

**BOARD OF PARKS AND RECREATION COMMISSIONERS
KANSAS CITY, MISSOURI
Monday, October 11, 2021
4600 East 63rd Trafficway**

**1:00 O'CLOCK P.M.
WORKSHOP**

1p.m. – Clay County 587 Master Plan Presentation - Cody Peratt - The Olsson Studio

1:30p.m. – 2022/23 Budget Discussion- Julie Steenson

**2:00 O'CLOCK P.M.
BOARD MEETING**

Call to Order-Jack Holland, President of the Board

Agenda

1. Considering Board approval of the September 28, 2021, Board Minutes.
2. Considering Board approval of a Funding Agreement with Friends of the Zoo for ADA Compliance improvements at the Kansas City Zoo in the amount of \$2,791,000.
3. Considering Board approval of an Amendment to the Memorandum of Understanding with the Kansas City Public Schools for Repurposing Six Former School Sites.
4. Considering Board approval of a Facility Use Agreement without Concessions with Northland Static Volleyball Club for the use of the Kansas City North Community Center for volleyball training and instruction on Mondays, Tuesdays, and Thursdays from November 1, 2021, through April 30, 2022.
5. Public Comments
6. Interim -Director's Update

Closed Session - Pursuant to Section 610.021 subsections 3 and 13 of the Revised Statutes of Missouri to discuss personnel matters.

The Board may return to the conference room following the regular meeting for additional discussion of items on the agenda of the Board's Workshop that were not completed prior to the regular meeting.

Adjourn

Any closed session may be held via teleconference.

- Pursuant to Section 610.021 subsection 1 of the Revised Statutes of Missouri to discuss legal matters, litigation, or privileged communications with attorneys;
- Pursuant to Section 610.021 subsection 2 of the Revised Statutes of Missouri to discuss real estate;
- Pursuant to Section 610.021 subsections 3 and 13 of the Revised Statutes of Missouri to discuss personnel matters;
- Pursuant to Section 610.021 subsection 12 of the Revised Statutes of Missouri to discuss sealed bids or proposals; or

**BOARD MEETING
September 28, 2021**

**4600 East 63rd Trafficway
Kansas City, Missouri 64130**

**1:00 O'CLOCK P.M.
WORKSHOP**

1p.m. – Open Discussion

1:30p.m. – Quarter Finances and Budget Update

**2:00 O'CLOCK P.M.
BOARD MEETING**

Call to Order-Jack Holland, President of the Board

Board Members Present: President Holland, Commissioner Mecklenburg, Commissioner Wagner, Commissioner Williams-Neal

On a motion by Commissioner Wagner, duly seconded the Board approved the Minutes of the September 14, 2021, Board Meeting.

Presentation by Richard Baker, President/CEO Starlight Theatre Association

On a motion by Commissioner Wagner, duly seconded the Board approved the continued partnership with Starlight Theatre, as outlined in the 2015 Agreement.

Background: The Board of Parks and Recreation Commissioners entered into a contract with the Starlight Theatre Association of Kansas City, Inc. for a term beginning December 2021 for the operation, maintenance, and potential improvements of the Starlight Theatre. This agreement provides for five (5) year periods as permitted by Charter.

Rich Baker, President and Executive Producer of Starlight Theatre Association will give a brief update on the 2021 Starlight Season and to reiterate to the Board of Parks and Recreation Commissioners and the Starlight Theatre Associations desire to continue the partnership as outlined in the Agreement.

Resolution #31713 – Agreement with Kanas City Parks Foundation

On a motion by Commission Wagner, duly seconded the Board approved the Agreement with Kansas City Parks Foundation for “Kessler Clean Parks Micro-Grants” and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: The Kansas City, Missouri Board of Parks and Recreation Commissioners is charged with the responsibility to provide maintenance and upkeep on all the property designated with the Parks and Boulevards System as recognized by City Ordinance and Charter. The Parks and Boulevard System provides integral social, environmental, aesthetic, economic, recreation, and health benefits to the city.

The Kansas City Parks Foundation is a nonprofit organized and operating exclusively to preserve and

enhance the extraordinary Parks and Boulevards as a vital and equitable urban greens space by advocating, cultivating financial resources, and fostering community engagement in support of the Board of Parks and Recreation and the Parks and Recreation Department.

This Agreement allows the Foundation to provide up to \$500 Kessler Clean Parks Micro-Grants to approved organizations that organize and implements a Clean Parks event in one of Kansas City Parks and Recreations parks or parkways. Applications will be submitted to the Kessler Micro-Grants Committee for review and approval. Committee will be composed of Foundation representative(s), Parks and Recreation Department representative(s) and community volunteers.

Presentation by Jennifer Jutte - 2021 Community Services Summer Programs

Commissioner Wagner asked for participation numbers for each of the programs.

Resolution #31714 – Agreement with Show Me Riders Horse Club

On a motion by Commissioner Mecklenburg, duly seconded, the Board approved the Agreement with Show Me Riders Horse Club and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: The Show Me Riders Horse Club of Kansas City is a family-friendly nonprofit organization whose members are young and young at heart. They are dedicated to educating and introducing the community to various levels of equine awareness. Show Me Riders strive to create a festive atmosphere in the spirit of safety, good fun, and fellowship.

The Show Me Riders Horse Club wishes to enter into a Facility Use with Concession Agreement for the use of The Great Lawn located at 1600 Buck O'Neil Way, to hold Old Man Perry Rock the Block Festival on October 9, 2021. The festival will include a barbecue contest, beverage vendors, and horseback rides.

The Kansas City Parks and Recreation Department will be compensated \$900 for this one-day event. Set-up will begin on October 9, 2021, at 6am and tear down will end on October 9, 2021, at 11pm. **The expected attendance is 1500. Volunteer security and medical staff will be on site.**

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event
8. A written-out plan to address litter and recycling during the event

Resolution #31715 – Agreement with Missouri National Interscholastic Cycling Association

On a motion by Commissioner Mecklenburg, duly seconded, the Board approved the agreement with Missouri National Interscholastic Cycling Association and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: The Missouri Interscholastic Cycling League was founded in 2018 as a non-profit 501(c)(3) Emergent League of the National Interscholastic Cycling Association (NICA). They facilitate the development of high school and middle school teams/clubs for grades 6-12 and provide the education, training, licensing, and insurance for coaches and volunteers. They also produce high-quality mountain bike events and races that emphasize the value of participation, camaraderie, positive sporting behavior, and well-being over competition.

Missouri National Interscholastic Cycling Association wishes to enter into a Facility Use with Concession Agreement for the use of Hodge Park located at 7000 NE Barry Road, to hold their Mountain Bike Race on October 23, 2021, and October 24, 2021. The event will include a mountain bike race, merchandise, food, and drink vendors.

The Kansas City Parks and Recreation Department will be compensated \$1800 for this two-day event. Set-up will begin on October 23, 2021, at 7am and tear down will end on October 24, 2021, at 4pm. **The expected attendance is 500. Volunteers and KCFD will be onsite.**

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event
8. A written-out plan to address litter and recycling during the event

Resolution #31716 – Agreement with Midwest Health Initiative

On a motion by Commissioner Wagner, duly seconded, the Board approved the Agreement with Midwest Health Initiative and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Gigi Jones, the founder of Midwest Soul Vegfest, has strong beliefs in letting the food we consume be our medicine. Since overcoming colon cancer in 2016, Gigi has been on a mission to educate her community with a focus on the wellbeing of children's health. Gigi has created a non-profit organization, Midwest Health Initiative, that provides children in urban communities and schools with healthy, free, plant-based meals.

Midwest Health Initiative wishes to enter into a Facility Use with Concession Agreement for the use of Swope Park Bandstand located at 3999 Swope Parkway, to hold Midwest Soul Vegfest, on October 9, 2021, from 10am to 5pm. The festival will include food and drink vendors.

The Kansas City Parks and Recreation Department will be recognized as a partner on all festival material for this 1-day event in with waiver for all park fees. Set-up will begin on October 9, 2021, at 8am and tear down will end on October 9, 2021, at 10pm. The expected attendance is 500. KCPD on KCFD will be onsite

The contractor will be responsible for providing the following items:

1. A plan for traffic and parking control
2. Safety and security plan
3. Marketing plan
4. Certificate of insurance per city requirements
5. Map of event layout
6. Copies of other City permits required in hosting the event
7. A written-out plan to address litter and recycling during the event

Resolution #31717 – Cooperative Agreement with Camp Fire Heartland

On a motion by Commissioner Wagner, duly seconded, the Board approved the Cooperative Agreement with Camp Fire Heartland and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Campfire Heartland is a development organization that is focused on the Thriving framework, developed by the Thrive Foundation for Youth, based on the pillars of Social Emotional Learning (SEL).

Kansas City Parks and Recreation Department is partnering with Campfire Heartland to offer Saturday youth programming at Camp Lake of the Woods. These sessions will be held the first and third Saturdays of each month during the term of this agreement. The program will provide outdoor education and Social/Emotional Learning skills determined to be very beneficial for youth development to encourage children to disconnect from screened devices and instead connect with nature and others. Kansas City Parks and Recreation will provide transportation to and from the facility, access to the facility, and any necessary equipment.

Kansas City Parks and Recreation will enroll participants and will be reimbursed \$250.00 for each session by Camp Fire Heartland for a total revenue of \$3,250.00. Term of the agreement is October 2, 2021, through April 30, 2022. Camp Fire Heartland is required to have a Certificate of Insurance per City requirements.

Resolution #31718 – Cooperative Agreement Community Capital Fund/The Nia Project

On a motion by Commissioner Mecklenburg, duly seconded, the Board approved the Cooperative Agreement with Community Capital Fund/The Nia Project and authorized the Director or designee to execute the agreement Board.

Background: The Nia Project is a sponsored organization of the Community Capital Fund and is focused on improving the lives of Black girls and women in Kansas City. This is accomplished by supporting and creating projects that build confidence, capacity, and opportunity. Black Women Get Fit, a signature program by the Nia Project, is in its fourth year with the dual goals of identifying and supporting Black women-owned businesses, while providing a platform that

introduces women to wellness experiences which address the healing of minds, bodies, and souls. Past participation has ranged from 200 - 400 women.

This event will be held at the Southeast Community Center on Saturday, October 2, 2021, from 9a.m. – 1p.m. The entire center will be used at no cost. The event will include educational workshops and fitness demonstrations. Community Capital Fund/The Nia Project for Black Women Get Fit is required to have Certificate of Insurance per City requirements.

Resolution #31719 – Change Order #2 (Final) - Mega KC – Briarcliff Greenway Trail Design

On a motion by Commissioner Wagner, duly seconded, the Board approved Change Order #2 with MEGA KC in the amount of \$10,462.82, extended the completion date to October 29, 2021 and authorized the Director or designee to execute the change order on behalf of the Board.

Background: Briarcliff Greenway is a 41-acre Park that was acquired in 1957, which extends between NW 36th St. and NW 41st Terrace. Briarcliff Parkway was improved between N. Oak Trafficway and HWY 169. During construction of the Parkway the neighborhood requested pedestrian improvements along the greenway. The first trail section in Briarcliff Greenway was completed in 2012 north of NW40th St. Extensive community input has been received for the section of Briarcliff Greenway between NW 40th St. to NW 37th Street.

A request for Design-Build Teams to bid on the next section of trail were advertised. Of the three teams that submitted bids and qualifications on November 18, 2020, MEGA KC received the highest combined score and was awarded the 169-calendar day contract in the amount of \$899,999. The project base bid consisted of providing all design, surveying, geotechnical studies, deliveries, construction, and quality control for a concrete and boardwalk trail system from NW 40th Street to NW 37th Street.

Change Order #1 added an additional \$4,100 and 20 calendar days, with a new completion date of July 29, 2021. Additional days are due to abnormal weather delays in the months of April and May and the new contract amount was \$904,099. The added scope of work included tinting the concrete (“Phoenix Tan”) and reducing the concrete trail width to 6 feet.

This Change Order #2 will add an additional \$10,462.82 with a new completion date of October 29, 2021, bringing the total contract amount to \$914,561.82. The additional scope of work includes the riprap on the east slope, additional fencing, and additional erosion control at the south end of the trail near NW 37th Street. Funding for this project is in account 2030-707726-611060-70204993. The Human Relations Department approved the participation goals of 12% MBE and 11% WBE and the goals will be met or exceeded at the close-out of the project.

Resolution #31720 – Change Order #2 (Final) with Gunter Construction – Martin Luther King Jr. Square Playground Project

On a motion by Commissioner Wagner, duly seconded, the Board approved Change Order #2 with Gunter Construction, in the amount of \$92,537.03, extended the completion date of October 20, 2021 and authorized the Director or designee to execute the change order on behalf of the Board.

Background: The Parks and Recreation Department and the 15 & The Mahomies Foundation started working together in early 2020 to develop a destination play area at Martin Luther King, Jr. Square. The play area features play equipment for all ages. Art and interpretive pieces are being placed within the play area to honor Martin Luther King Jr. and local Civil Rights figures.

On December 15, 2020, the Parks Board approved a Design Build Contract with Gunter Construction Company in the amount of \$1,000,000.00 with a substantial completion date of July 19, 2021. That contract included the design, play equipment, and installation for all components of the play area. Components included play equipment, safety surface, grading, lighting, concrete walkways, and landscape.

On April 27, 2021, the Board Approved Change Order #1 in the amount of \$410,398.55 for additional play equipment, additional trails, art, and interpretive signage with a Civil Rights Journey theme. The art includes large MLK letters at the entrance, granite pavers with quotes around the walkway of the play area, and an interpretive sign depicting information about MLK Jr. and local Civil Rights leaders. That change order increased the total contract amount to \$1,410,398.55.

Change Order #2, in the amount of \$92,537.03, is for additional concrete flatwork, additional compost soil, additional earthwork, deductions for removing paint stripping, additional large metal letters adding "DR" and "JR" to the existing MLK, a historian for the interpretive sign accuracy, and timer for the existing lights. This change order will bring the total contract amount to \$1,502,935.58. The construction contract time to October 22, 2021.

Gunter Construction Company's utilization goals of 20.4% MBE and 55.38% WBE were submitted and approved by HRD and will be met including the revised contract amount. The contractor is required to submit closeout documentation at the end of the project showing the utilization plan has been achieved for the project. Funds for project are available in PIAC Account 3090-708409 and Project number 70204927.

Resolution #31721 – Design Professional Services Agreement with KCDC – 2021-22 Vision Study Kessler Park Water Reservoir Study

On a motion by Commissioner Mecklenburg, duly seconded, the Board approved the Professional Services Agreement with KCDC in the amount of \$40,000 and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: KCDC is nationally recognized, service-learning urban design program that operates as a 501(c)3 nonprofit partnership among local civic leaders, professional designers, and the architecture and planning programs at the University of Kansas and Kansas State University. The Kansas City Design Center (KCDC) has partnered with the City of Kansas City and several local organizations in recent years to complete many designs and studies that have been beneficial to the community.

The Kessler Park Project is study and master plan for the repurpose of the reservoir in into a public space and establish a process for its implementation. The old reservoir is located north of Lexington between Chestnut and Wabash Ave. The reservoir is 3.4 acres in size. A National Endowment for the Arts grant awarded on November 10, 2020, that will partially fund the project in the amount of \$25,000. The City of Kansas City has already funded KCDC for the project in the amount of \$5,000 to get the project started.

This agreement with KCDC to fully fund the project is for \$40,000. The project will run between the fall and spring semesters which ends June 30, 2022. Funding for this agreement will come from the special gift fund account 6490-702800-B-E145

Capital Projects Update – Richard Allen

Public Comments:

Ms. E. and others came before the Board to share their support for the G.Y.R.L program and the request for the use of a city facility for the program. Also, they shared their concerns about the recent requirement for SAM insurance coverage.

Director's Update

Meeting Adjourned.

Jack Holland, President
Board of Parks and Recreation Commissioners

Karmen Houston, Board Secretary



Intra-Departmental Communication

DATE: October 11, 2021
TO: Board of Parks and Recreation Commissioners
FROM: James Wang, PE, Chief Engineer – Engineering, Planning, and Design
SUBJECT: Funding Agreement with Friends of the Zoo (FOTZ) –ADA Compliance Improvements

BACKGROUND

On February 21, 2017, the Board of Parks and Recreation Commissioners entered into a management agreement with Friends of the Zoo (“FOTZ”) for the management and operation of the Zoo. In accordance with the terms of the management agreement pertaining to the Americans with Disabilities Act (“ADA”), the City is responsible for any cost associated with ADA compliance improvements for any sidewalk, structure, or building that was in existence prior to January 1, 2002.

In the adopted 2021-2022 budget, the City allocated \$2,791,000 in GO Bond funds for the ADA compliance improvements at the Zoo.

Under this Funding Agreement with FOTZ, FOTZ will manage the Zoo ADA compliance improvements project following all Federal, State and Local laws, including all city ordinances and regulations applicable for bidding, purchasing, and contracting procedures which are required by the City for such procedures. The Director of Parks and Recreation will assign a designee to oversee the project’s progress. The City will reimburse FOTZ up to \$2,791,000 for the ADA compliance improvements at the Zoo according to plans mutually accepted by the City and FOTZ for the benefit and use of the citizens of Kansas City and the public.

Funding for this agreement is available in account no. 3722-78025-B-70224001.

RECOMMENDATION

Staff recommends Board approval of the Funding Agreement with Friends of the Zoo for a total amount of \$2,791,000, and requests Board authorization for the Director or designee to execute the Funding Agreement on behalf of the Board.



Intra-Departmental Communication

Date: October 11, 2021

To: Board of Parks and Recreation Commissioners

From: Richard Allen, Division Manager Park Planning and Park Development

Subject: MOU Amendment-Kansas City Public Schools
Repurposing Six Former School Sites

Background:

Kansas City Missouri Public School Board has closed schools in the recent decade with decline in student enrollments in certain areas of the district and they have actively pursued partners to repurpose these former school sites. The MOU contemplated that six former school sites would be transferred to the City for a variety of public purposes. The City acquired title to four sites, being the former school sites of Chick, McCoy, Rock Creek and Willard, and allowed KCPS to pursue a transfer of Blenheim for redevelopment

One of those six sites was the former Ashland School site, generally located at 4610 E. 24th St. as more fully described in such MOU. The MOU, upon the transfer of the former Ashland School site stated the City was to be responsible for maintaining and owning the entire 1.93-acre grounds and improvements for multi-purpose fields, if KCPS was able to transfer the entire block to the City. The city was required to do an environmental study and that study was not completed.

The City, through its Housing and Community Development Department, has determined that the former Ashland School site could serve an alternative public purpose of infill affordable housing and has requested that the MOU be amended to waive the use of the former Ashland School site for multi-purpose fields and to allow further environmental assessments and investigations to confirm the site is appropriate for use as infill affordable housing.

This amendment to the MOU will remove Kansas City MO Parks and Recreation original intent to use of this site for multipurpose sports fields and allows Kansas City Housing and Community Development Department to pursue the land for infill housing.

Recommendation:

Staff recommends the Board to amend the MOU with the Kansas City Missouri School District to release the Parks and Recreation Department of any obligation at the former Ashland school site to demolish the single-family home and maintain and own the entire 1.993-acre grounds for improvements for multi-purpose fields. and requests Board authorization for the Director or designee to execute the needed documents on behalf of the Board to waive that obligation.

RESOLUTION No. []

WHEREAS, the Board of Parks and Recreation Commissioners on April 19, 2016, entered into a Memorandum of Understanding between the City of Kansas City, Missouri (“City”), and the School District of Kansas City D/B/A Kansas City Public Schools (“KCPS”) for the Transfer of Parcels of Land of Former School Sites for Public Uses (“MOU”);

WHEREAS, the MOU contemplated that six former school sites would be transferred to the City for a variety of public purposes;

WHEREAS, the City acquired title to four sites, being the former school sites of Chick, McCoy, Rock Creek and Willard, and allowed KCPS to pursue a transfer of Blenheim for redevelopment;

WHEREAS, one of those six sites was the former Ashland School site, generally located at 4610 E. 24th St. as more fully described in such MOU;

WHEREAS, pursuant to the MOU, upon the transfer of the former Ashland School site, the City was to be responsible for maintaining and owning the entire 1.93-acre grounds and improvements for multi-purpose fields, if KCPS was able to transfer the entire block to the City;

WHEREAS, the City through the Parks and Recreation Department pursued such acquisition up through 2019, but did not proceed to acquire title to the former Ashland School site, due to absence of funding for a Phase II environmental assessment, and the Missouri legislature then considering legislation that would have made such transfer void if there were restrictions as to use of that property by other educational institutions and such restrictions were contemplated and had been put in place on the four other former school sites acquired;

WHEREAS, the City through its Housing and Community Development Department, has determined that the former Ashland School site could serve an alternative public purpose of infill affordable housing and has requested that the MOU be amended to waive the use of the former Ashland School site for multi-purpose fields and to allow further environmental assessments and investigations to confirm the site is appropriate for use as infill affordable housing; NOW, THEREFORE,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF PARKS AND RECREATION COMMISSIONERS:

That the Board does hereby approve the waiver of the use of the former Ashland School site, as described in the MOU, as multi-purpose fields, and the Board does not object to the alternative use of such site for infill affordable housing if that is determined to be a viable use by the City's Housing and Community Development Department. Further, the Board releases in favor of the City any interest to acquire the former Ashland School site for any park related purpose. Finally, the Board defers to the City to enter into an Amendment of the MOU, implementing an alternative public purpose, including infill affordable housing and ancillary uses.

I, Karmen D. Houston, Secretary to the Board of Parks and Recreation Commissioners, do hereby certify that the above is a true and exact copy of Resolution # _____, adopted by the Board of Parks and Recreation Commissioners on Date, and recorded in the official proceedings of that date.

BOARD OF PARKS AND RECREATION COMMISSIONERS

BY: _____
Karmen D. Houston, Secretary



Intra-Departmental Communication

DATE: October 12, 2021
TO: Board of Parks and Recreation Commissioners
FROM: Jennifer Jutte, Superintendent, Community Services
SUBJECT: Facility Use Agreement without Concessions – Northland Static Volleyball Club

BACKGROUND

Northland Static Volleyball Club prides itself on preparing young athletes physically and mentally while teaching proper techniques of volleyball fundamentals. The organization also prepares players for a higher level of play in high school and college while teaching character on and off the court.

The Northland Static Volleyball Club is requesting the use of the facilities at Kansas City North Community Center for volleyball training and instruction on Mondays, Tuesdays, and Thursdays, from 5:30pm – 8:30pm. Compensation will be 2.5 hours at the prime rate of \$50.00/hour and .5 hours at the non-prime rate of \$30.00/hour. Total compensation is projected to be \$9,275.00.

Northland Static Volleyball is required to have a certificate of insurance per City requirements. The term of this license shall start on November 1, 2021, through April 30, 2022.

RECOMMENDATION

Staff recommends Board approval of the Agreement with Northland Static Volleyball Club and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.