

BOARD MEETING
May 23, 2023
4600 East 63rd Trafficway
Kansas City, Missouri 64130

Members of the Board may attend this meeting via video conference.

3:30 O'CLOCK P.M.
BOARD MEETING

Call to Order – President Jack Holland

Roll Call:

Board Members Present: President Holland, Commissioner Perez-Rico and Commissioner Smith.

On a motion by Commissioner Perez-Rico, duly seconded by Commissioner Smith, the Board approved the Board Minutes of May 9, 2023.

Resolution #32252 – Agreement with Black Archives of Mid-America

On a motion by Commissioner Perez-Rico, duly seconded by Commissioner Smith, the Board approved the Agreement with Black Archives of Mid-America in the amount of \$150,000 and authorized the Director or designee to execute the agreement on behalf of the Board.

Note* Commissioner Smith asked that the following be added to the Official Board Minutes of May 23, 2023 to Resolution #32252 – There was a shared concern/interest by the Board in learning more about fund distributions, to confirm equitable distribution of funds related to the money that Parks and Recreation gives or offers to these various cultural institutions, as previously discussed.

Background: For Fiscal Year 2023-24, the Adopted Budget appropriates \$150,000 from the Park Sales Tax Fund for the Black Archives of Mid-America, Inc. (BAMA) a Missouri nonprofit corporation in good standing with the Missouri Secretary of State.

A Cooperative Agreement has been created to provide \$150,000 to BAMA through April 30, 2024 to pay for salaries and wages, expenses related to operations, programs and educational activities, and collection's care.

BAMA will continue to manage and operate the Black Archives Building and grounds and will be responsible for the general condition and the day-to-day regular repairs and maintenance. The Parks Department will continue to provide capital improvements and grounds maintenance, address deferred maintenance contingent upon funding, and pay for the electricity and water bills. BAMA will enter into a third-party agreement for each sublease with the agreement between the Parks and Recreation Department, BAMA and the sublessee.

Resolution #32253 – License and Concession Agreement with West Plaza Neighborhood Association

On a motion by Commissioner Perez-Rico, duly seconded by Commissioner Smith, the Board approved the Agreement with West Plaza Neighborhood Association and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: The West Plaza Neighborhood Association (WPNA) wishes to enter into a License and Concession Agreement for the use of Westwood Park, 47th & State Line Rd., to host a weekly Farmers Market. The market will be held on Sundays, May-October, from 9 a.m.-1 p.m. The goal is to have fifteen vendors selling locally grown/produced items.

WPNA has surveyed its membership regarding the market (i.e., preferred days, time, and location in the park) and has received overwhelming support. They have also contacted residents adjacent to Westwood Park to garner their approval of the weekly market.

The Kansas City Parks and Recreation Department will receive rent in the lump sum amount of \$500.00 prior to the beginning of the term of this License which runs May 23, 2023, through October 31, 2023. A certificate of insurance per city requirements will also be submitted.

Resolution #32254 – Camp Fire Heartland

On a motion by Commissioner Smith, duly seconded by Commissioner Perez-Rico, the Board approved the Agreement with Total Man CDC and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Camp Fire Heartland is requesting the use of facilities at Camp Lake of the Woods for the purpose of holding their summer camp. Sessions will be held Monday – Friday from 8:30am – 6:00pm. Access will be granted from 7:30am – 6:30pm. Camp Fire Heartland agrees to compensate City in the amount of \$10.00 a student, per week for a total compensation amount of \$3,500.00.

The term of this agreement will begin May 31, 2023, and end July 31, 2023. Camp Fire Heartland Clow will provide insurance per City's requirements.

Resolution #32255 – Bid Award to Shawnee Mission Tree Services dba Arbor Masters Tree & Landscape

On a motion by Commissioner Perez-Rico, duly seconded by Commissioner Smith, the Board approved the Bid Award for EAB Ash Tree Treatment FY24 to Shawnee Mission Tree Service dba Arbor Masters Tree & Landscape in the amount of \$175,000.00, term not to exceed May 31, 2024 and authorized the Director or designee to execute the contract on behalf of the Board.

Background: On Wednesday, May 17, 2023, a bid opening was conducted for EAB Ash Treatment Services FY24. A total of one (1) bid was received. The Staff recommends Shawnee Mission Tree Service dba Arbor Masters Tree & Landscape as the lowest and best bidder. The total base bid for ash treatment services is \$9,253.00, which is \$5.08 per tree diameter inch treated, and a total contract amount

not to exceed \$175,000.00. The contract term is May 31, 2024 with the option to extend the term for three additional one-year periods.

Civil Rights & Equal Opportunity Department has reviewed and approved a 5% SLBE bid incentive goal for this contract. Funding for these services is found in Forestry account #3090-707771. We will encumber \$175,000.00 to execute this contract.

Resolution #32256 – Amendment #4 with Bridging the Gap – Heartland Tree Alliance

On a motion by Commissioner Smith, duly seconded by Commissioner Perez-Rico, the Board approved Amendment 4 with Bridging the Gap – Heartland Tree Alliance in the amount of \$540,000, extended the contract time to May 31, 2024 and authorized the Director or designee to execute the amendment on behalf of the Board.

Background: On November 1, 2022, the Parks and Recreation Department entered into a community-based program contract with Bridging The Gap (BTG), Heartland Tree Alliance (HTA) for tree planting, maintenance and education services in the amount of \$300,000.00.

The Heartland Tree Alliance's program includes homeowners and other members of the community in the process of tree planting and maintenance which increases the survivability of the trees. This is a vital part of our urban forest management plan. With funding provided by Neighborhood Preservation Department (NPD) trees will be provided to underserved communities with low tree canopy cover and heat island areas.

Amendment #1 was approved by the Board on November 15, 2022, for \$25,000.00, Amendment #2 was approved on February 7, 2023, for \$86,500.00, and Amendment #3 was approved on March 28, 2023 for \$193,500.00.

Amendment #4 will add an additional \$540,000.00 for tree planting and other services within the scope of services, \$300,000.00 from Forestry to provide tree planting and \$240,000.00 from NPD to provide 2,000 trees at tree give-a-way events, bringing the total contract amount to \$1,145,000.00, and extend the term of the contract to May 31, 2024. Funding is available in Forestry account #3090-707771.

Resolution #32257 – Amendment #2 with American Lawn & Landscape, Inc.

On a motion by Commissioner Smith, duly seconded by Commissioner Perez-Rico, the Board approved Amendment #2 with American Lawn & Landscape, Inc. in the amount of \$1,010,000 and authorized the Director or designee to execute the amendment on behalf of the Board.

Background: On November 21, 2022, the City, through the Board of Parks and Recreation Commissioners, entered into a contract for Tree Planting Services FY23 with American Lawn & Landscape, Inc. and a total contract amount not to exceed \$200,000.00. The term of the Contract is May 31, 2024, with authorization to extend the term of the contract for two additional one-year periods.

As part of Forestry's tree planting programs this contract will address the need for replacement tree plantings from removal of Ash trees due to the Emerald Ash Borer, and other removals performed by Forestry. With additional funding provided by Neighborhood Preservation Department (NPD) new

trees will be planted in underserved neighborhoods with low percentage tree canopy cover and heat island areas.

On March 28, 2023, the Board approved Amendment #1 to this contract providing for additional tree planting services in the amount of \$190,000.00.

This Amendment #2 will provide \$1,010,000.00 in FY24 funding for additional tree planting services, \$300,000.00 to plant an estimated 500 trees from Forestry funding and \$710,000.00 from NPD funding to plant an estimated 1,500 trees and bringing the total contract amount to \$1,400,000.00.

Funding for these services is found in Forestry account #3090-707771. Human Relations Department reviewed and approved the Contractor's Utilization Plan MBE/WBE goals for this contract of 12% and 12% respectively.

Resolution #32258 – Encroachment License Agreement with 906 Grand Boulevard Hospitality, LLC - Fixtures

On a motion by Commissioner Perez-Rico, duly seconded by Commissioner Smith, the Board approved the Encroachment License Agreement with 906 Grand Boulevard Hospitality, LLC for Fixtures and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: The Board of Parks and Recreation Commissioners is being requested to enter into an Encroachment License agreement with 906 Grand Boulevard Hospitality, LLC, an Arkansas limited liability company (Licensee). The Land Clearance for Redevelopment Authority of Kansas City (LCRA) owns and leases the property, located at 906 Grand Blvd, to 906 Grand Boulevard Hospitality, LLC. The licensee desires to operate a hotel on the property, and will install, maintain, and repair "fixture" encroachments described below on a total of 662.8 square feet of the premises in connection with the project. Therefore, the agreement is for non-exclusive permission to enter upon the premises having combined fixture projections which are calculated at a rate of \$18 per SF. This agreement defines both license and maintenance terms for the use of the boulevard right-of-way adjacent to the subject property.

The licensee will be responsible for complying with all the terms set forth in the agreement such as maintaining a certificate of insurance for use of the area and keeping it in a clean and safe condition in exchange for annual compensation not to exceed \$12,000. Furthermore, the agreement defines the conditions by which modifications and cancellations may occur.

Resolution #32259 – Encroachment License Agreement with 906 Grand Boulevard Hospitality, LLC – Valet Parking

On a motion by Commissioner Perez-Rico, duly seconded by Commissioner Smith, the Board approved the Agreement with 906 Grand Hospitality, LLC for valet parking and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: The Board of Parks and Recreation Commissioners is being requested to enter into an Encroachment License agreement with 906 Grand Boulevard Hospitality, LLC. The Land Clearance for Redevelopment Authority of Kansas City (LCRA) owns and leases to 906 Grand Boulevard Hospitality, LLC, a Limited Liability Corporation (Licensee), of the property located at 906 Grand

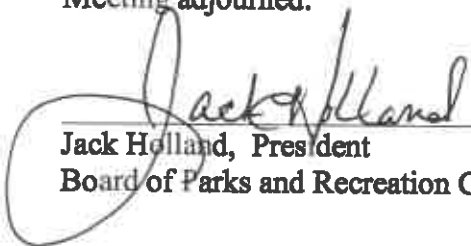
Blvd. The licensee desires to operate a valet parking service for its hotel on the premises under the terms of this agreement. Therefore, agreement is for non-exclusive permission to enter upon at least three car lengths directly in front of the premises, between the curb and public sidewalk of the Kansas City AC Hotel at 906 Grand Blvd, all together having a total combined projection of 525 SF and calculated at a rate of \$15 per SF. This agreement defines both license and maintenance terms for the use of the boulevard right-of-way adjacent to the subject property.

The licensee will be responsible for complying with all the terms set forth in the agreement such as maintaining a certificate of insurance for use of the area and keeping it in a clean and safe condition for use as valet parking services in exchange for annual compensation not to exceed \$7,875.00. Furthermore, the agreement defines the conditions by which modifications and cancellations may occur.

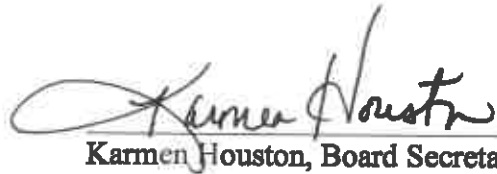
Directors Update: Chris Cotten

Public Hearing: Monique Arellano came before the Board and thanked the Board for having an evening Board Meeting, which makes it accessible for those who have jobs and are not able to attend the earlier meetings. Ms. Arellano, expressed her concerns about the importance of having a pool in the Westside, all kids should have the access to a pool and learn how to swim. Ms. Arellano also, understands that the department is assessing all the pools. However, would like to see the Westside Pool renovated or replaced with a larger pool. The Board thanked Ms. Arellano for attending the meeting and sharing her views.

Meeting adjourned.



Jack Holland, President
Board of Parks and Recreation Commissioners



Karmen Houston, Board Secretary