

**BOARD OF PARKS AND RECREATION COMMISSIONERS
KANSAS CITY, MISSOURI**

**Tuesday, January 11, 2022
4600 East 63rd Trafficway**

**2:00 O'CLOCK P.M.
BOARD MEETING**

Members of the Board may attend this meeting via video conference.

Call to Order-Commissioner Scott Wagner, Acting President

Agenda

1. Considering Board approval of the December 14, 2021, Board Meeting. **Attachment A**
2. **Resolution #31761 through Resolution #31768 - Considering Board approval to extend the contracts time for one (1) year for Ground Maintenance Services contracts for Enhanced Parks Grounds Maintenance.** **Attachment B**
3. **Resolution #31769 through Resolution #31782 - Considering Board approval to extend the contracts time for one (1) year for Ground Maintenance Services for Parks Grounds Maintenance.** **Attachment C**
4. **Resolutions #31783 through #31794 – Considering Board approval to extend the contracts time for one (1) year for Grounds Maintenance Services on Boulevards and Parkways.** **Attachment D**
5. **Resolutions #31795 through #31802 – Considering Board approval to extend the contracts time for one (1) year for Grounds Maintenance Services on Right-of-Ways.** **Attachment E**
6. **Resolution #31803 - Considering Board approval of a Cooperative Agreement with Clay County 4H for the use of the Kansas City North Community Center for an overnight youth lock-in beginning January 28, 2022, and ending January 29, 2022.** **Attachment F**
7. **Resolution #31804 - Considering Board approval of the Second Amendment to the Shoal Creek TIF Funding Agreement for Hodge Park Improvements to amend the project schedule for the water main extension.** **Attachment G**
8. **Resolution #31805 - Considering Board approval for the acceptance of the \$500,000 contribution from the Louis L. and Adelaide C. Ward Foundation to help continue enhanced upkeep and maintenance of Ward Parkway, Loose Park, and other Parks and Recreation amenities deemed appropriate.** **Attachment H**
9. Public Comments
10. Director's Update

11. Adjourn

The Board may return to the conference room following the regular meeting for additional discussion of items on the agenda of the Board's Workshop that were not completed prior to the regular meeting.

Any closed session may be held via teleconference.

- Pursuant to Section 610.021 subsection 1 of the Revised Statutes of Missouri to discuss legal matters, litigation, or privileged communications with attorneys;
- Pursuant to Section 610.021 subsection 2 of the Revised Statutes of Missouri to discuss real estate;
- Pursuant to Section 610.021 subsections 3 and 13 of the Revised Statutes of Missouri to discuss personnel matters;
- Pursuant to Section 610.021 subsection 12 of the Revised Statutes of Missouri to discuss sealed bids or proposals;

**BOARD MEETING
December 14, 2021**

**4600 East 63rd Trafficway
Kansas City, Missouri 64130**

Members of the Board may attend this meeting via video conference.

**2:00 O'CLOCK P.M.
BOARD MEETING**

Board Members Present: President Holland, Commissioner Wagner, Commissioner Williams-Neal and Commissioner Nguyen.

Board Members Absent: Commissioner Perez.

Call to Meeting to Order - President Jack Holland

On a motion by Commissioner Wagner, duly seconded the Board approved the Minutes of the Board Meeting of the November 30, 2021, Board Meeting.

Recognizing Past Commissioner Mecklenburg for this 10+ years of service on the Board and to the citizens of Kansas City, Missouri.

David Mecklenburg has served as a Commissioner for the Kansas City Parks & Recreation Board from 2011–2021. Commissioner Mecklenburg was appointed by Mayor Sly James and continued for another term under Mayor Quinton Lucas. David Mecklenburg brought his passion and commitment to the Parks Board to promote connectivity, accessibility, activities and beautification to all the city parks, community centers, fountains and trails. David Mecklenburg is a veteran of the United States Army. The Army motto “This We’ll Defend” is the very approach that Mr. Mecklenburg has used while serving on the Kansas City Parks and Recreation Board. His work on some difficult situations and projects such as linear parks, the unified trail plan, budget items, contracts and park hours, has not deterred him from bringing real solutions to the Board; and

Mr. Mecklenburg earned his bachelor’s degree from Central Methodist College. He has been in the insurance industry since 1971 and is employed by CEK Insurance as an Insurance Producer since March 1995. During his time on the Parks Board, he was a Director for the Kansas City Museum Foundation. He has been a past chair for the Northland Regional Chamber of Commerce, Clay County EDC Quality of Life Committee, a past member of the Kansas City Weather Community Panel, a current member of the Clay County Parks Board and currently serves as chair for Northland Neighborhoods, Inc. David Mecklenburg enjoys camping, canoeing, golfing and traveling with his family and exploring the outdoors with his wife Susan, and his grandchildren Allie and Andrew. His kindness, compassion and true love for parks and the City of Kansas City can only be matched by his dedicated service over the years. The Board wished Past Commissioner Mecklenburg best wishes in his future endeavors.

Resolution #31750 – Appointments to the Kansas City Museum Foundation Board – Board Chair and Vice-Chair

On a motion by Commissioner Wagner, duly seconded, the approved the recommendation by the Kansas City Museum Foundation Board to elect Allen Dillingham as Board Chair and Sonié Thompson-Ruffin as Vice-Chair for the Kansas City Museum Foundation.

Background: Pursuant to section 2-970.6 of the City Code of Ordinances, Article VI – Officers, 1. The officers of the Corporation shall be a Chairperson of the Board (the “Chairperson”), Vice Chairperson, a Secretary and a Treasurer. The Chairperson and Vice Chairperson shall be appointed by the Board of Parks and Recreation Commissioners. Each of the remaining officers shall be elected by the Parks Board. Such other officers, assistant officers, agents, and employees as may be deemed necessary may be elected or appointed by the Board. Any two or more offices may be held by the same person, except the offices of Chairperson and Secretary.

The Kansas City Museum Foundation would like to recommend that the Parks Board appoint Allen Dillingham as Board Chair and Sonié Thompson-Ruffin as Vice-Chair.

Resolution #31751 -- Appointments to the Kansas City Museum Foundation Board

On a motion by Commissioner Wagner, duly seconded, the approved the recommendation by the Kansas City Museum Foundation Board to elect Benny Lee to the Kansas City Museum Foundation for a three-year term.

Background: Pursuant to section 2-970.6 of the City Code of Ordinances, Sec. 4 – Number and Tenure, Board members of the Kansas City Museum Foundation, Inc. shall be appointed by the Board of Parks and Recreation Commissioners, subject to approval by the Mayor. In making these appointments, the Park Board Commissioners have endeavored to choose from representatives of organizations with stakeholder interests in the Kansas City Museum including civic leaders and associations that they believe will further the purposes of the Foundation. Each new member is appointed for a three-year term.

The Kansas City Museum Foundation would like to recommend that the Parks Board appoint Benny Lee to become a member of the Kansas City Museum Foundation Board. The Mayor has provided his approval in support of this appointment

Resolution #31752 - Lease and Concession Agreement with Just Off-Broadway Theatre Association – 3051 Central Avenue – Penn valley Park

On a motion by Commissioner Wagner, duly seconded, the Board approved the Lease and Concession Agreement with Just Off-Broadway Theatre Association and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: The Just Off-Broadway Theatre opened on March 10, 2000. Since before its opening, the Just Off-Broadway Theatre Association has partnered with the Kansas City Park’s Department to assist in the operations and development of the facility. Most recently, the Board of Parks and Recreation Commissioners entered into a Lease and Concessions agreement with the Just Off-Broadway Theatre Association in December of 2017, which will expire December 31, 2021. As a part of long-range planning on the part of Park staff as well as the Just Off-Broadway

Theatre Association member organizations, capital improvement designs and construction plans were begun in 2009 and 2010. The result was the addition of a lobby, concession area, office space, rehearsal/multi-purpose space, dressing rooms, and a load-in/storage area to the facility. This project was completed in 2011. The Just Off-Broadway Theatre Association also employed the use of a board development consultant and made numerous additional structural changes in their organization.

This is a renewal of the Lease with Concessions Agreement for the Just Off-Broadway Theater facility and parking area located at 3051 Central Avenue in Penn Valley Park with the Just Off-Broadway Theatre Association for the five-year period from January 1, 2022, to December 31, 2026. This Agreement permits the Association to operate the facility to produce and stage theatrical productions and events and to manage a schedule of public performances in the facility for other participating community theater groups.

Concession sales and ticket sales are permitted under this agreement and subject to periodic Parks and Recreation Board review. Alcohol sales are permitted on the premises (Penn Valley Park) as permitted under the Parks Board policy on Alcoholic Beverages. Alcoholic beverages shall be sold in compliance with City and State requirements. The Association is responsible under the Agreement for day-to-day maintenance and upkeep of the facility at its own expense. The Association will continue to provide insurance on the property, pay all utilities and will indemnify the City during the period of the lease. The Association will also be required under this Agreement to seek private funding to support routine and capital maintenance of the facility. Subject to available funding and Board approval, the Association is permitted under this Agreement to contract for capital improvements to the facility.

Under this new agreement, the Association may associate with one or more organizations to be a primary/ Anchor Production Company. The association will make itself available no less than two times per year to report on theatre operation and Lessee's finances to the Board of Parks and Recreation Commissioners. Charging for parking on the Premises by the Association is permitted for special events in the park is permitted but only with prior approval from the Parks and Recreation Department.

Resolution #31753 – Amendment #1 to the Cooperative Agreement with UMKC Center for Neighborhoods

On a motion by Commissioner Wagner, duly seconded, the Board approved Amendment 1 to the Cooperative Agreement with UMKC to extend the contract time to May 31, 2022, and authorized the Director or designee to execute the amendment on behalf of the Board.

Background: The City of Kansas City, MO Parks Department entered into a cooperative agreement with the UMKC Center for Neighborhoods (CFN). This agreement created a clearly articulated public engagement process for the newly formed Quality of Life Investment District (QLID). The outcomes of this process are a academically sound and evidence-based development and research process to the public engagement plan and to build capacity to individuals, families, and neighborhoods in the QLID.

The CFN will achieve this by identifying past and current CFN leadership training cohort graduates/participants who reside in the QLID. These individuals will be recognized as the "experts" of their own communities through out the process of the engagement. CFN will also

create culturally appropriate training and outreach materials that will help to identify the issues and concerns regarding the KCMO park infrastructure, programming, maintenance and capital improvements in the QLID.

Outcomes will be Neighborhood *ParkCentric* plans that will include strategies for on-going collaborations with the parks department, an asset map, a better understanding of PIAC and how to employ those resources and a clearly articulated vision of neighborhood park related goals. The total budget of this project is \$25,000.00 and the term began on March 1, 2021, and ended of November 30, 2021. This amendment extends the term of the agreement until May 31, 2022.

Resolution #31754 – 2022 Rates and Fees

On a motion by Commissioner Wagner, duly seconded the Board approved the 2022 Rates and Fees effective January 1, 2022.

Background: Fee increases, and changes were requested from department staff. Small fee increases are used to offset increased costs associated with maintaining the parks facilities. The proposed changes were collected, evaluated, and approved by the revenue committee. Attached you will find a spreadsheet listing the proposed fee changes and increases for the calendar year of 2022. Justification and notes are included on the attached spreadsheet.

All proposed fees and charges will go into effect on January 1, 2022.

2022 Parks and Recreation Department Fee Updates

Facility	Name of Activity/Service	Current Fee	Proposed Fee
Line Creek CC	Annual Youth Public Skating Pass	n/a	\$175.00
Line Creek CC	Stick Time Pass Card	n/a	\$125.00
Line Creek CC	Adult skills and Drills Card	n/a	\$180.00
Marketing	Metal Detector Permit Fee	\$0.00	\$25.00
Marketing	Commemorative Tree Planting - Loose Park and Martin Luther King, Jr. Square	\$500.00	\$750.00
The Springs Aquatic Center	Daily 48" and Taller Admission	\$10.00	\$11.00
The Springs Aquatic Center	Daily Under 48" Admission	\$7.00	\$8.00
The Springs Aquatic Center	Daily Senior Admission	\$8.00	\$9.00
The Springs Aquatic Center	48" and Taller Season Pass	\$99.00	\$119.00
The Springs Aquatic Center	Under 48" Season Pass	\$79.00	\$99.00
The Springs Aquatic Center	Senior Season Pass	\$79.00	\$99.00
The Springs Aquatic Center	4 pack of Adult Season Passes	\$300.00	\$350.00
The Bay Water Park	Daily 48" and Taller Admission	\$7.00	\$8.00
The Bay Water Park	Daily Under 48" Admission	\$5.00	\$6.00

The Bay Water Park	Daily Senior Admission	\$6.00	\$7.00
The Bay Water Park	48" and Taller Season Pass	\$89.00	\$109.00
The Bay Water Park	Under 48" Season Pass	\$69.00	\$89.00
The Bay Water Park	Senior Season Pass	\$79.00	\$99.00
The Bay Water Park	4 pack of Adult Season Passes	\$250.00	\$300.00
Outdoor Major Pools	Daily Admissions	\$3.00	\$4.00

Resolution #31755 – Facility Use without Concession Agreement with Architectural Volleyball League

On a motion by Commissioner Wagner, duly seconded, the Board approved the Facility Use without Concessions Agreement with Architectural Volleyball League and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Architectural Volleyball League (AVL) is requesting the use of the Gregg Klice Community Center gymnasium for volleyball games during the months of January, February, and March. Each session will be 3 hours in length and AVL will pay \$50/hour for use of the facility. Total estimated compensation is \$1,650.00. The terms of this agreement will start on January 3, 2022, and shall end no later than March 27, 2022. Architectural Volleyball League will provide insurance per the City’s requirements.

Resolution #31756 – Bid award to Amino Brothers Company – Paseo Gateway Intersection Project

On a motion by Commissioner Wagner, duly seconded the Board approved the Contract with Amino Brothers Co. for the Paseo Gateway Intersection Project in the amount of \$8,961,409.60, approved encumbering an additional contingency in the amount of \$861,000.00 and authorized the Director or designee to execute the contract on behalf of the Board.

Background: The Paseo Gateway Intersection project will reconstruct the intersection of Independence Ave and the Paseo Blvd. and replace the Cliff Drive overpass with a new signalized intersection. Proposed improvements include realignment of the Paseo Blvd, new traffic signals, sidewalks, bike trails, and green stormwater infrastructure. This project will substantially enhance traffic safety and improve traffic flow in the Paseo Gateway community.

On October 6, 2021, five bids were received for the Paseo Gateway Intersection project. Amino Brothers Co. submitted the lowest and best base bid with a bid amount of \$8,961,409.60. The construction for this project will be completed by September 15, 2023.

The Paseo Gateway project is funded with federal STP grant, GO Bond, PIAC funds, and funds from the water distribution program and smart sewer program. Funds for the construction contract are available from accounts: 22-3090-708013-B-G70142204, 3520-708013-61160-70172207, 3519-708013-611060-70172207, and 22-3090-708409-B-70142204.

The DBE goal set by the Missouri Department of Transportation and the Federal Highway Administration for this contract is 14%. Amino Brothers Co’s DBE participation is 66%.

Resolution #31757 – Design Professional Agreement with Hoxie Collective LLC – Kessler

On a motion by Commissioner Wagner, duly seconded the Board approved the Agreement with Hoxie Collective LLC, in the amount of \$79,995.00 and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Kessler Park has approximately 308 acres of parkland and was acquired in 1895. The Parks and Recreation Department advertised a request for qualifications for consultant teams to deliver a master plan, conservation plan, and operation and maintenance plan for the land of Kessler Park from Chouteau Trafficway to the Paseo Blvd. The master plan will also include community engagement with all the different neighborhood groups that are included in the project area. The master plan is a high-level plan and report listing all planned improvements for the area with priorities and cost estimates. The conservation plan will include the best management practice for the management of wooded area, open space areas, and creeks and lakes in the area. The operation and maintenance plan will include a detailed operation and maintenance plan specific to the needs of the project area.

On October 22, 2021, qualifications were received from four firms and were evaluated by a scoring committee. The committee selected Hoxie Collective to perform the work. The consultant will facilitate community engagements, master planning, conservation planning, and the development of the operation and maintenance plan and estimates.

Hoxie Collective LLC is a SLBE (Small Local Business Enterprise) company on the City's CREO (Civil Rights Equal Opportunity Department) list of SLBE approved to perform engineering. The agreement amount for this work is \$79,995.00. Funds for the project are available in the Kessler Society gift fund 6490-702800-P-095 and project number 70228001. All the work is planned to be completed by November 1, 2022.

Resolution #31758 – Amendment #1 to the Agreement with Waters Edge Aquatic Design – Southeast Community Center

On a motion by Commissioner Wagner, duly seconded, the Board approved Amendment #1 to the Agreement with Waters Edge Aquatic Design to extend the completion date to November 30, 2022 and authorized the Director or designee to execute the amendment on behalf of the Board.

Background: Southeast Community Center is located at 4201 E. 63rd St and was built in 2008. The existing community center aquatics facility has three separate pool areas, and the maintenance and operation of the system has been a challenge to maintain and operate. The public and staff have requested a redesign of the aquatic area.

On May 22, 2020, the Parks Department received RFQs from two design firms for the Southeast Community Center Pool Renovation project. The firms were rated with Waters Edge Aquatic Design achieving the highest score.

On September 15, 2020, the Board approved an agreement with Waters Edge Aquatic Design in the amount of \$275,000. The scope of work and deliverables include a site analysis, community

engagement, design approvals, bidding assistance, construction document preparation, and construction administration for pool renovations. Funding for this agreement comes from account number 6490-702800-B-C103. Waters Edge Aquatic Design utilization goals of 15% MBE and 10% WBE were submitted & approved by HRD and will be met by the end of the project.

Amendment #1 will adjust milestone deadlines as noted below and extend the agreement to November 30, 2022. All other conditions of the agreement remain unchanged.

Preliminary Design Complete	January 2022
Final Design Complete	February 2022
Codes Review and Permit Complete	March 2022
Health Department Review and Approval Complete	March 2022
Bid Documents for Advertising Complete	March 2022
Construction Administration Complete	November 30, 2022

Resolution #31759 – Amendment #4 with Safety Tree Service LLC

On a motion by Commissioner Wagner, duly seconded, the Board approved Amendment #4 with Safety Tree Service LLC in the amount of \$150,000.0, bringing the total contract amount to \$4,745,000 and authorized the Director or designee to execute the amendment on behalf of the Board.

Background: The Board entered into an agreement with Safety Tree Service LLC on June 19, 2019, to provide tree maintenance services. The contract addresses tree maintenance pruning and removals on public properties and Right of Ways, including resident 311 Action Center requests and ash tree removal. This contract also required the contractor to provide storm response services. The original contract amount was \$1,500,000.00.

Amendment #1 was approved by the Board on April 21, 2020, and provided for additional tree maintenance services to address an estimated 1,500 trees in the amount of \$1,000,000.00 and tree removal services of an estimated 750 ash trees in the amount of \$500,000.00, bringing the total contract amount to \$3,000,000.00 and extended the contract term to June 19, 2021.

Amendment #2 was approved by the Board on February 23, 2021, and provided for additional tree maintenance services such as hazardous tree pruning and removals and severe storm related tree requests in the amount of \$95,000.00, bringing the total contract amount to \$3,095,000.00.

Amendment #3 was approved by the Board on April 27, 2021, in the amount of \$1,500,000.00, provided additional tree maintenance services to address an estimated 1,500 trees in the amount of \$1,000,000.00, and tree removal services for estimated 750 ash trees in the amount of \$500,000.00, bringing the total contract amount to \$4,595,000.00 and extended the contract term to May 31, 2022.

This Amendment #4 will add \$150,000.00 of fiscal year 2022 funds to provide additional tree maintenance, pruning, removal and storm response services to address an estimated 250 trees, bringing the final contract amount to \$4,745,000.00.

The Contractor's Utilization Plan remains unchanged, MBE/WBE goals for this contract of 10% MBE and 0% WBE respectively and will apply to this amendment #4, and any future amendments, to this contract.

Resolution #31760 – Missouri Department of Conservation Outdoor Infrastructure Program – Little Blue Valley Park Archery Range

On a motion by Commissioner Wagner, duly seconded, the Board approved the submittal of the Missouri Department of Conservation Outdoor Infrastructure Program Grant, with total project cost \$150,000, 50% from MDC and 50% from City funds

Background: The Missouri Department of Conservation Land Conservation Partnership Grant: Outdoor Recreation Infrastructure Program is a reimbursement-based grant program for enhancing public access and opportunities for citizen engagement in conservation-related outdoor recreation through the development of outdoor recreation infrastructure. The Kansas City, Missouri Parks and Recreation Department would like to submit an application for an accessible archery range at Little Blue Valley Park located at Noland Road and East 75th Street. The Master Plan for Little Blue Valley Park currently includes an archery range.

The Kansas City, Parks and Recreation Department is requesting \$75,000 from MDC, with matching funds of \$75,000 from the City. An accessible archery range would be a one-of-a-kind facility in the Midwest and would provide access to those of all abilities the chance to use the archery range.

The project would include a sidewalk and platform that would be accessible to people of all abilities to use the archery range. This archery range would allow this program to expand and increase participation with more groups and individuals.

Public Hearing: No one appeared before the Board.

Director's Update

Meeting adjourned.

Jack Holland, President
Board of Parks and Recreation Commissioners

Karmen Houston, Board Secretary



Intra-Departmental Communication

DATE: January 11, 2022
TO: Board of Parks and Recreation Commissioners
FROM: Kevin Evans, Manager of Natural Resources
SUBJECT: Ground Maintenance Services for Enhanced Parks - Contracts Extension

BACKGROUND:

In 2019, the parks mowing contracts were bid and awarded to contractors based on the lowest and best bid. The contracts included an option to extend the term of the contract every year, up to six years, using the same rate structure.

Staff have reviewed the current contracts and is requesting Board approval to extend the following contracts for an additional one (1) year, under the same terms and conditions as outlined in the original contract.

Resolution #31761 - Central District (Gillham Park) to Lotus for \$1500/cycle for 28 cycles, \$300/LR cycle for 36 cycles. (2030-702120 & 6490-702800)

Resolution #31762 - Central District (Hyde Park/Eagle Scout) to Lotus for \$500/cycle for 28 cycles, \$100/LR cycle for 36 cycles. (2030-702120)

Resolution #31763 - Central District (KC Museum) to Tru-Cut for \$240/cycle for 28 cycles. (2020-702460)

Resolution #31764 - Central District (Mill Creek) to Fairway Lawn for \$465/cycle for 28 cycles, \$200/LR cycle for 36 cycles. (2030-702120)

Resolution #31765 - South District (Arbor Villa) to Millgoal for \$105/cycle for 28 cycles. (2030-702130)

Resolution #31766 - South District (Brookside Triangle) to Millgoal for \$1560 for fertilization, overseeding and aerification. (2030-702130)

Resolution #31767 - South District (Bruce R Watkins Cultural Heritage Center) to Millgoal for \$1330 for fertilization, overseeding and aerification. (2030-702130)

Resolution #31768 - South District (Loose Park) to Millgoal for \$2700/cycle for 28 cycles, \$900/LR cycle for 36 cycles. (2030-702035 & 6490-702800)

RECOMMENDATION:

Staff recommends Board approval to extend all the above Enhanced Parks Grounds Maintenance Services contracts for an additional one (1) year as outlined in **Resolutions #31761 through 31768** and requests Board authorization for the Director or designee to execute the contracts on behalf of the Board.



Intra-Departmental Communication

DATE: January 11, 2022
TO: Board of Parks and Recreation Commissioners
FROM: Kevin Evans, Manager of Natural Resources
SUBJECT: Ground Maintenance Services for Parks Contract Extension

BACKGROUND

In 2019, the parks mowing contracts were bid and awarded to contractors based on the lowest and best bid. The contracts included an option to extend the term of the contract every year, up to six years, using the same rate structure.

Currently the average cost per turf acre per cycle for grounds maintenance services for parks will be approximately \$42.32. Some of the Grounds Maintenance services for Parks contracts will go out for bid in 2022.

Staff have reviewed the current contracts and is requesting Board approval to extend the following contracts for an additional one (1) year, under the same terms and conditions as outline in the original contract.

- Resolution #31769** - North District (NO1P) to Tru-Cut for \$38.14/acre for 100.30 acres.
- Resolution #31770** - North District (NO2P) to Millgoal for \$49.13/acre for 109.80 acres.
- Resolution #31771** - North District (NO3P) to Lotus for \$44.66/acre for 109.20 acres.
- Resolution #31772** - North District (NO4P) to Supreme Green for \$27.55/acre for 159.70 acres.
- Resolution #31773**- Central District (CO1P) to Smith Services for \$52.90/acre for 52.10 acres.
- Resolution #31774** - Central District (CO2P-Q) to 7even Services for \$40.00/acre for 44.28 acres.
- Resolution #31775** - Central District (CO3P) to Lawn Firm for \$43.90/acre for 4800 acres.
- Resolution #31776** - Central District (CO4P) to Envision Lawn for \$39.88/acre for 115.20 acres.
- Resolution #31777** - Central District (CO5P) to Urban Rangers for \$71.70/acre for 27.67 acres.
- Resolution #31778** - Central District (CO7P) to Smith Services for \$32.45/acre for 30.85 acres.
- Resolution #31779** - South District (SO1P) to Lawn Firm for \$42.67/acre for 84.89 acres.
- Resolution #31780** - South District (SO2P) to Lotus for \$45.00/acre for 57.37 acres.
- Resolution #31781** - South District (SO4P) to RPM for \$36.28/acre for 106.80 acres.
- Resolution #31782** - South District (SO5P) to RPM for \$36.00/acre for 74.25 acres.

The north contracts are funded from 2030-702110, the central contracts are funded from 2030-702120, and the south contracts are funded from 2030-702130.

RECOMMENDATION

Staff recommends Board approval to extend all the above Grounds Maintenance Services for Parks contracts for an additional one (1) year as outlined in **Resolutions #31769 through #31782** and requests Board authorization for the Director or designee to execute the contracts on behalf of the Board.



Intra-Departmental Communication

DATE: January 11, 2022
TO: Board of Parks and Recreation Commissioners
FROM: Kevin Evans, Manager of Natural Resources
SUBJECT: Ground Maintenance Services on Boulevards and Parkways – Contracts Extension

BACKGROUND:

In 2019, the Grounds Maintenance Services on Boulevards and Parkways Services were bid and awarded to contractors based on the lowest and best bid. The contract included an option to extend the term of the contract every year, up to six (6) years, using the same rate structure.

Currently the average cost per turf acre per cycle for grounds maintenance services on boulevards and parkways will be approximately \$51.90. Some of the Ground Maintenance Services on Boulevards and Parkways will go out for bid in 2022.

Staff have reviewed the contracts and is requesting Board approval to extend the following contracts for an additional one (1) year, under the same terms and conditions as outlined in the original contract.

- Resolution #31783** - North District (NO5B) to TurfBoss for \$45.96/acre for 66.85 acres.
- Resolution #31784** - Central District (CO1B) to Lotus for \$48.55/acre for 96.80 acres.
- Resolution #31785** - Central District (CO2B) to RPM for \$39.50/acre for 82.20 acres.
- Resolution #31786** - Central District (CO3B) to Lotus for \$46.00/acre for 156.50 acres.
- Resolution #31787** - Central District (CO4B) to Lotus for \$47.92/acre for 144.00 acres.
- Resolution #31788** - Central District (CO5B) to Lotus for \$71.81/acre for 55.70 acres.
- Resolution #31789** - Central District (CO6B) to Lotus for \$65.01/acre for 82.30 acres.
- Resolution #31790** - Central District (CO7B) to Millgoal for litter removal only along Broadway Blvd. and Independence Blvd.
- Resolution #31791** - South District (SO2B) to RPM for \$65.00/acre for 39.23 acres.
- Resolution #31792** - South District (SO3B) to Lotus for \$60.31/acre for 66.85 acres.
- Resolution # 31793**- South District (Ward Parkway) to Gateway to Outdoor Solutions for \$6000/cycle for 28 cycles, \$200/LR cycle for 10 cycles.
- Resolution #31794**- South District (Bruce R Watkins Dr/71 Hwy) to Envision Lawn for \$16350/cycle for 10 cycles (4 cycles are reimbursed by MODOT), \$3450/LR cycle for 26 cycles (half the cycles are reimbursed by MODOT)

The contracts are funded from 2030-702200, while Ward Pkwy is funded from a combination of 2030-702200 and 6490-702800.

RECOMMENDATION:

Staff recommends Board approval to extend all the above Ground Maintenance Services on Boulevard and Parkways for an additional one (1) year as outlined in **Resolutions #31783 through #31794** and request Board authorization for the Director or designee to execute the contracts on behalf of the Board.



Intra-Departmental Communication

DATE: January 11, 2022
TO: Board of Parks and Recreation Commissioners
FROM: Kevin Evans, Manager of Natural Resources
SUBJECT: Ground Maintenance Services on Right-of-Ways – Contracts Extension

BACKGROUND:

In 2019 the Right-of-Ways mowing contracts were bid and awarded to contractors based on the lowest and best bid. The contract included an option to extend the term of the contract every year, up to six years, using the same rate structure.

Currently the average cost per turf acre, per cycle for grounds maintenance services on the rights-of-way are approximately \$42.32. Some of the Right-of-Ways mowing contracts will go out for bid in 2022.

Staff have reviewed the current contracts and is requesting Board approval to extend the followings contracts for an additional one (1) year, under the same terms and conditions as outlined in the original contract.

- Resolution #31795** - North District (North/NW) to Beachner for \$61.77/acre for 100.90 acres.
- Resolution #31796** - North District (North/NE) to Lotus for \$69.00/acre for 85.25 acres.
- Resolution #31797** - North District (Vivion) to Lotus for \$102.94/acre for 17.00 acres.
- Resolution # 31798**- North District (Broadway) to Millgoal for \$128.71/acre for 15.50 acres.
- Resolution #31799** - Central District (Central/West) to RC Lawn for \$55.75/acre for 76.68 acres.
- Resolution #31800** - Central District (Central/East) to RPM for \$40.00/acre for 51.50 acres.
- Resolution #31801** - South District (South/North) to RC Lawn for \$35.58/acre for 58.10 acres.
- Resolution #31802** - South District (South/Central) to RPM for \$41.78/acre for 86.90 acres.

The contracts are all funded from 2060-702225.

RECOMMENDATION:

Staff recommends Board approval to extend all the above Grounds Maintenance Services Right-of-Ways contracts for an additional one (1) year as outlined in **Resolutions #31795 through #31802** and requests Board authorization for the Director or designee to execute the contracts on behalf of the Board.



Intra-Departmental Communication

DATE: January 11, 2022
TO: Board of Parks and Recreation Commissioners
FROM: Jennifer Jutte, Superintendent, Community Services
SUBJECT: Cooperative Agreement – Clay County 4H

BACKGROUND:

The Clay County 4-H has requested the use of the facilities at Kansas City North Community Center for an overnight youth lock-in. This event will consist of team building, arts-related service projects, leadership activities, games, social time, and meal preparation for up to 30 youth. Clay County 4-H will provide staff and faculty as chaperones and a Parks and Recreation staff member will also be on site.

Clay County will cover the salary costs of the overnight Parks staff member. They provide numerous programming activities to Parks and Recreation free of charge so rental fees will be waived.

Clay County 4-H will provide insurance per the City's requirements. The terms of this agreement start on January 28, 2022, and end on January 29, 2022.

RECOMMENDATION:

Staff recommends Board approval of this Cooperative Agreement with Clay County 4-H and requests Board authorization for the Director or designee to execute and administer the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: January 11, 2022
TO: Board of Parks and Recreation Commissioners
FROM: James Wang, PE, Chief Engineer – Engineering, Planning, and Design
SUBJECT: Second Amendment to the Shoal Creek TIF Funding Agreement for Hodge Park Improvements

BACKGROUND

On May 9, 2017, the Board approved the Shoal Creek TIF Funding Agreement with the Tax Increment Financing Commission (TIF) for the improvements at Hodge Park. On May 21, 2019, the Board approved Amendment #1 providing an additional \$900,000 of funding for the Hodge Park projects for a total funding amount of \$4,620,000.00. The breakdown of projects funded within Hodge Park is as follows:

1. Trail and Other Park Improvement - \$1,420,000.
2. Destination Playground - \$1,350,000.
3. Multipurpose Fields - \$700,000.
4. Parking Lot Improvements – \$250,000.
5. Water Main Extension– \$900,000

All above projects except for the water main extension have been completed. The water main extension project includes design and construction of a water main extension along Shoal Creek Parkway with ductile iron pipe, per KCMO Water Services standards. It will bring the water line into the park to supply water for fire suppression and drinking fountains. Approximately 3,000 linear feet of pipe is needed to bring water into Hodge Park.

This Amendment #2 is to amend the project schedule for the water main extension project in the Shoal Creek TIF Funding Agreement. Based on the updated schedule, water main design is expected to be completed in 2022, and water main construction is anticipated to begin in January 2023.

RECOMMENDATION

Staff recommends that the Board approve the Second Amendment to the Shoal Creek TIF Funding Agreement, and authorize the Director, or designee, to execute the amendment on behalf of the Board.

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Parks and Recreation Department

DATE: January 11, 2022
TO: Board of Parks and Recreation Commissioners
FROM: Chris Cotten, Director
SUBJECT: GIFTS AND CONTRIBUTIONS REPORT

BACKGROUND:

- \$500,000 – Louis L. and Adelaide C. Ward Foundation - To help continue enhanced upkeep and maintenance of Ward Parkway, Loose Park, and other Parks and Recreation amenities deemed appropriate

STAFF RECOMMENDS: Acceptance of donations.