

**BOARD MEETING
October 31, 2023**

3:30 O'CLOCK P.M.

**4600 East 63rd Trafficway
Kansas City, Missouri 64130**

3:30 p.m. – Swearing-In of Commissioners – Beth Haden, Pat Contreras, Tom Gorenc and DePrice Taylor were sworn-in by Deputy City Clerk, Monica Sanders.

- Passing of the Gavel

Jack Holland commented that he appreciated the incoming Boards willingness as volunteers to become part of the 135 years of the Kansas City Board of Parks and Recreation Commissioners. That tradition has resulted in Kansas City's Park System being recognized as one of the highly regarded systems, in the United States. He mentioned that the Board would be working with an outstanding professional staff, many of whom are here today. Jack Holland commented that if he can be of any assistance in the transition, please don't hesitate to call on him, he thanked the new Board for their service.

Commissioner Smith acknowledged and thanked Jack Holland for how he supported the onboarding of Commissioners. There has been an array of emotional experiences. I thank you for your institutional knowledge, leadership, and your love and respect for Kansas City.

Commissioner Alex Perez-Rico thanked everyone, specifically the staff and Parks and Recreation for all of your support and everything you do for our city. During my tenure I learned a lot. She commented that even though Jack and I are not going to be on the Board, if there is anything that we can be of support with, please let us know. I still look forward to volunteering with parks in any way I can. Thank you.

Commissioner Smith acknowledged Alex Perez-Rico, thank you for sharing your heart, your leadership and passion for your community. Thank you so much for your dedication and we hope to continue your legacy of support for the entire Kansas City.

Recognition of Past Commissioners Jack Holland and Alex Perez-Rico presented plaques and silver cards.

Call to Order – President Beth Haden

Roll Call:

Board Members Present: President Haden, Commissioner Contreras, Commissioner Gorenc, Commissioner Smith and Commissioner Taylor.

On a motion by Commissioner Gorenc, duly seconded by Commissioner Smith, the Board approved the Board Minutes of September 26, 2023

Resolution #32348 – 2024/2025 Parks and Recreation Budget Submittal

On a motion by Commissioner Smith, duly seconded by Commissioner Contreras, the Board approved the 2024/2025 Parks and Recreation Budget Submittal.

Background: The budget request presented to you for the operation of the Parks and Recreation Department for the fiscal year 2024-2025 totals \$80,214,801. The Parks and Recreation Department is requesting to submit the following expenditures by fund:

Parks Sales Tax: \$52,318,049

Golf: \$8,816,142

Capital Improvements: \$13,685,064

Street Maintenance: \$2,089,414

Museum Tax Levy: \$1,809,364

General Fund: \$723,167

Internal Stores Fund: \$1,200,000

The fiscal year 2024-25 budget request will be presented to the Board of Parks and Recreation Commissioners on October 10, 2023, for consideration of approval. Given current conditions so far in FY2024-25, there is reason to believe that the City and KC Parks have begun a steady recovery from the negative economic conditions, specifically revenue. The goal should be to end FY25 with a healthy fund balance in an amount to exceed \$15 million.

Therefore, with the added foundational stability in the Parks Sales Tax fund balance and the financial diligence of the Parks and Recreation Department under the leadership of its Board, there is room for cautious optimism and restoration of services in the FY2024-25 budget. However, given the continued volatility in revenue collections and potential operational changes such as personnel cost increases as a result of a citywide Compensation Study, the City has requested that city departments, including Parks and Recreation, be conservative in preparing the FY24-25 budget. The preparation of the budget requires departments to strive for a zero percent expenditure growth target within a 10% and \$100,000 margin. Where funding requests exceed this target, Parks and Recreation is prepared to submit documentation to the City Manager and Council to justify the operational changes necessary to meet the expectations of our residents while fulfilling the department mission. Items for submission are outlined below.

In addition, this budget will reflect four main themes that seek to address the department's mission: Resident Engagement, Visual Appeal and Sustainability of Parks, Youth and Senior Programming, Youth and Adult Athletics and Focus on Employees. These themes are born from the mission and supported with data from resident and employee surveys. Resident Survey results are clear that residents want tree care, access to more senior and youth programming and enhanced maintenance of parks, boulevards and parkways.

In addition, our employee survey results show that our Parks and Recreation employees are looking for more training and professional development opportunities, increased pay, and to feel that their ideas are valued.

Highlights, proposed changes, and decision packages that respond to these resident and employee needs are:

- Funding from the General Fund for the Tree Ordinance to help ensure safety in parks ultimately to fully implement the Urban Forest Master Plan.
- Funding from the Parks Tax to increase the appropriation to Black Archives of Mid-America by \$150,000 to help with operations for the organization.
- Other notable increases were to the Golf Fund with increases to both revenues and expenses to keep up with substantial increases to golfers in Kansas City.

| Type | FY 2021-22 Actuals | FY2022-23 Actuals | FY 2023-24 Adopted | FY 2024-25 Submitted |
|-----------------------------|-----------------------|----------------------|-----------------------|-------------------------|
| American Rescue Plan Fund | \$7,270,000 | 0 | 0 | 0 |
| Capital Improvements | \$13,796,032 | \$11,240,077 | \$13,491,937 | \$13,685,064 |
| General Fund | \$337,955 | \$451,932 | \$538,965 | \$723,167 |
| Golf Operations | \$7,109,189 | \$7,094,193 | \$7,419,589 | \$8,816,142 |
| General Debt and Interest | \$705,941 | \$735,488 | \$725,437 | *\$725,437 |
| Liberty Memorial Trust Fund | \$38,492 | \$49,582 | \$48,164 | \$48,164 |
| Museum | \$3,293,498 | \$1,833,037 | \$1,777,744 | \$1,809,364 |
| Parks and Recreation | \$32,738,344 | \$45,544,856 | \$51,196,195 | \$52,318,049 |
| Street Maintenance | \$1,993,871 | \$1,925,378 | \$2,101,024 | \$2,089,414 |
| TOTAL | \$67,283,323 | \$68,874,542 | \$77,299,055 | \$80,214,801 |

This budget prioritizes the visual appeal and safety of our parks. It also seeks to begin providing necessary funding for the care and replacement of street right of way trees which we continue to lose at an alarming rate. In this budget, we are also concentrating on right sizing and operating youth and adult programming, and we plan to expand our adaptive programming to maximize our commitment to an inclusive park system for all.

The FY2024-25 budget represents the next step in our recovery from a global pandemic that has reshaped the economy in ways we may not yet understand; therefore, this budget slowly and strategically enhances and expands services that will maintain and create the open spaces and services necessary in this new normal. We strongly believe that great parks and community centers are at the foundation of great communities.

Resolution #32349 – Approval Special Gifts Fund – 9th & Van Brunt Athletic Fields

On a motion by Commissioner Smith, duly seconded by Commissioner Contreras, the Board approved the use of \$432,207 from the Special Gifts Fund for the 9th & Van Brunt Athletic Fields.

Background: There is currently \$250,000 in PIAC funding set aside for the replacement of this turf. With your permission \$432, 207 will be spent from the Special Gifts Fund General Purpose category, account number 6490-702800-C90A. This will provide funds for the field maintenance at the existing soccer field on 9th and Van Brunt Athletics Fields. The total for turf replacement is \$682,207.

The goal is to get this turf replaced in between the Fall and Spring soccer seasons. This is not part of the RFP process getting ready to take place for additional improvements that will allow the facility to be fully utilized to its greatest potential. PCC Sports, the City's authorized IDIQ vendor for city wide sports court repair and maintenance will perform the work.

Resolution #32350 – Change Order #1 with Gunter Construction Company – Swope Park Connector Trail Project

On a motion by Commissioner Contreras, duly seconded by Commissioner Gorenc, the Board approved Change Order #1 with Gunter Construction Co. for the Swope Park Connector Trail project in the amount of \$19,420.00 and authorized the Director or designee to execute the change order on behalf of the Board.

Background: On February 7, 2023 the Board awarded a contract for the construction of Swope Park Connector Trail located along Blue River Road from Swope Park's Heart of America Golf Course south to the Eddy Ballentine Trailhead to Gunter Construction Company. The trail is a 10-foot-wide asphalt trail/side path along Blue River Road which provides a dedicated space for walkers, joggers, cyclists, and others to enjoy the beautiful scenery of the Blue River area. The contract amount for construction was \$910,171.00 and substantial completion of this work is scheduled for November 1, 2023.

Change Order #1 in the amount of \$19,420.00 will allow an additional 4,833 linear feet of 4" White Pavement Marking (Paint) for vehicular and pedestrian safety; an additional 350 cubic yards of Embankment fill soil to ensure proper tie-in of slopes at trail edges; and includes a reduction (credit) of 581 linear feet of 4" Double Yellow Pavement Markings (Paint) because field conditions allowed the existing road centerline to remain. Change Order #1 will not impact the contract time and will bring the total contract amount to \$929,591.00.

Funding for this project is provided by a Federal Highway Administration (FHWA) Transportation Alternatives Program (TAP) Grant in the amount of \$500,000.00; Council District Five Public Improvements Advisory Committee (PIAC) funds in the amount of \$295,000 available in account #18-3090-708509-70161307; Council District Five PIAC funds in the amount of \$73,474.14 available in account #18-3090-708501-70161307; and Special gift funds in the amount of \$66,457.98 in account 6940-702800-C103.

This MoDOT administered TAP grant requires a DBE goal of 8% participation for this project. Gunter Construction Company submitted their proposed participation of 34% DBE on December 16, 2022. A Bid Award Concurrence Request was submitted to MoDOT on December 22, 2022. MoDOT approved the proposed participation by providing concurrence on January 20, 2023 and has approved a bid award to Gunter Construction Company.

Resolution #32351 – Amendment #1 with DRAW Architecture – Blues Park Outdoor Skating Rink

On a motion by Commissioner Gorenc, duly seconded by Commissioner Contreras, the Board approved Amendment #1 with DRAW Architecture in the amount of \$26,100.00, extended the contract completion date to December 15, 2023 and authorized the Director or designee to execute the amendment on behalf of the Board.

Background: Blues Park, located at 20th & Prospect Avenue, was acquired in 1967. This 4.75-acre park provides 1 baseball field, 1 playground. The next funded improvements for the park consist of replacing the existing baseball field with an outdoor skating rink.

On February 7, 2023, the Board approved a Design Professional Agreement with DRAW Architecture for Blues Park Outdoor Skating Rink for a total design fee of \$101,450.00. The agreement covered site analysis, community engagement, concept-level architectural design, conceptual site plan, conceptual grading plan, and topographic survey. Amendment #1 will include waterline and sewer line design, permitting, final grading plan for a restroom building, coordination with the restroom manufacturer, and foundation design for the skate rink canopy. Amendment #1 will also extend the completion date to December 15, 2023.

Amendment #1 will be funded with PIAC funds from account number 3090-708309 611060 70237500.

Resolution #32352 – Change Order #3 with Amino Brothers Company – The Paseo Gateway Intersection Project

On a motion by Commissioner Contreras, duly seconded by Commissioner Taylor, the Board approved Change Order #3 with Amino Brothers Co, in the amount of \$193,337.87, for a total contract amount of \$9,475,604.55, extended the substantial completion date to May 29, 2024, and authorized the Director or designee to execute the change order on behalf of the Board.

Background: On December 14, 2021, the Board approved a construction contract with Amino Brothers Co. in the amount of \$8,961,409.60 for the Paseo Gateway Intersection project. On July 26, 2022, the Board approved Change Order #1 that added shot rock to mitigate an unsuitable subgrade issue. Change Order #1 increased the contract amount by \$250,672.15 and extended the contract time by 16 calendar days. On September 26, 2022, the Board approved Change Order #2 increasing the contract amount by \$70,184.93 for replacement of a city fiber line along Independence.

Additional rock excavations are required at the detention pond so that the detention pond can reach its design capacity, and the utility conflicts during phase five construction delayed the asphalt paving from fall 2023 to spring 2024. Change Order #3 will include additional rock excavation, adjust quantities for traffic controls and sidewalks, and extend the substantial completion date to May 29, 2024.

Change Order #3 will increase the contract amount by \$193,337.87 bringing the total contract amount to \$9,475,604.55. Funds for Change Order #3 are available in the encumbered project contingency in account no. 3519-708013-611060-70172207.

The DBE goal set by the Missouri Department of Transportation and the Federal Highway Administration is 14%. Amino Brothers Co's DBE participation is 66%.

Resolution #32353 – Encroachment License Renewal Agreement with Broadway Café – 4106 Broadway

On a motion by Commissioner Smith, duly seconded by Commissioner Taylor, the Board approved the License Agreement for the property located at 4106 Broadway Boulevard and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: The Board of Parks and Recreation Commissioners is being requested to renew an Encroachment License agreement with Broadway Cafe, a limited liability Company (Licensee) of the property located at 4106 Broadway Boulevard, for non-exclusive permission to enter upon the 5.33 square feet of the Premises adjacent to the building at 4106 Broadway Blvd. Kansas City, MO 64108 for the limited purpose of maintaining a previously installed blade sign for Licensee's business during the term of the agreement, all together having a total combined projection of five and one-third SF and calculated at a rate of \$18 per SF, (\$7 per SF in Westport CID), but having a minimum annual fee of \$150.00 per year. This agreement defines both license and maintenance terms for the use of the boulevard right-of-way adjacent to the subject property.

The licensee will be responsible for complying with all the terms set forth in the agreement such as maintaining a certificate of insurance for use of the area, keeping it in a clean and safe condition for Licensee's storefront entrance in exchange for annual compensation not to exceed \$150.00. Furthermore, the agreement defines the conditions by which modifications and cancellations may occur.

Resolution #32354 – Amendment #1 with Kansas City Community Gardens Giving Grove

On a motion by Commissioner Taylor, duly seconded by Commissioner Smith, the Board approved Amendment #1 with Kansas City Community Gardens, Giving Grove in the amount \$52,000.00, extended the contract time to October 31, 2024 and authorized the Director or designee to execute the amendment on behalf of the Board.

Background: On November 22, 2022, the Parks and Recreation Department entered into a community-based program contract with Kansas City Community Garden Giving Grove (KCCG) for planting and maintenance of fruit and nut tree orchards and education services in the amount of \$52,000.00.

Giving Grove utilizes under used Park property to cooperate with area residents to grow fruit, berry and nut producing trees. This program targets communities of need and provides an inexpensive source of nutritious/healthy calories. Additionally, the trees increase the overall urban tree canopy, helping us achieve our goal of 35% tree canopy.

Amendment #1 will add an additional \$52,000.00 for tree planting services and bring the total contract amount to \$104,000.00. Trees are planted in garden plots located in backyards, vacant lots, and at community sites. Funding for the amendment is appropriated from account #3090-707771-616380. Contract term ends on October 31, 2024.

Resolution #32355 – Facility Use Without Concession Agreement with the Whole Person

On a motion by Commissioner Smith, duly seconded by Commissioner Contreras, the Board approved the Agreement with the Whole Person and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: The Whole Person offers a broad range of services to people with disabilities to increase their ability to perform day-to-day activities and reduce the need for support from family members, professional attendants, or other care-giving services.

They are requesting the use of the gymnasium at Brush Creek Community Center for adult bocce ball. Sessions will take place on eleven (11) Tuesdays from 10:00 a.m. – 12:00 p.m. during the terms of this agreement.

The city will be compensated \$50.00/hour, \$100.00 (11 days) per day, for a total estimated payment of \$1,100.00. The term of this agreement will begin November 21, 2023 and end no later than April 23, 2024. The Whole Person will provide insurance coverage for Commercial General Liability, Auto, and Workmen’s Compensation per City’s requirements.

Resolution #32356 – Cooperative Agreement with The Greater Kansas City Golden Gloves Association, Inc.

On a motion by Commissioner Gorence, duly seconded by Commissioner Contreras, the Board approved the Agreement with Greater Kansas City Golden Gloves Association, Inc. and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: The Great Kansas City Golden Gloves Association (GKCGG) has identified a mutually beneficial plan to promote amateur boxing at Garrison Community Center. This is a renewal of an agreement with GKCGG that has been in place for five years. GKCGG will facilitate the development and implementation of all program activities and provide the necessary boxing equipment among other activities designed to establish a volunteer program and relationships with local media.

Program participants ages 17 and under will be allowed free admission and will be required to obtain a free youth membership. All other Program participants will be required to purchase a \$30.00 monthly membership. All participants must scan their pass at the front desk each time they enter the facility. Coaches will also be required to sign in and produce their blue USA Boxing registration card. Garrison Community Center will provide access to the facilities at no charge.

GKCGG will provide insurance coverage for Commercial General Liability and Sexual Abuse/Molestation (SAM) per City requirements. This agreement runs from November 25, 2023 to October 31, 2024.

Resolution #32357 – Facility Use without Concessions Agreement with Rockhurst University

On a motion by Commissioner Taylor, duly seconded by Commissioner Smith, the Board approved the Agreement with Rockhurst University and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Rockhurst University is requesting the use of facilities at Gregg Klice Community Center for the purpose of conducting a health clinic. This clinic will be open to the surrounding Kansas City community free of charge. Services provided will include blood pressure, blood glucose/cholesterol readings, PT/OT consults, immunizations, and information on managing health.

Setup will take place from 9:30 a.m. – 10:30 a.m., with the event running from 10:30 a.m. – 4:30 p.m. Cleanup will take place afterwards, ending at 5:30 p.m. City will be compensated \$100.00/hour of usage for a total estimated payment of \$800.00.

The terms of this agreement will begin at 9:30 a.m. on November 4, 2023 and end at 5:30 p.m. on November 4, 2023. Rockhurst University will provide a self-insured letter satisfying the City's requirements.

Resolution #32358 – Cooperative Agreement with the Kansas City Public Schools for the Renovation of the Paseo Stairs Project

On a motion by Commissioner Smith, duly seconded by Commissioner Contreras, the Board approved the Cooperative Agreement with Kansas City Public Schools for the and authorized the Director or designee to execute the amendment on behalf of the Board.

Background: Representatives from the Kansas City Public School, the City of Kansas City, Board of Parks and Recreation Commissioners and the Ruby Jean's Foundation, have had ongoing conversations for feasibility of renovating the Paseo Stairs. The Paseo Stairs are an iconic part of the Paseo property, located on land owned in part by both the KCPS and the City. Both parties agree that the renovation of the Paseo Stairs will enhance the Paseo property and provide recreational benefits to citizens in the surrounding community and will be a great asset to the Paseo Academy of Fine and Performing Arts School located at 4747 Flora. The design and construction of these improvements is contingent upon KCPS and the Parks Department obtaining the necessary funds through PIAC funding from the City and Fundraising by the Ruby Jean's Foundation.

The two possible scopes of work for this project are either a full renovation/rebuild option or a patch/and repair. After receiving the design and engineering work and cost estimates for the two different scopes of work, the parties then will determine which scope of work to proceed with for the project.

The City shall be responsible for payment in the amount not to exceed \$150,000 in PIAC Funds for the design and engineering of the project. The remaining construction costs will come from fundraising. The deadline for fundraising.

Resolution #32359 – Grant Application of a Partnership Grant Program – Platte County Parks and Recreation Department for the Platte Purchase

On a motion by Commissioner Gorenc, duly seconded by Commissioner Contreras, the Board approved the submittal of a grant application for the Partnership Grant Program from the Platte County Parks and Recreation Department, with matching funds of \$200,000 for the Platte Purchase Park Pickleball

Background: The Parks and Recreation Department is submitting a grant application to the Platte County Parks and Recreation Partnership Grant program. This program is to promote the development of parks and recreation facilities and programs in Platte County. The program also strengthens partnerships between the County and the City to strategically meet our common goals.

The grant request is for new pickleball courts in the Platte Purchase Park in the amount of \$800,000. The local match in the amount of \$200,000 will be funded with Parks GO Bond program.

The Platte Purchase Pickleball project will consist of eight new pickleball courts with lighting and/or a new shelter. This project will include community engagement with the neighborhood groups that are included in the project area. The improvements design will include conceptual design, preliminary design, and construction documents.

Public Hearing: Jesi Dang, with Dog Park Improvements group came before the Board to share concerns about the Penn Valley Off-Leash Dog Park. I represent all the patrons the use the dog park. Ms. Dang commented that Abby Gray, who is here, along with others oversee monthly clean-ups and help clean the park as needed. Ms. Dang commented that we are looking for someone to communicate with the Park Board or staff on a regular basis. She commented that, they are not having any luck with routine maintenance of the park. Recently the park was closed for 3 weeks, but when it reopened, the dog park was in worst condition than it was before it closed. Patrons are looking for a safe place to take their dogs. Since COV-ID we have seen an increase in traffic at the park and it's one of the largest parks in the city. The only ask we have, is that Parks have dedicated staff to dog parks. The Board thanked Ms. Dang and others for their support and volunteerism.

Don Arney came before the Board to share his concerns regarding the decommissioning of parkland. Mr. Arney thanked the Board for all the work they are doing, there is a lot going on. He is a little befuddled by the sale of parkland north of river. Mr. Arney commented that he visited the site at Northeast 31st and North Oak. It has a lot of mature trees, it's rugged, but has a very beautiful terrain, it has signs of active use even without any amenities, like parking or trails or anything like that. He commented that he found various species of birds, a few animals, it's obviously a vibrant eco system, soil nutrients etc. Mr. Arney commented that all of these will parish, because the surrounding area is not nearly as rich. Mr. Arney read a letter that he had submitted to the editor. Mr. Arney further commented that if this does pass, he encourages the city does not to sell it. The Board thanked Mr. Arney for coming and appreciate his thoughtfulness in sharing his letter.

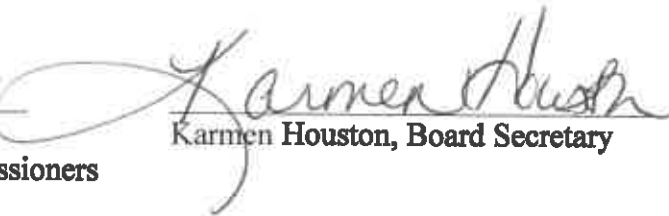
Past Commissioner Aimee Gromowsky attended Board Meeting to support the Board, as well as share her concerns about the conditions of the parking lot at Satchel Paige Stadium. Ms. Gromowsky commented that she is a proud parent of a baseball player who uses the stadium. Ruskin home games are played at Satchel Paige Stadium. Ms. Gromowsky commented that her elderly mother and in-laws attended the games and there are no handicap parking spaces at the stadium. She commented that there are two parking lots that are in terrible condition. Not having parking spaces for her parents or anyone that has a disability is not able to come and watch the games are bad. Ms. Gromowsky mentioned that she sits on the Election Board and only 48 percent of eligible Kansas Citians are registered voters. She commented that she knows all the community centers are election sites, however, if there is an anticipation of the 2024 that the Election Board and Park Board could work together, she would love to

spearhead that and be a part of that, so please reach out to us. The Board thanked Ms. Gromowsky for bringing up the ADA issue.

On a motion by Commissioner Smith, duly seconded by Commissioner Contreras, the Board Meeting was adjourned.



Beth Haden, President
Board of Parks and Recreation Commissioners



Karmen Houston, Board Secretary