

**BOARD MEETING
April 23, 2024**

**1:00 O’CLOCK P.M.
Workshop**

**2:00 O’CLOCK P.M.
Board Meeting**

**4600 East 63rd Trafficway
Kansas City, Missouri 64130**

Workshop

1 p.m. – Open Discussion

Board Meeting

Call to Order – President Beth Haden

Roll Call:

Board Members Present: President Haden, Commissioner Gorenc, Commissioner Smith, Commissioner Taylor

Board Members Absent: Pat Contreras

On a motion by Commissioner Smith, duly seconded by Commissioner Taylor, the Board approved the Board Minutes of April 9, 2024.

Resolution #32530 – Board approval of the Kansas City, Missouri Parks and Recreation Master Plan

On a motion by Commissioner Smith, duly seconded by Commissioner Taylor, the Board approved the 2032 Park and Recreation Master Plan.

Background: Parks and Recreation Master Plans provide agencies with a framework for consistent planning, development, and administration of a department’s resources, programs, and facilities. These plans help departments to provide the best amenities and services to their residents. On October 15, 2014, the Board of Parks and Recreation Commissioners, through Resolution #30515, approved an update to the existing Master Plan, *Traditions and Trends 2017*, developed in 2007. The Department has kept these plans updated every ten years for the past 50-60 years.

On April 26, 2022, the Board approved an agreement with Landworks Studio, LLC in the amount of \$139,940.00 to prepare the 2032 Master Plan and authorized the Director or designee to execute the contract on behalf of the Board in Resolution #31918. Funds for this project are in account 6490-701800-611040 70233205.

The scope of work included a community profile, community engagement, an asset inventory, needs assessment, and an implementation plan. All of the City’s 220 parks were reviewed and levels of service

were rated for each park. A mail-in survey with an online option, a staff survey, and a public web-based engagement platform were used to gather public feedback, as well as 4 public pop-up events, 6 public open houses, and 2 virtual public open houses. Three Pre-Board workshops were conducted with the Board to gather feedback.

The recommendations in the plan report are based on the data collected through the project process. The plan report provides a strategic action plan based on the Department's Mission Statement and its four pillars of Social Equity, Health and Wellness, Conservation, and Organizational Stability. Objectives and strategies are identified to implement the master plan recommendations. The final deliverable will consist of an electronic plan and appendices.

Resolution #32531 – Appropriating Funds in the Parks and Recreation Gift Fund

On a motion by Commissioner Smith, duly seconded by Commissioner Taylor, the Board approved the Resolution appropriating funds in the Parks and Recreation Special Gifts Fund in the amount of \$4,000,000.

Background: Attached is our resolution for appropriating funds in the Parks and Recreation Special Gifts Fund. On occasion the Department receives gifts and contributions from individuals, companies and organizations for a variety of purposes. This resolution provides the expenditure appropriation in the City's budgetary and financial system to allow us to purchase goods and services from the donations we have received. All contributions to this fund are deposited with the City Treasurer. All contracts and purchases encumbered from this fund are made in compliance with City financial and procurement procedures, and in accordance with the purposes specified by the donors.

Resolution #32531

Appropriating funds in the Parks and Recreation Special Gifts Fund. This resolution establishes the expenditures appropriation in the City's budgetary and financial systems. All contributions to this fund are deposited with the City Treasurer.

All contracts and purchases encumbered from this fund are made in compliance with City financial and procurement procedures, and in accordance with the purpose specified by donors.

WHEREAS, The Kansas City, Missouri, Board of Parks and Recreation Commissioners receives monetary gifts and contributions from individuals, groups, corporations, and other organizations for various park and recreation purposes; and,

WHEREAS, The Board currently has a Special Gifts Fund in place; and,

WHEREAS, It is necessary to periodically provide and appropriation of funds to the Special Gifts Fund for various park and recreation purposes, and for other projects and operations throughout the Park and Boulevard System; and,

WHEREAS, Appropriations from the Special Gifts Fund have recently provided matching funds for major improvements to parks like the 9th and Van Brunt Field Improvements (\$482,207.00); and,

WHEREAS, Expenditures from gifts and contributions over the next year estimated at \$4,000,000.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF PARKS AND RECREATION COMMISSIONERS THAT: The Board will appropriate the estimated expenditures from gifts and contributions as follows, effective April 9, 2024 to accomplish the purposes intended by donors:

| | | |
|--------------------------|----|---------------------|
| B (Contractual Services) | \$ | 3,900,000.00 |
| C (Commodities) | \$ | 100,000.00 |
| TOTAL | \$ | <u>4,000,000.00</u> |

BE IT FURTHER RESOLVED THAT THIS Resolution be entered in the Official minutes of the Board of Parks and Recreation Commissioners, and the Secretary be directed to furnish a copy to the City Clerk and Director of Finance.

Resolution #32532 – Memorandum of Understanding with the Department of Natural Resources

On a motion by Commissioner Taylor, duly seconded by Commissioner Smith, the Board approved the Memorandum of Understanding with the Department of Natural Resources in the amount of \$150,000 and authorized the Director or designee to execute the memorandum of understanding on behalf of the Board.

Background: Bruce R. Watkins Cultural Heritage Center & Museum (BRW) is comprised of a building, grounds, parking lot, and historical collection with the building and grounds owned by the State, the parking lot owned by Parks, and the historical collection owned by the Friends of Bruce R. Watkins Cultural Heritage Center. In addition, Parks & Recreation manages and operates BRW including the historical collection. KCP&R and DNR entered into successive Cooperative Agreements stating that KCP&R would maintain and operate BRW, most recently by Cooperative Agreement dated October 1, 2014, for a ten-year term.

In State fiscal year 2024 the Missouri legislature appropriated \$150,000 of General Revenue through DNR to KCP&R for the purpose of strategic planning and programming for the BRW. At this time, we would like to enter a MOA with DNR, allowing KCP&R to continue strategic planning and programming for BRW using the \$150,000 appropriated funds. Terms of the agreement expiring June 30, 2024.

Resolution #32533 –Contract with Triggered Media

On a motion by Commissioner Taylor, duly seconded by Commissioner Gorenc, the Board approved the Agreement with Triggered Median in the amount of \$4,800 and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: July is National Parks and Recreation Month. In celebration, we plan to work with Triggered Media to create video/social content to drive awareness and traffic to our updated website. The “Where KC Plays” campaign will run from mid-June through the end of July and focus heavily on Swope Park due to the variety of activities and attractions located in our system’s largest park.

Deliverables include:

- 1 Brand Anthem Video for Parks
- 1 Vertical Cut of Hero Video for use on Social
- Individual Reel for each Activity (hiking, family, zoo, etc) for use on socials
- 15 Photos
- 3 Shoot Days
- 2 Revisions if needed

KC Parks will retain all images, videos and rights. Funds for these services is found in the Parks Marketing budget, account number 2030-701100-612450

Resolution #32534 – Agreement with the Quez Beasley 18th & Vine Street Art Festival

On a motion by Commissioner Smith, duly seconded by Commissioner Taylor, the Board approved the Agreement with Quez Beasley 18th & Vine Art Festival and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: This is the second year of the 18th & Vine Art Festival is a 3-Day festival that amplifies the work of Black artists from different artistic disciplines. Quez Beasley and the 18th & Vine Art Festival seek to highlight the art, history, and culture of people of the African diaspora and to celebrate the contributions that Black art has made to the world and create a more equitable arts environment in Kansas City.

Quez Beasley and the 18th & Vine Art Festival wishes to enter into a Facility use with Concessions Agreement for the use of the north and south bound lanes of the Paseo Boulevard between Truman Rd and 18th street and the Gregg Klice Community Center, to hold their 18th & Vine Art Festival, on September 27, 28 and 29, 2024. The event expects approximately 3,000 in attendance.

The Kansas City Parks and Recreation Department will be compensated \$3,759.28 for this 3-day event, \$559.28 of that being the cost to cover staff time at the Gregg Klice Community Center. Set-up for the festival will begin on September 26, 2024, at 8a.m. and tear out will end on September 30, 2024. Event hours are September 27, 2024, from 5 p.m. to 10 p.m., September 28, 2024, from 10 a.m. to 10 p.m. and September 29, 2024, from 10 a.m. to 3 p.m. Security and EMT will be onsite. Certificate of insurance will cover all applicable requirements and be due 14 days before the first event date.

The contractor will be responsible for providing the following items:

1. A List of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of any other City permits required in hosting the event
8. A written-out plan to address litter and recycling during the event

Resolution #32535 – Agreement with the American Jazz Museum

On a motion by Commissioner Taylor, duly seconded by Commissioner Gorenc, the Board approved the Agreement with the American Jazz Museum and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Located in the Historic 18th & Vine Jazz District in Kansas, Mo, the American Jazz Museum showcases the sights and sounds of jazz through interactive exhibits, films, educational programming, and performances. This year is the American Jazz Museums 25th Anniversary and they are honoring this milestone with the In The Yard outdoor concert and festival to celebrate Charlie “Yardbird” Parker. The festival will include family-friendly activities, food trucks, yard games and live music.

The American Jazz Museum wishes to enter into a Facility Use with Concession Agreement for the use of the Great Lawn located at 1600 John Buck O’Neil Way to hold the In The Yard outdoor concert and celebration on August 31, 2024. They are expecting 1,500 participants.

The Kansas City Parks and Recreation Department will waive all fees for this one-day event. Set-up for the festival will begin at 12 p.m. on August 30 and tear down will end at 12:00 a.m. on September 1, 2024. The festival hours are from 2 p.m. to 10 p.m. Security will be on site. Certificate of insurance will cover all applicable requirements and be due 14 days before the first event date.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event.
8. A written-out plan to address litter and recycling during the event.

Resolution #32536 – Agreement with the Negro Leagues Baseball Museum

On a motion by Commissioner Taylor, duly seconded by Commissioner Gorenc, the Board approved the Agreement with the Negro Leagues Baseball Museum and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: The Negro Leagues Baseball Museum wishes to enter into a Facility Use with Concessions Agreement for the use of the Great Lawn located at 1600 John Buck O’Neil Way and the Paseo Boulevard, from 18th street to Truman Road, both northbound and southbound lanes including sidewalks to hold the Heart of America Hot Dog Festival on August 3, 2024. The festival will include live music, food, beverage, and alcohol vendors. Both Northbound and Southbound lanes at 18th and Paseo to Truman Road will be closed during this event. They are expecting 3,000 attendees.

The Kansas City Parks and Recreation Department will waive fees in partnership with the Negro Leagues Baseball Museum, for this one-day event. Set-up for the event will begin at 7am August 2, 2024, the event is open August 3, 2024, and tear down will end at 11 p.m. on August 4, 2024. The event hours are from 12 pm to 11 p.m. KCPD will be on site. Certificate of insurance will cover all applicable requirements and be due 14 days before the first event date.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event.
8. A written-out plan to address litter and recycling during the event.

Resolution #32537 – Agreement with LaLiga Kansas City

On a motion by Commissioner Taylor, duly seconded by Commissioner Gorenc, the Board approved the Agreement with LaLiga Kansas City and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: La Liga Kansas City is requesting the use of facilities at Hodge Park Athletic Field #1, 24-2 NE Reinking Road for the purpose of conducting youth soccer practices and games.

La Liga Kansas City will pay \$20.00 per hour for practice and \$200.00 per game for a total compensation of \$1,520.00.

The terms of this agreement will begin May 1, 2024, and end May 24, 2024.

La Liga Kansas City will provide commercial general liability and sexual abuse/molestation insurance per City's requirements.

Resolution #32538 – Amendment #2 with Midwest Pool Management

On a motion by Commissioner Smith, duly seconded by Commissioner Taylor, the Board approved Amendment #2 with Midwest Pool Management to manage the Outdoor Aquatic Facilities in the amount of \$197,060.00 and authorized the Director or his designee to execute the amendment on behalf of the Board.

Background: The Parks and Recreation Department entered into an agreement on March 26, 2019 with Midwest Pool Management to manage our outdoor aquatic facilities in the amount of \$158,123.00. The agreement is a five-year contract that expires on December 31, 2024.

This management fee covers expenses such as payroll administration, recruiting, facility operational oversight, accounting services, maintenance oversight and reporting, and facility supply procurement. In addition, MPM will receive funding for supplies, chemicals, maintenance items, salaries, and marketing

as provided in the approved city operating budget. Security will be provided by the Garda Security and the KCMO Parks Rangers. This Amendment #2 is in the amount of \$197,060.00.

Parks and Recreation will retain 100% of all gate revenue and share a 50/50 split of the net revenue generated by the supplemental programs such as swim lessons, water aerobics, after hour pool rentals, etc.

Facilities covered in this contract are: The Bay Water Park, Mary Williams-Neal Community Center Pool, Budd Park Pool, Gorman Pool, The Grove Pool, Line Creek Community Center Pool, and The Springs Aquatic Center.

Funds are available in accounts 2030-702580 (Aquatics), 2030-70584 (The Springs) and 2030-702585 (The Bay).

Resolution #32539 – Cooperative Agreement with Restart, Inc.

On a motion by Commissioner Smith, duly seconded by Commissioner Taylor, the Board approved the Cooperative Agreement with Restart, Inc. and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: ReStart, Inc. has requested the use of the facilities at Gregg/Klice Community Center to host their Project Homeless Connect program. Project Homeless Connect aims to support those facing or currently experiencing homelessness by providing assistance to help them transition out of homelessness and into a safe and stable environment by receiving same-day resources.

Some of the many services provided will be on-the-spot legal counsel, job placement, housing solutions, medical screening and assistance, vision and dental services, beauty and wellness services, birth certificates, and fountain ID cards. The goal is that by providing these tools, homelessness in Kansas City will be reduced and give purpose and support to those seeking a brighter future.

Access to the facilities will be provided at no charge. This agreement will begin on May 20, 2024, and end on May 21, 2024. Commercial general liability insurance will be provided per City's requirements.

Resolution #32540 – Agreement with Real Deal Sports, LLC – Mayor's Nights/Night Hoop Summer Youth Program

On a motion by Commissioner Smith, duly seconded by Commissioner Taylor, the Board approved the Agreement with Real Deal Sports LLC in the amount of \$110,000.00 and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: In March bids were requested from organizations and agencies to submit a proposal that demonstrated their capacity to implement entertainment, sports, and education programs for Mayor's Nights/ Night Hoops Summer Youth programs. Real Deal Sports LLC (RDS) submitted a proposal to hold events at Southeast, Hillcrest, Garrison and Gregg/Klice Community Centers.

RDS is a sports organization structured to reach children and young adults through sports. The paramount focus of the organization is to instruct and develop athletes while teaching them commitment and learning to achieve within a team setting. The foundation of RDS is its network of professionals that contribute their time and provide a broad range of experience with specialized knowledge in a vast array of professions, reflecting over eighty years of accumulated experience.

The program proposed by RDS consists of a basketball component and an educational component that will be offered to participants at each of the four locations. The basketball component will consist of weekly league play with separate age divisions for boys and girls. All participants will be required to attend the educational component. Two hundred forty events will be held Monday-Thursday across all four locations during the term of the agreement for a total cost of \$110,000.00.

The terms of this agreement will begin on June 17, 2024, and end on August 15, 2024.

Commercial general liability workers compensation and sexual abuse/molestation insurance will be provided per City's requirements. Funds will come from Account #2030-702522—619080.

Resolution #32541 – Agreement with Real Deal Sports, LLC for Mayor's Night/Club KC Summer Youth Program

On a motion by Commissioner Smith, duly seconded by Commissioner Taylor, the Board approved Agreement with Real Deal Sports, LLC in the amount of \$60,000.00 and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: In March bids were requested from organizations and agencies to submit a proposal that demonstrated their capacity to implement entertainment, sports, and education programs for the 2024 Mayor's Nights/Club KC Summer Youth programs. Real Deal Sports LLC (RDS) submitted a proposal to hold events at Gregg/Klice Community Center, located at 1601 E. 17th Terrace, and Southeast Community Center, located at 4601 E. 63rd Street.

RDS is a sports organization structured to reach children and young adults through sports. The paramount focus of the organization is to instruct and develop athletes while teaching them commitment and learning to achieve within a team setting. The foundation of RDS is its network of professionals that contribute their time and provide a broad range of experience with specialized knowledge in a vast array of professions, reflecting over eighty years of accumulated experience.

These programs will be held from 6:00 p.m. – 11:00 p.m. on Friday evenings at Gregg/Klice Community Center and Saturday evenings at Southeast Community Center, during the terms of this agreement. Real Deal Sports, LLC will provide the personnel, crowd control, entertainment, food, marketing, and program supplies for a total cost of \$60,000.00, \$30,000.00 per location.

The terms of this agreement will begin on June 17, 2024, and end on August 15, 2024.

Commercial general liability, workers compensation and sexual abuse/molestation insurance will be provided per City's requirements. Funds will come from Account #2030-702091-619080.

Resolution #32542 – Agreement with Real Deal Sports, LLC for Mayor's Night/Night Swim Summer Youth Program

On a motion by Commissioner Smith, duly seconded by Commissioner Taylor, the Board approved the Agreement with Real Deal Sports, LLC in the amount of \$30,000.00 and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: In March bids were requested from organizations and agencies to submit a proposal that demonstrated their capacity to implement entertainment, sports, and education programs for the 2024 Mayor's Nights/Night Swim Summer Youth programs. Real Deal Sports LLC (RDS) submitted a proposal to hold aquatic events at Mary Williams Neal Community Center, located at 3801 Emmanuel Cleaver II Boulevard.

RDS is a sports organization structured to reach children and young adults through sports. The paramount focus of the organization is to instruct and develop athletes while teaching them commitment and learning to achieve within a team setting. The foundation of RDS is its network of professionals that contribute their time and provide a broad range of experience with specialized knowledge in a vast array of professions, reflecting over eighty years of accumulated experience.

Youth in the middle grades will be provided the opportunity to gather at Mary Williams-Neal Community Center to experience and participate in aquatic programs. These programs will provide young people with a safe place to participate in a variety of aquatic activities such as swim lessons, aquatic games, and social activities. These programs will be held on Saturday evenings from 6:00 p.m.-11:00 p.m. during the terms of this agreement. Real Deal Sports, LLC will provide the personnel, crowd control, entertainment, food, marketing, and program supplies for a total cost of \$30,000.00.

The terms of this agreement will begin on June 17, 2024, and end on August 15, 2024.

Commercial general liability, workers compensation and sexual abuse/molestation insurance will be provided per City's requirements. Funds will come from Account #2030-702091-619080.

Resolution #32543 – Agreement with Ivori, LLC for Mayor's Nights/Night Nets Summer Youth Program

On a motion by Commissioner Taylor, duly seconded by Commissioner Gorenc, the Board approved the Agreement with Events by Ivori LLC in the amount of \$15,000 and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: In March bids were requested from organizations and agencies to submit a proposal that demonstrated their capacity to implement entertainment, sports, and education programs for Mayor's Nights/Night Nets Summer Youth programs. Events by Ivori, LLC submitted a proposal to hold volleyball events at Hillcrest Community Center.

Events by Ivori will provide informative workshops for personal development and athletic activity for youth ages 9-18. The goal is to introduce and connect youth with community role models who will engage them in health and career-related sessions as well as in the sport of volleyball.

Ages 9-12 will be taught the basics of the game followed by nightly workshops on topics that include nutrition, exercise/fitness, and self-esteem/attitude. Ages 13-18 will participate in warm-up drills and tournament style play. These programs will be held on Wednesdays from 6:00 p.m. – 8:00 p.m. during the terms of this agreement. Events by Ivori, LLC will provide the staff and supplies for a total cost of \$15,000.00.

The terms of this agreement will begin on June 17, 2024, and end on July 24, 2024.

Commercial general liability and sexual abuse/molestation insurance coverage will be provided per City's requirements. Funds will come from Account #2030-702091-619080.

Resolution #32544 – Approval to Rename Grand Boulevard from E 2nd Street to Heart of America Bridge to the “Berkley Parkway”

On a motion by Commissioner Taylor, duly seconded by Commissioner Gorenc, the Board approved the renaming of Grand Boulevard from E 2nd Street to the Heart of America Bridge to Berkley Parkway.

Background: The Street Naming Committee is seeking to change the street name of Grand Boulevard to Berkley Parkway on the viaduct street from E 2nd Street to the Heart of America Bridge.

With recent developments in the Berkley Riverfront area, multiple street names are being reviewed and evaluated for their consistency with the Street Naming and Addressing Manual.

Grand Boulevard, from Main Street to the Heart of America Bridge, is under the jurisdiction of the Parks and Recreation Department. This request is to rename a portion of Grand Boulevard from E 2nd Street to the Heart of America Bridge to Berkley Parkway. This portion of Grand Boulevard will remain under the jurisdiction of the Board of Parks and Recreation Commissioners after it is renamed “Berkley Parkway”. This change would be more consistent for the Berkley Riverfront area and clean up the street names for the new developments to be constructed in the near future.

This renaming request was presented to the Board on March 19, 2024, which started the 30-day public comment period. No opposition has been received.



Resolution #32545 – Amendment #1 with Landworks Studio – Northland Trailhead Study

On a motion by Commissioner Smith, duly seconded by Commissioner Taylor, the Board approved Amendment #1 with Landworks Studio to extend the contract term to October 31, 2024 and authorized the Director or designee to execute the amendment on behalf of the Board.

Background: On February 8, 2022, the Board of Parks and Recreation Commissioners entered into an agreement with Landworks Studio to conduct a study for the assessment of trailhead locations within the northland. The study will ultimately include community engagement, identifying site locations, preliminary concept designs, surveying, cost estimates, and a final report. The agreement amount for this work is \$85,100.00.

Amendment #1 to this agreement will extend the contract time to October 31, 2024. This time extension will allow for additional community engagement as well as time to prepare the final designs for two selected locations and the completion of the final report.

Resolution #32546 – Bid Award to Shawnee Mission Tree Services, Inc. dba Arbor Masters Company

On a motion by Commissioner Smith, duly seconded by Commissioner Gorenc, the Board approved the Contract with Shawnee Mission Tree Services, Inc. dba Arbor Masters Company fore Tree Maintenance Services FY25-29 in the amount of \$1,745,354.00, term of contract is May 31, 2025 and authorized the Director or designee to execute the contract on behalf of the Board.

Background: On Monday, April 8, 2024, proposals were received for Tree Maintenance Services FY25-29. A total of four (4) proposals were received. The Staff recommends entering into a contract with Shawnee Mission Tree Services, Inc. dba Arbor Masters company as the best proposer. The cost per tree diameter inch for tree pruning is \$12.00, for tree removal is \$32.00, and crew hourly cost for emergency response is \$260.00.

This contract will address tree maintenance pruning, removal, and limb/brush pick-up needs on public properties and right of ways, including citizen's requests, 311 Action Center requests, and requests from other sources. It is estimated that this contract will prune approximately 9,000 trees and remove approximately 2,000 trees. The term of this Contract will be for a period of one year, not to exceed May 31, 2025. The City has the option to extend the term of this Contract with approval from the Board of Parks & Recreation Commissioners for four-(4) additional one-year renewal periods.

This contract also requires the Contractor to provide storm response services for those crews employed under this contract. Crews in addition to those required by the contract may be added at the same rates upon mutual agreement by the City and the Contractor.

Funding for these services is found in Forestry accounts #3090-70771, \$1,500,000.00 and #1000-707771, \$245,354.00. We will encumber \$1,745,354.00 to execute this contract.

The CREO department has set MBE/WBE goals for this contract of 11% and 11% respectively.

Resolution #32547 – Amendment #3 with Shawnee Mission Tree Services dba Arbor Masters Company

On a motion by Commissioner Taylor, duly seconded by Commissioner Gorenc, the Board approved Amendment #3 with Shawnee Mission Tree Services, Inc. dba Arbor Masters Company in the amount \$106,000.00, extended the contract term to July 1, 2024 and authorized the Director or designee to the amendment the contract on behalf of the Board.

Background: On Friday, June 3, 2022, a bid opening was conducted for Tree Maintenance Services FY23 Rebid. A total base bid for Shawnee Mission Tree Services, Inc. dba Arbor Masters company is \$260.00 per crew hour, and a contract amount not to exceed \$1,000,000.00.

This contract addresses tree maintenance pruning, removal and limb/brush pick-up needs on public properties and right of ways, including citizen's requests, 311 Action Center requests, and requests from other sources. The term of this Contract will be for a period of one year, not to exceed May 31, 2023. The City has the option to extend the term of this Contract for two additional twelve-month periods.

This contract also requires the Contractor to provide storm response services for those crews employed under this contract. Crews in addition to those required by the contract may be added at the same rates upon mutual agreement by the City and the Contractor.


On March 28, 2023, Amendment #1 to this contract provided for additional tree maintenance services in the amount of \$150,000.0. On May 9, 2023, Amendment #2 to this contract provided for additional tree maintenance services in the amount of \$1,000,000.00 bringing the total amount of the contract to \$2,150,000.00.

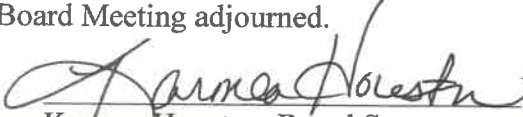
This Amendment 3, to the contract will provide \$106,000.00 in fiscal year 2024 funding for additional tree maintenance services, bringing the total amount of the contract to \$2,256,000.00, and extend term of the contract to July 1, 2024.

Funding for these services is found in Forestry account #3090-707771. The Contractor's Utilization Plan meets MBE/WBE goals for this contract of 10% and 10% respectively. The Human Relations Department has reviewed and approved the Contractor's Utilization Plan.

Public Hearing: Gilberto Rizo and daughter came before the Board to share their concerns about how the permitting process being done by Parks and Recreation Department staff for the use of 9th & Van Brunt Soccer complex. The Rizo's gave an overview of their organization and the history of their use of the 9th & Van Brunt complex. The Rizo's mentioned that they feel their organization is being discriminated against by Director Cotten. The Rizo's shared their concerns about the current 9th & Van Brunt Advisory Board being biased. The Board thanked the Rizo's for attending Board Meeting and acknowledged the Rizo's concerns and will be following up with staff.

On a motion by Commissioner Smith, seconded Board Meeting adjourned.


Beth Haden, President
Board of Parks and Recreation Commissioners


Karmen Houston, Board Secretary