

**BOARD MEETING
July 11, 2023
4600 East 63rd Trafficway
Kansas City, Missouri 64130**

Members of the Board may attend this meeting via video conference.

**2:00 O'CLOCK P.M.
BOARD MEETING**

Call to Order – President Jack Holland

Roll Call:

Board Members Present: President Holland, Commissioner Perez-Rico and Commissioner Smith.

On a motion by Commissioner Perez-Rico, duly seconded by Commissioner Smith, the Board approved the Board Minutes of June 13, 2023.

Resolution #32277 (Approved by Resolution #24873 Director's Emergency Authority) – Events by Ivori, LLC – Mavors Nights/Night Nets Summer Youth

Background: In April bids were requested from organizations and agencies to submit a proposal that demonstrated their capacity to implement entertainment, sports, and education programs for Mayor's Nights/Night Nets Summer Youth programs. Events by Ivori, LLC submitted a proposal to hold volleyball events at Hillcrest Community Center.

Events by Ivori will provide informative workshops for personal development and athletic activity for youth ages 9-18. The goal is to introduce and connect youth with community role models who will engage them in health and career-related sessions as well as in the sport of volleyball.

Ages 9-12 will be taught the basics of the game followed by nightly workshops on topics that include nutrition, exercise/fitness, and self-esteem/attitude. Ages 13-18 will participate in warm-up drills and tournament style play. These programs will be held over a seven-week period on Thursday evenings between, June 29 and August 12, 2023. Events by Ivori, LLC will provide the staff, and supplies for a total cost of \$15,000.00.

Insurance will be provided per City's requirements. Funds will come from Account #2030-702091-619080.

Resolution #32278 – Resolution renaming the Brush Creek Community Center the "Mary Williams-Neal Community Center"

On a motion by Commissioner Smith, duly seconded by Commissioner Perez-Rico, the Board approved the Resolution to rename the Brush Creek Community Center, located at 3801 E. Emmanuel Cleaver II Boulevard, the "Mary Williams-Neal Community Center".

Jacqueline Williams, daughter of Mary Williams-Neal, thanked the Commissioners for approving the renaming of the Brush Creek Community Center in honor of the late Mary Williams-Neal. The community centers doors are always open, and that is how she was, her doors were always open. Looking forward to the dedication ceremony. The Board shared their appreciation for Ms. Williams, coming to the Board Meeting. The renaming of the center after the late Commissioner is well-deserving and we are looking forward to the formal dedication and renaming ceremony.

Background: The Board of Parks and Recreation Commissioners received letters of request and testimony from individuals at the June 13, 2023 Board Meeting, requesting to rename the Brush Creek Community Center, located at 3801 E. Emmanuel Cleaver II Boulevard, the “Mary Williams-Neal Community Center.” After review of the requests and overwhelming support from the Board of Parks and Recreation Commissioners, staff is recommending that the Board move forward with renaming of the Brush Creek Community Center, the “Mary Williams-Neal Community Center.”

Resolution #32278

WHEREAS, the Board of Parks and Recreation Commissioners is proud to recognize and honor individuals who have a vision and are dedicated to serving Kansas City with distinction; and

WHEREAS, The Board of Parks and Recreation Commissioners shall directly superintend, control, manage, develop, and extend all parks, boulevards, parkways, greenways, recreation facilities and other properties and resources as assigned by the City Council upon recommendation of the Board; and

WHEREAS, the Board retains the right to name Parks, Boulevards, Parkways, Greenways, and Recreation facilities in honor of individuals, living or deceased, who have made significant and outstanding contributions to the City and Parks and Recreation in particular; and

WHEREAS, following Mary Williams-Neal career proudly working and managing local franchises, she became involved with community efforts by attending neighborhood meetings; and

WHEREAS, Mary Williams-Neal spent a lifetime of volunteering for Habitat for Humanity, Central High School working with the Parent Resource Center, and the Salvation Army; and

WHEREAS, Mary Williams-Neal was elected as the 3rd District Councilwoman in 1995, serving until 2003; and

WHEREAS, Mary Williams-Neal was appointed by City to sit on several boards of directors, including the Mid-America Regional Council, Kansas and Missouri Metropolitan Culture District Commission and the 18th and Vine Authority; and

WHEREAS, Mary Williams-Neal was a passionate representative of her community ensuring people lived in safe neighborhoods, with quality housing; and

WHEREAS, Mary Williams-Neal was appointed as a Commissioner to the Parks and Recreation Board by Mayor Quinton Lucas in 2019 and served until her passing; and

WHEREAS, Commissioner Mary Williams-Neal was determined and committed to serving neighborhoods throughout the City and worked to enhance the lives of all people in Kansas City through the Parks System; and

WHEREAS, Commissioner Mary Williams-Neal was a strong supporter of our Parks Volunteer Program and the Parks and Recreation Department; and

NOW THEREFORE, BE IT RESOLVED THAT THE BOARD OF PARKS AND RECREATION COMMISSIONERS: To recognize the late Commissioner Mary Williams-Neal for her leadership and distinguished service to the citizens of Kansas City, by naming the Brush Creek Community Center, the Mary Williams-Neal Community Center; and

BE IT FURTHER RESOLVED: That this Resolution be entered into the Official Minutes of the Board of Parks and Recreation Commissioners.

I, Karmen Houston, Secretary to the Board of Parks and Recreation Commissioners, do hereby certify that the above is a true and correct copy of Resolution #32278, approved by the Board on July 11, 2023.

Karmen D. Houston

Resolution #32279 – Facility Use with Concession Agreement with the American Rose Society

On a motion by Commissioner Smith, duly seconded by Commissioner Perez-Rico, the Board approved the Agreement with the American Rose Society and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: The Wine and Roses event hopes to bring about awareness to the Laura Conyers Smith Municipal Rose Garden, its relationship with the Kansas City Rose Society and to increase the society's membership. This event will help the Kansas City Rose Society fund additional rose bushes, garden maintenance, and the continuation of free community programs and events throughout the year.

The American Rose Society wishes to enter into a Facility Use with Concession Agreement for the use of the Laura Conyers Smith Municipal Rose Garden as well as the Loose Park Pavilion located at 5200 Wornall Road, to hold the Annual Wine and Roses Event on Thursday, September 14, 2023, from 12 p.m. to 8 p.m. This ticketed fundraiser event will include food, wine and live music.

As an on-going and continuing agreement with Kansas City Parks and Recreation, The American Rose Society will continue to serve as the steward of the Laura Conyers Smith Municipal Rose Garden in Jacob L. Loose Memorial Park with the waiver of all park event permit fees.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan

4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event.

Resolution #32280 - Facility Use with Concession Agreement with Winners Circle

On a motion by Commissioner Smith, duly seconded by Commissioner Perez-Rico, the Board approved the Agreement with Winners Circle and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Winners Circles' Legacy Makers Block Party presented by NBA athlete Ishmail Wainwright & NFL athlete Charles Harris will be a free family friendly event for the community. The event will have food trucks, vendors selling merchandise, athletic games and entertainment from musical performer and celebrity DJ's.

Winners Circle wishes to enter into a Facility Use with Concession Agreement for the use of the Great Lawn located at 1600 John Buck O'Neil Way, to hold their free Legacy Maker's Block Party presented by NBA athlete Ishmail Wainwright & NFL athlete Charles Harris event on July 15th, 2023. There are no ticket sales. They are expecting approximately 400 participants.

The Kansas City Parks and Recreation Department will waive all fees for this one-day event. Set-up for the event will begin at 9am and tear down will end at 10 p.m. on July 15th, 2023. The event hours are from 2 p.m. to 9 p.m. Security will be on site.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event.
8. A written-out plan to address litter and recycling during the event.

Resolution #32281 – Facility Use with Concession Agreement with Wing Lovers USA

On a motion by Commissioner Smith, duly seconded by Commissioner Perez-Rico, the Board approved the Agreement with Wing Lovers USA and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Wing Lovers USA's Wing Lovers USA Independence Festival is a block party type of environment with vendors and food trucks. The event will have merchandise tents, entertainers, food and beverages.

Wing Lovers USA wishes to enter into a Facility Use with Concession Agreement for the use of Prospect Plaza Park located at E. 12th St. and Prospect Ave, to hold their free Wing Lovers USA Independence

Festival event on July 22nd, 2023. There are no ticket sales. They are expecting approximately 1,000 participants.

The Kansas City Parks and Recreation Department will be compensated \$900 for this one-day sales event. Set-up for the event will begin at 10:00 a.m. and tear down will end at 8 p.m. on July 22nd, 2023. The event hours are from 12 p.m. to 7 p.m.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event.
8. A written-out plan to address litter and recycling during the event.

Resolution #32282 – Cooperative Agreement with Kansas City Public Library -Story Walk Panels

On a motion by Commissioner Perez-Rico, duly seconded by Commissioner Smith, the Board approved the Agreement with Kansas City Public Library for Story Walk Panels in Bud and Gillham Parks and authorized the Director or designee to execute the agreement on behalf of the Board.

***Note:** Commissioner Perez-Rico asked staff to speak with the Kansas City Public Library representatives to look into an option for accessible panels for the blind.

Background: Tail on the Trail storywalks originated as a partnership between the KCMO Health Department, KC Parks, and the Kansas City Public Library in October 2020 when temporary signage featuring pages from children's books were mounted and displayed along our trails in Gillham, Budd, and Sunnyside Parks. Unfortunately, with the low durability of materials, the installations experienced vandalism and weather-related damage and had to be removed in 2021.

Feedback from visitors to the story walks was incredibly positive and, since that time, KC Parks and KC Public Library have been exploring ways to bring back the story walks but with durable, permanent structures.

The Library recently received grant funding to cover the costs of purchasing all materials and installing 36 permanent pedestal story walk panels. The Library will donate and install (via Broski Fence) the book walk panels, 18 in Budd Park and 18 in Gillham Park, and be responsible for selecting, displaying, and refreshing the book selections a minimum of two times a year.

Following installation and acceptance, the City will take ownership and KC Parks will be responsible for the maintenance of the panels through the duration of their useful life. This agreement will extend through July 15, 2028. The agreement allows the KC Library to change out the story boards during the term of this agreement for these locations.

Resolution #32283 – Agreement with Elmwood Cemetery Society

On a motion by Commissioner Perez-Rico, duly seconded by Commissioner Smith, the Board approved the Agreement with Elmwood Cemetery Society in the amount of \$52,000 and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Elmwood Cemetery is located at 4900 East Truman Road, Kansas City, Missouri 64127, and the Armour Memorial Chapel Cottage is located within the Cemetery and is listed in the National Register of Historic Places. Elmwood was founded in 1872. Elmwood encompasses forty-three acres and is the final resting place for over 36,000 people including many of Kansas City founders and Elmwood Cemetery beautiful grounds was designed by George Kessler. The first African American Police Officer in Kansas City, Missouri, William F. Davis and his wife Annie are buried at this historic cemetery.

The Elmwood Cemetery Society purpose is to compile, maintain, and make available to the public Elmwood Cemetery burial records and other records of historical significance and to maintain, preserve and promote the Elmwood Cemetery. One of the early presidents of the Elmwood Cemetery Society was August Meyer, who was also the first President of the Kansas City, Missouri Park Board. Mr. Meyer sought the services of Kessler to create the master plan for Elmwood Cemetery. Mr. Meyer is buried at the cemetery.

The Elmwood Cemetery Society and the Parks and Recreation Department want to enter into an agreement for the City to be responsible for costs for the mowing and maintenance to the grounds and burial sites in an amount not to exceed \$52,000, Account #1000-702150-616150. The Elmwood Cemetery Society's responsibilities include preserving historical records associated with the Cemetery, including burial records, and conducting tours of Elmwood Cemetery. The term of this Agreement shall be for a period of one year beginning July 11, 2023, and ending May 1, 2024, and may be extended additional year, if City funding becomes available.

Resolution #32284 – Change Order #1 with Gunter Construction Company – Southeast Community Center Pool Renovation

On a motion by Commissioner Smith, duly seconded by Commissioner Perez-Rico, the Board approved Change Order #1 with Gunter Construction Company in the amount of \$154,009, adding 19 calendar days, to February 14, 2024 and authorized the Director or designee to execute the change order on behalf of the Board.

Background: Southeast Community Center is located at 4201 E. 63rd St and was built in 2008. The community center was built to replace the old community center. The existing community center aquatics facility has three separate pool areas, and the maintenance and operation of the system has been a challenge to operate. In recent years the public and staff have requested a redesign of the aquatic area to accommodate a larger variety of users and age groups. The new pool design was completed, and bids were received on February 1, 2023. On April 20, 2023, Gunter Construction Company was awarded the base bid in the amount of \$2,902,000. The Notice to Proceed was issued May 16, 2023.

Change Order #1 will provide funding for the award of 3 alternates that were not awarded with the base bid and for additional work to be performed on the project. Awarding the alternates will provide installation of acoustical wall panels in the multipurpose room, replacement of floor, wall and ceiling tiles in both steam rooms and new flooring, shower re-grouting, locker and partition repairs, bench replacements and painting. Awarding the additional work will provide removals in the First Aid room, installation of a roof vapor barrier, two temporary security walls and door lock. Change Order #1 will increase the contract price \$154,009 and will add 19 calendar days to the construction schedule for a revised project deadline of February 14, 2024.

The Civil Rights and Equal Opportunity (CREO) Department set goals of 15% MBE and 15% WBE for this project. The Gunter Construction Company participation plan of 20.3 % MBE and 45.9 % WBE was approved by the CREO Department and will continue to be met with the approval of this Change Order #1. Funding for this Change Order #1 will come from account number 3823-707567-611060-70204994.

Resolution #32285 – Ground Water Monitoring Well Maintenance and Sampling Agreement with Greenfield Environmental Multistate Trust LLC

On a motion by Commissioner Smith, duly seconded by Commissioner Perez-Rico, the Board approved the Agreement with Greenfield Environmental Multistate Trust LLC and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: The Board of Kansas City, Missouri Parks and Recreation Commissioners, is being requested to enter into an Agreement for Ground Water Monitoring Well Maintenance and Sampling, for Licensee to perform among other things, the activities permitted herein.

Whereas the Licensee is responsible for, among other things, owning the former Tronox/Kerr-McGee Wood Treating Facility located in Kansas City, MO (and across the Blue River from Blue Valley Park) and managing environmental activities at and around the facility with support from the Licensee, subject to available funding in a budget approved by the Missouri Department of Natural Resources, the facility's lead regulatory agency; and whereas Licensee desires to use, on behalf of Multistate Trust and at the pleasure of the Board, certain Park land and/or Boulevard property located at Blue Valley Park 2301 Topping Ave Kansas City, MO 64129, and in consideration of the payments and mutual agreements contained within this Agreement, the City, Multistate Trust and Licensee agree to permissions, terms and notification requirements within. The annual fee to be paid the Licensee to the City shall be \$2,160.00. The Agreement further defines terms by which the parties, upon completion, the Agreement shall end unless it is renegotiated and renewed in the future.

Resolution #32286 – 2023 Community Centers Fitness Equipment Replacement

On a motion by Commissioner Perez-Rico, duly seconded by Commissioner Smith, the Board approved the 2023 Community Center Fitness Equipment Replacement funding to be supported by the Parks Tax Fund Balance on the amount of \$1,000,000.

Background: The Parks and Recreation Master Plan adopted in 2015 suggests providing new equipment at each of the community centers. It states, from citizen feedback, that recreation centers in areas of poverty have poor quality equipment compared to wealthier areas. Lastly, it states to redesign fitness rooms in recreation centers that are too small to garner the level of users desired to achieve a high level of

success and use with a combination of cardio, free weights, and wellness spaces. Purchasing new fitness equipment will help increase the cost recovery at the centers and provide an improved customer experience.

In efforts to create a beneficial and equitable experience for all community center visitors, a great deal of the fitness equipment for our weight and exercise rooms need replaced. We have received a quote from Advanced Fitness through our national agreement which insures best/lowest pricing. This request is to use \$1,000,000 of the Parks Tax Fund Balance. The current equipment being replaced has lasted past it's life cycle and is need of being replaced to enhance visitor experience.

Resolution #32287 – Cooperative Agreement with Urban Trail Co.

On a motion by Commissioner Perez-Rico, duly seconded by Commissioner Smith, the Board approved the Agreement with Urban Trail Co. (adding Mark L. McHenry Park) and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Since 2007, Earth Riders Trails Association has partnered with Parks and Recreation to design, construct, maintain and operate single-track multi-use trails in Swope Park. In 2014, ERTA legally changed their name to Urban Trail Co.

In July of 2020 and as part of Resolution #314464, Parks and Recreation entered into an agreement with Urban Trail Co. to provide for the maintenance and operation of single-track multi-use trails in Swope Park, Roanoke Park, Hodge Park, Kessler Park and Hidden Valley Park. The term for this agreement was from July 15, 2020 to July 15, 2025.

The Parks and Recreation Department proposes to add Mark L. McHenry Park to the list of parks under this cooperative agreement. Parks and Recreation has been in discussions with UTC concerning singletrack biking/hiking trails within Mark L McHenry Park and would like to amend the existing agreement to include this park. Staff recommends a new term be established which will approve the agreement until August 1, 2028. Lastly, staff recommends an annual joint meeting be held in September of each calendar with Parks staff and UTC members to discuss planned work to be done within each build season for better coordination and communication.

Resolution #32288- Cooperative Facility Management and Funding Agreement with the Historical Society of New Santa Fe (Trailside Center – 9901 Holmes)

On a motion by Commissioner Perez-Rico, duly seconded by Commissioner Smith, the Board approved the Agreement with the Cooperative Facility Management and Funding Agreement with the Historical Society of New Santa Fe for the Trailside Center and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: The City of Kansas City and the Historical Society of New Santa Fe entered into a five-year lease agreement July 1, 2006 permitting the Historical Society of New Santa Fe to continue to occupy and to provide public access to the City owned facility (Trailside center – 9901 Holmes) for the purpose of providing public education programs, information center, and community meeting space.

Parks and Recreation benefits from the location of the building and citizen access to the facility because the Indian Creek Trail runs behind the facility, and 99th Street is the current location of the

eastern trailhead. Parks and Recreation will continue to use the building to conduct educational programs about the trail and Indian Creek and will have access to conduct public meetings. Users of the Indian Creek Trail will be able to use the restrooms when the facility is open.


Parks and Recreation entered into a Cooperative Facility Management Funding Agreement for a one-year period, July 1, 2022 through June 30, 2023, that states that Parks and Recreation will fund up to \$8,000 in utility expenses for this facility and will reimburse \$500/monthly to the Historical Society for building maintenance and security. The \$5,000 is from Parks and Recreation South Region budget, and the \$3,000 is funding transferred to Parks and Recreation from the Neighborhood and Community Services Department.

Historical Society of New Santa Fe wishes to continue the terms of the agreement for an additional year as provided in Sec. 2. Term of Agreement.

Directors Update: Chris Cotten

Public Hearing: Beth Maylan came before the Board to share her concerns about the opening and closing of Loose Park Gates. Ms. Maylan commented the gates were closed and locked some years ago by security officers, paid by the neighborhood association. Since that time the gates are open, people are gathering in the park with loud music and last year bullets entered her house. Ms. Maylan asked the Board to find funding to hire security officers to open and close the gates. The Board thanked Ms. Maylan for attending the meeting and would look into the matter.

Meeting adjourned.



Jack Holland, President
Board of Parks and Recreation Commissioners



Karmen Houston, Board Secretary