

**BOARD OF PARKS AND RECREATION COMMISSIONERS  
KANSAS CITY, MISSOURI**

**Tuesday, April 9, 2024  
4600 East 63rd Trafficway**

**3:00 O'CLOCK P.M.  
Workshop**

**5:00 O'CLOCK P.M.  
BOARD MEETING**

**Members of the Board may attend this meeting via video conference.**

**Workshop**

**3 – 5 p.m. – Parks and Recreation Strategic Plan**

**Board Meeting**

**Call to Order – President Beth Haden**

**Roll Call**

**Agenda**

- 1. Considering Board approval of the March 26, 2024, Board Minutes. **Attachment A****
- 2. Resolution #32508 – Considering Board approval for Jack Holland to be appointed to the Kansas City Museum Foundation Board for a three-year term. **Attachment B****
- 3. Resolution #32509– Considering Board approval of a Facility Use with Concession Agreement with Kansas City Pride Community Alliance for KC Pridefest at Theis Park, June 7 through June 9, 2024. **Attachment C****
- 4. Resolution #32510 – Considering Board approval of a Facility Use with Concession Agreement with Kansas City Hip Hop Week for the Kansas City Hip Hop Week Celebration in Sunnyside Park on June 8, 2024. **Attachment D****
- 5. Resolution #32511 – Considering board approval of a Facility Use with Concession Agreement with Friends of Reggae International for the use of Washington Square Park, July 26 through July 28, 2024. **Attachment E****
- 6. Resolution #32512 – Considering Board approval of a Facility Use with Concession Agreement with Art As Mentorship for The Celebrate Ameri'kana Festival in Concourse Park on July 27, 2024. **Attachment F****
- 7. Resolution #32513 - Considering Board approval of a Facility Use without Concession Agreement with By Purpose Productions for the use of Swope Park Bandstand to hold a City Urban Core House-A-Palooza on July 20, 2024. **Attachment G****
- 8. Resolution #32514– Considering Board approval of a Facility Use with Concession Agreement with Mo-Kan Daylily Society for the use of Loose Park Garden Center. **Attachment H****
- 9. Resolution #32515 - Considering Board approval of a Facility Use without Concessions Agreement with Kansas City Chiefs Flag Football Club for the use of Central Park for flag football. **Attachment I****

10. **Resolution #32516** – Considering Board approval of a Facility Use with Concession Agreement with Glory Bible Fellowship International Church for the use of Central Park to host a youth track and field meet on May 27, 2024.  
**Attachment J**
11. **Resolution #32517** – Considering Board approval of a Facility Use Without Concession Agreement with Crouse Entertainment LLC for the use of facilities at Line Creek Community Center to conduct two adult hockey tournaments.  
**Attachment K**
12. **Resolution #32518** – Considering Board approval of a Facility Use with Concession Agreement with KC Select for the use of Marlborough Community Center for basketball activities.  
**Attachment L**
13. **Resolution #32519** – Considering Board approval of a grant application submittal for a Mid-America Regional Council Surface Transportation Block Grant for the Tiffany Springs Parkway project  
**Attachment M**
14. **Resolution #32520** – Considering Board approval of a grant application submittal for a Mid-America Regional Council Surface Transportation Block Set-aside Grant for the Swope Park Blue River Trail project.  
**Attachment N**
15. **Resolution #32521** – Considering Board approval of Amendment #4 with Ambiance on the Water, extending the contract time to April 30, 2025 for the use of Brush Creek Waterway to provide recreational boating.  
**Attachment O**
16. **Resolution #32522 through Resolution #32526** - Considering Board approval of Bid Awards of Ground Maintenance Services on Boulevards and Parkways.  
**Attachment P**
17. **Resolution #32527** – Considering Board approval of a Bid Award to Bid Award to Eyedeal Lawn Care Solutions for Ground Maintenance Services on Enhanced Parks (South District).  
**Attachment Q**
18. **Resolution #32528** - Considering Board approval of a Bid Award to Edydeal Lawn Care Solutions for Ground Maintenance Services on Right-of-Ways (North District)  
**Attachment R**
19. **Resolution #32529** - Considering Board approval of a Bid Award to Dupree Landscaping Lawn Care LLC for Ground Maintenance Services on Parks.  
**Attachment S**
20. Directors Update
21. **Public Hearing – Public Testimony is Limited to 2 Minutes.**
22. Adjourn

The Board may return to the conference room following the regular meeting for additional discussion of items on the agenda of the Board’s Workshop that were not completed prior to the regular meeting.

Any closed session may be held via teleconference.

Pursuant to Section 610.021 subsection 1 of the Revised Statutes of Missouri to discuss legal matters, litigation, or privileged communications with attorneys.

- Pursuant to Section 610.021 subsection 2 of the Revised Statutes of Missouri to discuss real estate;
- Pursuant to Section 610.021 subsections 3 and 13 of the Revised Statutes of Missouri to discuss personnel matters.
- Pursuant to Section 610.021 subsection 12 of the Revised Statutes of Missouri to discuss sealed bids or proposals.

**BOARD MEETING  
March 26, 2024**

**4:00 O'CLOCK P.M.  
Workshop**

**5:00 O'CLOCK P.M.  
Board Meeting**

**4600 East 63rd Trafficway  
Kansas City, Missouri 64130**

**Workshop**

1 p.m. – Parkland Dedication

**Board Meeting**

Call to Order – President Beth Haden

Roll Call:

Board Members Present: President Haden, Commissioner Contreras, Commissioner Gorenc, Commissioner, Commissioner Smith

Board Members Absent: Commissioner Taylor

On a motion by Commissioner Smith, duly seconded by Commissioner Contreras, the Board approved the March 19, 2024 Board Minutes.

**Resolution #32455 – Agreement with Starlight Theatre Association of Kansas City, Inc. Concert Presentations Agreement with Levy Premium Foodservice Limited Partnership**

On a motion by Commissioner Contreras, duly seconded by Commissioner Smith, the Board approved the Agreement with Heart of America Shakespeare Festival and authorized the Director or designee to execute the agreement on behalf of the Board.

***Background:*** The Starlight Theatre Association of Kansas City has been operating Starlight Theatre in Swope Park since it opened in the 1950's. Under the current agreement, approval by the Board is required for any agreement concerning concessions occurring at Starlight. The Association's contract with its previous concessions expired at the end of 2023. After a four-month negotiation process, the Association has reached a new comprehensive agreement with Levy Premium Foodservice Limited Partnership that they would like the Board to approve.

After reviewing this proposed agreement with Levy Premium Foodservice Limited Partnership, we believe it is in the best interest of the City to enter into this agreement. The Term of the agreement is April 1, 2024 of to December 31, 2033. Some of the highlights of this agreement are as follows:

Under the terms of this agreement, the Association and Levy Premium Foodservice Limited Partnership would:

1. Maintain all protections for Parks and the City of Kansas City afforded under the current agreement.
2. Return to a partnership model in which Levy Premium Foodservice Limited Partnership handles all food, beverage and retail operations with a net proceed split that should increase revenues to the Association through both direct ancillary revenue, sales tax opportunities, expanded sponsorship opportunities, and significant capital investment. The model also provides operational efficiencies that Starlight will benefit from reducing Starlight's administrative resource investments and realizing labor efficiencies as Levy operates food and beverage at the nearby Kansas City Zoo & Aquarium.
3. Provide a longer-term structure that enables better negotiations for this agreement.
4. Levy Restaurants and the Association shall have the right to terminate the agreement as outlined but notably at any point of two consecutive years of failing to meet defined Key Performance Indicators within the contract term.

#### **Resolution #32456 – Resolution for the Swope Park Pool Project Scope**

On a motion by Commissioner Contreras, duly seconded by Commissioner Gorenc, the Board approved that directed and approved staff to focus on the Swope Park Pool improvements at the current location of the Swope Park pool and support the allocation of City funding for construction, operations, maintenance, and marketing at the that location.

**Background:** The pool at Swope Park built in 1942 has become inoperable due to their aging equipment, plumbing and concrete structures. Replacing or repairing deficiencies in this pool is not a feasible or responsible long-term solution. The Parks Department and their consultant have recently completed the development of a city-wide aquatic master plan which has highlighted the need for new aquatic features in Swope Park. The Citywide 2024 GO Bond funding in the amount of \$10,000,000 is available for Parks in regard to design and construction for a new Swope Park Pool. Additionally, \$10,000,000 in Go Bond Funding is available to the 5<sup>th</sup> District Council Members to be used at their discretion for 5<sup>th</sup> District improvement projects.

Swope Park pool has historical importance associated with the 1954 court ruling to desegregate the Swope Park pool. In 1963, the city council passed an ordinance outlawing racial discrimination in public facilities. This meant that the entirety of Swope Park was finally open to all for the first time in its history.

The Park Board and the Fifth District Council met several times with staff to discuss where new outdoor pool improvements should be in Swope Park. The Park Board and Fifth District Council have instructed staff to move forward with the design, flood plain research and 30% construction plans for a new pool at the current Swope Park pool location.

Staff will work with the consultant to design a new pool that preserves the historical significance of the existing location and is designed to meet the Corp of Engineers and FEMA recommendations and regulations for construction in the flood plain. The pool design will have public engagement to find out what elements the community will want in a new pool.

Staff have been instructed to market and plan for the operation and maintenance of the pool in the existing location. The Park Board, City Council and City Staff will explore sources for funding options that may exceed \$30,000,000.

**Resolution #32457 – Amendment #4 – Ground Lease with Children’s Mercy Hospital**

On a motion by Commissioner Gorenc, duly seconded by Commissioner Contreras, the Board approved the Amendment #4 to the Ground Lease with Childrens Mercy Hospital, extending the contract time to December 31, 2024 and authorized the Director or designee to execute the amendment on behalf of the Board.

**Background:** The Parks Board and Children’s Mercy Hospital (“CMH”) entered a ground lease on June 5, 2007. Pursuant to Ground Lease, CMH was obligated to construct certain Parks Improvements to Hospital Hill Park. The Park Improvements completed by Children Mercy Hospital in Hospital Hill Park include walking and exercise trails, a basketball court and other park amenities.

Amendment three was amended to end the agreement on March 31, 2024. CMH has requested additional time to negotiate an extension to use and improved an existing lot at Hospital Hill that was used as a laydown yard in the initial agreement. The lot would be used for a parking lot.

This Board Resolution amends the Ground Lease to extend Children Mercy Hospital’s ground lease time until December 31, 2024.

**Resolution #32458 – Cooperative Agreement with Elmwood Cemetery Society**

On a motion by Commissioner Gorenc, duly seconded by Commissioner Smith, the Board approved the Agreement with Elmwood Cemetery Society in the amount of \$70,000 and authorized the Director or designee to execute the agreement on behalf of the Board.

**Background:** Elmwood Cemetery is located at 4900 East Truman Road, Kansas City, Missouri 64127, and the Armour Memorial Chapel Cottage is located within the Cemetery. It is listed in the National Register of Historic Places. Elmwood was founded in 1872. Elmwood encompasses forty-three acres and is the final resting place for over 36,000 people including many of the Kansas City founders. The beautiful Elmwood Cemetery grounds were designed by George Kessler who was instrumental in the design of the Kansas City Parks and Recreation system. The first African American Police Officer in Kansas City, Missouri, William F. Davis and his wife Annie are buried at this historic cemetery. Other notable internments are Americus McKim and James Whitfield who were the first owner of a Major League Baseball Team, the first Rabbi in Kansas City, Rabbi Marcu Cohen and Emma Longan the first woman to serve on the City of Kansas City Council.

The Elmwood Cemetery Society purpose is to compile, maintain, and make available to the public Elmwood Cemetery burial records and other records of historical significance and to maintain, preserve and promote the Elmwood Cemetery. One of the early presidents of the Elmwood Cemetery Society was August Meyer, who was also the first President of the Kansas City, Missouri Park Board. Mr. Meyer sought the services of Kessler to create the master plan for Elmwood Cemetery. Mr. Meyer is buried at the cemetery.

The Elmwood Cemetery Society and the Parks and Recreation Department would like to continue the existing agreement for the City to aid in the costs for the mowing and maintenance to the grounds and burial sites in an amount not to exceed Seventy Thousand Dollars no/100 (\$70,000), General Fund Account #1000-702150. The Elmwood Cemetery Society's responsibilities include preserving historical records associated with the Cemetery, including burial records, and conducting tours of Elmwood Cemetery. The term of this Agreement shall be for a period of one year beginning May 1, 2024, and ending April 31, 2025, and may be extended additional years, if City funding becomes available.

**Resolution #32459 – Facility Use without Concession Agreement with The Whole Person**

On a motion by Commissioner Smith, duly seconded by Commissioner Contreras, the Board approved the Agreement with The Whole Person and authorized the Director or designee to execute the agreement on behalf of the Board.

**Background:** The Whole Person offers a broad range of services to people with disabilities to increase their ability to perform day-to-day activities and reduce the need for support from family members, professional attendants, or other care-giving services.

They are requesting the use of the gymnasium at Mary Williams Neal Community Center for adult bocci ball. Sessions will take place on Tuesdays from 10:00 a.m. – 12:00 p.m. during the terms of this agreement. City will be compensated \$75.00/hour, for a total estimated payment of \$1,950.00.

The terms of this agreement will begin May 14, 2024, and end no later than December 10, 2024. The Whole Person will provide insurance coverage for commercial general liability per City's requirements.

**Resolution #32460 – Facility Use with Concession Agreement with Guadalupe**

On a motion by Commissioner Smith, duly seconded by Commissioner Contreras, the Board approved the Agreement with Guadalupe Centers, Inc. and authorized the Director or designee to execute the agreement on behalf of the Board.

**Background:** Guadalupe Centers, Inc. is requesting the use of the gymnasium at Tony Aguirre Community Center to host a youth basketball tournament. They have also requested the use of the kitchen and the gated parking lot. Concessions will be sold. The two-day event will be held from 8:30 a.m. – 5:00 p.m. during the terms of this agreement.

City will be compensated \$75.00/hr. for a total compensation of \$1,350.00 that will be paid in advance. The terms of this agreement will begin May 4, 2024, and end May 5, 2024.

Guadalupe Centers, Inc. will provide commercial general and sexual abuse/molestation insurance per City's requirements.

**Resolution #32461 – Facility Use with Concession Agreement with KC Softball Club**

On a motion by Commissioner Smith, duly seconded by Commissioner Contreras, the Board approved the Agreement with KC Softball Club and authorized the Director or designee to execute the agreement on behalf of the Board.

**Background:** KC Softball Club is requesting the use of facilities at Penn Valley Park, Diamond #1, located at West 29<sup>th</sup> and Broadway Boulevard for the purpose of conducting adult softball practices and games on Mondays from 5:30 p.m. – 10:30 p.m.

KC Softball Club agrees to compensate a 40% revenue share and \$30/hour for lights for an estimated payment of \$4,500.00. This agreement will start on May 8, 2024, and end November 1, 2024.

KC Softball Club will provide commercial general liability insurance per City's requirements.

**Resolution #32462 – Amendment #1 with Shawnee Mission Tree Services dba Arbor Masters Tree & Landscape**

On a motion by Commissioner Contreras, duly seconded by Commissioner Gorenc, the Board approved Amendment #1 with Shawnee Mission Tree Service dba Arbor Masters Tree & Landscape in the amount of \$175,000.00, extended the contract term to May 31, 2025 and authorized the Director or designee to execute the amendment on behalf of the Board.

**Background:** On Wednesday, May 17, 2023, a bid opening was conducted for EAB Ash Treatment Services FY24. The City, through the Board of Parks & Recreation Commissioners, entered into a contract with Shawnee Mission Tree Service dba Arbor Masters Tree & Landscape for a contract amount not to exceed \$175,000.00. The contract term is May 31, 2024 with the option to extend the term for two additional one-year periods.

As part of Forestry's Emerald Ash Borer (EAB) management programs, this amendment to the contract will treat and estimated 2,000 ash trees protecting them from EAB for two years. This allows these trees to continue to provide the many benefits trees offer and provides for a slow transition in our neighborhood's tree canopy as ash trees are removed and replacement trees planted.

The Civil Rights & Equal Opportunity Department reviewed and approved a 5% SLBE bid incentive goal for this contract.

Funding for these services is found in Forestry account #3090-707771. We will encumber \$175,000.00 to execute this Amendment #1.

**Resolution #32463 through Resolution #32474 – Bid Awards of Ground Maintenance Services on Right-of-Ways**

On a motion by Commissioner Smith, duly seconded by Commissioner Contreras, the Board approved bid award for Grounds Maintenance Services for Right-of-Ways, Resolution #32463 through Resolution #32474 and authorized the Director or his designee to execute the contracts on behalf of the Board.

**Background:** Since 2019, rights-of-way mowing contracts have been sent to bid and awarded to contractors based on the lowest and best bid.

Currently the average cost per turf acre per cycle for grounds maintenance services on rights-of-way will be approximately \$81.48, but that doesn't account for rights-of-way contracts that are going back out to bid for the 2023 mowing season.

Each contract grants the option during the term of this Contract, upon properly executed amendment, to extend the term of this Contract for up to six (6) years total per the awarded bid rates.

The Board approved awarding the contracts at the following rates for the number of acres specified:

- Resolution #32463** - North District (North/Trails) to Tru-Cut for \$63.92/acre for 53 acres
- Resolution #32464** - North District (North/NE) to Lotus for \$69.00/acre for 85.25 acres.
- Resolution #32465** - North District (North/SW) to TurfBoss for \$72.80/acre for 90.30 acres.
- Resolution #32466** - North District (North/SE) to Lotus for \$72.00/acre for 89.40 acres.
- Resolution #32467** - North District (Vivion) to Lotus for \$102.94/acre for 17.00 acres.
- Resolution #32468** - North District (North/NW) to Lotus for \$52.31/acre for 99.4 acres.
- Resolution #32469** - South District (South/SE) to Lotus for \$67.55/acre for 92.10 acres.
- Resolution #32470** - South District (South/Central) to RPM for \$41.78/acre for 86.90 acres.
- Resolution #32471** - South District (South/SW) to Lotus for \$94.75/acre for 39.20 acres.
- Resolution #32472** - South District (South/North) to Lotus for \$83.57/acre for 58.10 acres.
- Resolution #32473** - Central District (Central/West) to Lotus for \$90.42/acre for 76.68 acres.
- Resolution #32474** - Central District (Central/East) to Tru-Cut for \$51.94/acre for 51.50 acres

**Resolution #32475 through Resolution #32489 – Bid Award Grond Maintenance Services for Parks**

On a motion by Commissioner Smith, duly seconded by Commissioner Contreras, the Board approved the Bid Awards for Ground Maintenance Services for Parks, Resolution #32475 through Resolution #32489 and authorized the Director or designee to execute the contracts on behalf of the Board.

**Background:** Since 2019, parks mowing contracts have been sent to bid and awarded to contractors based on the lowest and best bid.

Currently the average cost per turf acre per cycle for grounds maintenance services for parks will be approximately \$45.98, but that doesn't account for the parks contracts that are going back out to bid for the 2024 mowing season.

Each contract grants the option during the term of this Contract, upon properly executed amendment, to extend the term of this Contract for up to six (6) years total per the awarded bid rates.

The Board approved awarding the contracts at the following rates for the number of acres specified:

- Resolution #32475** - North District (NO2P) to Millgoal for \$48.54/acre for 124.80 acres.
- Resolution #32476** - North District (NO4P) to Supreme Green for \$27.55/acre for 159.70 acres.
- Resolution #32477** - North District (NO3P) to Lotus for \$50.00/acre for 109.20 acres.
- Resolution #32478** - Central District (CO2P-Q) to 7even Services for \$40.00/acre for 44.28 acres.



- Resolution #32479** - Central District (CO3P-Q) to RC Landscape for \$31.42/acre for 48.00 acres.
- Resolution # 32480** - Central District (CO4P) to Envision Lawn for \$39.88/acre for 115.20 acres.
- Resolution #32481** - Central District (CO5P) to Urban Rangers for \$52.15/acre for 27.67 acres.
- Resolution #32482** - Central District (CO6P) to Dupree LLC for \$41.55/acre for 49.76 acres.
- Resolution #32483** - Central District (CO7P) to RC Landscape for \$28.69/acre for 30.85 acres.
- Resolution #32484** - Central District (CO8P) to Lotus for \$36.27/acre for 94.25 acres.
- Resolution #32485** - South District (SO1P) to Lawn Firm for \$42.67/acre for 86.14 acres.
- Resolution #32486** - South District (SO2P) to Cross Generations \$46.18/acre for 57.37 acres.
- Resolution #32487** - South District (SO3P) to Lotus for \$44.83/acre for 69.15 acres.
- Resolution #32488** - South District (SO4P) to Supreme Green for \$36.28/acre for 107.80 acres.
- Resolution #32489** - South District (SO5P) to RC Landscape \$46.80/acre for 74.25 acres.

**Resolution #32490 through #32502 – Bid Awards for Ground Maintenance Services for Boulevards and Parkways**

On a motion by Commissioner Contreras, duly seconded by Commissioner Taylor, the Board approved Bid |Award for **Grounds Maintenance Services for Boulevards and Parkways, Resolutions #32490 through Resolution #32502** and authorized the Director or designee to execute the contracts on behalf of the Board.

**Background:** Since 2019, boulevard mowing contracts have been sent to bid and awarded to contractors based on the lowest and best bid.

Currently the average cost per turf acre per cycle for grounds maintenance services on boulevards and parkways will be approximately \$53.41, but that doesn't account for all the boulevards and parkways contracts that are going back out to bid for the 2023 mowing season.

Each contract grants the option during the term of this Contract, upon properly executed amendment, to extend the term of this Contract for up to six (6) years total per the awarded bid rates.

The Board approved awarding the contracts at the following rates for the number of acres specified:

- Resolution #32490** - Central District (CO1B) to Lotus for \$69.21/acre for 96.80 acres
- Resolution #32491** - Central District (CO2B) to RPM for \$31.33/acre for 82.20 acres.
- Resolution #32492** - Central District (CO3B) to Lotus for \$36.80/acre for 156.50 acres.
- Resolution #32493** - Central District (CO4B) to Lotus for \$38.33/acre for 144.00 acres.
- Resolution #32494** - Central District (CO5B) to Lotus for \$57.45/acre for 55.70 acres.
- Resolution #32495** - Central District (CO6B) to Lotus for \$54.93/acres for 103.40 acres.
- Resolution #32496** - Central District (CO7B) to Millgoal for litter removal only along Broadway Blvd. and Independence Blvd. \$302.67/acre for 7.50
- Resolution #32497** - South District (SO1B) to Lotus for \$46.13/acre for 93.64 acres.
- Resolution #32498** - South District (SO2B) to RPM for \$52.00/acre for 39.23 acres.
- Resolution #32499** - South District (SO3B) to Lotus for \$58.43/acre for 74.62 acres.
- Resolution #32500** - South District (SO4B) to Lotus for \$54.78/acre for 92.00 acres.
- Resolution #32501** - South District (SO5B) to Lotus for \$81.16/acre for 93.64 acres.
- Resolution #32502** - South District (Bruce R Watkins Dr/71 Hwy) to Envision Lawn for

\$16350/cycle for 10 cycles (4 cycles are reimbursed by MODOT), \$3450/LR cycle for 26 cycles (half the cycles are reimbursed by MODOT)

**Resolution #32503 through Resolution #32507 – Bid Awards for Ground Maintenance Services for Enhance Parks**

On a motion by Commissioner Smith, duly seconded by Commissioner Contreras, the Board approved Bid Award for **Grounds Maintenance Services for Enhanced Parks, Resolution #32503 through Resolution #32507** and authorized the Director or designee to execute the contracts on behalf of the Board.

**Background:** Since 2019, parks mowing contracts have been sent to bid and awarded to contractors based on the lowest and best bid.

Each contract grants the option during the term of this Contract, upon properly executed amendment, to extend the term of this Contract for up to six (6) years total per the awarded bid rates.

The Board approved awarding the contracts at the following rates for the number of acres specified:

**Resolution #32503** - Central District (Ilus Davis Park) to Lotus for \$850/cycle for 28 cycles, \$350 per fertilization, and \$950 each for overseeding and aerification.

**Resolution #32504** - Central District (Mill Creek) to Fairway Lawn for \$465/cycle for 28 cycles, \$200/LR cycle for 36 cycles.

**Resolution #32505**- South District (Brookside Triangle) to Millgoal for \$1560 for fertilization, overseeding and aerification.

**Resolution #32506** - South District (Bruce R Watkins Cultural Heritage Center) to Millgoal for \$1330 for fertilization, overseeding and aerification.

**Resolution #32507** - South District (Loose Park) to Millgoal for \$2700/cycle for 28 cycles, \$900/LR cycle for 36 cycles, \$50,400.00 for fertilization, overseeding and aerification.

**CLOSED SESSION**

On a motion by Commissioner Smith, duly seconded the Board unanimously approved by roll call vote to enter into a Closed Session to discuss real estate and legal matters.

On a motion by Commissioner Smith, duly seconded the Board unanimously approved by roll call vote to leave Closed Session and enter back into an open meeting.

Board Meeting adjourned.

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Beth Haden, President  
Board of Parks and Recreation Commissioners

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Karmen Houston, Board Secretary



# Intra-Departmental Communication

**Date:** April 9, 2024

**To:** Board of Parks and Recreation Commissioners

**From:** Anna Marie Tutera, Executive Director, Kansas City Museum

**Subject:** Appointment of Kansas City Museum Foundation Board Member (Jack Holland)

**Background:**

Pursuant to section 2-970.6 of the City Code of Ordinances, Sec. 4 – Number and Tenure. Board members of the Kansas City Museum Foundation, Inc. shall be appointed by the Board of Parks and Recreation Commissioners, subject to approval by the Mayor. In making these appointments, the Park Board Commissioners have endeavored to choose from representatives of organizations with stakeholder interests in the Kansas City Museum including civic leaders and associations that they believe will further the purposes of the Foundation. Each new member is appointed for a three-year term.

The Kansas City Museum Foundation would like to recommend that the Parks Board appoint Jack Holland to become a member of the Kansas City Museum Foundation Board.

**Recommendation:**

Staff recommends Board appointment of Jack Holland to the Kansas City Museum Foundation Board for a three-year term.



# Intra-Departmental Communication

**DATE:** March 19, 2024  
**TO:** Board of Parks and Recreation Commissioners  
**FROM:** Rob Loya, Events Administrator  
**SUBJECT:** Facility Use with Concession Agreement with the Kansas City Pride Community Alliance

## **BACKGROUND**

The mission of the Kansas City Pride Community Alliance is to provide opportunities, support, social activities, and advocacy to enrich the lives of LGBTQ+ people in an inclusive environment for all. Year three for KC Pridefest at Theis Park is anticipated to be the largest Pride celebration in the Midwest. The celebration will include a parade, vendor booths, entertainers, food, and educational classes.

The Kansas City Pride Community Alliance wishes to enter a Facility Use with Concession Agreement for the use of Theis Park and the northbound lanes of Oak Street between Emmanuel Cleaver II Boulevard and Martin Luther King Jr. Boulevard along with two eastbound lanes of Emmanuel Cleaver II Boulevard from Oak Street to Locust Street.

The Kansas City Parks and Recreation Department will be compensated \$5,000.00 per day, for three Large Events & Private Parties event dates (\$15,000.00), June 7, 8 and 9, 2024. Set-up will begin on June 6, 2024, at 8 a.m. and tear down will be on June 10, 2024 (\$200.00). There will also be fee of \$500 dollars per day for each street they are using (2) streets with sales for three days (\$3,000.00), plus (2) set up days per street (\$200) and (2) tear down days per street (\$200), totaling (\$18,600.00) in fees to the Kansas City Parks and Recreation Department. The organizers are expecting up to 25,000 spectators. KCPD and KCFD will be on site. Organizers are working with the KCMO Health Department on noise monitoring.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event
8. A written-out plan to address litter and recycling during the event

## **RECOMMENDATION**

Staff recommends Board approval of the Agreement with the Kansas City Pride Community Alliance and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



# Intra-Departmental Communication

**DATE:** April 9, 2024  
**TO:** Board of Parks and Recreation Commissioners  
**FROM:** Rob Loya, Events Administrator  
**SUBJECT:** Facility Use with Concession Agreement with Kansas City Hip Hop Week

## **BACKGROUND**

The Kansas City Hip Hop Week Celebration has a theme of no violence, just vibes, celebrating KC Hip Hop accomplishments, showcasing talent, and strengthening culture. The Kansas City Hip Hop Week Celebration is a free, all-day city festival that celebrates the folk arts of our neighborhoods, region and beyond.

The Kansas City Hip Hop Week wishes to enter into a Facility Use with Concession Agreement for the use of Sunnyside Park located at 8329 Summit St. to hold the Kansas City Hip Hop Celebration on June 8, 2024. The celebration will include performing artists, dance teams and special guest speakers. There will be informational booths from community organizations that provide resources. This is a free event, and they are expecting approximately 250 participants.

The Kansas City Parks and Recreation Department will be compensated \$1,000 for this one-day event. Set-up for the festival will begin at 7:30 a.m. and tear down will end at 12 a.m. on June 9, 2024. The festival hours are from 11 a.m. to 10 p.m. A noise permit will be required, and security will be on site. Certificate of insurance will cover all applicable requirements and be due 14 days before the first event date.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event.
8. A written-out plan to address litter and recycling during the event.

## **RECOMMENDATION**

Staff recommends Board approval of the agreement with the Kansas City Hip Hop Week and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



# Intra-Departmental Communication

**DATE:** April 9, 2024  
**TO:** Board of Parks and Recreation Commissioners  
**FROM:** Rob Loya, Events Administrator  
**SUBJECT:** Facility Use with Concession Agreement with Friends of Reggae International

## **BACKGROUND**

Friends of Reggae International is a locally based Missouri non-profit organization on a quest for friendship, peace and understanding while promoting reggae music as a cultural art form. The Kansas City Reggae Music/Jerk Festival's goal is to create a festival environment conducive to tourism, a positive economic environment for merchants and to enhance the quality of life for all.

Friends of Reggae International wishes to enter into a Facility Use with Concession Agreement for the use of Washington Square Park located at 100 E. Pershing Rd, to hold the Kansas City Reggae Music/Jerk Festival on July 26, 27 and 28, 2024. The festival is a three-day cross-cultural interaction with music, poetry, and cultural dance. They are expecting approximately 200 participants per day.

The Kansas City Parks and Recreation Department will be compensated \$5,000/day for this three-day ticketed event. Set up is on July 25<sup>th</sup>, event open days are on July 26<sup>th</sup> through July 28<sup>th</sup> (hours vary) and move out is over by 5pm on July 29<sup>th</sup>. Certificate of insurance will cover all applicable requirements and be due 14 days before the first event date.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event.
8. A written-out plan to address litter and recycling during the event.

## **RECOMMENDATION**

Staff recommends Board approval of the agreement with Friend of Reggae International, and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



# Intra-Departmental Communication

**DATE:** April 9, 2024  
**TO:** Board of Parks and Recreation Commissioners  
**FROM:** Rob Loya, Events Administrator  
**SUBJECT:** Facility Use with Concession Agreement with Art As Mentorship

## **BACKGROUND**

The Celebrate Ameri'kana Festival will include curated national and regional artists that reflect the population of the neighborhood, including performances by young songwriters, musicians and dancers who have been impacted by the organization's educational outreach. Celebrate Ameri'kana is a partnership between Latin Grammy nominated band, Making Movies, Yonas Media and Art As Mentorship, the event is a living love letter to the Black, Indigenous, Immigrant and Latino heroes of American Music.

Art As Mentorship wishes to enter into a Facility Use with Concession Agreement for the use of Concourse Park located at Benton Boulevard and St. John Ave and Gladstone Boulevard, to hold the Celebrate Ameri'kana Festival on July 27, 2024. The 2024 Festival is transitioning to a free event in Concourse Park in the Historic Northeast Neighborhood, making Celebrate Ameri'kana even more accessible to one of Kansas City's most diverse communities. They are expecting 1000 participants.

The Kansas City Parks and Recreation Department will waive the fees for this one-day event and be included as a sponsor. Set-up for the festival will begin at 8 a.m. and tear down will end at 8 p.m. on July 27, 2024. The festival hours are from 1 p.m. to 8 p.m. Security will be on site. Certificate of insurance will cover all applicable requirements and be due 14 days before the first event date.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event.
8. A written-out plan to address litter and recycling during the event.

## **RECOMMENDATION**

Staff recommends Board approval of the Agreement with Art As Mentorship and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



# Intra-Departmental Communication

**DATE:** April 9, 2024  
**TO:** Board of Parks and Recreation Commissioners  
**FROM:** Rob Loya, Events Administrator  
**SUBJECT:** Facility Use with Concession Agreement with By Purpose Productions

## **BACKGROUND**

The By Purpose Productions group's mission is to provide financial literacy and homeownership education to underserved communities.

The By Purpose Productions organization wishes to enter into a Facility Use with Concession Agreement for the use of the Swope Park Bandstand at 4177 Pavilion Road. to hold the Kansas City Urban Core House-A-Palooza on July 20, 2024. This is a free community event to encourage and promote homeownership and retention, while assisting with resources and affordability to make homeownership possible. They are expecting approximately 200 participants.

The Kansas City Parks and Recreation Department will be compensated \$1,000 for this one-day sales event. Set-up for the event will begin at 8 a.m. and tear down will end at 4:00 p.m. on July 20, 2024. The event hours are from 10 a.m. to 2:00 p.m., July 20, 2024. Certificate of insurance will cover all applicable requirements and be due 14 days before the first event date.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event.
8. A written-out plan to address litter and recycling during the event.

## **RECOMMENDATION**

Staff recommends Board approval of By Purpose Productions and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.





# Intra-Departmental Communication

**Date:** April 9, 2024  
**To:** Board of Parks and Recreation Commissioners  
**From:** Stephen Van Rhein, Environmental Manager  
**Subject:** Facility Use with Concession Agreement with Mo-Kan Daylily Society

**Background:**

Mo-Kan Daylily Society is requesting the use of facilities at Loose Park Community Center for purpose of exhibitions/sales. In addition to one exhibition that will take place during the terms of this agreement, they will also host a Mo-Kan Daylily Society sale on (May 24<sup>th</sup>-25<sup>th</sup>, 2024). The city will be compensated with 10% of the projected revenue from the one sale. In lieu of rental fees Mo-Kan Daylily Society will have educational events open to the public.

The term of this agreement will begin April 10, 2024, and end November 1, 2024.

Mo-Kan Daylily Society will provide insurance per City's requirements.

**Recommendation:**

Staff recommends Board approval of the Agreement with Mo-Kan Daylily Society from April 10, 2024, to November 1, 2024, and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



## Intra-Departmental Communication

**DATE:** April 9, 2024

**TO:** Board of Parks and Recreation Commissioners

**FROM:** Jennifer Jutte, Superintendent, Community Services

**RE:** Facility Use without Concession Agreement with Kansas City Chiefs Flag Football Club

### **BACKGROUND:**

The Kansas City Chiefs Flag Football Club is requesting the use of Central Park, located at 3409 E. 31<sup>st</sup> Street for girl's flag football practice and games. Sessions will take place on Saturdays from 12:00pm – 6:00pm during the terms of this agreement.

City will be compensated \$50.00/hour, for a total estimated payment of \$2,100.00, to be paid in full prior to the start of the agreement.

The terms of this agreement will begin April 13, 2024, and end no later than June 8, 2024.

The Kansas City Chiefs Flag Football Club will provide commercial general liability and sexual abuse/molestation coverage per City's requirements.

### **RECOMMENDATION:**

Staff recommends Board approval of this Facility Use without Concession Agreement with The Kansas City Chiefs Flag Football Club and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



## Intra-Departmental Communication

**DATE:** April 9, 2024

**TO:** Board of Parks and Recreation Commissioners

**FROM:** Jennifer Jutte, Superintendent, Community Services

**RE:** Facility Use with Concession Agreement with Glory Bible Fellowship International Church

**BACKGROUND:**

Glory Bible Fellowship International Church is requesting the use of the facilities at Central Park to host a youth track and field meet. This event will be open to ages 5 – 18 and will include running events, field events and sprint hurdles. Medals for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> will be awarded in all events.

City will be compensated \$750.00 for field usage along with 10% of gate receipts and 20% of concession sales for a total estimated payment of \$1,004.00.

The terms of this agreement will begin May 27, 2024, at 7:00 a.m. and will end on May 27, 2024, at 5:00 p.m.

Glory Bible Fellowship International Church will provide commercial general liability and sexual abuse/molestation insurance coverage per City's requirements.

**RECOMMENDATION:**

Staff recommends Board approval of the Agreement with Glory Bible Fellowship International Church and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



## Intra-Departmental Communication

**DATE:** April 9, 2024

**TO:** Board of Parks and Recreation Commissioners

**FROM:** Jennifer Jutte, Superintendent, Community Services

**RE:** Facility Use Without Concession Agreement - Crouse Entertainment LLC

**BACKGROUND:**

Crouse Entertainment LLC is requesting the use of facilities at Line Creek Community Center for the purpose of conducting two adult hockey tournaments.

The first tournament will take place May 3 -5 as follows:

Friday, May 3 from 3:50 p.m. – 11:50 p.m.

Saturday, May 4 from 8:00a.m. – 11:45 p.m.

Sunday, from 8:00 a.m. – 3:10 p.m..

The second tournament will be on Saturday, May 18 from 9:00 a.m. – 7:45 p.m..

Crouse Entertainment will pay a \$300.00/hour for a total payment of \$10,200.00.

This agreement runs from May 3, 2024, to May 18, 2024.

Crouse Entertainment will provide commercial general liability insurance per City's requirements.

**RECOMMENDATION:**

Staff recommends Board approval of the Agreement with Crouse Entertainment LLC and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



## Intra-Departmental Communication

**DATE:** April 9, 2024

**TO:** Board of Parks and Recreation Commissioners

**FROM:** Jennifer Jutte, Superintendent, Community Services

**RE:** Facility Use Without Concessions Agreement – KC Select

### **BACKGROUND:**

KC Select, a non-profit organization, is requesting the use of facilities at Marlborough Community Center for the purpose of conducting youth basketball practice and associated activities. Practices will take place on Tuesdays and Wednesdays from 6:30p – 8:30p during the terms of this agreement.

They will compensate \$50.00/hour for a total estimated payment of \$8,900.00.

The terms of this agreement will begin May 7, 2024, and end March 26, 2025.

KC Select will provide commercial general liability and sexual abuse/molestation insurance per City's requirements.

### **RECOMMENDATION:**

Staff recommends Board approval of the Agreement with KC Select and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



# Intra-Departmental Communication

**DATE:** April 9, 2024  
**TO:** Board of Parks and Recreation Commissioners  
**FROM:** James Wang, PE, Chief Engineer – Engineering, Planning, and Design  
**SUBJECT:** Tiffany Springs Parkway (NE 96<sup>th</sup> Street) – MARC STBG Grant Application

## **BACKGROUND**

Parks and Recreation Department is submitting a grant application with the Mid-America Regional Council (MARC) Surface Transportation Block Grant Program (STBG). This program is a reimbursement-based grant program for projects on any federal-aid highway functionally classified as an urban collector or higher. Eligible projects include, but are not limited to, investments in projects for:

- Active transportation modes including bicycling and walking
- Bridge replacement and rehabilitation
- Public transportation
- Roadway capacity
- Installation of electric vehicle charging and vehicle-to-grid infrastructure
- Installation and deployment of intelligent transportation technologies
- Use of natural infrastructure to enhance resilience
- Transportation operations and management
- Transportation safety infrastructure.

The grant request is for the Tiffany Springs Parkway (NE 96<sup>th</sup> Street) Project in the amount of \$9,000,000 and the local match will be funded from Council District 1 in-district PIAC funds.

The Tiffany Springs Parkway project will reconstruct NE 96<sup>th</sup> Street from N Oak to Maplewoods Parkway to a two-lane parkway. Proposed improvements include enclosed storm sewer system, streetlighting, turn lanes at key intersections, sidewalks, multi-used trails, and green infrastructures.

## **RECOMMENDATION**

Staff recommends Board authorization for the Director or designee to submit a grant application for the Surface Transportation Block Grant from the Mid-American Regional Council for the Tiffany Springs Parkway project on behalf of the Board.



# Intra-Departmental Communication

**DATE:** April 9, 2024  
**TO:** Board of Parks and Recreation Commissioners  
**FROM:** James Wang, PE, Chief Engineer – Engineering, Planning, and Design  
**SUBJECT:** Swope Park Blue River Trail – MARC STPG Set-aside Grant Application

## **BACKGROUND**

The Parks and Recreation Department would like to submit a grant application with the Mid-America Regional Council (MARC) Surface Transportation Block Grant Program (STBG) Set aside for Transportation Alternatives Program (TA). This program helps increase transportation choices and access, enhance the built and natural environment and the transportation experience, and provide a sense of place. Projects eligible for TA funds include:

- Construction, planning, and design of on-road and off-road trail facilities
- Construction, planning, and design of infrastructure-related projects and systems that will provide safe routes for non-drivers, including children, older adults, and individuals with disabilities to access daily needs
- Conversion and use of abandoned railroad corridors for trails
- Construction of turnouts, overlooks, and viewing areas
- Community improvement activities

The grant request is for the Swope Park Blue River Trail Project in the amount of \$1,500,000 and the local match will be funded from Council District 5 in-district PIAC funds.

Swope Park Blue River Trail will install a segment of the Blue River Trail in Swope Park from Lagoon Area to Swope Dog Park. Proposed improvements include a 10” wide concrete trail for walking and bicycling.

## **RECOMMENDATION**

Staff recommends Board authorization for the Director or designee to submit a grant application for the Surface Transportation Block Set-aside Grant from the Mid-American Regional Council for the Swope Park Blue River Trail project on behalf of the Board.



## Parks and Recreation

**Date:** April 1, 2024  
**To:** Board of Parks and Recreation Commissioners  
**From:** Kevin Evans, Superintendent of Parks  
**Subject:** Amendment #4 – Brush Creek Lease and Concession Agreement with  
Ambiance on the Water

### **BACKGROUND**

The Board entered into a Brush Creek Lease and Concession Agreement with Ambiance on the Water in April 2020, for 5 years with the option to renew each year up to April 2025. This agreement allows Ambiance on the Water exclusive rights to use Brush Creek waterway to provide recreational boating opportunities consistent with permitted and approved public uses. Parks and Recreation is not responsible for any financial responsibility for this cooperative agreement.

Ambiance on the Water will pay rent for the months of operation at a minimum amount of \$100.00 per month, and 5% of gross receipts for all sales.

The Board approved Amendment #1, in April of 2021 for an additional year to April 30, 2022 and Amendment #2, in April of 2022, extending the term of the agreement to April 30, 2023, Amendment #3 In April of 2023. This Amendment # 4 will extend the contract term for an additional year to April 30, 2025.

Ambiance on the Water will provide commercial general liability insurance per City's requirements.

### **RECOMMENDATION**

Staff recommends the Board approval of Amendment #3 with Ambiance on the Water and requests Board authorization for the Director or designee to execute the amendment on behalf of the Board.





# Intra-Departmental Communication

**DATE:** April 9, 2024  
**TO:** Board of Parks and Recreation Commissioners  
**FROM:** Kevin Evans, Manager of Natural Resources  
**SUBJECT:** Bid Awards of Ground Maintenance Services on Boulevards and Parkways

## **BACKGROUND:**

On January 1, 2024, an administrative bid opening was conducted for Grounds Maintenance services on Parks at the Parks and Recreation Administration Building, beginning at 2:00 p.m. A total of 25 bids were received from 5 companies.

The anticipated average cost per turf acre per cycle for grounds maintenance services on parks for these new contracts will be \$53.88.

This year's contract grants the option during the term of this Contract, upon properly executed amendment, to extend the term of this Contract for up to (6) years ending in 2030, per the awarded bid rates.

The Board approved awarding the contracts at the following rates for the number of acres specified:

**Resolution #32522** - North District (NO1B) to Turfboss for \$51.00/acre for 45 acres  
**Resolution #32523** - North District (NO2B) to Turfboss for \$55.00/acre for 71.80 acres.  
**Resolution #32524** - North District (NO3B) to Turfboss for \$50.00/acre for 43.3 acres.  
**Resolution #32525** - North District (NO4B) to DG Lawnscape for \$58.39/acre for 68.50 acres.  
**Resolution #32526** - North District (NO5B) to Turfboss for \$55.00/acre for 76.15 acres.

## **RECOMMENDATION:**

Staff recommends Board approval of the Bid Awards for Grounds Maintenance Services for **Boulevards and Parkways, Resolution #32522 through Resolution #32526** and requests Board authorization for the Director or designee to execute the contracts on behalf of the Board.



# Intra-Departmental Communication

**DATE:** April 9, 2024  
**TO:** Board of Parks and Recreation Commissioners  
**FROM:** Kevin Evans, Manager of Natural Resources  
**SUBJECT:** Bid Award to Eyedeal Lawn Care Solutions for Ground Maintenance Services on Enhanced Parks (South District)

## **BACKGROUND:**

On March 14<sup>th</sup>, 2024 an administrative bid opening was conducted for Grounds Maintenance services on Parks at the Parks and Recreation Administration Building, beginning at 2:00 p.m. A total of 3 bids were received from 3 companies.

The anticipated average cost per turf acre per cycle for grounds maintenance services on parks for these new contracts will be \$75.00.

This year's contract grants the option during the term of this Contract, upon properly executed amendment, to extend the term of this Contract for up to (6) years ending in 2030, per the awarded bid rates.

The Board approved awarding the contracts at the following rates for the number of acres specified:

**Resolution #32527-** South District (Arbor-Villa) to Eyedeal Lawn Care Solutions for \$4,860.00 which includes \$75/cycle for 28 mowing cycles, fertilization, post emergent, aerification and overseeding.

Funding for these services is found in the Street Maintenance Fund and Right-of-Way Mowing Category, account number 2060-702225-616150.

## **RECOMMENDATION:**

Staff recommends Board approval of the bid award for Grounds Maintenance Services to Eyedeal Lawn Care Solutions and requests Board authorization for the Director or designee to execute the contract on behalf of the Board.



# Intra-Departmental Communication

**DATE:** April 9, 2024  
**TO:** Board of Parks and Recreation Commissioners  
**FROM:** Kevin Evans, Manager of Natural Resources  
**SUBJECT:** Bid Award to Eyeddeal Lawn Care Solutions for Ground Maintenance Services on Right-of-Ways (North District)

## **BACKGROUND:**

On March 14, 2024, an administrative bid opening was conducted for Grounds Maintenance services on Parks at the Parks and Recreation Administration Building, beginning at 2:00 p.m. A total of 2 bids were received from 2 companies.

The anticipated average cost per turf acre per cycle for grounds maintenance services on parks for these new contracts will be \$1,850.00.

This year's contract grants the option during the term of this Contract, upon properly executed amendment, to extend the term of this Contract for up to (6) years ending in 2030, per the awarded bid rates.

The Board approved awarding the contracts at the following rates for the number of acres specified:

**Resolution #32528** - North District (Broadway Ext) to Eyeddeal Lawn Care Solutions for \$1,850/acre for 14 acres.

Funding for these services is found in the Street Maintenance Fund and Right-of-Way Mowing Category, account number 2060-702225-616150.

## **RECOMMENDATION:**

Staff recommends Board approval of the Bid Award to Eyeddeal Lawn Care Solutions for Grounds Maintenance Services (North District) and requests Board authorization for the Director or designee to execute the contract on behalf of the Board.



# Intra-Departmental Communication

**DATE:** April 9, 2024  
**TO:** Board of Parks and Recreation Commissioners  
**FROM:** Kevin Evans, Manager of Natural Resources  
**SUBJECT:** Bid Award to Dupree Landscaping & Lawn Care LLC for Ground Maintenance Services on Parks

## **BACKGROUND:**

On January 25, 2024, an administrative bid opening was conducted for Grounds Maintenance services on Parks at the Parks and Recreation Administration Building, beginning at 2:00 p.m. A total of 31 bids were received from 6 companies.

The anticipated average cost per turf acre per cycle for grounds maintenance services on parks for these new contracts will be \$67.33.

This year's contract grants the option during the term of this Contract, upon properly executed amendment, to extend the term of this Contract for up to (6) years ending in 2030, per the awarded bid rates.

The Board approved awarding the contracts at the following rates for the number of acres specified:

**Resolution #32529** - Central District (CO1P) to Dupree Landscaping & Lawn Care LLC for \$67.33/acre for 52.1 acres.

Funding for these services is found in the Parks Fund Region Park Maintenance Category, account number 2030-702120-616150

## **RECOMMENDATION:**

Staff recommends Board approval of the Bid Award to Dupree Landscaping & Lawn Care LLC for Grounds Maintenance Services on Parks and requests Board authorization for the Director or designee to execute the contracts on behalf of the Board.