

**BOARD OF PARKS AND RECREATION COMMISSIONERS  
KANSAS CITY, MISSOURI**

**Tuesday, September 10, 2024  
4600 East 63rd Trafficway**

**4:00 O'CLOCK P.M.  
Workshop**

**5:00 O'CLOCK P.M.  
BOARD MEETING**

**Members of the Board may attend this meeting via video conference.**

**Workshop**

4 p.m. – Marlborough Park Master Plan – Lisa Treese

**Board Meeting**

Call to Order – President Beth Haden

Roll Call

**Agenda**

1. Considering Board approval of the August 27, 2024 Board Minutes. **Attachment A**
2. **Resolution #32633** - Considering Board approval of a Facility use with Concession Agreement with KC Health Initiative/GiGi Jones for the use of the Swope Park Band Stand. **Attachment B**
3. **Resolution #32634** – Considering Board approval of a Cooperative Agreement with AARP MO FitLot Fall for Fall Fitness Fun at Mary Williams-Neal Community Center. **Attachment C**
4. **Resolution #32635** – Considering Board approval of a Facility Use without Concession Agreement with the American Stroke Foundation for the Next Step Program at Kansas City North Community Center. **Attachment D**
5. **Resolution #32636** – Considering Board approval of Cooperative Agreement with Cristo Rey Kansas City Sisters of Charity of Leavenworth High School to establish a Corporate Work Study Program. **Attachment E**
6. **Resolution #32637** – Considering Board approval of an Agreement with Crossroads Preparatory Academy for the use of the Garrison Community Center gymnasium for youth volleyball and basketball practice. **Attachment F**
7. **Resolution #32638** – Considering Board approval of an Agreement with Blue Magic Volleyball Club for the use of Tony Aguirre Community Center. **Attachment G**
8. **Resolution #32639** – Considering Board approval of an Agreement with Destiny Outreach Ministries for the use of Hillcrest Community Center to conduct church services. **Attachment H**
9. **Resolution #32640** – Considering Board of an Agreement with Futbol Kansas City for the use of 9<sup>th</sup> & Van Brunt Athletic Fields. **Attachment I**

10. **Resolution #32641** – Considering Board approval of a Facility use without Concession Agreement with Notre Dame de Sion Schools of Kansas City for the use of Minor Park Tennis Courts for tennis practices and matches. **Attachment J**
11. **Resolution #32642** – Considering Board approval of a Cooperative Agreement with Kye Stone to paint a mural on the south, west and north sides of the Budd Park Pool Building. **Attachment K**
12. **Resolution #32643** – Considering Board approval of a Cooperative Agreement with Mattie Rhodes Center to paint a new mural on Gage Park staircase. **Attachment L**
13. **Resolution #32644** – Considering Board approval of a Bid Award to Donlinger Construction for the Tony Aguirre Outdoor Pool Design Build Project in the amount of \$4,385,328. **Attachment M**
14. **Resolution #32645** - Considering Board approval of Amendment # 1 to the Encroachment License Agreement – Property at 4111 Broadway Boulevard with Semref KC III, LLC dba Westly on Broadway. **Attachment N**
15. **Resolution #32646** – Considering Board approval of Change Order #3 with MegaKC Ashland Square Sprayground REBID Project in the amount of \$250,000 and extend the contract completion date to February 23, 2025. **Attachment O**
16. **Resolution #32647** – Considering Board approval of Change Order #2 with Primetime Contracting for Columbus Square Playground project in the amount of \$161,444.04 and extend the contract time to December 20, 2024. **Attachment P**
17. **Resolution #32648** – Considering Board approval of a Resolution to support the Missouri Department Conservation Grant Application for North Terrace Lake Outdoor Infrastructure Improvements. **Attachment Q**
18. Public Testimony - Recommendation for the request to rename Buckeye Greenway Park. **Attachment R**
19. Directors Update
20. **Public Hearing – Public Testimony is Limited to 2 Minutes.**
21. Adjourn

The Board may return to the conference room following the regular meeting for additional discussion of items on the agenda of the Board's Workshop that were not completed prior to the regular meeting.

Any closed session may be held via teleconference.

Pursuant to Section 610.021 subsection 1 of the Revised Statutes of Missouri to discuss legal matters, litigation, or privileged communications with attorneys.

- Pursuant to Section 610.021 subsection 2 of the Revised Statutes of Missouri to discuss real estate;
- Pursuant to Section 610.021 subsections 3 and 13 of the Revised Statutes of Missouri to discuss personnel matters.
- Pursuant to Section 610.021 subsection 12 of the Revised Statutes of Missouri to discuss sealed bids or proposals.



## Intra-Departmental Communication

**DATE:** September 10, 2024

**TO:** Board of Parks and Recreation Commissioners

**FROM:** Lisa Treese, Parks Senior Planner

**RE:** Marlborough Park Master Plan

**BACKGROUND:**

The City of Kansas City, Missouri Parks and Recreation Department conducted a Master Plan process for Marlborough Park that is complete. Hoxie Collective performed design professional services for this plan. Hoxie Collective will present a brief overview of the plan.

**BOARD MEETING  
August 27, 2024**

**1:00 O’CLOCK P.M.  
Workshop**

**2:00 O’CLOCK P.M.  
Board Meeting**

**4600 East 63rd Trafficway  
Kansas City, Missouri 64130**

**Workshop**

1 p.m. – 1:30 p.m. – Parks and Recreation – Community Center Assessment – SFS Architects  
1:30 p.m. – 1:50 p.m. – KCATA Agreement – 10<sup>th</sup> Street Fountain

**Board Meeting**

Call to Order – President Beth Haden

Roll Call:

Board Members Present: President Haden, Commissioner Contreras, Commissioner Gorenc,  
Commissioner Smith and Commissioner Taylor.

On a motion by Commissioner Smith, duly seconded by Commissioner Contreras, the Board approved the Board Minutes on August 13, 2024.

**Recognition for Retirement – Rebecca Hadjian retiring with 24 plus years of service.**

Rebecca Hadjian began her career with the City of Kansas City, Missouri, January 20, 1987 in the City Treasurer’s Office, a division of the Finance Department, as a Clerk I.

She promoted to the Parks and Recreation Department as a Stock Clerk I in 1988, then promoted to a Stock Clerk II with the Public Works Department in 1989, then promoted to Secretary with the City Planning and Development Department in 1997, then briefly left the City in 1999, but returned to the role of Secretary that same year within the Planning and Design Services Division, of the Parks and Recreation Department

During Rebecca’s 24 plus years with the Parks and Recreation Department, she has held several positions, (Secretary, Clerical Supervisor, Senior Administrative Assistant, and Administrative Officer.)

Rebecca is now closing her career with the City government as a Senior Procurement Officer within the Finance Division, of the Parks and Recreation Department. She officially retires on September 1, 2024.

We would like to thank her for her many roles and years of dedicated public service and to wish her well in retirement.

**Resolution #32619 – Amendment #9 with the Starlight Theatre Association**

On a motion by Commissioner Smith, duly seconded by Commissioner Contreras, the Board approved Amendment #9 with Starlight Theatre Association in the amount of \$400,000 and authorized the Director or designee to execute the amendment on behalf of the Board.

**Background:** The City and the Starlight Theatre Association entered into a new Concessions and Use Agreement for the operation, maintenance, and potential improvements of Starlight Theatre on December 1, 2015, ending November 30, 2020. The Agreement shall be automatically extended for successive five (5) year periods as permitted by the Charter of the City.

The original agreement is written to receive City funding if available. Funding is available in FY 24/25 appropriation: 2030-707501-B-70165933 in the amount of \$400,000.00.

Prior to reimbursement, the Association must submit documentation of their expenditures to the Parks and Recreation Department and shall comply with all Federal, State and Local laws, including city ordinances and regulations applicable for bidding, purchasing and contracting procedures which are required by the City for such procedures. All remaining terms and conditions of the Agreement shall remain unchanged and in full force and effect.

**Resolution #32620 – Agreement with Pecos League of Independent Baseball LLC**

On a motion by Commissioner Smith, duly seconded by Commissioner Taylor, the Board approved the Agreement with Pecos League of Independent Baseball LLC for the use of Satchel Paige Stadium and authorized the Director or designee to execute the agreement on behalf of the Board.

**Background:** The Pecos League of Independent Baseball would like to place the first ever international team in Satchel Paige Stadium for the 2025 season. The Pecos League has been in existence since 2011. The Kansas City Hormigas will be a class B baseball team and will be made of players from the Dominican Republic, Venezuela and Mexico. The team will play games on Sunday, Monday, Tuesday and some Wednesdays. They will offer youth baseball clinics and youth instruction; additionally, they will maintain the field for the duration of their three-month season.

They will play in the Mountain Division and play teams from Nebraska, Kansas, Oklahoma, Texas, Colorado, New Mexico and Arizona.

The team will compensate the Parks and Recreation Department 15% of ticket sales, 20% of net concession sales and \$30 per hour for the use of lights and take care of field preparation maintenance and facility maintenance during the term of the agreement. They will provide the department with insurance, naming the City as additional insured as well as SAM insurance before next summer. They are seeking approval now so that they can make the announcement of the team and begin to search for host families for the players which will be between the ages of 19-25.

The Hormigas program will enhance the quality of life for the residents of Kansas City and will help with re-vitalization of Satchel Paige Stadium by providing affordable family entertainment.

**Resolution #32621 – Agreement with Battle of Westport Association**

On a motion by Commissioner Taylor, duly seconded by Commissioner Smith, the Board approved the Agreement with Battle of Westport Association and authorized the Director or designee to execute the agreement on behalf of the Board.

**Background:** The Battle of Westport took place on October 22<sup>nd</sup> and 23<sup>rd</sup> of 1864. The sub engagements of Byram’s Ford and the Big Blue took place in the vicinity of the current Parks and Recreation Administration building with some of the heaviest fighting and hand to hand combat taking place in the very area you sit today. The Monett Battle of Westport organization would like to host tours and lectures on October 19, 2024 on and around the battlefield to celebrate the 160<sup>th</sup> anniversary of the battle.

One of the lessor known aspects of this battle was the participation of the Douglas Battery in this engagement. The Douglas Battery had the unique distinction of being the only black federal unit to serve entirely under the leadership of black officers. The Douglas Battery engaged in combat in what is known today as Loose Park and their artillery efforts were directly responsible for eliminating Confederate artillery in Loose Park.

This event will be free to the public, with no concessions.

**Resolution #32622 – Agreement with the American Indian Chamber of Commerce of the Greater Plains**

On a motion by Commissioner Smith, duly seconded by Commissioner Taylor, the Board approved the Agreement with the American Indian Chamber of Commerce of the Greater Plains for the use of the Weeks Hall and Rocky Point Shelter located in Swope Park and authorized the Director or designee to execute the agreement on behalf of the Board.

**Background:** The Board has under its control various parklands, community centers, athletic fields and facilities including Weeks Hall (named after Edwin Weeks who was instrumental in talking Col. Swope into donating the land for the park) and the Rocky Point Shelter located in Camp Lake of the Woods in Swope Park. Weeks Hall and the Rocky Point Shelter have been vacant and unused since Lakeside Nature Center opened in 1999. The facilities have had vandalism, homeless residents and are both in various states of disarray.

The American Indian Chamber of Commerce of the Great Plains is in need of space to conduct youth programming and heritage events in an effort keep alive the traditions and customs of their respective tribes. These traditions were prohibited by the Dawes Act of 1887 and the Curtis Act of 1898 and forced American Indians to adopt European American Culture and dismantle their tribal way of life. In 1978 American Indians were once again allowed to practice, protect and preserve their right to freedom to believe, express and exercise their traditional rites and cultural practices. The tribes have been working to reclaim their heritage and traditions ever since.

The American Indian Chamber of Commerce of the Great Plains would like to utilize Weeks Hall and the surrounding area to the Rocky Point Shelter for two purposes. 1.) as a dedicated space for the over 98 American Indian Tribes in the Kansas City Area a place to congregate and learn the ways of their ancestors and 2.) as a dedicated place to interact with and educate the citizens of Kansas City and the

surrounding areas the histories and legacies of the different tribes, to showcase elements of the American Indian way of life.

In lieu of monetary payment the American Indian Chamber of Commerce of the Great Plains will utilize Weeks Hall and the Rocky Point Shelter in the same manner as Kappa Alpha Psi and the Scouts in the Swope Interpretive Center and re-energize an area of Swope Park that has been ignored for over 25 years, eliminate the vagrancy that has plagued these two facilities for over 25 years, contribute services to the youth and community, including policing of trash in Camp Lake of the Woods and community cleanup events in the Kansas City Parks system.

**Resolution #32623 – Bid Award to American Lawn and Landscape, Inc.**

On a motion by Commissioner Contreras, duly seconded by Commissioner Taylor, the Board approved the Tree Planting Services FY25-29 contract with American Lawn and Landscape, Inc. in the amount of \$1,095,042.00, term not to exceed June 30, 2025 and authorized the Director or designee to execute the contract on behalf of the Board.

**Background:** On Monday, July 29, 2024, proposals were received for Tree Planting Services FY25-29. A total of three (3) proposals were received. The Staff recommends entering into a contract with American Lawn & Landscape Inc. as the best proposer. The average estimated cost per tree planting with two-(2) year maintenance and warranty of \$563.31.

This contract will address tree planting needs on public properties and right of ways, including citizen's requests, 311 Action Center requests, and requests from other sources. As part of Forestry's tree planting programs this contract will address the need for replacement tree plantings from removal of Ash trees due to the Emerald Ash Borer, and other removals performed by Forestry. It is estimated that this contract will plant approximately 1,945 trees. The term of this Contract will be for a period of one year, not to exceed June 30, 2025. The City has the option to extend the term of this Contract with approval from the Board of Parks & Recreation Commissioners for four-(4) additional one-year renewal periods.

Funding amounts for these services are found in Forestry account #3090-707771, (\$200,000.00 from Forestry and \$710,000 from NPD); PIAC account 70240092, \$100,000.00; Tree Fund accounts 70240070, \$53,542.00 and 77240080, \$31,500. We will encumber \$1,095,042.00 to execute this contract.

**Resolution #32624 – Memorandum of Understanding with the Department of Natural Resources for the Bruce R. Watkins Cultural Heritage Center**

On a motion by Commissioner Smith, duly seconded by Commissioner Contreras, the Board approved the Memorandum of Understanding with the Department of Natural Resources for the Bruce R. Watkins Cultural Heritage Center and authorized the Director or designee to execute the memorandum of understanding on behalf of the Board.

**Background:** Bruce R. Watkins Cultural Heritage Center & Museum (BRW) is comprised of a building, grounds, parking lot, and historical collection with the building and grounds owned by the State, the parking lot owned by Parks, and the historical collection owned by the FBRW. In addition, Parks & Recreation manages and operates BRW including the historical collection. KCP&R and DNR entered

into successive Cooperative Agreements stating that KCP&R would maintain and operate BRW, most recently by Cooperative Agreement dated October 1, 2014, for a ten-year term.

In State fiscal year 2024-25 the Missouri legislature appropriated \$150,000 of General Revenue through DNR to KCP&R for the purpose of strategic planning and programming for the BRW. At this time, we would like to enter a MOA with DNR, allowing KCP&R to continue strategic planning and programming for BRW using the \$150,000 appropriated funds. Terms of the agreement expiring June 30, 2025.

**Resolution #32625 – Facility Use with Concession Agreement with KCBC Oktoberfest, LLC/KC**

On a motion by Commissioner Smith, duly seconded by Commissioner Contreras, the Board approved the Agreement with KCBC Oktoberfest, LLC/KC and authorized the Director or designee to execute the memorandum of understanding on behalf of the Board.

**Background:** Oktoberfest is Kansas City’s largest traditional Oktoberfest. The festival includes lively entertainment, exceptional Bavarian and American cuisine, games and competitions, and family-friendly activities – transforming an iconic regional destination into a, “Munich of the Midwest”.

KCBC Oktoberfest, LLC/KC Bier Company wishes to enter into a Facility use with Concessions Agreement for the use of Grand Boulevard between 26<sup>th</sup> Street and Pershing, to hold the 2024 KC Oktoberfest, on October 4 and 5, 2024. The event expects approximately 15,000 in attendance.

The Kansas City Parks and Recreation Department will be compensated \$2,200.00 for this 2-day event. Set-up for the festival will begin on October 3, 2024, at 9 a.m. and the street will open again at 10 a.m. on October 6, 2024. Event hours are October 4, 2024, from 5 p.m. to 11 p.m. and October 5, 2024, from 11 a.m. to 11 p.m. Security and EMT will be onsite.

The contractor will be responsible for providing the following items:

1. A List of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of any other City permits required in hosting the event
8. A written-out plan to address litter and recycling during the event

**Resolution #32626 – Facility Use with Concession Agreement with AZ Entertainment**

On a motion by Commissioner Smith, duly seconded by Commissioner Taylor, the Board approved the Agreement with AZ Entertainment and authorized the Director or designee to execute the memorandum of understanding on behalf of the Board.

**Background:** JZ Entertainment is a family-oriented business founded by James Chrisman and Zeek Willis of Kansas City, Missouri. Over 25 years ago, JZ Entertainment established and built relationships with various musical artists via the Funk Festival, Scream Tours and many other events. By doing this,



JZ Entertainment has created a musical platform for various artists to perform in Kansas City, while bringing entertainment and creating revenue to the state of Missouri.

JZ Entertainment wishes to enter into a Facility Use with Concession Agreement for the use of the Great Lawn located at 1600 John Buck 'Neil Way, to hold the Summerfest Breast Cancer Awareness Concert on October 5, 2024. The concert will have R&B music, alcohol & vendor sales, and will donate a portion of their profits to the American Cancer Society. They are expecting 2,000 participants.

The Kansas City Parks and Recreation Department will be compensated \$5,000 for this one-day event. Set-up for the festival will begin at 8 a.m. and tear down will at 11:15 p.m. on October 5, 2024. The concert hours are from 5 p.m. to 11 p.m. Per request of the Greg/Klice Community Center, JZ Entertainment agrees to leave the community center parking lot open for center parking only and provide traffic control to direct traffic to other parking areas. Security will be on site. Certificate of insurance will cover all applicable requirements and be due 14 days before the first event date.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event.
8. A written-out plan to address litter and recycling during the event.

**Resolution #32627 – Facility Use without Concession Agreement with Show Me Riders Horse Club**

On a motion by Commissioner Smith, duly seconded by Commissioner Contreras, the Board approved the Agreement with Show Me Riders Horse Club and authorized the Director or designee to execute the agreement on behalf of the Board.

**Background:** The Mission of the Show Me Riders Horse Club is to introduce children and communities to horsemanship through fun and educational events and programs. Since 2013, the Show Me Riders Horse Club of Kansas City has introduced horsemanship to many communities in Kansas City's urban core. Pumpkins + Ponies is a joyful event that will include pony rides, a pumpkin patch, food, games, music and hayrides.

Show Me Riders Horse Club wishes to enter a Facility Use and Concession agreement for the use of Little Blue Valley Park, located at 8259 South Noland Rd, to hold their Pumpkin + Ponies event, on October 26, 2024.

The Kansas City Parks and Recreation Department will be waiving all fees for this one-day event. Set-up for the event will begin at 8 a.m. and tear down will end at 6 p.m. on October 26, 2024. The event hours are from 11 a.m. to 4 p.m. They are expecting approximately 2,000 participants.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event

A written-out plan to address litter and recycling during the event

**Resolution #32628 – Facility Use with Concession Agreement with Kansas City Rose Society**

On a motion by Commissioner Contreras, duly seconded by Commissioner Taylor, the Board approved the Agreement with Kansas City Rose Society and authorized the Director or his designee to execute the agreement on behalf of the Board.

***Background:*** African Americans are disproportionately affected by diabetes and are more likely to have diabetes complications, such as kidney failure, blindness, and limb amputations. Our Healthy Jackson County is a UMKC initiative that will offer two programs focused on diabetes prevention.

FIT4LIFE will provide a proven diabetes prevention program in underserved areas that motivates participants to engage in healthy living lifestyle changes by attending workshop classes, increasing exercise, increasing healthy eating behaviors and losing weight, thereby reducing the burden of diabetes in Jackson County.

FIT4ALL will aid in accomplishing these stated goals by delivering the Center for Disease Control's Diabetes Prevention Program, which has proven to reduce risk for diabetes by promoting weight loss and exercise.

UMKC is requesting the use of the facilities at Southeast Community Center for the purpose of offering both of these 12-month programs. They will occur Monday-Thursday during the term of this agreement and the City will be compensated \$2,400.00 for each of the four twelve-month classes.

The term of this Agreement shall begin on October 1, 2024, and end on September 30, 2025, with the option for two (2) 1-year renewals.

UMKC shall, through a self-funded program, maintain in effect throughout the term of this agreement commercial general liability insurance per City requirements.

**Resolution #32629 – Agreement with Kansas City Community Gardens**

On a motion by Commissioner Smith, duly seconded by Commissioner Contreras, the Board approved the Agreement with Kansas City Community Gardens and authorized the Director or designees to execute the agreement on behalf of the Board.

***Background:*** Kansas City Community Gardens (KCCG) inspires and empowers low-income households, schools and community groups to grow their own fruit and vegetables in food-producing

community gardens, increasing healthy food access in underserved communities. The organization provides clients with subsidized seeds, plants and garden supplies, technical assistance and free educational workshops. KCCG currently provides support to a network of 3,500 backyard gardeners, 290 community gardens, 230 school gardens and 260 community orchards, which provide food for an estimated 45,000 households. Gardens at Sunset is KCCG's annual fundraising event, held in the Beanstalk Garden & Orchard at KCCG's Swope Park headquarters. Proceeds from the event support the organization's mission and programming.

The Kansas City Community Gardens wishes to enter into a Facility Use with Concession Agreement for the use of Beanstalk Garden & Orchard at KCCG's Swope Park headquarters located at 6917 Kensington to hold their Gardens at Sunset fundraising event on September 7, 2024. Guests can enjoy a catered meal, a silent auction and opportunities to tour the garden and orchard, learning about KCCG's impact. They are expecting 400 participants.

The Kansas City Parks and Recreation Department will waive all fees in partnership for this one-day event. The event hours are from 5:30 p.m. to 8:30 p.m. on September 7, 2024. Certificate of insurance will cover all applicable requirements and be due 14 days before the first event date.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event.
8. A written-out plan to address litter and recycling during the event.

### **Resolution #32630 – Cooperative Agreement with the Greater Kansas City Golden Gloves Association**

On a motion by Commissioner Taylor, duly seconded by Commissioner Contreras, the Board approved the Cooperative Agreement with the Greater Kansas City Golden Gloves and authorized the Director or designee to execute the agreement on behalf of the Board.

**Background:** The Great Kansas City Golden Gloves Association (GKCGG) has identified a mutually beneficial plan to promote amateur boxing at Garrison Community Center. This is a renewal of an agreement with GKCGG that has been in place for six years. GKCGG will facilitate the development and implementation of all program activities and provide the necessary boxing equipment among other activities designed to establish a volunteer program and relationships with local media.

Youth and adult competition boxers will be required to purchase a membership - \$10.00/month or \$100.00/year for youth, \$30.00/month or \$300.00/year for adults. Competition boxers will need to scan their membership cards each time the facility is entered. Those enrolled in a recreation boxing program will not need to pay a membership fee as they have paid a program fee.

Coaches will also be required to sign in and produce their blue USA Boxing registration card. Garrison Community Center will provide access to the facilities at no charge, Monday -Thursday from 5:00 p.m. – 7:00 p.m.

GKCGG will provide insurance coverage for general liability and sexual abuse/molestation per City requirements. This agreement runs from August 28, 2024, to October 31, 2025.

**Resolution #32631 – Concession Agreement with Kansas City Youth Hockey Association**

On a motion by Commissioner Smith, duly seconded by Commissioner Taylor, the Board approved the Agreement with Kansas City Youth Hockey Association and authorized the Director or designee to execute the agreement on behalf of the Board.

**Background:** The Kansas City Youth Hockey Association is requesting the use of Line Creek Community Center for the limited purpose of youth hockey practices, youth hockey camps and clinics, youth hockey games, Try Hockey for Free Day(s), and one (1) Board meeting per month during the Term of the License.

Sessions will take place on Sundays 7:30 a.m.-1:30 p.m.; Mondays, 5:00 p.m.-8:50 p.m.; Wednesdays 5:00 p.m.-9:20 p.m.; Thursdays 8:10 p.m.-9:00 p.m.; Fridays 5:30 p.m.-7:20 p.m.; and Saturdays 9:40 a.m.-1:30 p.m.

The Kansas City Youth Hockey Association will compensate in the amount of \$300.00 per hour, 19.5 hours per week, for 28 weeks for a total compensation of \$163,800.00. Payment is due on or before the 20<sup>th</sup> of each month upon receipt of an invoice from Athletics. Payment can be made with either check or online to the community center.

The Term of the License shall start October 2, 2024, and shall end no later than September 30, 2025.

Commercial general liability and sexual abuse/molestation insurance will be provided per City requirements. Recommendation for the request to rename Buckeye Greenway Park.

**Resolution #32632 – Facility Use without Concession Agreement with Fatman Rowdy Enterprises, LLC**

On a motion by Commissioner Smith, duly seconded by Commissioner Taylor, the Board approved the Agreement with Fatman Rowdy Enterprises, LLC and authorized the Director or designee to execute the agreement on behalf of the Board.

**Background:** Fatman Rowdy Enterprises, LLC is requesting use of the Line Creek Community Center for the limited purpose of conducting adult hockey games, practices, and tournaments during the Term of this License.

The games will take place Sunday 5:30 p.m. – 9:10 p.m., Monday 9:00 p.m. – 11:10 p.m., Thursday 9:10 p.m. – 11:20 p.m., Friday 7:30 p.m. – 10:50 p.m.

Fatman Rowdy Enterprises, LLC will compensate at a rate of \$300.00/hour, 10 hours per week for 47 weeks for a total compensation of \$145,700.00. Payments are due on or before the 20<sup>th</sup> of each month,

upon receipt of an invoice from Athletics. Payment can be made by check or online to the community center.

The Term of the License shall start October 3, 2024, and end no later than September 28, 2025. Commercial general liability insurance will be provided per City requirements.

Brush Creek Heritage Trail Artist Selection Update – Planning & Design Services

**Recommendation for the request to rename Buckeye Greenway Park**

A request was received from Daniel Rynard to rename the Buckeye Greenway Park to Teresa Lynn Rynard Park. Ms Rynard was the Director of Parks and Recreation from 2019 to 2021. She was the first female director for the department. Staff have reviewed the request and are recommending that the current and future trail in Buckeye Greenway Park be named the Teresa Lynn Rynard Trail. Ms. Rynard lived next to the park as a child.

Buckeye Greenway, acquired in 1957, spans 72 acres from MO 210 Highway and N. Brighton to NE 37th Street. The park currently has a trail system that includes hiking trails and pedestrian bridges, and an additional trail is planned for the park.

Improvements are under contract for the construction of a pedestrian bridge and concrete trail in the valley from N. Lister Drive to N. Milan Road. Future trail work includes a loop trail throughout the park and access to NE 33<sup>rd</sup> and Jackson. Long-term priorities include and trailhead and trail over to N. Brighton.

Signage would be placed near the existing pedestrian bridge. A second sign will be added at NE 33<sup>rd</sup> and Jackson when that section of trail is constructed. The sign would be a park standard sign type, and the recommended size is 50" x 36".

The Parks and Recreation Naming/Renaming policy approved by the Board on August 14, 2018, and Resolution #31094 guides these types of requests. Service to the city and parks and recreation is the criteria for the request per section VI and subsection c. Recommendations for naming of trail facility within the park are staff recommendation per section VIII and subsection 2.

At a future Board Meeting, staff will request Board approval of a Resolution supporting the naming of the trail in Buckeye Greenway Park, Teresa Lynn Rynard Trail.

**Public Testimony by Teresa Rynard:**

Past Director, Teresa Rynard came before the Board to share her concerns regarding the recommendation made, to name the trail in Buckeye Greenway after Ms. Rynard. Ms. Rynard mentioned that of course it's flattering to have something named after you. However, she does not understand why the original request for the park was changed to a trail. Ms. Rynard asked that the original request for naming the Buckeye Greenway be considered. The Board thanked Ms. Rynard for coming to the Board. President Haden, commented that "In accordance with the Parks and Recreation Naming a 30-day Public Notice is open. If anyone has any comments they can direct them to the Board. The Board will be revisiting this recommendation at a future Board Meeting.

**Public Hearing:**

- Gregg Lombardi, Executive Director of Neighborhood Legal Support of Kansas and former Executive of Lykins Neighborhood Association came before the Board on behalf of and in support of EDO Soccer Academy for the use of the 9<sup>th</sup> & Van Brunt Soccer Field. Mr. Lombardi commented that he has seen a fantastic revitalization of that park, great work with the Parks Department. Primarily five years ago the park was a crime scene. With the current programming of the fields, it has pushed crime away. Commissioners thanked Mr. Lombardi for coming before the Board and for all the great things he is doing throughout the city.
- Gilbert Rizo came before the Board to share his concerns about the number of hours he has available for the use of the 9<sup>th</sup> & Van Brunt Fields. Mr. Rizo commented that he felt he was being kicked out. The Board thanked Rizo for the constant updates. The Board explained to Mr. Rizo that we are at a disadvantage with this one field. Hopefully this is the last season of one field, hopefully next season the second field will be ready and there will be double the number of reservations that can be made. At this time there is limited access to the field and trying to spread it out for users.
- Mrs. Rizo came before the Board to ask the Board for help. They have 500 people scheduled for Saturday's tournament. The Board asked staff to check into the possibility of field use for the next 4 weeks to end the tournament.
- Victor Munoz, with EDO came before the Board and thanked Parks and Recreation for the partnership.

**CLOSED SESSION**

On a motion by Commissioner Smith, duly seconded, the Board unanimously approved by roll call vote to enter into a Closed Session to discuss real estate.

A motion was made, duly seconded, the Board unanimously approved by roll call vote to leave Closed Session and enter back into an open meeting.

Board Meeting adjourned.

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Beth Haden, President  
Board of Parks and Recreation Commissioners

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Karmen Houston, Board Secretary



# Intra-Departmental Communication

**DATE:** September 10, 2024  
**TO:** Board of Parks and Recreation Commissioners  
**FROM:** Rob Loya, Events Administrator  
**SUBJECT:** Facility Use with Concession Agreement with KC Health Initiative/Gigi Jones

## **BACKGROUND**

KC Health Initiative/Gigi Jones is the founder of Midwest Soul Vegfest, she has strong beliefs in letting food we consume be our medicine. Gigi overcame colon cancer in 2016 by changing her lifestyle and nourishing her body with organic grown living foods. Gigi's mission to educate her community with a focus on the wellbeing of children's health. The festival is a fun, free and educational event for the entire community. The festival will have vegan plant-based food, live entertainment, national speakers, dancing, a kid's corner and vendors.

KC Health Initiative/Gigi Jones wish to enter into a Facility Use with Concessions Agreement for the use of the Swope Park Bandstand, located at 4177 Pavilion Road, to the 2024 Midwest Soul Vegfest on October 5, 2024. They are expecting approximately 1500 participants.

The Kansas City Parks and Recreation Department will waive all fees for this one-day event. Set-up for the event will begin at 8:30 a.m. and tear down will end at 6 p.m. on October 5, 2024. The event hours are from 10 a.m. to 5:00 p.m. Volunteers and Security will be onsite.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event.
8. A written-out plan to address litter and recycling during the event.

## **RECOMMENDATION**

Staff recommends Board approval of the agreement with the KC Health Initiative/Gigi Jones and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



# Intra-Departmental Communication

**DATE:** September 10, 2024  
**TO:** Board of Parks and Recreation Commissioners  
**FROM:** Jennifer Jutte, Superintendent, Community Services  
**SUBJECT:** Cooperative Agreement – AARP MO FitLot Fall Fitness Fun

## **BACKGROUND:**

To celebrate their 60th Anniversary, AARP wanted to give back to the communities they serve by making a gift that would reflect their values and improve the quality of life for the approximate 38 million AARP members living in the U.S. In 2019, AARP sponsored Fitlot to plan, build, and program one outdoor fitness park in every state as well as the District of Columbia, the U.S. Virgin Islands and Puerto Rico.

To complement this, the agreement with AARP MO will allow for City to provide a trainer to conduct orientation of outdoor fitness equipment, to include how the equipment works and how to use safely. The trainer will assist in participant registration, provide healthy snacks and water and promote these orientations through Parks and Recreation channels. Participants will use AARP's Eventbrite for registration which will include a waiver form.

Sessions will take place on Thursdays from 10:00 a.m. – 2:00 p.m. during the term of this agreement which will begin on October 3, 2024, and end on October 24, 2024. In the case of inclement weather, alternative dates will be determined.

AARP will make a one-time sponsorship payment of \$2,000.00 and promote the activities through AARP Kansas City channels.

## **RECOMMENDATION:**

Staff recommends Board approval of this Cooperative Agreement with AARP MO and requests Board authorization for the Director or designee to execute and administer the agreement on behalf of the Board.





# Intra-Departmental Communication

**DATE:** September 10, 2024

**TO:** Board of Parks and Recreation Commissioners

**FROM:** Jennifer Jutte, Superintendent, Community Services

**SUBJECT:** Facility Use without Concessions Agreement – American Stroke Foundation (ASF)

## **BACKGROUND:**

The American Stroke Foundation (ASF) is a not-for-profit organization that offers the Next Step program, a post-rehabilitation experience for stroke survivors. The Next Step program includes classes and wellness activities that are designed to address survivors' physical, cognitive, social, and emotional well-being, in a comfortable, welcoming, non-clinical environment. ASF also trains students from several area universities who assist with on-site programming.

ASF, is once again wanting to enter into an agreement for the use of the gymnasium at Kansas City North Community Center on Tuesdays and Thursdays from 10:00 am – 2:00 pm for the term of the license to offer a variety of programs for people who have suffered a stroke.

ASF will be responsible for the following:

1. Intake processes, program planning, and determining the services provided by the Next Step program for its participants.
2. Coordinating student trainees with their academic programs.
3. Designating a member of its staff to coordinate the Next Step program and communicate with a designated member of the Kansas City North Community Center's staff.
4. Assist with identifying and registering Next Step participants who qualify for Silver Sneakers and direct them to check in at the front desk upon entry into the facility.

Compensation will be \$750.00 from October – December and \$1,000.00 January – April, due on the first day of each month. Total compensation will be \$6,250.00.

The terms of this agreement will begin on October 1, 2024, and end on April 29, 2025.

Commercial general liability insurance will be provided per City's requirements.

## **RECOMMENDATION:**

Staff recommends Board approval of this Facility Use without Concessions and requests Board authorization for the Director or designee to execute and administer the agreement on behalf of the Board.



# Intra-Departmental Communication

**DATE:** September 10, 2024

**TO:** Board of Parks and Recreation Commissioners

**FROM:** Jennifer Jutte, Superintendent, Community Services

**SUBJECT:** Cooperative Agreement – Cristo Rey Kansas City Sisters of Charity of Leavenworth High School (CRKC)

## **BACKGROUND:**

Cristo Rey Kansas City Sisters of Charity of Leavenworth High School (CRKC) has established a Corporate Work Study Program (CWSP) for educational purposes and to enable students and their families to pay part of the cost of education while obtaining work/study experience as an employee of CWSP. This program is considered an integral part of the educational program of CRKC for students to gain work experience and engage in career exploration. Each participating student will receive academic credit for successful completion of the work/study program.

CWSP has requested access to Southeast Community Center to provide a total of four (4) students work/study positions. Each work/study position shall equal approximately five (5) days of work per month during a nine (9) month period. CWSP shall be the employer of the students, will provide transportation and lunch, assign student grades, and work with the City in supervising, monitoring and assessing performance of job duties.

City will direct students in their day-to-day performance of the work/study positions and train them in specific skills. They will also partner with CWSP in enforcing all applicable labor laws, company rules and in mentoring students in gaining knowledge about workplace and business operations. This agreement will begin on September 20, 2024, and end on May 31, 2025.

Commercial general liability and sexual abuse/molestation insurance will be provided per City's requirements.

## **RECOMMENDATION:**

Staff recommends Board approval of this Cooperative Agreement and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



# Intra-Departmental Communication

**DATE:** September 10, 2024  
**TO:** Board of Parks and Recreation Commissioners  
**FROM:** Jennifer Jutte, Superintendent, Community Services  
**SUBJECT:** Facility Use Agreement without Concessions– Crossroads Preparatory Academy

## **BACKGROUND:**

Crossroads Preparatory Academy is requesting the use of the Garrison Community Center gymnasium for youth volleyball and basketball practice during the terms of this agreement.

Sessions will take place Monday – Thursday from 3:30 p.m. – 6:00 p.m. City will be compensated \$50/hour or \$125.00/day, to be paid monthly by the 20<sup>th</sup> of each month. Total compensation is projected to be \$11,875.00.

The terms of this agreement will start on October 1, 2024, and shall end no later than April 17, 2025. Commercial general liability and sexual abuse/molestation insurance will provide insurance per the City's requirements.

## **RECOMMENDATION:**

Staff recommends Board approval of the Agreement with Crossroads Preparatory Academy and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



## Intra-Departmental Communication

**DATE:** September 10, 2024

**TO:** Board of Parks and Recreation Commissioners

**FROM:** Jennifer Jutte, Superintendent, Community Services

**RE:** Facility Use Without Concessions Agreement – Blue Magic Volleyball Club

**BACKGROUND:**

Blue Magic Volleyball Club is requesting the use of the facilities at Tony Aguirre Community Center for youth volleyball practice during the terms of this agreement. Activities will take place on Mondays from 6:00 p.m. – 8:00 p.m.

The City will be compensated \$40.00/hour for a total payment of \$2,800.00.

The terms of this Agreement will begin on September 16, 2024, and will end no later than May 12, 2025. Commercial general liability and sexual abuse molestation insurance will be provided per City requirements.

**RECOMMENDATION:**

Staff recommends Board approval of the Agreement with Blue Magic Volleyball Club and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



## Intra-Departmental Communication

**DATE:** September 10, 2024

**TO:** Board of Parks and Recreation Commissioners

**FROM:** Jennifer Jutte, Superintendent, Community Services

**RE:** Facility Use without Concession Agreement – Destiny Outreach Ministries

**BACKGROUND:**

Destiny Outreach Ministries is requesting the use of facilities at Hillcrest Community Center for the purpose of conducting church services on Sundays from 10:00am – 12:00pm.

They will compensate \$40.00/hour for facility usage, \$80.00/day, for a total estimated payment of \$4,560.00.

The terms of this agreement will begin September 22, 2024, and end September 28, 2025.

Destiny Outreach Ministries will provide commercial general liability insurance per City's requirements.

**RECOMMENDATION:**

Staff recommends Board approval of the Agreement with Desitny Outreach Ministries and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



# Intra-Departmental Communication

**DATE:** September 10, 2024

**TO:** Board of Parks and Recreation Commissioners

**FROM:** Brad Clay, Deputy Director, Community Services

**RE:** Facility Use without Concession Agreement - Futbol Kansas City

**BACKGROUND:**

Futbol Kansas City is requesting the use of facilities at 9<sup>th</sup> and Van Brunt Athletic Fields Park for the purpose of conducting adult soccer games. Games will take place Tuesdays, Fridays and Sundays during the terms of this agreement.

Futbol Kansas City will compensate the City \$50.00 per hour for a total compensation of \$3,050.00.

The terms of this agreement will begin September 17, 2024, and end November 15, 2024. Futbol Kansas City will provide commercial general liability insurance per City's requirements.

**RECOMMENDATION:**

Staff recommends Board approval of the Agreement with Futbol Kansas City and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



# Intra-Departmental Communication

**DATE:** September 10, 2024

**TO:** Board of Parks and Recreation Commissioners

**FROM:** Jennifer Jutte, Superintendent, Community Services

**SUBJECT:** Facility Use without Concessions Agreement – Notre Dame de Sion Schools of Kansas City

## **BACKGROUND:**

Notre Dame de Sion Schools of Kansas City is requesting the use of the Minor Park Tennis Courts, #s 1, 2, 3, 7, 8 and 9, located at 11477 Blue River Road, for the limited purpose of conducting youth tennis practices and matches during the term of the agreement. Activities will take place Monday, Tuesday, Wednesday and Friday from 3:45 p.m. – 5:30 p.m. and Thursday from 2:45 p.m. - 4:30 p.m.

Notre Dame de Sion Schools of Kansas City will compensate at the rate of \$30.00/hour/practices and \$150.00/match for a total projected compensation of \$1,965.00.

The Term of this License shall start on September 16, 2024, and end no later than October 25, 2024. Commercial general liability and sexual abuse molestation insurance will be provided per City's requirements.

## **RECOMMENDATION:**

Staff recommends Board approval of the Agreement with Notre Dame de Sion Schools of Kansas City and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



# Intra-Departmental Communication

**Date:** September 10, 2024

**To:** Board of Parks and Recreation Commissioners

**From:** James Wang, PE, Chief Engineer – Engineering, Planning, and Design

**Subject:** Cooperative Agreement with Kye Stone for Budd Park Mural

**Background:**

The Board has under its control various park lands and boulevards including one of Kansas City's most beautiful, historical and oldest parks, Budd Park located at St. John Avenue and Brighton Avenue. This 26 acre park contains shelters, trails, playgrounds, a swimming pool, a baseball field and 2 tennis courts. This park has seen many improvements over the years to provide popular recreational features and programs that benefit the public.

On April, 11, 2024, the Park DRC approved Kye Stone's proposal to paint a new mural on the south, west and north sides of the Budd Park Pool Building. The mural scene, consisting of a stone wall, trellis, trees and landscape, is intended to promote the natural beauty of the park, encourage peace and detour vandalism and crime.

This Cooperative Agreement will authorize Kye Stone to have access to the site and building while painting the mural, and will ensure completion of the mural by May 16, 2025. Work hours will be Monday through Friday from 9:00 a.m. to 5:00 p.m. and a 15 year maintenance plan for the mural will consist of repairing and repainting the portions of the mural that become delaminated, defaced or painted with graffiti, streaked or discolored.

The term of this Cooperative Agreement shall commence upon signature by both Parties and shall continue for a period of fifteen (15) years from the date of the agreement. This Cooperative Agreement may be renewed by written amendment to this Agreement signed by both Parties.

**Recommendation:**

Staff recommends approval of this Cooperative Agreement with Kye Stone to paint a new mural on the Budd Park Pool Building and to provide 15 years of maintenance on the mural and requests Board authorization for the Director or designee to execute the Cooperative Agreement on behalf of the Board.





# Intra-Departmental Communication

**Date:** September 10, 2024  
**To:** Board of Parks and Recreation Commissioners  
**From:** James Wang, PE, Chief Engineer – Engineering, Planning, and Design  
**Subject:** Cooperative Agreement with Mattie Rhodes Center for Gage Park Mural

## **Background**

The Park Board has under its control, various park lands and boulevards including Gage Park, located at 1100 W. 23<sup>rd</sup> Trafficway. This 3 acre park has been in the parks system since 1967 and provides a playground, swings and a soccer field with bleachers, lighting and perimeter fencing. This park also has pedestrian access from the neighborhood to the north, many trees to provide shade and a long staircase descending southward to W. 23<sup>rd</sup> Street.

On August 1, 2024, the Parks DRC approved a Mattie Rhodes Center proposal to paint a new mural on the staircase leading to W. 23<sup>rd</sup> Street. The mural includes a picture of Cesar Chavez on a stamp, and pictures honoring the culture of the Latino community, such as the virgin Mary, some Aztec imagery, and the city in the background, with a Mexican American flag in the middle of the stairs, along with the eagle that was used by Cesar Chavez in the Mexican American rally. The goal of the project is to improve the overall appearance of the space by repainting the steps and walls to give them a fresh, updated look in order to enhance neighborhood identity as well as celebrate Latino culture and heritage.

The Mattie Rhodes Center received a Neighborhood Empowerment Grant to repaint the mural on the Gage Park staircase. Upon Park Board approval of this mural, the Parks and Recreation Department will complete a cooperative agreement with the Mattie Rhodes Center, who will be responsible for an independent contract agreement with the artist, management of the mural project and 15 years of mural maintenance services. The artist, Mr. Juan Moya, will provide materials, site prep and mural completion to the satisfaction of the Park Board before the end of this year. This cooperative agreement will allow Mattie Rhodes Center to complete the mural at no cost to the Parks and Recreation Department.

## **Recommendation**

Staff recommends Board approval of a Cooperative Agreement with the Mattie Rhodes Center to paint a new mural on the staircase at Gage Park and to provide 15 years of maintenance on the mural and requests Board authorization for the Director or designee to execute the Cooperative Agreement on behalf of the Board.



# Intra-Departmental Communication

**DATE:** September 10, 2024

**TO:** Board of Parks and Recreation Commissioners

**FROM:** James Wang, PE, Chief Engineer – Engineering, Planning, and Design

**SUBJECT:** Bid Recommendation – Dondlinger Construction  
Tony Aguirre Outdoor Pool Design Build Project - Bid Award

## **BACKGROUND**

Tony Aguirre Community Center, located in Observation Park at 2050 West Pennway, was constructed in 1997. This Community Center provides basketball courts, weight room, indoor swimming pool, locker rooms and community meeting rooms for the public's use. Future planned improvements for the Community Center consist of constructing an outdoor deep water pool complete with 1 meter diving board and climbing wall, a zero entry pool, an aquatic play structure, an open body water slide, a new mechanical room, a rest room and a pool entrance vestibule.

On August 28<sup>th</sup>, 2024, the Parks Department received three bids for the Tony Aguirre Outdoor Pool Design Build Project. Dondlinger Construction submitted the lowest, responsive and responsible base bid in the amount of \$4,385,328. This Design Build Contract will provide 70% design completion, Codes approval and 100% construction of the deep water pool complete with 1 meter diving board and climbing wall, a zero entry pool, an aquatic play structure, an open body water slide, a new mechanical room, a rest room and a pool entrance vestibule. The construction deadline is May 23, 2025.

The Civil Rights and Equal Opportunity (CREO) Department set goals of 14% MBE and 14% WBE for this project. The Dondlinger Construction participation plan has been submitted to the CREO Department. This Design Build contract will be funded from account 3824 707567 611060 70240150.

## **RECOMMENDATION**

Staff recommends Board approval of the Tony Aguirre Outdoor Pool Design Build Project Bid Award to Dondlinger Construction for a total contract price of \$4,385,328 and requests authorization for the Director or designee to execute the contract on behalf of the Board.



## Intra-Departmental Communication

**DATE:** September 10, 2024  
**TO:** Board of Parks and Recreation Commissioners  
**FROM:** James Wang, P.E., Engineering and Planning  
**RE:** Encroachment License Agreement – Property at 4111 Broadway Boulevard – Amendment #1 (New Owners Semref KC III, LLC DBA Westley on Broadway)

### **BACKGROUND**

The Board of Parks and Recreation Commissioners is being requested to amend an Encroachment License agreement with Westley Apartments, located at 4111 Broadway Boulevard (Licensee) owners Semref KC III, LLC dba Westly on Broadway.

The property is now under new ownership, which requires for the original license agreement to be updated. During the due diligence of the new property owner, an additional 17.03 Sq. Ft. of overhang from the façade of the building was found to be located within the Boulevard Right-Of-Way. This would increase the total square footage from 43.01 sq. ft. to 60.04 sq. ft. This amendment maintains the definition for both license and maintenance terms for the use of the boulevard right-of-way adjacent to the subject property.

The licensee will be responsible for securing permits, construction, maintenance, and repair of all items encroaching into the right-of-way. The licensee will be responsible for complying with all the terms set forth in the agreement such as maintaining a certificate of insurance for use of the area, keeping it in a clean and safe condition, and for paying the annual encroachment fee in the amount of \$1,080.72. Furthermore, the agreement defines the conditions by which modifications and cancellations may occur.

### **RECOMMENDATION**

Staff recommends that the Board approve the amendment of the existing Encroachment License Agreement with Semref KC III, LLC dba Westley on Broadway for the property located at 4111 Broadway Boulevard (premises) and requests authorization for the Director, or designee, to execute the agreement on behalf of the Board.



# Intra-Departmental Communication

**DATE:** September 10, 2024  
**TO:** Board of Parks and Recreation Commissioners  
**FROM:** James Wang, PE, Chief Engineer – Engineering, Planning, and Design  
**SUBJECT:** Change Order #3 – MegaKC Ashland Square Sprayground REBID Project

## **BACKGROUND**

Ashland Square Park, located at 4500 E. 23<sup>rd</sup> Street, was acquired in 1913. This 7 acre two tier park provides baseball and soccer playing fields on the north half, and a playground, shelter, tennis and basketball on the south half. Recent improvements consist of the new baseball backstop and dugouts, regrading and seeding the north playing fields, and extending the 5' high black chain link fence around the north and east sides of the park. SLBE design firm, Landworks Studio, prepared design and construction documents for a 22 element sprayground, stone structure restoration and ADA access to the new sprayground.

On November 14, 2023, the Park Board approved a construction contract with Mega KC in the amount of \$1,108,097, to include demolition and removal of two (2) existing pools, all water and elements. Construction deadline was April 23, 2024. Change Order #1, extended the project timeline to December 18, 2024 and increased the contract price \$2,019.49 for security door upgrades. Change Order #2 provided funding in the amount of \$88,074.98 to install additional sidewalk, new concrete curb, additional electrical service connections, additional electrical work and reinforcement at the spray pad perimeter and added a chain link fence around the sprayground project and extended the project deadline 7 calendar days for a revised project deadline of December 25, 2024.

This Change Order #3 will provide additional funding in the amount of \$250,100 to install 7 limestone benches, 3 metal benches, 3 shade canopies, 3 standard picnic tables, 2 ADA picnic tables, shelter mortar repointing staircase handrails and a drinking fountain and extend the project deadline 60 calendar days for a revised project deadline of February 23, 2025. Bringing the total contract amount to 1,448,291.47.

The Civil Rights and Equal Opportunity (CREO) Department set goals of 15% MBE and 15% WBE for this project. The Mega KC participation plan of 15 % MBE and 15.01 % WBE will not be changed by this change order. This Change Order #3 will be funded from Developer Allotment Funds account number 6940-707800-611060-C090A.

## **RECOMMENDATION**

Staff recommends Board approval of this Change Order #3 to MegaKC for increasing the scope of work for an additional cost of \$250,100, increasing the contract time 60 calendar days and requests authorization for the Director or designee to execute this Change Order #3 on behalf of the Board.



# Intra-Departmental Communication

**Date:** September 10, 2024

**To:** Board of Parks and Recreation Commissioners

**From:** James Wang, PE, Chief Engineer - Engineering, Planning and Design

**Subject:** Change Order #2 – Primetime Contracting Corporation for SLBE Columbus Square Playground

## **Background**

Columbus Square Park is a 4-acre park that was acquired in 1909. The park is bordered by Charlotte Street on the East, Independence Avenue on the South, Holmes Street on the West and East Missouri Avenue on the North. This neighborhood park has served several age groups over the years and has recently seen an increase of young families using the park. There is an existing playground, four swings, benches, pedestrian lighting, 2 bocce courts, walkways, 1 drinking fountain and security cameras in the park.

One base bid was received and opened on October 26, 2022, for this SLBE Columbus Square Playground Project. Primetime Contracting Corporation was awarded the bid in the amount of \$143,855. The base bid provided installation of 5,035 SF engineered wood fiber play area, 7 swings, 5 bench middle arm rests, 60 LF of 12” wide concrete curb, replacement of the drinking fountain, fine grading and seeding.

Change Order #1 provided two (2) Tire Swings for an additional cost of \$27,533.49 and added eighteen (18) weeks to the construction schedule for a revised project deadline of March 27, 2024. Funding for this Change Order #1 came from account number 3090 708409 611060 70134908.

Change Order #2 will provide a new play structure for an additional cost of \$161,444.04 and a revised project deadline of October 7, 2024. The new play structure will have a minimum of 14 play features serving children ages 5 – 12, with a capacity of 70 children. Project scope also includes removing the old equipment, existing concrete curbing and mulch and installation of 12” of new engineered wood fiber in the new play area, bringing the total contract amount to 332,832.53

Funding for this Change Order #2 will come from account numbers 3090 708409 611060 70134908. CREO has assigned goals of 6.6% MBE and 6.6% WBE to this project and Primetime Contracting Corporation’s Contractor Utilization Plan has been received and approved by CREO.

## **Recommendation**

Staff recommends Board approval of this Change Order #2 with Primetime Contracting Corporation in the amount of \$161,444.04 with a completion deadline of December 20, 2024 and requests authorization for the Director or designee to execute the contract on behalf of the Board.



# Intra-Departmental Communication

**Date:** September 10, 2024

**To:** Board of Parks and Recreation Commissioners

**From:** James Wang, P.E. Engineering and Planning

**Subject:** North Terrace Lake Outdoor Infrastructure Improvements -  
Missouri Department Conservation Grant Application

## **Background**

Parks and Recreation Department is submitting a grant application with the Missouri Department of Conservation (MDC) Outdoor Recreation Infrastructure grant which funds Heavy Infrastructure projects in conservation-related outdoor recreation areas.

The MDC Land Conservation Partnership Grant (LCPG) program has previously awarded design funding to the North Terrace Lake Improvements Project in the amount of \$125,000 in 2023. The Board approved Resolution 32128 on February 7, 2023, to fund the local match of \$150,000 and the City Council approved Ordinance 230336 on April 26, 2023, to estimate grant revenues. The project consisted of engaging design professional services to perform a lake analysis report, improvements design, conservation plan, and operation and maintenance plan for the lake. One of the tasks from the grant project was to apply for the MDC Outdoor Recreation Infrastructure grant.

The MDC Outdoor Recreation Infrastructure grant request is to fund the installation of infrastructure improvements as proposed from the initial grant project. If awarded, the grant will fund construction of a boat ramp, a fishing dock, a boardwalk around North Terrace Lake, an 18-space parking lot, lighting and the addition of picnic tables and benches. The consultant has phased out improvements to the proposed construction drawings to allow for manageable funding grant requests for the future. The \$300,000 MDC reimbursement grant requires 1:1 match by the applicant. Our local match of \$300,000 is from 3<sup>rd</sup> District PIAC funds.

The design of construction drawings received public input from the Northeast neighborhoods and residents through public survey and public meetings.

## **Recommendation**

Staff recommends Board authorization for the Director or designee to support the MDC Outdoor Recreation Infrastructure grant application and to execute the necessary documents from the Missouri Department of Conservation on behalf of the Board when the grant is awarded to Parks & Recreation Department.



# Intra-Departmental Communication

**Date:** September 10, 2024  
**To:** Board of Parks and Recreation Commissioners  
**From:** Richard Allen, Deputy Director  
**Subject:** Request to rename the Buckeye Greenway Park

## **BACKGROUND:**

A request was received from Daniel Rynard to rename the Buckeye Greenway Park to Teresa Lynn Rynard Park. Ms Rynard was the Director of Parks and Recreation from 2019 to 2021. She was the first female director for the department. Staff have reviewed the request and are recommending that the current and future trail in Buckeye Greenway Park be named the Teresa Lynn Rynard Trail. Ms. Rynard lived next to the park as a child.

Buckeye Greenway, acquired in 1957, spans 72 acres from MO 210 Highway and N. Brighton to NE 37th Street. The park currently has a trail system that includes hiking trails and pedestrian bridges, and an additional trail is planned for the park.

Improvements are under contract for the construction of a pedestrian bridge and concrete trail in the valley from N. Lister Drive to N. Milan Road. Future trail work includes a loop trail throughout the park and access to NE 33<sup>rd</sup> and Jackson. Long-term priorities include and trailhead and trail over to N. Brighton.

Signage would be placed near the existing pedestrian bridge. A second sign will be added at NE 33<sup>rd</sup> and Jackson when that section of trail is constructed. The sign would be a park standard sign type, and the recommended size is 50" x 36".

The Parks and Recreation Naming/Renaming policy approved by the Board on August 14, 2018, and Resolution #31094 guides these types of request. Service to the city and parks and recreation is the criteria for the request per section VI and subsection c. Recommendations for naming of trail facility within the park are staff recommendation per section VIII and subsection 2.

At a future Board Meeting, staff will request Board approval of a Resolution supporting the naming of the trail in Buckeye Greenway Park, Teresa Lynn Rynard Trail.