, 2021 to October 24, 2021 and authorized the

Director or designee to execute the contract on behalf of the Board.

Background: The Southern Platte County Athletics Association is requesting the use of facilities at Mark L. McHenry Park (NW 88th St & N Hampton Road) for the purpose of conducting baseball, softball, and soccer practices, games, clinics, camps, and associated activities. The spring season will run from March 15 – May 2, 2021, the summer season from May 3 – July 9, 2021, and the fall season from August 30 – October 24, 2021. Compensation will be \$15.00 per day per field allocated for a total compensation of \$16,635.00. Payment of \$5,575.00 for the spring season is due by April 3, 2021; payment of \$4,260.00 for the summer season is due by May 18, 2021; and payment of \$6,600.00 for the fall season is due by September 14, 2021. This agreement runs from March 15, 2021 to October 24, 2021. All COVID safety protocols will be followed during the term of this agreement.

Public Testimony Hearing – No one appeared before the Board.

Meeting Adjourned.

On a motion by Commissioner Wagner duly seconded the Board unanimously by roll call vote, approved to enter a Closed Session pursuant to R.S.Mo. Real estate, Sec. 610.021(2) matters.

On a motion by Commissioner Wagner, duly seconded the Board unanimously approved by roll call vote to exit the Closed Session.

Jack Holland, President
Board of Parks and Recreation Commissioners

Karmen Houston, Board Secretary



Intra-Departmental Communication

DATE: March 23, 2021

TO: Board of Parks and Recreation Commissioners

FROM: Jennifer Jutte, Superintendent, Community Services

RE: Facility Use Agreement with Guadalupe Centers, Inc.

BACKGROUND:

Guadalupe Centers, Inc. is requesting the use of facilities at Mulkey Square Park, West 13th Street and Summit for the purpose of conducting youth baseball games, practices, clinics, and associated activities.

Guadalupe Centers, Inc. will pay \$15 per day per field for 213 days for a total compensation of \$3,210.00.

The spring season will run from April 1 – July 5. Payment of \$1,365.00 is due May 1.

The summer season will run from June 30 – November 5. Payment of \$1,845.00 is due August 1.

This agreement runs from April 1, 2021 to November 5, 2021.

All COVID protocols will be followed during the term of this agreement.

RECOMMENDATION:

Staff recommends Board approval of the contract with Guadalupe Centers, Inc from April 1, 2021 to November 5, 2021 and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: March 23, 2021

TO: Board of Parks and Recreation Commissioners

FROM: Jennifer Jutte, Superintendent, Community Services

RE: Facility Use Agreement with KC Sport and Social

BACKGROUND:

KC Sport and Social is requesting the use of facilities at Penn Valley Park, Diamond #2, West 29th Street and Broadway Boulevard for the purpose of conducting adult softball and kickball.

KC Sport and Social will compensate a 30% revenue share in an amount estimated at \$4,500.00.

Payments will be made April 26, 2021; July 12, 2021; and September 27, 2021.

This agreement runs from March 31, 2021 to November 4, 2021.

During the terms of this agreement all COVID safety protocols will be followed.

RECOMMENDATION:

Staff recommends Board approval of the Facility Use Agreement with KC Sport and Social from March 31, 2021 to November 4, 2021 and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: March 23, 2021

TO: Board of Parks and Recreation Commissioners

FROM: Jennifer Jutte, Superintendent, Community Services

RE: Facility Use Agreement with KC Softball Club

BACKGROUND:

KC Softball Club is requesting the use of facilities at Penn Valley Park, Diamond #1, West 29th and Broadway Boulevard for the purpose of conducting softball practices and games.

KC Softball Club agrees to compensate a 30% revenue share with an estimated payment of \$645.00.

This agreement will start on April 1, 2021 and end November 1, 2021.

KC Softball Club agrees to follow all COVID safety protocols in place during this agreement.

RECOMMENDATION:

Staff recommends Board approval of the Facility Use Agreement with KC Softball Club from April 1, 2021 to November 1, 2021 and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: March 23, 2021

TO: Board of Parks and Recreation Commissioners

FROM: Jennifer Jutte, Superintendent, Community Services

RE: Facility Use Agreement with Westside Softball

BACKGROUND:

Westside Softball is requesting the use of facilities at Penn Valley Park, Fields #1 and #2, West 29th Street and Broadway Boulevard for the purpose of conducting adult softball.

Westside Softball will compensate a 30% revenue share in an amount estimated at \$2,400.00.

Payments will be made April 12, 2021; June 7, 2021; and September 13, 2021.

This agreement runs from March 26, 2021 to November 14, 2021.

During the terms of this agreement all COVID safety protocols will be followed.

RECOMMENDATION:

Staff recommends Board approval of the Facility Use Agreement with Westside Softball from March 26, 2021 to November 14, 2021 and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: March 23, 2021

TO: Board of Parks and Recreation Commissioners

FROM: Jennifer Jutte, Superintendent, Community Services

RE: Facility Use Agreement with KC Crew

BACKGROUND:

KC Crew is requesting the use of facilities at Penn Valley Park, Diamond #1 & #2 at West 29th Street and Broadway Boulevard; Swope Park Diamond #1, #2, & #3, located at Gregory Boulevard and Elmwood Avenue; and Roanoke Park Tennis Court #1 & #2 and multi-purpose field, located at 3601 Roanoke Road for the purpose of conducting adult softball and kickball.

KC Crew will compensate a 30% revenue share in an amount estimated at \$10,000.00. Payments will be made May 1, 2021; July 10, 2021; and September 1, 2021.

This agreement runs from April 11, 2021 to October 16, 2021.

During the terms of this agreement all COVID safety protocols will be followed.

RECOMMENDATION:

Staff recommends Board approval of the Facility Use Agreement with KC Crew from April 11, 2021 to October 16, 2021 and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: March 23, 2021

TO: Board of Parks and Recreation Commissioners

FROM: Jennifer Jutte, Superintendent, Community Services

RE: Cooperative Agreement with The Greater Kansas City Golden Gloves Association, Inc.

BACKGROUND:

The Great Kansas City Golden Gloves Association (GKCGG) has identified a mutually beneficial plan to promote amateur boxing at Garrison Community Center. The goal of this program is to develop a sense of personal discipline, instill a sense of respect for others, create an awareness of health and wellness, all while developing the basic skills of boxing. Additionally, this program will empower the next generation of leaders and citizens in the Kansas City area.

GKCGG will facilitate the development and implementation of all program activities, provide the necessary boxing equipment, and work to establish a volunteer program and relationships with local media.

This agreement is a renewal of a program that had been in place for three years prior to the COVID shutdown. This agreement runs from April 1, 2021 to March 31, 2022.

All COVID protocols will be followed during the term of this agreement.

RECOMMENDATION:

Staff recommends Board approval of the Cooperative Agreement with The Greater Kansas City Golden Gloves Association, and requests Board authorization for the Director or designee to execute an amendment to the agreement.



Parks and Recreation

DATE: March 23, 2021
TO: Board of Parks and Recreation Commissioners
FROM: Doug Schroeder, Administrative Officer
RE: Go Ape Swope Park, LLC t/a GO APE Concession Update

BACKGROUND:

On June 25, 2015, The Parks and Recreation Department entered into an agreement with Go Ape Treetop Adventures to construct and operate a Treetop Challenge Course in Swope Park. The facility is a welcomed and popular addition to the list of amenities the park offers.

They are planning on offering new concession items for the upcoming 2021 season as follows:

- Gatorade - \$2
- Bottled Water - \$2
- Lemonade - \$2
- Boulder Canyon Chips - \$1
- Boulder Canyon Jerky - \$1 - \$3
- Gorilly Goods - \$3
- Coffee - \$2
- Hot Chocolate/Cider - \$2

RECOMMENDATION:

Staff recommends Board approval of the 2021 concession updates for Go Ape Swope Park, LLC t/a GO APE.

Parks and Recreation



KANSAS CITY
MISSOURI

DATE: March 23, 2021
TO: Board of Parks and Recreation Commissioners
FROM: Stephen Van Rhein, Environmental Manager
RE: Cooperative Agreement with Union Cemetery Historical Society for use of Sexton's Cottage

BACKGROUND:

On April 11, 2016, the Parks and Recreation Department entered into a cooperative agreement with Union Cemetery Historical Society (UCHS) for a period of five years ending April 1, 2021 to allow use of Sexton's Cottage. UCHS was permitted to perform the following activities on designated park property:

- A. To utilize the Sexton's Cottage at Union Cemetery for the storage of records regarding the cemetery and those interred therein, and for conducting UCHS activities, including but not limited to meetings of its board and other neighborhood boards.
- B. To facilitate public access to records regarding the cemetery by opening the Sexton's Cottage to the public at reasonable times to be determined and publicized within the sole discretion of UCHS.

This cooperative agreement will renew this arrangement for another five years from April 1, 2021 to March 31, 2026.

RECOMMENDATION:

Staff recommends Board approval of a Cooperative Agreement with Union Cemetery Historical Society to allow use of Sexton's Cottage with a term of 5 years until March 31, 2026, and requests Board authorization for the Director or designee to execute this Cooperative Agreement on behalf of the Board.

CITY OF FOUNTAINS
HEART OF THE NATION



KANSAS CITY
MISSOURI

Parks and Recreation Department

DATE: March 9, 2021
TO: Board of Parks and Recreation Commissioners
FROM: Teresa Rynard, Director
SUBJECT: GIFTS AND CONTRIBUTIONS REPORT

BACKGROUND:

- \$100 – Robert & Joanne Doudrick for Stanley R. McLane Arboretum
- \$50 – Melba Curis – Yvonne Starks Wilson Park

STAFF RECOMMENDS: Acceptance of donations.