

**BOARD OF PARKS AND RECREATION COMMISSIONERS  
KANSAS CITY, MISSOURI**

**Tuesday, June 22, 2021  
4600 East 63rd Trafficway**

**1:00 O'CLOCK P.M.  
WORKSHOP**

**2:00 O'CLOCK P.M.  
BOARD MEETING**

**1:00p.m. – Open Discussion**

**Board Meeting Agenda**

1. Considering Board approval of the Board Minutes of June 8, 2021. **Attachment A**
2. Retirement: Teresa (Terry) Rynard Retirement – 23 Years of Service. **Attachment B**
3. Board appointment of the Interim Director for the Kansas City, Missouri, Parks and Recreation Department. **No Attachment**
4. Point of Pride – Heidi Markle **Attachment C**
5. Presentation – Kansas City Rose Society update by Kandi McCasland. **No Attachment**
6. **Resolution#31640** - Considering Board approval of a Facility Use with Concession Agreement with Kansas City Diversity Coalition for Market Days in Ilus Davis Park, September 3, 2021 through September 5, 2021. **Attachment D**
7. **Resolution#31641** - Considering Board approval of a Facility Use with Concession Agreement with Knuckleheads, Inc. for the Blues Traveler and JJ Grey Concert in Heim's Park on July 8, 2021. **Attachment E**
8. **Resolution#31642** -Considering Board approval of a Facility use with Concession Agreement with Jolt Lighting LLC for Winter Magic in Swope Park, October 1, 2021 through January 15, 2022. **Attachment F**
9. **Resolution#31643** - Considering Board approval of a Cooperative Agreement with the Gregg/Klice Advisory Committee for Gregg/Klice Family Movie Nights. **Attachment G**
10. **Resolution#31644** – Considering Board approval of a Resolution for Removal of Park Property containing 6.82 acres of Searcy Creek Parkway generally located along the west side of Searcy Creek Parkway between HWY 210 and approximately NE 36<sup>th</sup> Street devoted to park use and directing staff to furnish a copy of the Resolution to City Council for an Ordinance calling for submission to the voters of Kansas City at a special election to be held on a 2021 ballot, a question for the removal of property. **Attachment H**

11. **Resolution#31645** – Considering Board approval of a Memorandum of Understanding with Sami Aaron for Meditative seating area at Gillham Park. **Attachment I**
12. **Resolution#31646** – Considering Board approval of Change Order #1 with Pyramid Excavation for Shoal Creek Golf Course project in the amount of \$49,727.04. **Attachment J**
13. **Resolution#31647** – Considering Board approval of Change Order #2 with National Streetscape for the Shoal Creek Trail Segments 1,2 & 3 project, extending the contract time to September 30, 2021. **Attachment K**
14. **Resolution#31648** – Considering Board approval of Amendment #1 to the Design Professional Services Agreement with Renaissance Infrastructure Consulting for the Trail Design On-Call project in the amount of \$10,405 and extending the contract time to July 30, 2021. **Attachment L**
15. **Resolution#31649** – Considering Board approval of Change Order #1 with MEGA KC for Briarcliff Greenway Trail Design-Build project in the amount of \$4,100 and extending the contract time to July 20, 2021. **Attachment M**
16. **Resolution#31650** – Considering Board approval of Amendment #4 with Bridging the Gap – Heartland Tree Alliance in the amount of \$300,000 and extending the contract time to June 30, 2022. **Attachment N**
17. Public Comments

**Adjourn**

“The Board may hold a closed session during the workshop or the meeting to discuss legal, real estate or personnel issues pursuant to R.S.Mo. Section 610.021.”

The Board may hold a closed session during the workshop or the meeting to discuss:

Legal matters, litigation, or privileged communications with attorneys, pursuant to Section §610.021(1), RSMo

Real estate, pursuant to Sec. 610.021(2), RSMo

Personnel, pursuant to §610.021(3) / (13); RSMo

Sealed Bids or proposals, pursuant to Section §610.021 (12), RSMo

The Board may return to the conference room following the regular meeting for additional discussion of items on the agenda of the Board’s Workshop that were not completed prior to the regular meeting.

“Any person with disability desiring reasonable accommodation to participate in this meeting may contact the 311 Action Center at 311 or (816) 513-1313 for TTY 513-1889 or by email.”

**BOARD MEETING**  
**June 8, 2021**  
**4600 East 63rd Trafficway**

**1:00 O'CLOCK P.M.**  
**WORKSHOP**

**2:00 O'CLOCK P.M.**  
**BOARD MEETING**

***Board Members Present: President Holland, Commissioner Goode, Commissioner Mecklenburg, Commissioner Wagner, Commissioner Williams-Neal***

**1:00p.m. – Workshop**

Budget / ARP Update – Julie Steenson

On a motion by Commissioner Mecklenburg, duly seconded the Board approved the Minutes of the May 25, 2021, Board Meeting.

**Resolution #31630 – Cooperative Agreement with Kansas City Public Schools**

On a motion by Commissioner Goode, duly seconded, the Board approved the Agreement with Kansas City Public Schools and authorized the Director or designee to execute the agreement on behalf of the Board.

***Background:*** Kansas City Parks and Recreation and Kansas City Public Schools (KCPS) have identified a mutually beneficial plan to provide an after-school summer option for middle school students to keep them active in safe programming.

Kansas City Public Schools will be offering summer school from 8:00am to 2:00pm, Monday through Friday at Central Middle School, 3611 Linwood Boulevard; Northeast Middle School, 4904 Independence Avenue; and Lincoln Prep Middle School, 2012 E. 23<sup>rd</sup> during the terms of this agreement.

During the afternoon, arts-focused classes will be offered at one of four locations: J&D Wagner Unit, 2405 Elmwood Avenue and Thornberry Unit, 3831 E. 43<sup>rd</sup> Street, hosted by Boys and Girls Clubs of Greater Kansas City; Southeast Community Center, hosted by ArtsTech; and Camp Lake of the Woods, hosted by Camp Fire Heartland. Each location can host up to twenty-five participants.

This agreement allows for KCPS to provide transportation to the four sites and provide a meal for each student. The Kansas City Parks and Recreation will provide transportation to the student's home, upon their request. The terms of this agreement are from June 21, 2021 – July 23, 2021.

**Resolution #31631 – Cooperative Agreement with Campfire Heartland**

On a motion by Commissioner Mecklenburg, duly seconded, the Board approved the Agreement with Campfire Heartland and authorized the Director or designee to execute the agreement on behalf of the Board.

**Background:** Kansas City Parks and Recreation and Camp Fire Heartland have identified a mutually beneficial plan to provide an after-school summer option for middle school students to keep them active in safe programming.

Kansas City Public Schools will be offering summer school from 8:00am to 2:00pm, Monday through Friday at Central Middle School, 3611 Linwood Boulevard; Northeast Middle School, 4904 Independence Avenue; and Lincoln Prep Middle School, 2012 E. 23<sup>rd</sup> during the terms of this agreement.

This agreement allows for Camp Fire Heartland to conduct a social-emotional learning curriculum at Camp Lake of the Woods for up to twenty-five students. Transportation will be provided to Camp Lake of the Woods by KCPS. Participants who successfully complete the program and meet all pre-determined performance criteria can earn a \$50 weekly stipend. These classes will run from 2:30pm to 6:00pm, Monday through Friday.

Transportation will be provided by City to the student's home, upon their request.

Camp Fire Heartland will be compensated \$52.50 per student per week for five weeks for an amount not to exceed \$6,562.50 for the summer camp and up to \$6,250.00 for stipend reimbursement. Total reimbursement will not exceed \$12,812.50.

The terms of this agreement are from June 21, 2021 – July 23, 2021. Funds will come from 2030-702570-619080.

**Resolution #31632 – Cooperative Agreement with Boys and Girls Clubs of Greater Kansas**

On a motion by Commissioner Mecklenburg, duly seconded, the Board approved the Agreement with Boys and Girls Clubs of Greater Kansas City and authorized the Director or designee to execute the agreement on behalf of the Board.

**Background:** Kansas City Parks and Recreation and the Boys and Girls Clubs of Greater Kansas City (BGCCKC) have identified a mutually beneficial plan to provide an after-school summer option for middle school students to keep them active in safe programming.

Kansas City Public Schools will be offering summer school from 8:00am to 2:00pm, Monday through Friday at Central Middle School, 3611 Linwood Boulevard; Northeast Middle School, 4904 Independence Avenue; and Lincoln Prep Middle School, 2012 E. 23<sup>rd</sup> during the terms of this agreement.

This agreement allows for BGCCKC to offer arts-focused classes at one of two locations: J&D Wagner Unit, 2405 Elmwood Avenue or Thornberry Unit, 3831 E. 43<sup>rd</sup> Street, for up to twenty-five students at each location. Transportation to BGCCKC will be provided by KCPS. Participants who successfully complete the program and meet all pre-determined performance criteria can earn a \$50 weekly stipend. These classes will run from 2:30pm to 6:00pm, Monday through Friday.

Kansas City Parks and Recreation will provide transportation to the student's home, upon their request.

BGCGKC will be compensated \$50.00 per student per week for five weeks for an amount not to exceed \$12,500.00 for the summer camp and up to \$12,500.00 for stipend reimbursement. Total compensation will not exceed \$25,000.00.

The terms of this agreement are from June 21, 2021 – July 23, 2021.

**Resolution #31633 - Agreement with ArtsTech**

On a motion by Commissioner Mecklenburg, duly seconded, the Board approved the Agreement with ArtsTech and authorized the Director or designee to execute the agreement on behalf of the Board.

**Background:** Kansas City Parks and Recreation and ArtsTech have identified a mutually beneficial plan to provide an after-school summer option for middle school students to keep them active in safe programming.

Kansas City Public Schools will be offering summer school from 8:00am to 2:00pm, Monday through Friday at Central Middle School, 3611 Linwood Boulevard; Northeast Middle School, 4904 Independence Avenue; and Lincoln Prep Middle School, 2012 E. 23<sup>rd</sup> during the terms of this agreement.

This agreement allows for ArtsTech to conduct an entrepreneurial camp at Southeast Community Center, covering everything from logo concepts and designs to websites and social media marketing for up to twenty-five students. Transportation will be provided to Southeast Community Center by Kansas City Public Schools. Participants who successfully complete the program and meet all pre-determined performance criteria can earn a \$50 weekly stipend.

Kansas City Parks and Recreation will provide transportation to the student's home, upon their request.

These classes will run from 2:30pm to 6:00pm, Monday through Friday.

ArtsTech will be compensated an amount not to exceed \$18,000.00 for the summer camp and up to \$6,250.00 for stipend reimbursement. The terms of this agreement are from June 21, 2021 – July 23, 2021. Total compensation not to exceed \$24,250.00. Funds will come from 2030-702570-619080.

**Resolution #31634 – Amendment #1 with Westside Softball**

On a motion by Commissioner Goode, duly seconded, the Board approved Amendment #1 with Westside Softball and authorized the Director or designee to execute the amendment on behalf of the Board.

**Background:** On March 23, 2021, through resolution 31565 The Parks and Recreation Board of Commissioners entered into an agreement with Westside Softball allowing them the use of the facilities at Penn Valley Park for the purpose of playing adult softball. A 30% revenue share

agreement will compensate City approximately \$2,400.00 during the term of the agreement, which ends November 14, 2021.

Amendment 1 adds selling concessions to the License Agreement, with a 20% revenue share. Alcohol will not be sold.

**Resolution #31635 – Agreement with Heart Hero, Inc.**

On a motion by Commissioner Mecklenburg, duly seconded, the Board approved the Agreement with Heart Hero, inc. and authorized the Director or designee to execute the agreement on behalf of the Board.

**Background:** Heart Heroes, Inc. is a 501(c)(3) nonprofit organization founded in 2013 in Omaha, NE. Their mission is to provide support to children and families affected by congenital heart disease (CHD) through their Heart Hero Cape program, support programs, awareness issues, and increased funding for research. Their Superhero Heart Run is a nationwide, family-friendly run to raise funds and awareness for children and families affected by CHD. Funds raised at this event have a direct impact on the CHD community in the Kansas City metro area.

Heart Hero, Inc. wishes to enter into a Facility Use with Concession Agreement for the use of Swope Park, located at Swope Parkway and Meyer Boulevard, to hold their Superhero Heart Run on August 15, 2021. The Bandstand and Shelter 3 will be used to host this event. There will be food trucks and sponsor activity tents.

Kansas City Parks and Recreation will be compensated \$1,100.00 for this one-day event. Set-up will begin at 9:00am on August 15<sup>th</sup> and the event will end at 4:00pm. EMTs will be on site.

The contractor will be responsible for providing the following items:

1. A plan for traffic and parking control
2. Safety and security plan
3. Marketing plan
4. Certificate of insurance per city requirements
5. Map of event layout
6. Copies of other City permits required in hosting the event.
7. A written-out plan to address litter and recycling during the event.

**Resolution #31636 – Agreement with Kansas City Juneteenth**

On a motion by Commissioner Wagner, duly seconded, the Board approved the Agreement with and authorized the Director or designee to execute the agreement on behalf of the Board.

**Background:** Kansas City Juneteenth 501(c)(3) wishes to enter into a Facility Use with Concession Agreement for the use of Blue Hills Park, located at East 53<sup>rd</sup> Street and Brooklyn Avenue, to host KC Juneteenth Festival on June 19, 2021. Kansas City Juneteenth will include vendors selling items on the property, free food giveaways, a bounce house, a dunk tank, a sound system, and other festivities.

Kansas City Parks and Recreation will be compensated \$900.00 for this event.

The contractor will be responsible for providing the following items:

1. A plan for traffic and parking control
2. Safety and security plan
3. Marketing plan
4. Certificate of insurance per city requirements
5. Map of event layout
6. Copies of other City permits required in hosting the event.
7. A written-out plan to address litter and recycling during the event

**Resolution #31637 – Change Order #1 with Parish & Sons Construction LLC**

On a motion by Commissioner Wagner, duly seconded, the Board approved Change Order #1 with Parish & Sons Construction LLC in the amount of \$52,094.50, extend the contract time to August 9, 2021, and authorized the Director or designee to execute the change order on behalf of the Board.

**Background:** The Santa Fe Trail is an east/west segment of trail between the Jackson County Park property at E. 118<sup>th</sup> Street and the Blue River west to the State Line Road. The trail alignment represents the historic alignment of the Santa Fe Trail and follows mostly through a residential area and around the Avilla College Campus. The project has been phased into six segments between 2009 to the present time that were scoped to the funding allocated. The first segment followed E. Santa Fe Trail from Oak Street to Pennsylvania Avenue. The second segment followed along E. 118<sup>th</sup> St., Troost Avenue, E. 118<sup>th</sup> Terrace, Holmes Road, E. Santa Fe Trail and W. Santa Fe Trail ending at State Line Road. The third segment followed along the east side of Wornall Road from E. Santa Fe Trail to E. 118<sup>th</sup> Street. The fourth segment followed along the west side of Oak Street from E. Santa Fe Trail to E. 117<sup>th</sup> Terrace. The fifth segment followed along E. 118<sup>th</sup> Street and E. 117<sup>th</sup> Terrace from E. 118<sup>th</sup> Street to Oak Street.

On August 19, 2020, the Parks Department received 6 bids for trail segment five and Parrish & Sons Construction LLC was awarded the contract in the amount of \$161,727.80 for the construction of the SLBE 117<sup>th</sup> Terrace Trail project. The project improvements consisted of 1,000 linear feet of 10' wide concrete trail, 1 driveway approach and 8 ADA ramps. This contract was approved on October 13, 2020 and funded through account numbers 3090-708607-611060 and 3090-708609-611060.

Change Order #1 will add \$52,094.50 and extending the final completion date to August 9, 2021, a new contract total of \$213,822.30. The added scope of work includes 220 feet of 10' wide concrete trail, 220 feet of concrete curb, 1 ADA ramp, 1 driveway approach, fine grading and seeding. Sixth segment of the Santa Fe Trail will complete the trail in this area. Funding will be provided by account number 3090-708609-611060-70204919. The Human Relations Department assigned this as an SLBE project.

**Resolution #31638 – Memorandum of Understanding with Hasna Salam**

On a motion by Commissioner Goode, duly seconded, the Board approved the Memorandum of Understanding with Hasna Salam for installation of art in Independence Plaza Park and authorized the Director or designee to execute the memorandum of understanding on behalf of the Board.

**Background:** Kansas City Parks and Recreation is dedicated in making Independence Boulevard corridor a safe, attractive, clean, and robust environment for the residents in the corridor. Independence Plaza Park is within the corridor and is part of the Choice Neighborhood Grant the City received for the Northeast. Art is an important component of creative placemaking. The Park is funded for new improvements which include playground, trail, lighting and futsal court.

This Memorandum of Understanding allows for Hasna Salam, Artist to install art in Independence Plaza Park. The art exhibit will be fabricated from color glass into three panels for display on steel posts. The art will be installed on the park area north of Independence Boulevard.

The theme of the installation is LIVE IN LIGHT. This installation of 3 panels, each bear themes of caring, sharing and growing. It is a work that celebrates values of family and community. The Northeast Chamber of Commerce is working with local artist Hasna Salam for the installation and partial funding of the exhibit.

**Resolution #31639 – Disbursement of Kansas City Museum Trust Fund Balance**

On a motion by Commissioner Goode, duly seconded the Board approved the remaining balance of the Kansas City Museum trust in the amount of \$269,047.07 to be forwarded to the Kansas City Museum Foundation.

**Background:** Per the Cooperative Agreement with the Kansas City Museum Foundation, the balance of this trust is to be disbursed to the Foundation as a one-time payment.

All previously opened purchase orders in this fund have been closed and outstanding invoices have been paid. Per the agreement, any future invoices intended to be paid by this fund will be forwarded to the Kansas City Museum Foundation for payment.

**CLOSED SESSION**

On a motion by Commissioner Wagner, duly seconded the Board unanimously approved by roll call vote to enter into a Closed Session to discuss personnel matters.

On a motion by Commissioner Mecklenburg, duly seconded the Board unanimously approved by roll call vote to leave Closed Session and enter back into an open meeting.

Meeting Adjourned.

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Jack Holland, President  
Board of Parks and Recreation Commissioners

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Karmen Houston, Board Secretary





# Intra-Departmental Communication

**Date:** June 22, 2021

**To:** Board of Parks and Recreation Commissioners

**From:** Jack Holland, President, Board of Parks and Recreation Commissioners

**Subject:** Retirement of Teresa (Terry) Rynard, Director of Parks and Recreation

**Background:**

Terry Rynard grew up in Kansas City and at age 16 she started working a summer job as a weed whipper at Kansas City Missouri Parks and Recreation Department.

She started working fulltime in 1987 and worked her way up through the ranks. Terry was an Equipment Operator, Area Superintendent, Assistant Park Superintendent, and Deputy Director. In January of 2019, she became the first female to serve as Director in the department's 127-year history.

July 5, 2021, will mark the last day of Terry's career with the Parks and Recreation Department and the City of Kansas City, Missouri. Please join us in thanking Terry for her 23 years of dedicated service and wishing her well in her future endeavors.



# Intra-Departmental Communication

**Date:** June 22, 2021  
**To:** Board of Parks and Recreation Commissioners  
**From:** Leslie Alford  
**Subject:** Point of Pride

**Background:**

Point of Pride is an award that goes to Kansas City Parks and Recreation employees who go above and beyond to help others or do something exceptional.

**Recipients:**

Heidi Markle, Marketing and Events Manager, for her exceptional job leading the first Make Music Kansas City Day. This event was Monday, June 21<sup>st</sup> and was outstanding. Heid has worked for KC Parks for 16 year and is an integral part of our team that helps promote KC Parks and provide amazing experiences in our Parks. These past few months Heidi has worked exceptionally long, hard hours planning Make Music Kansas City to provide more than 97 music concerts at 32 different venues, 7 of those venues are KC Parks. Heidi took the lead on this project for the metro and created an incredible, memorable event for those who live in Kansas City. Some of the highlights include: harmonica lessons, drumming lessons, all day concerts at Mill Creek Park and Dunbar Park and a live stream concert at the top of the Liberty Memorial which won KC Parks a Casio mobile keyboard.



# Intra-Departmental Communication

**DATE:** June 22, 2021  
**TO:** Board of Parks and Recreation Commissioners  
**FROM:** Leslie Alford, Communications and Development Manager  
**SUBJECT:** Facility Use with Concession Agreement with Kansas City Diversity Coalition for Market Days

## **BACKGROUND**

**Kansas City Diversity Coalition** is a 501(c)(3) non-profit organization that oversees LGBTQIA+ events, fundraisers, and community outreach, including Kansas City PrideFest and educational symposiums. The KC Market Days weekend street festival recognizes contributions made by the LGBTQIA+ community. It is an opportunity to showcase to the region the commitment and inclusive contributions the Queer community makes through small businesses, the hospitality industry, the arts, and various non-profit organizations. The festival celebrates all things that make KC an exciting place to visit, live and work.

Kansas City Diversity Coalition wishes to enter into a Facility Use with Concession Agreement for the use of Ilus Davis Park, located at 1100 Locust Street, to hold KC Market Days on September 3 through September 5, 2021. The festival will be fenced in and take place on the Streets around City Hall and in Ilus Davis Park. There will be a main stage with national acts, a marketplace, and festival food and beverage concessions. There will also be a children's area, volleyball, and a possible carnival.

Kansas City Parks and Recreation will sponsor this three-day event. With the waiver of fees all City employees will be allowed free admission each day of the event for themselves and one guest by presenting their City ID's. Children 12 and under will also be allowed free admission. Set-up will begin on September 1, 2021 at 8:00am and tear-down will end on September 7, 2021 at 5:00pm. KCPD and KCFD will be on hand for this event.

The contractor will be responsible for providing the following items:

1. A plan for traffic and parking control
2. Safety and security plan
3. Marketing plan
4. Certificate of insurance per city requirements
5. Map of event layout
6. Copies of other City permits required in hosting the event
7. A written-out plan to address litter and recycling during the event

## **RECOMMENDATION**

Staff recommends Board approval of the agreement with Kansas City Diversity Coalition for Market Days and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



# Intra-Departmental Communication

**DATE:** June 22, 2021  
**TO:** Board of Parks and Recreation Commissioners  
**FROM:** Leslie Alford, Communications and Development Manager  
**SUBJECT:** License for Facility Use with Concession Agreement with Knuckleheads, Inc.

## **BACKGROUND**

Knuckleheads, Inc. would like to enter into a Facility Use with Concession Agreement for use of Heim's Electric Park on July 8, 2021. The Blues Traveler and JJ Grey Concert is an annual event organized by Knuckleheads, with an estimated attendance of 1500 people. Knuckleheads is asking for use of the park for the entire day to help with set-up and break-down. This concert benefits New Song Fellowship Church, a 501(c)(3), with \$3 from each ticket sale donated. Ticket prices are \$58.50 and \$79.50. Kansas City Parks and Recreation will be compensated \$4,000 for this one-day event.

The contractor will be responsible for providing the following items:

1. A plan for traffic and parking control
2. Safety and security plan
3. Marketing plan
4. Certificate of insurance per City requirements
5. Map of event layout
6. Copies of other City permits required to host the event
7. A written-out plan to address litter and recycling during the event

## **RECOMMENDATION**

Staff recommends Board approval of the Agreement with Knuckleheads, Inc. and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



## Intra-Departmental Communication

**DATE:** June 22, 2021  
**TO:** Board of Parks and Recreation Commissioners  
**FROM:** Leslie Alford, Communications and Development Manager  
**SUBJECT:** License for Facility Use with Concession Agreement with Jolt Lighting, LLC for Winter Magic

### **BACKGROUND**

Jolt Lighting, LLC has been in the Christmas display business for 16 years. They have primarily serviced as manufacturers and consultants. Jolt Lighting, LLC has helped many organizations over the world create amazing light experiences and is looking forward to creating their own.

Jolt Lighting, LLC wishes to enter into a Facility Use with Concession Agreement for the use of Camp Lake of the Woods at Swope Park for Winter Magic. The event will occur daily, beginning at 5:00pm and ending at 11:00pm. The agreement runs from October 1, 2021, to January 15, 2022, with the event running from November to January. Jolt Lighting, LLC is expecting 40,000 vehicles over the course of the event. A portion of the proceeds will go to the Kansas City Parks and Recreation Summer Camp Scholarship fund.

The contractor will be responsible for providing the following items:

1. A plan for traffic and parking control
2. Safety and security plan
3. Marking plan
4. Certificate of insurance per city requirements
5. Map of event layout
6. Copies of other City permits required to host the event
7. A written-out plan to address litter and recycling during the event

### **RECOMMENDATION**

Staff recommends Board approval of the Agreement with Jolt Lighting, LLC and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



## Intra-Departmental Communication

**DATE:** June 22, 2021  
**TO:** Board of Parks and Recreation Commissioners  
**FROM:** Jen Jutte, Superintendent of Community Services  
**SUBJECT:** Cooperative Agreement with the Gregg/Klice Advisory Committee for Gregg/Klice Family Movie Nights

### **BACKGROUND**

The Gregg/Klice Advisory Committee (GKAC) partners with Gregg Klice Community Center to provide family activities that serve the surrounding communities. The two organizations wish to enter into a cooperative agreement to sponsor a family movie night on the second Fridays in July and August and the first Saturday in September.

GKAC will provide the movie screen and all related requirements, security, a DJ and volunteers for event setup, breakdown, and trash removal. GKAC will also coordinate with the Food Truck Association to provide three food trucks. Gregg/Klice Community Center will secure the lawn permit, provide restroom access, the Show Wagon and trash cans. The terms of this agreement start on July 9, 2021, and end on September 4, 2021.

Budgeted costs are projected to be \$3,539.60 to be divided equally between GKAC, Gregg/Klice Community Center, and the Food Truck Association with each share equaling \$1,180.00. GKAC will also be selling sponsorships for the event. Any money received will be divided evenly among Gregg/Klice Community Center, GKAC, and the Food Truck Association to offset expenses. Any additional funds exceeding expenses will be deposited in the GKAC's general fund to be used to fund and sustain GKAC programs at the Gregg/Klice Community Center.

### **RECOMMENDATION**

Staff recommends Board approval of the Cooperative Agreement with the Gregg/Klice Advisory Committee in the amount of \$1,180.00 and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



# Intra-Departmental Communication

**DATE:** June 22, 2021  
**TO:** Board of Parks and Recreation Commissioners  
**FROM:** Richard Allen, Senior Park Planner – Engineering, Planning, and Design  
**SUBJECT:** Resolution for Removal of Park Property – Searcy Creek Parkway

## **BACKGROUND**

In 1957, Kansas City Parks and Recreation began acquiring the right of way for the Searcy Creek Greenway and Parkway from 210 HWY up to NE 56<sup>th</sup> St along Searcy Creek. The Parkway was constructed from 210 highway to Parvin Road. Surplus right of way was acquired to grade and construct the original piece of roadway. The existing right of way on the west side of Searcy Creek immediately north of 210 HWY to approximately NE 36<sup>th</sup> St currently serves no park purpose and the current grades prohibit any at-grade connections to the property to the west of this area.

The Board Resolution will ask for approval and recommend that the Council enact an election ordinance that would present to the voters of Kansas City on a 2021 ballot a question whether 6.82 acres of property generally located on the west side of Searcy Creek between 210 HWY and approximately NE 36<sup>th</sup> St be removed from park system of the City of Kansas City Missouri and empowering the City to convey said real property.

## **RECOMMENDATION**

Staff recommends Board approval of the Resolution and directs staff to furnish a copy of the Official Resolution to the City Council for an Ordinance calling for submission to the voters of Kansas City, at a special election to be held on a 2021 ballot, a question to remove property containing 6.82 acres of Searcy Creek Parkway generally located along the west side of Searcy Creek Parkway between HWY 210 and approximately NE 36<sup>th</sup> St devoted to park use from the park system; directing the City Clerk to notify the responsible election authorities November 2021 election; and recognizing this ordinance.

**RESOLUTION No. 11**

WHEREAS, the Board of Parks and Recreation Commissioners is authorized and responsible by the provisions of the City Charter for providing lands and other resources for recreational opportunities and programs for all residents of the City of Kansas City, Missouri ("City"), and is required to approve and recommend that land be removed from the Parks system; and

WHEREAS, certain land containing approximately 6.82 acres +/-, of vacant land was obtained by the City and dedicated for boulevard and parkway purposes ("Land"); and

WHEREAS, the Land is located generally located west side of Searcy Creek between 210 Highway and approximately NE 36th St and serves as right of way for parkway purpose; and

WHEREAS, pursuant to City Charter Section 1004, the Board of Parks and Recreation Commissioners may determine if any property dedicated to parks, boulevards and parkways forever is no longer necessary and may be removed from the park system and taken to a vote of the people; and

WHEREAS, a developer of adjacent land desires to purchase this Land because it is needed by their development for access off Searcy Creek Parkway and grading of their site and adequate right of way will be retained by the City for Searcy Creek Parkway; and

WHEREAS, any such disposition pursuant to City Charter Section 1210 should be made on an open and public competition.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF PARKS AND RECREATION COMMISSIONERS:**

1. That the Board does hereby approve and recommend that the Council enact an election ordinance, that would present to the voters of Kansas City a question whether Land containing approximately 6.82 acres described below should be removed from the parks, parkway and boulevard system of the City of Kansas City, Missouri:

Section 2. That Resolution No. need evidences the intent of the Board of Parks and Recreation Commissioners to accept such real property for park purposes.

Section 3. That the City Clerk is hereby directed to record a copy of this ordinance in the office of the Director of Records for Jackson County, Missouri, as evidence of the acceptance of the herein described property by the City for public use purposes.

I, Karmen D. Houston, Secretary to the Board of Parks and Recreation Commissioners, do hereby certify that the above is a true and exact copy of Resolution #31510, adopted by the Board of Parks and Recreation Commissioners on Date, and recorded in the official proceedings of that date.

**BOARD OF PARKS AND RECREATION COMMISSIONERS**

BY: \_\_\_\_\_

Karmen D. Houston, Secretary





# Intra-Departmental Communication

**DATE:** June 22, 2021  
**TO:** Board of Parks and Recreation Commissioners  
**FROM:** Richard Allen, Senior Park Planner – Engineering, Planning, and Design  
**SUBJECT:** Memorandum of Understanding with Sami Aaron for a Meditative seating area at Gillham Park

## **BACKGROUND**

Resident Sami Aaron, representing a group of individuals, contacted KC Parks about the commemorative bench program with the intent to honor Patricia Gray, a local Kansas City leader within the yoga and meditation communities, who passed away in February 2021. For more than 30 years, thousands of students found inner peace through her insightful meditation and yoga classes. The group would like to create a welcoming area for meditation and reconnection to nature that will honor Ms. Gray. The project differs from other memorial benches within the park system since it utilizes limestone slabs for seating. It is a place for people to bring their worries and sit in quiet communion with nature, amid all the hectic city life surrounding the park.

The Memorandum of Understanding (MOU) with Ms. Aaron, hereinafter referred as the Donor, is for the installation of three 5-foot limestone benches and a small stone plaque marker. The site would be located under the mature trees in Robert Gillham Park near the intersection of East 45th Street and Gillham Road. KC Parks staff worked with the Donor on the location and layout so that the project would not interfere with the mowing and maintenance of the park.

Materials and installation for this project will be funded by the Donor. The City will not contribute any funds for the work. The improvements will become the property of KC Parks upon acceptance.

## **RECOMMENDATION**

Staff recommends Board approval of the MOU with Sami Aaron for the installation of the meditative seating area at Gillham Park and requests Board authorization for the Director or designee to execute the MOU on behalf of the Board.



# Intra-Departmental Communication

**DATE:** June 22, 2021  
**TO:** Board of Parks and Recreation Commissioners  
**FROM:** James Wang, PE, Chief Engineer – Engineering, Planning, and Design  
**SUBJECT:** Change Order #1 with Pyramid Excavation for Shoal Creek Golf Course Irrigation System

## **BACKGROUND**

On January 26, 2021, the Board approved a construction contract with Pyramid Excavation for the Shoal Creek Golf Course Irrigation System project and encumbered an additional 10% contingency in the amount of \$96,630. This new irrigation system will irrigate the Shoal Creek Golf Course from the 15-acre lake in the Hodge Park Golf Course.

Change Order #1, in the amount of \$49,727.04, is to provide subgrade stabilization for the intake pipe and to install an intake structure in the lake to prevent silt from entering the system. Change Order #1 will bring the total contract amount to \$1,016,036.04.

Funds for this Change Order #1 are available in the encumbered project contingency in account 3441-707700-B-70205050.

The Human Relations Department has approved the participation goals of 12% MBE and 6% WBE, and the goals will be met or exceeded at the close-out of the project.

## **RECOMMENDATION**

Staff recommends Board approval of Change Order #1 with Pyramid Excavation in the amount of \$49,727.04, for a total contract amount of \$1,016,036.04, and requests Board authorization for the Director or designee to execute the change order on behalf of the Board.



# Intra-Departmental Communication

**DATE:** June 22, 2021  
**TO:** Board of Parks and Recreation Commissioners  
**FROM:** Richard Allen, Senior Park Planner – Engineering, Planning, and Design  
**SUBJECT:** Change Order #2 with National Streetscape – TAP-3301 (489) Big Shoal Creek Trail Segments 1, 2, & 3

## **BACKGROUND**

Big Shoal Trail is an east/west trail that extends between Chouteau and N. Brighton and is located within the Big Shoal Greenway. The Big Shoal Greenway was acquired in 1957 and contains 103 acres. This project has been done in partnership with KC Water, the City Manager's Office, and KC Parks. KC Water completed water main project in the area and the new trail followed much of the water main alignment. These joint efforts reduced the cost of trail construction and eliminated the need to excavate for the water mains along Vivion Road.

On January 7, 2020, the Board approved a construction contract with National Streetscape in the amount of \$2,078,879.50 for the TAP 3301 (489) Big Shoal Creek Trail Segments 1, 2, & 3 project. This trail construction project includes approximately 10,000 linear feet of a 10-foot-wide concrete pedestrian and bicycle trail, a 172-foot long prefabricated pedestrian bridge, and a trailhead at NE 55<sup>th</sup> St. and N Indiana within Big Shoal Creek Greenway between N Chouteau Trafficway and N Brighton Ave.

Change Order #1 addressed construction quantities due to adjustments from existing field conditions. The contract price increased \$19,328.00 for a total of \$2,098,207.50. The substantial completion date was moved to June 1, 2021. The final completion date of June 15, 2021 was unchanged.

Change Order #2 extends the final completion date to September 30, 2021. The COVID-19 pandemic has been a major disruptor with impacts on personnel and material shortages and backlogs. No additional funds are being requested. With State funding, the MBE and WBE requirements are combined into a DBE goal of 12% that will be met by National Streetscape, Inc. by the end of the project.

## **RECOMMENDATION**

Staff recommends Board approval of Change Order #2 with National Streetscape for a total contract extending the final completion date to September 30, 2021, and requests Board authorization for the Director or designee to execute the change order on behalf of the Board.



# Intra-Departmental Communication

**DATE:** June 22, 2021  
**TO:** Board of Parks and Recreation Commissioners  
**FROM:** Richard Allen, Senior Park Planner – Planning and Design Services  
**SUBJECT:** Amendment #1 Design Professional Services Agreement with Renaissance Infrastructure Consulting for Trail Design On-Call

## **BACKGROUND**

Several trail projects within the Kansas City parks system that received PIAC funding for design and construction were grouped into a package for engineering design services. The three trail segments included the Santa Fe Trail around Avila University Campus, the Three Trails Trail along Grandview Road, and the trail segment with Gillham Park from E 43<sup>rd</sup> St to Rockhill Terr. The consult scope included survey and preparation of construction documents.

On August 13, 2019, the Parks Department received RFQs from eight design firms for the Trail Design On-Call project. The firms were rated and scored, with Renaissance Infrastructure Consulting (RIC) achieving the highest score. On February 11, 2020, the Park Board approved an agreement with RIC (Resolution #31393) in the amount of \$176,311 and 210 calendar days to provide trail design for the following locations.

- E. 117<sup>th</sup> Terrace between E. 118<sup>th</sup> St. and Oak St. will continue the Santa Fe Trail on the NE side of the Avila University Campus
- E. 118th St. from Wornall Road to NE parking lot will continue the Santa Fe Trail on the north side of the Avila University Campus
- Grandview Road between I-435 and Jackson is .8-mile segment that will aid in connecting the 3 Trails Crossing to Gambril Tract
- Gillham Park Upper Trail will correct storm water damage and restore this historic trail segment per the Gillham Park Master Plan

This Amendment #1 will provide additional design service related to the trail segment within Gillham Park. This Amendment #1 will extend the agreement to July 30, 2021, at a cost of \$10,405, bringing the total contract amount to \$106,716. Funding for this amendment will be provided from Accounts 3090-708409-611060 and 619850. RIC's approved utilization goals of 24% MBE and 10% WBE will be met with this amendment.

## **RECOMMENDATION**

Staff recommends Board approval of Amendment #1 with RIC in the amount of \$10,405 extending the contract to July 30, 2021, and requests Board authorization for the Director or designee to execute the amendment on behalf of the Board.



# Intra-Departmental Communication

**DATE:** June 22, 2021  
**TO:** Board of Parks and Recreation Commissioners  
**FROM:** Richard Allen, Senior Park Planning – Engineering, Planning, and Design  
**SUBJECT:** Change Order #1 with MEGA KC for Briarcliff Greenway Trail Design-Build

## **BACKGROUND**

The Briar Cliff Greenway is 41 acres and was acquired in 1957 and extends between NW 36th St and NW 40th St. Briarcliff Parkway was improved between N Oak Trafficway and HWY 169; during construction of the Parkway the neighborhood requested pedestrian improvement along the greenway. The first section of the Briarcliff Greenway was completed in 2012 north of NW 40th St. Extensive community input has been received for the section of Briarcliff Parkway between NW 40th to NW 37th St.

A request for Design-Build Teams to bid on the next section of trail were advertised. Of the three teams that submitted bids and qualifications on November 18, 2020, MEGA KC received the highest combined score and was awarded the 169-calendar day contract in the amount of \$899,999. The project base bid consisted of providing all design, surveying, geotechnical studies, deliveries, construction, and quality control for a concrete and boardwalk trail system from NW 40th Street to NW 37th Street.

Change Order #1 will add an additional \$4,100 and 20 calendar days, with a new completion date July 29, 2021. Additional days are due to abnormal weather delays in the months of April and May and new contract amount is \$904,099. The added scope of work will be tinting the concrete (“Phoenix Tan”) and reducing the concrete trail width to 6 feet.

Funding will be provided by account number 6490-702800-S200A. The MEGA KC goals of 12% MBE and 11% WBE will be met with this change order #1.

## **RECOMMENDATION**

Staff recommends Board approval of Change Order #1 with MEGA KC in the amount of \$4,100, extend the contract completion date to July 20, 2021, and requests Board authorization for the Director or designee to execute the change order on behalf of the Board.



# Intra-Departmental Communication

**DATE:** June 22, 2021  
**TO:** Board of Parks and Recreation Commissioners  
**FROM:** Stephen Van Rhein, Environmental Manager  
**SUBJECT:** Contract Amendment #4 with Bridging the Gap - Heartland Tree Alliance

## **BACKGROUND**

On December 21, 2018, the Parks and Recreation Department entered into a community-based program contract with Bridging the Gap (BTG) Heartland Tree Alliance (HTA) for tree planting services in the amount of \$509,122.00.

The Heartland Tree Alliance's program includes homeowners and other members of the community in the process of tree planting and maintenance which increases the survivability of the trees. This is a vital part of our urban forest management plan.

The Board approved Amendment #1 on May 7, 2019, in the amount of \$140,000.00, bringing the total contract amount to \$649,122.00. On November 19, 2019, the Board approved Amendment #2 changing the scope of services only. On June 9, 2020, the Board approved Amendment #3 adding \$280,000.00, bringing the total dollar amount to \$949,122.00.

Amendment #4 will add an additional \$300,000 for right-of-way tree planting, small-tree pruning, small-tree inventory, and arboretum tree replacement, bringing the total amount to \$1,229,122.00 and will extend the contract term to June 30, 2022. Funding is available in account 3090-707771-616380.

## **RECOMMENDATION**

Staff recommends Board approval of Amendment #4 with Bridging the Gap Heartland Tree Alliance for \$300,000.00, extending the contract term to June 30, 2022, and requests Board authorization for the Director or designee to execute the amendment on behalf of the Board.