

**BOARD OF PARKS AND RECREATION COMMISSIONERS
KANSAS CITY, MISSOURI**

**Tuesday, December 14, 2021
4600 East 63rd Trafficway**

**2:00 O'CLOCK P.M.
BOARD MEETING**

Members of the Board may attend this meeting via video conference.

Call to Order-Jack Holland, President of the Board

Agenda

1. Considering Board approval of the November 30, 2021, Board Meeting. **Attachment A**
2. Recognizing Past Commissioner Mecklenburg for his 10+ years of service on the Board and to the citizens of Kansas City, Missouri.
3. **Resolution #31750** – Considering Board approval of the appointments of Allen Dillingham as the Board Chair and Sonié Joi Thompson-Ruffin as Vice Chair of the Kansas City Museum Foundation. **Attachment B**
4. **Resolution #31751** – Considering Board approval of the appointment of Benny Lee to the Kansas City Museum Foundation Board for a three-year term. **Attachment C**
5. **Resolution #31752** - Considering Board approval of a Lease and Concession Agreement with Just of Broadway Theater Association for the use of the facility at 3051 Central Avenue in Penn Valley Park. **Attachment D**
6. **Resolution #31753** - Considering Board approval of Amendment #1 to the Cooperative Agreement with UMKC Center for Neighborhoods, to extend the term until May 31, 2022. **Attachment E**
7. **Resolution #31754** - Considering Board approval of the proposed rates and fees effective January 1, 2022. **Attachment F**
8. **Resolution #31755** - Considering Board approval of a Facility Use without Concession Agreement with Architectural Volleyball League for the use of Gregg/Klice Community Center gymnasium, January 3, 2022, through March 27, 2022. **Attachment G**
9. **Resolution #31756** - Considering Board approval of a Bid Award to Amino Brothers Company for the Paseo Gateway Intersection project in the amount of \$8,961,409.60 and requesting approval of an additional contingency in the amount of \$861,000. **Attachment H**
10. **Resolution #31757** - Considering Board approval of a Design Professional Agreement with Hoxie Collective LLC for the Kessler Park Master Plan project in the amount of \$79,995. **Attachment I**

11. **Resolution #31758 - Considering Board approval of Amendment #1 to the Agreement with Waters Edge Aquatic Design for the Southeast Community Center Pool Renovation project to extend the contract time to November 30, 2022.** **Attachment J**
12. **Resolution #31759 – Considering Board approval of Amendment #4 with Safety Tree Service LLC for Tree Maintenance Services FY19 in the amount of \$150,000.** **Attachment K**
13. **Resolution #31760 - Considering Board approval Missouri Department of Conservation Outdoor Infrastructure Program – Little Blue Valley Park Archery Range.** **Attachment L**
14. Public Comments
15. Director's Update
16. Adjourn

The Board may return to the conference room following the regular meeting for additional discussion of items on the agenda of the Board's Workshop that were not completed prior to the regular meeting.

Any closed session may be held via teleconference.

- Pursuant to Section 610.021 subsection 1 of the Revised Statutes of Missouri to discuss legal matters, litigation, or privileged communications with attorneys;
- Pursuant to Section 610.021 subsection 2 of the Revised Statutes of Missouri to discuss real estate;
- Pursuant to Section 610.021 subsections 3 and 13 of the Revised Statutes of Missouri to discuss personnel matters;
- Pursuant to Section 610.021 subsection 12 of the Revised Statutes of Missouri to discuss sealed bids or proposals;

**BOARD MEETING
November 30, 2021**

**4600 East 63rd Trafficway
Kansas City, Missouri 64130**

1:00 O'CLOCK P.M.

1p.m. – Open Discussion

**2:00 O'CLOCK P.M.
BOARD MEETING**

Call to Order-Jack Holland, President of the Board

Board Members Present: President Holland, Commissioner Wagner, Commissioner Williams-Neal and Commissioner Perez joined meeting via video conference.

Board Members Absent: Commissioner Nguyen.

On a motion by Commissioner Wagner, duly seconded the Board approved the Minutes of the Board Meeting of the November 9, 2021 Board Meeting.

Resolution #31739 – Cooperative Agreement with Truman Medical Centers/University Health
On a motion by Commissioner Wagner, duly seconded, the Board Memorandum of Understanding with Truman Medical Centers New Frontiers for the use of Gregg/Klice Community Center gymnasium and authorized the Director or designee to execute the memorandum of understanding on behalf of the Board.

Background: The Behavioral Health System of Truman Medical Centers/University Health, in an effort to provide structured psycho-social rehabilitation for chronically mentally ill adults, is requesting the use of the gymnasium at Gregg/Klice Community Center. The request is for one hour a week to allow their therapy clients the opportunity to play pickup basketball. The goal of this activity is to reconnect people with the positive feelings associated with socializing and doing the things they enjoyed prior to the onset of their mental illness. This will assist in building their social confidence.

The participants will be accompanied and supervised during their visit and ensure that they leave the center when finished with their activity. University Health will ensure clients are physically and behaviorally appropriate to the facility and equipment. They will also maintain appropriate identification of clients/participants while on the premises. Gregg/Klice will notify University Health at least 24 hours in advance if the facilities will not be available.

The terms of this agreement will begin on December 1, 202 and shall end no later than November 30, 2022.

Resolution #31740 – Facility Use without Concessions Agreement with Jackson County, Missouri

On a motion by Commissioner Wagner, duly seconded, the Board approved the Facility Use without Concessions Agreement with Jackson County, Missouri for the use of Gregg/Klice Community Center gymnasium and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Jackson County, Missouri, is requesting the use of the Gregg/Klice Community Center gymnasium for basketball practices and games during the months of December, January, February, and March. Each session will be 2 hours in length and Jackson County will pay \$50/hour for use of the facility. Total estimated compensation is \$1,400.00.

The terms of this agreement will start on December 9, 2021, and shall end no later than March 17, 2022. Jackson County, Missouri is self-insured which is acceptable for the City's requirements.

Resolution #31741 – Facility Use without Concessions Agreement with KC Volleyball Club

On a motion by Commissioner Wagner, duly seconded, the Board approved the Facility Use without Concessions Agreement with KC Volleyball Club for the use of Kansas City North Community Center gymnasium and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: KC Volleyball Club is requesting the use of the Kansas City North Community Center gymnasium for volleyball practices and games during the months of December, January, February, and March. Each session will be 1.5 hours in length and KC Volleyball Club will pay \$50/hour for use of the facility. Total estimated compensation is \$1,275.00. The terms of this agreement will start on December 1, 2021, through April 30, 2022. KC Volleyball Club will provide insurance per the City's requirements.

Resolution #31742 – Facility Use without Concessions Agreement with Hogan Preparatory Boys Academy

On a motion by Commissioner Wagner, duly seconded the Board approved the Facility Use without Concessions Agreement with Hogan Preparatory Boys Academy for the use of Southeast Community Center gymnasium and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Hogan Preparatory Boys Academy is requesting the use of the Southeast Community Center gymnasium for basketball practices and games during the months of December, January, and February. Each session will be 2 hours in length and Hogan Prep will pay \$30/hour for use of the facility. Total estimated compensation is \$720.00

The terms of this agreement will start on December 1, 2021, and shall end no later than February 24, 2022. Hogan Preparatory Boys Academy will provide insurance per the City's requirements.

Resolution #31743 – Facility Use without Concessions Agreement with Sporting KC

On a motion by Commissioner Wagner, duly seconded the Board approved the Facility Use without Concessions Agreement with Sporting KC for the use of Southeast Community Center gymnasium and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Sporting Kansas City is requesting the use of the Southeast Community Center gymnasium for soccer practices during the months of December, January, and February. Each session will be 2 hours in length and Sporting Kansas City will pay \$50/hour for use of the facility. Total estimated compensation is \$3,300.00.

The terms of this agreement will start on December 9, 2021, and shall end no later than February 24, 2022. Sporting Kansas City will provide insurance per the City's requirements.

Resolution #31744 – Facility Use without Concessions Agreement with Whitefield Academy

On a motion by Commissioner Wagner, duly seconded the Board approved the Facility Use without Concessions Agreement with Whitefield Academy for the use of Hillcrest Community Center gymnasium and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Whitefield Academy is requesting the use of the Hillcrest Community Center gymnasium for basketball practices and games during the months of December, January, and February. Each session will be 2 hours in length and Whitefield Academy will pay \$50/hour for use of the facility. Total estimated compensation is \$2,650.00.

The terms of this agreement will start on December 1, 2021, and shall end no later than February 22, 2022. Whitefield Academy will provide insurance per the City's requirements.

Resolution #31745 – Cooperative Agreement with Evergy Metro Inc. – 63rd Street and Zoo Drive Project

On a motion by Commissioner Wagner, duly seconded the Board approved the Cooperative agreement with Evergy Metro Inc. for the 63rd Street and Zoo Drive project and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: The 63rd Street and Zoo Drive project will reconstruct the intersection of 63rd Street, Zoo Drive, and Elmwood Ave. Proposed improvements include new traffic signals, realignment of Elmwood Ave, and a dedicated left-turn lane on 63rd Street.

Evergy's overhead power lines along the north side of 63rd Street will need to be relocated on to the City's property to accommodate for the road widening. Under this cooperative agreement, the City will permit Evergy to relocate the overhead power lines on to the City's property at 4600 E. 63rd Street, and Evergy will replace the overhead power lines across 63rd Street at Elmwood Ave with underground cables at no cost to the City. Evergy's power lines along the north side of 63rd Street will remain overhead. This Cooperative Agreement shall begin upon execution of this

agreement and shall continue until all the services to be provided are completed subject to the terms and conditions set forth in this Cooperative Agreement.

Resolution #31746 – Change Order #2 with Gunter Construction – Chouteau and I-35 Interchange Project

On a motion by Commissioner Perez, duly seconded the Board approved Change Order #2 with Gunter Construction, in the amount of \$61,122.90, extended the final completion date to May 13, 2022, and authorized the Director or designee to execute the change order on behalf of the Board.

Background: On February 23, 2021, the Board approved a construction contract with Gunter Construction in the amount of \$2,952,850.79 and encumbered an additional 10% contingency in the amount of \$295,285.08. On August 24, 2021, the Board approved Change Order #1 that adjusted traffic control and the underpass lightings increasing the contract amount by \$3,343.17.

Change Order #2 is to adjust quantities for asphalt, subgrade stabilization, curb & gutter, retaining walls, and storm drainage system, and to add temporary pavement marking so that all traffic lanes can be reopened in December because permanent pavement marking cannot be applied in cold temperature. Change Order #2 will increase the contract amount by \$61,122.90 and bring the total contract time amount to \$3,017,316.86. Change Order #2 will also add 60 calendar days to the contract time extending the final completion date to May 13, 2022. Funds for Change Order #2 are available in the encumbered project contingency in account no. 3520-708011-70008822.

The Chouteau and I-35 interchange project will improve the interchange of Chouteau Parkway and I-35 by adding a dedicated left turn lane on Chouteau Parkway and replacing traffic signals at the I-35 ramps. The Chouteau Parkway and I-35 Interchange project will also extend a multi-use trail along Chouteau Parkway from N Cleveland Ave to the north side of I-35.

The DBE goal set by the Missouri Department of Transportation and the Federal Highway Administration is 12%. Gunter Construction's proposed DBE participation is 12.18%.

Resolution #31747 – Encroachment License Agreement with Royal City Bell LLC – 4101 Broadway Boulevard

On a motion by Commissioner Wagner, duly seconded the Board approved the Encroachment License Agreement with Armour Troost, LLC for the property located at 1108 East Armour Boulevard and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: On August 24, 2021, the Board approved an Encroachment License Agreement with Silliman Group, LLC for the property located at 1108 East Armour Boulevard. This property is now owned by Armour Troost, LLC.

The Board of Parks and Recreation Commissioners is being requested to enter into an Encroachment License Agreement with Armour Troost, LLC, the new owner of the property located at 1108 East Armour Boulevard, for use of the adjacent boulevard right-of-way for installation of one (1) 39.1 square foot entry canopy and (5) five 29.7 square foot balconies each,

at a rate of \$18 per square foot. This agreement defines both license and maintenance terms for the use of boulevard right-of-way adjacent to the subject property.

The licensee will be responsible for securing permits, construction, maintenance, and repair of the canopy and balconies. The licensee will be responsible for complying with all the terms set forth in the agreement such as maintaining a certificate of insurance for use of the area, keeping it in a clean and safe condition, and for paying the annual encroachment fee in the amount of \$3,376.80, based on 187.6 square foot total projection area. Furthermore, the agreement defines the conditions by which modifications and cancellations may occur.

Resolution #31748 – Kansas City Zoo – DRAW Architects – contract Sea Lion Project

On a motion by Commissioner Wagner, duly seconded, the Board approved the Kansas City Zoo to enter into a contract with DRAW Architects for the design work of the Sea Lion project.

Background: Per the agreement between the Board of Parks and Recreation of Kansas City, Missouri and the Kansas City Zoo, the improvements to the Sea Lion area represent necessary improvements based on the American with Disabilities Act (ADA).

Funding for the project has been set at \$2,791,000. James Wang and Chris Cotten participated in the Building Committee meeting at the Kansas City Zoo on November 17, 2021. At this meeting, the Committee recommended DRAW Architecture to begin the design work. They were selected after a public posting for design work and review of the proposals received.

Resolution #31749 – Gifts and Contributions

The following individuals donated for the following:

- ✚ \$11,000 – Duvel Moortgat USA, LTD – Trees to be planted at Martin Luther King, Jr. Square Park.
- ✚ \$500 – Paul Hohenadel – Tree – Martin Luther King, Jr. Square Park
- ✚ \$1,000 – Andrea Jones-Peeples – Two Trees – Loose Park
- ✚ \$500 – Diane Skevington – Tree – Loose Park

Public Hearing: Gayle Hill came before the Board to discuss some concerns regarding the Bruce R. Watkins Cultural Heritage Center programming.

Meeting adjourned.

Jack Holland, President
Board of Parks and Recreation Commissioners

Karmen Houston, Board Secretary



Intra-Departmental Communication

Date: December 14, 2021

To: Board of Parks and Recreation Commissioners

From: Anna Marie Tutera, Director, Kansas City Museum

Subject: **Kansas City Museum Foundation Recommendation for Chair and Vice Chair of the Foundation**

Background:

Pursuant to section 2-970.6 of the City Code of Ordinances, Article VI – Officers, 1. The officers of the Corporation shall be a Chairperson of the Board (the “Chairperson”), Vice Chairperson, a Secretary and a Treasurer. The Chairperson and Vice Chairperson shall be appointed by the Board of Parks and Recreation Commissioners. Each of the remaining officers shall be elected by the Parks Board. Such other officers, assistant officers, agents, and employees as may be deemed necessary may be elected or appointed by the Board. Any two or more offices may be held by the same person, except the offices of Chairperson and Secretary.

The Kansas City Museum Foundation would like to recommend that the Parks Board appoint Allen Dillingham as Board Chair and Sonié Thompson-Ruffin as Vice-Chair.

Recommendation:

Staff recommends Board appointment of Allen Dillingham as the Board Chair and Sonié Joi Thompson-Ruffin as Vice Chair of the Kansas City Museum Foundation.



Intra-Departmental Communication

Date: December 14, 2021

To: Board of Parks and Recreation Commissioners

From: Anna Marie Tutera, Director, Kansas City Museum

Subject: Appointment of Kansas City Museum Foundation Board Member (Benny Lee)

Background:

Pursuant to section 2-970.6 of the City Code of Ordinances, Sec. 4 – Number and Tenure. Board members of the Kansas City Museum Foundation, Inc. shall be appointed by the Board of Parks and Recreation Commissioners, subject to approval by the Mayor. In making these appointments, the Park Board Commissioners have endeavored to choose from representatives of organizations with stakeholder interests in the Kansas City Museum including civic leaders and associations that they believe will further the purposes of the Foundation. Each new member is appointed for a three-year term.

The Kansas City Museum Foundation would like to recommend that the Parks Board appoint Benny Lee to become a member of the Kansas City Museum Foundation Board. The Mayor has provided his approval in support of this appointment.

Recommendation:

Staff recommends Board appointment of Benny Lee to the Kansas City Museum Foundation Board for a three-year term.



Intra-Departmental Communication

DATE: December 14, 2021

TO: Board of Parks and Recreation Commissioners

FROM: Doug Schroeder, Administrative Officer

SUBJECT: Just Off Broadway Theater Lease and Concession Agreement

BACKGROUND:

The Just Off Broadway Theatre opened on March 10, 2000. Since before its opening, the Just Off-Broadway Theatre Association has partnered with the Kansas City Park's Department to assist in the operations and development of the facility. Most recently, the Board of Parks and Recreation Commissioners entered into a Lease and Concessions agreement with the Just Off Broadway Theatre Association in December of 2017, which will expire December 31, 2021. As a part of long-range planning on the part of Park staff as well as the Just Off-Broadway Theatre Association member organizations, capital improvement designs and construction plans were begun in 2009 and 2010. The result was the addition of a lobby, concession area, office space, rehearsal/multi-purpose space, dressing rooms, and a load-in/storage area to the facility. This project was completed in 2011. The Just Off-Broadway Theatre Association also employed the use of a board development consultant and made numerous additional structural changes in their organization.

This is a renewal of the Lease with Concessions Agreement for the Just Off-Broadway Theater facility and parking area located at 3051 Central Avenue in Penn Valley Park with the Just Off Broadway Theatre Association for the five-year period from January 1, 2022 to December 31, 2026. This Agreement permits the Association to operate the facility to produce and stage theatrical productions and events and to manage a schedule of public performances in the facility for other participating community theater groups.

Concession sales and ticket sales are permitted under this agreement and subject to periodic Parks and Recreation Board review. Alcohol sales are permitted on the premises (Penn Valley Park) as permitted under the Parks Board policy on Alcoholic Beverages. Alcoholic beverages shall be sold in compliance with City and State requirements. The Association is responsible under the Agreement for day-to-day maintenance and upkeep of the facility at its own expense. The Association will continue to provide insurance on the property, pay all utilities and will indemnify the City during the period of the lease. The Association will also be required under this Agreement to seek private funding to support routine and capital maintenance of the facility. Subject to available funding and Board approval, the Association is permitted under this Agreement to contract for capital improvements to the facility.

Under this new agreement, the Association may associate with one or more organizations to be a primary/Anchor Production Company. The association will make itself available no less than two times per year to report on theatre operation and Lessee's finances to the Board of Parks and Recreation Commissioners. Charging for parking on the Premises by the Association is permitted for special events in the park is permitted but only with prior approval from the Parks and Recreation Department.

RECOMMENDATION:

Staff recommends Board approval of the Lease with Concessions Agreement with the Just Off Broadway Theatre Association.



Inter-Departmental Communication

Date: December 14, 2021

To: Board of Parks and Recreation Commissioners

From: Doug Schroeder, Administrative Officer

Subject: Cooperative Agreement – UMKC Center for Neighborhoods
Amendment #1

BACKGROUND:

The City of Kansas City, MO Parks Department entered into a cooperative agreement with the UMKC Center for Neighborhoods (CFN). This agreement created a clearly articulated public engagement process for the newly formed Quality of Life Investment District (QLID). The outcomes of this process are an academically sound and evidence-based development and research process to the public engagement plan and to build capacity for individuals, families, and neighborhoods in the QLID.

The CFN will achieve this by identifying past and current CFN leadership training cohort graduates/participants who reside in the QLID. These individuals will be recognized as the “experts” of their own communities throughout the process of the engagement. CFN will also create culturally appropriate training and outreach materials that will help to identify the issues and concerns regarding KC Parks infrastructure, programming, maintenance, and capital improvements in the QLID.

Outcomes will be Neighborhood *ParkCentric* plans that will include strategies for on-going collaboration with the Parks Department, an asset map, a better understanding of PIAC and how to employ those resources, and a clearly articulated vision of neighborhood park-related goals.

The total budget of this project is \$25,000.00 and the term began on March 1, 2021 and ended of November 30, 2021. This amendment extends the term of the agreement until May 31, 2022.

RECOMMENDATION:

Staff recommends approval of this Amendment #1 to the Cooperative Agreement with the UMKC Center for Neighborhoods to extend the term until May 31, 2022 and requests Board authorization for the Director or designee to execute the amendment on behalf of the Board.



Inter-Departmental Communication

Date: December 14, 2021
To: Board of Parks and Recreation Commissioners
From: Doug Schroeder, Administrative Officer
Subject: Proposed CY2022 Fee Increases and Changes

BACKGROUND:

Fee increases and changes were requested from department staff. Small fee increases are used to offset increased costs associated with maintaining the parks facilities. The proposed changes were collected, evaluated, and approved by the department's revenue committee. Attached is a spreadsheet listing the proposed fee changes and increases for the calendar year of 2022. Justification and notes are included on the attached spreadsheet.

All proposed fees and charges will go into effect on January 1, 2022.

Additional revenues for Swope and Loose Park are estimated at \$5,000.00. Additional revenues for the new mobile vending permits are estimated at \$2,500.00.

Attachments:
2022 Parks and Recreation Department Fee Updates

RECOMMENDATION:

Staff recommends Board approval of attached rates and fees effective January 1, 2022.

Kansas City Museum Proposed Fees and Charges

Facility	Name of Activity/Service	Current Fee	Proposed Fee	Justification/Notes
Line Creek CC	Annual Youth Public Skating Pass	n/a	\$175.00	New offering. We currently only offer an adult annual pass.
Line Creek CC	Stick Time Pass Card	n/a	\$125.00	users. A similar card is offered at the Independence Ice Facility.
Line Creek CC	Adult skills and Drills Card	n/a	\$180.00	New offering. 10 one hour and fifteen minute sessions. Current fee is \$180/session. This card is being created from interest expressed by users. A similar card is offered at the Independence Ice Facility.
Marketing	Metal Detector Permit Fee	\$0.00	\$25.00	Staff recommends this fee to cover administrative costs for processing the permit requests. We issue around 250 permits annually.
Marketing	Commemorative Tree Planting - Loose Park and Marling Luther King, Jr. Square	\$500.00	\$750.00	There is a high demand for tree planting at these two locations. Staff believes that the fee increase at these two locations may drive more interest in selecting alternative parks that need new trees planted.
The Springs Aquatic Center	Daily 48" and Taller Admission	\$10.00	\$11.00	Significant increases in transportation, raw materials and labor and driving longer-than-normal price increases across the board for supplies and equipment. Staffing costs are increasing due to a shrinking candidate pool that drives driving hourly rates higher and increases OT. These fee increases are to hopefully offset the projections of a 4-5% blended increase in costs.
The Springs Aquatic Center	Daily Under 48" Admission	\$7.00	\$8.00	See above.
The Springs Aquatic Center	Daily Senior Admission	\$8.00	\$9.00	See above.
The Springs Aquatic Center	48" and Taller Season Pass	\$99.00	\$119.00	See above.
The Springs Aquatic Center	Under 48" Season Pass	\$79.00	\$99.00	See above.
The Springs Aquatic Center	Senior Season Pass	\$79.00	\$99.00	See above.
The Springs Aquatic Center	4 pack of Adult Season Passes	\$300.00	\$350.00	See above.
The Bay Water Park	Daily 48" and Taller Admission	\$7.00	\$8.00	See above.
The Bay Water Park	Daily Under 48" Admission	\$5.00	\$6.00	See above.
The Bay Water Park	Daily Senior Admission	\$6.00	\$7.00	See above.
The Bay Water Park	48" and Taller Season Pass	\$99.00	\$109.00	See above.
The Bay Water Park	Under 48" Season Pass	\$69.00	\$89.00	See above.
The Bay Water Park	Senior Season Pass	\$79.00	\$99.00	See above.
The Bay Water Park	4 pack of Adult Season Passes	\$250.00	\$300.00	See above.
Outdoor Water Pools	Daily Admissions	\$3.00	\$4.00	See above.



Intra-Departmental Communication

DATE: December 14, 2021

TO: Board of Parks and Recreation Commissioners

FROM: Jennifer Jutte, Superintendent, Community Services

SUBJECT: Facility Use without Concessions Agreement – Architectural Volleyball League

BACKGROUND:

Architectural Volleyball League (AVL) is requesting the use of the Gregg Klice Community Center gymnasium for volleyball games during the months of January, February, and March. Each session will be 3 hours in length and AVL will pay \$50/hour for use of the facility. Total estimated compensation is \$1,650.00.

The terms of this agreement will start on January 3, 2022, and shall end no later than March 27, 2022. Architectural Volleyball League will provide insurance per the City's requirements.

RECOMMENDATION:

Staff recommends Board approval of this Facility Use without Concessions with Architectural Volleyball League and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: December 14, 2021
TO: Board of Parks and Recreation Commissioners
FROM: James Wang, P.E, Chief Engineer-Engineering, Inspection, & Permitting Division
SUBJECT: Bid Award to Amino Brothers Co. for Paseo Gateway Intersection

BACKGROUND

The Paseo Gateway Intersection project will reconstruct the intersection of Independence Ave and the Paseo Blvd. and replace the Cliff Drive overpass with a new signalized intersection. Proposed improvements include realignment of the Paseo Blvd, new traffic signals, sidewalks, bike trails, and green stormwater infrastructure. This project will substantially enhance traffic safety and improve traffic flow in the Paseo Gateway community.

On October 6, 2021, five bids were received for the Paseo Gateway Intersection project. Amino Brothers Co. submitted the lowest and best base bid with a bid amount of \$8,961,409.60. The construction for this project will be completed by September 15, 2023.

The Paseo Gateway project is funded with federal STP grant, GO Bond, PIAC funds, and funds from the water distribution program and smart sewer program. Funds for the construction contract are available from accounts: 22-3090-708013-B-G70142204, 3520-708013-61160-70172207, 3519-708013-611060-70172207, and 22-3090-708409-B-70142204.

The DBE goal set by the Missouri Department of Transportation and the Federal Highway Administration for this contract is 14%. Amino Brothers Co's DBE participation is 66%.

RECOMMENDATION

Staff recommends Board approval of a contract with Amino Brothers Co. for the Paseo Gateway Intersection Project in the amount of \$8,961,409.60 and encumbering an additional contingency in the amount of \$861,000.00, and requests Board authorization for the Director or designee to execute the contract on behalf of the Board.



B I D T A B U L A T I O N

70142204 - PASEO GATEWAY INTERSECTION (Construction) STP 3301
(508)

BID OPENING- October 6, 2021

ENGINEER'S EST \$6,947,308.59

	MEGA KC	AMINO BROTHERS	LEAVENWORTH EXCAVATING	RADMACHER BROS EXCAVATING
Project Manager James Wang	BRIAN@MEGAKC.COM	STEVE@AMINOBROS.CO M	GREG@LEXECO.CO M	FANDRES@RADBROEX.COM
BASE BID	\$10,685,401.00	\$8,961,409.60	\$9,451,184.48	\$9,765,556.05
	BID CORRECTED			BID CORRECTED
TOTAL BID	\$10,685,401.00	\$8,961,409.60	\$9,451,184.48	\$9,765,556.05
	JM FAHEY CONST			
	BIDS@JMFAHEY.COM			
BASE BID	\$10,478,376.07			
	BID CORRECTED			
TOTAL BID	\$10,478,376.07	0.00	0.00	0.00
BASE BID				
TOTAL BID	0.00	0.00	0.00	0.00



Intra-Departmental Communication

Date: December 14, 2021

To: Board of Parks and Recreation Commissioners

From: Richard Allen, Division Manager-Park Planning and Park Development

Subject: Design Professional Agreement with Hoxie Collective LLC - Kessler Park Master Plan

Background

Kessler Park has approximately 308 acres of parkland and was acquired in 1895. The Parks and Recreation Department advertised a request for qualifications for consultant teams to deliver a master plan, conservation plan, and operation and maintenance plan for the land of Kessler Park from Chouteau Trafficway to the Paseo Blvd. The master plan will also include community engagement with all the different neighborhood groups that are included in the project area. The master plan is a high-level plan and report listing all planned improvements for the area with priorities and cost estimates. The conservation plan will include the best management practice for the management of wooded area, open space areas, and creeks and lakes in the area. The operation and maintenance plan will include a detailed operation and maintenance plan specific to the needs of the project area.

On October 22, 2021, qualifications were received from four firms and were evaluated by a scoring committee. The committee selected Hoxie Collective to perform the work. The consultant will facilitate community engagements, master planning, conservation planning, and the development of the operation and maintenance plan and estimates.

Hoxie Collective LLC is a SLBE (Small Local Business Enterprise) company on the City's CREO (Civil Rights Equal Opportunity Department) list of SLBE approved to perform engineering. The agreement amount for this work is \$79,995.00. Funds for the project are available in the Kessler Society gift fund 6490-702800-P-095 and project number 70228001. All the work is planned to be completed by November 1, 2022.

Recommendation

Staff recommends Board approval of the agreement with Hoxie Collective LLC, in the amount of \$79,995.00 and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

Date: December 14, 2021
To: Board of Parks and Recreation Commissioners
From: Richard Allen, Manager Park Planning and Park Development
Subject: Design Professional Services Amendment #1 to the Agreement with Waters Edge Aquatic Design - Southeast Community Center Pool Renovation

Background

Southeast Community Center is located at 4201 E. 63rd St and was built in 2008. The existing community center aquatics facility has three separate pool areas, and the maintenance and operation of the system has been a challenge to maintain and operate. The public and staff have requested a redesign of the aquatic area.

On May 22, 2020, the Parks Department received RFQs from two design firms for the Southeast Community Center Pool Renovation project. The firms were rated with Waters Edge Aquatic Design achieving the highest score.

On September 15, 2020, the Board approved an agreement with Waters Edge Aquatic Design in the amount of \$275,000. The scope of work and deliverables include a site analysis, community engagement, design approvals, bidding assistance, construction document preparation, and construction administration for pool renovations. Funding for this agreement comes from account number 6490-702800-B-C103. Waters Edge Aquatic Design utilization goals of 15% MBE and 10% WBE were submitted & approved by HRD and will be met by the end of the project.

Amendment #1 will adjust milestone deadlines as noted below and extend the agreement to November 30, 2022. All other conditions of the agreement remain unchanged.

Preliminary Design Complete	January 2022
Final Design Complete	February 2022
Codes Review and Permit Complete	March 2022
Health Department Review and Approval Complete	March 2022
Bid Documents for Advertising Complete	March 2022
Construction Administration Complete	November 30, 2022

Recommendation

Staff recommends Board approval of Amendment #1 to the Agreement with Waters Edge Aquatic Design to extend the completion date to November 30, 2022, and requests Board authorization for the Director or designee to execute the amendment on behalf of the Board.



Intra-Departmental Communication

Date: December 14, 2021
To: Board of Parks and Recreation Commissioners
From: Stephen VanRhein, Natural Resources Manager
Subject: Amendment #4 for Tree Maintenance Services FY19 Contract with Safety Tree Service LLC.

BACKGROUND AND DESCRIPTION

The Board entered into an agreement with Safety Tree Service LLC on June 19, 2019 to provide tree maintenance services. The contract addresses tree maintenance pruning and removals on public properties and Right of Ways, including resident 311 Action Center requests and ash tree removal. This contract also required the contractor to provide storm response services. The original contract amount was \$1,500,000.00.

Amendment #1 was approved by the Board on April 21, 2020 and provided for additional tree maintenance services to address an estimated 1,500 trees in the amount of \$1,000,000.00 and tree removal services of an estimated 750 ash trees in the amount of \$500,000.00, bringing the total contract amount to \$3,000,000.00 and extended the contract term to June 19, 2021.

Amendment #2 was approved by the Board on February 23, 2021 and provided for additional tree maintenance services such as hazardous tree pruning and removals and severe storm related tree requests in the amount of \$95,000.00, bringing the total contract amount to \$3,095,000.00.

Amendment #3 was approved by the Board on April 27, 2021 in the amount of \$1,500,000.00, provided additional tree maintenance services to address an estimated 1,500 trees in the amount of \$1,000,000.00, and tree removal services for estimated 750 ash trees in the amount of \$500,000.00, bringing the total contract amount to \$4,595,000.00 and extended the contract term to May 31, 2022.

This Amendment #4 will add \$150,000.00 of fiscal year 2022 funds to provide additional tree maintenance, pruning, removal and storm response services to address an estimated 250 trees, bringing the final contract amount to \$4,745,000.00.

The Contractor's Utilization Plan remains unchanged, MBE/WBE goals for this contract of 10% MBE and 0% WBE respectively and will apply to this amendment #4, and any future amendments, to this contract.

RECOMMENDATION

Staff recommends Board approval of the Amendment #4 with Safety Tree Service LLC in the amount of \$150,000.00 and requests Board authorization for the Director or designee to execute the amendment on behalf of the Board.



Intra-Departmental Communication

Date: December 14, 2021

To: Board of Parks and Recreation Commissioners

From: Leslie Alford, Communications and Development Manager

Subject: Missouri Department of Conservation Outdoor Infrastructure Program – Little Blue Valley Park Archery Range

The Missouri Department of Conservation Land Conservation Partnership Grant: Outdoor Recreation Infrastructure Program is a reimbursement-based grant program for enhancing public access and opportunities for citizen engagement in conservation-related outdoor recreation through the development of outdoor recreation infrastructure. The Kansas City, Missouri Parks and Recreation Department would like to submit an application for an accessible archery range at Little Blue Valley Park located at Noland Road and East 75th Street. The Master Plan for Little Blue Valley Park currently includes an archery range.

The Kansas City, Parks and Recreation Department is requesting \$75,000 from MDC, with matching funds of \$75,000 from the City. An accessible archery range would be a one-of-a-kind facility in the Midwest and would provide access to those of all abilities the chance to use the archery range.

The project would include a sidewalk and platform that would be accessible to people of all abilities to use the archery range. This archery range would allow this program to expand and increase participation with more groups and individuals.

Recommendation:

Staff is requesting Board approval of submitting the Missouri Department of Conservation Outdoor Infrastructure Program Grant, with total project cost \$150,000, 50% from MDC and 50% from City funds and request Board authorization for the Director or designee to execute the grant application project on behalf of the Board.