

**BOARD OF PARKS AND RECREATION COMMISSIONERS
KANSAS CITY, MISSOURI**

**Tuesday, July 23, 2024
4600 East 63rd Trafficway**

**12:00 O’CLOCK P.M.
Workshop**

**2:00 O’CLOCK P.M.
BOARD MEETING**

Members of the Board may attend this meeting via video conference.

Workshop

Noon – Lunch – Board standing rules / Roberts Rules of Order - Lana Torczon
12:15 p.m. – Naming/Renaming Policy & Request Recommendation for Teresa L. Rynard
12:45 p.m. – Park Conservancy – Richard Allen
1 p.m. – Ronald McDonald House Charities/Longfellow Park - Tami Greenberg
1:45 p.m. – Hyde Park Trolley Barn RFP

Board Meeting

Call to Order – President Beth Haden

Roll Call

Agenda

1. Considering Board approval of the June 25, 2024 Board Minutes. **Attachment A**
2. **Resolution #32587** – Considering Board approval of a Resolution requesting the City Council to pass an ordinance for 1.81 acres of land generally located along Cherry Street, within Longfellow Park be placed on a special election ballot to be held in 2024, for the purpose of submitting to the voters of Kansas City the question of removing property from the park system. **Attachment B**
3. **Resolution #32588** - Considering Board approval of the FY 2024/25 – 2027 GO Bond Citywide Park Project List of Priorities. **Attachment C**
4. **Resolution #32589** – Considering Board approval of Kessler Park Master Plan by Hoxie Collective/SWT Design/Biohabitats. **Attachment D**
5. **Resolution #32590** – Considering Board approval of the Agreement with the Missouri Department of Conservation Managed Archery Deer Hunts. **Attachment E**
6. **Resolution #32591** - Considering Board approval for the purchase of a Kiddie Play Structure at Tiffany Spring Aquatic Center in the amount of \$324,000. **Attachment F**
7. **Resolution #32592** – Considering Board approval of a Facility Use with Concession Agreement with Jolt Lighting, LLC for Winter Magic at Platte Purchase Park, located at 2400 NW 100th Street. **Attachment G**
8. **Resolution #32593** – Considering Board approval of a Facility Use with Concession Agreement with The Fount Church for the use of Ilus Davis Park to celebrate the Gospel of Jesus. **Attachment H**
9. **Resolution #32594** - Considering Board approval of a Facility Use with Concession Agreement with the Greater Kansas City Sports Commission for the use of Theis Park to hold the Garmin Kansas City Marathon Finish Line Festival. **Attachment I**
10. **Resolution #32595** – Considering Board approval of a Facility Use with Concession Agreement with Urban Neighborhood Initiative for the use of Theis Park to hold the Recess Jam Session. **Attachment J**

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11. **Resolution #32596** – Considering Board approval of a Facility Use without Concession Agreement with La Liga Kansas City for the use of Hodge Park Athletic Facility for youth soccer programs. **Attachment K**
12. **Resolution #32597** – Considering Board approval of Facility Use without Concession Agreement with Sporting Kansas City LLC for the use of Pleasant Valley Road Athletic Complex for youth soccer programming. **Attachment L**
13. **Resolution #32598** – Considering Board approval of a Facility Use with Concession Agreement with South Suburban Junior Football Association for the use of Longview Tract Park Football Fields. **Attachment M**
14. **Resolution #32599** – Considering Board approval of a Design Professional Services Agreement with Populous for the Paseo Stairs Revitalization Project in the amount of \$142,800. **Attachment N**
15. **Resolution #32600** – Considering Board approval for the Director to execute the necessary documents with the Missouri Department of Transportation and the Federal Highway Administration for Swope Park-Blue River Trail – 63rd Street to Swope Pool Area project. **Attachment O**
16. **Resolution #32601** – Considering Board approval for the Director to execute the necessary documents with the Missouri Department of Transportation and the Federal Highway Administration for the Swope Park Trail – 63rd Street to KC Pet Project. **Attachment P**
17. **Resolution #32602** – Considering Board approval of a Construction and Donation Agreement with Cadence Homeowners Association and Hunt Midwest for Trail Improvements within Cadence subdivision, located at Platte Purchase Road and south of NW 108th Street. **Attachment Q**
18. **Resolution #32603** – Considering Board approval of a Change Order #5 (Final) with Gunter Construction Company for the Southeast Community Center Pool project in the amount of \$72,273.66 and extending the contract time to September 2, 2024. **Attachment R**
19. **Resolution #32604** – Considering Board approval of Change Order #1 with Gunter Construction Company for the Holmes Park Playground Design-Build Project in the amount of \$36,163. **Attachment S**
20. **Resolution #32605** – Considering Board approval of Change Order #2 with MegaKC for the Ashland Square Sprayground REBID Project in the amount of \$92,574.98 and extend the contract time to December 18, 2024. **Attachment T**
21. **Resolution #32606** – Considering Board approval for the use of funds in the amount of \$30,300 for the purpose of securing national music artists Regina Belle, R&B group Shai and vocalist Sunshine Anderson to perform for a fundraiser for the Bruce R. Watkins Cultural Heritage Center. **Attachment U**
22. **Resolution #32607** – Considering Board approval an Agreement with the Black Archives of Mid-American youth for the use of Gregg Klice Community Center for a youth basketball tournament. **Attachment V**
23. Directors Update.
24. **Public Hearing – Public Testimony is Limited to 2 Minutes.**
25. Adjourn

The Board may return to the conference room following the regular meeting for additional discussion of items on the agenda of the Board's Workshop that were not completed prior to the regular meeting.

Any closed session may be held via teleconference.

Pursuant to Section 610.021 subsection 1 of the Revised Statutes of Missouri to discuss legal matters, litigation, or privileged communications with attorneys.

- Pursuant to Section 610.021 subsection 2 of the Revised Statutes of Missouri to discuss real estate;
- Pursuant to Section 610.021 subsections 3 and 13 of the Revised Statutes of Missouri to discuss personnel matters.
- Pursuant to Section 610.021 subsection 12 of the Revised Statutes of Missouri to discuss sealed bids or proposals.

**BOARD MEETING
June 25, 2024**

**1:00 O’CLOCK P.M.
Workshop**

**2:00 O’CLOCK P.M.
Board Meeting**

**4600 East 63rd Trafficway
Kansas City, Missouri 64130**

Workshop

1 p.m. – Starlight Theatre Association Update

1:30 p.m. – Kessler Master Plan – Hoxie Collective & Team

Board Meeting

Call to Order – President Beth Haden

Roll Call:

Board Members Present: President Haden, Commissioner Gorenc and Commissioner Taylor

Board Members Absent: Commissioner Smith

President Haden noted a correction to be made in the May 14, 2024 Minutes. On a motion by Commissioner Gorenc, duly seconded by Commissioner Taylor the Board approved the Board Minutes of June 25, 2024 Board Minutes, with corrections to be made.

Resolution #32563 – Approval of Park Sales Tax Reserve Appropriations - \$5,700,000

On a motion by Commissioner Taylor, duly seconded by Commissioner Gorenc, the Board approved the use of the Park Sales Tax Reserve Appropriations in the amount of \$5,700,000.

Background: Each year the Parks and Recreation Departments submits a budget to the City Budget Office for consideration for funding. The Park Sales Tax funds much of the department’s annual budget and is based off expected revenues collected from the Parks Sales Tax. This year the department staff has identified a list of Park projects for FY 2024/25 that meet the major needs of the Department and are not in the Parks budget. List of projects and funding request are outlined below.

The parks at Cleveland Park and Clark Ketterman are used for the RBI (Restoring Baseball in the Intercity) and both have experienced severe damage to the facilities that limit their programming. Concession and restroom buildings at Clark Ketterman were destroyed by fire. The sports lighting wood poles at Cleveland Park were damaged at the bases from wood rot and had to be removed. RBI will fund up to \$250,000 for improvements to these projects. Their priority would be for lights at Cleveland Park.

Swope Park is Kansas City's largest park with a deep history and has many recreational opportunities. A permanent restroom is needed by the band stand and two restrooms at Camp Lake of the Woods. The department has been successful in applying for and receiving federal grants. A STP Surface Transportation Program Grant for the replacement of Gregory Boulevard from I-435 to Oldham Road was awarded \$4 million and we need design funding to have the project ready to bid in 2025. Two trail projects received TAP (Total Alternative Programming) grant projects for Swope Park were awarded \$1.5 million and need funding for the local match and design.

Spring Valley Park is a major community park. The park has two shelters, and one was destroyed by fire and needs to be replaced. The other wood shelter needs major improvement or completely replaced.

To use the park sales tax reserves requires the City Council and the Director of Finance to approve the use for construction projects. Requesting park sales tax reserves to fund construction in the following amounts: Cleveland Park \$800,000; Clark Ketterman \$950,000; Spring Valley Park Shelters \$900,000; Gregory Boulevard design I-435 to Oldham \$550,000; Swope Park restroom (3 structures) \$1,800,000; Swope Park Trails \$700,000; estimating total revenue in the amount of \$5,700,000 in the 2030 fund; designating requisition authorities; authorizing the Director of Finance to close project accounts; and the City to reimburse itself for certain expenditures.

Resolution #32564 – Approval of the 2024 Aquatics Master Plan

On a motion by Commissioner Taylor, duly seconded by Commissioner Gorenc, the Board approved the 2024 Aquatics Master Plan for the KCMO Parks and Recreation Department.

Background: On May 24, 2022 the City of Kansas City, MO Parks Department entered into an agreement with LAND3 Studio, LLC. This agreement facilitated the development of a comprehensive Aquatics Master Plan for all indoor and outdoor aquatics facilities including pools, water parks and spray parks. LAND3 Studio, LLC used Water's Edge Aquatic Design as a sub-contractor in the process.

This plan inventoried and analyzed all KCMO Parks aquatic facilities and serves as a guide for current and future decisions for all aspects of the KCMO Parks and Recreation aquatic facilities. The plan includes three components. One, an extensive review of all physical structures with commentary on necessary repairs, replacement or restoration of the pool systems, including recommendations on renovation or closing existing facilities and options for improving the maintenance and operation including maximizing revenue potential. Two, an examination and commentary on existing operations management and facility maintenance management of all aquatic facilities. The third component is a needs assessment, that includes public and staff engagement. This final report also includes an opinion of probable construction costs for all of the facilities being evaluated.

The total budget of this project was \$75,000.00. Funding was issued from accounts 6490-702800-B-S200, 6490-702800-B-M163, and 6490-702800-B-M161,

Resolution #32565 -Memorandum of Agreement with the Missouri Department of Natural Resources

On a motion by Commissioner Taylor, duly seconded by Commissioner Gorenc, the Board approved the Memorandum of Agreement with the Missouri Department of Natural Resources and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Bruce R. Watkins Cultural Heritage Center & Museum (BRW) is comprised of a building, grounds, parking lot, and historical collection with the building and grounds owned by the State, the parking lot owned by Parks, and the historical collection owned by the FBRW. In addition, Parks & Recreation manages and operates BRW including the historical collection. KCP&R and DNR entered into successive Cooperative Agreements stating that KCP&R would maintain and operate BRW, most recently by Cooperative Agreement dated October 1, 2014, for a ten-year term. DNR and KCP&R wish to collaborate to repair/replace the facility's HVAC system anticipated to take place the fall of 2024 and a portion of the funds reimbursed from state fiscal year 2025 funds, based on a \$700,000 cost estimate. DNR and KCP&R seek to cooperate to make equal financial contributions needed to complete the project.

Resolution #32566 – Parks and Recreation Athletic Field use Policy Guide

On a motion by Commissioner Taylor, duly seconded by Commissioner Gorenc, the Board approved the Parks and Recreation Athletic Field use Policy Guide.

Background: The Parks & Recreation Department coordinates and issues permits for the use of City parks and athletic fields/facilities to organizations and the public for cultural, social, and recreational activities and programs.

The purpose of this guide is to outline the procedure and allocation process for the permitted use of athletic fields/courts Parks & Recreation will monitor proper use of permits. Priority will be given to Kansas City, MO residents. Parks & Recreation may charge to recover public costs to operate, maintain, supervise, and administer the use athletic areas in the parks per the adopted Cost Recovery Policy. **(Athletic Field Use Policy Guidelines attached to the Official Board Minutes)**

Resolution #32567 – Agreement with Get Bucketz Association

On a motion by Commissioner Taylor, duly seconded by Commissioner Gorenc, the Board approved the Agreement with Get Bucketz and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: The Get Bucketz Association is requesting to put on the Go Hard or Go Home Basketball tournament at Concourse Park on August 3 and 4, 2024. This is a 3 v 3 tournament with cash prizes, a Kidzone, food trucks, vendors, and raffles.

The Get Bucketz Association wishes to enter into a Facility Use with Concession Agreement for the use of The Concourse Park located at 200 Benton Blvd to hold the Go Hard or Go Home Basketball tournament on August 3 – 4, 2024. They are expecting 400 + participants.

The Kansas City Parks and Recreation Department will be compensated \$1,000/day for this two-day event. Set-up will begin at 8 a.m. on August 3rd and tear down will end at 6 p.m. on August 4, 2024. The event hours are from 12 p.m. to 5 p.m. Security will be on site. Certificate of insurance will cover all applicable requirements and be due 14 days before the first event date.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event.
8. A written-out plan to address litter and recycling during the event.

Resolution #32568 – Agreement with Kansas City Irish Fest

On a motion by Commissioner Taylor, duly seconded by Commissioner Gorenc, the Board approved the Agreement with Kansas City Irish Fest and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: The Kansas City Irish Fest wishes to enter into a Facility Use with Concession Agreement for the use of Washington Square Park, located at 100 E. Pershing Rd and Grand Boulevard from 26th street to OK street and Pershing Rd from Grand Boulevard to McGee, to hold the 2024 Kansas City Irish Fest on August 30 through September 1, 2024. The Festival will include Irish culture vendors, food, beverages, as well as alcohol vendors.

The Kansas City Parks and Recreation Department will be compensated \$18,500.00 for this three-day event. Set-up for the festival will begin at 7 a.m. on August 27, 2024, and tear down will end at 10 p.m. on September 3, 2024. This agreement also includes the responsibility of the licensee for restoring the park and pavers to their original condition or reimbursing costs associated with repairing the park and pavers to their original condition. KCPD, KCFD, FBI, and KC Medical will be on hand for this event. Certificate of insurance will cover all applicable requirements and be due 14 days before the first event date.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event.
8. A written-out plan to address litter and recycling during the event.
9. A Plan to protect the integrity of the walking pavers in the park at all times.

on September 21, 2024, and tear down will end at 11:59 p.m. on September 21, 2024. Security will be on site. They are expecting 3,500 in attendance. Certificate of insurance will cover all applicable requirements and be due 14 days before the first event date.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event.
8. A written-out plan to address litter and recycling during the event.

Resolution #32571 – Agreement with PeaceWorks, Kansas City

On a motion by Commissioner Taylor, duly seconded by Commissioner Gorenc, the Board approved the Agreement with Peace Works, Kansas City and authorized the Director or his designee to execute the agreement on behalf of the Board.

Background: The PeaceWorks, Kansas City group presents the PeaceWorks, KC Local Art Fair, which is a fundraiser for PeaceWorks, Kansas City, a non-profit all volunteer organization promoting peace and justice. Artists will sell their treasures, ranging from pottery to paintings, from photos to clothes. The event will have a mix of artists tents and social justice tables.

PeaceWorks, Kansas City wishes to enter into a Facility Use with Concession Agreement for the use of the Theis Park at Oak and 47th Streets, to hold their event on September 21 and 22, 2024. This is a free event, and they are expecting approximately 800 participants per day.

The Kansas City Parks and Recreation Department will be compensated \$2,100.00 dollars for this event. Set-up for the event will begin at 8 a.m. on September 20, 2024, and tear down will end at 7 p.m. on September 22, 2024. The event hours are from 10 a.m. to 5:00 p.m. Certificate of insurance will cover all applicable requirements and be due 14 days before the first event date.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event.
8. A written-out plan to address litter and recycling during the event.

Resolution #32572 – Agreement with West Plaza Neighborhood Association

On a motion by Commissioner Taylor, duly seconded by Commissioner Gorenc, the Board approved the Agreement with West Plaza Neighborhood Association and authorized the Director or designees to execute the agreement on behalf of the Board.

Background: the West Plaza Music/Art in the Park event, local artists and crafts people as members of the WPNA gather to display and sell their art and share music. The event will have music, food trucks, vendor booths, face painting, balloon art and entertainment provided for attendees. This event will also function as a membership drive for the West Plaza residents to join and volunteer for all of the activities the WPNA does for the neighborhood.

The West Plaza Neighborhood Association wishes to enter into a Facility use with Concessions Agreement for the use of Westwood Park, located at W. 47th St. & Wyoming St., to hold the West Plaza Music/Art in the Park 2024, on September 21, 2024. The event expects approximately 200 in attendance.

The Kansas City Parks and Recreation Department will waive all fees for this 1-day event in partnership. Set-up for the festival will begin on September 21, 2024, at 9 a.m. and event hours are September 21, 2024, from 11 a.m. to 5 p.m., with tear down immediately following. **Certificate of insurance will cover all applicable requirements and be due 14 days before the first event date.**

The contractor will be responsible for providing the following items:

1. A List of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of any other City permits required in hosting the event
8. A written-out plan to address litter and recycling during the event

Resolution #32573 – Agreement with the Waldo Area Business Association

On a motion by Commissioner Taylor, duly seconded by Commissioner Gorenc, the Board approved the Agreement with Waldo Area Business Association and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: The Waldo Area Business Association has been representing the interests of the Waldo Business Community since 1965 and will be celebrating their 31st Annual Waldo Fall Festival, which will be a family-friendly neighborhood festival with merchandise vendors, food trucks, local music, and family activities.

The Waldo Area Business Association wishes to enter into a Facility Use with Concessions Agreement for the use of Gregory Boulevard between Wornall Road and Brookside Road for the 31st Annual Waldo Fall Festival, on September 21, 2024.

The Kansas City Parks and Recreation Department will be compensated \$1,000 for this one-day event. Set-up for the festival will begin at 7 a.m. on September 21, 2024, Festival hours are 10 a.m. to 8 p.m. on September 21, 2024, and tear down will end at 11:59 p.m. on September 21, 2024. Security will be on site. They are expecting 3,500 in attendance. Certificate of insurance will cover all applicable requirements and be due 14 days before the first event date.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event.
8. A written-out plan to address litter and recycling during the event.

Resolution #32574 – Agreement with North Suburban Youth Football

On a motion by Commissioner Taylor, duly seconded by Commissioner Gorenc, the Board approved the Agreement with North Suburban Youth Football and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: North Suburban Football League (NSYFL) is requesting the use of Waterwell Athletic Complex, located at Missouri Highway 9 and North Broadway; San Raphael Football field, located at 3904 NE Chouteau Trafficway; and Pleasant Valley Road Athletic Complex Football Fields #1 & #2 located at 6401 NE Pleasant Valley Road for the limited purpose of conducting youth football clinics, practices, games and associated activities during the term of the License. Activities will take place at various times Saturday - Sunday.

NSYFL will compensate at a rate of \$20.00/day/field and \$30.00/hour for lights for a total projected compensation of \$18,310.00. Payments of \$3,662.00 will be made monthly.

The Term of this License shall start on July 1, 2024, and end no later than December 1, 2024. Commercial General liability and sexual abuse molestation insurance will be provided per City's requirements.

Resolution #32575 – Agreement with E.D.O. Soccer Academy

On a motion by Commissioner Taylor, duly seconded by Commissioner Gorenc, the Board approved the Agreement with E.D.O. Soccer Academy and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Estrella De Oro, also known as E.D.O Soccer Academy, was founded by the father & Son duo - Juan & Victor Muniz in 2001. E.D.O Academy's mission focuses on giving kids the opportunity to practice soccer while giving back and learning to be active members of their communities. E.D.O supports children, and it is their goal to provide them with the motivation/opportunities for growth while seeking post-secondary education with the help of bringing

soccer to the community. An additional focus is to create a welcoming community that promotes diversity, inclusivity, and respect for all.

E.D.O. Soccer Academy is requesting the use of the soccer facilities at 9th and Van Brunt for youth soccer activities. Activities will take place from 6:00 p.m. – 8:00 p.m. on Tuesday and Thursday and 9:00 a.m. – 1:30 p.m. on Saturday. They will compensate the City \$50.00 per hour for a total compensation of \$4,150.00. The terms of this agreement will begin June 26, 2024, and end August 31, 2024.

E.D.O. Soccer Academy will provide commercial general liability and sexual abuse/molestation insurance per City's requirements.

Resolution #32576 – Agreement with First Reformed Church

On a motion by Commissioner Taylor, duly seconded by Commissioner Gorenc, the Board approved the Agreement with First Reformed Church and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: First Reformed Church, located in Holland, Michigan, is coming to Kansas City on a mission trip and will be staying at the Independence Boulevard Christian Church. They have requested the use of the shower facilities at Gregg Klice Community Center during the terms of the agreement. This is similar to an agreement with another organization that Parks and Recreation has worked with in the past.

First Reformed Church will provide a staff member and/or adult leader while the youth are using the facilities during agreed upon times at Gregg Klice.

Youthworks will compensate \$5.00/youth day for a total estimated compensation of \$750.00. This agreement runs from July 22, 2024, to July 27, 2024.

First Reformed Church will provide commercial general liability and sexual abuse/molestation insurance per City's requirements.

Resolution #32577 – Agreement with Come to Jesus Worship and Praise Church

On a motion by Commissioner Taylor, duly seconded by Commissioner Gorenc, the Board approved the Agreement with Come to Jesus Worship and Praise Church and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Come to Jesus Worship and Praise Church is requesting the use of facilities at Gregg Klice Community Center for the purpose of conducting church services. Services will be conducted from 11:00 a.m. – 2:00 p.m. each Sunday in the dance studio during the terms of this agreement. They agree to confine messaging only to participants of the church services. No messaging shall occur in any other space at the community center including the sidewalks, parking lots and common areas.

They will compensate City \$45.00/hour, \$135.00/day for a total estimated payment of \$5,805.00. The terms of this agreement will begin July 7, 2024 and end April 27, 2025.

Come to Jesus Worship and Praise Church will provide commercial general liability insurance per City's requirements.

Resolution #32578 – Agreement with True Love Missionary Baptist Church

On a motion by Commissioner Taylor, duly seconded by Commissioner Gorenc, the Board approved the Agreement with Come to Jesus Workshop and Praise Church and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Come to Jesus Worship and Praise Church is requesting the use of facilities at Gregg Klice Community Center for the purpose of conducting church services. Services will be conducted from 11:00 a.m. – 2:00 p.m. each Sunday in the dance studio during the terms of this agreement. They agree to confine messaging only to participants of the church services. No messaging shall occur in any other space at the community center including the sidewalks, parking lots and common areas.

They will compensate City \$45.00/hour, \$135.00/day for a total estimated payment of \$5,805.00. The terms of this agreement will begin July 7, 2024 and end April 27, 2025.

Come to Jesus Worship and Praise Church will provide commercial general liability insurance per City's requirements.

Resolution #32579 – Agreement with EV A Envy Drill Team

On a motion by Commissioner Taylor, duly seconded by Commissioner Gorenc, the Board approved the Agreement with Come to Jesus Workshop and Praise Church and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Founded in 2021, 4EVA Envy Drill Team, LLC is requesting the use of the facilities at Gregg Klice Community Center for drill team practices. Practices will take place from 10:00 a.m. 12:00 p.m. Mondays, Tuesdays, and Wednesdays during the terms of this agreement.

4EVA Envy Drill Team will compensate \$75.00/hour for the use of the gymnasium for a total estimated compensation of \$18,150.00.

This agreement will begin on July 1, 2024, and end on April 30, 2025. Commercial general liability and sexual abuse/ molestation insurance will be provided per City's requirements.

Resolution #32580 – Agreement with Eagle Youth Football

On a motion by Commissioner Taylor, duly seconded by Commissioner Gorenc, the Board approved the Agreement with Eagle Youth Football and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Eagle Youth Football is requesting the use of the Robert R. Hodge Park, multipurpose fields #1 & #2, and rugby field #1, located at Shoal Creek Parkway and NE Reinking Road, for the limited purpose of conducting football clinics, practices, games, and associated activities during the Term of the License. Activities will take place Monday through Thursday from 4:00 p.m. – 9:00 p.m.

Eagle Youth Football will compensate at a rate of \$20/day/field for a total projected compensation of \$4,200.00. The Term of this License shall start on July 25, 2024, and end no later than November 3, 2024.

Eagle Youth Football will provide commercial general liability and sexual abuse/molestation insurance per City's requirements.

Resolution #32581 – Contract with Van Booven Lawn, Landscape & Tree Care

On a motion by Commissioner Taylor, duly seconded by Commissioner Gorenc, the Board approved the Contract with Van Booven Lawn, Landscape & Tree Care in the amount of \$70,000 and authorized the Director or designee to execute the contract on behalf of the Board.

Background: On April 16, 2024, a request for proposals (RFP) opening was conducted for Project No. NRM2025ARB professional tree maintenance services in the Stanley R. McLane Arboretum in Jacob L. Loose Park and Mill Creek Park. A total of three (3) proposals were received. The Staff recommends Van Booven Lawn, Landscape & Tree Care for submitting the lowest and best proposal. The total base bid is \$580.50 per hour and a contract amount not to exceed \$70,000.00.

This contract will address tree maintenance pruning and removal needs in the Stanley R. McLane Arboretum and the Mill Creek Park arboretum. The contract will address approximately 300-400 trees. The term of this contract will be for a period of one year, not to exceed May 31, 2023. The City has the option to extend the term of this Contract with approval from the Board of Parks & Recreation Commissioners for four (4) additional one-year renewal periods.

Funding for these services is found in the 3090-707771 account. SLBE goals have been waived for this project.

Resolution #32582 – Bid Award to ArborPro, Inc.

On a motion by Commissioner Taylor, duly seconded by Commissioner Gorenc, the Board approved the Bid Award to ArborPro, Inc. in the amount of \$400,000 and authorized the Director or designee to execute the contract on behalf of the Board.

Background: On Monday, April 8, 2024, a proposal opening was conducted for Tree Inventory Services FY25-29. A total of two (2) proposals were received. The Staff recommends ArboPro, Inc. as the best proposal. The cost per tree inventoried is \$5.70 and \$3.25 for each planting site identified.

This contract includes the performance of a complete street tree inventory of an estimated 150,000 public trees. The inventory will be completed in eighteen (18) months. The data collected is important to the proper management of our public trees by providing the recommended maintenance for each tree. It also fulfills one the recommendations of the Urban Forest Master Plan to have an updated tree inventory. The term of this Contract will be for a period of one year, not to exceed June 30, 2025. The City has the option to extend the term of this Contract with approval from the Board of Parks & Recreation Commissioners for four-(4) additional one-year renewal periods.

The CREO Department has reviewed and approved a waiver for no goals on this project.

Funding for these services is found in Forestry account #3090-707771. We will encumber \$400,000.00 to execute this contract.

Resolution #32583 – Blue River Trail Martha Truman Connector, Federal Highway Administration Grant

On a motion by Commissioner Taylor, duly seconded by Commissioner Gorenc, the Board approved the Federal Highway Administration Grant for a local match of an additional \$85,550.

Background: The Federal Highway Administration (FHWA) Transportation Alternatives (TAP) grant program awarded funding to the Blue River Trail Martha Truman Connector project in the amount of \$250,000. This grant award was approved by the Park Board on May 7, 2019. This project required a local match of \$62,500 that was funded through 6th District PIAC in Fiscal year 2019-20. The project was designed, and the engineer's estimate indicated that the available construction funding was insufficient to construct the trail segment. An additional \$342,200 became available and was requested from the TAP grant program in the Mid-America Regional Council (MARC) Active Transportation Programming Committee (ATPC) Transportation Improvement Program (TIP) amendment submitted April 23, 2024. This will require an additional \$85,550 local match, for which 6th District PIAC funds are available in account 3090-708609-70191308.

The project will provide recreational and transportation opportunities along the Blue River and connects to amenities along Indian Creek, Blue River, and Trolley Trail. This section of the trail is part of the Metro Green Plan and the Trails KC Plan. This section will connect major trail systems in Kansas City, MO. This supplemental agreement will require City Council approval because estimation of revenue is required for the TAP grant.

Resolution #32584 – Change Order #3 (Final) J M Fahey -Red Bridge Complete Street Project

On a motion by Commissioner Taylor, duly seconded by Commissioner Gorenc, the Board approved Change Order #3 (Final) with J M Fahey Construction, in the amount of \$231,901.30, for a total contract amount of \$8,161,824.89, and authorized the Director or designee to execute the amendment on behalf of the Board.

Background: November 9, 2021, the Board approved a construction contract with J M Fahey Construction in the amount of \$6,340,060.20.

The Board approved Change Order #1 and Change Order #2 that added replacement of an existing 16" high-risk water main from Oak Street to Holmes Rd to the contract and modification to the storm sewer installation to resolve utility conflicts. Change #1 and Change #2 together increased the contract amount by \$1,589,863.39 and extended the contract time by 315 calendar days.

Roadway construction was substantially completed on November 25, 2023, and landscaping was completed in spring 2024. Change Order #3 (Final Change Order) will adjust contract quantities based on as-constructed conditions. Contract overrun items include subgrade stabilization, asphalt surface,

asphalt base, stamped concrete, commercial driveways, curb & gutter, integral retaining wall, decorative rock, and sod. Contract underrun items include 4" and 6" aggregate base, curb, median nose, paver stones, ADA ramps, temporary seeding, temporary surface asphalt, temporary base asphalt, temporary aggregate base, topsoil, steel edging, and shrubs.

Change Order #3 (Final Change Order) will increase the contract amount by \$231,901.30 bringing the total contract amount to \$8,161,824.89. Impact Fee funds and PIAC funds for Change Order #3 are available in account nos. 2430-708016-B-70192304 and 3090-708609-B-70192304, respectively.

The MWBE goals for this contract are 14% MBE and 8% WBE, and the MWBE Goals will be met or exceeded at the close-out of the project.

Resolution #32585 – Special Gifts Fund – Martin Luther King Jr. Park Tennis Courts

On a motion by Commissioner Taylor, duly seconded by Commissioner Gorenc, the Board approved the use of the Special Gifts Fund in the amount of \$130,150 for the Martin Luther King Jr. Park Tennis Courts.

Background: The tennis courts at Martin Luther King, Jr. Park are in need of resurfacing. The Parks Department received a quote from PCC Sports for a total cost of \$130,150. It is the recommendation of the Department to use the Special Gifts Fund to support this needed maintenance. The funds will be used from account #6490 702800 611060.

Resolution #32586 – Bid Award to Turf Boss LLC for Ground Maintenance Services

On a motion by Commissioner Taylor, duly seconded by Commissioner Gorenc, the Board approved the Bid Award to ArborPro, Inc. in the amount of \$400,000 and authorized the Director or designee to execute the contract on behalf of the Board.

Background: Since 2019, the parks mowing contracts have been sent to bid and awarded to contractors based on the lowest and best bid. Currently the average cost per turf acre per cycle for ground maintenance in parks will be approximately \$41.41.

The project was submitted for review and approved by CREO as an SLBE contract. The department followed the instructions that were provided by CREO when selecting an SLBE mowing contractor. Each contract grants the option during the term of this Contract, upon properly executed amendment, to extend the term of this Contract for up to six (6) year's total per the awarded bid rates. The Board approved awarding the contracts at the following rates for the number of acres specified:

Resolution # - North District (NO1P) to Turf Boss LLC for \$54.90/acre for 113.80 acres.

Public Hearing:

Mr. & Mrs. Gilberto Rizo came before the Board to thank the Board and staff for working with his athletic organization for the use of 9th & Van Brunt. He also mentioned his interest in wanting to do concessions at the 9th & Van Brunt Athletic Complex. The Board thanked the Rizo's for attending the meeting.

Linda Brown and Kathryn Persley both came before the Board to ask the Board to fund the Enjoy Program. Both gave an overview of the Enjoy Program which included youth in four neighborhood associations. Commissioners thanked both for coming and asked that staff look into possibly collaborative effort with other city departments to fund the program next year.

Jane Aylward came before the Board to share her and Homeowners Associations concerns regarding contractors hired by City and others to do work on park property. Ms. Aylward commented that the contractors do not leave the physical condition at the site, in the condition it was prior to work being completed, its worst. Ms. Aylward mentioned that the contractors leave debris, signage, tape and other items behind.

CLOSED SESSION

On a motion by Commissioner Taylor, duly seconded, the Board unanimously approved by roll call vote to enter into a Closed Session to discuss personnel matters.

On a motion by Commissioner Taylor, duly seconded, the Board unanimously approved by roll call vote to leave Closed Session and enter back into an open meeting.

Board Meeting adjourned.

Beth Haden, President
Board of Parks and Recreation Commissioners

Karmen Houston, Board Secretary



Intra-Departmental Communication

Date: July 23, 2024
To: Board of Parks and Recreation Commissioners
From: Chris Cotten, Director
Subject: Resolution - Removal of Park Property — Longfellow Park

Background

Meetings have been held between City officials and representatives from the Ronald McDonald House (RMH) of Kansas City, about parkland in an existing agreement for one of RMH living units and parking and future expansion plans. Longfellow is a Kansas City Park and is under the jurisdiction of Parks. Longfellow Park is 3.42 acres and was acquired in 1980. The area of Longfellow Park requested to be considered for the ballot question is approximately 1.81 acres.

The Board Resolution will ask for approval and recommend that the Council enact an election ordinance that would present to the voters of Kansas City on a 2024 Ballot, a question that whether 1.81 acres of property located generally located in Longfellow Park bounded by Cherry be removed from Park and Boulevard System of the City of Kansas City Missouri and empowering the City to convey said real property.

Recommendation

Staff recommends Board approval of Resolution calling for submission to the voters of Kansas City, at a special election to be held on a 2024 Ballot, a question to remove 1.81 acres of property located generally along Cherry within Longfellow Park devoted to park use from the park system and direct staff to furnish a copy of the Resolution to the City Council for an Ordinance, directing the City Clerk to notify the responsible election authorities of the election no later than August 16, 2024.



Intra-Departmental Communication

DATE: July 23, 2024
TO: Board of Parks and Recreation Commissioners
FROM: Richard Allen, Deputy Director
SUBJECT: FY2024/25-2027-28 GO Bond Citywide Park Project List Priorities

BACKGROUND

The voters of Kansas City MO approved a General Obligation (GO) Bond Program question in November of 2022. The GO Bond question allocated \$80,000,000 for Parks related projects and will be spread out over five years. City Council introduced an ordinance that stated that \$60,000,000 will be allocated evenly between the six council districts for park projects in their districts. \$20,000,000 will be allocated for citywide Parks Department's projects.

On February 7, 2023, the Park Board approved a list to be submitted to the City Budget Office and approved at the Finance Committee. The Finance Committee approved year one funding for these project locations and scope: City's community centers assessment, Dr MLK Jr. Bridge design, Bruce R Watkins Connecting Park design, and SE Community Center pool reconstruction. \$5,250,000 was approved for improvements at these locations.

The Budget office has allocated the remaining Citywide GO Bond funding in the amount of \$14,750,000 for pool improvements at Tony Aguirre Pool, Swope Pool, Arbor Villa Pool and the Springs Pool. The allocated years 2 through 4 of the City's in-district projects Bond program in the amount of \$12,500,000. \$47,500,000 is left to be allocated for year five of the program.

A draft list of projects has been developed to submit to the Budget Office. Each council district has approximately \$7,900,000 to \$8,000,000 to allocate in the fifth year of the plan.

RECOMMENDATION

Staff recommend approval of the Department's GO Bond Priorities for district projects and authorizes the Director or designee to work with Budget Office in the submittal process.

4-Year 2022 GO Bond FY 24-27

Project Name	Council District	FY24 Score	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	4 Year Total
Parks							
Platte Purchase Park- gravel parking lot, restrooms by t- ball fields and shelter at south ballfields	1	53	\$ -	\$ 600,000	\$ 1,400,000	\$ -	\$ 2,000,000
Twin Creek Trail-PIAC Payback	1	40	\$ -	\$ -	\$ 100,000	\$ 150,000	\$ 250,000
Essex Park-Playground and trail	1	35				\$ 800,000	\$ 800,000
Garney Park-Trail replacement	1	50				\$ 1,550,000	\$ 1,550,000
Tiffany Hills Park-Sports lighting and trail	1	35				\$ 2,700,000	\$ 2,700,000
Hodge Park-Field House concept plan	1	33				\$ 700,000	\$ 700,000
Hodge Park-Pickle Ball Courts (8)-PIAC payback	1	33				\$ 1,300,000	\$ 1,300,000
Fox Hill Park	1	30				\$ 450,000	\$ 450,000
Frank Vaydik Park concession and restrooms at ballfields	2	73	\$ -	\$ 600,000	\$ 350,000	\$ 500,000.00	\$ 950,000
Cooley Park-Playground and shelter	2	70	\$ -	\$ -	\$ 1,150,000		\$ 9,050,000
Park Forest Park-Play equipment and walking trail	2	60				\$ 1,250,000	\$ 1,250,000
Line Creek Community Center-Ice system, HVAC and roof	2	53				\$ 3,000,000	\$ 3,000,000
Line Creek Trail-Trailhead	2	30				\$ 1,500,000	\$ 1,500,000
Dog Park-CD 2 location	2	50				\$ 1,000,000	\$ 1,000,000
Chouteau Greenway Park-Playground	2	73				\$ 650,000	\$ 650,000
Wilson Park/82- CFN recommendations and trail	3	83	\$ -	\$ 600,000	\$ 400,000	\$ -	\$ 1,000,000
Blues Park-Skate Rink	3	68	\$ -	\$ -	\$ 1,100,000	\$ -	\$ 9,000,000
Blue Valley Park-Master Plan Improvements and CFN List	3	75				\$ 1,500,000	\$ 1,500,000
Chelsea Park-CFN List	3	73				\$ 700,000	\$ 700,000
Indiana Park-CFN List	3	60				\$ 425,000	\$ 425,000
The Grove-CFN list and playground	3	73				\$ 600,000	\$ 600,000
Kessler Park Lake	3	75				\$ 1,025,000	\$ 1,025,000
Brush Creek Improvements-Concrete walks, lights and drainage	3	68				\$ 2,248,750	\$ 2,248,750
Oak Park-Lighting (PIAC payback)	3	43				\$ 250,000	\$ 250,000
Prospect Plaza Park- Playground (PIAC payback)	3	65				\$ 110,000	\$ 110,000
Dunbar-Shelter repairs (PIAC payback)	3	70				\$ 41,250	\$ 41,250
Jarboe Pool per ordinance 230529	4	70	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 2,000,000
Garrison CC-Parking and Sprayground	4	73	\$ -	\$ -	\$ -	\$ 1,500,000	\$ 8,000,000
Kessler Park-Park Improvement per master plan	4	75				\$ 1,500,000	\$ 1,500,000
Penn Valley Park-Trail improvements	4	70				\$ 1,000,000	\$ 1,000,000
Sheffield Park-Futsal and loop trail	4	68				\$ 1,000,000	\$ 1,000,000
Dietrich Park-Park improvements	4	58				\$ 1,500,000	\$ 1,500,000

Brush Creek Improvements-Concrete walks, lights and drainage										\$ 1,500,000
Dunn Park Replace existing playground	4	68								\$ -
Bent Tree Park- Replace exercise equipment	5	73	\$ -	\$ 450,000		\$ -				\$ 450,000
Marlborough Park-Master Plan improvements	5	70	\$ -	\$ 150,000		\$ -				\$ 150,000
James A Reed	5	65	\$ -	\$ -		\$ 1,500,000				\$ 9,400,000
Swope Park Trail	5	60								\$ 700,000
Swope Park Trail	5	58								\$ 350,000
Swope Park Trail	5	58								\$ 350,000
Swope Park Pool and other park improvement grant match	5	88								\$ 5,000,000
Brush Creek (MLK Park) Tennis courts, pavement, lighting and drainage	5	75								\$ 1,500,000
Indian Creek Trail- replace existing asphalt trail to concrete	6	63	\$ -	\$ 600,000		\$ 400,000				\$ 1,000,000
Tower Park-Playground, shelter and trail improvements	6	53	\$ -	\$ -		\$ 1,100,000				\$ 9,000,000
Blue River Athletic Area-Dog Park, trail and pavement reduction	6	43								\$ 1,000,000
Loose Park-Playground replacement	6	53								\$ 1,000,000
Minor Park-Playground, pavement and shelter	6	53								\$ 1,400,000
South Oak Park-Playground	6	63								\$ 650,000
Warford Park-Playground and trail	6	43								\$ 800,000
Brush Creek Improvements-Concrete walks, lights and drainage	6	80								\$ 1,500,000
Abor Villa Pool	6	70								\$ 1,550,000
Aquatics Master Plan per Ord 230744		N/A		\$ 13,150,000		\$ -				\$ 13,150,000
Swope Park Pool Historic Preservation Ord 230744		63	\$ 1,500,000	\$ -		\$ -				\$ 1,500,000
Tiffany Springs Aquatic Center- Ord 230744			\$ 100,000	\$ -		\$ -				\$ 100,000
Parks Total			\$ 16,750,000	\$ 3,000,000		\$ 7,500,000				\$ 47,500,000



Intra-Departmental Communication

Date: July 23, 2024
To: Board of Parks and Recreation Commissioners
From: Richard Allen, Deputy Director
Subject: Approval of Kessler Park Master Plan (Hoxie Collective/SWT Design/Biohabitats)

Background

Kessler Park has approximately 308 acres of parkland and was acquired in 1895. The scope of the master plan includes community engagement with all the different neighborhood groups that are included in the project area. The master plan is a high-level plan and report listing all planned improvements for the area with priorities and cost estimates. The conservation plan will include the best management practice for the management of wooded areas, open space areas and creeks and lakes in the area. The operation and maintenance plan will include a detailed operation and maintenance plan to maintain all the areas in the project area.

The Kessler Park Improvement Plan process employed a multi-layered community engagement approach that included establishing a diverse Advisory Committee representative of the communities and organizations connected to Kessler Park; a High School Mentorship initiative; Stakeholder Interviews; multi-lingual public outreach and Focus Group meetings; Online Surveys; a Project Website, and three Public Meetings advertised city-wide.

Vision: Kessler Park is a regional destination that inspires visitors with immersive experiences in nature, supports the local communities' vibrant art and cultures, and holds the widest array of recreational amenities in the city.

Mission: Kessler Park will become a safe place for all and will build on the improvement and maintenance of existing assets with beloved programs and partnerships. Strategic growth of facilities and programming are planned over time to enhance safety and environmental health while attracting more visitors and investment.

Priority Improvement Categories: 1. Safety; 2. Maintenance; 3. Environmental Conservation; 4. Connectivity; 5. Activation. Near term priorities include Forming Kessler Park Partners Group; increased safety initiatives; environmental cleanup and conservation; wayfinding and maintenance, connected walking and biking path for full park; road configuration; art programming and support spaces; priorities new amenities; and major capital projects and programs.

At the June 25, 2024, pre-board meeting, the master plan was presented for informational purposes before going forward for official board action.

Recommendation

Staff recommends Board approval Board approval of the Kessler Park Master Plan.



Intra-Departmental Communication

Date: July 23, 2024
To: Board of Parks and Recreation Commissioners
From: Kevin Evans, Superintendent of Parks
Subject: Managed Archery Deer Hunts for 2024-2025 Agreement with Missouri Department of Conservation

Background:

In 2006, the Missouri Department of Conservation (MDC), in partnership with the Kansas City, Missouri Parks and Recreation, offered managed deer hunts at Tiffany Springs Park and Riverfront Park. The intent of the managed hunt was for reasons including:

- Reducing deer densities to mitigate or alleviate deer/vehicle collisions on public roadways
- Lower deer numbers to provide healthier deer and reduce the prevalence of lyme disease
- Lower deer numbers from proper-consistent management to reduce the risk of the spread of diseases such as Hemorrhagic Disease (Blue Tongue) and Chronic Wasting Disease
- Deer prefer native plants to eat and will not eat the invasive plants that we try to eradicate, a balance helps in invasive control
- Provides yet another niche for a unique park patron to utilize and enjoy the urban parks

Seven parks are part of the managed hunt partnership with MDC and KCMO Parks including Tiffany Springs Park, Riverfront Park, Swope Park, Jerry Smith Park, Pleasant Valley Park, Buckeye Greenway, and an all women hunt at Hodge Park. Each participant must complete a mandatory national bow hunting certification to be eligible for the random drawing to be eligible for the program. In addition, KCMO residents have priority in the drawing.

During these partnership years, Kansas City, Missouri Parks and Recreation has established a high level of status in the United States for urban managed deer hunting in public parks. This partnership has been extremely successful and effective in reducing deer/vehicle collisions in these areas of our city and improving forest and glade ecosystem health. We are dedicated to working with MDC to expand on this partnership where beneficial to the public.

Recommendation:

Staff recommends Board approval of the agreement with MDC for 2024-2025 offering the managed deer hunts in Tiffany Springs Park, Riverfront Park, Swope Park, Jerry Smith Park, Pleasant Valley Park, Buckeye Greenway, and Hodge Park. Staff also requests Board authorization for the Director or his designee to execute the agreement on behalf of the Board.



Parks and Recreation

DATE: July 23, 2024
TO: Board of Parks and Recreation Commissioners
FROM: Donald Strother – Aquatics Manager
RE: Purchase of Kiddie Play Structure at Tiffany Springs Aquatic Center

BACKGROUND:

Tiffany Springs Aquatics Center is Parks & Recreation's busiest seasonal aquatics facility. It annually sees tens of thousands of patrons each aquatics season. The aquatics facility opened in 2006. The facility is nearing its 20th year of existence, and items such as the kiddie play feature are needing replacement due to high volume usage and normal wear and tear.

The Parks Department would like to purchase a new kiddie play structure from Whitewater West Industries. The purchase of the new play structure would be \$324,000. Whitewater West Industries manufactured the original play structure. The new play structure would be the exact replacement for the existing one.

Going with the exact same play structure allows for the department to avoid installing new plumbing or any alterations to the water park. There will be a 3–4-month lead time for the order. Removal of the current play structure will be handled by the Parks Department. Installation and assembly of the play structure will be handled through an RFP process.

Whitewater West Industries has been identified as the sole source manufacturer of the play structure. A sole source waiver was requested and received from the city manager.

Funding will come through the existing aquatics budget 2030-70584 (The Springs).

RECOMMENDATION:

Staff recommends Board approval of the purchase of kiddie play feature at Tiffany Springs Aquatic Center in the amount of \$324,000.



Intra-Departmental Communication

DATE: July 23, 2024
TO: Board of Parks and Recreation Commissioners
FROM: Heidi Markle, Marketing & Events Manager
SUBJECT: License for Facility Use with Concession Agreement with Jolt Lighting, LLC for Winter Magic

BACKGROUND

Jolt Lighting, LLC has been in the Christmas display business for 20 years. During that time, they have created light displays for many organizations throughout the country as well as creating their own. In 2020 and 2021, Jolt Lighting, LLC presented Winter Magic, KC's premier drive thru holiday lighting display, in Swope Park. In 2022 and 2023, they installed the display on Cliff Drive. This year, they would like to move the display further north to Platte Purchase Park.

Jolt Lighting, LLC wishes to enter into a Facility Use with Concession Agreement for the use of Platte Purchase for Winter Magic. The agreement runs from August 15, 2024, to February 28, 2025. The event will occur daily, beginning at 5:00 p.m. and ending at 11:00 p.m. from November 1, 2024- January 4, 2024. Jolt Lighting, LLC is expecting 23,000 vehicles over the course of the event. A portion of the proceeds will again go to KC Parks. In 2023, Winter Magic generated \$26,947.87 for the department.

The contractor will be responsible for providing the following items:

1. A plan for traffic and parking control
2. Safety and security plan
3. A list of items for sale, if applicable
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required to host the event

RECOMMENDATION

Staff recommends Board approval of the Agreement with Jolt Lighting, LLC and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: July 23, 2024
TO: Board of Parks and Recreation Commissioners
FROM: Rob Loya, Events Administrator
SUBJECT: Facility Use with Concession Agreement with The Fount Church

BACKGROUND

The Fount Church celebrates the Gospel of Jesus and plug people into God's story. The Fount Church believes in the good news as a church family.

The Fount Church wishes to enter into a Facility Use with Concession Agreement for the use of Ilus Davis Park located at 400 E. 11th St. to hold the Fount Church Block Party on September 21, 2024. The festival will include food trucks, local vendors, live music, charitable activities and a bounce house & children's entertainment. They are expecting 1000 participants.

The Kansas City Parks and Recreation Department will be compensated \$1,000 for this one-day Sales on Public Property event. Set-up for the festival will begin at 1 p.m. and tear down will end at 9 p.m. on September 21, 2024. The event hours are from 3 p.m. to 8 p.m. Certificate of insurance will cover all applicable requirements and be due 14 days before the first event date.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event.
8. A written-out plan to address litter and recycling during the event.

RECOMMENDATION

Staff recommends Board approval of the Agreement with the Fount Church and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: July 23, 2024
TO: Board of Parks and Recreation Commissioners
FROM: Rob Loya, Events Administrator
SUBJECT: Facility Use with Concession Agreement the Greater Kansas City Sports Commission

BACKGROUND

The Greater Kansas City Sports Commission is a combination of two non-profit organizations founded in 1966. Their staff work to fulfill a mission to enhance the quality of life and economic success of Greater Kansas City. The Garmin Kansas City Marathon is Kansas City's largest and most exciting annual race event that takes runners on a tour through the WWI Museum, The Country Club Plaza, The Nelson-Atkins Museum of Art, the Waldo and Westport neighborhoods and historic 18th & Vine.

The Greater Kansas City Sports Commission wishes to enter into a Facility use with Concessions Agreement for the use of Theis Park, located at Oak and 47th Street, to hold the Garmin Kansas City Marathon Finish Line Festival, on October 19, 2024. This free event will include merchandise sales, food and alcohol vendors. They expect approximately 15,000 in attendance.

The Kansas City Parks and Recreation Department will be compensated \$2,200.00 for this 1-day event free event. Set-up for the festival will begin at 8 a.m. on October 17, 2024, and tear down will end at 5 p.m. on October 19, 2024. KCPD, KCFD and EMT will be onsite. Certificate of insurance will cover all applicable requirements and be due 14 days before the first event date.

The contractor will be responsible for providing the following items:

1. A List of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of any other City permits required in hosting the event
8. A written-out plan to address litter and recycling during the event

RECOMMENDATION

Staff recommends Board approval of the Agreement with the Greater Kansas City Sports Commission and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: July 17, 2024
TO: Board of Parks and Recreation Commissioners
FROM: Rob Loya, Events Administrator
SUBJECT: Facility Use with Concession Agreement with Urban Neighborhood Initiative Inc.

BACKGROUND

Urban Neighborhood Initiative (UNI) is a Community Development Corporation (CDC) that strives to build communities with purpose on purpose where every household member is engaged, encouraged, elevated, and educated through the joys of stable housing, quality programming, and impactful services.

UNI wishes to enter into a Facility Use with Concession Agreement for the use of This Park located at Cleaver II Blvd & Oak St. to hold their annual gala, RECESS Jams Session, on October 10, 2024. The event will include a concert, bounce house, and food trucks. They are expecting 700 participants.

The Kansas City Parks and Recreation department will receive \$500.00 for this one-day event. Set-up will begin at 1 p.m. and tear down will begin at 10 p.m. on October 10, 2024. The event hours are from 5-10 p.m. Security will be on site. Certificate of insurance will cover all applicable requirements and be due 14 days before the first event date.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event.
8. A written-out plan to address litter and recycling during the event.

RECOMMENDATION

Staff recommends Board approval of the Agreement with the UNI and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: July 23, 2024

TO: Board of Parks and Recreation Commissioners

FROM: Jennifer Jutte, Superintendent, Community Services

RE: Facility Use without Concessions Agreement with La Liga Kansas City

BACKGROUND:

La Liga Kansas City is requesting the use of facilities at Hodge Park Athletic Field #1, 24-2 NE Reinking Road for the purpose of conducting youth soccer practices and games for the fall session.

La Liga Kansas City will pay \$20.00 per hour for practice and \$200.00 per game for a total compensation of \$2,760.00.

The terms of this agreement will begin September 3, 2024, and end October 19, 2024. La Liga Kansas City will provide commercial general liability and sexual abuse/molestation insurance per City's requirements.

RECOMMENDATION:

Staff recommends Board approval of the Agreement with La Liga Kansas City and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: July 23, 2024

TO: Board of Parks and Recreation Commissioners

FROM: Jennifer Jutte, Deputy Director, Community Services

RE: Facility Use without concessions Agreement with Sporting Kansas City LLC

BACKGROUND:

Sporting Kansas City LLC is requesting the use of the multipurpose field at Pleasant Valley Road Athletic Complex for the purpose of conducting youth soccer practice and games. Activities will take place Monday-Thursday from 5:30 p.m. – 7:30 p.m. during the terms of this agreement.

Sporting Kansas City LLC will compensate the City \$25.00 per hour for a total compensation of \$1,400.00.

The terms of this agreement will begin September 2, 2024, and end October 17, 2024. Sporting Kansas City LLC will provide commercial general liability and sexual abuse/molestation insurance per City's requirements.

RECOMMENDATION:

Staff recommends Board approval of the Agreement with Sporting Kansas City LLC and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: July 23, 2024

TO: Board of Parks and Recreation Commissioners

FROM: Jennifer Jutte, Superintendent, Community Services

SUBJECT: Facility Use with Concessions Agreement with South Suburban Junior Football Association

BACKGROUND:

South Suburban Junior Football Association is requesting the use of the Longview Tract Park, Football Fields #1 & #2, located at 7201 Longview Road, for the limited purpose of conducting football clinics, practices, games, and associated activities during the Term of the License. Activities will take place on Fridays and Saturdays from 8:00 a.m. – 6:00 p.m.

South Suburban Junior Football Association will compensate at the rate of \$20.00/day/field and 20% of concessions for a total projected compensation of \$2,520.00.

The Term of this License shall start on August 2, 2024, and end no later than November 3, 2024. They will also provide commercial general liability and sexual abuse molestation insurance per City's requirements.

RECOMMENDATION:

Staff recommends Board approval of this Facility Use Agreement with South Suburban Junior Football Organization and requests Board authorization for the Director or designee to execute and administer the agreement on behalf of the Board.



Intra-Departmental Communication

Date: July 23, 2024

To: Board of Parks and Recreation Commissioners

From: James Wang, Chief Engineer, Parks Engineering, Planning and Park Design

Subject: Design Professional Services Agreement with Populous for the Paseo Stairs Revitalization Project

Background:

Paseo Stairs, located at MLK Boulevard and the Paseo Boulevard, is a well-known landmark in the city. The stone steps were built into the steep hillside leading up to the original Paseo High School. The stairs have been in a state of decay, blight and disrepair for decades.

On January 17, 2024, the Parks Department received one submittal responding to the RFP/Q for Design Professional Services of the Paseo Stairs Revitalization project. Populous was selected for the project. Populous' Team also includes JE Dunn, Taliaferro & Browne, Young + Dring Landscape Architecture, LLC, etc.

The Paseo Stairs project is to revitalize the existing stairs. Project goals include the following:

- Create a welcoming, multi-functional site that will enhance the lives of our community.
- Utilizing outdoor fitness as an opportunity to bring the city together and bridge gaps.
- Promote healthier lifestyles for our community members.
- Enhance the visibility of this well-known landmark.
- Bring all walks of life together.
- Bring the community together to support this project and re-energize the neighbors.

Per the contract agreement, the design work will be completed for a maximum of \$142,800.00 and in 175 calendar days. The scope of this agreement includes site analysis, community engagement, conceptual plans, and design plans. This agreement is funded from PIAC funds in account number 3090 708309 70237502. The CREO Department has approved the participation goals of 14% MBE and 14% WBE, and the design professional's MWBE participations are 14% MBE and 14% WBE.

Recommendation:

Staff recommends Board approval of a Design Professional Agreement with Populous for the Paseo Stairs Revitalization project in the amount of \$142,800.00, and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

Date: July 23, 2024

To: Board of Parks and Recreation Commissioners

From: James Wang, Chief Engineer

Subject: Swope Park-Blue River Trail – 63rd Street to Swope Pool Area – TAP 3001 (017) Transportation Alternates (TAP) Grant Award

Background

The Federal Transportation Alternatives Program (TAP) has awarded funding to the Swope Park-Blue River Trail – 63rd Street to Swope Pool Area project in the amount of \$750,000. This project will construct a paved trail on the existing gravel segment of Blue River Trail from 63rd Street to the Swope Park Pool area. This project requires a local match of \$250,000 that has been funded through Park Board Resolution 32563 approved June 25, 2024.

The project will provide recreational and transportation opportunities along the Blue River and connect to amenities along the Blue River and Swope Park. This section of the trail is part of the Metro Green Plan and the Trails KC Plan. This section will extend a major trail system in Kansas City, MO. This agreement will require City Council approval because it requires the estimation of revenue for the \$750,000 TAP grant.

Recommendation

Staff recommends Board authorization for the Director or designee to execute the necessary documents from the Missouri Department of Transportation and the Federal Highway Administration on behalf of the Board.



Intra-Departmental Communication

Date: July 23, 2024

To: Board of Parks and Recreation Commissioners

From: James Wang, Chief Engineer

Subject: Swope Park Trail – 63rd Street to KC Pet Project – TAP 3001 (019)
Transportation Alternates (TAP) Grant Award

Background

The Federal Transportation Alternatives Program (TAP) has awarded funding to the Swope Park Trail – 63rd Street to KC Pet Project project in the amount of \$750,000. This project will provide a paved trail from 63rd Street to connect to the existing trail on Elmwood by the KC Pet Project. This project requires a local match of \$250,000 that has been funded through Park Board Resolution 32563 approved June 25, 2024.

The project will provide recreational and bicycle/pedestrian transportation opportunities by providing a north-south trail connection through Swope Park. This agreement will require City Council approval because the estimation of revenue for the \$750,000 TAP grant.

Recommendation

Staff recommends Board authorization for the Director or her designee to execute the necessary documents from the Missouri Department of Transportation and the Federal Highway Administration on behalf of the Board.



Intra-Departmental Communication

DATE: July 23, 2024
TO: Board of Parks and Recreation Commissioners
FROM: James Wang, P.E, Chief Engineer - Engineering, Planning, and Design
SUBJECT: Construction and Donation Agreement with Cadence Homeowners Association and Hunt Midwest for Trail Improvement

BACKGROUND

The Board of Parks and Recreation Commissioners is being requested to enter into a construction and donation agreement with Cadence Homeowners Association and Hunt Midwest Real Estate Development Inc. for trail improvements within Cadence subdivision.

Hunt Midwest will construct a 10-wide trail within Cadence subdivision which is located east of Platte Purchase Road and south of NW 108th Street. This trail will be connected to the trails in Platte Purchase Park and will become part of the regional trail system in the northland.

This trail will be designed and constructed in accordance with the City's standards. Parks staff will be conducting inspections to ensure all the City's requirements and trail specifications are met. Once construction is completed, the City will accept the trail project and maintenance responsibility.

RECOMMENDATION

Staff recommends the Board approval of the Construction and Donation Agreement with Cadence Homeowners Association and Hunt Midwest, and requests authorization for the Director, or designee, to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: July 23, 2024

TO: Board of Parks and Recreation Commissioners

FROM: James Wang, PE, Chief Engineer – Engineering, Planning, and Design

SUBJECT: Change Order #5 (Final Change Order) – Gunter Construction Company
Southeast Community Center Pool Renovation Project

BACKGROUND

Southeast Community Center is located at 4201 E. 63rd St and was built in 2008. The new pool design was complete, and bids were received on February 1, 2023. On April 20, 2023, Gunter Construction Company was awarded the base bid in the amount of \$2,902,000. The Notice to Proceed was May 16, 2023.

Change Order #1 in the amount of \$154,009 included 3 alternates, additional work in the First Aid room, a roof vapor barrier and 2 temporary security walls, added 19 calendar days extending the contract time to February 14, 2024. Change Order #2 in the amount of \$47,495.44 provided funding to excavate rock from the pool area, pool equipment room, pool drain line to an outside manhole and added 37 calendar days extending the contract time to March 22, 2024. Change Order #3 in the amount of \$21,805.93 provided additional roof caulking, 80 linear feet of Sched 80 PVC pool drainpipe, steam heads, improvements to the multipurpose room and added 12 calendar days, extending the contract time to April 3, 2024. Change Order #4 in the amount of \$47,859.80 provided funding to install additional electrical and mechanical improvements, fire alarm upgrades, site grading, piping and additional concrete work and added 60 calendar days to the construction schedule extending the contract time to June 3, 2024, bringing the total contract amount of \$3,173,170.17.

This Change Order #5, in the amount of \$72,273.66 will provide funding to install duct soc tie-in, building fire alarm corrections, 3 new pool heaters and exhaust pipe, roof drain erosion protection, 2 new doors and 1 door louver and added 91 calendar days, extending the contract time to September 2, 2024, bringing the total amount of this contract to \$3,245,443.83 Funding for this Change Order #5 will come from account number 3090-611060-708509-70204994.

The Civil Rights and Equal Opportunity (CREO) Department set goals of 15% MBE and 15% WBE for this project. The Gunter Construction Company participation plan of 20.3 % MBE and 45.9 % WBE was approved by the CREO Department and will continue to be met with the approval of this Change Order #5.

RECOMMENDATION

Staff recommends Board approval of this Final Change Order #5 to Gunter Construction Company in the amount of \$72,273.66, adding 91 calendar days to the project schedule and requests authorization for the Director or designee to execute this change order on behalf of the Board.



Intra-Departmental Communication

DATE: July 23, 2024

TO: Board of Parks and Recreation Commissioners

FROM: James Wang, PE, Chief Engineer – Engineering, Planning, and Design

SUBJECT: Change Order #1 – Gunter Construction Company
Holmes Park Playground Design-Build Project

BACKGROUND

Holmes Park Playground, located at 6901 Holmes Road, was acquired in 1944. This 9.14 acre park is bordered by Holmes Road. This neighborhood park has served several age groups over the years and has recently seen an increase of young families using the park. The amenities in this park are an existing playground, an outdoor roller hockey rink, baseball field and parking lot on E. 70th St. The neighborhood and Southtown Council have received \$442,000 from Year 39 (2022-2023) PIAC funding for installation of a new playground.

On November 14, 2023 the Park Board awarded a Design Build contract to Gunter Construction Company in the amount of \$404,750.00. The project includes the replacement of the existing play area and provides a new ADA accessible, all-inclusive playground that serves all age groups. Gunter Construction Company's Design Build team received public engagement on this project. Construction has begun and the playground border, playground drainage system and connecting sidewalks have been completed. The new playground and safety surfacing remain to be completed before November 17, 2024.

This Change Order #1 will provide funding in the amount of \$36,163.00 to install a paved picnic area, a paved connection to the west parking lot and an upgrade from sports turf surfacing to rubber tile surfacing in the play area. The new total amount of the contract is \$443,913. The contract times will remain unchanged. Funding for this construction contract will come from account number 3090 708609 611060 70237000.

The Civil Rights and Equal Opportunity (CREO) Department set goals of 14% MBE and 14% WBE for this project. The Gunter Construction Company participation plan of 14% MBE and 14% WBE was approved by CREO and will be met with the inclusion of this change order.

RECOMMENDATION

Staff recommends Board approval of this Change Order #1 to Gunter Construction Company for a total price of \$36,163.00 and requests authorization for the Director or designee to execute this Change Order #1 on behalf of the Board.



Intra-Departmental Communication

DATE: July 23, 2024

TO: Board of Parks and Recreation Commissioners

FROM: James Wang, PE, Chief Engineer – Engineering, Planning, and Design

SUBJECT: Change Order #2 – MegaKC Ashland Square Sprayground REBID Project

BACKGROUND

Ashland Square Park, located at 4500 E. 23rd Street, was acquired in 1913. This 7 acre two tier park provides baseball and soccer playing fields on the north half, and a playground, shelter, tennis and basketball on the south half. Recent improvements consist of the new baseball backstop and dugouts, regrading and seeding the north playing fields, and extending the 5' high black chain link fence around the north and east sides of the park. Future planned improvements for the park consist of converting the existing fill and drain swimming pool to a sprayground, replacing the playground equipment, and replacing the tennis and basketball courts with a new mini pitch court, basketball courts and pickleball courts. SLBE design firm, Landworks Studio, has provided the public engagement, design and construction documents for a 22 element sprayground, stone structure restoration and ADA access to the new sprayground.

On November 14, 2023, the Park Board approved a construction contract with Mega KC in the amount of \$1,108,097. This Contract provides demolition and removal of two (2) existing pools, all water, electrical and sewer connections, sprayground plumbing, water feature elements, controllers, concrete pavements, historic structure restoration, street restoration, grading and seeding. The construction deadline was set as April 23, 2024. Change Order #1, in the amount of \$2,019.49 for security door updates and converted the contract time from a deadline specific project to a calendar day project with a new project deadline of December 18, 2024, bringing the total amount of the contract to \$1,110,116.49.

This Change Order #2, in the amount of \$92,574.98 will provide funding to install additional 4" sidewalk, 20 feet of new concrete curb, additional electrical service connections, additional electrical bonding and reinforcement at the spray pad perimeter and 330 linear feet of 4' Montage 3 rail fence around the sprayground project and will extend the project deadline 7 calendar days for a revised project deadline of December 25, 2024. Bringing the total amount of contract to \$1,202,691.47. This Change Order #2 is funded from Parks Sales Tax Fund account 2030 707704 611060 70240089.

The Civil Rights and Equal Opportunity (CREO) Department set goals of 15% MBE and 15% WBE for this project. The Mega KC participation plan of 15 % MBE and 15.01 % WBE will not be changed by this change order.

RECOMMENDATION

Staff recommends Board approval of Change Order #2 to MegaKC in the amount of \$92,574.98, extend the contract time 7 calendar days and requests authorization for the Director or designee to execute the change order on behalf of the Board.



Intra-Departmental Communication

Date: July 23, 2024
To: Board of Parks and Recreation Commissioners
From: Emiel Cleaver, Director
Subject: Bruce R. Watkins Cultural Heritage Center – Fundraising Concert Artists’ Contract Fee Payment

Bruce R. Watkins Cultural Heritage Center (BRWCHC), 3700 Dr. Martin Luther King Jr. Boulevard. The Center is named in honor of Bruce R. Watkins, a political and social activist. During his lifetime, Watkins made innumerable contributions to the development of Kansas City and toward the advancement of civil rights for African Americans and sought to recognize and preserve the varied contributions African Americans made to the development of Kansas City.

The Center opened in December 1989 as the outgrowth of Watkins’ efforts. The construction of the Center was made possible through the work and contributions of the Bruce R. Watkins Fountain, Inc., the Kansas City Parks and Recreation Department and the State of Missouri. 2024 is the 35th Anniversary of the Bruce R. Watkins Cultural Heritage Center.

To commemorate the 35th anniversary of the Center’s opening and mission to provide culturally rich entertainment, theatrical performances, art and educational programs for Kansas City community members and non-local visitors, a fundraising concert is being planned for Saturday, September 14, 2024 at the historic GEM Theatre in Kansas City’s 18th & Vine Jazz District. The concert event’s net proceeds would benefit BRWCHC’s ongoing programs and presentations.

Parks and Recreation Department staff requests approval of funds to be released to Show Me Showdown Urban Entertainment in the amount of \$30,300 for the purpose of securing national music artists Regina Belle, R&B group Shai and vocalist Sunshine Anderson to perform as the featured performers for the fundraising concert.

Funds for this expenditure are available from funds allocated from the State of Missouri to the Parks and Recreation Department for Bruce R. Watkins Cultural Heritage Center 2024 programs.

RECOMMENDATION:

Staff recommends approval of the fundraising concert artists’ contract fee in the amount of \$30,300.



Intra-Departmental Communication

DATE: July 23, 2024

TO: Board of Parks and Recreation Commissioners

FROM: Jennifer Jutte, Superintendent, Community Services

SUBJECT: Cooperative Agreement – Black Archives of Mid-America Stop the Violence Basketball Tournament

BACKGROUND:

The mission of the Black Archives of Mid-America is to collect, preserve and make available to the public materials documenting the social, economic, political and cultural histories of persons of African American descent in the central United States, with particular emphasis in the Kansas City, Missouri region.

Other initiatives include a Stop the Violence initiative and the Black Archives youth group, BAYCON, is requesting the use of the gymnasium and kitchen at Gregg/Klice Community Center to host a Stop the Violence Basketball tournament. This one-day event will begin on July 27, 2024, at 10: 00a.m.and end at 4:00p.m.

Working in partnership with the Black Archives of Mid America, City will grant access to the facilities at no charge.

Commercial general liability and sexual assault/molestation insurance will be provided per City's requirements.

RECOMMENDATION:

Staff recommends Board approval of this Cooperative Agreement with Black Archives of Mid-America and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.