

**BOARD MEETING
February 28, 2023
4600 East 63rd Trafficway
Kansas City, Missouri 64130**

Members of the Board may attend this meeting via video conference.

**1:00 O’CLOCK P.M.
WORKSHOP**

Workshop

1p.m. – Kessler Clean Parks Micro Grants – Macy Vulgamore and Donna Boley

**2:00 O’CLOCK P.M.
BOARD MEETING**

Call to Order – Acting President Mary Williams-Neal

Roll Call:

Board Members Present: Commissioner Smith, Commissioner Wagner and Acting President Mary Williams-Neal. President Holland and Commissioner Perez-Rico joined meeting virtually.

On a motion by Commissioner Wagner, duly seconded by Commissioner Perez-Rico, the Board approved the Board Minutes of February 7, 2023.

The KC Parks Ambassadors Program managed by Kelly Jander, received the Missouri Parks and Recreation Association 2023 Organization Citation Award.

Jody Siemer received the Missouri Parks and Recreation Associations 2023 Associate Fellow Award.

Resolution #32138 – Professional Consultant Agreement with The ROZ Group, Inc. – Organizational Assessment, Strategic and Business Plan for Bruce R. Watkins Cultural Heritage Center

On a motion by Commissioner Wagner, duly seconded by Commissioner Smith, the Board approved the Agreement with The ROZ Group, Inc., in the amount of \$100,000.00 and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: The Bruce R. Watkins Cultural Heritage Center Museum is named in honor of Bruce R. Watkins, a political and social activist. Watkins was fueled by the need to recognize and preserve the varied contributions African Americans made to the development of Kansas City. The Center opened in December 1989 as the outgrowth of Watkins’ efforts. The Center’s construction was made possible through the work and contributions of the Bruce R. Watkins Fountain, Inc., the City of Kansas City Parks and Recreation Department, and the State of Missouri. The Parks and Recreation Department advertised a request for proposals for a qualified consultant/firm to produce an Organizational Assessment, Strategic and Business Plan for the Bruce R. Watkins Cultural Heritage Center Museum.

The Organizational Assessment, Strategic Plan, and Business Plan (at least a three-year plan) are critical and necessary to ensure the viability and sustainability of the Bruce R. Watkins Cultural Heritage Center Museum.

On December 2, 2022, proposals were received from four consultants/firms and were evaluated by a scoring committee. The committee selected The ROZ Group, Inc. to perform the work. The consultant will facilitate community and stakeholder engagements, conduct an organizational assessment, complete market, and industry research/analysis, and develop a strategic and financial/business plan. The ROZ Group, Inc. is a MWBE company. The agreement amount for this work is \$100,000.00. Funds for the project are provided by the State of Missouri through an agreement with the City of Kansas City Parks and Recreation Department. All the work is planned to be completed within 180 days of contract approval.

Resolution #32139 – Facility Use without Concessions Agreement with Embassy Doers of International Church

On a motion by Commissioner Wagner, duly seconded by Commissioner Smith, the Board approved the Agreement with Embassy Doers of International Church and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Embassy of Doers International Church is requesting the use of facilities at Southeast Community Center for the purpose of conducting church services on Sundays from 12:00p – 2:00p during the term of this agreement. They will compensate \$45.00/hour of usage for a total estimated payment of \$1,890.00.

The terms of this agreement will begin May 7, 2023 and end September 24, 2023. Embassy of Doers International Church will provide insurance per City's requirements.

Resolution #32140 – Facility Use without Concessions Agreement with Southern Platte County Athletics Association

On a motion by Commissioner Smith, duly seconded by Commissioner Wagner, the Board approved the Agreement with Southern Platte County Athletics Association and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: The Southern Platte County Athletics Association is requesting the use of facilities at Mark L. McHenry Park, NW 88th St & N. Hampton Road for the purpose of conducting baseball, softball, and soccer practices, games, clinics, camps, and associated activities. The spring season will run from March 3– May 31, 2023; the summer season from June 1 – August 31, 2023; and the fall season from September 1 – October 30, 2023.

Compensation will be \$15.00 per day per field allocated for a total compensation of \$15,600.00. Payment of \$4,905.00 for the spring season is due by April 15, 2023; payment of \$3,405.00 for the summer season is due by June 30, 2023; and payment of \$7,290.00 for the fall season is due by September 15, 2023.

The term of this agreement begins March 3, 2023 and ends October 30, 2023. Southern Platte County

Athletics Association will provide insurance per City's requirements.

Resolution #32141 - Facility Use without Concessions Agreement with La Liga Kansas City

On a motion by Commissioner Wagner, duly seconded by Commissioner Smith, the Board approved the Agreement with La Liga Kansas City and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: La Liga Kansas City is requesting the use of facilities at Hodge Park Athletic Field, 24-2 NE Reinking Road for the purpose of conducting youth soccer games, practices, clinics, and associated activities. Activities will take place Monday through Saturday.

La Liga Kansas City will pay \$15 per day per field for a total compensation of \$1,980.00. The terms of this agreement will begin March 7, 2023, and end October 29, 2023. La Liga Kansas City will provide insurance per City's requirements.

Resolution #32142 – Facility Use without Concessions Agreement with Stonewell Sports Kansas City

On a motion by Commissioner Wagner, duly seconded by Commissioner Smith, the Board approved the Agreement with Stonewell Sports Kansas City and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Stonewall Sports Kansas City is requesting the use of facilities on Sundays at Gillham Park located at 3915 Gillham Road for the purpose of conducting adult kickball games. The Licensee agrees to compensate 40% of league player revenue for an estimated total compensation of \$8,400.00.

This agreement runs from March 20, 2023 to October 30, 2023. Stonewall Sports will provide insurance per City's requirements.

Resolution #32143 – Design Professional Amendment #1 with Hoxie Collective LLC – Kessler Park Master Plan

On a motion by Commissioner Smith, duly seconded by Commissioner Wagner, the Board approved Amendment #1 with Hoxie Collective LLC for the Kessler Park Master Plan project in the amount of \$35,190 with a new contract total in the amount of \$115,185, extended the contract time to November 1, 2023, and authorized the Director or designee to execute the amendment on behalf of the Board.

Background: Kessler Park has approximately 308 acres of parkland and was acquired in 1895. The scope of the master plan includes community engagement with all the different neighborhood groups that are included in the project area. The master plan is a high-level plan and report listing all planned improvements for the area with priorities and cost estimates. The conservation plan will include the best management practice for the management of wooded area, open space areas and creeks and lakes in the area. The operation and maintenance plan will include a detail operation and maintenance plan to maintain all the areas in the project area.

On October 22, 2021, qualifications were received from four firms and were evaluated by a scoring committee. The Committee selected Hoxie Collective, LLC to perform the work. The consultant will provide community engagements, master planning, conservation plan, operation and maintenance plan and estimates.

On December 14, 2021, the Park Board approved entering into an agreement with Hoxie Collective LLC and is a SLBE (Small Local Business Enterprise) company on the City's CREO (Civil Rights Equal Opportunity Department) list of SLBE companies approved to perform engineering. The agreement amount for this work is \$79,995.00.

This amendment #1 is for additional scope and fee for Hoxie Collective's work on Kessler Park Master Plan. The additional scope includes additional design concepts; operation and maintenance planning; additional meetings with focus groups and community; and communications flyers and meeting notifications with news agency. The amendment amount is \$35,190 and new contract total is \$115,185.

Funds for project are available in 6490-702800-611060-M163 Everygy Land Lease Agreement Account. All the work is planned to be completed by November 1, 2023.

Resolution #32144 – High Priority Project Program Funds, Agreement with Missouri Highways and Transportation Commission – Dr. Martin Luther King Jr. Park Pedestrian Bridge Project

On a motion by Commissioner Wagner, duly seconded by Commissioner Perez-Rico, the Board approved the High Priority Project Program Funds Agreement with Missouri Highways and Transportation Commission and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: officially opened. While the playground has quickly become a favorite Kansas City family destination, the lack of foot access to the park has been a challenge for families who live in the neighborhood.

U.S. Representative Emanuel Cleaver, II secured \$2.8 million in High Priority Project (HPP) Program Funds to build a pedestrian bridge in the MLK Park that will connect communities on the north and south banks of Brush Creek and allow pedestrians to safely reach the amenities at the Dr. Martin Luther King, Jr. Park.

The Missouri Department of Transportation (MoDOT) administers the HPP program for the Federal Highway Administration (FHWA), and the \$2.8 million HPP grant will be administered through a funding agreement between the City of Kansas City, Missouri through the Park Board and Missouri Highways and Transportation Commission. The agreement requires a Park Board resolution authorizing the Director of Parks and Recreation to administer the grant on behalf of the Park Board.

Resolution #32145 – Bid Award to MegaKC – Cooley Park Improvements Project

On a motion by Commissioner Wagner, duly seconded by Commissioner Perez-Rico, the Board approved the Bid Award to MegaKC in the amount of \$885,000.00 and authorized the Director or designee to execute the contract on behalf of the Board.

Background: An RFQ/P for design-build services was advertised on November 30, 2022 for improvements to Cooley Park located at N Antioch Road and NE Winn Road, Kansas City, Missouri 64117. The project will implement recommendations from the 2018 Cooley Park Master Plan and will include removal of the existing baseball facilities, grading and sodding of three new soccer fields, installation of a concrete multi-use trail, expansion of an existing asphalt parking area, and installation of a wood rail fence by the parking lot.

Technical approach submittals and price submittals were received from two design-build teams on January 11, 2023 and scored by a selection committee. The MegaKC team's technical approach submittal received the high score of the two teams following the project's RFQ/P scoring criteria. Price submittals were opened in a public bid opening on February 1, 2022. The MegaKC team's price submittal received the high score of the two teams following the project's RFQ/P scoring criteria. The two scores were combined and the MegaKC team received the overall high score in the selection process.

The MegaKC team's price submittal for the design-build project is \$885,000. Substantial completion of this work is scheduled for October 20, 2023. Funding for this contract is provided through PIAC funds in account #3090-708109-611060-70204999. CREO-KC set utilization goals of 15% MBE and 15% WBE for this project. The MegaKC team's utilization goals of 15.10% MBE and 15.11% WBE were approved by CREO-KC on February 7, 2023.

Resolution #32146 – Encroachment License Agreement - Savvy Bridal Boutique, LLC

On a motion by Commissioner Smith, duly seconded by Commissioner Wagner, the Board approved the Encroachment License Agreement with Savvy Bridal Boutique, LLC for property located at 1812 Broadway Boulevard and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: The Board of Parks and Recreation Commissioners is being requested to enter into an Encroachment License agreement with Savvy Bridal Boutique, a Limited liability Company (Licensee) of the property located at 1812 Broadway Blvd., for non-exclusive permission to enter upon the seven & one half square feet of the Premises adjacent to the building for the limited purpose of maintaining a sign fixture to be installed for Licensee's business during the term of the agreement, all together having a total combined projection of 7.5 SF and calculated at a rate of \$18 per SF, and with a minimum \$150 fee for use of the Parkway & Boulevard right-of-way established in Resolution 30219, which was approved by the Board on May 6, 2014. This agreement defines both license and maintenance terms for the use of Parks & Recreation Department jurisdictional right-of-way adjacent to the subject property, at east side, also known as Broadway Blvd.

The licensee will be responsible for complying with all the terms set forth in the agreement such as maintaining a certificate of insurance for use of the area, keeping it in a clean and safe condition for use as valet parking services in exchange for annual compensation not to exceed \$150.00.

Furthermore, the agreement defines the conditions by which modifications and cancellations may occur.

Resolution #32147 – Encroachment License Agreement - Telemundo KC LLC/d/b/a Sagamore Hill of Kansas City, LLC

On a motion by Commissioner Smith, duly seconded by Commissioner Wagner, the Board approved the Encroachment License Agreement with Telemundo KC LLC. d/b/a Sagamore Hill of Kansas City, LLC, a Limited liability Company for the property located at 1808 Broadway Boulevard and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: The Board of Parks and Recreation Commissioners is being requested to enter into an Encroachment License agreement with Telemundo KC LLC. d/b/a Sagamore Hill of Kansas City, LLC, a Limited liability corporation (Licensee) of the property located at 1808 Broadway Blvd., for non-exclusive permission to enter upon the five & one third square feet of the Premises adjacent to the building for the limited purpose of maintaining a sign fixture to be installed for Licensee's business during the term of the agreement, all together having a total combined projection of 5.33 SF and calculated at a rate of \$18 per SF, and with a minimum \$150 fee for use of the Parkway & Boulevard right-of-way established in Resolution 30219, which was approved by the Board on May 6, 2014. This agreement defines both license and maintenance terms for the use of Parks & Recreation Department jurisdictional right-of-way adjacent to the subject property, at east side, also known as Broadway Blvd.

The licensee will be responsible for complying with all the terms set forth in the agreement such as maintaining a certificate of insurance for use of the area, keeping it in a clean and safe condition for use as valet parking services in exchange for annual compensation not to exceed \$150.00. Furthermore, the agreement defines the conditions by which modifications and cancellations may occur.

Resolution #32148 – Right-of-Way Lease Agreement – 3D Development

On a motion by Commissioner Wagner, duly seconded by Commissioner Smith, the Board approved the Right-of-Way Lease Agreement with 3D Development for property located at 2440 West Pennway and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: The Board of Parks and Recreation Commissioners is being requested to enter a right-of-way lease agreement with 3D Development for the exclusive use of boulevard right-of-way beneath the West Pershing Rd and Broadway Blvd Bridge abutting the property located at 2440 West Pennway. This agreement defines both license and maintenance terms for the use of boulevard right-of-way adjacent to the subject property.

3D Development plans to build the Pennway Point entertainment district, a project near Union Station that includes a 170-foot Ferris Wheel and redevelopment of the 100-year-old former Carter Waters building at 2440 West Pennway into a mixed-use space. 3D Development intends to use the boulevard right-of-way under the bridge for parking.

3D Development will be responsible for complying with all the terms set forth in the agreement such as maintaining a certificate of insurance for use of the area, keeping it in a clean and safe condition, and for paying the annual license fee in the amount of \$6,994.00. Furthermore, the agreement defines the conditions by which modifications and cancellations may occur.

Resolution #32149 – Design Professional Agreement with Vireo, LLC – Blue Valley Park Master Plan

On a motion by Commissioner Wagner, duly seconded, the Board approved the Agreement with Vireo LLC, in the amount of \$115,000.00 for the Blue Valley Park Master Plan and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Blue Valley Park has approximately 238 acres of parkland and was acquired in 1943. The Parks and Recreation Department advertised a request for qualifications for consultant teams to deliver a master plan, conservation plan, and operation and maintenance plan for the land of Blue Valley Park including Santa Fe Trail Park. The master plan will include community engagement with all the different neighborhood groups that are located in proximity to the project area. The master plan is a high-level plan and report listing all planned improvements for the area with priorities and cost estimates. The conservation plan will include the best management practice for the management of wooded areas, open space areas, and creeks in the area. The operation and maintenance plan will include a detailed operation and maintenance plan specific to the needs of the project area.

On December 14, 2022, qualifications were received from four firms and were evaluated by a scoring committee. The committee selected Vireo, LLC to perform the work. The consultant will facilitate community engagement, master planning, conservation planning, and the development of the operation and maintenance plan and estimates.

The agreement amount for this work is \$115,000.00. Funds for the project are available in project account #18-3090-708309-611040-70237501 and from the Special Gift Fund (6490-702800-611060-M161). All of the work is planned to be completed by January 24, 2024.

The Civil Rights and Equal Opportunity Department has approved the participation goals of 14% MBE and 14% WBE, and the goals will be met or exceeded at the close-out of the project.

Commissioner Wagner was recognized for his countless hours of service to the community while serving on the Board of Parks and Recreation Commissioners, 2019 – 2023, with this Board Meeting being the last meeting Commissioner Wagner will serve on the Board of Parks and Recreation Commissioners.

Directors Update: Director Cotten

Public Hearing: Nick Garcia, Executive Director of Brookside Soccer and Bill Carroll with Youth Rise voiced their support for the renovations of the 9th & Van Brunt Soccer Complex and how important it is to have affordable soccer programs for the youth in the metropolitan Kansas City area.

Meeting adjourned.



Jack Holland, President
Board of Parks and Recreation Commissioners



Karmen Houston, Board Secretary