

**BOARD OF PARKS AND RECREATION COMMISSIONERS
KANSAS CITY, MISSOURI**

**Tuesday, November 30, 2021
4600 East 63rd Trafficway**

**1:00 O'CLOCK P.M.
WORKSHOP**

1:00p.m. – Open Discussion

**2:00 O'CLOCK P.M.
BOARD MEETING**

Call to Order-Jack Holland, President of the Board

Agenda

1. Considering Board approval of the November 9, 2021, Board Meeting. **Attachment A**
2. **Resolution #31739** – Considering Board approval of a Cooperative Agreement with Truman Medical Centers/University Health for the use of Gregg/Klice Community Center gymnasium, December 1, 2021, through November 30, 2022. **Attachment B**
3. **Resolution #31740** - Considering Board approval of a Facility Use without Concessions Agreement with Jackson County, Missouri for the use of Gregg/Klice Community Center gymnasium, December 9, 2021, through March 17, 2022. **Attachment C**
4. **Resolution #31741** - Considering Board approval of a Facility Use without Concessions Agreement with KC Volleyball Club for the use of Kansas City North Community Center gymnasium, December 1, 2021, through April 30, 2022. **Attachment D**
5. **Resolution #31742** - Considering Board approval of a Facility Use without Concessions Agreement with Hogan Preparatory Boys Academy for the use of Southeast Community Center gymnasium December 1, 2021, through February 24, 2022. **Attachment E**
6. **Resolution #31743** - Considering Board approval of a Facility Use without Concessions Agreement with Sporting Kansas City for the use of Southeast Community Center gymnasium, December 9, 2021, through February 24, 2022. **Attachment F**
7. **Resolution #31744** - Considering Board approval of a Facility Use without Concessions Agreement with Whitefield Academy for the of Hillcrest Community Center gymnasium, December 1, 2021, through February 22, 2022. **Attachment G**
8. **Resolution #317345** - Considering Board approval of a Cooperative Agreement with Evergy Metro Inc. for the 63rd Street and Zoo Drive project. **Attachment H**
9. **Resolution #31746** - Considering Board approval of Change Order #2 with Gunter Construction for the Chouteau and I-35 Interchange Project in the amount of \$61,122.90 and extend the contract time to May 13, 2022. **Attachment I**
10. **Resolution #31747** - Considering Board approval of an Encroachment License Agreement with Royal City Bell LLC for property located at 4101 Broadway Boulevard. **Attachment J**
11. **Resolution #31748** - Considering Board approval of Gifts and Contributions. **Attachment K**

12. Public Comments

13. Director's Update

14. Adjourn

The Board may return to the conference room following the regular meeting for additional discussion of items on the agenda of the Board's Workshop that were not completed prior to the regular meeting.

Any closed session may be held via teleconference.

- Pursuant to Section 610.021 subsection 1 of the Revised Statutes of Missouri to discuss legal matters, litigation, or privileged communications with attorneys;
- Pursuant to Section 610.021 subsection 2 of the Revised Statutes of Missouri to discuss real estate;
- Pursuant to Section 610.021 subsections 3 and 13 of the Revised Statutes of Missouri to discuss personnel matters;
- Pursuant to Section 610.021 subsection 12 of the Revised Statutes of Missouri to discuss sealed bids or proposals;

**BOARD MEETING
November 9, 2021**

**4600 East 63rd Trafficway
Kansas City, Missouri 64130**

1:00 O'CLOCK P.M.

1p.m. – 2022/23 Budget Discussion

1:30p.m. – Martin Luther King Jr. Advisory Board Discussion – Sheron Fulson

**2:00 O'CLOCK P.M.
BOARD MEETING**

Call to Order-Jack Holland, President of the Board

Board Members Present: President Holland, Commissioner, Commissioner Perez, Commissioner Nguyen, Commissioner Wagner and Commissioner Williams-Neal.

On a motion by Commissioner Wagner, duly seconded the Board approved the Minutes of the October 26, 2021, Board Meeting with a correction to be made.

Resolution #31729 – 2022/23 Parks and Recreation Budget Submittal

On a motion by Commission Wagner, duly seconded the Board approved the Fiscal year 2022-23 Parks and Recreation Budget request.

Background: The fiscal year 2022-23 budget request is presented to the Board of Parks and Recreation Commissionerson November 9, 2021, for consideration of approval.

The total budget submission for FY2022-23, across all funds, is \$66,555,220. Funding for capital improvement projects from the Public Improvement sales tax will be approved by the Public ImprovementsAdvisory Committee (PIAC) in December 2021 or January 2022 and are therefore not reflected in this budget. The budget request submitted for approval by fund is as follows:

- Parks Sales Tax: \$47,850,047
- Golf: \$7,062,256
- Capital Improvements: \$5,888,062
- Street Maintenance: \$2,244,893
- Museum Tax Levy: \$1,824,262
- Internal Stores Fund: \$1,200,000
- General Fund: \$436,078
- Liberty Memorial Trust: \$49,582

In total, the FY2022-23 Expense Budget Submission for the Parks Sales Tax fund is proposed at \$47,850,048, a 7% increase over FY2021-22 Adopted. This increase in expenditures will be offset by anticipated sales tax collections, which are conservatively estimated at increase

10% (\$4,788,378) over FY2021-22 Adopted Budget. Other funds and their respective changes are outlined in Appendix D.

Given current conditions thus far in FY2021-22, there is reason to believe that the City and KC Parks has begun a steady recovery from the devastating negative impacts of COVID on economic conditions. In FY21-22, Parks and Recreation was granted relief from dramatic reductions in Parks Sales Tax revenue through the distribution of American Rescue Plan (ARP) funding in the amount \$6.1 Million. This amount replaced revenue from the baseline year of FY2018-19, the last full fiscal year unaffected by the COVID19 pandemic. The ARP funding has allowed the Board and staff to strategically re-invest in services that would not otherwise have been possible in the current fiscal year (e.g., Fountain operations, opening pools). The ARP funding will help bolster the fund balance of the Parks and Recreation Sales Tax Fund in this current and future fiscal years, where the five-year outlook is positive. The goal should be to end FY23 with a healthy fund balance in an amount to exceed \$6 million, which this budget submission does (Appendix F).

Therefore, with the added foundational stability in the Parks Sales Tax fund balance and the financial diligence of the Parks and Recreation Department under the leadership of its Board, there is room for

cautious optimism and restoration of services in the FY2022-23 budget. However, given the continued volatility in revenue collections and potential operational changes such as personnel cost increases as a result of a citywide Compensation Study, the City has requested that city departments, including Parks and Recreation, be conservative in preparing the FY22-23 budget. The preparation of the budget requires departments to strive for a zero percent expenditure growth target within a 10% and \$100,000 margin. Where funding requests exceed this target, Parks and Recreation is prepared to submit documentation to the City Manager and Council to justify the operational changes necessary to meet the expectations of our residents and live fully into the department mission.

Mission: To improve the quality of life, health and wellness of our community by providing socially equitable, community-driven programming and environmentally sound natural resource management

In addition, this budget will reflect four main themes that seek to address the department's mission: Resident Engagement, Visual Appeal and Sustainability of Parks, Recreation, Youth and Senior Programming and Focus on Employees. These themes are born from the mission and supported with data from customer requests, resident and employee surveys and ongoing resident engagement efforts. Resident Survey results are clear that residents want tree care, access to more programming and enhanced maintenance of parks, boulevards and parkways (Appendix E.1). In addition, our employee survey results show that our Parks and Recreation employees are looking for more training and professional development opportunities, increased pay and to feel that their ideas are valued (Appendix E.2).

The FY23 budget attempts to respond to these resident and employee needs by strategic investment in key areas. The FY23 Budget expenditure Decision Packages submitted for approval total \$2,800,098:

- Parks Sales Tax: \$2,150,098
- Golf Fund: \$400,000
- Street Maintenance Fund: \$250,000

FY2022-23 Decision Packages by Theme and Fund:

Visual Appeal of spaces

- Parks Sales Tax:
 - Park mowing \$460,000
 - Blvd/Pkwy Mowing \$428,000
 - Landscaping Services \$450,000
 - Increase tree planting \$250,000
- Street Maintenance Fund:
 - Street Tree Care \$250,000
- Golf Fund:
 - Golf Course capital improvements \$400,000

Recreation Programming

- Parks Sales Tax:
 - Youth In School/Out of School programming \$136,135
 - Transportation for Youth and Older Adult programs \$106,000
 - Adaptive Programming \$100,000
 - The Bay Water Park \$110,000

Invest in Employees

- Parks Sales Tax:
 - Reclass or add positions to create Safety Officer and Training Coordinator \$110,000

This budget prioritizes the visual appeal our parks by increasing mowing and landscaping. It also seeks to begin providing necessary funding for the care and replacement of street right-of-way trees, which we are losing at an alarming rate. In this budget, we have also right sized and consolidated expenses for youth and older adult programming, and we plan to expand our adaptive programming to maximize our commitment to be an inclusive parks system for all.

Other notable increases are:

- Promotional and resident engagement \$75,000
- Increase to Golf Revenue – Greens Fees at Shoal Creek, Hodge, Blue River and Swope Memorial, totally \$453,000

The FY2022-23 budget represents the next step in our recovery from a global pandemic that has reshaped the economy in ways we may not yet understand; therefore, this budget slowly and strategically enhances and expands services that will maintain and create the open spaces and services necessary in this new normal. The COVID19 pandemic highlighted parks and our services as vital community assets in a way that we could not have anticipated, and we must continue to evaluate what programs and activities should be returned to normal levels and what opportunities we may have to set a new vision post-pandemic. We strongly believe that great parks, community centers and programs are the foundation of great communities.

Resolution #31730 - Marion Kauffman Foundation Grant – Martin Luther King Jr. Cultural Corridor- Brush Creek

On a motion by Commissioner Wagner, duly seconded, the Board accepted the \$1,000,000 Grant from the Marion Kaufmann Foundation.

Background: The Brush Creek Corridor in Kansas City MO extends from the state line to the confluence of the Blue River. The corridor is diverse in businesses, schools, churches, neighborhoods, parks, income levels and has great potential for to become a destination cultural corridor. The City renamed the road to Dr Martin Luther King Jr Boulevard and has made recent improvements to the DR MLK JR Park with the addition a playground, trail, restroom and shelter.

The Parks and Recreation Department applied for funding from the Ewing Marion Kauffman Foundation Grant Award for Dr Martin Luther King Jr Cultural Corridor within the Brush Creek Area and receive notice of award in the amount of \$1,000,000. The project area is defined by Dr MLK JR Boulevard for south limits; Emanuel Cleaver II Boulevard for the north limits, Cleveland Ave. for the east limits; and the Paseo Boulevard for the south limits.

The projects scope includes community engagement, conceptual design, survey, geotechnical work, final design, call for artist, art design and fabrication of art exhibits. This agreement will require City Council approval because the estimation of revenue for the \$1,000,000 Kauffman grant.

Resolution #31731 – Cooperative Agreement with Kansas City Public Schools and Camp Fire

On a motion by Commissioner Wagner, duly seconded, the Board approved the Cooperative Agreement with Kansas City Public Schools and Camp Fire Heartland and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Kansas City Public Schools is working in partnership with Camp Fire Heartland to offer out of school programming on Monday, November 22 and Tuesday, November 23 at the Garrison and Tony Aguirre Community Centers.

Classes will be held from 8:30 to 3:30 with a maximum of 40 children at each location. Camp Fire Heartland will provide staffing and a meal. Kansas City Public Schools will reimburse Camp Fire Heartland \$40.00 for each child enrolled and be responsible for marketing the program. The community centers will provide the space and registration for each child. Transportation will not be provided.

Kansas City Public Schools and Camp Fire Heartland will provide insurance per City requirements.

The terms of this agreement are from November 22, 2021 – November 23, 2021.

Resolution #31732 – Cooperative Agreement with Freedom Fire Ministries

On a motion by Commissioner Wagner, duly seconded, the Board approved the Agreement with Freedom Fire Ministries and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Freedom Fire Ministries is a Christian missions organization with a vision of raising up disciples of Christ from the youth of the inner city. Their mission is to strengthen

young people of the inner city by equipping them to guide the community spiritually, economically, and socially.

They are currently hosting a Friday Fun Night outdoors for neighborhood youth involving two hours of games, activities, and a meal. With the weather getting colder they are requesting the use of the Garrison Community Center multi-purpose room and gymnasium from 6:00pm – 8:00pm on Friday evenings. Card games and board games will be offered in a non-religious environment. Due to Health Department requirements a meal will not be served until food handler certificates are obtained.

In addition to the staff on site, there will also be volunteers to assist with the activities of up to thirty youth. Staff and volunteers will be responsible for setup and cleanup. Access to the center is being provided at no charge.

Freedom Fire Ministries is required to have a certificate of insurance per city requirements. The terms of this license are from November 1, 2021 – October 31, 2022.

Resolution #31733 – 2022 Golf Rates

On a motion by Commissioner Wagner, duly seconded, the Board approved, and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Attached you will find proposed CY22 rate increases for Golf Services. Rates have been evaluated and our fee recommendations are attached. Rates are compared to golf courses in the region to ensure competitiveness and affordability. Small rate increases will be used to offset increased costs associated with maintaining and operating the golf courses. Additional revenues generated by fee increases are estimated at \$150,000.00. New rates will be effective beginning January 1, 2022.

2022 GOLF RATE FEES ATTACHED TO THE OFFICIAL BOARD MINUTES OF NOVEMBER 9, 2021

Resolution #31734 – Bid Award to J M Fahey Construction – Red Bridge Road Complete Streets

On a motion by Commissioner Wagner, duly seconded, the Board approved the Bid Award to J M Fahey for the Red Bridge Road Complete Streets Project in the amount of \$6,340,060.20, approved the additional contingency in the amount of \$300,000.00 and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: The Red Bridge Complete Street project will reconstruct Red Bridge Road from Holmes Road to Wornall Road and reconfigure the intersections of Red Bridge and Wornall Road. Proposed improvements include trails, sidewalks, enclosed storm sewer system, streetlights, and landscaping. This project will substantially enhance traffic safety and improve traffic flow along this segment of Red Bridge Road.

On August 4th, 2021, seven bids were received for the Red Bridge Road Complete Streets project. J M Fahey Construction submitted the lowest and best base bid with a bid amount of \$6,340,060.20. The construction for this project will be completed within 510 calendar days.

Water line installation in the amount of \$725,000 will be funded by Water Services Department. The remaining project cost in the amount of \$5,615,060.20 will be funded from accounts: 22-2430-708016-B-70192304, 3519-708016-611060-70008588, 3520-708016-611060-70192304, and 22-3090-708609-B-70192304

The MWBE goals for this contract are 14% MBE and 8% WBE. J M Fahey's participation plan of 14% MBE and 8% WBE has been approved by the Civil Rights & Equal Opportunity Department (CREO).

Resolution #31735 – Design Professional Agreement with Obi Consultant Engineering, Inc. – Martin Luther King, Jr. Square Parking Lot

On a motion by Commissioner Wagner, duly seconded, the Board approved the Agreement with Obi Consultant Engineering, Inc., in the amount of \$74,792 for the Martin Luther King, Jr. Square Parking Lot and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: The Parks and Recreation Department is committed improving Dr. Martin Luther King, Jr. Park to create a destination park for all Kansas City residents to use. The Department is wrapping up construction of a new play area, shelter, walking trail and landscape. The Department applied for Sunderland Foundation Grant and received fund to design and construct a new parking lot area.

On October 1, 2021, qualifications were received from four firms and were evaluated by a scoring committee. The Committee selected Obi Consultant Engineering, Inc. to perform the work. The consultant will provide construction drawing for new parking lot that will include surveying, geotechnical, design, lighting design, best management practice for storm runoff, landscape design, specifications, final drawings, and estimate.

Obi Consultant Engineering, Inc. is a SLBE (Small Local Business Enterprise) company on the City's CREO (Civil Rights Equal Opportunity Department) list of SLBE approved to perform engineering. The agreement amount for this work is \$74,792. Funds for project are available in PIAC Account 3090-708309 and Project number 70204927.

Resolution #31736 – Amendment #5 with H.W. Lochner – Red Bride Road Project

On a motion by Commissioner Wagner, duly seconded, the Board approved Amendment #5 with H.W. Lochner for the Red Bridge Road project in the amount of \$300,000.00, extended the contract time to November 15th, 2023, and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: The Red Bridge Complete Street project will reconstruct Red Bridge Road from Holmes Road to Wornall Road and reconfigure the intersections of Red Bridge and Wornall Road. Proposed improvements include trails, sidewalks, enclosed storm sewer system, streetlights, and

landscaping. This project will substantially enhance traffic safety and improve traffic flow along this segment of Red Bridge Road.

On August 15, 2017, the Board approved an agreement with H.W. Lochner in the amount of \$299,785.00. Scope of services included a traffic analysis, roadway design, public outreach, and landscaping design. On October 16th, 2018, the Board approved Amendment #1 that added surveying and additional roadway design increasing the contract amount by \$49,242.00. On July 9th, 2019, the Board approved Amendment #2 that added traffic signal design and bidding services increasing the contract amount by \$192,892.00. The Board approved Amendment #3 and Amendment #4 that added water line relocation design to replace the water lines along Red Bridge Road increasing the contract amount by \$31,981.00 and \$32,051.00, respectively.

Amendment #5 in the amount of \$300,000.00 will add construction administration services and additional drainage design to minimize the impact to the existing stormwater drainage system. Amendment #5 will extend the contract time to November 15th, 2023, and will bring the total contract amount to \$905,951.00. Amendment #5 will be funded from account no: 22-3090-708609-B-70192304.

The Civil Rights & Equal Opportunity Department (CREO) has approved the participation goals of 8% MBE and 48% WBE and the goals will be met or exceeded at the close-out of the project Meeting Adjourned.

Resolution #31737 – Encroachment License Agreement with Armour Troost, LLC

On a motion by Commissioner Wagner, duly seconded, the Board approved the Encroachment License Agreement with Armour Troost, LLC for the property located at 1108 East Armour Boulevard Amendment and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: On August 24, 2021, the Board approved an Encroachment License Agreement with Silliman Group, LLC for the property located at 1108 East Armour Boulevard. This property is now owned by Armour Troost, LLC.

The Board of Parks and Recreation Commissioners is being requested to enter into an Encroachment License Agreement with Armour Troost, LLC, the new owner of the property located at 1108 East Armour Boulevard, for use of the adjacent boulevard right-of-way for installation of one (1) 39.1 square foot entry canopy and (5) five 29.7 square foot balconies each, at a rate of \$18 per square foot. This agreement defines both license and maintenance terms for the use of boulevard right-of-way adjacent to the subject property.

The licensee will be responsible for securing permits, construction, maintenance, and repair of the canopy and balconies. The licensee will be responsible for complying with all the terms set forth in the agreement such as maintaining a certificate of insurance for use of the area, keeping it in a clean and safe condition, and for paying the annual encroachment fee in the amount of \$3,376.80, based on 187.6 square foot total projection area. Furthermore, the agreement defines the conditions by which modifications and cancellations may occur.

Resolution #31738 – Gifts and Contributions

🌈 On a motion by Commissioner Wagner, duly seconded, the Board accepted the gift from Beth Wamsley, (Organization – Band of Angels) of 10 Ten Accordions, estimated value of each \$50, for an approximate total value of \$500.

No one came before the Board.

CLOSED SESSION:

On a motion by Commissioner Wagner, duly seconded the Board unanimously approved by roll call vote to enter into a Closed Session to discuss real estate.

On a motion by Commissioner Mecklenburg, duly seconded the Board unanimously approved by roll call vote to leave Closed Session and enter back into an open meeting.

Jack Holland, President
Board of Parks and Recreation Commissioners

Karmen Houston, Board Secretary

**KCMO Parks and Recreation - Golf Services
Daily Rates 2022**

	Shoal Creek		Swope Memorial		Hodge Park		Minor Park		Heart of America	
	2021	2022	2021	2022	2021	2022	2021	2022	2021	2022
Weekend/Holiday (Fri-Sun)	\$70	\$74	\$38	\$39	\$32	\$34	\$29	\$30	\$20	\$21
Weekday Mon-Thu)	\$60	\$63	\$32	\$32	\$28	\$30	\$23	\$23	\$18	\$19
Senior Rate (Mon-Fri)	\$46	\$48	\$23	\$23	\$21	\$23	\$18	\$20	\$17	\$17
Junior Rate/Discount	\$40	\$40	\$18	\$19	\$15	\$17	\$15	\$17	\$13	\$13
Twilight 1:00pm - 4:00 pm	\$46	\$47	\$26	\$28	\$22	\$24	\$23	\$24	\$15	\$15
After 4:00 pm	\$31	\$33	\$20	\$20	\$17	\$17	\$15	\$15	\$14	\$14
9-Hole (Fri-Sun)	\$35	\$37	\$24	\$24	\$21	\$22	\$20	\$20	\$17	\$18
9-Hole (Mon-Thu)	\$30	\$31	\$20	\$20	\$16	\$17	\$15	\$15	\$16	\$16
Golf Cart 9 holes	n/a	n/a	\$8	\$10	\$10	\$10	\$10	\$10	\$8	\$9
Golf Cart 18 holes	n/a	n/a	\$16	\$16	\$16	\$16	\$16	\$16	\$15	\$16
Range Balls Small	\$6	\$7	n/a	n/a	\$6	\$7	\$6	\$7	\$6	\$7
Medium	\$9	\$10	n/a	n/a	\$9	\$10	\$9	\$10	\$9	\$10
Large	\$12	\$13	n/a	n/a	\$12	\$13	\$12	\$13	\$12	\$13
Range Card 30 small buckets	\$109	\$119	n/a	n/a	\$109	\$119	\$109	\$119	\$109	\$119
FootGolf									\$12	
FootGolf - Junior									\$8	

Items in **red** are proposed increases for 2022.

KC&O Parks and Recreation - Golf Services
Annual Pass Rates 2022

Course	Pass Type	Description	2021	2022	Cart Included
Swope Memorial, Minor Park, Heart of America and Hodge Park	Annual Golf Pass	Unlimited Play Mon - Fri and after 12:00 pm Sat, Sun and Holidays. \$10.00 discount before 12:00pm Sat-Sun and Holidays.	\$1,186.00	\$1,395.00	No
	Annual Golf Pass w/cart	Unlimited Play Mon - Fri and after 12:00 pm Sat, Sun and Holidays. \$10.00 discount before 12:00pm Sat-Sun and Holidays.	\$1,795.00	\$1,940.00	Yes
Swope Memorial, Minor Park, Heart of America and Hodge Park	KC30 and Under	Unlimited Play Mon - Fri and after 12:00 pm Sat, Sun and Holidays. 5 month membership, pay regular cart fee. Can continue monthly after first five months @ \$79.00/month.	\$549.00	\$399.00	No
	Value Card	\$19.00 to walk and \$26.00 to ride. Mon - Fri and after 12:00 pm Sat, Sun and Holidays.	\$280.00	\$299.00	No
All courses	Patron Card	\$6.00 off any round. Advance Tee Times. 10% discount in pro shop. Not for league play.	\$75.00	\$75.00	No
	Premier	Unlimited Play Su - Sa	\$3,695.00	\$3,695.00	Yes
Shoel Creek	Premier	Unlimited Play Su - Sa	\$4,495.00	\$5,495.00	Yes
	Platinum	Unlimited Play Mon-Fri, After 1:00 pm Sat, Sun & Hol	\$2,895.00	\$2,895.00	Yes
Shoel Creek	Platinum	Unlimited Play Mon-Fri, After 1:00 pm Sat, Sun & Hol	N/A	\$4,295.00	Yes
Heart of America	Annual Pass	Unlimited Play Mon - Fri and after 12:00 pm Sat, Sun and Holidays.	\$79.00/Month	\$79.00/Month	No
	Family Pass	Unlimited Play Mon - Fri and after 12:00 pm Sat, Sun and Holidays.	\$109.00/Month	\$109.00/Month	No

Items in red indicates changes from 2021.



Intra-Departmental Communication

DATE: November 30, 2021
TO: Board of Parks and Recreation Commissioners
FROM: Jennifer Jutte, Superintendent, Community Services
SUBJECT: Cooperative Agreement with Truman Medical Centers/University Health

BACKGROUND

The Behavioral Health System of Truman Medical Centers/University Health, in an effort to provide structured psycho-social rehabilitation for chronically mentally ill adults, is requesting the use of the gymnasium at Gregg/Klice Community Center. The request is for one hour a week to allow their therapy clients the opportunity to play pickup basketball. The goal of this activity is to reconnect people with the positive feelings associated with socializing and doing the things they enjoyed prior to the onset of their mental illness. This will assist in building their social confidence.

The participants will be accompanied and supervised during their visit and ensure that they leave the center when finished with their activity. University Health will ensure clients are physically and behaviorally appropriate to the facility and equipment. They will also maintain appropriate identification of clients/participants while on the premises. Gregg/Klice will notify University Health at least 24 hours in advance if the facilities will not be available.

The terms of this agreement will begin on December 1, 2022 and shall end no later than November 30, 2022.

RECOMMENDATION

Staff recommends Board approval of this Memorandum of Understanding with Truman Medical Centers New Frontiers and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: November 30, 2021
TO: Board of Parks and Recreation Commissioners
FROM: Jennifer Jutte, Superintendent, Community Services
SUBJECT: Facility Use without Concessions Agreement – Jackson County, Missouri

BACKGROUND:

Jackson County, Missouri, is requesting the use of the Gregg/Klice Community Center gymnasium for basketball practices and games during the months of December, January, February, and March. Each session will be 2 hours in length and Jackson County will pay \$50/hour for use of the facility. Total estimated compensation is \$1,400.00.

The terms of this agreement will start on December 9, 2021 and shall end no later than March 17, 2022. Jackson County, Missouri is self-insured which is acceptable for the City's requirements.

RECOMMENDATION:

Staff recommends Board approval of this Facility Use without Concessions Agreement with Jackson County and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: November 30, 2021
TO: Board of Parks and Recreation Commissioners
FROM: Jennifer Jutte, Superintendent, Community Services
SUBJECT: Facility Use without Concessions Agreement – KC Volleyball Club

BACKGROUND:

KC Volleyball Club is requesting the use of the Kansas City North Community Center gymnasium for volleyball practices and games during the months of December, January, February, and March. Each session will be 1.5 hours in length and KC Volleyball Club will pay \$50/hour for use of the facility. Total estimated compensation is \$1,275.00.

The terms of this agreement will start on December 1, 2021, through April 30, 2022.

KC Volleyball Club will provide insurance per the City's requirements.

RECOMMENDATION:

Staff recommends Board approval of this Facility Use without Concessions Agreement with KC Volleyball Club and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: November 30, 2021

TO: Board of Parks and Recreation Commissioners

FROM: Jennifer Jutte, Superintendent, Community Services

SUBJECT: Facility Use without Concessions Agreement – Hogan Preparatory Boys Academy

BACKGROUND:

Hogan Preparatory Boys Academy is requesting the use of the Southeast Community Center gymnasium for basketball practices and games during the months of December, January, and February. Each session will be 2 hours in length and Hogan Prep will pay \$30/hour for use of the facility. Total estimated compensation is \$720.00

The terms of this agreement will start on December 1, 2021 and shall end no later than February 24, 2022. Hogan Preparatory Boys Academy will provide insurance per the City's requirements.

RECOMMENDATION:

Staff recommends Board approval of this Facility Use without Concessions Agreement with Hogan Preparatory Boys Academy and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: November 30, 2021
TO: Board of Parks and Recreation Commissioners
FROM: Jennifer Jutte, Superintendent, Community Services
SUBJECT: Facility Use Agreement without Concessions – Sporting Kansas City

BACKGROUND:

Sporting Kansas City is requesting the use of the Southeast Community Center gymnasium for soccer practices during the months of December, January, and February. Each session will be 2 hours in length and Sporting Kansas City will pay \$50/hour for use of the facility. Total estimated compensation is \$3,300.00.

The terms of this agreement will start on December 9, 2021 and shall end no later than February 24, 2022.

Sporting Kansas City will provide insurance per the City's requirements.

RECOMMENDATION:

Staff recommends Board approval of this Facility Use without Concessions Agreement with Sporting Kansas City and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: November 30, 2021
TO: Board of Parks and Recreation Commissioners
FROM: Jennifer Jutte, Superintendent, Community Services
SUBJECT: Facility Use without Concessions Agreement – Whitefield Academy

BACKGROUND:

Whitefield Academy is requesting the use of the Hillcrest Community Center gymnasium for basketball practices and games during the months of December, January, and February. Each session will be 2 hours in length and Whitefield Academy will pay \$50/hour for use of the facility. Total estimated compensation is \$2,650.00

The terms of this agreement will start on December 1, 2021 and shall end no later than February 22, 2022. Whitefield Academy will provide insurance per the City's requirements.

RECOMMENDATION:

Staff recommends Board approval of this Facility Use without Concessions Agreement with Whitefield Academy and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: November 30, 2021
TO: Board of Parks and Recreation Commissioners
FROM: James Wang, PE, Chief Engineer – Engineering, Planning, and Design
SUBJECT: Cooperative Agreement with Evergy Metro Inc. for 63rd Street and Zoo Drive

BACKGROUND

The 63rd Street and Zoo Drive project will reconstruct the intersection of 63rd Street, Zoo Drive, and Elmwood Ave. Proposed improvements include new traffic signals, realignment of Elmwood Ave, and a dedicated left-turn lane on 63rd Street.

Evergy's overhead power lines along the north side of 63rd Street will need to be relocated on to the City's property to accommodate for the road widening. Under this cooperative agreement, the City will permit Evergy to relocate the overhead power lines on to the City's property at 4600 E. 63rd Street, and Evergy will replace the overhead power lines across 63rd Street at Elmwood Ave with underground cables at no cost to the City. Evergy's power lines along the north side of 63rd Street will remain overhead. This Cooperative Agreement shall begin upon execution of this agreement and shall continue until all the services to be provided are completed subject to the terms and conditions set forth in this Cooperative Agreement.

RECOMMENDATION

Staff recommends that the Board approve a Cooperative Agreement with Evergy Metro. Inc. and authorize the Director or designee to execute the cooperative agreement on behalf of the Board.



Intra-Departmental Communication

DATE: November 30, 2021
TO: Board of Parks and Recreation Commissioners
FROM: James Wang, PE, Chief Engineer – Engineering, Planning, and Design
SUBJECT: Change Order #2 with Gunter Construction for Chouteau and I-35 Interchange

BACKGROUND

On February 23, 2021, the Board approved a construction contract with Gunter Construction in the amount of \$2,952,850.79 and encumbered an additional 10% contingency in the amount of \$295,285.08. On August 24, 2021, the Board approved Change Order #1 that adjusted traffic control and the underpass lightings increasing the contract amount by \$3,343.17.

Change Order #2 is to adjust quantities for asphalt, subgrade stabilization, curb & gutter, retaining walls, and storm drainage system, and to add temporary pavement marking so that all traffic lanes can be reopened in December because permanent pavement marking cannot be applied in cold temperature. Change Order #2 will increase the contract amount by \$61,122.90 and bring the total contract time amount to \$3,017,316.86. Change Order #2 will also add 60 calendar days to the contract time extending the final completion date to May 13, 2022. Funds for Change Order #2 are available in the encumbered project contingency in account no. 3520-708011-70008822.

The Chouteau and I-35 interchange project will improve the interchange of Chouteau Parkway and I-35 by adding a dedicated left turn lane on Chouteau Parkway and replacing traffic signals at the I-35 ramps. The Chouteau Parkway and I-35 Interchange project will also extend a multi-use trail along Chouteau Parkway from N Cleveland Ave to the north side of I-35.

The DBE goal set by the Missouri Department of Transportation and the Federal Highway Administration is 12%. Gunter Construction's proposed DBE participation is 12.18%.

RECOMMENDATION

Staff recommends that the Board approve Change Order #2 with Gunter Construction, in the amount of \$61,122.90, extend the final completion date to May 13, 2022, and authorize the Director or designee to execute the change order on behalf of the Board.



Intra-Departmental Communication

DATE: November 30, 2021
TO: Board of Parks and Recreation Commissioners
FROM: James Wang, P.E., Engineering and Planning
RE: Encroachment License Agreement - Royal City Bell LLC, (Licensee) for
Proposed "Taco Bell Cantina" Tenancy within Property at 4101 Broadway Boulevard

BACKGROUND

The Board of Parks and Recreation Commissioners is being requested to enter into an Encroachment License Agreement with Royal City Bell LLC, a limited liability company, and its successor and assigns located at 4101 Broadway Boulevard, the non-exclusive permission to enter upon a total of 472.86 square feet of the Premises adjacent to boulevard right-of-way for installation, located at 4101 Broadway Boulevard, Kansas City, Missouri, 64111 at the street level and at the SE corner of Broadway Boulevard and Westport Road for the limited purpose described as follows: To allow for construction of a dining patio for the proposed Taco Bell Cantina with a projected area of 441.6 SF (NW Retail Tenant Space at Westport Apartments Bldg, also known as "Westley on Broadway") on or over the public right-of-way, at a rate of \$28 per square foot. The request also is to allow for construction of projecting signs and door swing at a rate of \$18 per square foot, including the following: a Wall Sign "Taco Bell" Bell Logo projecting 12 SF, an Icon Blade Sign "Cantina" downward and inward pointing Arrow at NW Bldg Corner projecting 12.2 SF, and the Main 3' wide exterior Door Swing for the proposed building addition, calculated to project 7.06 SF. This agreement defines both license and maintenance terms for the use of boulevard right-of-way adjacent to the subject property.

Licensee shall be solely responsible for securing permits, construction, maintenance, and repair of the patio enclosure, signage, and door swing. The licensee will be responsible for complying with all the terms set forth in the agreement such as maintaining a certificate of insurance for use of the area, keeping it in a clean and safe condition, and for paying the annual encroachment fee in the total amount of \$12,927.48, based on the 472.86 square foot total projection area. Furthermore, the agreement defines the conditions by which modifications and cancellations may occur.

RECOMMENDATION

Staff recommends that the Board approve the Encroachment License Agreement with Royal City Bell LLC for the property located at 4101 Broadway Boulevard and requests authorization for the Director or designee to execute the agreement on behalf of the Board.



Parks and Recreation Department

DATE: November 30, 2021

TO: Board of Parks and Recreation Commissioners

FROM: Chris Cotten, Director

SUBJECT: GIFTS AND CONTRIBUTIONS REPORT

BACKGROUND:

The following individuals donated for the following:

- 🌳 \$11,000 – Duvel Moortgat USA, LTD – Trees to be planted at Martin Luther King, Jr. Square Park.
- 🌳 \$500 – Paul Hohenadel – Tree – Martin Luther King, Jr. Square Park
- 🌳 \$1,000 – Andrea Jones-Peebles – Two Trees – Loose Park
- 🌳 \$500 – Diane Skevington – Tree – Loose Park

STAFF RECOMMENDS: Acceptance of donations.