

**BOARD OF PARKS AND RECREATION COMMISSIONERS
KANSAS CITY, MISSOURI**

**Tuesday, July 26, 2022
4600 East 63rd Trafficway**

**1:00 O'CLOCK P.M.
Workshop**

**2:00 O'CLOCK P.M.
BOARD MEETING**

Members of the Board may attend this meeting via video conference.

Workshop

1p.m. – Community Services Programming Update – Jodi Siemer

1:30p.m. – Chouteau Sculpture Project Update- Richard Allen

Board Meeting

Call to Order – President Jack Holland

Agenda

1. Considering Board approval of the June 21, 2022 Board Meeting Minutes. **Attachment A**
2. **Resolution #31987**– Considering Board approval a Memorandum of Understanding with the American Youth Soccer KC. **Attachment B**
3. Union Cemetery Historical Society Annual Update by Kevin Fewell. **No Attachment**
4. 2022 KCMO Parks and Recreation Pool Updated by Chad Beasley-Midwest Pool Management. **No Attachment**
5. **Resolution #31988** - Considering Board approval a Lease Agreement with the Police Athletic League of Kansas City for the use of the old Blue Valley Recreation Center to continue to operate and maintain premises and its associated programs and activities. **Attachment C**
6. **Resolution #31989** - Considering Board approval of a Facility Use with Concession Agreement with Greater Kansas City Sports Commission for Kansas City Marathon Finish Line Festival on October 15, 2022 in This Park. **Attachment D**
7. **Resolution #31990** - Considering Board approval of a Facility Use with Concession Agreement with Flyover Event Company on behalf of BioKansas for the Innovation Festival on August 20, 2022 on 27th and Grand Boulevard to Pershing Road. **Attachment F
Attachment E**
8. **Resolution #31991** – Considering Board approval of a Facility Use with Concession Agreement with the Waldo Area Business Association for the 30th Annual Waldo Fall Festival on September 17, 2022 on 300 W. Gregory Boulevard. **Attachment F**
9. **Resolution #31992**- Considering Board approval of a Cooperative Agreement with Concerned Clergy Coalition for the Lights on KC event On September 16, 2022 at Gregg Klice Community Center. **Attachment G**

10. **Resolution #31993** - Considering Board of a Cooperative Agreement with Camp Fire Heartland in the amount of \$200,000 to provide afterschool programming at Gregg Klice, Garrison, Westport Roanoke Community Centers and before school programming at KIPP Endeavor. **Attachment H**
11. **Resolution #31994** - Considering Board approval of an Encroachment License Agreement with New Frontier Properties, LLC for the use of property located at 1911 Broadway Boulevard. **Attachment I**
12. **Resolution #31995** - Considering Board approval of the Shoal Creek TIF 5th Amendment to the Reimbursement Prioritization Agreement. **Attachment J**
13. **Resolution #31996** – Considering Board approval of Change Order #1 with Amino Brothers Co. for the Paseo Gateway Intersection Project in the amount of \$250,672.15 and extending the contract time to October 1, 2023. **Attachment K**
14. **Resolution #31997** - Considering Board of Change Order #2 with Gunter Construction Company for the Independence Plaza Park Improvements project extending the contract time to October 15, 2022. **Attachment L**
15. **Resolution #31998** – Considering Board approval of acceptance of Gifts and Contributions. **Attachment M**
16. Director's Report
17. Public Hearing
18. Adjourn

The Board may return to the conference room following the regular meeting for additional discussion of items on the agenda of the Board's Workshop that were not completed prior to the regular meeting.

Any closed session may be held via teleconference.

Pursuant to Section 610.021 subsection 1 of the Revised Statutes of Missouri to discuss legal matters, litigation, or privileged communications with attorneys.

- Pursuant to Section 610.021 subsection 2 of the Revised Statutes of Missouri to discuss real estate;
- Pursuant to Section 610.021 subsections 3 and 13 of the Revised Statutes of Missouri to discuss personnel matters.
- Pursuant to Section 610.021 subsection 12 of the Revised Statutes of Missouri to discuss sealed bids or proposals.

BOARD MEETING
July 12, 2022
4600 East 63rd Trafficway
Kansas City, Missouri 64130

Members of the Board may attend this meeting via video conference.

1:00 O'CLOCK P.M.
WORKSHOP

Workshop

1:00 p.m. – Park Centric Plans Presentation – Dina Newman

1:30p.m. – Ryogoku Soccer Academy 7331 Oakwood Proposal – Chris Cotten

2:00 O'CLOCK P.M.
BOARD MEETING

Board Members Present: President Holland, Commissioner Wagner, Commissioner Nguyen, Commissioner Perez, and Commissioner Williams-Neal.

Call to Order – President Holland called the meeting to order.

On a motion by Commissioner Wagner, duly seconded the Board approved the Board Minutes of June 21, 2022.

Resolution #31978 – Facility Use with Concessions Agreement - Kansas City Irish Fest

On a motion by Commissioner Wagner, duly seconded, the Board approved the Agreement with Kansas City Irish Fest for the 20th Annual Brookside Irish Festival and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Kansas City Irish Fest is dedicated to promoting the culture, music, and history of Ireland and of the Irish people who call Kansas City home. Kansas City Irish Fest offers attendees the chance to see some of the top Irish entertainment in the world. Their mission is to graciously provide our local and regional community with the best, friendliest and most enjoyable Irish cultural weekend by creating and presenting the best blend of music, education, and great craic.

Kansas City Irish Fest wishes to enter into a Facility Use with Concession Agreement for the use of Washington Square Park, located at 100 E. Pershing Rd, to hold the 20th Annual Brookside Irish Festival on September 2, 2022, through September 4, 2022. The Festival will include Irish culture vendors, food, beverages, as well as alcohol vendors. There will also be activities using Irish themes and traditions.

Kansas City Parks and Recreation will be compensated \$15,500 for this three-day event. Set-up will begin on August 30, 2022, at 8a.m. and tear down will end on September 6, 2022, at 10p.m. KCPD, KCFD, FBI, and KC Medical will be on hand for this event.

The contractor will be responsible for providing the following items:

1. A plan for traffic and parking control
2. Safety and security plan
3. Marketing plan
4. Certificate of insurance per city requirements
5. Map of event layout

6. Copies of other City permits required in hosting the event
7. A written-out plan to address litter and recycling during the event

Resolution #31979 – Facility Use with Concession Agreement with The Country Club Plaza

On a motion by Commissioner Wagner, duly seconded, the Board approved the Facility Use with Concession Agreement with The Country Club Plaza for the 91st Annual Art Fair and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: One of the longest-running and most beloved art festivals in the country, the Plaza Art Fair is in its 91st year. Enjoyed by artists for its knowledgeable crowds, attentive staff and beautiful location on the historic Country Club Plaza in Kansas City, Missouri, the Plaza Art Fair attracts more than 150,000 art patrons each year. Ranked in the top ten fine arts festivals in the Art Fair Sourcebook, it has grown over nine decades to be a premier festival of fine art and fine craft. The Plaza Art Fair is consistently recognized as Kansas City's best annual event. It marks the arrival of autumn for Kansas Citians and artists alike and attracts tourists from all over the Midwest.

The Country Club Plaza wishes to enter into a Facility Use with Concession Agreement for the use of Ward Parkway located at 47th and Ward Parkway to hold the 91st Annual Plaza Art Fair on September 23, 2022 through September 25, 2022. The festival will include live music, food, beverage, alcohol and merchandise vendors. Ward Parkway from Pennsylvania to Central Street will be closed during this event.

The Kansas City Parks and Recreation Department will be compensated \$2,800 for this 3-day event. Set-up for the festival will begin at 8p.m. September 22, 2022 and tear down will end at 6a.m. on September 26, 2022. KCPD and Security will be onsite.

The contractor will be responsible for providing the following items:

1. A List of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of any other City permits required in hosting the event
8. A written-out plan to address litter and recycling during the event

Resolution #31980 – Facility Use with Concession Agreement with GiGi Jones

On a motion by Commissioner Wagner, duly seconded, the Board approved the Facility Use with Concession Agreement with GiGi Jones for the Midwest Soul Vegfest and authorized the Director or designee to execute the agreement behalf of the Board.

Background: Gigi Jones is the founder of Midwest Soul Vegfest, she has strong beliefs in letting food we consume be our medicine. Gigi over- came colon cancer in 2016 by changing her lifestyle and nourishing her body with organic grown living foods. Now, Gigi is on a mission to educate her community with a focus on the wellbeing of children's health. Gigi has created a non-profit organization, Midwest Health Initiative that feed children in urban communities and school's healthy free plant-based meals.

Midwest Health Initiative wishes to enter into a Facility Use with Concession Agreement for the use of Swope Park Bandstand located at 3999 Swope Parkway, to hold the Midwest Soul Vegfest, on October 8, 2022 11a.m. to 5p.m. through October 9, 2022 from 11a.m. to 4p.m. The festival will include food, beverage, and merchandise vendors. The expected attendance is 500 per day.

The Kansas City Parks and Recreation Department will be compensated \$1,025 and recognized on all marketing materials with the partial waiver of the park event fees for this two-day event. Set-up will begin on October 8, 2022, at 9a.m. and tear down will end on October 9, at 7p.m. Volunteers and Security will be onsite. The contractor will be responsible for providing the following items:

1. A List of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of any other City permits required in hosting the event
8. A written-out plan to address litter and recycling during the event

Resolution #31981 – Memorandum of Understanding with Golden Gloves Association, Inc.

On a motion by Commissioner Wagner, duly seconded, the Board approved the Memorandum of Understanding with Golden Gloves Association for the use of Garrison Community Center for a boxing program and authorized the Director or designee to execute the memorandum of understanding on behalf of the Board.

Background: The Great Kansas City Golden Gloves Association (GKCGG) has identified a mutually beneficial plan to promote amateur boxing at Garrison Community Center. This is a renewal of an agreement with GKCGG that has been in place for five years. GKCGG will facilitate the development and implementation of all program activities and provide the necessary boxing equipment among other activities designed to establish a volunteer program and relationships with local media.

Program participants ages 17 and under will be allowed free admission and will be required to obtain a free youth membership. All other Program participants will be required to purchase a \$30.00 monthly membership. All participants must scan their pass at the front desk each time they enter the facility. Coaches will also be required to sign in. Garrison Community Center will provide access to the facilities at no charge.

GKCGG will provide insurance per City's requirements. This agreement runs from July 13, 2022.

Resolution #31982 – Facility Use Agreement without Concessions with Dynasty Youth Sports Club

On a motion by Commissioner Wagner, duly seconded, the Board approved the Facility Use Agreement without Concessions with Dynasty Youth Sports for the use of the Blue River Athletic Fields and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Dynasty Youth Sports Club is requesting the use of facilities at Blue River Park Athletic fields located at I-470 and Holmes Road for the purpose of conducting youth football practices, games and leagues on Tuesdays, Wednesdays, and Thursdays from 6:30p.m. – 8:00p.m.

Dynasty Youth Sports Club will compensate \$15/a day/field for the use of for four fields for a total payment of \$840.00.

This agreement runs from July 13, 2022 to August 10, 2022. Dynasty Youth Sports Club will provide insurance per City's requirements.

Resolution #31983 – Cooperative Agreement with Mo-Kan Daylily Society

On a motion by Commissioner Wagner, duly seconded, the Board approved the Cooperative Agreement with Mo-Kan Daylily Society for the use of Loose Park Garden Center and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Mo-Kan Daylily Society is requesting the use of facilities at Loose Park Community Center for purpose to hold one exhibition and six meetings. In lieu of rental fees Mo-Kan Daylily Society will have educational events open to the public.

The term of this agreement will begin July 12, 2022, through December 31, 2022. Mo-Kan Daylily Society will provide insurance per City's requirements.

Resolution #31984 – Missouri Department of Natural Resources, 2022 State American Rescue Plan Act Water Infrastructure Community Grant

On a motion by Commissioner Wagner, duly seconded, the Board approved submittal of the Missouri Department of Natural Resources ARPA. Grant application in the amount of \$3,000,000.

Background: The Missouri Department of Natural Resources ARPA Water Infrastructure Community Grant Program supports improvements to water infrastructure including riparian restoration. The grant will support the invasive species removal, and riparian tree planting along the Blue River from Minor Park to Blue River Park. The Department will be partnering with Bridging the Gap, Heartland Conservation Alliance, and Mid-American Regional Council Jackson County Parks and Recreation. Bridging the Gap and Heartland Conservation will implement a community engagement program as well as provide their work force development programs to plant trees.

The maximum request is \$5,000,000 (the total budget). Parks and Recreation is requesting \$3,000,000 in funding to make riparian habitat improvement in along the Blue River. While there is no match requirement, Parks and Recreation is contributing \$100,000 in street tree planting already budgeted and contracted in matching funds. The Environmental Manager will administer the grant.

Resolution #31985 – Cooperative Facility Management Funding Agreement with the Historical Society of New Santa Fe

On a motion by Commissioner Wagner, duly seconded, the Board approved the Cooperative Facility Management Funding Agreement with the Historical Society of New Santa Fe and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: The City of Kansas City and the Historical Society of New Santa Fe entered into a five-year lease agreement July 1, 2006 permitting the Historical Society of New Santa Fe to continue to occupy and to provide public access to the City owned facility for the purpose of providing public education programs, information center, and community meeting space.

Parks and Recreation benefits from the location of the building and citizen access to the facility because the Indian Creek Trail runs behind the facility, and 99th Street is the current location of the eastern trailhead. Parks and Recreation will continue to use the building to conduct educational programs about the trail and Indian Creek and will have access to conduct public meetings. Users of the Indian Creek Trail will be able to use the restrooms when the facility is open.

This agreement allows for Parks and Recreation to fund up to \$8,000 in utility expenses for this facility and will reimburse \$500/monthly to the Historical Society for building maintenance and security with \$5,000 being paid from Parks and Recreation account #2030-702130. However, \$3,000 will be reimbursed to Parks and Recreation from Neighborhoods and Community Services. Term of the agreement is for a period of one year, July 1, 2022 through June 30, 2023.

Resolution #31986 - Change Order #4 (Final Change Order) - Pyramid Excavation for Shoal Creek Golf Course Irrigation System

Background: On January 26, 2021, the Board approved a construction contract with Pyramid Excavation for the Shoal Creek Golf Course Irrigation System project. On June 22, 2021, the Board approved Change Order #1 that added an intake structure and subgrade stabilization increasing the contract amount by \$49,727.04. On September 14th, 2021, the Board approved Change Order #2 that added additional electrical work increasing the contract amount by \$30,220.87. On October 26, 2021, the Board approved Change Order #3 extending the substantial completion date to November 15th, 2021.

Change Order #4 (Final Change Order), in the amount of \$9,493.58, is to adjust quantities for electrical work and cart path replacement per as-constructed condition. Change Order #4 will bring the total contract amount to \$1,055,750.49, and funds for Change Order #4 are available in the encumbered project contingency in account no. 3441-707700-B-70205050.

This new irrigation system was turned on in early spring, and Shoal Creek Golf Course no longer uses city water to irrigate. In the past, Shoal Creek Golf Course used city water to irrigate costing between \$210,000 and \$260,000 annually depending on rainfall and temperatures. This irrigation system project will have a return on investment in 6-7 years. The return makes this project extremely beneficial to the golf fund.

The Human Relations Department has approved the participation goals of 12% MBE and 6% WBE, and the goals will be met or exceeded at the close-out of the project.

Director's Update

Charles O'Lona, Chairperson of the Westside Central Neighborhood Association and Robert Hurtado handed the Board a letter and petition. Mr. Lona said that the neighborhood is demanding more attention in the westside; the fountain on Southwest Boulevard be made operational, immediate expansion of a temporary water program for Tony Aguirre Center and children in the neighborhood; and request the Jarboe Park Pool be operational.

Dee Hamilton attended Board meeting to ask about the process of Adopting A Park and the placement of signs in parks. Ms. Hamilton commented that the Town Fork Greenway Neighborhood has been very instrumental in getting improvements done in the park. Ms. Hamilton said that the association should have been notified, prior to allowing an individual's names to be placed on a sign in the park. Marketing Manager, Heidi Markle, commented that she was aware of her concerns. Ms. Markle commented that Kelly

Jander who oversees our Park Partners program had notified a representative at the neighborhood association prior to the placement of the sign. Evidently, the information was never shared with Ms. Hamilton.

CLOSED SESSION

On a motion by Commissioner Wagner, duly seconded the Board unanimously approved by roll call vote to enter into a Closed Session to discuss personnel matters.

On a motion by Commissioner Wagner, duly seconded the Board unanimously approved by roll call vote to leave Closed Session and enter back into an open meeting.

Meeting adjourned.

Jack Holland, President
Board of Parks and Recreation Commissioners

Karmen Houston, Board Secretary



Intra-Departmental Communication

Date: July 26, 2022
To: Board of Parks and Recreation Commissioners
From: Christopher Cotten, Director
Subject: Memorandum of Understanding - American Youth Soccer Organization KC

BACKGROUND:

The American Youth Soccer Organization KC (AYSO) Region 1161 is an outdoor, coed, developmental and competitive youth soccer league that has been in the Northland since 1997. AYSO's league holds practices and games on the grounds of Western Missouri Soccer League, 6201 NE Soccer Dr (76th St), Kansas City, Missouri.

AYSO's Mission is to develop and deliver quality youth soccer programs which promote a fun, family environment based on the following AYSO's Six Philosophies:

- Everyone Plays
- Balanced Teams
- Open Registration
- Positive Coaching
- Good Sportsmanship
- Player Development

Currently 225- 250 youths participate in the fall and spring soccer seasons and consists of usually 4 to 6 teams per age brackets which are under 6, under 8, under 11 and under 14. AYSO-KC has scholarships available based upon income level.

The Parks and Recreation Department and AYSO-KC are collaborating to identify a mutually beneficial plan to provide access to recreational soccer programs to Youth in the Kansas City area at affordable prices. AYSO will continue to provide an affordable developmental and competitive youth soccer league in Kansas City, Missouri and affix on all flyers and other marketing materials that the City of Kansas City, Missouri Parks and Recreation Department logo as a partner.

Parks and Recreation will provide marketing and public relations assistance to make the citizens of Kansas City, Missouri aware of all the youth soccer programs being offered by AYSO-KC. Promote and encourage participants to register for the entry level soccer programs offered by AYSO-KC. Term of this agreement is for one year, effective upon Board approval.

RECOMMENDATION:

Staff recommends Board approval of the Memorandum of Understanding with the American Youth Soccer Organization KC and requests Board authorization for the Director or designee to execute the memorandum of understanding on behalf of the Board.



Intra-Departmental Communication

Date: July 26, 2022
To: Board of Parks and Recreation Commissioners
From: Christopher Cotten, Director
Subject: Lease Agreement Police Athletic League of Kansas City, Inc. (PAL) –
1801 White

BACKGROUND:

The Blue Valley Recreation Center located at 1801 White, was officially closed May 1, 2000, due to its condition and as part of the budget reductions. At that time, the Police Athletic League (PAL), under the jurisdiction of Board of Police Commissioners, expressed an interest in using the center for its program. The Parks Department entered into a Lease Agreement with PAL in 2006; and amendment in 2010 to operate, improve and maintain the Blue Valley Recreation Center at PAL's cost and use of resources. PAL repaired and made significant improvements to the Blue Valley Recreation Center during this previous lease term.

In this new ten-year Agreement, PAL shall continue to, in lieu of monetary payment, make contributions of services to the youth community; and provide maintenance, repairs, and improvements to the Premises during the term of this Lease. PAL shall also furnish and pay for all electricity, water, gas, fuel, or any services or utilities in connection with PAL's use of the Premises. PAL currently offers youth the opportunity to initiate and create a positive relationship with Police Officers by participating in cultural, character development and sports.

The term of this lease shall be for ten (10) years. However, PAL may terminate this Lease upon 90 days' notice to the City if the Kansas City, Missouri's Police Department disbands, discontinues, or otherwise terminates its PAL Unit or PAL programming.

We feel it is in the best interests of the public that the City to continue its partnership with PAL to continue to operate and maintain premises and its associated programs and activities.

RECOMMENDATION:

Staff recommends Board approval of the Lease Agreement with the Police Athletic League (PAL) and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: July 26, 2022
TO: Board of Parks and Recreation Commissioners
FROM: Zekelia Oates, Events Administrator
SUBJECT: Facility Use with Concession Agreement with Greater Kansas City Sports Commission for Kansas City Marathon Finish Line Festival

BACKGROUND

Greater Kansas City Sports Commission is a combination of two non-profit organizations founded in 1966. Their staff work to fulfill a mission to enhance the quality of life and economic success of Greater Kansas City by taking the lead in maintaining and selectively acquiring a diversity of amateur and professional sporting events; to collaborate with area economic development and agencies to attract and retain amateur and professional sports organizations; and to promote the lifetime benefits of sports for the citizens of Greater Kansas City.

Garmin Kansas City Marathon is Kansas City's largest and most exciting annual race event that takes runners on a tour through the coolest neighborhoods and past the most beautiful landmarks - including the World War I Museum & Memorial, the Country Club Plaza, the Nelson-Atkins Museum of Art, Waldo, Westport, 18th & Vine and more.

Greater Kansas City Sports Commission wishes to enter into a Facility Use with Concession Agreement for the use of Theis Park located at Oak and 47th Street, to hold Kansas City Marathon Finish Line Festival, on October 15, 2022. The event will include merchandise sales; food, drink, and alcohol vendors.

The Kansas City Parks and Recreation Department will be compensated \$1,100 for this 1-day event. Set-up will be October 13, 2021, and October 14, 2022 starting at 5a.m. and tear down will end on October 15, 2021, at 5p.m. The expected attendance is 10,000. KCPD, KCFD and EMT will be onsite.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event
8. A written-out plan to address litter and recycling during the event

RECOMMENDATION

Staff recommends Board approval of the agreement with Greater Kansas City Sports Commission and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: July 26, 2022
TO: Board of Parks and Recreation Commissioners
FROM: Zekelia Oates, Events Administrator
SUBJECT: Facility Use with Concession Agreement with Flyover Event Company on behalf of BioKansas for the Innovation Festival

BACKGROUND

The Innovation Festival is Kansas City's opportunity to mingle with cutting-edge innovators across science and tech while unlocking the connection between music and science innovation. The first-time Festival will feature a headline performance from six-time Grammy nominee Black Pumas, along with some of today's biggest alternative rock artists The Greeting Committee, The Regrettes, Argonaut & Wasp, and Dreamgirl. Plus, breakout artists The Freedom Affair, MellowPhobia, The Cavves, and Whitehall.

Flyover Event Company on behalf of BioKansas wishes to enter into a Facility Use with Concession Agreement for the use of 27th and Grand Boulevard to Pershing for the Innovation Festival, on August 6, 2022. The event will include merchandise, food, drink, and alcohol vendors.

The Kansas City Parks and Recreation Department will be compensated \$3,200, plus a \$2,000 sponsorship trade for Make Music Day, and be recognized on all marketing materials for this one-day event. Set-up will begin on August 5, 2022 at 10a.m. and tear down will end on August 7, 2022, at 12p.m. The expected attendance is 5,000. KCPD and NPB Security will be onsite.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event
8. A written-out plan to address litter and recycling during the event

RECOMMENDATION

Staff recommends Board approval of the Agreement with Flyover Event Company on behalf of BioKansas and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: July 26, 2022
TO: Board of Parks and Recreation Commissioners
FROM: Zekelia Oates, Events Administrator
SUBJECT: Facility Use with Concession Agreement with the Waldo Area Business Association for the 30th Annual Waldo Fall Festival

BACKGROUND

The Waldo Area Business Association has been representing the interests of the Waldo Business Community since 1965 and will be celebrating their 30th Annual Fall Festival which will be 5 hours longer than it was in previous years. The Waldo Fall Festival is a family-friendly, neighborhood festival.

Waldo Area Business Association wishes to enter into a Facility Use with Concession Agreement for the use of Gregory Boulevard, located at 300 W. Gregory Boulevard for the 30th Annual Waldo Fall Festival, on September 17, 2022. The event will include a kid's area from 10a.m. to 3p.m., food trucks, merchandise vendors, and local music.

The Kansas City Parks and Recreation Department will be compensated \$900 for this 1-day event. Set-up will begin on September 17, 2022 at 7a.m. and tear down will end on September 17, 2022, at 11:59p.m. The expected attendance is 3,500. Chesley Brown Security will be onsite.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event
8. A written-out plan to address litter and recycling during the event

RECOMMENDATION

Staff recommends Board approval of the agreement with Waldo Area Business Association and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: July 26, 2022
TO: Board of Parks and Recreation Commissioners
FROM: Jennifer Jutte, Superintendent, Community Services
SUBJECT: Cooperative Agreement – Concerned Clergy Coalition/Lights on KC

BACKGROUND:

Through its effort of violence prevention, the Concerned Clergy Coalition is requesting the use of Gregg/Klice Community Center on Friday September 16, 2022 to host a high school teens lock-in event called Lights on KC. The event will last from 6:00pm – 11:00pm with access being granted to the facility at 4:30. Breakout sessions and activities will include discussion on human/sex trafficking, how to interact with police, a parent session, small group youth discussions, basketball, dance, and fitness instruction. and will include a movie, dialogue, dinner, and games. The Coalition will be responsible for registration that will be capped at 100 youth, marketing, staffing/supervision, security, and a meal. Gregg/Klice Community Center will be providing access to the lobby, gym, community room dance studio and kitchen. In cooperation with the Concerned Clergy Coalition Parks and Recreation is contributing the \$2,552 rental fees for this event based on the strength of this community service event dealing with violence prevention. This agreement will begin on September 16, 2022 and end on September 16, 2022. Insurance will be provided per City's requirements .

RECOMMENDATION:

Staff recommends Board approval of this Cooperative Agreement with the Concerned Clergy Coalition and requests Board authorization for the Director or designee to execute and administer the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: July 26, 2022
TO: Board of Parks and Recreation Commissioners
FROM: Jennifer Jutte, Superintendent, Community Services
SUBJECT: Cooperative Agreement with Camp Fire Heartland

BACKGROUND

Campfire Heartland is a multiracial, multicultural, nonsectarian youth development organization that is focused on the Thriving framework, developed by the Thrive Foundation for Youth, based on the pillars of Social Emotional Learning (SEL).

Kansas City Parks and Recreation is partnering with Campfire Heartland to provide afterschool programming for up to 40 students at Gregg Klice Community Center, Garrison Community Center, Westport Roanoke Community Center, Tony Aguirre Community Center.

Camp Fire will also provide before school programming for up to 40 students at KIPP Endeavor Academy.

Licensed and trained staff will provide instruction and virtual learning Monday through Friday. Campfire Heartland will coordinate program materials and provide program and parent manuals.

A fee of \$20/week for each student enrolled will be collected by the City. Camp Fire will be paid \$10/child/week for each before school student and \$52.50/child/week for each after school student over forty-six weeks for an amount not to exceed \$200,000.00

Funds for this program are available in account 2030-702570-619080.

This agreement will begin on August 1, 2022 and end no later than June 10, 2023.

RECOMMENDATION

Staff recommends Board approval of this cooperative agreement with Camp Fire Heartland for \$200,000.00 and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.

Intra-Departmental Communication



DATE: July 26, 2022
TO: Board of Parks and Recreation Commissioners
FROM: James Wang, P.E., Chief Engineer, Engineering and Planning
RE: Encroachment License Agreement with New Frontier Properties, LLC -
Property at 1911 Broadway Boulevard

BACKGROUND:

The Board of Parks and Recreation Commissioners is being requested to enter into an Encroachment License agreement with New Frontier Properties, LLC, the Licensee of the property located at 1911 Broadway Boulevard, 64108 (Premises) for non-exclusive use of adjacent boulevard right-of-way for installation of specific projections planned in the right of way as part of building tenant finish plans for the Maverick Event Space – (a future 12,200 SF hospitality space). The improvements include a gently sloping walkway for wheelchair access, along with stair, steel handrails with projections, and a raised landscape planter bed along Broadway Boulevard public sidewalk nearby the formal entrance to the building. This agreement defines both license and maintenance terms for the use of boulevard right-of-way adjacent to the subject property. These accessibility and landscaping projections will total 360 square feet.

The licensee has been and will be responsible for securing permits, construction, maintenance, and repair of the public entry improvements. The licensee will be responsible for complying with all the terms set forth in the agreement such as maintaining a certificate of insurance for use of the area, keeping it in a clean and safe condition, and for paying the annual encroachment fee in the amount of \$6,480.00. Contract term shall end on December 31, 2022, and upon expiration of initial term the license may be extended for three (3) additional terms, each of which is to last five (5) years, after which the license shall end unless the terms are renegotiated and renewed by the Parties. Furthermore, the agreement defines the conditions by which modifications and cancellations may occur.

RECOMMENDATION:

Staff recommends that the Board approve the Encroachment License Agreement with New Frontier Properties, LLC for the use of property located at 1911 Broadway Boulevard and requests authorization for the Director, or designee, to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: July 26th, 2022
TO: Board of Parks and Recreation Commissioners
FROM: James Wang, PE, Chief Engineer – Engineering, Planning, and Design
SUBJECT: Shoal Creek TIF 5th Amendment to the Reimbursement Prioritization Agreement

BACKGROUND

On May 21, 2019, the Board approved amendment #1 to the Reimbursement Prioritization Agreement. It provided an additional \$900,000 of funding for the Hodge Park projects for a total funding amount of \$4,620,000. The Hodge Park improvements included trail and other park improvements, destination playground, multipurpose fields, parking lot improvements, and water main extension into the north portion of the park.

On May 5th, 2020, the Board approved Amendment #2 to the Reimbursement Prioritization Agreement. On January 12th, 2021, the Board approved Amendment #3 to the Reimbursement Prioritization Agreement. On August 24, 2021, the Board approved Amendment #4 to the Reimbursement Prioritization Agreement. Amendment #2 through #4 included updates to Section 2. Reimbursement Percentages; Section 9. Notices; and Exhibit K Reimbursement Amounts.

Amendment #5 to the Reimbursement Prioritization Agreement proposes additional updates to Exhibit K Reimbursement Amounts.

The Parks Director is a signatory to the Shoal Creek Reimbursement Prioritization Agreement and has been requested to approve this Amendment to the Plan.

RECOMMENDATION

Staff recommends Board approval of the Shoal Creek TIF 5th Amendment to the Reimbursement Prioritization Agreement and request Board authorization for the Director or designee, to execute the amendment on behalf of the Board.



Intra-Departmental Communication

DATE: July 26, 2022
TO: Board of Parks and Recreation Commissioners
FROM: James Wang, PE, Chief Engineer – Engineering, Planning, and Design
SUBJECT: Change Order #1 with Amino Brothers Co. for Paseo Gateway Intersection

BACKGROUND

On December 14, 2021, the Board approved a construction contract with Amino Brothers Co. in the amount of \$8,961,409.60 for the Paseo Gateway Intersection project.

The Paseo Gateway Intersection project will reconstruct the intersection of Independence Ave and the Paseo Blvd. and replace the Cliff Drive overpass with a new signalized intersection. Proposed improvements include realignment of the Paseo Blvd and Cliff Drive, new traffic signals, sidewalks, bike trails, and green stormwater infrastructure. This project will substantially enhance traffic safety and improve traffic flow in the Paseo Gateway community.

During construction of the realigned Cliff Drive, rubble and trash were found in the roadway subgrade. Change Order #1 is to mitigate the unsuitable subgrade issue by undercut of 4 ft unsuitable materials, backfill with 3 ft of shot rock, placing a layer of geogrid, and backfill of the top 1 ft with aggregate base. Change Order #1 will also eliminate the granite slabs at the gateway figure to reduce the project costs.

Change Order #1 will increase the contract amount by \$250,672.15 bringing the total contract amount to \$9,212,081.75. Change Order #1 will also add 16 calendar days to the contract time extending the completion date to October 1st, 2023. Funds for this Change Order #1 are available in the encumbered project contingency in account no. 23-3090-708409-B-70142204.

The DBE goal set by the Missouri Department of Transportation and the Federal Highway Administration is 14%. Amino Brothers Co's DBE participation is 66%.

RECOMMENDATION

Staff recommends that the Board approve Change Order #1 with Amino Brothers Co., in the amount of \$250,672.15, for a total contract amount of \$9,212,081.75, extending the completion date to October 1, 2023, and authorize the Director, or designee, to execute the change order on behalf of the Board.



Intra-Departmental Communication

DATE: July 26, 2022
TO: Board of Parks and Recreation Commissioners
FROM: Richard Allen, Deputy Director
SUBJECT: Change Order #2 – G70CNI – Independence Plaza Park Improvements

BACKGROUND

Independence Plaza Park is a 1.73-acre park located along Independence Boulevard between Park Avenue and Brooklyn Avenue. This Park was acquired in 1896 and received its last major renovation in early 2000. This park serves the community with a diverse demographic and is part of the choice neighborhood grant that will make strategic improvements to the old Northeast Area of the City. The park community engagement has involved the following neighborhood groups: Pendleton Heights, Independence Plaza Park Neighborhood Association, and Scarritt Renaissance. The planned improvements include playground, walking trail, futsal court, fencing, lighting, and landscape improvements.

On August 10, 2021, The Parks Board approved a construction contract with Gunter Construction in the amount of \$1,222,727.00. The bid improvements included playground, fence, lighting, walkways, futsal court, drinking fountain and landscaping.

On May 10, 2022, The Parks Board approved Change Order #1 with Gunter Construction in the amount of \$ 87,132.12. Change Order #1 adjusted plan quantities and extended the completion date to July 30, 2022.

Change Order #2 will extend the agreement time 78 calendar days for a new completion date of October 15, 2022. The extra days are needed for turf watering, safety surfacing installation and delays that resulted from material delivery delays and weather delays. The Economic Equity & Inclusion Division, Civil Rights & Equal Opportunity Department goals of 14% MBE and 12% WBE will not be changed. Gunter Construction's utilization goals of 11.05% MBE and 16% WBE have been submitted to and approved by the Economic Equity & Inclusion Division, Civil Rights & Equal Opportunity Department for approval. Gunter Construction's utilization goal of 5.27% HUD was submitted to and approved by HUD.

RECOMMENDATION

Staff recommends Board approval of Change Order #2 with Gunter Construction, extending the final completion date to October 15, 2022 and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Parks and Recreation Department

DATE: July 26, 2022
TO: Board of Parks and Recreation Commissioners
FROM: Christopher (Chris) Cotten, Director
SUBJECT: GIFTS AND CONTRIBUTIONS REPORT

BACKGROUND:

- \$466,666 – Ward Foundation – Improvements on Ward Parkway, Loose Park and other park facilities.
- \$6,387.22 – Buttonwood Art Space – Support for Make Music Day Expenses.

STAFF RECOMMENDS: Acceptance of donations.