

**BOARD OF PARKS AND RECREATION COMMISSIONERS  
KANSAS CITY, MISSOURI**

**Tuesday, August 27, 2024  
4600 East 63rd Trafficway**

**1:00 O’CLOCK P.M.  
Workshop**

**2:00 O’CLOCK P.M.  
BOARD MEETING**

**Members of the Board may attend this meeting via video conference.**

**Workshop**

1 p.m. – 1:30 p.m. – Parks and Recreation – Community Center Assessment - SFS Architects  
1:30 p.m. 1:50 p.m. - KCATA Agreement – 10<sup>th</sup> Street Fountain

**Board Meeting**

Call to Order – President Beth Haden

Roll Call

**Agenda**

1. Considering Board approval of the August 13, 2024 Board Minutes. **Attachment A**
2. Recognition for Retirement – Rebecca Hadjian retiring with 24 plus years of service. **Attachment B**
3. **Resolution #32619** – Considering Board approval of Amendment #9 with the Starlight Theatre Association in the amount of \$400,000 for improvements/maintenance of the Starlight Theatre. **Attachment C**
4. **Resolution #32620** – Considering Board approval of an Agreement with Pecos League of Professional Baseball LLC for the use of Satchel Paige Stadium. **Attachment D**
5. **Resolution #32621** – Considering Board approval of an Agreement with Battle of Westport Association for the Battle of Westport for the 160<sup>th</sup> Anniversary event. **Attachment E**
6. **Resolution #32622** – Considering Board approval of an Agreement with the American Indian Chamber of Commerce of the Greater Plans for the use of the Weeks Hall and Rocky Point Shelter located in Swope Park. **Attachment F**
7. **Resolution #32623** – Considering Board approval of a Bid Award to American Lawn and Landscape, Inc. for Tree Planting Services in the amount of \$1,095,042. **Attachment G**
8. **Resolution #32624** – Considering Board approval of a Memorandum of Agreement with the Missouri Department of Natural Resources for the Bruce R. Watkins Cultural Heritage Center. **Attachment H**
9. **Resolution #32625** – Considering Board of a Facility Use with Concession Agreement with the KCBC Oktoberfest, LLC/KC Bier Company for the use of Grand Boulevard to hold KC Oktoberfest. **Attachment I**

10. **Resolution #32626** – Considering Board approval of a Facility Use with Concession Agreement with JZ Entertainment for the use of the Great Lawn to hold a R& B Music Festival. **Attachment J**
11. **Resolution #32627** – Considering Board approval of a Facility Use without Concession Agreement with Show Me Riders Horse Club for the use of Little Blue Valley Park to hold Pumpkin + Ponies event. **Attachment K**
12. **Resolution #32628** – Considering Board approval of a Facility Use with Concession Agreement with the Kansas City Rose Society for the use of the Laura Conyers Smith Municipal Rose Garden for the annual Wine and Roses event. **Attachment L**
13. **Resolution #32629** – Considering Board approval of an Agreement with Kansas City Community Gardens for the use of the Beanstalk Garden & Orchard in Swope Park to hold their Gardens and Sunset event. **Attachment M**
14. **Resolution #32630** - Considering Board approval of a Cooperative Agreement with The Greater Kansas City Golden Gloves Association, Inc. (GKCGG) for the use of Garrison Community Center. **Attachment N**
15. **Resolution #32631** – Considering Board of a Facility Use without Concession Agreement with Kansas City Youth Hockey Association for the use of Line Creek Community Center. **Attachment O**
16. **Resolution #32632** – Considering Board approval of a Facility Use without Concession Agreement with Fatman Rowdy Enterprises, LLC for the use of Line Creek Community Center. **Attachment P**
17. Recommendation for the request to rename Buckeye Greenway Park. **Attachment Q**
18. Brush Creek Heritage Trail Artist Selection Update – Planning & Design Services **Attachment R**
19. Directors Update
20. **Public Hearing – Public Testimony is Limited to 2 Minutes.**
21. Adjourn

The Board may return to the conference room following the regular meeting for additional discussion of items on the agenda of the Board’s Workshop that were not completed prior to the regular meeting.

Any closed session may be held via teleconference.

Pursuant to Section 610.021 subsection 1 of the Revised Statutes of Missouri to discuss legal matters, litigation, or privileged communications with attorneys.

- Pursuant to Section 610.021 subsection 2 of the Revised Statutes of Missouri to discuss real estate;
- Pursuant to Section 610.021 subsections 3 and 13 of the Revised Statutes of Missouri to discuss personnel matters.
- Pursuant to Section 610.021 subsection 12 of the Revised Statutes of Missouri to discuss sealed bids or proposals.

**BOARD MEETING  
August 13, 2024**

**4:00 O’CLOCK P.M.  
Workshop**

**:00 O’CLOCK P.M.  
Board Meeting**

**4600 East 63rd Trafficway  
Kansas City, Missouri 64130**

**Workshop**

4:00 p.m. – Parkland Dedication Fee Study – Richard Sanchez

4:30 p.m. – Park System Land Assessment Candidate Tract Scoresheet – Richard Allen

4:45 p.m. – 3915 Gillham Road Trolley Barn RFQ – Stephen VanRhein

**Board Meeting**

Call to Order – President Beth Haden

Roll Call:

Board Members Present: President Haden, Commissioner Contreras, Commissioner Gorenc, Commissioner Smith and Commissioner Taylor.

On a motion by Commissioner Smith, duly seconded by Commissioner Gorenc, the Board approved the Board Minutes on July 23, 2024.

**Resolution #32608 – Kessler Park Reservoir Implementation for a Road Diet and Closures**

On a motion by Commissioner Smith, duly seconded by Commissioner Contreras, the Board approved and authorized the director or designee to work with contractors and other departments in implementing road diet and closure of portions of roads in Kessler Park by the reservoir area.

***Background:*** Kessler Park has approximately 308 acres of parkland and was acquired in 1895. The recently adopted master plan is a comprehensive plan that developed concept plans for the different areas of the park and developed a strategy for the conservation and maintenance of the park. The plan was adopted on August 23, 2024. Safety was the main priority of the plan from citizen input.

The city built a water reservoir in early 1921 and that infrastructure was replaced with modern water distribution systems approximately 1931. The reservoir has remained empty for 94 years and has become a local landmark and attractive nuisance. The old reservoir has a barrier fence to secure the area around the structure. A road system loops the old reservoir site and connects to Cliff Drive. Cliff Drive is no longer open to vehicular traffic and is open to pedestrians.

The roads in this area have been used for many illegal activities from dumping, prostitution, drug use and random gunfire. The area residents have approached City officials about doing something about this area to improve safety.

The master planned recommended some road diet in this area. We are recommending closing off two entrances to the reservoir loop area by milling out sections of road. A loop road will be left and recommend making it one way.

### **Resolution #32609 – Memorandum of Understanding with KC Parks Foundation**

On a motion by Commissioner Smith, duly seconded by Commissioner Contreras, the Board approved the Memorandum of Understanding with KC Parks Foundation to transfer funds in the amount of \$100,000 to Parks and Recreation to be used for renovations at the Parade Park.

**Background:** Phillips 66, sponsor of the NCAA Big 12 Conference, wanted to donate \$100,000 for the renovation of the Parade Park (1600 John “Buck” O’Neil Way). Phillips 66 would only donate the money to a 501 (c) 3 non-for-profit corporation and not directly to the City. Phillips 66 gave a \$100,000 donation to the KC Parks Foundation, formerly known as the Kessler Conservancy on July 10.

KC Parks Foundation and the Parks Department will enter into a Grant MOU for the purpose of transferring the funds to the Parks and Recreation Department and requiring the City to return any funds remaining to the Foundation after the project has been paid in full. Once these funds have been transferred, the Parks and Recreation Department will enter into a contract to complete the renovations with PCC Sports, which include installation of a fence around the courts; resurfacing the courts; and Phillips 66/KCMO branding. The project is anticipated to be completed prior to September 30, 2024.

### **Resolution #32610 – Agreement with The Nia Project/Black Women Get Fit 2024**

On a motion by Commissioner Smith, duly seconded by Commissioner Taylor, the Board approved the Agreement with the Nia Project/Black Women Get Fit 2024 and authorized the Director or designee to execute the agreement on behalf of the Board.

**Background:** The Nia Project is focused on improving the lives of Black girls and women in Kansas City, accomplished by supporting and creating projects that build confidence, capacity, and opportunity.

Black Women Get Fit is The Nia Project’s signature program in its seventh year with the twin goals of identifying and supporting Black women owned businesses. The event also provides a platform that introduces women to wellness experiences that address the healing of minds, bodies, and souls. Participation in the past has ranged from 200-400 women.

On Saturday, September 28, 2024, Black Women Get Fit 2024 will be held at the Southeast Community Center from 8:00 a.m. – 12:00 p.m. Activities will include educational workshops and fitness demonstrations. Access will be allowed at 7:30 a.m. for set-up. The Nia Project will have the use of the entire facility at that time at no cost.

The Nia Project will provide commercial general liability insurance per city requirements. The terms of this agreement are from 7:30. am. – 12:00 p.m. on Saturday, September 28, 2024.

**Resolution #32611 – Facility Use without Concession Agreement with Line Creek Figure Skating**

On a motion by Commissioner Taylor, duly seconded by Commissioner Smith, the Board approved the Agreement with Line Creek Figure Skating and authorized the Director or designee to execute the agreement on behalf of the Board.

**Background:** Line Creek Figure Skating Club is requesting use of the Line Creek Community Center for the limited purpose of conducting youth and adult ice-skating lessons, clinics, camps, test sessions, practices, and special events during the term of the agreement. Activities will take place Sunday 2:00 p.m. – 3:00 p.m., 3:10 p.m. – 4:10 p.m., and 4:20 p.m.-5:20 p.m.; Thursday 7:00 p.m. – 8:00 p.m.; and Saturday 6:30 a.m. – 9:30 a.m.

Line Creek Figure Skating will compensate at a rate of \$300.00/hour for a total estimated compensation of \$64,500.00. Payment is due on or before the 20<sup>th</sup> of each month.

The Term of the License shall start September 1, 2024, and end no later than August 28, 2025. Commercial general liability and sexual abuse molestation insurance will be provided per City.

**Resolution #32612 – Facility Use with Concession Agreement with Insomniacs Hockey Club, LLC**

On a motion by Commissioner Smith, duly seconded by Commissioner Taylor, the Board approved the Agreement with Insomniacs Hockey Club, LLC and authorized the Director or designee to execute the agreement on behalf of the Board.

**Background:** Insomniacs Hockey Club LLC is requesting the use of Line Creek Community Center for the limited purpose of adult hockey games, practices, and associated activities during the Term of the License.

Hockey activities will take place from 9:50 p.m. -11:00 p.m. each Wednesday during the term of this agreement. Insomniac Hockey Club LLC will compensate in the amount of \$300.00 per hour on or before the 20<sup>th</sup> of each month.

Total compensation from this agreement is approximately \$16,450.00. Payment is due on or before the 20<sup>th</sup> of each month. The Term of the License shall start September 6, 2024, and shall end no later than August 27, 2025. Commercial general liability insurance will be provided per City requirements.

**Resolution #32613 – Facility Use without Concession Agreement with Ice Sports Consulting LLC**

On a motion by Commissioner Taylor, duly seconded by Commissioner Contreras, the Board approved the Agreement with Ice Sports Consulting LLC and authorized the Director or designee to execute the agreement on behalf of the Board.

**Background:** Ice Sports Consulting, LLC is requesting the use of facilities at Line Creek Community Center for the purpose of youth and adult skating lessons, classes, and associated activities. Classes

will be on Tuesdays and Thursdays from 6:00 p.m. – 7:00 p.m. at a rate of \$300.00/hour during the terms of this agreement.

The total estimated payment is projected to be \$21,000.00. Payment is due on or before the 20<sup>th</sup> of each month.

The terms of this agreement will begin September 10, 2024, and end August 28, 2025. Ice Sports Consulting will provide commercial general liability and sexual abuse/molestation insurance per City's requirements.

**Resolution #32614 – Facility Use without Concession Agreement with Avila University Tennis**

On a motion by Commissioner Taylor, duly seconded by Commissioner Gorenc, the Board approved the Agreement with Avila University Tennis and authorized the Director or designee to execute the agreement on behalf of the Board.

**Background:** Avila University Tennis is requesting the use of the Minor Park Tennis Courts #10, 11, and 12, located at 11477 Blue River Road, for the limited purpose of conducting men's and women's clinics, practices, games, and associated activities during the Term of the License. Activities will take place on Monday-Friday from 3:00 p.m. – 5:00 p.m.

Avila University Tennis will compensate at the rate of \$15.00/hour/court for a total projected compensation of \$2,700.00. Payment will be made in full in advance.

The Term of this License shall start on September 1, 2024, and end no later than October 11, 2024. Avila University Tennis will provide commercial general liability insurance per City's requirements.

**Resolution #32615 – Cooperative Agreement with Curators of the University of Missouri**

On a motion by Commissioner Smith, duly seconded by Commissioner Taylor, the Board approved the Cooperative Agreement with Curators of the University of Missouri and authorized the Director or his designee to execute the agreement on behalf of the Board.

**Background:** African Americans are disproportionately affected by diabetes and are more likely to have diabetes complications, such as kidney failure, blindness, and limb amputations. Our Healthy Jackson County is a UMKC initiative that will offer two programs focused on diabetes prevention.

FIT4LIFE will provide a proven diabetes prevention program in underserved areas that motivates participants to engage in healthy living lifestyle changes by attending workshop classes, increasing exercise, increasing healthy eating behaviors and losing weight, thereby reducing the burden of diabetes in Jackson County.

FIT4ALL will aid in accomplishing these stated goals by delivering the Center for Disease Control's Diabetes Prevention Program, which has proven to reduce risk for diabetes by promoting weight loss and exercise.

UMKC is requesting the use of the facilities at Southeast Community Center for the purpose of offering both of these 12-month programs. They will occur Monday-Thursday during the term of this agreement

and the City will be compensated \$2,400.00 for each of the four twelve-month classes.

The term of this Agreement shall begin on October 1, 2024, and end on September 30, 2025, with the option for two (2) 1-year renewals.

UMKC shall, through a self-funded program, maintain in effect throughout the term of this agreement commercial general liability insurance per City requirements.

**Resolution #32616 – Amendment #1 to the Cooperative Agreement with Truman Medical Centers Incorporated d/b/a/ University Health**

On a motion by Commissioner Smith, duly seconded by Commissioner Gorenc the Board approved Amendment #1 with Truman Medical Centers Incorporated d/b/a University Health and authorized the Director or designees to execute the amendment on behalf of the Board.

**Background:** On October 12, 2023, the Parks Board of Commissioners, through resolution #32327 approved an agreement with Truman Medical Centers Incorporated d/b/a/ University Health for use of the facilities at Gregg Klice Community Center for rehabilitative activities in the gymnasium and swimming pool. The original terms of this agreement started on October 13, 2023, and ended on August 31, 2024.

Exercising a renewal clause, Amendment #1 will change the end date to August 31, 2025. All other terms stated in the original agreement remain the same.

**Resolution #32617 – Approval for the use of \$59,862.53 from Special Gifts Fund**

On a motion by Commissioner Smith, duly seconded by Commissioner Taylor, the Board approved the use of \$59,862.53 from the Special Gifts Fund to be used for lighting at Martin Luther King Jr. Park Tennis Courts.

**Background:** To ensure the visibility and safety of players using the tennis courts at Martin Luther King Jr. Park, replacement of the current lighting is needed. The Parks department received a quote from Mark One Electric Company for a total amount of \$59,862.53. The improvements include the installation of new LED Lighting.

**Resolution #32618 – Cooperative Facility Management Funding Agreement with Neighborhood and Community Services**

On a motion by Commissioner Taylor, duly seconded by Commissioner Contreras, the Board approved the Cooperative Facility Management Funding Agreement with Historical Society of New Santa Fe and Neighborhood and Community Services and authorized the Director or designee to execute the agreement on behalf of the Board.

**Background:** The City of Kansas City and the Historical Society of New Santa Fe entered into an agreement July 1, 2006 permitting the Historical Society of New Santa Fe to continue to occupy and to provide public access to the City owned facility for the purpose of providing public education

programs, information center, and community meeting space. The building is under the jurisdiction of the General Services Division.

Parks and Recreation benefits from the location of the building and citizen access to the facility because the Indian Creek Trail runs behind the facility, and 99<sup>th</sup> Street is the current location of the eastern trailhead. Parks and Recreation will continue to use the building to conduct educational programs about the trail and Indian Creek and will have access to conduct public meetings. Users of the Indian Creek Trail will be able to use the restrooms when the facility is open.

Parks and Recreation entered into a Cooperative Facility Management Funding Agreement for a one-year period, August 13, 2024 through July 31, 2025, that states that Parks and Recreation will fund up to \$8,000 in utility expenses for this facility and will reimburse \$500/monthly to the Historical Society for building maintenance and security. \$5,000 is from the Parks and Recreation South Region budget, and the \$3,000 is funding transferred to Parks and Recreation from the Neighborhood and Community Services Department.

Historical Society of New Santa Fe wishes to continue the terms of the agreement for an additional year as provided in Sec. 2. Term of Agreement.

**Public Hearing:**

- Citizen and equestrian rider Teri Smith came before the Board to ask Parks staff about the Blue River Martha Truman Connector Trail project. Ms. Smith said that she had heard there was a meeting today regarding the project, which was not the case. Deputy Director Allen gave a brief overview on the status of the project. The Board asked staff to follow up with Ms. Smith and thanked Ms. Smith for attending the meeting.
- Jackie Brown and Gayle Hill came before the Board regarding Bruce R. Watkins Cultural Heritage Center. Ms. Brown mentioned that she had gone to the BRWCHC for a program entitled Suppressed and Sabotaged: The Fight to Vote on John Lewis Day. The 29-minute video took over an hour to view, due to very poor internet service. Ms. Brown contacted staff and shared her concerns. Ms. Brown thanked Karmen Houston, Brad Clay and the Park Board for all their hard work.
- Danielle Dispenza with Show Me KC Schools came before the Board to request a partnership that would allow for the organization to place Little Libraries in some parks. Ms. Dispenza gave an overview of the project. She commented that the little libraries would house school guides printed in English and Spanish. Ms. Dispenza mentioned that the organization would purchase, install and maintain the Little Libraries, as well stocking the libraries with the guides. Commissioners are supportive of the project and ask staff to work with Ms. Dispenza.
- Gilbert Rizo came before the Board and thanked the Board and staff for working with them and others to get the 9<sup>th</sup> & Van Brunt field back up and running, everything is great.

Board Meeting adjourned.

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Beth Haden, President  
Board of Parks and Recreation Commissioners

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Karmen Houston, Board Secretary





## Intra-Departmental Communication

**DATE:** August 27, 2024  
**TO:** Board of Parks and Recreation Commissioners  
**FROM:** Richard Allen, Deputy Director  
**SUBJECT:** Retirement - Rebecca Hadjian

Rebecca Hadjian began her career with the City of Kansas City, Missouri, January 20, 1987 in the City Treasurer's Office, a division of the Finance Department, as a Clerk I.

She promoted to the Parks and Recreation Department as a Stock Clerk I in 1988, then promoted to a Stock Clerk II with the Public Works Department in 1989, then promoted to Secretary with the City Planning and Development Department in 1997, then briefly left the City in 1999, but returned to the role of Secretary that same year within the Planning and Design Services Division, of the Parks and Recreation Department

During Rebecca's 24 plus years with the Parks and Recreation Department, she has held several positions, (Secretary, Clerical Supervisor, Senior Administrative Assistant, and Administrative Officer.)

Rebecca is now closing her career with the City government as a Senior Procurement Officer within the Finance Division, of the Parks and Recreation Department. She officially retires on September 1, 2024.

We would like to thank her for her many roles and years of dedicated public service and to wish her well in retirement.



# Intra-Departmental Communication

**DATE:** August 27, 2024  
**TO:** Board of Parks and Recreation Commissioners  
**FROM:** Chris Cotten, Director  
**SUBJECT:** Starlight Theatre Use and Concessions Amendment #9 (FUNDING REIMBURSEMENT)

## **BACKGROUND**

The City and the Starlight Theatre Association entered into a new Concessions and Use Agreement for the operation, maintenance, and potential improvements of Starlight Theatre on December 1, 2015, ending November 30, 2020. The Agreement shall be automatically extended for successive five (5) year periods as permitted by the Charter of the City.

The original agreement is written to receive City funding if available. Funding is available in FY 24/25 appropriation: 2030-707501-B-70165933 in the amount of \$400,000.00.

Prior to reimbursement, the Association must submit documentation of their expenditures to the Parks and Recreation Department and shall comply with all Federal, State and Local laws, including city ordinances and regulations applicable for bidding, purchasing and contracting procedures which are required by the City for such procedures.

All remaining terms and conditions of the Agreement shall remain unchanged and in full force and effect.

## **RECOMMENDATION**

Staff recommends approval of Amendment #9 with the Starlight Theatre Association in the amount of \$400,000 and requests Board authorization for the Director or designee to execute the Amendment on behalf of the Board.



# Intra-Departmental Communication

**DATE:** August 27, 2024  
**TO:** Board of Parks and Recreation Commissioners  
**FROM:** Chris Cotten, Parks Director  
**SUBJECT:** Facility Use with Concessions Agreement with Pecos League – Satchel Paige Stadium – Pecos League

## **Background:**

The Pecos League of Independent Baseball would like to place the first ever international team in Satchel Paige Stadium for the 2025 season. The Pecos League has been in existence since 2011. The Kansas City Hormigas will be a class B baseball team and will be made of players from the Dominican Republic, Venezuela and Mexico. The team will play games on Sunday, Monday, Tuesday and some Wednesdays. They will offer youth baseball clinics and youth instruction; additionally, they will maintain the field for the duration of their three month season.

They will play in the Mountain Division and play teams from Nebraska, Kansas, Oklahoma, Texas, Colorado, New Mexico and Arizona.

The team will compensate the Parks and Recreation Department 15% of ticket sales, 20% of net concession sales and \$30 per hour for the use of lights and take care of field preparation maintenance and facility maintenance during the term of the agreement. They will provide the department with insurance naming the City as additional insured as well as SAM insurance before next summer. They are seeking approval now so that they can make the announcement of the team and begin to search for host families for the players which will be between the ages of 19-25.

The Hormigas program will enhance the quality of life for the residents of Kansas City and will help with re-vitalization of Satchel Paige Stadium by providing affordable family entertainment.

## **Recommendation:**

Staff recommends Board approval of the Agreement with the Pecos League of Independent Baseball and request Board authorization for the Director or designee to execute the agreement on behalf of the Board.



# Intra-Departmental Communication

**DATE:** August 27, 2024  
**TO:** Board of Parks and Recreation Commissioners  
**FROM:** Chris Cotten, Parks Director  
**SUBJECT:** Monette Battle of Westport Association - Battle of Westport 160<sup>th</sup> Anniversary

## **Background:**

The Battle of Westport took place on October 22<sup>nd</sup> and 23<sup>rd</sup> of 1864. The sub engagements of Byram's Ford and the Big Blue took place in the vicinity of the current Parks and Recreation Administration building with some of the heaviest fighting and hand to hand combat taking place in the very area you sit today. The Monett Battle of Westport organization would like to host tours and lectures on October 19, 2024 on and around the battlefield to celebrate the 160<sup>th</sup> anniversary of the battle.

One of the lesser known aspects of this battle was the participation of the Douglas Battery in this engagement. The Douglas Battery had the unique distinction of being the only black federal unit to serve entirely under the leadership of black officers. The Douglas Battery engaged in combat in what is known today as Loose Park and their artillery efforts were directly responsible for eliminating Confederate artillery in Loose Park.

This event will be free to the public, with no concessions.

## **Recommendation:**

Staff recommend Board approval of the agreement with the Monett Battle of Westport Association and request Board authorization for the Director or designee to execute the agreement on behalf of the Board.



# Intra-Departmental Communication

**DATE:** August 27, 2024

**TO:** Board of Parks and Recreation Commissioners

**FROM:** Chris Cotten, Director

**SUBJECT:** Lease Agreement with the American Indian Chamber of Commerce of the Great Plains for the use of Weeks Hall and the Rocky Point Shelter located in Camp Lake of the Woods in Swope Park

## **BACKGROUND:**

The Board has under its control various parklands, community centers, athletic fields and facilities including Weeks Hall (named after Edwin Weeks who was instrumental in talking Col. Swope into donating the land for the park) and the Rocky Point Shelter located in Camp Lake of the Woods in Swope Park. Weeks Hall and the Rocky Point Shelter have been vacant and unused since Lakeside Nature Center opened in 1999. The facilities have had vandalism, homeless residents and are both in various states of disarray.

The American Indian Chamber of Commerce of the Great Plains is in need of space to conduct youth programming and heritage events in an effort keep alive the traditions and customs of their respective tribes. These traditions were prohibited by the Dawes Act of 1887 and the Curtis Act of 1898 and forced American Indians to adopt European American Culture and dismantle their tribal way of life. In 1978 American Indians were once again allowed to practice, protect and preserve their right to freedom to believe, express and exercise their traditional rites and cultural practices. The tribes have been working to reclaim their heritage and traditions ever since.

The American Indian Chamber of Commerce of the Great Plains would like to utilize Weeks Hall and the surrounding area to the Rocky Point Shelter for two purposes. 1.) as a dedicated space for the over 98 American Indian Tribes in the Kansas City Area a place to congregate and learn the ways of their ancestors and 2.) as a dedicated place to interact with and educate the citizens of Kansas City and the surrounding areas the histories and legacies of the different tribes, to showcase elements of the American Indian way of life.

In lieu of monetary payment the American Indian Chamber of Commerce of the Great Plains will utilize Weeks Hall and the Rocky Point Shelter in the same manner as Kappa Alpha Psi and the Scouts in the Swope Interpretive Center and re-energize an area of Swope Park that has been ignored for over 25 years, eliminate the vagrancy that has plagued these two facilities for over 25 years, contribute services to the youth and community, including policing of trash in Camp Lake of the Woods and community cleanup events in the Kansas City Parks system.

## **RECOMMENDATION:**

Staff recommends approval of the Cooperative Agreement with the American Indian Chamber of Commerce of the Great Plains, LLC and authorize the Director or designee to execute the agreement on behalf of the Board. The AICCGP will provide insurance naming the City as additional insured and SAM insurance prior to beginning any operations.



# Intra-Departmental Communication

**Date:** August 27, 2024  
**To:** Board of Parks and Recreation Commissioners  
**From:** Stephen VanRhein, Natural Resources Manager  
**Subject:** Contract Award to American Lawn & Landscape, Inc. for Tree Planting Services FY25-29

## **BACKGROUND AND DESCRIPTION**

On Monday, July 29, 2024, proposals were received for Tree Planting Services FY25-29. A total of three (3) proposals were received. The Staff recommends entering into a contract with American Lawn & Landscape Inc. as the best proposer. The average estimated cost per tree planting with two-(2) year maintenance and warranty of \$563.31.

This contract will address tree planting needs on public properties and right of ways, including citizen's requests, 311 Action Center requests, and requests from other sources. As part of Forestry's tree planting programs this contract will address the need for replacement tree plantings from removal of Ash trees due to the Emerald Ash Borer, and other removals performed by Forestry. It is estimated that this contract will plant approximately 1,945 trees. The term of this Contract will be for a period of one year, not to exceed June 30, 2025. The City has the option to extend the term of this Contract with approval from the Board of Parks & Recreation Commissioners for four-(4) additional one-year renewal periods.

Funding amounts for these services are found in Forestry account #3090-707771, (\$200,000.00 from Forestry and \$710,000 from NPD); PIAC account 70240092, \$100,000.00; Tree Fund accounts 70240070, \$53,542.00 and 77240080, \$31,500. We will encumber \$1,095,042.00 to execute this contract.

The CREO department has set MBE/WBE goals for this contract of 11% and 11% respectively.

## **RECOMMENDATION**

Staff recommends awarding the Tree Planting Services FY25-29 contract to American Lawn and Landscape, Inc. for an amount not to exceed \$1,095,042.00 and a term not to exceed June 30, 2025, and requests Board authorization for the Director or designee to execute the contract on behalf of the Board.



# Intra-Departmental Communication

**Date:** August 27, 2024  
**To:** Board of Parks and Recreation Commissioners  
**From:** Emiel Cleaver, Executive Director of Bruce R. Watkins Cultural Heritage Center & Museum  
**Subject:** Memorandum of Agreement (MOA) with the Missouri Department of Natural Resources (DNR) and City of Kansas City, MO Parks & Recreation Department (KCP&R)

## **Background**

Bruce R. Watkins Cultural Heritage Center & Museum (BRW) is comprised of a building, grounds, parking lot, and historical collection with the building and grounds owned by the State, the parking lot owned by Parks, and the historical collection owned by the FBRW. In addition, Parks & Recreation manages and operates BRW including the historical collection. KCP&R and DNR entered into successive Cooperative Agreements stating that KCP&R would maintain and operate BRW, most recently by Cooperative Agreement dated October 1, 2014, for a ten-year term.

In State fiscal year 2024-25 the Missouri legislature appropriated \$150,000 of General Revenue through DNR to KCP&R for the purpose of strategic planning and programming for the BRW. At this time, we would like to enter a MOA with DNR, allowing KCP&R to continue strategic planning and programming for BRW using the \$150,000 appropriated funds. Terms of the agreement expiring June 30, 2025.

## **Recommendation**

Staff recommends Parks Board approval of the Memorandum of Agreement with the Missouri Department of Natural Resources and City of Kansas City, Missouri and requests Board authorization for the Director or designee to execute the MOA on behalf of the Board.



## **Intra-Departmental Communication**

**DATE:** August 27, 2024  
**TO:** Board of Parks and Recreation Commissioners  
**FROM:** Rob Loya, Events Administrator  
**SUBJECT:** Facility Use with Concession Agreement with the KCBC Oktoberfest, LLC/KC Bier Company

### **BACKGROUND**

KC Oktoberfest is a two-day festival celebrating authentic German – style bier, food and entertainment at Crown Center in the heart of downtown Kansas City. Modeled after the Munich Oktoberfest in Germany, KC Oktoberfest is Kansas City’s largest traditional Oktoberfest. The festival includes lively entertainment, exceptional Bavarian and American cuisine, games and competitions, and family-friendly activities – transforming an iconic regional destination into a, “Munich of the Midwest”.

KCBC Oktoberfest, LLC/KC Bier Company wishes to enter into a Facility use with Concessions Agreement for the use of Grand Boulevard between 26<sup>th</sup> Street and Pershing, to hold the 2024 KC Oktoberfest, on October 4 and 5, 2024. The event expects approximately 15,000 in attendance.

The Kansas City Parks and Recreation Department will be compensated \$2,200.00 for this 2-day event. Set-up for the festival will begin on October 3, 2024, at 9a.m. and the street will open again at 10a.m. on October 6, 2024. Event hours are October 4, 2024, from 5p.m. to 11p.m. and October 5, 2024, from 11a.m. to 11p.m. Security and EMT will be onsite.

The contractor will be responsible for providing the following items:

1. A List of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of any other City permits required in hosting the event
8. A written-out plan to address litter and recycling during the event

### **RECOMMENDATION**

Staff recommends Board approval of the Agreement with the KCBC Oktoberfest, LLC/KC Bier Company and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.





# Intra-Departmental Communication

**DATE:** August 27, 2024  
**TO:** Board of Parks and Recreation Commissioners  
**FROM:** Rob Loya, Events Administrator  
**SUBJECT:** Facility Use with Concession Agreement with JZ Entertainment

## **BACKGROUND**

JZ Entertainment is a family-oriented business founded by James Chrisman and Zeek Willis of Kansas City, Missouri. Over 25 years ago, JZ Entertainment established and built relationships with various musical artists via the Funk Festival, Scream Tours and many other events. By doing this, JZ Entertainment has created a musical platform for various artists to perform in Kansas City, while bringing entertainment and creating revenue to the state of Missouri.

JZ Entertainment wishes to enter into a Facility Use with Concession Agreement for the use of the Great Lawn located at 1600 John Buck 'Neil Way, to hold the Summerfest Breast Cancer Awareness Concert on October 5, 2024. The concert will have R&B music, alcohol & vendor sales, and will donate a portion of their profits to the American Cancer Society. They are expecting 2,000 participants.

The Kansas City Parks and Recreation Department will be compensated \$5,000 for this one-day event. Set-up for the festival will begin at 8am and tear down will at 11:15 p.m. on October 5, 2024. The concert hours are from 5 p.m. to 11 p.m. Per request of the Greg/Klice Community Center, JZ Entertainment agrees to leave the community center parking lot open for center parking only and provide traffic control to direct traffic to other parking areas. Security will be on site. Certificate of insurance will cover all applicable requirements and be due 14 days before the first event date.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event.
8. A written-out plan to address litter and recycling during the event.

## **RECOMMENDATION**

Staff recommends Board approval of the agreement with the JZ Entertainment and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



# Intra-Departmental Communication

**DATE:** August 27, 2024  
**TO:** Christopher Cotton, Director, Parks & Recreation  
**FROM:** Rob Loya, Events Administrator  
**SUBJECT:** Facility Use and Concession Agreement with Show Me Riders Horse Club

## **BACKGROUND**

The Mission of the Show Me Riders Horse Club is to introduce children and communities to horsemanship through fun and educational events and programs. Since 2013, the Show Me Riders Horse Club of Kansas City has introduced horsemanship to many communities in Kansas City's urban core. Pumpkins + Ponies is a joyful event that will include pony rides, a pumpkin patch, food, games, music and hayrides .

Show Me Riders Horse Club wishes to enter a Facility Use and Concession agreement for the use of Little Blue Valley Park, located at 8259 South Noland Rd, to hold their Pumpkin + Ponies event, on October 26, 2024.

The Kansas City Parks and Recreation Department will be waiving all fees for this one-day event. Set-up for the event will begin at 8a.m. and tear down will end at 6p.m. on October 26, 2024. The event hours are from 11a.m. to 4p.m. They are expecting approximately 2,000 participants.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event
8. A written-out plan to address litter and recycling during the event

## **RECOMMENDATION**

Staff recommends Board approval of the Agreement with the Show Me Riders Horse Club and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



# Intra-Departmental Communication

**DATE:** August 27, 2024  
**TO:** Board of Parks and Recreation Commissioners  
**FROM:** Rob Loya, Events Administrator  
**SUBJECT:** Facility Use with Concession Agreement with the Kansas City Rose Society

## **BACKGROUND**

The Wine and Roses event hopes to bring about awareness to the Laura Conyers Smith Municipal Rose Garden, its relationship with the Kansas City Rose Society and to increase the society's membership. This event will help the Kansas City Rose Society fund additional rose bushes, garden maintenance, and the continuation of free community programs and events throughout the year.

The Kansas City Rose Society wishes to enter into a Facility Use with Concession Agreement for the use of the Laura Conyers Smith Municipal Rose Garden as well as the Loose Park Pavilion located at 5200 Wornall Road, to hold the Annual Wine and Roses Event on Thursday, September 12, 2024, from 5:30pm to 7:30pm. This ticketed fundraiser event will include food, wine and live music.

As an on-going and continuing agreement with Kansas City Parks and Recreation, The Kansas City Rose Society will continue to serve as the steward of the Laura Conyers Smith Municipal Rose Garden in Jacob L. Loose Memorial Park with the waiver of all park event permit fees.

The contractor will be responsible for providing the following items:

1. A plan for traffic and parking control
2. Safety and security plan
3. Marketing plan
4. Certificate of insurance per city requirements
5. Map of event layout
6. Copies of other City permits required in hosting the event.
7. A written-out plan to address litter and recycling during the event.

## **RECOMMENDATION**

Staff recommends Board approval of the Agreement with the Kansas City Rose Society and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



# Intra-Departmental Communication

**DATE:** August 27, 2024  
**TO:** Board of Parks and Recreation Commissioners  
**FROM:** Rob Loya, Events Administrator  
**SUBJECT:** Facility Use with Concession Agreement with Kansas City Community Gardens

## **BACKGROUND**

Kansas City Community Gardens (KCCG) inspires and empowers low-income households, schools and community groups to grow their own fruit and vegetables in food-producing community gardens, increasing healthy food access in underserved communities. The organization provides clients with subsidized seeds, plants and garden supplies, technical assistance and free educational workshops. KCCG currently provides support to a network of 3,500 backyard gardeners, 290 community gardens, 230 school gardens and 260 community orchards, which provide food for an estimated 45,000 households. Gardens at Sunset is KCCG's annual fundraising event, held in the Beanstalk Garden & Orchard at KCCG's Swope Park headquarters. Proceeds from the event support the organization's mission and programming.

The Kansas City Community Gardens wishes to enter into a Facility Use with Concession Agreement for the use of Beanstalk Garden & Orchard at KCCG's Swope Park headquarters located at 6917 Kensington to hold their Gardens at Sunset fundraising event on September 7, 2024. Guests can enjoy a catered meal, a silent auction and opportunities to tour the garden and orchard, learning about KCCG's impact. They are expecting 400 participants.

The Kansas City Parks and Recreation Department will waive all fees in partnership for this one-day event. The event hours are from 5:30pm to 8:30pm on September 7, 2024. Certificate of insurance will cover all applicable requirements and be due 14 days before the first event date.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event.
8. A written-out plan to address litter and recycling during the event.

## **RECOMMENDATION**

Staff recommends Board approval of the Agreement with the Kansas City Community Gardens and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



## Intra-Departmental Communication

**DATE:** August 27, 2024

**TO:** Board of Parks and Recreation Commissioners

**FROM:** Jennifer Jutte, Superintendent, Community Services

**RE:** Cooperative Agreement with The Greater Kansas City Golden Gloves Association, Inc. (GKCGG)

### **BACKGROUND:**

The Great Kansas City Golden Gloves Association (GKCGG) has identified a mutually beneficial plan to promote amateur boxing at Garrison Community Center. This is a renewal of an agreement with GKCGG that has been in place for six years. GKCGG will facilitate the development and implementation of all program activities and provide the necessary boxing equipment among other activities designed to establish a volunteer program and relationships with local media.

Youth and adult competition boxers will be required to purchase a membership - \$10.00/month or \$100.00/year for youth, \$30.00/month or \$300.00/year for adults. Competition boxers will need to scan their membership cards each time the facility is entered. Those enrolled in a recreation boxing program will not need to pay a membership fee as they have paid a program fee.

Coaches will also be required to sign in and produce their blue USA Boxing registration card.

Garrison Community Center will provide access to the facilities at no charge, Monday -Thursday from 5:00p.m. – 7:00p.m.

GKCGG will provide insurance coverage for general liability and sexual abuse/molestation per City requirements.

This agreement runs from August 28, 2024, to October 31, 2025.

### **RECOMMENDATION:**

Staff recommends Board approval of the Cooperative Agreement with The Greater Kansas City Golden Gloves Association, Inc. and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



## Intra-Departmental Communication

**DATE:** August 27, 2024

**TO:** Board of Parks and Recreation Commissioners

**FROM:** Jennifer Jutte, Superintendent, Community Services

**RE:** Facility Use without Concession Agreement - Kansas City Youth Hockey Association

### **BACKGROUND:**

The Kansas City Youth Hockey Association is requesting the use of Line Creek Community Center for the limited purpose of youth hockey practices, youth hockey camps and clinics, youth hockey games, Try Hockey for Free Day(s), and one (1) Board meeting per month during the Term of the License.

Sessions will take place on Sundays 7:30a.m.-1:30p.m.; Mondays, 5:00p.m.-8:50p.m.; Wednesdays 5:00p.m.-9:20p.m.; Thursdays 8:10p.m.-9:00p.m.; Fridays 5:30p.m.-7:20p.m.; and Saturdays 9:40 a.m.-1:30 p.m.

The Kansas City Youth Hockey Association will compensate in the amount of \$300.00 per hour, 19.5 hours per week, for 28 weeks for a total compensation of \$163,800.00. Payment is due on or before the 20<sup>th</sup> of each month upon receipt of an invoice from Athletics. Payment can be made with either check or online to the community center.

The Term of the License shall start October 2, 2024, and shall end no later than September 30, 2025.

Commercial general liability and sexual abuse/molestation insurance will be provided per City requirements.

### **RECOMMENDATION:**

Staff recommends Board approval of the Agreement with Kansas City Youth Hockey Association and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



## Intra-Departmental Communication

**DATE:** August 27, 2024

**TO:** Board of Parks and Recreation Commissioners

**FROM:** Jennifer Jutte, Superintendent, Community Services

**RE:** Facility Use without Concession Agreement with Fatman Rowdy Enterprises, LLC

### **BACKGROUND:**

Fatman Rowdy Enterprises, LLC is requesting use of the Line Creek Community Center for the limited purpose of conducting adult hockey games, practices, and tournaments during the Term of this License. Games will take place Sunday 5:30 p.m. – 9:10 p.m., Monday 9:00 p.m. – 11:10 p.m., Thursday 9:10 p.m. – 11:20 p.m., Friday 7:30 p.m. – 10:50 p.m.

Fatman Rowdy Enterprises, LLC will compensate at a rate of \$300.00/hour, 10 hours per week for 47 weeks for a total compensation of \$145,700.00. Payments are due on or before the 20<sup>th</sup> of each month, upon receipt of an invoice from Athletics. Payment can be made by check or online to the community center.

The Term of the License shall start October 3, 2024, and end no later than September 28, 2025. Commercial general liability insurance will be provided per City requirements.

### **RECOMMENDATION:**

Staff recommends Board approval of the Agreement with the Fatman Rowdy Enterprises, LLC and request Board authorization for the Director or designee to execute the agreement on behalf of the Board.



# Intra-Departmental Communication

**Date:** August 27, 2024

**To:** Board of Parks and Recreation Commissioners

**From:** Richard Allen, Deputy Director

**Subject:** Request to rename the Buckeye Greenway Park

## **BACKGROUND:**

A request was received from Daniel Rynard to rename the Buckeye Greenway Park to Teresa Lynn Rynard Park. Ms Rynard was the Director of Parks and Recreation from 2019 to 2021. She was the first female director for the department. Staff have reviewed the request and are recommending that the current and future trail in Buckeye Greenway Park be named the Teresa Lynn Rynard Trail. Ms. Rynard lived next to the park as a child.

Buckeye Greenway, acquired in 1957, spans 72 acres from MO 210 Highway and N. Brighton to NE 37th Street. The park currently has a trail system that includes hiking trails and pedestrian bridges, and an additional trail is planned for the park.

Improvements are under contract for the construction of a pedestrian bridge and concrete trail in the valley from N. Lister Drive to N. Milan Road. Future trail work includes a loop trail throughout the park and access to NE 33<sup>rd</sup> and Jackson. Long-term priorities include and trailhead and trail over to N. Brighton.

Signage would be placed near the existing pedestrian bridge. A second sign will be added at NE 33<sup>rd</sup> and Jackson when that section of trail is constructed. The sign would be a park standard sign type, and the recommended size is 50" x 36".

The Parks and Recreation Naming/Renaming policy approved by the Board on August 14, 2018, and Resolution #31094 guides these types of request. Service to the city and parks and recreation is the criteria for the request per section VI and subsection c. Recommendations for naming of trail facility within the park are staff recommendation per section VIII and subsection 2.

At a future Board Meeting, staff will request Board approval of a Resolution supporting the naming of the trail in Buckeye Greenway Park, Teresa Lynn Rynard Trail.





# Intra-Departmental Communication

**Date:** August 27, 2024

**To:** Board of Parks and Recreation Commissioners

**From:** Richard Allen, Deputy Director

**Subject:** Request to rename the Buckeye Greenway Park

## **BACKGROUND:**

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Buckeye Greenway, acquired in 1957, spans 72 acres from MO 210 Highway and N. Brighton to NE 37th Street. The park currently has a trail system that includes hiking trails and pedestrian bridges, and an additional trail is planned for the park.

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At a future Board Meeting, staff will request Board approval of a Resolution supporting the naming of the trail in Buckeye Greenway Park, Teresa Lynn Rynard Trail.

# Brush Creek Cultural Heritage Trail – Artist Selection

**Project Address:** Cleveland Avenue and Emanuel Cleaver II Boulevard, Council District 3 & 5

**Project Scope:** Construct fourteen (14) plaza areas along the existing trail within the Brush Creek Greenway with a 10’ wide circular flat art piece located within each plaza. Plaza areas will also include seating options, signage, and an additional art piece to accompany the plaza in a later phase.

The city’s Municipal Arts Commission, with the help of the Public Art Administrator have selected Wesley Clark of Wesley Clark Art for the flat artwork located in the center of the plaza areas.

The art portion of this project will be contracted through the General Services Department and managed by the Public Art Administrator as the art will be funded through the 1% for Art program for GO Bond question #1.

At this time, 12 of the 14 art pieces will be fabricated. The other two plazas and art pieces will be fabricated at the time of construction of the Connector Park located east of US 71 Hwy and the MLK Park Pedestrian Bridge project.

**Design Profession:** Olsson Associates

**Construction Contractor:** Gunter Construction

**KC Parks Project Manager:** Ricky Sanchez

## Project Status

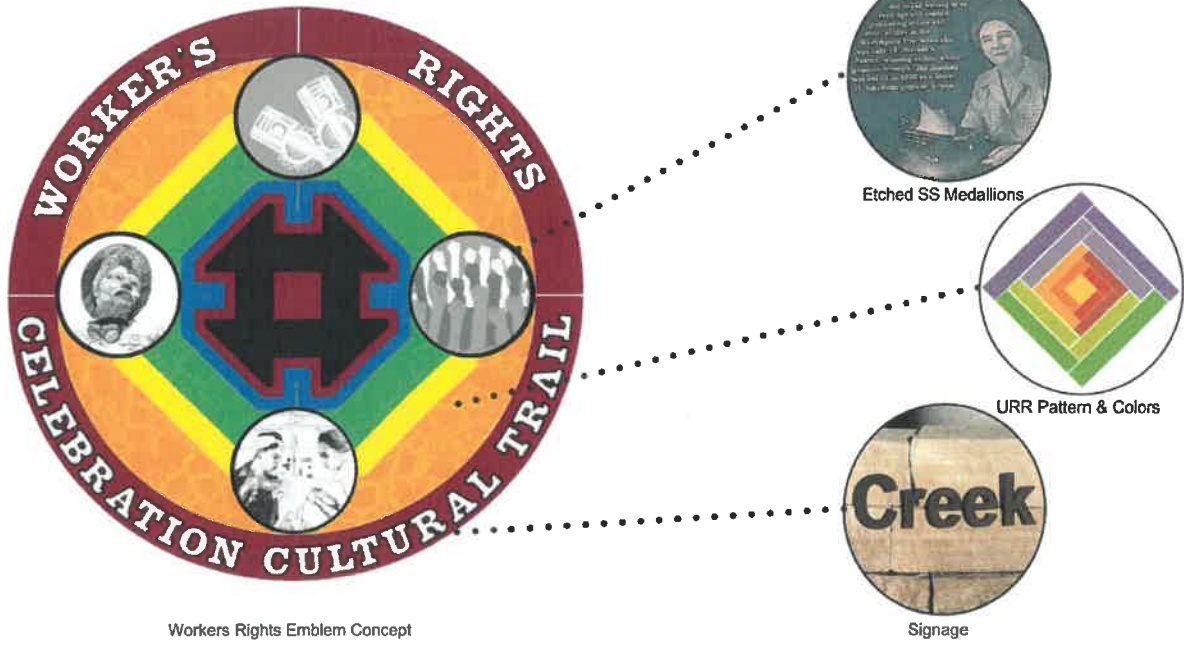
**Design:** 80% complete

**Construction:** 0% Complete



Location Map – Plazas located at numbered nodes

**PLACE-MAKING:** Signage and Way-Finding Details, Celebration Cultural Trail In-Ground Art



Workers Rights Emblem Concept

Photo # 1 – Draft Example of Flat Art

**MATERIALS -** Celebration Cultural Trail In-Ground Art



Cast Concrete with Color & Texture

Etched Stainless Steel

Granite Details

Stainless Steel or Colored Cast-In-Place Lettering

Photo #2 – Draft Example of Flat Art

LOCATION - Celebration Cultural Trail In-Ground Art



Plan View - Site



In-Ground Art Piece

Photo #3 – Draft Context plan

IN SITU VIEW - Celebration Cultural Trail In-Ground Art



View 1

Photo #4 – Draft Perspective

**IN SITU VIEW - Celebration Cultural Trail In-Ground Art**



View 2

Photo #5 – Draft Perspective

**IN SITU VIEW - Celebration Cultural Trail In-Ground Art**



View 3

Photo #6 – Draft Perspective