

**BOARD MEETING
March 28, 2023
4600 East 63rd Trafficway
Kansas City, Missouri 64130**

Members of the Board may attend this meeting via video conference.

**1:00 O'CLOCK P.M.
WORKSHOP**

Workshop

1p.m.- Brush Creek Cultural Heritage Corridor Project – Olsson Studio

**2:00 O'CLOCK P.M.
BOARD MEETING**

Call to Order – President Jack Holland

Roll Call:

Board Members Present: Commissioner Perez-Rico, Commissioner Smith and President Holland

Board Members Absent: Commissioner Mary Williams-Neal

President Holland gave his thoughts and prayers to his colleague, Commissioner Mary-Williams-Neal who is still in the hospital, due to a medical emergency, which occurred here, at the office on Monday, March 13, 2023.

On a motion by Commissioner Smith, duly seconded by Commissioner Perez-Rico, the Board approved the Board Minutes of March 14, 2023.

Resolution #32166 – Facility Use and Concession Agreement with Heart of America Shakespeare Festival Inc.

On a motion by Commissioner Smith, duly seconded by Commissioner Perez-Rico, the Board approved the Facility Use and Concession Agreement with Heart of America Shakespeare Festival Inc. and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: The Heart of America Shakespeare Festival Inc's mission is to make the works of Shakespeare accessible to a diverse audience through a free, professional, outdoor festival. They also produce additional free and paid performances and educational programs for Kansas City.

The Heart of America Shakespeare Festival, Inc, wishes to enter into a License for Facility Use with Concessions Agreement for the use of Southmoreland Park, located on Emanuel Cleaver II Boulevard and Oak Street, to host the Annual Heart of America Shakespeare Festival. This agreement will allow the Heart of American Shakespeare Festival, Inc to provide free theatrical performances Tuesday, June 13th through Sunday, July 2, 2023. The festival will feature the production, The Tempest. Gates will open at 6:00pm each evening with pre-entertainment, theatrical performance will start at 8:00pm, and

gates would close at approximately 11:00pm. They are expecting 25, 000 to 29,000 attendees over their entire season.

As an on-going and continuing partnership with the Heart of America Shakespeare Festival Inc., Parks and Recreation will be recognized as a *Season Sponsor* on all festival marketing materials with the waiver of all parks event permit fees. HASF, Inc. will be required to compensate the Parks and Recreation Department's hard costs, which will cover festival trash removal fees, dumping fees and turf restoration at the conclusion of the festival.

The contractor will be responsible for providing the following items:

1. A plan for parking control
2. Safety and security plan
3. Marketing plan
4. Certificate of insurance per city requirements
5. Map of event layout
6. Copies of other City permits required in hosting the event
7. A written-out plan to address litter and recycling during the event

Resolution #32167 – Amendment #2 to the Parking Lot Agreement with Friends of the Zoo and Starlight Theatre

On a motion by Commissioner Smith, duly seconded by Commissioner Perez-Rico, the Board approved Amendment #2 to the Parking Lot Agreement with Friends of the Zoo and Starlight Theatre Association and authorized the Director or designee to execute the amendment on behalf of the Board.

Background: On May 17, 2017, the Board entered into a Parking Agreement with Friends of the Zoo and Starlight Theatre regarding the use and maintenance of the City owned paved and grass parking locations near the Zoo and Starlight. The First Amendment was approved on December 31, 2022, to extend the expiration of the initial term from December 31, 2022, to March 31, 2023.

This Amendment will extend the contract time to April 30, 2023.

Resolution #32168 – Cooperative Agreement with Estrella de Oro

On a motion by Commissioner Smith, duly seconded by Commissioner Perez-Rico, the Board approved the Agreement with Estrella de Oro and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Estrella de Oro, working in conjunction with the Lykins Neighborhood Association, has devoted resources, time, and energy to cleaning up and maintaining Lykins Square Park, located at 8th street and Myrtle Avenue. Because of these efforts they are requesting the use of the park to provide youth soccer practice for children in the community. These activities would occur Monday through Thursday from 6:00p.m.– 8:00p.m. during the term of this agreement.

Access will be granted at now charge in exchange for the improvements that have been made which include a walking trail, orchard in addition to other neighborhood engaging projects.

This agreement will begin on March 29, 2023 and end on November 30, 2023. Insurance will be provided per City's requirements.

Resolution #32169 – Facility Use with Concession Agreement with Boys and Girls Clubs of Greater Kansas City

On a motion by Commissioner Smith, duly seconded by Commissioner Perez-Rico, the Board approved the Facility Use with Concession Agreement with Boys and Girls Clubs of Greater Kansas City and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: The Boys and Girls Clubs of Greater Kansas City is requesting the use of facilities Satchel Paige Stadium, E. 51st Street and Swope Parkway, for the purpose of conducting baseball games, practices, clinics, and associated activities.

Boys and Girls Clubs of Greater Kansas City will compensate the City \$15/day for field usage, 20% of net concession sales and \$30/hour for lights for an estimated total payment of \$7,850.00. Field usage and concession payments will be made on May 15 and August 15, 2023. Lights usage will be paid monthly.

This agreement will begin April 16, 2023 and end no later than October 15, 2023. Boys and Girls Clubs of Greater Kansas City will provide insurance per City's requirements.

Resolution #32170 – Community Project Funding Award with the Department of Housing and Urban Development – Bruce R. Watkins Connector Project

On a motion by Commissioner Perez-Rico, duly seconded by Commissioner Smith, the Board approved the Community Project Funding Award with the Department of Housing and Urban Development for the Bruce R. Watkins Connector Project.

Background: In October 2001, the portion of 71 highway entitled "Bruce R Watkins Drive" was completed, providing a direct connection between South Kansas City and Downtown. Since that time, the highway has impacted the connectivity of many neighborhoods by severing cross streets, directing walking routes to busy intersections and increasing stormwater runoff. The 120 acres of land along Brush Creek located in Council Districts 3 and 5, between The Paseo and Benton Boulevard, has been defined as an impact area that could be utilized in reconnecting neighborhoods along the Brush Creek Corridor. In 2022, Parks Department staff applied for a FY 2023 CPF Grant requesting financial assistance to build the Bruce R Watkins Connector Community Park Project. On March 2, 2023, the Parks Department was notified they would receive a grant for this project.

The funding provided by this grant is defined in the Consolidated Appropriations Act, 2023 (Public Law 117-328) (the FY2023 Act), where Congress made funding available for "grants for the Economic Development Initiative (EDI) for the purposes, and in amounts, specified for Community Project Funding/Congressionally Directed Spending". These "Community Project Funding" awards are administered by the Department of Housing and Urban Development (HUD).

HUD received information about this project and assigned grant number B-23-CP-MO-0902 an amount of \$4,000,000 to be used in the development of the Bruce R Watkins Connector Community Park Project.

The Parks Department is required to provide a 20% match in the amount of \$800,000 which will be funded from years 2 through 5 of the GO Bond Fund. This grant agreement will provide funding for budget items listed in the grant application.

Resolution #32171 – Amendment #4 with TranSystems – Swope Park Connector Project

On a motion by Commissioner Perez-Rico, duly seconded by Commissioner Smith, the Board approved Amendment #4 with TranSystems for the Swope Park Connector Trail Project in the amount of \$65,000 and extended the contract time to December 4, 2023 and authorized the Director or designee to execute the amendment on behalf of the Board.

Background: On March 14, 2017, the Board awarded the design and preparation of construction documents for Swope Park Connector Trail along the Blue River to TranSystems. The scope of services included survey, geotechnical data collection, and preparing preliminary plan documents for the Swope Park Connector Trail. The contract amount for the agreement was \$114,964.73.

On August 14, 2018, the Board approved Amendment #1 which added construction administration services to the scope of the project. On January 29, 2019, the Board approved Amendment #2 in the amount of \$25,680.00 to allow for an archaeological resources survey to be performed on the site where the trail will be constructed, as required by MoDOT. On March 15th, 2019, the Board approved Amendment #3 in the amount of \$37,640.00 for a re-alignment of the trail that reduced construction costs by almost 40%. Amendment #3 increased the total contract amount to \$178,284.73 and extended the completion time of the agreement until October 1, 2021.

Amendment #4 in the amount of \$65,000.00 will add construction inspection services including daily construction inspection and documentation; daily construction administration and coordination with the City, Contractor, MoDOT, and affected business and property owners; and post construction activities to determine that the project is completed and accepted by the City and MoDOT. Amendment #4 will extend the contract time to December 4th, 2023 and will bring the total contract amount to \$243,284.73. This project is funded with PIAC funding, the federal TAP grant, and developer allotment funding.

The Civil Rights & Equal Opportunity Department (CREO) has approved the participation goals of 13% MBE and 8% WBE and the goals will be met or exceeded at the close-out of the contract.

Resolution #32172 – Amendment #1 with American Lawn & Landscape, Inc.

On a motion by Commissioner Smith, duly seconded by Commissioner Perez-Rico, the Board approved Amendment #1 with American Lawn & Landscape, Inc., for \$190,000.00 and authorized the Director or designee to execute the amendment on behalf of the Board.

Background: On November 21, 2022, the City entered into a contract for Tree Planting Services FY23 with American Lawn & Landscape, Inc. and a total contract amount not to exceed \$200,000.00. The term of the Contract is May 31, 2024, with authorization to extend the term of the contract for two additional one-year periods.

As part of Forestry's tree planting programs this contract will address the need for replacement tree plantings from removal of Ash trees due to the Emerald Ash Borer, and other removals performed by Forestry.

Human Relations Department reviewed and approved the Contractor's Utilization Plan MBE/WBE goals for this contract of 12% and 12% respectively.

Funding for these services is found in Forestry capital account #3090-707771 and Parks Landscape account 2030-702100. We will encumber \$190,000.00 to execute this Amendment #1.

Resolution #32173 – Amendment #1 with Shawnee Mission Tree Services, Inc.

On a motion by Commissioner Perez-Rico, duly seconded by Commissioner Smith, the Board approved Amendment #1 with Shawnee Mission Tree Services, Inc. dba Arbor Masters company in the amount of \$150,000.00 and authorized the Director or designee to execute the amendment on behalf of the Board.

Background: On July 25, 2022, the City entered into a contract for Tree Maintenance Services FY23 Rebid. The Total Base Bid for Arbor Masters company is \$260.00, and a contract amount not to exceed \$1,000,000.00.

The contract addresses tree maintenance pruning, removal and limb/brush pick-up needs on public properties and right of ways, including citizen's requests, 311 Action Center requests, and requests from other sources. The term of the Contract is for a period of one year, not to exceed May 31, 2023. The City has the option to extend the term of this Contract for two additional twelve-month periods.

The contract also requires the Contractor to provide storm response services for those crews employed under this contract. Crews in addition to those required by the contract may be added at the same rates upon mutual agreement by the City and the Contractor.

This Amendment #1 will provide for additional tree maintenance services in the amount of \$150,000.00 to address an estimated 575 trees. Funding for these services is found in Forestry account #2030-702100. The total contract amount not to exceed is \$1,150,000.00.

The Contractor's Utilization Plan meets MBE/WBE goals for this contract of 10% and 10% respectively. The Human Relations Department has reviewed and approved the Contractor's Utilization Plan.

Resolution #32174 – Amendment #3 with Bridging the Gap – Heartland Tree Alliance

On a motion by Commissioner Smith, duly seconded by Commissioner Perez-Rico, the Board approved Amendment #3 with Bridging The Gap, Heartland Tree Alliance in the amount of \$193,500.00 and authorized the Director or designee to execute the amendment on behalf of the Board.

Background: On November 1, 2022, the Parks and Recreation Department entered into a community-based program contract with Bridging The Gap (BTG), Heartland Tree Alliance (HTA) for tree planting, maintenance and education services in the amount of \$300,000.00. Amendment #1 was approved on November 15, 2022 for \$25,000.00, and Amendment #2 was approved on February 7, 2023 for \$86,500.00

The Heartland Tree Alliance's program includes homeowners and other members of the community in the process of tree planting and maintenance which increases the survivability of the trees. This is a vital part of our urban forest management plan.

Funding for this Amendment #3 is appropriated from PIAC project #380472 to plant 25 trees for Westwood Park in the amount of \$13,500.00; \$30,000.00 in capital funds for a tree give-a-way, and \$150,000.00 for additional services in Bridging The Gap's community tree and restoration programs.

Amendment #3 will add an additional \$193,500.00 for these services and brings the total contract amount to \$605,000.00. Funding is available in account #3090-708409 for PIAC project #380472; account 3090-707771 for the tree give-a-way, and account 2030-702100 for community tree and restoration programs.

Resolutions #32175 – Bid Award to Tru-Cut Lawn & Landscaping

On a motion by Commissioner Perez-Rico, duly seconded by Commissioner Smith, the Board approved the Bid Award to Tru-Cut Lawn and Landscaping and authorized the Director or designee to execute the contract on behalf of the Board.

Background: On February 22nd, 2023, an administrative bid opening was conducted for Grounds Maintenance services on Enhanced Parks at the Parks and Recreation Administration Building, beginning at 2:00 p.m. A total of 4 bids were received from 4 companies.

This year's contract grants the option during the term of this Contract, upon properly executed amendment, to extend the term of this Contract for up to (6) years ending in 2028, per the awarded bid rates. The Board approved awarding the contracts at the following rates for the number of acres specified:

Resolution #32175 - South District (Arbor Villa Park) to Tru-Cut Lawn & Landscaping for \$4,860.00 which includes \$110/cycle for 28 mowing cycles, fertilization, post emergent, aerification and overseeding.

Funding for these services is found in the Parks Fund South Region Park Maintenance Category, account number 2030-702130-616150.

Resolution #32176 through Resolution #32184 – Bid Awards of Ground Maintenance Services of Boulevards and Parkways

On a motion by Commissioner Perez-Rico, duly seconded by Commissioner Smith, the Board approved the Bid Awards and authorized the Director or designee to execute the contracts on behalf of the Board.

Background: Bid Awards of Ground Maintenance services on Parks at the Parks and Recreation Administration Building, beginning at 2:00 p.m. A total of 35 bids were received from 7 companies.

The anticipated average cost per turf acre per cycle for grounds maintenance services on parks for these new contracts will be \$70.03.

This year's contract grants the option during the term of this Contract, upon properly executed amendment, to extend the term of this Contract for up to (6) years ending in 2028, per the awarded bid rates.

The Board approved awarding the contracts at the following rates for the number of acres specified:

- Resolution #32176** - North District (NO1B) to TurfBoss for \$44.00/acre for 45 acres.
- Resolution #32177** - North District (NO2B) to TurfBoss for \$44.00/acre for 71.80 acres.
- Resolution #32178** - North District (NO3B) to TurfBoss for \$44.00/acre for 43.30 acres.
- Resolution #32179**- North District (NO4B) to TurfBoss for \$57.00/acre for 68.50 acres.
- Resolution #32180** - Central District (CO1B) to RC Lawn for \$64.06/acre for 96.80 acres.
- Resolution #32181** - Central District (CO6B) to Lotus for \$68.67/acre for 103.40 acres.
- Resolution #32182** - South District (SO3B) to RC Lawn for \$60.00/acre for 74.62 acres.
- Resolution #32183**- South District (SO4B) to RC Lawn for \$61.93/acre for 92 acres.
- Resolution #32184** - South District (SO5B) to Lotus for \$46.57/acre for 204 acres.

Funding for these services is found in the Parks Fund Boulevards and Parkways Category, account number 2030-702200-616150.

Resolution #32185 through Resolution #32191- Bid Awards for Ground Maintenance Services on Parks

On a motion by Commissioner Smith, duly seconded by Commissioner Perez-Rico, the Board approved the Bid Awards for Ground Maintenance Services on Parks and authorized the Director or designee to execute the contracts on behalf of the Board.

Background: On February 22, 2023, an administrative bid opening was conducted for Grounds Maintenance services on Parks at the Parks and Recreation Administration Building, beginning at 2:00 p.m. A total of 31 bids were received from 7 companies.

The anticipated average cost per turf acre per cycle for grounds maintenance services on parks for these new contracts will be \$46.80.

This year's contract grants the option during the term of this Contract, upon properly executed amendment, to extend the term of this Contract for up to (6) years ending in 2028, per the awarded bid rates.

The Board approved awarding the contracts at the following rates for the number of acres specified:

- Resolution #32185** - North District (NO1P) to Tru-Cut for \$49.79/acre for 100.3 acres.
- Resolution #32186** - North District (NO3P) to Lotus for \$50.00/acre for 109.2 acres.
- Resolution #32187** - Central District (CO1P) to DLLC for \$59.68/acre for 52.1 acres.
- Resolution #32188**- Central District (CO3P) to RC Landscape for \$48.00/acre for 43.2 acres.
- Resolution #32189** - Central District (CO6P) to DLLC for \$58.62/acre for 54.56 acres.
- Resolution #32190** - Central District (CO7P) to RC Landscape for \$39.44/acre for 30.85 acres.
- Resolution #32191** – South District (SO5P) to RC Landscape for \$46.80/acre for 74.25 acres.

Funding for these services is found in the Parks Fund Region Park Maintenance Category, account number 2030-702110-616150 (for NO1P and NO3P), 2030-702120-616150 (CO1P, CO3P, CO6P and CO7P) and 2030-702130-616150 (for SO5P).

Resolution #32192 through Resolution #2194 – Bid Awards for Ground Maintenance Services on Right-of-Ways

On a motion by Commissioner Smith, duly seconded by Commissioner Perez-Rico, the Board approved the Bid Awards for Ground Maintenance Services on Right-of-Ways and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: On February 22, 2023, an administrative bid opening was conducted for Grounds Maintenance services on Parks at the Parks and Recreation Administration Building, beginning at 2:00 p.m. A total of 22 bids were received from 6 companies.

The anticipated average cost per turf acre per cycle for grounds maintenance services on parks for these new contracts will be \$62.38.

This year's contract grants the option during the term of this Contract, upon properly executed amendment, to extend the term of this Contract for up to (6) years ending in 2028, per the awarded bid rates.

The Board approved awarding the contracts at the following rates for the number of acres specified:

Resolution #32192- North District (North/NW) to Lotus for \$52.31/acre for 99.4 acres.

Resolution #32193 - North District (North Trails) to Tru-Cut for \$51.94/acre for 51 acres.

Resolution #32194 - South District (South/SW) to Lotus for \$82.91/acre for 39.2 acres.

Funding for these services is found in the Street Maintenance Fund and Right-of-Way Mowing Category, account number 2060-702225-616150.

Directors Update: Director Cotten

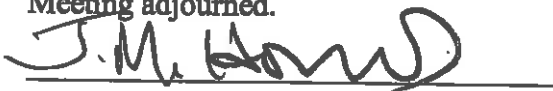
Public Hearing: No one appeared.

CLOSED SESSION

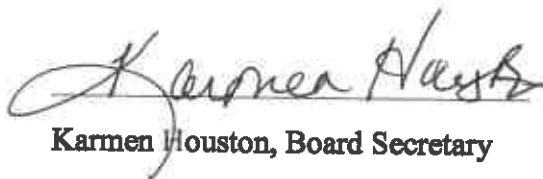
On a motion by Commissioner Perez-Rico, duly seconded by Commissioner Smith, the Board unanimously approved by roll call vote to enter into a Closed Session to discuss personnel matters.

On a motion by President Holland, duly seconded by Commissioner Perez-Rico, the Board unanimously approved by roll call vote to leave Closed Session and enter back into an open meeting.

Meeting adjourned.



Jack Holland, President
Board of Parks and Recreation Commissioners



Karmen Houston, Board Secretary