

**BOARD OF PARKS AND RECREATION COMMISSIONERS
KANSAS CITY, MISSOURI**

**Tuesday, July 12, 2022
4600 East 63rd Trafficway**

**1:00 O'CLOCK P.M.
Workshop**

**2:00 O'CLOCK P.M.
BOARD MEETING**

Members of the Board may attend this meeting via video conference.

Workshop

1p.m. – ParkCentric Plans Presentation – Dina Newman

Board Meeting

Call to Order – President Jack Holland

Agenda

- 1. Considering Board approval of the June 21, 2022 Board Meeting Minutes. Attachment A**
- 2. Resolution #31978 – Considering Board approval a Facility Use with Concession Agreement with Kansas City Irish Fest for the 20th Annual Brookside Irish Festival in Washington Square Park, September 2, 2022, through September 4, 2022. Attachment B**
- 3. Resolution #31979 - Considering Board approval a Facility Use with Concession Agreement with The Country Club Plaza for the 91st Annual Plaza Art Fair on Ward Parkway, September 23, 2022 through September 25, 2022. Attachment C**
- 4. Resolution #31980 - Considering Board approval of a Facility Use with Concession Agreement with Gigi Jones for the Midwest Soul Vegfest to be held at the Swope Park Bandstand, October 8, 2022 through October 9, 2022. Attachment D**
- 5. Resolution #31981 – Considering Board approval of a Cooperative Agreement with Golden Gloves Association, Inc. to facilitate the development and implementation of an amateur boxing program at Garrison Community Center. Attachment E**
- 6. Resolution #31982 – Considering Board approval of a Facility Use Agreement without Concessions with Dynasty Youth Sports Club for the use of Blue River Athletic Fields to conduct youth football practices, games and leagues. Attachment F**
- 7. Resolution #31983- Considering Board approval of a Cooperative Agreement with Mo-Kan Daylily Society for the use of facilities at Loose Park Garden Center for the purpose of holding one exhibition and six meetings. Attachment G**
- 8. Resolution #31984 - Considering Board to allow the Director to submit a Missouri Department of Natural Resources, 2022 State American Rescue Plan Act Water Infrastructure Community Grant application in the amount of \$3,000,000 to make riparian habitat improvements in and along the Blue River. Attachment H**

9. **Resolution #31985 - Considering Board approval of a Cooperative Facility Management Funding Agreement with the Historical Society of New Santa Fe in the amount of \$8,000. Attachment I**
10. **Resolution #31986 -Considering Board approval of Change Order #4 (Final Change Order) with Pyramid Excavation for Shoal Creek Golf Course Irrigation System in the amount of \$9,493.58. Attachment J**
11. Director's Report
12. Public Hearing
13. Adjourn

The Board may return to the conference room following the regular meeting for additional discussion of items on the agenda of the Board's Workshop that were not completed prior to the regular meeting.

Any closed session may be held via teleconference.

Pursuant to Section 610.021 subsection 1 of the Revised Statutes of Missouri to discuss legal matters, litigation, or privileged communications with attorneys.

- Pursuant to Section 610.021 subsection 2 of the Revised Statutes of Missouri to discuss real estate;
- Pursuant to Section 610.021 subsections 3 and 13 of the Revised Statutes of Missouri to discuss personnel matters.
- Pursuant to Section 610.021 subsection 12 of the Revised Statutes of Missouri to discuss sealed bids or proposals.

BOARD MEETING
June 21, 2022
4600 East 63rd Trafficway
Kansas City, Missouri 64130

Members of the Board may attend this meeting via video conference.

1:00 O'CLOCK P.M.
WORKSHOP

Workshop

1:00 p.m. – Budget Discussion

2:00 O'CLOCK P.M.
BOARD MEETING

Board Members Present: President Holland, Commissioner Wagner, Commissioner Nguyen, Commissioner Perez, and Commissioner Williams-Neal.

Call to Order – President Holland called the meeting to order.

On a motion by Commissioner Wagner, duly seconded the Board approved the Board Minutes of June 7, 2022.

Resending Resolution #31968 – Amendment #1 to the Agreement with Atkins Group LLC. – Mayor's Nights/Club KC at Gregg Klice Community Center

On a motion by Commissioner Wagner, duly seconded, the Board approved Amendment #1 with The Atkins Group, LLC in the amount of \$59,900.00 and authorized the Director or designee to execute the amendment on behalf of the Board.

Background: On June 7, 2022 the Parks Board of Commissioners approved an Agreement with Journey Enterprise LLC by Resolution #31968 to implement programs for the 2022 Mayor's Nights/Club KC Summer Youth programs. After further review of the submitted documentation, contractor did not meet the required qualifications. To insure that the program is not disrupted, this Resolution will Amend the agreement with The Atkins Group, LLC to manage and operate a second location for the 2022 Mayor's Nights/Club KC at Gregg Klice Community Center in the amount of \$30,000. The or the 2022 Mayor's Nights/ Club KC program at Southeast Community Center in the amount of \$29,900.00 The original terms of the agreement began on June 8, 2022 and would end on August 20, 2022.

Amendment #1 will Payment terms are revised to \$59,900.00 All other terms stated in the original agreement remain the same.

Resolution #31976 – Cooperative Agreement with Job Corps Center-Excelsior Springs

On a motion by Commissioner Wagner, duly seconded, the Board approved the Cooperative Agreement with Job Corps Center – Excelsior Springs and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: The City and Job Corps plan to enter into a cooperative agreement which will provide a work-based learning program to students through a seasonal work program at the Parks Department to achieve technical and job skills.

While students are assigned to the work site, Job Corps' Work Based Learning Coordinator is responsible for monitoring and working closely with the students and employers to provide training, weekly evaluations, and conflict resolution. Job Corps students are considered employees of the federal government for purposes of medical coverage under the Federal Employees' Compensation Act (FECA). Section 8143.

The Parks Department will place students in seasonal maintenance worker or administrative positions based on the student's preferences for this work-based learning program. Parks Department will provide direct supervision and workplace mentors to the students. The supervisors will evaluate student's achievements, skills, and competencies. All equipment, tools, and personal protective equipment and clothing needed to perform the assigned duties will be provided to the Students. This collaboration between Job Corps and the Parks Department will assist students in achieving career technical and academic skills.

Resolution #31977 – Tree Maintenance Services FY23 Rebid Contract – Shawnee Mission tree Services, Inc., dba Arbor Masters

On a motion by Commissioner Wagner, the Board approved the Tree Maintenance Services FY23 Rebid contract to Shawnee Mission Tree Services, Inc. dba Arbor Masters company in the amount not to exceed \$1,000,000.00, contract term May 31, 2023 and authorized the Director or designee to execute the contract on behalf of the Board.

Background: On Friday, June 3, 2022, a bid opening was conducted for Tree Maintenance Services FY23 Rebid. A total of two (2) bids were received. The Staff recommends Shawnee Mission Tree Services, Inc. dba Arbor Masters company as the lowest and best bidder. The Total Base Bid for Arbor Masters company is \$260.00, and a contract amount not to exceed \$1,000,000.00.

This contract will address tree maintenance pruning, removal and limb/brush pick-up needs on public properties and right of ways, including citizen's requests, 311 Action Center requests, and requests from other sources. It is estimated that this contract will prune approximately 2,880 trees and remove approximately 300 trees. The term of this Contract will be for a period of one year, not to exceed May 31, 2023. The City has the option to extend the term of this Contract for two additional twelve-month periods.

This contract also requires the Contractor to provide storm response services for those crews employed under this contract. Crews in addition to those required by the contract may be added at the same rates upon mutual agreement by the City and the Contractor.

The Contractor's Utilization Plan meets MBE/WBE goals for this contract of 10% and 10% respectively. The Human Relations Department has reviewed and approved the Contractor's Utilization Plan.

Funding for these services is found in Forestry account #3090-707771. We will encumber \$1,000,000.00 to execute this contract.

Director's Update

Public Hearing: Ex Councilman John Sharp, Beth Boerger and Bob Ludlow came before the Board to share the concerns about The Bay Water Park, hours of operations, as well as some of the water features not

opening for the season. Mr. Sharp said that the water park is important to the residents who live in the area and would like The Bay Water Park opened, including the Flow Rider, Lazy River and Sprayground for the remainder of the 2022 season. They shared concerns about the concession stand being closed and that it needed to be open as well. Also, it was mentioned that The Bay needs a new sign and minor renovations to the spray pool. The Board thanked all who attended the meeting to share their concerns.

CLOSED SESSION

On a motion by Commissioner Wagner, duly seconded the Board unanimously approved by roll call vote to enter into a Closed Session to discuss personnel matters.

On a motion by Commissioner Wagner, duly seconded the Board unanimously approved by roll call vote to leave Closed Session and enter back into an open meeting.

Meeting adjourned.

Jack Holland, President
Board of Parks and Recreation Commissioners

Karmen Houston, Board Secretary



Intra-Departmental Communication

DATE: July 12, 2022
TO: Board of Parks and Recreation Commissioners
FROM: Zekelia Oates, Events Administrator
SUBJECT: Facility Use with Concession Agreement with Kansas City Irish Fest for the 20th Annual Brookside Irish Festival

BACKGROUND

Kansas City Irish Fest is dedicated to promoting the culture, music, and history of Ireland and of the Irish people who call Kansas City home. Kansas City Irish Fest offers attendees the chance to see some of the top Irish entertainment in the world. Their mission is to graciously provide our local and regional community with the best, friendliest and most enjoyable Irish cultural weekend by creating and presenting the best blend of music, education, and great craic.

Kansas City Irish Fest wishes to enter into a Facility Use with Concession Agreement for the use of Washington Square Park, located at 100 E. Pershing Rd, to hold the 20th Annual Brookside Irish Festival on September 2, 2022, through September 4, 2022. The Festival will include Irish culture vendors, food, beverages, as well as alcohol vendors. There will also be activities using Irish themes and traditions.

Kansas City Parks and Recreation will be compensated \$15,500 for this three-day event. Set-up will begin on August 30, 2022, at 8a.m. and tear down will end on September 6, 2022, at 10p.m. KCPD, KCFD, FBI, and KC Medical will be on hand for this event.

The contractor will be responsible for providing the following items:

1. A plan for traffic and parking control
2. Safety and security plan
3. Marketing plan
4. Certificate of insurance per city requirements
5. Map of event layout
6. Copies of other City permits required in hosting the event
7. A written-out plan to address litter and recycling during the event

RECOMMENDATION

Staff recommends Board approval of the agreement with Kansas City Irish Fest and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: July 12, 2022
TO: Board of Parks and Recreation Commissioners
FROM: Zekelia Oates, Events Administrator
SUBJECT: Facility Use with Concession Agreement with The Country Club Plaza for the 91st Annual Plaza Art Fair

BACKGROUND

One of the longest-running and most beloved art festivals in the country, the Plaza Art Fair is in its 91st year. Enjoyed by artists for its knowledgeable crowds, attentive staff and beautiful location on the historic Country Club Plaza in Kansas City, Missouri, the Plaza Art Fair attracts more than 150,000 art patrons each year. Ranked in the top ten fine arts festivals in the Art Fair Sourcebook, it has grown over nine decades to be a premier festival of fine art and fine craft. The Plaza Art Fair is consistently recognized as Kansas City's best annual event. It marks the arrival of autumn for Kansas Citians and artists alike and attracts tourists from all over the Midwest.

The Country Club Plaza wishes to enter into a Facility Use with Concession Agreement for the use of Ward Parkway located at 47th and Ward Parkway to hold the 91st Annual Plaza Art Fair on September 23, 2022 through September 25, 2022. The festival will include live music, food, beverage, alcohol and merchandise vendors. Ward Parkway from Pennsylvania to Central Street will be closed during this event.

The Kansas City Parks and Recreation Department will be compensated \$2,800 for this 3-day event. Set-up for the festival will begin at 8p.m. September 22, 2022 and tear down will end at 6a.m. on September 26, 2022. KCPD and Security will be onsite.

The contractor will be responsible for providing the following items:

1. A List of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of any other City permits required in hosting the event
8. A written-out plan to address litter and recycling during the event

RECOMMENDATION

Staff recommends Board approval of the agreement with The Country Club Plaza and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: July 12, 2022
TO: Board of Parks and Recreation Commissioners
FROM: Zekelia Oates, Events Administrator
SUBJECT: Facility Use with Concession Agreement with Gigi Jones for Midwest Soul Vegfest

BACKGROUND

Gigi Jones is the founder of Midwest Soul Vegfest, she has strong beliefs in letting food we consume be our medicine. Gigi over-came colon cancer in 2016 by changing her lifestyle and nourishing her body with organic grown living foods. Now, Gigi is on a mission to educate her community with a focus on the wellbeing of children's health. Gigi has created a non-profit organization, Midwest Health Initiative that feed children in urban communities and school's healthy free plant-based meals.

Midwest Health Initiative wishes to enter into a Facility Use with Concession Agreement for the use of Swope Park Bandstand located at 3999 Swope Parkway, to hold the Midwest Soul Vegfest, on October 8, 2022 11a.m. to 5p.m. through October 9, 2022 from 11a.m. to 4p.m. The festival will include food, beverage, and merchandise vendors. The expected attendance is 500 per day.

The Kansas City Parks and Recreation Department will be compensated \$1,025 and recognized on all marketing materials with the partial waiver of the park event fees for this two-day event. Set-up will begin on October 8, 2022, at 9a.m. and tear down will end on October 9, at 7p.m. Volunteers and Security will be onsite. The contractor will be responsible for providing the following items:

1. A List of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of any other City permits required in hosting the event
8. A written-out plan to address litter and recycling during the event

RECOMMENDATION

Staff recommends Board approval of the agreement with Gigi Jones and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: July 12, 2022

TO: Board of Parks and Recreation Commissioners

FROM: Jennifer Jutte, Superintendent, Community Services

RE: Cooperative Agreement with The Greater Kansas City Golden Gloves Association, Inc. (GKCGG)

BACKGROUND:

The Great Kansas City Golden Gloves Association (GKCGG) has identified a mutually beneficial plan to promote amateur boxing at Garrison Community Center. This is a renewal of an agreement with GKCGG that has been in place for five years. GKCGG will facilitate the development and implementation of all program activities and provide the necessary boxing equipment among other activities designed to establish a volunteer program and relationships with local media.

Program participants ages 17 and under will be allowed free admission and will be required to obtain a free youth membership. All other Program participants will be required to purchase a \$30.00 monthly membership. All participants must scan their pass at the front desk each time they enter the facility. Coaches will also be required to sign in. Garrison Community Center will provide access to the facilities at no charge.

GKCGG will provide insurance per City's requirements. This agreement runs from July 13, 2022 to April 30, 2023.

RECOMMENDATION:

Staff recommends Board approval of the Cooperative Agreement with The Greater Kansas City Golden Gloves Association, Inc. and requests Board authorization for the Director or designee to execute the agreement.



Intra-Departmental Communication

DATE: July 12, 2022

TO: Board of Parks and Recreation Commissioners

FROM: Jennifer Jutte, Superintendent, Community Services

RE: Facility Use Agreement Without Concessions - Dynasty Youth Sports Club

BACKGROUND:

Dynasty Youth Sports Club is requesting the use of facilities at Blue River Park Athletic fields located at I-470 and Holmes Road for the purpose of conducting youth football practices, games and leagues on Tuesdays, Wednesdays, and Thursdays from 6:30p.m. – 8:00p.m.

Dynasty Youth Sports Club will compensate \$15/a day/field for the use of for four fields for a total payment of \$840.00.

This agreement runs from July 13, 2022 to August 10, 2022. Dynasty Youth Sports Club will provide insurance per City's requirements.

RECOMMENDATION:

Staff recommends Board approval of the contract with Dynasty Youth Sports Club and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

Date: July 12, 2022
To: Board of Parks and Recreation Commissioners
From: Stephen Van Rhein, Environmental Manager
Subject: Cooperative Agreement with Mo-Kan Daylily Society

Background:

Mo-Kan Daylily Society is requesting the use of facilities at Loose Park Community Center for purpose to hold one exhibition and six meetings. In lieu of rental fees Mo-Kan Daylily Society will have educational events open to the public.

The term of this agreement will begin July 12, 2022, through December 31, 2022. Mo-Kan Daylily Society will provide insurance per City's requirements.

Recommendation:

Staff recommends Board approval of the agreement with Mo-Kan Daylily Society and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

Date: July 6, 2022

To: Board of Parks and Recreation Commissioners

From: Stephen Van Rhein, Environmental Manager

Subject: Missouri Department of Natural Resources 2022 State American Rescue Plan Act Water Infrastructure Community Grant Programs Submittal

Background:

The Missouri Department of Natural Resources ARPA Water Infrastructure Community Grant Program supports improvements to water infrastructure including riparian restoration. The grant will support the invasive species removal, and riparian tree planting along the Blue River from Minor Park to Blue River Park. The Department will be partnering with Bridging the Gap, Heartland Conservation Alliance, and Mid-American Regional Council Jackson County Parks and Recreation. Bridging the Gap and Heartland Conservation will implement a community engagement program as well as provide their work force development programs to plant trees.

The maximum request is \$5,000,000 (the total budget). Parks and Recreation is requesting \$3,000,000 in funding to make riparian habitat improvement in along the Blue River. While there is no match requirement, Parks and Recreation is contributing \$100,000 in street tree planting already budgeted and contracted in matching funds. The Environmental Manager will administer the grant.

Recommendation:

Staff recommends Board approval for the Director or her designee to submit a grant to the Missouri Department of Natural Resources ARPA. Grant application in the amount of \$3,000,000 on behalf of the Board.



Intra-Departmental Communication

Date: July 12, 2022
To: Board of Parks and Recreation Commissioners
From: Kevin Evans, Superintendent of Parks
Subject: Renewal of Cooperative Facility Management Funding Agreement for 9901 Holmes Road with the Historical Society of New Santa Fe

BACKGROUND:

The City of Kansas City and the Historical Society of New Santa Fe entered into a five-year lease agreement July 1, 2006 permitting the Historical Society of New Santa Fe to continue to occupy and to provide public access to the City owned facility for the purpose of providing public education programs, information center, and community meeting space.

Parks and Recreation benefits from the location of the building and citizen access to the facility because the Indian Creek Trail runs behind the facility, and 99th Street is the current location of the eastern trailhead. Parks and Recreation will continue to use the building to conduct educational programs about the trail and Indian Creek and will have access to conduct public meetings. Users of the Indian Creek Trail will be able to use the restrooms when the facility is open.

This agreement allows for Parks and Recreation to fund up to \$8,000 in utility expenses for this facility and will reimburse \$500/monthly to the Historical Society for building maintenance and security with \$5,000 being paid from Parks and Recreation account #2030-702130. However, \$3,000 will be reimbursed to Parks and Recreation from Neighborhoods and Community Services. Term of the agreement is for a period of one year, July 1, 2022 through June 30, 2022.

RECOMMENDATION:

Staff recommends the Board approval of the one-year Cooperative Facility Management Funding Agreement with the Historical Society of New Santa Fe and requests Board authorization for the Director or her designee to execute the agreement on behalf of the board.



Intra-Departmental Communication

DATE: July 12, 2022
TO: Board of Parks and Recreation Commissioners
FROM: James Wang, PE, Chief Engineer – Engineering, Inspection, and Permitting
SUBJECT: Change Order #4 (Final Change Order) with Pyramid Excavation for Shoal Creek Golf Course Irrigation System

BACKGROUND

On January 26, 2021, the Board approved a construction contract with Pyramid Excavation for the Shoal Creek Golf Course Irrigation System project. On June 22, 2021, the Board approved Change Order #1 that added an intake structure and subgrade stabilization increasing the contract amount by \$49,727.04. On September 14th, 2021, the Board approved Change Order #2 that added additional electrical work increasing the contract amount by \$30,220.87. On October 26, 2021, the Board approved Change Order #3 extending the substantial completion date to November 15th, 2021.

Change Order #4 (Final Change Order), in the amount of \$9,493.58, is to adjust quantities for electrical work and cart path replacement per as-constructed condition. Change Order #4 will bring the total contract amount to \$1,055,750.49, and funds for Change Order #4 are available in the encumbered project contingency in account no. 3441-707700-B-70205050.

This new irrigation system was turned on in early spring, and Shoal Creek Golf Course no longer uses city water to irrigate. In the past, Shoal Creek Golf Course used city water to irrigate costing between \$210,000 and \$260,000 annually depending on rainfall and temperatures. This irrigation system project will have a return on investment in 6-7 years. The return makes this project extremely beneficial to the golf fund.

The Human Relations Department has approved the participation goals of 12% MBE and 6% WBE, and the goals will be met or exceeded at the close-out of the project.

RECOMMENDATION

Staff recommends Board approval of Change Order #4 (Final Change Order) with Pyramid Excavation in the amount of \$9,493.58, and requests Board authorization for the Director or designee to execute the change order on behalf of the Board.