

**BOARD OF PARKS AND RECREATION COMMISSIONERS
KANSAS CITY, MISSOURI**

**Tuesday, April 23, 2024
4600 East 63rd Trafficway**

**1:00 O'CLOCK P.M.
Workshop**

**2:00 O'CLOCK P.M.
BOARD MEETING**

Members of the Board may attend this meeting via video conference.

Workshop

1 p.m. – Open Discussion

Board Meeting

Call to Order – President Beth Haden

Roll Call

Agenda

1. Considering Board approval of the April 9, 2024, Board Minutes. **Attachment A**
2. **Resolution #32530** – Considering Board approval of the Park Master Plan. **Attachment B**
3. **Resolution #32531** – Considering Board approval of the Resolution appropriating funds in the Parks and Recreation Gifts Fund in the amount of \$4,000,000. **Attachment C**
4. **Resolution #32532**– Considering Board approval of the Memorandum of Understanding with the Missouri Department of Natural Resources in the amount of \$150,000 to continue strategic planning and programming at the Bruce R. Watkins Cultural Heritage Center & Museum. **Attachment D**
5. **Resolution #32533** – Considering Board approval of a KC-Go Contract with Triggered Media to create video/social content to drive awareness and traffic to our website in the amount of \$4,8000. **Attachment E**
6. **Resolution #32534** – Considering board approval of a Facility Use with Concession Agreement with the Quez Beasley 18th & Vine Art Festival for the use of Gregg Klice Community Center and the Paseo for the 18th & Vine Art Festival, September 27 through 29, 2024. **Attachment F**
7. **Resolution #32535** – Considering Board approval of a Facility Use with Concession Agreement with the American Jazz Museum for the use of the Great Lawn to hold the In The Yard outdoor concert on August 31, 2024. **Attachment G**
8. **Resolution #32536** - Considering Board approval of a Facility Use with Concession Agreement with the Negro Leagues Baseball Museum for the use of the Great Lawn for the Heart of America Hot Dog Festival on August 3, 2024. **Attachment H**
9. **Resolution #32537** – Considering Board approval of a Facility Use with Concession Agreement LaLiga Kansas City for the use of facilities at Hodge Park Athletic Field to conduct youth soccer programming. **Attachment I**
10. **Resolution #32538** - Considering Board approval of Amendment #2 with Midwest Pool Management to manage outdoor aquatic facilities in the amount of \$197,060.00. **Attachment J**

11. **Resolution #32539** – Considering Board approval of a Cooperative Agreement with Restart, Inc. for the use of Gregg Klice Community Center for the Project Homeless Connect on May 20 through May 21, 2024.
12. **Resolution #32540** – Considering Board approval of an Agreement with Real Deal Sports LLC for Mayor's Nights/Nigh Hoops Summer Youth Program in the amount of \$110,000. **Attachment K**
Attachment L
13. **Resolution #32541** – Considering Board approval of an Agreement with Real Deal Sports LLC for Mayor's Night/Club KC Summer Youth Program in the amount of \$60,000. **Attachment M**
14. **Resolution #32542** – Considering Board approval of an Agreement with Real Deal Sports, LLC for Mayor's Night/Night Swim Summer Youth Program in the amount of \$30,000. **Attachment N**
15. **Resolution #32543** – Considering Board approval of an Agreement with Events by Ivori, LLC- Mayor's Nights/Night Nets Summer Youth Program in the amount of \$15,000. **Attachment O**
16. **Resolution #32544**– Considering Board approval to rename Grand Boulevard from E 2nd Street to Heart of America Bridge to "Berkley Parkway". **Attachment P**
17. **Resolution #32545** – Considering Board approval of Amendment #1 to the Agreement with Landworks Studio for the Northland Trailhead Study to extend the contract time to October 31, 2024. **Attachment Q**
18. **Resolution #32546** - Considering Board approval of a Bid Award to Shawnee Mission Tree Services, Inc. dba Arbor Masters Company in the amount of \$1,745,345. **Attachment R**
19. **Resolution #32547** - Considering Board approval of Amendment #1 with Shawnee Mission Tree Services dba Arbor Masters Tree & Landscape in the amount of \$175,000 and extend the contract term to May 31, 2025 **Attachment S**
20. **Resolution #32548** - Considering Board approval of Amendment #3 with Shawnee Mission Tree Services dba Arbor Masters Company for Tree Maintenance Services in the amount of \$106,000 and extend the contract term to July 1, 2024. **Attachment T**
21. Directors Update
22. **Public Hearing – Public Testimony is Limited to 2 Minutes.**
23. Adjourn

The Board may return to the conference room following the regular meeting for additional discussion of items on the agenda of the Board's Workshop that were not completed prior to the regular meeting.

Any closed session may be held via teleconference.

Pursuant to Section 610.021 subsection 1 of the Revised Statutes of Missouri to discuss legal matters, litigation, or privileged communications with attorneys.

- Pursuant to Section 610.021 subsection 2 of the Revised Statutes of Missouri to discuss real estate;
- Pursuant to Section 610.021 subsections 3 and 13 of the Revised Statutes of Missouri to discuss personnel matters.
- Pursuant to Section 610.021 subsection 12 of the Revised Statutes of Missouri to discuss sealed bids or proposals.

BOARD MEETING

April 9, 2024

3:00 O'CLOCK P.M.

Workshop

5:00 O'CLOCK P.M.

Board Meeting

**4600 East 63rd Trafficway
Kansas City, Missouri 64130**

Workshop

1 p.m. – Parks and Recreation Strategic Plan

Board Meeting

Call to Order – President Beth Haden

Roll Call:

Board Members Present: President Haden, Commissioner Contreras, Commissioner Gorenc, Commissioner Smith, Commissioner Taylor

On a motion by Commissioner Smith, duly seconded by Commissioner Gorenc, the Board approved the Board Minutes, as amended. Resolution #32490 through #32502, the motion was made by Commissioner Contreras, however, seconded by Commissioner Smith. Commissioner Taylor was absent.

Resolution #32508 – Approval of Jack Holland to the Kansas City Museum Board

On a motion by Commissioner Contreras, duly seconded by Commissioner Gorenc, the Board approved the appointment of Jack Holland to the Kansas City Museum Board for a three-year term.

Background: Pursuant to section 2-970.6 of the City Code of Ordinances, Sec. 4 – Number and Tenure. Board members of the Kansas City Museum Foundation, Inc. shall be appointed by the Board of Parks and Recreation Commissioners, subject to approval by the Mayor. In making these appointments, the Park Board Commissioners have endeavored to choose from representatives of organizations with stakeholder interests in the Kansas City Museum including civic leaders and associations that they believe will further the purposes of the Foundation. Each new member is appointed for a three-year term.

The Kansas City Museum Foundation would like to recommend that the Parks Board appoint Jack Holland to become a member of the Kansas City Museum Foundation Board.

Resolution #32509 – Agreement with Kansas City Pride Community Alliance

On a motion by Commissioner Smith, duly seconded by Commissioner Contreras, the Board approved the Agreement with the Kansas City Pride Community Alliance and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: The mission of the Kansas City Pride Community Alliance is to provide opportunities, support, social activities, and advocacy to enrich the lives of LGBTQ+ people in an inclusive environment for all. Year three for KC Pridefest at Theis Park is anticipated to be the largest Pride celebration in the Midwest. The celebration will include a parade, vendor booths, entertainers, food, and educational classes.

The Kansas City Pride Community Alliance wishes to enter a Facility Use with Concession Agreement for the use of Theis Park and the northbound lanes of Oak Street between Emmanuel Cleaver II Boulevard and Marking Luther King Jr. Boulevard along with two eastbound lanes of Emmanuel Cleaver II Boulevard from Oak Street to Locust Street.

The Kansas City Parks and Recreation Department will be compensated \$5,000.00 per day, for three Large Events & Private Parties event dates (\$15,000.00), June 7th, 8th and 9th, 2024. Set-up will begin on June 6, 2024, at 8 a.m. and tear down will be on June 10, 2024 (\$200.00). There will also be fee of \$500 dollars per day for each street, they are using (2) streets with sales for three days (\$3,000.00), plus (2) set up days per street (\$200) and (2) tear down days per street (\$200), totaling in (\$18,600.00) in fees to the Kansas City Parks and Recreation Department. The organizers are expecting up to 25,000 spectators. KCPD and KCFD will be on site. Organizers are working with the KCMO Health Department on noise monitoring.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event
8. A written-out plan to address litter and recycling during the event

Resolution #32510 – Agreement with Kansas City Hip Hop Week

On a motion by Commissioner Smith, duly seconded by Commissioner Contreras, the Board approved the Agreement with Kansas City Hip Hop Week and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: The Kansas City Hip Hop Week Celebration has a theme of no violence, just vibes, celebrating KC Hip Hop accomplishments, showcasing talent, and strengthening culture. The Kansas City Hip Hop Week Celebration is a free, all-day city festival that celebrates the folk arts of our neighborhoods, region and beyond.

The Kansas City Hip Hop Week wishes to enter into a Facility Use with Concession Agreement for the use of Sunnyside Park located at 8329 Summit St. to hold the Kansas City Hip Hop Celebration on June 8, 2024. The celebration will include performing artists, dance teams and special guest speakers. There will be informational booths from community organizations that provide resources. This is a free event, and they are expecting approximately 250 participants.

The Kansas City Parks and Recreation Department will be compensated \$1,000 for this one-day event. Set-up for the festival will begin at 7:30 a.m. and tear down will end at 12 a.m. on June 9, 2024. The festival hours are from 11 a.m. to 10 p.m. A noise permit will be required, and security will be on site. Certificate of insurance will cover all applicable requirements and be due 14 days before the first event date.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event.
8. A written-out plan to address litter and recycling during the event.

Resolution #32511 – Agreement with Friends of Reggae International

On a motion by Commissioner Contreras, duly seconded by Commissioner Taylor, the Board approved the Agreement with Friends of Reggae International and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Friends of Reggae International is a locally based Missouri non-profit organization on a quest for friendship, peace and understanding while promoting reggae music as a cultural art form. The Kansas City Reggae Music/Jerk Festival's goal is to create a festival environment conducive to tourism, a positive economic environment for merchants and to enhance the quality of life for all.

Friends of Reggae International wishes to enter into a Facility Use with Concession Agreement for the use of Washington Square Park located at 100 E. Pershing Rd, to hold the Kansas City Reggae Music/Jerk Festival on July 26, 27 and 28, 2024. The festival is a three-day cross-cultural interaction with music, poetry, and cultural dance. They are expecting approximately 200 participants per day.

The Kansas City Parks and Recreation Department will be compensated \$5,000/day for this three-day ticketed event. Set up is on July 25 event open days are on July 26 through July 28 (hours vary) and move out is over by 5 p.m. on July 29. Certificate of insurance will cover all applicable requirements and are due 14 days before the first event date.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control

3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event.
8. A written-out plan to address litter and recycling during the event.

Resolution #32512 – Agreement with Art As Mentorship

On a motion by Commissioner Taylor, duly seconded by Commissioner Contreras, the Board approved the Agreement with Art As Mentorship and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: The Celebrate Ameri’kana Festival will include curated national and regional artists that reflect the population of the neighborhood, including performances by young songwriters, musicians and dancers who have been impacted by the organization’s educational outreach. Celebrate Ameri’kana is a partnership between Latin Grammy nominated band, Making Movies, Yonas Media and Art as Mentorship. The event is a living love letter to the Black, Indigenous, Immigrant and Latino heroes of American Music.

Art as Mentorship wishes to enter into a Facility Use with Concession Agreement for the use of Concourse Park located at Benton Boulevard and St. John Ave and Gladstone Boulevard, to hold the Celebrate Ameri’kana Festival on July 27, 2024. The 2024 Festival is transitioning to a free event in Concourse Park in the Historic Northeast Neighborhood, making Celebrate Ameri’kana even more accessible to one of Kansas City’s most diverse communities. They are expecting 1000 participants.

The Kansas City Parks and Recreation Department will waive the fees for this one-day event and be included as a sponsor. Set-up for the festival will begin at 8 a.m. and tear down will end at 8 p.m. on July 27, 2024. The festival hours are from 1 p.m. to 8 p.m. Security will be on site. Certificate of insurance will cover all applicable requirements and is due 14 days before the first event date.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event.
8. A written-out plan to address litter and recycling during the event.

Resolution #32513 – Agreement with By Purpose Productions

On a motion by Commissioner Contreras, duly seconded by Commissioner Taylor, the Board approved the Agreement with By Purpose Productions and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: By Purpose Productions group's mission is to provide financial literacy and homeownership education to underserved communities.

The By Purpose Productions organization wishes to enter into a Facility Use with Concession Agreement for the use of the Swope Park Bandstand at 4177 Pavilion Road. to hold the Kansas City Urban Core House-A-Palooza on July 20, 2024. This is a free community event to encourage and promote homeownership and retention, while assisting with resources and affordability to make homeownership possible. They are expecting approximately 200 participants.

The Kansas City Parks and Recreation Department will be compensated \$1,000 for this one-day sales event. Set-up for the event will begin at 8 p.m. and tear down will end at 4 p.m. on July 20, 2024. The event hours are from 10 a.m. to 2 p.m. July 20, 2024. Certificate of insurance will cover all applicable requirements and is due 14 days before the first event date.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event.
8. A written-out plan to address litter and recycling during the event.

Resolution #32414 – Facility Use with Concession Agreement with Mo-Kan Daylily Society

On a motion by Commissioner Contreras, duly seconded by Commissioner Taylor, the Board approved the Agreement with Mo-Kan Daylily Society and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Mo-Kan Daylily Society is requesting the use of facilities at Loose Park Community Center for purpose of exhibitions/sales. In addition to one exhibition that will take place during the terms of this agreement, they will also host a Mo-Kan Daylily Society sale on (May 24 – 25, 2024). The city will be compensated with 10% of the projected revenue from the one sale. In lieu of rental fees Mo-Kan Daylily Society will have educational events open to the public.

The term of this agreement will begin April 10, 2024, and end November 1, 2024.

Mo-Kan Daylily Society will provide insurance per City's requirements.

Resolution #32415 – Agreement with Kansas City Chiefs Flag Football Club

On a motion by Commissioner Contreras, duly seconded by Commissioner Taylor, the Board approved the Agreement with Kansas City Chiefs Flag Football Club and authorized the Director or designee to execute the amendment on behalf of the Board.

Background: The Kansas City Chiefs Flag Football Club is requesting the use of Central Park, located at 3409 E. 31st Street for girl's flag football practice and games. Sessions will take place on Saturdays from 12:00 p.m. – 6:00 p.m. during the terms of this agreement.

City will be compensated \$50.00/hour, for a total estimated payment of \$2,100.00, to be paid in full prior to the start of the agreement.

The terms of this agreement will begin April 13, 2024, and end no later than June 8, 2024.

The Kansas City Chiefs Flag Football Club will provide commercial general liability and sexual abuse/molestation coverage per City's requirements.

Resolution #32516 – Agreement with Glory Bible Fellowship International Church

On a motion by Commissioner Contreras, duly seconded by Commissioner Taylor, the Board approved the Agreement with Glory Bible Fellowship International and authorized the Director or his designee to execute the agreement on behalf of the Board.

Background: Glory Bible Fellowship International Church is requesting the use of the facilities at Central Park to host a youth track and field meet. This event will be open to ages 5 – 18 and will include running events, field events and sprint hurdles. Medals for 1st, 2nd and 3rd will be awarded in all events.

City will be compensated \$750.00 for field usage along with 10% of gate receipts and 20% of concession sales for a total estimated payment of \$1,004.00.

The terms of this agreement will begin May 27, 2024, at 7:00 a.m. and will end on May 27, 2024, at 5:00 p.m. Glory Bible Fellowship International Church will provide commercial general liability and sexual abuse/molestation insurance coverage per City's requirements.

Resolution #32517 -Agreement with Crouse Entertainment LLC

On a motion by Commissioner Taylor, duly seconded by Commissioner Contreras, the Board approved the Agreement with Crouse Entertainment LLC and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Crouse Entertainment LLC is requesting the use of facilities at Line Creek Community Center for the purpose of conducting two adult hockey tournaments.

The first tournament will take place May 3 -5 as follows: Friday, May 3 from 3:50 p.m. – 11:50 p.m. Saturday, May 4 from 8:00 a.m. – 11:45 p.m.; Sunday, from 8:00 a.m. – 3:10 p.m. The second tournament will be on Saturday, May 18 from 9:00 a.m. – 7:45 p.m.

Crouse Entertainment will pay \$300.00/hour for a total payment of \$10,200.00. This agreement runs from May 3, 2024, to May 18, 2024. Crouse Entertainment will provide commercial general liability insurance per City's requirements.

Resolution #32518 – Agreement with KC Select

On a motion by Commissioner Taylor, duly seconded by Commissioner Contreras, the Board approved the Agreement with KC Select and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: KC Select, a non-profit organization, is requesting the use of facilities at Marlborough Community Center for the purpose of conducting youth basketball practice and associated activities. Practices will take place on Tuesdays and Wednesdays from 6:30 p.m. – 8:30 p.m. during the terms of this agreement.

KC Select will compensate \$50.00/hour for a total estimated payment of \$8,900.00. The terms of this agreement will begin May 7, 2024, and end March 26, 2025. KC Select will provide commercial general liability and sexual abuse/molestation insurance per City's requirements.

Resolution #32519 – Grant Application Submittal for a Mid-America Regional Council Surface Transportation Block Grant – Tiffany Springs Parkway Project

On a motion by Commissioner Contreras, duly seconded by Commissioner Taylor, the Board approved and authorized the Director or designee to submit a grant application for the Surface Transportation Block Grant to Mid-American Regional Council for the Tiffany Springs Parkway project.

Background: Parks and Recreation Department is submitting a grant application with the Mid-America Regional Council (MARC) Surface Transportation Block Grant Program (STBG). This program is a reimbursement-based grant program for projects on any federal-aid highway functionally classified as an urban collector or higher. Eligible projects include, but are not limited to, investments in projects for:

- Active transportation modes including bicycling and walking
- Bridge replacement and rehabilitation
- Public transportation
- Roadway capacity
- Installation of electric vehicle charging and vehicle-to-grid infrastructure
- Installation and deployment of intelligent transportation technologies
- Use of natural infrastructure to enhance resilience
- Transportation operations and management
- Transportation safety infrastructure.

The grant request is for the Tiffany Springs Parkway (NE 96th Street) Project in the amount of \$9,000,000 and the local match will be funded from Council District 1 in-district PIAC funds.

The Tiffany Springs Parkway project will reconstruct NE 96th Street from N Oak to Maplewoods Parkway to a two-lane parkway. Proposed improvements include enclosed storm sewer system, streetlighting, turn lanes at key intersections, sidewalks, multi-used trails, and green infrastructures.

Resolution #32520 – Grant Application Submittal for A Mid-America Regional Council Surface Transportation Block Set-Aside Grant - Swope Park Blue River Trail Project

On a motion by Commissioner Contreras, duly seconded by Commissioner Taylor, the Board approved the Director or designee to submit a grant application for the Surface Transportation Block Set-aside Grant to the Mid-American Regional Council for the Swope Park Blue River Trail Project.

Background: The Parks and Recreation Department would like to submit a grant application with the Mid-America Regional Council (MARC) Surface Transportation Block Grant Program (STBG) Set aside for Transportation Alternatives Program (TA). This program helps increase transportation choices and access, enhance the built and natural environment and the transportation experience, and provide a sense of place. Projects eligible for TA funds include:

- Construction, planning, and design of on-road and off-road trail facilities
- Construction, planning, and design of infrastructure-related projects and systems that will provide safe routes for non-drivers, including children, older adults, and individuals with disabilities to access daily needs
- Conversion and use of abandoned railroad corridors for trails
- Construction of turnouts, overlooks, and viewing areas
- Community improvement activities

The grant request is for the Swope Park Blue River Trail Project in the amount of \$1,500,000 and the local match will be funded from Council District 5 in-district PIAC funds.

Swope Park Blue River Trail will install a segment of the Blue River Trail in Swope Park from Lagoon Area to Swope Dog Park. Proposed improvements include a 10" wide concrete trail for walking and bicycling.

Resolution #32521 – Amendment #4 with Ambiance on the Water

On a motion by Commissioner Contreras, duly seconded by Commissioner Taylor, the Board approved Amendment #4 with Ambiance on the Water and authorized the Director or designee to execute the amendment on behalf of the Board.

Background: The Board entered into a Brush Creek Lease and Concession Agreement with Ambiance on the Water in April 2020, for 5 years with the option to renew each year up to April 2025. This agreement allows Ambiance on the Water exclusive rights to use Brush Creek waterway to provide recreational boating opportunities consistent with permitted and approved public uses. Parks and Recreation is not responsible for any financial responsibility for this cooperative agreement.

Ambiance on the Water will pay rent for the months of operation at a minimum amount of \$100.00 per month, and 5% of gross receipts for all sales.

The Board approved Amendment #1, in April of 2021 for an additional year to April 30, 2022 and Amendment #2, in April of 2022, extending the term of the agreement to April 30, 2023, Amendment #3 In April of 2023. Amendment # 4 will extend the contract term for an additional year to April 30,

2025. Ambiance on the Water will provide commercial general liability insurance per City's requirements.

Resolution #32522 through #32526 – Bid Awards for Ground Maintenance Services for Boulevards and Parkways

On a motion by Commissioner Contreras, duly seconded by Commissioner Gorenc, the Board approved Bid Awards for **Ground Maintenance Services for Boulevards and Parkways, Resolutions #32522 through Resolution #32526** and authorized the Director or designee to execute the contracts on behalf of the Board.

Background: On January 1, 2024, an administrative bid opening was conducted for Grounds Maintenance services on Parks at the Parks and Recreation Administration Building, beginning at 2:00 p.m. A total of 25 bids were received from 5 companies.

The anticipated average cost per turf acre per cycle for grounds maintenance services on parks for these new contracts will be \$53.88.

This year's contract grants the option during the term of this Contract, upon properly executed amendment, to extend the term of this Contract for up to (6) years ending in 2030, per the awarded bid rates.

The Board approved awarding the contracts at the following rates for the number of acres specified:

Resolution #32522 - North District (NO1B) to Turfboss for \$51.00/acre for 45 acres

Resolution #32523 - North District (NO2B) to Turfboss for \$55.00/acre for 71.80 acres.

Resolution #32524 - North District (NO3B) to Turfboss for \$50.00/acre for 43.3 acres.

Resolution #32525 - North District (NO4B) to DG Landscaping for \$58.39/acre for 68.50 acres.

Resolution #32526 - North District (NO5B) to Turfboss for \$55.00/acre for 76.15 acres.

Resolution #32527 – Bid Award to Eyedead Lawn Care Solutions for Grounds Maintenance Services on Enhanced parks (South District)

On a motion by Commissioner Contreras, duly seconded by Commissioner Taylor, the Board approved the Bid Award to Eyedead Lawn Care Solutions for Grounds Maintenance Services on Enhanced Parks (South District) and authorized the Director or designee to execute the contract on behalf of the Board.

Background: On March 14th, 2024 an administrative bid opening was conducted for Grounds Maintenance services on Parks at the Parks and Recreation Administration Building, beginning at 2:00 p.m. A total of 3 bids were received from 3 companies.

The anticipated average cost per turf acre per cycle for grounds maintenance services on parks for these new contracts will be \$75.00. This year's contract grants the option during the term of this Contract, upon properly executed amendment, to extend the term of this Contract for up to (6) years ending in 2030, per the awarded bid rates.

The Board approved awarding the contracts at the following rates for the number of acres specified:

Resolution #32527- South District (Arbor-Villa) to Eyeddeal Lawn Care Solutions for \$4,860.00 which includes \$75/cycle for 28 mowing cycles, fertilization, post emergent, aerification and overseeding.

Funding for these services is found in account number 2060-702225-616150.

Resolution #32528 – Bid Award to Eyeddeal Lawn Care Solution for Ground Maintenance Services on Right-of-Ways (North District)

On a motion by Commissioner Contreras, duly seconded by Commissioner Gorenc, the Board approved the Bid Award to Eyeddeal Lawn Care Solutions for Grounds Maintenance Services on Right-of-Ways (North District) and authorized the Director or designee to execute the contract on behalf of the Board.

Background: On March 14, 2024, an administrative bid opening was conducted for Grounds Maintenance services on Parks at the Parks and Recreation Administration Building, beginning at 2:00 p.m. A total of 2 bids were received from 2 companies.

The anticipated average cost per turf acre per cycle for grounds maintenance services on parks for these new contracts will be \$1,850.00. This year's contract grants the option during the term of this Contract, upon properly executed amendment, to extend the term of this Contract for up to (6) years ending in 2030, per the awarded bid rates.

The Board approved awarding the contracts at the following rates for the number of acres specified:

Resolution #32528 - North District (Broadway Ext) to Eyeddeal Lawn Care Solutions for \$1,850/acre for 14 acres.

Funding for these services is found in the Street Maintenance Fund and Right-of-Way Mowing Category, account number 2060-702225-616150.

Resolution #32529 – Bid Award to Dupree Landscaping & Lawn Care LLC for Ground Maintenance Services on Parks

On a motion by Commissioner Contreras, duly seconded by Commissioner Gorenc, the Board approved the Bid Award to Dupree Landscaping & Lawn Care LLC for Ground Maintenance Services on Parks and authorized the Director or designee to execute the contract on behalf of the Board.

Background: On January 25, 2024, an administrative bid opening was conducted for Grounds Maintenance services on Parks at the Parks and Recreation Administration Building, beginning at 2:00 p.m. A total of 31 bids were received from 6 companies.

The anticipated average cost per turf acre per cycle for ground maintenance services on parks for these new contracts will be \$67.33. This year's contract grants the option during the term of this Contract, upon properly executed amendment, to extend the term of this Contract for up to (6) years ending in 2030, per the awarded bid rates.

The Board approved awarding the contracts at the following rates for the number of acres specified:

Resolution #32529 - Central District (CO1P) to Dupree Landscaping & Lawn Care LLC for \$67.33/acre for 52.1 acres.

Funding for these services is found in the Parks Fund Region Park Maintenance Category, account number 2030-702120-616150

On a motion by Commissioner Smith, seconded Board Meeting adjourned.

Beth Haden, President
Board of Parks and Recreation Commissioners

Karmen Houston, Board Secretary



Intra-Departmental Communication

Date: April 23, 2024

To: Board of Parks and Recreation Commissioners

From: James Wang, Chief Engineer – Eng., Pln., & Design Division

Subject: 2032 Master Plan for Parks and Recreation - Approval

Background

Parks and Recreation Master Plans provide agencies with a framework for consistent planning, development, and administration of a department's resources, programs, and facilities. These plans help departments to provide the best amenities and services to their residents. On October 15, 2014, the Board of Parks and Recreation Commissioners, through Resolution #30515, approved an update to the existing Master Plan, *Traditions and Trends 2017*, developed in 2007. The Department has kept these plans updated every ten years for the past 50-60 years.

On April 26, 2022, the Board approved an agreement with Landworks Studio, LLC in the amount of \$139,940.00 to prepare the 2032 Master Plan and authorized the Director or designee to execute the contract on behalf of the Board in Resolution #31918. Funds for this project are in account 6490-701800-611040 70233205.

The scope of work included a community profile, community engagement, an asset inventory, needs assessment, and an implementation plan. All of the City's 220 parks were reviewed and levels of service were rated for each park. A mail-in survey with an online option, a staff survey, and a public web-based engagement platform were used to gather public feedback, as well as 4 public pop-up events, 6 public open houses, and 2 virtual public open houses. Three Pre-Board workshops were conducted with the Board to gather feedback.

The recommendations in the plan report are based on the data collected through the project process. The plan report provides a strategic action plan based on the Department's Mission Statement and its four pillars of Social Equity, Health and Wellness, Conservation, and Organizational Stability. Objectives and strategies are identified to implement the master plan recommendations. The final deliverable will consist of an electronic plan and appendices.

Recommendation

Staff recommends Board approval of the 2032 Master Plan for Parks and Recreation.



Intra-Departmental Communication

Date: April 23, 2024
To: Board of Parks and Recreation Commissioners
From: Terrence Williams, Financial Manager
Subject: Parks and Recreation Special Gifts Fund

Background

Attached is our resolution for appropriating funds in the Parks and Recreation Special Gifts Fund. On occasion the Department receives gifts and contributions from individuals, companies and organizations for a variety of purposes. This resolution provides the expenditure appropriation in the City's budgetary and financial system to allow us to purchase goods and services from the donations we have received. All contributions to this fund are deposited with the City Treasurer. All contracts and purchases encumbered from this fund are made in compliance with City financial and procurement procedures, and in accordance with the purposes specified by the donors.

Recommendation

Staff recommends Board approval of the Resolution appropriating funds in the Parks and Recreation Special Gifts Fund in the amount of \$4,000.000.

Resolution # _____

Appropriating funds in the Parks and Recreation Special Gifts Fund. This resolution establishes the expenditures appropriation in the City's budgetary and financial systems. All contributions to this fund are deposited with the City Treasurer.

All contracts and purchases encumbered from this fund are made in compliance with City financial and procurement procedures, and in accordance with the purpose specified by donors.

WHEREAS, The Kansas City, Missouri, Board of Parks and Recreation Commissioners receives monetary gifts and contributions from individuals, groups, corporations, and other organizations for various park and recreation purposes; and,

WHEREAS, The Board currently has a Special Gifts Fund in place; and,

WHEREAS, It is necessary to periodically provide and appropriation of funds to the Special Gifts Fund for various park and recreation purposes, and for other projects and operations throughout the Park and Boulevard System; and,

WHEREAS, Appropriations from the Special Gifts Fund have recently provided matching funds for major improvements to parks like the 9th and Van Brunt Field Improvements (\$482,207.00); and,

WHEREAS, Expenditures from gifts and contributions over the next year estimated at \$4,000,000.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF PARKS AND RECREATION COMMISSIONERS THAT: The Board will appropriate the estimated expenditures from gifts and contributions as follows, effective April 9, 2024 to accomplish the purposes intended by donors:

B (Contractual Services)	\$	3,900,000.00
C (Commodities)	\$	100,000.00
TOTAL	\$	<u>4,000,000.00</u>

BE IT FURTHER RESOLVED THAT THIS Resolution be entered in the Official minutes of the Board of Parks and Recreation Commissioners, and the Secretary be directed to furnish a copy to the City Clerk and Director of Finance.

Karmen Houston, Board Secretary



Intra-Departmental Communication

Date: April 23, 2024
To: Board of Parks and Recreation Commissioners
From: Emiel Cleaver, Executive Director of Bruce R. Watkins Cultural Heritage Center & Museum
Subject: Memorandum of Agreement (MOA) with the Missouri Department of Natural Resources (DNR) and City of Kansas City, MO Parks & Recreation Department (KCP&R)

Background

Bruce R. Watkins Cultural Heritage Center & Museum (BRW) is comprised of a building, grounds, parking lot, and historical collection with the building and grounds owned by the State, the parking lot owned by Parks, and the historical collection owned by the Friends of Bruce R. Watkins Cultural Heritage Center. In addition, Parks & Recreation manages and operates BRW including the historical collection. KCP&R and DNR entered into successive Cooperative Agreements stating that KCP&R would maintain and operate BRW, most recently by Cooperative Agreement dated October 1, 2014, for a ten-year term.

In State fiscal year 2024 the Missouri legislature appropriated \$150,000 of General Revenue through DNR to KCP&R for the purpose of strategic planning and programming for the BRW. At this time, we would like to enter a MOA with DNR, allowing KCP&R to continue strategic planning and programming for BRW using the \$150,000 appropriated funds. Terms of the agreement expiring June 30, 2024.

Recommendation

Staff recommends Board approval of the Memorandum of Agreement with DNR in the amount of \$150,000 and requests Board authorization for the Director or designee to execute the Memorandum of Understanding on behalf of the Board.



Intra-Departmental Communication

Date: April 23, 2024
To: Board of Parks and Recreation Commissioners
From: Heidi Markle, Marketing & Events Manager
Subject: **KC-GO Contract 24 PRMonthSocial** – Triggered Media

Background

July is National Parks and Recreation Month. In celebration, we plan to work with Triggered Media to create video/social content to drive awareness and traffic to our updated website. The “Where KC Plays” campaign will run from mid-June through the end of July and focus heavily on Swope Park due to the variety of activities and attractions located in our system’s largest park.

Deliverables include:

- 1 Brand Anthem Video for Parks
- 1 Vertical Cut of Hero Video for use on Social
- Individual Reel for each Activity (hiking, family, zoo, etc) for use on socials
- 15 Photos
- 3 Shoot Days
- 2 Revisions if needed

KC Parks will retain all images, videos and rights. Funds for these services is found in the Parks Marketing budget, account number 2030-701100-612450

Recommendation

Staff recommends Board approval of a KC-GO Contract with triggered media in the amount of \$4,800.00, and requests Board authorization for the Director or designee to execute the contract on behalf of the Board.



Intra-Departmental Communication

DATE: April 23, 2024
TO: Board of Parks and Recreation Commissioners
FROM: Rob Loya, Events Administrator
SUBJECT: Facility Use with Concession Agreement the Quez Beasley 18th & Vine Art Festival

BACKGROUND

The second year of the 18th & Vine Art Festival is a 3-Day festival that amplifies the work of Black artists from different artistic disciplines. Quez Beasley and the 18th & Vine Art Festival seek to highlight the art, history, and culture of people of the African diaspora and to celebrate the contributions that Black art has made to the world and create a more equitable arts environment in Kansas City.

Quez Beasley and the 18th & Vine Art Festival wishes to enter into a Facility use with Concessions Agreement for the use of the north and south bound lanes of the Paseo Boulevard between Truman Rd and 18th street and the Gregg Klice Community Center, to hold their 18th & Vine Art Festival, on September 27, 28 and 29, 2024. The event expects approximately 3,000 in attendance.

The Kansas City Parks and Recreation Department will be compensated \$3,759.28 for this 3-day event, \$559.28 of that being the cost to cover staff time at the Gregg Klice Community Center. Set-up for the festival will begin on September 26, 2024, at 8a.m. and tear out will end on September 30, 2024. Event hours are September 27, 2024, from 5p.m. to 10p.m., September 28, 2024, from 10a.m. to 10p.m. and September 29, 2024, from 10a.m. to 3p.m. Security and EMT will be onsite. Certificate of insurance will cover all applicable requirements and be due 14 days before the first event date.

The contractor will be responsible for providing the following items:

1. A List of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of any other City permits required in hosting the event
8. A written-out plan to address litter and recycling during the event

RECOMMENDATION

Staff recommends Board approval of the agreement with the Quez Beasley 18th & Vine Art Festival and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: April 23, 2024
TO: Board of Parks and Recreation Commissioners
FROM: Rob Loya, Events Administrator
SUBJECT: Facility Use with Concession Agreement with American Jazz Museum

BACKGROUND

Located in the Historic 18th & Vine Jazz District in Kansas, Mo, the American Jazz Museum showcases the sights and sounds of jazz through interactive exhibits, films, educational programming, and performances. This year is the American Jazz Museums' 25th Anniversary and they are honoring this milestone with the In The Yard outdoor concert and festival to celebrate Charlie "Yardbird" Parker. The festival will include family-friendly activities, food trucks, yard games and live music.

The American Jazz Museum wishes to enter into a Facility Use with Concession Agreement for the use of the Great Lawn located at 1600 John Buck O'Neil Way to hold the In The Yard outdoor concert and celebration on August 31, 2024. They are expecting 1,500 participants.

The Kansas City Parks and Recreation Department will waive all fees for this one-day event. Set-up for the festival will begin at 12pm on August 30 and tear down will end at 12:00am on September 1, 2024. The festival hours are from 2pm to 10pm. Security will be on site. Certificate of insurance will cover all applicable requirements and be due 14 days before the first event date.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event.
8. A written-out plan to address litter and recycling during the event.

RECOMMENDATION

Staff recommends Board approval of the agreement with the American Jazz Museum and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: April 23, 2024
TO: Board of Parks and Recreation Commissioners
FROM: Rob Loya, Events Administrator
SUBJECT: Facility Use with Concession Agreement with Negro Leagues Baseball Museum

BACKGROUND

To celebrate the historical connection between our national pastime and the hot dog, the Negro Leagues Baseball Museum (NLBM) in partnership with Hy-Vee, Pepsi and Farmland established the "Heart of America Hot Dog Festival," in 2013. This is an annual music festival, showcasing national and local talent.

The Negro Leagues Baseball Museum wishes to enter into a Facility Use with Concessions Agreement for the use of the Great Lawn located at 1600 John Buck O'Neil Way and the Paseo Boulevard, from 18th street to Truman Road, both northbound and southbound lanes including sidewalks to hold the Heart of America Hot Dog Festival on August 3, 2024. The festival will include live music, food, beverage, and alcohol vendors. Both Northbound and Southbound lanes at 18th and Paseo to Truman Road will be closed during this event. They are expecting 3,000 attendees.

The Kansas City Parks and Recreation Department will waive fees in partnership with the Negro Leagues Baseball Museum, for this one-day event. Set-up for the event will begin at 7am August 2, 2024, the event is open August 3, 2024, and tear down will end at 11pm on August 4, 2024. The event hours are from 12pm to 11pm. KCPD will be on site. Certificate of insurance will cover all applicable requirements and be due 14 days before the first event date.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event.
8. A written-out plan to address litter and recycling during the event.

RECOMMENDATION

Staff recommends Board approval of the agreement with the Negro Leagues Baseball Museum and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: April 23, 2024

TO: Board of Parks and Recreation Commissioners

FROM: Jennifer Jutte, Superintendent, Community Services

RE: Facility Use without Concession Agreement with La Liga Kansas City

BACKGROUND:

La Liga Kansas City is requesting the use of facilities at Hodge Park Athletic Field #1, 24-2 NE Reinking Road for the purpose of conducting youth soccer practices and games.

La Liga Kansas City will pay \$20.00 per hour for practice and \$200.00 per game for a total compensation of \$1,520.00.

The terms of this agreement will begin May 1, 2024, and end May 24, 2024.

La Liga Kansas City will provide commercial general liability and sexual abuse/molestation insurance per City's requirements.

RECOMMENDATION:

Staff recommends Board approval of the contract with La Liga Kansas City and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Parks and Recreation

DATE: April 23, 2024
TO: Board of Parks and Recreation Commissioners
FROM: Jennifer Jutte, Superintendent of Recreation
RE: Amendment #2 with Midwest Pool Management – Professional Services
Contract for Outdoor Aquatics Facilities

BACKGROUND:

The Parks and Recreation Department entered into an agreement on March 26, 2019 with Midwest Pool Management to manage our outdoor aquatic facilities in the amount of \$158,123.00. The agreement is a five-year contract that expires on December 31, 2024.

This Amendment #1 increases the management fee to \$197,060.00 which is paid annually. This management fee covers expenses such as payroll administration, recruiting, facility operational oversight, accounting services, maintenance oversight and reporting, and facility supply procurement. In addition, MPM will receive funding for supplies, chemicals, maintenance items, salaries, and marketing as provided in the approved city operating budget. Security will be provided by the Garda Security and the KCMO Parks Rangers.

Parks and Recreation will retain 100% of all gate revenue and share a 50/50 split of the net revenue generated by the supplemental programs such as swim lessons, water aerobics, after hour pool rentals, etc.

Facilities covered in this contract are: The Bay Water Park, Mary Williams-Neal Community Center Pool, Budd Park Pool, Gorman Pool, The Grove Pool, Line Creek Community Center Pool, and The Springs Aquatic Center.

Funds are available in accounts 2030-702580 (Aquatics), 2030-70584 (The Springs) and 2030-702585 (The Bay).

RECOMMENDATION:

Staff recommends Board approval of Amendment #2 with Midwest Pool Management to manage the Outdoor Aquatic Facilities in the amount of \$197,060.00, and requests Board authorization for the Director or his designee to execute the amendment on behalf of the Board.



Intra-Departmental Communication

DATE: April 23, 2024

TO: Board of Parks and Recreation Commissioners

FROM: Jennifer Jutte, Superintendent, Community Services

SUBJECT: Cooperative Agreement – ReStart, Inc./ Project Homeless Connect

BACKGROUND:

ReStart, Inc. has requested the use of the facilities at Gregg/Klice Community Center to host their Project Homeless Connect program. Project Homeless Connect aims to support those facing or currently experiencing homelessness by providing assistance to help them transition out of homelessness and into a safe and stable environment by receiving same-day resources.

Some of the many services provided will be on-the-spot legal counsel, job placement, housing solutions, medical screening and assistance, vision and dental services, beauty and wellness services, birth certificates, and fountain ID cards. The goal is that by providing these tools, homelessness in Kansas City will be reduced and give purpose and support to those seeking a brighter future.

Access to the facilities will be provided at no charge. This agreement will begin on May 20, 2024, and end on May 21, 2024. Commercial general liability insurance will be provided per City's requirements.

RECOMMENDATION:

Staff recommends Board approval of this Cooperative Agreement with Restart, Inc. and requests Board authorization for the Director or designee to execute and administer the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: April 23, 2024
TO: Board of Parks and Recreation Commissioners
FROM: Jennifer Jutte, Superintendent, Community Services Division
SUBJECT: Professional Services Agreement with Real Deal Sports LLC for Mayor's Nights/Night Hoops Summer Youth Program

BACKGROUND

In March bids were requested from organizations and agencies to submit a proposal that demonstrated their capacity to implement entertainment, sports, and education programs for Mayor's Nights/ Night Hoops Summer Youth programs. Real Deal Sports LLC (RDS) submitted a proposal to hold events at Southeast, Hillcrest, Garrison and Gregg/Klice Community Centers.

RDS is a sports organization structured to reach children and young adults through sports. The paramount focus of the organization is to instruct and develop athletes while teaching them commitment and learning to achieve within a team setting. The foundation of RDS is its network of professionals that contribute their time and provide a broad range of experience with specialized knowledge in a vast array of professions, reflecting over eighty years of accumulated experience.

The program proposed by RDS consists of a basketball component and an educational component that will be offered to participants at each of the four locations. The basketball component will consist of weekly league play with separate age divisions for boys and girls. All participants will be required to attend the educational component. Two hundred forty events will be held Monday-Thursday across all four locations during the term of the agreement for a total cost of \$110,000.00.

The terms of this agreement will begin on June 17, 2024, and end on August 15, 2024.

Commercial general liability workers compensation and sexual abuse/molestation insurance will be provided per City's requirements. Funds will come from Account #2030-702522—619080.

RECOMMENDATION

Staff recommends Board approval of the Professional Services Agreement with Real Deal Sports LLC in the amount of \$110,000.00 and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: April 23, 2024
TO: Board of Parks and Recreation Commissioners
FROM: Jennifer Jutte, Superintendent, Community Services Division
SUBJECT: Professional Services Agreement with Real Deal Sports LLC for Mayor's Night/Club KC Summer Youth Program

BACKGROUND

In March bids were requested from organizations and agencies to submit a proposal that demonstrated their capacity to implement entertainment, sports, and education programs for the 2024 Mayor's Nights/Club KC Summer Youth programs. Real Deal Sports LLC (RDS) submitted a proposal to hold events at Gregg/Klice Community Center, located at 1601 E. 17th Terrace, and Southeast Community Center, located at 4601 E. 63rd Street.

RDS is a sports organization structured to reach children and young adults through sports. The paramount focus of the organization is to instruct and develop athletes while teaching them commitment and learning to achieve within a team setting. The foundation of RDS is its network of professionals that contribute their time and provide a broad range of experience with specialized knowledge in a vast array of professions, reflecting over eighty years of accumulated experience.

These programs will be held from 6:00 p.m. – 11:00 p.m. on Friday evenings at Gregg/Klice Community Center and Saturday evenings at Southeast Community Center, during the terms of this agreement. Real Deal Sports, LLC will provide the personnel, crowd control, entertainment, food, marketing, and program supplies for a total cost of \$60,000.00, \$30,000.00 per location.

The terms of this agreement will begin on June 17, 2024, and end on August 15, 2024.

Commercial general liability, workers compensation and sexual abuse/molestation insurance will be provided per City's requirements. Funds will come from Account #2030-702091-619080.

RECOMMENDATION

Staff recommends Board approval of the Professional Services Agreement with Real Deal Sports, LLC in the amount of \$60,000.00 and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: April 23, 2024
TO: Board of Parks and Recreation Commissioners
FROM: Jennifer Jutte, Superintendent, Community Services Division
SUBJECT: Professional Services Agreement with Real Deal Sports LLC for Mayor's Night/Night Swim Summer Youth Program

BACKGROUND

In March bids were requested from organizations and agencies to submit a proposal that demonstrated their capacity to implement entertainment, sports, and education programs for the 2024 Mayor's Nights/Night Swim Summer Youth programs. Real Deal Sports LLC (RDS) submitted a proposal to hold aquatic events at Mary Williams Neal Community Center, located at 3801 Emmanuel Cleaver II Boulevard.

RDS is a sports organization structured to reach children and young adults through sports. The paramount focus of the organization is to instruct and develop athletes while teaching them commitment and learning to achieve within a team setting. The foundation of RDS is its network of professionals that contribute their time and provide a broad range of experience with specialized knowledge in a vast array of professions, reflecting over eighty years of accumulated experience.

Youth in the middle grades will be provided the opportunity to gather at Mary Williams-Neal Community Center to experience and participate in aquatic programs. These programs will provide young people with a safe place to participate in a variety of aquatic activities such as swim lessons, aquatic games, and social activities. These programs will be held on Saturday evenings from 6:00 p.m.- 11:00 p.m. during the terms of this agreement. Real Deal Sports, LLC will provide the personnel, crowd control, entertainment, food, marketing, and program supplies for a total cost of \$30,000.00.

The terms of this agreement will begin on June 17, 2024, and end on August 15, 2024.

Commercial general liability, workers compensation and sexual abuse/molestation insurance will be provided per City's requirements. Funds will come from Account #2030-702091-619080.

RECOMMENDATION

Staff recommends Board approval of the Professional Services Agreement with Real Deal Sports, LLC in the amount of \$30,000.00 and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: April 23, 2024
TO: Board of Parks and Recreation Commissioners
FROM: Jennifer Jutte, Superintendent, Community Services Division
SUBJECT: Professional Services Agreement – Events by Ivori, LLC- Mayor’s Nights/Night Nets Summer Youth Program

BACKGROUND

In March bids were requested from organizations and agencies to submit a proposal that demonstrated their capacity to implement entertainment, sports, and education programs for Mayor’s Nights/Night Nets Summer Youth programs. Events by Ivori, LLC submitted a proposal to hold volleyball events at Hillcrest Community Center.

Events by Ivori will provide informative workshops for personal development and athletic activity for youth ages 9-18. The goal is to introduce and connect youth with community role models who will engage them in health and career-related sessions as well as in the sport of volleyball.

Ages 9-12 will be taught the basics of the game followed by nightly workshops on topics that include nutrition, exercise/fitness, and self-esteem/attitude. Ages 13-18 will participate in warm-up drills and tournament style play. These programs will be held on Wednesdays from 6:00 p.m. – 8:00 p.m. during the terms of this agreement. Events by Ivori, LLC will provide the staff and supplies for a total cost of \$15,000.00.

The terms of this agreement will begin on June 17, 2024, and end on July 24, 2024.

Commercial general liability and sexual abuse/molestation insurance coverage will be provided per City’s requirements. Funds will come from Account #2030-702091-619080.

RECOMMENDATION

Staff recommends Board approval of the Professional Services Agreement with Events by Ivori LLC in the amount of \$15,000 and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

Date: April 23, 2024

To: Board of Parks and Recreation Commissioners

From: James Wang, Chief Engineer, Parks Engineering, Planning and Park Design

Subject: Rename – Grand Boulevard from E 2nd Street to Heart of America Bridge to “Berkley Parkway”

Background

The Street Naming Committee is seeking to change the street name of Grand Boulevard to Berkley Parkway on the viaduct street from E 2nd Street to the Heart of America Bridge.

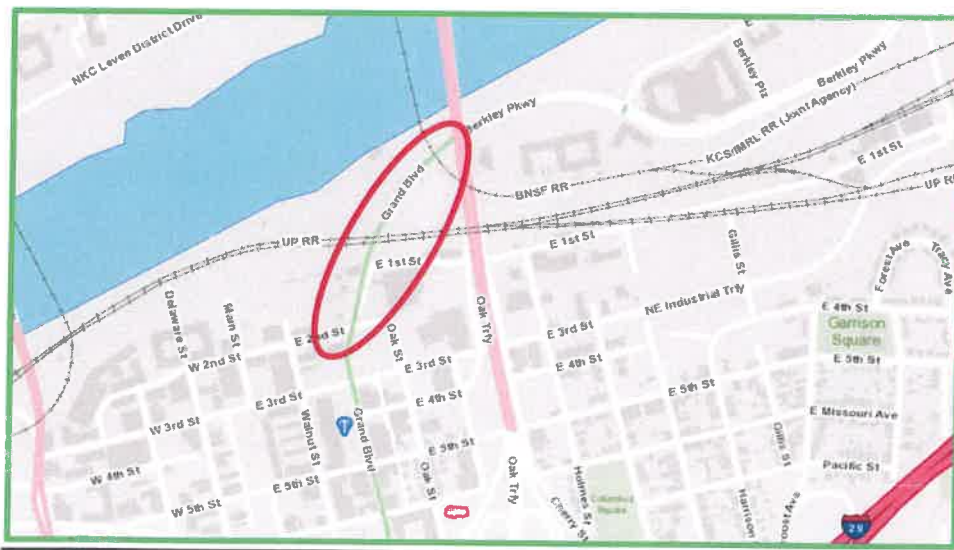
With recent developments in the Berkley Riverfront area, multiple street names are being reviewed and evaluated for their consistency with the Street Naming and Addressing Manual.

Grand Boulevard, from Main Street to the Heart of America Bridge, is under the jurisdiction of the Parks and Recreation Department. This request is to rename a portion of Grand Boulevard from E 2nd Street to the Heart of America Bridge to Berkley Parkway. This portion of Grand Boulevard will remain under the jurisdiction of the Board of Parks and Recreation Commissioners after it is renamed “Berkley Parkway”. This change would be more consistent for the Berkley Riverfront area and clean up the street names for the new developments to be constructed in the near future.

This renaming request was presented to the Board on March 19, 2024, which started the 30-day public comment period. No opposition has been received.

Recommendation

Staff recommends Board approval of the renaming of Grand Boulevard from E 2nd Street to the Heart of America Bridge to Berkley Parkway.





Intra-Departmental Communication

DATE: April 23, 2024

TO: Board of Parks and Recreation Commissioners

FROM: James Wang, Chief Engineer, Parks Engineering, Planning and Park Design

SUBJECT: Design Professional Agreement with Landworks Studio, Northland Trailhead Study - Amendment #1

Background

On February 8, 2022, the Board of Parks and Recreation Commissioners entered into an agreement with Landworks Studio to conduct a study for the assessment of trailhead locations within the northland. The study will ultimately include community engagement, identifying site locations, preliminary concept designs, surveying, cost estimates, and a final report. The agreement amount for this work is \$85,100.00.

Amendment #1 to this agreement will extend the contract time to October 31, 2024. This time extension will allow for additional community engagement as well as time to prepare the final designs for two selected locations and the completion of the final report.

Recommendation

Staff recommends Board approval of Amendment #1 for the time extension of the current agreement to October 31, 2024, and requests authorization for the Director or his designee to execute this amendment on behalf of the Board.



Intra-Departmental Communication

Date: April 23, 2024
To: Board of Parks and Recreation Commissioners
From: Stephen VanRhein, Natural Resources Manager
Subject: Award of Contract to Shawnee Mission Tree Services, Inc. dba Arbor Masters Company for Tree Maintenance Services FY25-29

BACKGROUND AND DESCRIPTION

On Monday, April 8, 2024, proposals were received for Tree Maintenance Services FY25-29. A total of four (4) proposals were received. The Staff recommends entering into a contract with Shawnee Mission Tree Services, Inc. dba Arbor Masters company as the best proposer. The cost per tree diameter inch for tree pruning is \$12.00, for tree removal is \$32.00, and crew hourly cost for emergency response is \$260.00.

This contract will address tree maintenance pruning, removal, and limb/brush pick-up needs on public properties and right of ways, including citizen's requests, 311 Action Center requests, and requests from other sources. It is estimated that this contract will prune approximately 9,000 trees and remove approximately 2,000 trees. The term of this Contract will be for a period of one year, not to exceed May 31, 2025. The City has the option to extend the term of this Contract with approval from the Board of Parks & Recreation Commissioners for four-(4) additional one-year renewal periods.

This contract also requires the Contractor to provide storm response services for those crews employed under this contract. Crews in addition to those required by the contract may be added at the same rates upon mutual agreement by the City and the Contractor.

Funding for these services is found in Forestry accounts #3090-70771, \$1,500,000.00 and #1000-707771, \$245,354.00. We will encumber \$1,745,354.00 to execute this contract.

The CREO department has set MBE/WBE goals for this contract of 11% and 11% respectively.

RECOMMENDATION

Staff recommends Board approval of the Contract with Shawnee Mission Tree Services, Inc. dba Arbor Masters Company fore Tree Maintenance Services FY25-29 in the amount of \$1,745,354.00, term of contract is May 31, 2025, and request Board authorization for the Director or designee to execute the contract on behalf of the Board.

Intra-Departmental Communication

Date: April 23, 2024
To: Board of Parks and Recreation Commissioners
From: Stephen VanRhein, Manager, Environmental and Conservation Services
Subject: EAB Ash Treatment Services FY24 contract Amendment #1 with Shawnee Mission Tree Services dba Arbor Masters Tree & Landscape

BACKGROUND AND DESCRIPTION

On Wednesday, May 17, 2023, a bid opening was conducted for EAB Ash Treatment Services FY24. The City, through the Board of Parks & Recreation Commissioners, entered into a contract with Shawnee Mission Tree Service dba Arbor Masters Tree & Landscape for a contract amount not to exceed \$175,000.00. The term of this Contract will be extended for a period of one year, not to exceed May 31, 2025. The City has the option to extend the term of this Contract with approval from the Board of Parks & Recreation Commissioners for two-(2) additional one-year renewal periods.

As part of Forestry's Emerald Ash Borer (EAB) management programs, this amendment to the contract will treat and estimated 2,000 ash trees protecting them from EAB for two years. This allows these trees to continue to provide the many benefits trees offer and provides for a slow transition in our neighborhood's tree canopy as ash trees are removed and replacement trees planted.

Funding for these services is found in Forestry account #3090-707771. We will encumber \$175,000.00 to execute this contract.

Civil Rights & Equal Opportunity Department reviewed and approved a 5% SLBE bid incentive goal for this contract.

RECOMMENDATION

Staff recommends Board approval of Amendment #1 with Shawnee Mission Tree Service dba Arbor Masters Tree & Landscape in the amount of \$175,000.00, extend the contract term to May 31, 2025, and request Board authorization for the Director or designee to execute the amendment on behalf of the Board.



Intra-Departmental Communication

Date: April 23, 2024

To: Board of Parks and Recreation Commissioners

From: Stephen VanRhein, Manager, Environmental and Conservation Services

Subject: Amendment #3 with Shawnee Mission Tree Services dba Arbor Masters Company for Tree Maintenance Services FY23 NRM 2022-101

BACKGROUND AND DESCRIPTION

On Friday, June 3, 2022, a bid opening was conducted for Tree Maintenance Services FY23 Rebid. A total base bid for Shawnee Mission Tree Services, Inc. dba Arbor Masters company is \$260.00 per crew hour, and a contract amount not to exceed \$1,000,000.00.

This contract addresses tree maintenance pruning, removal and limb/brush pick-up needs on public properties and right of ways, including citizen's requests, 311 Action Center requests, and requests from other sources. The term of this Contract will be for a period of one year, not to exceed May 31, 2023. The City has the option to extend the term of this Contract for two additional twelve-month periods.

This contract also requires the Contractor to provide storm response services for those crews employed under this contract. Crews in addition to those required by the contract may be added at the same rates upon mutual agreement by the City and the Contractor.

On March 28, 2023, Amendment #1 to this contract provided for additional tree maintenance services in the amount of \$150,000.0. On May 9, 2023, Amendment #2 to this contract provided for additional tree maintenance services in the amount of \$1,000,000.00 bringing the total amount of the contract to \$2,150,000.00.

This Amendment 3, to the contract will provide \$106,000.00 in fiscal year 2024 funding for additional tree maintenance services, bringing the total amount of the contract to \$2,256,000.00, and extend term of the contract to July 1, 2024.

Funding for these services is found in Forestry account #3090-707771.

The Contractor's Utilization Plan meets MBE/WBE goals for this contract of 10% and 10% respectively. The Human Relations Department has reviewed and approved the Contractor's Utilization Plan.

RECOMMENDATION

Staff recommends Board approval of Amendment #3 with Shawnee Mission Tree Services, Inc. dba Arbor Masters Company in the amount \$106,000.00, extend the contract term to July 1, 2024, and requests Board authorization for the Director or designee to execute the amendment on behalf of the Board.