

**BOARD OF PARKS AND RECREATION COMMISSIONERS
KANSAS CITY, MISSOURI**

**Tuesday, November 19, 2024
4600 East 63rd Trafficway**

**1:00 O’CLOCK P.M.
Workshop**

**2:00 O’CLOCK P.M.
BOARD MEETING**

Members of the Board may attend this meeting via video conference.

Workshop

1 p.m. – 1:15 p.m. – Longfellow Park – Tami Greenberg

1:30 p.m. – 1:45 p.m. - 39th & Gillham Barn RFP Recommendation

Board Meeting

Call to Order – President Beth Haden

Roll Call

Agenda

1. Considering Board approval of the October 22, 2024 Board Minutes. **Attachment A**
2. **Resolution #32675** - Considering Board approval and support of the Kansas City Zoo – Giraffe Project. - *Linda Falk will speak on this project.* **Attachment B**
3. **Resolution #32676** – Considering Board approval of a Cooperative Agreement with the Kansas City Rose Society for the use and maintenance of the Loose Park Garden. *Laura Dickinson will speak on the agreement.* **Attachment C**
4. **Resolution #32677** – Considering Board approval for a Resolution for the Suspension by the Parks Board of taking any action on pending or future requests for the renaming of any parks assets under the 2018 Parks and Recreation Naming/Renaming policy. **Attachment D**
5. **Resolution #32678** - Considering Board approval for the Deed Acceptance for the addition of 3220 Indian to the 1991 Transfer. **Attachment E**
6. **Resolution #32679** – Considering Board approval of the Construction Contract with Mid-America Golf and Landscape, Inc. in the amount of \$8,336,968.23. **Attachment F**
7. **Resolution #32680** – Considering Board approval of Amendment #1 with American Lawn & Landscape Inc. for Tree Planting Services in the amount of \$550,000. **Attachment G**
8. **Resolution #32681** – Considering Board approval of Amendment #1 with Bridging the Gap-Heartland Tree Alliance – KC Wildlands for tree planting in the amount of \$550,000. **Attachment H**
9. **Resolution #32682**– Considering Board approval of Amendment #1 with ArborPro Inc. Inc. for Tree Inventory Services in the amount of \$193,200. **Attachment I**

10. **Resolution #32683** – Considering Board approval of Amendment #1 with Shawnee Mission Tree Services for Tree Maintenance Services in the amount of \$1,696,539.26. **Attachment J**
11. **Resolution #32684** – Considering Board of the Parks and Recreation Department 2025 Fees and Charges. **Attachment K**
12. **Resolution #32685** – Considering Board of the Agreement with Midwest Pool Manager to manage outdoor aquatic facilities in the amount of \$197,060. **Attachment L**
13. **Resolution #32686** – Considering Board approval of a Facility Use Agreement without Concessions Agreement with Honeywell Federal Manufacturing and Technologies for the use of Hillcrest Community Center. **Attachment M**
14. **Resolution #32687** – Considering Board approval of a Facility Use without Concessions Agreement with E.D.O. Soccer Academy for the use of Garrison Center. **Attachment N**
15. **Resolution #32688** – Considering Board approval of a Facility Use without Concessions Agreement with The Village KC for the use of Southeast Community Center. **Attachment O**
16. **Resolution #32689** – Considering Board approval of a Facility Use without Concessions Agreement with Redemptorist Athletic Club Basketball League for the use of Tony Aguirre Community Center. **Attachment P**
17. **Resolution #32690** – Considering Board approval of an Encroachment License Agreement with The Melting Pot for 450 Ward Parkway. **Attachment Q**
18. Directors Update
19. **Public Hearing – Public Testimony is Limited to 2 Minutes.**
20. Adjourn

The Board may return to the conference room following the regular meeting for additional discussion of items on the agenda of the Board's Workshop that were not completed prior to the regular meeting.

Any closed session may be held via teleconference.

Pursuant to Section 610.021 subsection 1 of the Revised Statutes of Missouri to discuss legal matters, litigation, or privileged communications with attorneys.

- Pursuant to Section 610.021 subsection 2 of the Revised Statutes of Missouri to discuss real estate;
- Pursuant to Section 610.021 subsections 3 and 13 of the Revised Statutes of Missouri to discuss personnel matters.
- Pursuant to Section 610.021 subsection 12 of the Revised Statutes of Missouri to discuss sealed bids or proposals.

**BOARD MEETING
October 22, 2024**

**1:00 O’CLOCK P.M.
Workshop**

**2:00 O’CLOCK P.M.
Board Meeting**

**4600 East 63rd Trafficway
Kansas City, Missouri 64130**

Workshop

**1 p.m. – 2025/26 Budget Discussion
Open Discussion**

Board Meeting

Call to Order – President Beth Haden

Roll Call:

Board Members Present: President Haden, Commissioner Meier, Commissioner Smith and Commissioner Taylor

Board Members Absent: Pat Contreras

On a motion by Commissioner Smith, duly seconded by Commissioner Taylor, the Board approved the Board Minutes for October 8, 2024 Board Meeting.

Retirement – Richard Allen

Richard Allen joined the Kansas City, Missouri, Parks and Recreation Department in 1999 as a Landscape Architect I. Richard kept his career moving forward promoting from Landscape Architect I, to Landscape Architect II in 2003, in 2004 Senior Landscape Architect, in 2014 Senior Planner.

In 2018 Richard was promoted to the leadership position as Manager of Park Planning & Design Services and finally in 2022 to his current position as Deputy Director. As Deputy Director his team is responsible for the department’s finance, capital improvements and SHAPE divisions. He led the development of the department’s \$80 million Parks GO Bond five-year plan.

For many years Richard was the departments PIAC Liaison working with City Councilmembers prioritizing park projects and securing funding for those projects. During his tenure with the Parks and Recreation Department Richard has worked on many recent high-profile projects, such as the Martin Luther King Mahomes Playground, Brush Creek Cultural Heritage Trail Project.

Other projects include North Troost Trail, Heart of America Golf two nine-hole courses, Indian Creek and Blue River Trails from Locust to Minor Park, San Rafael Park Improvements, Loose Park and Rose Garden renovation projects, James A Reed Park improvements, Tiffany Hill Park all-inclusive playground, Spring Valley Park Improvements and the Brush Creek Confluence Trail.

October 31, 2024, will mark the last day of Richard's career with the Parks and Recreation Department. Please join us in thanking Richard for his 25 years and 4 months of dedicated service and wishing him well in his future endeavors.

The Board thanked Mr. Allen for his years of service with Parks and Recreation Department and wished him well in his future endeavors.

Resolution #32664 – Parks and Recreation Department Fiscal Year 2025/26 Budget

On a motion by Commissioner Smith, duly seconded by Commissioner Taylor, the Board approved the fiscal year 2025-26 Parks and Recreation Budget request.

Background: The budget request presented to you for the operation of the Parks and Recreation Department for the fiscal year 2025-2026 totals \$86,523,869. The Parks and Recreation Department is requesting to submit the following expenditures by fund:

Parks Sales Tax: \$54,153,866
Golf: \$10,703,565
Capital Improvements: \$14,633,659
Street Maintenance: \$2,270,765
Museum Tax Levy: \$1,809,364
General Fund: \$1,857,568
Internal Stores Fund: \$1,200,000

The fiscal year 2025-26 budget request will be presented to the Board of Parks and Recreation Commissioners on October 22, 2024, for consideration of approval. Given current conditions so far in FY 2025-26, there is reason to believe that the City and KC Parks have begun a steady recovery from the negative economic conditions, specifically revenue. The goal should be to end FY 26 with a healthy fund balance in an amount to exceed \$12 million.

Therefore, with the added foundational stability in the Parks Sales Tax fund balance and the financial diligence of the Parks and Recreation Department under the leadership of its Board, there is room for cautious optimism and restoration of services in the FY 2025-26 budget. However, given the continued volatility in revenue collections and potential operational changes such as personnel cost increases as well as the cost of goods and services the City has requested that city departments, including Parks and Recreation, be conservative in preparing the FY 25-26 budget.

In addition, this budget will reflect four main themes that seek to address the department's mission: Resident Engagement, Visual Appeal and Sustainability of Parks, Youth and Senior Programming, Youth and Adult Athletics and Focus on Employees. These themes are born from the mission and supported with data from resident and employee surveys. Resident Survey results are clear that residents

want tree care, access to more senior and youth programming and enhanced maintenance of parks, boulevards and parkways.

In addition, our employee survey results show that our Parks and Recreation employees are looking for more training and professional development opportunities, increased pay, and to feel that their ideas are valued.

Highlights, proposed changes, and decision packages that respond to these resident and employee needs are:

- Funding from the General Fund to increase the appropriation to Bruce R. Watkins Cultural Heritage Center in the amount of \$200,000 for staffing and programming.
- Other notable increases were to the Golf Fund with increases to both revenues and expenses to keep up with substantial increases to golfers in Kansas City.

Type	FY 2022-23 Actuals	FY 2023-24 Adopted	FY 2024-25 Adopted	FY 2025-26 Submitted
Capital Improvements	\$11,240,077	\$13,491,937	\$13,685,064	\$14,633,659
General Fund	\$451,932	\$538,965	\$723,167	\$1,857,568
Golf Operations	\$7,094,193	\$7,419,589	\$8,087,489	\$10,703,565
Liberty Memorial Trust Fund	\$49,582	\$48,164	\$48,164	\$48,164
Museum	\$1,833,037	\$1,777,744	\$1,652,922	\$1,658,118
Parks and Recreation	\$45,544,856	\$51,196,195	\$53,005,563	\$54,153,866
Street Maintenance	\$1,925,378	\$2,101,024	\$2,307,912	\$2,270,765
TOTAL	\$68,874,542	\$77,299,055	\$81,334,044	\$86,523,869

This budget prioritizes the visual appeal and safety of our parks. It also seeks to begin providing necessary funding for the care and replacement of street right of way trees which we continue to lose at an alarming rate. In this budget, we are also concentrating in right sizing and operating youth and adult programming, and we plan to expand our adaptive programming to maximize our commitment to an inclusive park system for all.

The FY 2025-26 budget represents the next step in our recovery from some unique economic times; therefore, this budget slowly and strategically enhances and expands services that will maintain, develop and create open spaces. We strongly believe that this budget will guide the Parks Department in the right direction to have a solid economic foundation to strengthen parks and community centers, which are the foundation of great communities.

Resolution #32665 – Amendment #1 to the Cooperative Agreement with Missouri Department of Natural Resources for the Bruce R. Watkins Cultural Heritage Center

On a motion by Commissioner Taylor, duly seconded by Commissioner Smith, the Board approved Amendment #1 with the Missouri Department of Natural Resources to extend the term of the Agreement

to December 31, 2025 and authorized the Director or designee to execute the amendment on behalf of the Board.

Background: Since 1989, the Board of Parks and Recreation Commissioners have had a long-standing Agreement with the Missouri Department of Natural Resources (DNR) for the operation and maintenance of cultural and educational public improvements at the Bruce R. Watkins Cultural Heritage Center and Museum at 3700 Blue Parkway, Kansas City, Missouri.

The Museum is owned by the State and is maintained by the Kansas City Missouri Parks and Recreation Department. During the past several months staff have been working with state representatives to continue this partnership. The City and State desire to extend the agreement for an additional year. Other than changing the term period for an additional year, there are no substantial changes in the terms and conditions. Amendment # 1 will extend the contract time to December 31, 2025.

Resolution #32666 – Agreement with Hogan Preparatory Academy

On a motion by Commissioner Taylor, duly seconded by Commissioner Meier, the Board approved the Facility Use without Concession Agreement with Preparatory Academy and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Hogan Preparatory Academy is requesting the use of the gymnasium at Southeast Community Center for boys' basketball practice from 3:30 p.m. – 5:30 p.m. and Mary Williams-Neal Community Center for girls' basketball practice from 4:00 p.m. – 5:30 p.m. at a rate of \$75.00/hour for both locations during the term of this agreement.

Total compensation, to be paid in full prior to the start of this agreement, is projected to be \$8,737.50. The term of this license shall begin on November 13, 2024, and end on February 27, 2025.

Hogan Preparatory Academy will provide commercial general liability, automobile liability, and sexual abuse/molestation insurance coverage per city requirements.

Resolution #32667 – Cooperative Agreement with DE LaSalle Education Center

On a motion by Commissioner Smith, duly seconded by Commissioner Taylor, the Board approved the Agreement with DE LaSalle Education Center and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: DE LaSalle Education Center's Block37 program offers students a safe space, positive adult role models, and access to activities that promote positive social, emotional and educational outcomes for students. Through internships provided on-site at DE LaSalle High School and partner organizations, Block37 provides teens with real work experience and the opportunity to learn new skills while earning a stipend. Students gain a stronger sense of belonging, positive interactions, strong sense of purpose and increased school attachment which leads to improved academic performance and preparedness for higher education or employment.

DE LaSalle has requested access to Southeast Community Center to provide up to five (5) students

work/study positions. Each work/study position Tuesdays – Thursdays from 4:00 p.m. – 6:00 p.m. during the terms of this agreement. DE LaSalle shall be the employer of the students, will provide transportation and lunch, assign student grades, and work with the City in supervising, monitoring and assessing performance of job duties.

City will direct students in their day-to-day performance of the work/study positions and train them in specific skills. They will also partner with DE LaSalle in enforcing all applicable labor laws, company rules and in mentoring students in gaining knowledge about workplace and business operations.

This agreement will begin on October 17, 2024, and end on November 14, 2024. Commercial general liability and sexual abuse/molestation insurance will be provided per City's requirements.

Resolution #32668 – Agreement with Jackson County Parks and Recreation

On a motion by Commissioner Taylor, duly seconded by Commissioner Meier, the Board approved the Agreement with Jackson County Parks and Recreation and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: The Jackson County Parks and Recreation Special Population Services is focused on allowing the developmentally disabled to participate in team and individual sports and activities that enhances their lives. Athletes have participated in a variety of activities on every level of Special Olympics, including the World Games, bringing home several gold medals.

They are requesting the use of the gymnasium at Gregg Klice Community Center for basketball practice, compensating City \$75.00 hour for each 2-hour session that will take place from 6:30 p.m. – 8:30 p.m. during the terms of this agreement.

Total compensation of \$2,250.00 will be paid in full prior to the start of this agreement. The terms of this agreement will begin December 5, 2024, and end March 29, 2025.

Jackson County Parks and Recreation has provided a self-insured letter to meet the commercial general liability insurance per City's requirements.

Resolution #32669 – Agreement with Sporting Kansas City Academy

On a motion by Commissioner Taylor, duly seconded by Commissioner Meier, the Board approved the Facility Use without Concessions Agreement with Sporting Kansas City Academy is requesting the use of the gymnasium at Southeast Community Center for youth soccer practice from 5:30 p.m. – 7: 00 p.m. at a rate of \$75.00/hour during the term of this agreement.

Total compensation, to be paid in full prior to the start of this agreement, is projected to be \$2,475.00. The term of this license shall begin on November 12, 2024, and end on February 6, 2025.

Sporting Kansas City Academy will provide commercial general liability and sexual abuse/molestation insurance coverage per city requirements.

Resolution #32670 – Cooperative Agreement with Pendleton Heights Neighborhood Association

On a motion by Commissioner Smith, duly seconded by Commissioner Taylor, the Board approved the Board approved the Cooperative Agreement with Pendleton Heights Neighborhood Association and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: The Missouri Department of Conservation (MDC) Outdoor Recreation Infrastructure Grant (ORIG) program has awarded funding to the North Terrace Lake Improvements Project in the amount of \$300,000. This project will assist with construction costs to renovate the North Terrace Lake. Those renovations will include installing an access boat ramp, a fish dock, a boardwalk, on-site parking, landscaping and lighting. This project requires a local match of \$300,000 that was identified as 3rd District PIAC funding in account number 3090-708309-B-70235001. The grant will also be required to be taken to the City Council to estimate the revenues.

The project will not include community engagement with the neighborhood groups because that was performed under the MDC Land Conservation Partnership Grant which included the lake analysis report, conservation plan, maintenance plan, and conceptual and construction drawings for lake infrastructure improvements. The neighborhood groups selected from three options of lake improvement and parking designs. This project is entirely a construction project.

Resolution #32671 – Bid Award to Leath and Sons – Hodge Park and Platte Purchase Park Improvements

On a motion by Commissioner Smith, duly seconded by Commissioner Meier, the Board approved the Bid Award to Leath and Sons, Inc. for the Hodge Park and Platte Purchase Park Improvements Project in the amount of \$3,145,580.29 and authorized the Director or designee to execute the contract on behalf of the Board.

Background: Hodge Park is the second largest park in Kansas City and the largest park in the northland. Platte Purchase Park is another large park in the northland with over 130 acres.

The Hodge Park and Platte Purchase Park Improvements project will add eight pickleball courts at Platte Purchase Park and install a new waterline and eight pickleball courts at Hodge Park.

On September 25, 2024, three bids were received for the Hodge Park and Platte Purchase Park Improvements project. Leath and Sons, Inc. submitted the lowest and best base bid with a bid amount of \$2,753,946.19. Alternate 1 is being accepted in the amount of \$391,634.10 for two restrooms at Hodge Park. The construction for this project will be completed within 150 calendar days.

The Hodge Park and Platte Purchase Park Improvements project is funded with CD 1 PIAC, CD1 Parks GO Bond, and Shoal Creek TIF. Funds for the construction contract are available from accounts: 3090-708109-B-70174902.

The MWBE goals set by CREO Department for this contract are: 15% MBE and 15% WBE. Leath and Son, Inc.'s participations are: 15% MBE and 15% WBE.

Resolution #32672 – Termination of the Memorandum of Understanding with Kansas City Public Schools for Repurposing Six Former School Sites

On a motion by Commissioner Smith, duly seconded by Commissioner Meier, the Board approved the termination of the Memorandum of Understanding with the Kansas City Missouri School District to release the City and Parks and Recreation Department of any obligation at the former Ashland school site to demolish the single-family home and maintain and own the entire 1.993-acre grounds for improvements for multi-purpose fields and authorized the Director or designee to execute the needed document on behalf of the Board to terminate the MOU.

Background: Kansas City Missouri Public School Board has closed schools in the recent decade with decline in student enrollments in certain areas of the district and they have actively pursued partners to repurpose these former school sites. The MOU between the City, through the Parks and Housing Departments, and the Kansas City School District contemplated that six former school sites would be transferred to the City for a variety of public purposes. The City acquired title to four sites, being the former school sites of Chick, McCoy, Rock Creek and Willard, and allowed KCPS to pursue a transfer of Blenheim for redevelopment.

The remaining site is the former Ashland School site, generally located at 4610 E. 24th St. The MOU, upon the transfer of the former Ashland School site stated the City was to be responsible for maintaining and owning the entire 1.93-acre grounds and improvements for multi-purpose fields, but only if KCPS was able to acquire two parcels under private ownership to transfer the entire block to the City and to update the Phase 1 environmental study.

KCPS did not acquire the two parcels or update the environmental study. The school district's timeline for securing the surrounding houses and demolition would have taken some time. Parks decided not to pursue the acquisition of the Ashland school site as the need for a private recreation site for Boys and Girls club is not a high priority for Parks and the School District has not fulfilled its MOU obligations as to the Ashland site.

The current Ashland Park had a master plan completed in early 2000 and many of the planned improvements were not funded at the time of this discussion. The Parks department's priority has been to improve the Parks and its existing parks and not take on new park properties. Therefore, neither Parks nor Housing have a desire to acquire this former Ashland school site, therefore, this MOU shall be terminated as no purpose exists for it to remain active.

Resolution #32673 – Agreement with Missouri Department of Conservation for Jerry Smith Park

On a motion by Commissioner Taylor, duly seconded by Commissioner Meier, the Board approved the Agreement with the Missouri Department of Conservation to perform conservation management at Jerry Smith Park and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: The Missouri Department of Conservation (MDC) recognizes the remnant and restored prairies at Jerry Smith Park as unique and valuable conservation resources. Understanding the limitations of the Department, MDC has offered to assist the Conservation Corps in the management of Jerry Smith's natural resources. MDC will assist with all conservation practices including but not

limited to invasive species management, prescribed burns, planting of new seed, establishment of new acres of prairie, etc. This agreement allows access to Jerry Smith Park property for MDC staff or contractors to perform conservation related practices. It outlines areas of responsibility for both parties.

Resolution #32674 – Recommendation to name the trail in Buckeye Greenway Park the Teresa Lynn Rynard Trail was amended to name the Buckeye Greenway Park, the Teresa Lynn Rynard Park

Commissioner Taylor put forth a motion to amend Resolution #32674, to replace the recommendation made by staff to name the trail in Buckeye Greenway Park to the Teresa Lynn Rynard Trail.

Commissioner Taylor made the motion to amend the Resolution to rename the Buckeye Greenway Park to the Teresa Lynn Rynard Park, seconded by Commissioner Smith, nay by President Haden and Commissioner Meier abstained from the vote. The amendment to Resolution #32674 was approved. There was no additional discussion on the recommendation for the amendment.

Public Hearing:

Tukebrean Cheshier came before the Board to share her concerns and thoughts regarding Dunn Park. Ms. Cheshier mentioned that she and her daughter visits the park regular but feels on safe. She commented that she has to call 311 to have the dogs picked up. Ms. Chesier commented that the playground equipment needs to be updated and well as improvements needed to the basketball and tennis courts. The Board thanked Ms. Cheshier for attending and asked staff to follow up with her.

Board Meeting adjourned.

Beth Haden, President
Board of Parks and Recreation Commissioners

Karmen Houston, Board Secretary



Intra-Departmental Communication

DATE: August 13, 2024
TO: Board of Parks and Recreation Commissioners
FROM: Stephen Van Rhein, Environmental Manager
SUBJECT: Pre-Board Workshop – 39th and Gillham RFP

On October 21, 2024, Parks staff: Richard Allen, Stephen Van Rhein, and Brad Clay and residents: Chris Koch, Nadja Karpilow, and Ted Habiger met to review the two submissions for the 39th and Gillham building RFP 1) Jude Enterprises and 2) Cultivate KC. After much discussion and rating the RFPs on several categories the review committee unanimously selected the Cultivate KC proposal. The Team would like the Board to consider their findings before proceeding with finalizing any agreement.

Intra-Departmental Communication

DATE: November 19, 2024
TO: Board of Parks and Recreation Commissioners
FROM: Chris Cotten, Director, Parks and Recreation Department
SUBJECT: Kansas City Giraffe Project

Background

The Zoo is home to a herd of five Masai giraffes, but the current layout of their habitat and behind-the-scenes barn severely limits the number of days that the animals can enjoy the large outdoor savannah habitat and be seen by the public. The savannah and the giraffe barn are separated by a quarter of a mile, and it is not a quick process for the herd to navigate the corridor between them. This means that viewing the giraffes is highly dependent on weather conditions as the animal care teams must take the forecast into account and how long it may take to move the herd. This limited availability of viewing giraffes is often cited on the Zoo's visitor satisfaction survey as a disappointment.

The project being presented today is a new giraffe facility that provides a new holding facility attached to their outdoor yards and provide guests with the opportunity to view them both inside and outside. In addition, Zoo guests will be able to interact with the giraffe through feeding stations both inside the barn and outside on the deck. Weather will no longer be a barrier. The project will include new ADA-accessible restrooms including a universal changing station, plus a mother's room and toddler seats. A new concessions area will also be added.

The complete cost of this project will be approximately \$21 million, and the intent is to raise private donations to cover up to 50% of the costs.

As stated in the contract between the City and Friends of the Zoo, FOTZ shall advise the Board of any reconstruction, relocation, replacement, modification or removal any and all structures, improvements and other items deemed necessary or desirable by FOTZ, if the cost of any such action is expected to be more than \$500,000.0 FOTZ shall advise the Parks Board of the nature of the proposed action prior to taking it.

Recommendation:

Staff recommends Board support and approval of the Kansas City Zoo Giraffe Project.



Intra-Departmental Communication

Date: November 19, 2024

To: Board of Parks and Recreation Commissioners

From: Stephen Van Rhein

Subject: Kansas City Rose Society (KCRS) Cooperative Agreement

Background:

The Board has under its control various park lands and boulevards including one of Kansas City's most beautiful, historical and popular parks, the Jacob L Loose Park located at W. 51st & Wornall Road. This 75-acre park contains the Laura-Conyers-Smith Municipal Rose Garden with nearly 168 varieties of roses which are, maintained through a partnership of the Kansas City Rose Society (KCRS) and the Kansas City, Missouri, Board of Parks and Recreation Commissioners. The Rose Society furnishes all the roses while park employees provide ongoing care. In addition, Rose Society members volunteer hundreds of hours each year to assist the Loose Park staff with pruning in the garden and the Loose Park Garden Center.

On October 15, 2019 the Parks and Recreation Department entered into an agreement with KCRS which identified a mutual beneficial plan for the use and maintenance needs of facilities. That agreement allows KCRS the option to renew for 4 (four) subsequent five-year periods thereafter (each a 'renewal term'. This Agreement will allow for the renewal of the agreement for five (5) years, initial term of this agreement is November 19, 2024. KCRS shall have the option to renew for three (3) subsequent five-year (5) year periods thereafter.

Parks and Recreation created a Loose Park Rose Garden Center account, managed and operated by the City, to be used for repairs and improvements for the Garden Center and Rose Garden. City will pay \$50 for each scheduled wedding and \$25 for each rehearsal to KCRS. KCRS shall be permitted to enter onto and perform various activities on premises for the sole purpose of fundraising. These funds are to be paid annually to KCRS on or before December 31, of each year. City will be responsible for the care and protection of all property and will ensure that all work and activities adhere to the deed of Dedication between Ella Cl. Loose and Kansas City.

Recommendation:

Staff recommends approval of the Agreement with Kansas City Rose Society and request Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

Date: November 19, 2024

To: Board of Parks and Recreation Commissioners

From: Chris Cotten, Director

Subject: Suspension by the Parks Board of taking any action on pending or future requests for the renaming of any parks assets under the 2018 Parks and Recreation Naming/Renaming policy

Background:

The Kansas City Board of Parks and Recreation Commissioners directly superintends, controls, manages, develops and extends all parks, parkways, boulevards and other properties and resources. The Board also retains the exclusive right to place memorials and/or monuments on park grounds or to name or rename parks, boulevards, parkways, greenways, recreation facilities, fountains and other properties in honor of individuals, living or deceased. On August 14, 2018, the Parks Board at that time passed Resolution number 31094 approving a Parks and Recreation Naming/Renaming policy. Currently, the Parks Board has two naming requests pending.

The current policy is too vague and does not provide the Parks Board with sufficient guidance as to naming or renaming parks assets. In the interest of naming, or evaluating the existing name of, a park, boulevard, greenway, recreation facility, fountain, trail, or other property, it is necessary to review and clarify the current policy, including, as an example, by considering adding detail to, and strengthening the definitions of "significant contribution", "substantial donation", and "outstanding community leader" in the current policy. The adoption of a suspension as to new requests is necessary to allow Parks staff and the Parks Board sufficient time to review and revise the current policy. This suspension will also apply to any and all pending requests for the naming or renaming of park assets. The Director of Parks and Recreation shall find a proper way to provide notice to the public of this suspension.

Recommendation:

Staff recommend that the Board suspend the naming or renaming of any park assets until a new policy has been adopted by the Board.



Intra-Departmental Communication

Date: November 19, 2024
To: Board of Parks and Recreation Commissioners
From: Chris Cotten, Director of Parks and Recreation
Subject: Deed acceptance for the addition of 3220 Indiana to the 1991 Transfer

Background:

Pursuant to Ordinance No. 910439, the Council authorized the Board of Parks and Recreation Commissioners to accept two Special Warranty Deeds and a Quitclaim Deed (“1991 Deeds”) from the School District of Kansas City, Missouri (“KCPS”), which conveyed six tracts of land generally located near East 31st Street and Indiana and East Linwood Boulevard and Cleaveland Avenue. These conveyances were never recorded, so the City has been working with KCPS to obtain corrective deeds. In that original conveyance, only half of the parcel located at 3220 Indiana was included in the deed (Lot 1 and the East 16 feet of Lot 2, BROUGHAM PARK). The parcel is used as one parking lot, and conveying the portion originally deeded to the City would leave the City without driveway access. Parks staff has determined that accepting all portions of 3220 Indiana is in the best interest of the City to avoid future title issues (LOT 1 & E 16 FT LOT 2 & E 3.91 FT OF S 100 FT LOT 10 & S 100 FT OF LOT 11 & ALL LOT 12, BROUGHAM PARK).

Recommendation:

Staff recommend that the Board of Parks and Recreation Commissioners accept the corrected deed; and accept the addition of 3220 Indiana to the 1991 transfer.

RESOLUTION #32678

The Board of Parks and Recreation Commissioners is authorized and responsible by the provisions of the City Charter for providing lands; and other resources for recreational opportunities and programs for all residents of Kansas City, Missouri; and,

WHEREAS, pursuant to Ordinance No. 910439, the Council authorized the Board of Parks and Recreation Commissioners to accept two Special Warranty Deeds and a Quitclaim Deed (“1991 Deeds”) from the School District of Kansas City, Missouri (“KCPS”), conveying six tracts of land generally located near East 31st Street and Indiana and East Linwood Boulevard and Cleaveland Avenue; and

WHEREAS, although executed by KCPS and authorized by the Council, the 1991 Deeds were never recorded and have since been lost; and

WHEREAS, in order to correct the land records, KCPS desires to execute corrective versions of said 1991 Deeds and the Board of Parks and Recreation Commissioners intend to accept pursuant to Ordinance No. 910439; and

WHEREAS, a portion of the property located at 3220 Indiana Avenue was previously approved by the Council and thus included in the 1991 Deeds; and

WHEREAS, KCPS desires to convey the remaining portion of the property commonly known as 3220 Indiana Avenue and described as “The South 100 feet of the East 3.91 feet of Lot 10, the South 100 feet of Lot 11, and all of Lot 12, BROUGHAM PARK, a subdivision in Kansas City, Jackson County, Missouri” to the City; and

WHEREAS, the transfer to the City, without consideration for the expansion of Central Park, will be made by Quitclaim Deed executed by the School District of Kansas City, Missouri, and will be held in escrow until the subsequent passage of a resolution by the Board of Recreation Commissioners accepting said property for parkland forever;

NOW, THEREFORE,

BE IT RESOLVED BY THE BOARD OF PARKS AND RECREATION COMMISSIONERS:

The Council is requested to accept the deed to the land and declare it to be park property and to remain such forever in accordance with the provisions of Section 1004 of the Charter as an addition to the Kansas City, Missouri, Parks and Recreation System described as:

“The South 100 feet of the East 3.91 feet of Lot 10, the South 100 feet of Lot 11, and all of Lot 12, BROUGHAM PARK, a subdivision in Kansas City, Jackson County, Missouri”.

I, Karmen D. Houston, Secretary to the Board of Parks and Recreation Commissioners, do hereby certify that the above is a true and exact copy of **Resolution #32678**, Adopted by the Board of Parks and Recreation Commissioners on November 19, 2024, and recorded in the official proceedings of that date.

BOARD OF PARKS AND RECREATION COMMISSIONERS

BY: _____
Karmen D. Houston, Secretary



Parks and Recreation

DATE: November 19, 2024
TO: Board of Parks and Recreation Commissioners
FROM: Doug Schroeder, Golf Operations
RE: Swope Memorial Golf Course Renovation Contract

BACKGROUND:

A construction bid was advertised on August 29, 2024 for the renovation of the Swope Memorial Golf Course located at 6900 Swope Memorial Drive, Kansas City, Missouri 64132. The project will implement construction documents from CE Golf Design. The renovation will include new greens, tee boxes, bunkers, cart paths and a complete irrigation replacement including a new retention pond and pump station. Work is planned to begin on January 1, 2025, with a re-opening planned for the Spring of 2026.

Bids were received from three qualified firms on September 25, 2024, and reviewed by a selection committee. The Mid-America Golf and Landscape, Inc. bid was selected as their bid was the lowest and met all requirements of the construction bid.

Mid-America Golf and Landscape, Inc team's price submittal for the construction project is \$8,336,968.23. Funding for this contract is provided through city council approved special obligation bonds debt service and will be paid with annual golf fund revenues. CREO set utilization goals of 15% MBE and 15% WBE for this project.

RECOMMENDATION:

Staff recommends approval of this construction contract with Mid-America Golf and Landscape, Inc. at a cost of \$8,336,968.23 and a substantial completion date of April 30, 2026 and requests Board authorization for the Director, or designee, to execute the contract on behalf of the Board.



Intra-Departmental Communication

Date: November 19, 2024
To: Board of Parks and Recreation Commissioners
From: Stephen VanRhein, Natural Resources Manager
Subject: Amendment #1 with American Lawn & Landscape, Inc. for Tree Planting Services FY25-29

BACKGROUND AND DESCRIPTION

On October 2, 2024, the City, through the Board of Parks and Recreation Commissioners, entered into a contract for Tree Planting Services FY25-29 with American Lawn & Landscape, Inc. and for a contract amount not to exceed \$1,010,000.00. The term of this Contract will be for a period of one year, not to exceed June 30, 2025. The City has the option to extend the term of this Contract with approval from the Board of Parks & Recreation Commissioners for four-(4) additional one-year renewal periods.

On June 1, 2024 the City was awarded a twelve-million-dollar (\$12,000,000.00) grant through the United States Department of Agriculture's Inflation Reduction Act (IRA) Urban and Community Forestry Grant program to increase the density of Kansas City's urban tree canopy through a collaborative effort between the Neighborhood Services Department and the Parks and Recreation Department.

This amendment #1 will encumber \$550,000.00 of this grant funding to plant an estimated 1,000 trees in socially vulnerable areas of the city, and a total contract amount not to exceed \$1,560,000.00. Funding for these services is administered by Neighborhood and Community Services grant account 2580-575013-G57USDA24-G57CONTR-CONT. Parks and Recreation are not financially obligated.

CREO Department reviewed and approved the Contractor's Utilization Plan MBE/WBE goals for this contract of 11% and 11% respectively.

RECOMMENDATION

Staff recommends Board approval of Amendment #1 to the Tree Planting Services FY25-29 contract with American Lawn & Landscape, Inc., in the amount of \$550,000.00, and requests Board authorization for the Director or designee to execute the amendment on behalf of the Board.



Intra-Departmental Communication

Date: November 19, 2024
To: Board of Parks and Recreation Commissioners
From: Stephen VanRhein, Environmental Manager
Subject: Amendment #1 with Bridging the Gap-Heartland Tree Alliance-KC Wildlands

BACKGROUND AND DESCRIPTION

On November 5, 2024, the City, through the Board of Parks and Recreation Commissioners, entered into a contract with Bridging the Gap (BTG), Heartland Tree Alliance (HTA) and KC Wildlands (KCWL), a Missouri non-profit organization. This contract addresses tree planting by HTA and invasive species removal in forested and/or prairie areas, surveying, collecting and processing of local genotype native seed on Park's remnant properties, and native planting/seeding in forested and/or prairie areas by KCWL, and for a contract amount not to exceed \$796,445.00. The term of this Contract will be for a period of one year, not to exceed September 30, 2025. The City has the option to extend the term of this Contract with approval from the Board of Parks & Recreation Commissioners for four-(4) additional one-year renewal periods.

The Heartland Tree Alliance's program includes homeowners and other members of the community in the process of tree planting and maintenance which increases the survivability of the trees. This is a vital part of our urban forest management plan.

On June 1, 2024 the City was awarded a twelve-million-dollar (\$12,000,000.00) grant through the United States Department of Agriculture's Inflation Reduction Act (IRA) Urban and Community Forestry Grant program to increase the density of Kansas City's urban tree canopy through a collaborative effort between the Neighborhood Services Department and the Parks and Recreation Department.

This amendment #1 will encumber \$550,000.00 of this grant funding to plant an estimated 1,000 trees in socially vulnerable areas of the city, and a total contract amount not to exceed \$1,346,445.00. Funding for these services is administered by Neighborhood and Community Services grant account 2580-575013-G57USDA24-G57CONTR-CONT. Parks and Recreation are not financially obligated.

The Human Relations Department has reviewed and waived the MBE/WBE goals for this contract.

RECOMMENDATION

Staff recommends Board approval of Amendment #1 to the Bridging The Gap with Heartland Tree Alliance and Kansas City Wildlands FY25-29 contract in the amount \$550,000.00, and requests Board authorization for the Director or designee to execute the amendment on behalf of the Board.



Intra-Departmental Communication

Date: November 19, 2024
To: Board of Parks and Recreation Commissioners
From: Stephen VanRhein, Natural Resources Manager
Subject: Amendment #1, Tree Inventory Services FY25-29 with ArborPro, Inc.

BACKGROUND AND DESCRIPTION

On July 15, 2024, the City through the Board of Parks and Recreation Commissioners, entered into a Contract with ArborPro, Inc. for Tree Inventory Services FY25-29, for a contract amount not to exceed \$400,000.00. The City has the option to extend the term of this Contract with approval from the Board of Parks & Recreation Commissioners for four-(4) additional one-year renewal periods.

This contract includes the performance of a complete street tree inventory of an estimated 150,000 public trees. The inventory will be completed in eighteen-(18) months. The data collected is important to the proper management of our public trees by providing the recommended maintenance for each tree. It also fulfills one the recommendations of the Urban Forest Master Plan to have an updated tree inventory. The term of this Contract will be for a period of one year, not to exceed June 30, 2025.

On June 1, 2024 the City was awarded a Twelve Million Dollar (\$12,000,000.00) grant through the United States Department of Agriculture's Inflation Reduction Act (IRA) Urban and Community Forestry Grant program to increase the density of Kansas City's urban tree canopy through a collaborative effort between the Neighborhood Services Department and the Parks and Recreation Department.

This Amendment #1 in the amount of \$193,200.00 of this grant funding to inventory an estimated 33,895 trees in socially vulnerable areas of the city, and a total contract amount not to exceed \$593,200.00. Funding for these services is administered by Neighborhood and Community Services grant account 2580-575013-G57USDA24-G57CONTR-CONT. Parks and Recreation are not financially obligated.

The CREO Department has reviewed and approved a waiver for no goals on this project.

RECOMMENDATION

Staff recommends Board approval of Amendment #1 to the Tree Inventory Services FY25-29 contract with ArborPro, Inc., in the amount of \$193,200.00, and requests Board authorization for the Director or designee to execute the amendment on behalf of the Board.



Intra-Departmental Communication

Date: November 19, 2024
To: Board of Parks and Recreation Commissioners
From: Stephen VanRhein, Natural Resources Manager
Subject: Amendment #1 Shawnee Mission Tree Services for Tree Maintenance Services FY 25-29

BACKGROUND AND DESCRIPTION

On April 19, 2024, the City, through the Board of Parks and Recreation Commissioners, entered into a contract for Tree Maintenance Services FY25-29 with Shawnee Mission Tree Services, Inc. dba Arbor Masters company. The cost per tree diameter inch for tree pruning is \$12.00, for tree removal is \$32.00, and crew hourly cost for emergency response is \$260.00, and a contract initial encumbrance of \$1,300,000.00

This contract addresses tree maintenance pruning, removal, and limb/brush pick-up needs on public properties and right of ways, including citizen's requests, 311 Action Center requests, and requests from other sources. It is estimated that this contract will prune approximately 9,000 trees and remove approximately 2,000 trees. The term of this Contract will be for a period of one year, not to exceed June 30, 2025. The City has the option to extend the term of this Contract with approval from the Board of Parks & Recreation Commissioners for four-(4) additional one-year renewal periods.

This contract also requires the Contractor to provide storm response services for those crews employed under this contract. Crews in addition to those required by the contract may be added at the same rates upon mutual agreement by the City and the Contractor.

This Amendment #1 will provide for additional funding for these tree maintenance services in the amount of \$1,696,539.26. Funding in the amount of \$1,454,206.00 is provided through the Inflation Reduction Act (IRA) grant and administered by the Neighborhood Services Department and \$242,333.26 from Forestry budget. For a total contract amount not to exceed \$2,996,539.26. Parks and Recreation are not financially obligated.

Funding for these services is found in grant account 2580-575013-G57USDA24-G57CONTR-CONT and Forestry budget account 1000-707771. We will encumber \$1,696,539.26 to execute this Amendment #1.

The CREO department has set MBE/WBE goals for this contract of 11% and 11% respectively.

RECOMMENDATION

Staff recommends Board approval of Amendment #1 to the Contract with Shawnee Mission Tree Services, Inc. dba Arbor Masters Company for Tree Maintenance Services FY25-29 in the amount of \$1,696,539.26 and request Board authorization for the Director or designee to execute the amendment on behalf of the Board.



Inter-Departmental Communication

Date: November 19, 2024
To: Board of Parks and Recreation Commissioners
From: Jennifer Jutte, Superintendent of Recreation, Community Services Division
Subject: Proposed 2025 Fees and Charges - Increases and Changes

BACKGROUND:

On April 26, 2022 the Park Board of Commissioners adopted the 2022 Revenue and Pricing Policy. Part of that policy indicated that fees would be evaluated annually due to increasing costs and the department would implement a pyramid pricing model “Cost Recovery Pyramid”. The Cost Recovery Pyramid provides a framework for adjusting fees to stay within the established cost recovery goals range. Attached you will find a spreadsheet listing the proposed fee changes and increases for the calendar year of 2025. Justification and notes are included on the attached spreadsheet.

All proposed fees and charges will go into effect on January 1, 2025.

Attachments:
2025 Parks and Recreation Department Fee Updates

RECOMMENDATION:

Staff recommends approval of attached rates and fees effective January 1, 2025.

Aquatics

SWIM LESSONS	Program	Age	Session of Classes		Duration	Fee	Walk-In
Youth Swim Lessons	Multi-Child Discount*	3 to 17	4 or 8 weeks	8	30-45 min	\$35	n/a
	Youth Camp Discount*	6 to 17	2 to 8 weeks	8	30-45 min	\$30	n/a

*Recommend implementing \$5 Multi-Child Discount and \$30 Youth Swim Lesson Add-On Option for OOS Camps

Athletics

BASKETBALL	League/Program	Age	Session of Classes		Duration	Team	Indiv
Adult Basketball	Men's League	18 +	8 weeks	n/a	n/a	\$450	n/a
	Women's League	18 +	8 weeks	n/a	n/a	\$450	n/a
	Tournament	18 +		n/a	n/a	\$250	n/a
	3 vs 3	18 +	8 weeks	n/a	n/a	\$250	n/a
	4 vs 4*	18 +	8 weeks	n/a	n/a	\$325	n/a

*Recommending price adjustment for Adult Basketball - 4 vs 4 from \$125 to \$325 to align with other Adult Basketball Fees and Charges.

Education and Leisure

YOUTH	Program	Age	Session of Classes		Duration	Fee	Walk-In
Camp	Specialty Camps - Teen, Outdoor, Sports, etc.	6 to 13	10 weeks	50	10 hours	n/a	\$150/wk
	Registration -Summer Camp*	6 to 13	One time	50	10 hours	\$25 - 2025; \$30 - 2026	n/a
	Summer Camp	6 to 13	10 weeks	50	10 hours	n/a	\$100/wk
	Winter/Spring Break Camp*	6 to 13	1-2 weeks	10	10 hours	\$25	\$100/wk

*Recommended increase for Summer Camp Registration - \$25 in 2025 and \$30 in 2026 due to addition of new technology and increase Drop-In Fee for OOS Camps from \$20/day to

Facility Fees and Rentals

FACILITY ADMISSION	Center	Age/Cat.	Pass Type	Fee - Day	Fee - Month	Fee - Annual	City Staff
Community Centers	All	Adult	All Access	\$5	\$30	\$300	Free - Self; \$120 Family Member
		Senior	All Access	\$3	\$20	\$200	Free - Self; \$120 Family Member
Community Centers *except LCCC		Youth	Limited	\$5	\$10	\$100	Free - Self with guardian permission; \$50 for Youth Family Member*
Southeast	Toddler Room Pilot**	Adult	Toddler Room	\$3	\$10	\$100	Toddler Room Pilot - Child watch for up to 2 hours while member is participating
FACILITY RENTAL		Room, Equip., Staff		Price (Prime) 6p-9p Mon-Fri, All Weekend		Price (Non-Prime)	Unit
Line Creek	Ice Rentals*	Non-Contracted Organizations		\$350	\$350		hr
		Contracted Organizations		\$325	\$325		hr
Indoor Pools	Gregg, Tony, Southeast*	Pool Party		\$250			3 hrs
		Pool Rental		\$500			3 hrs

*Recommend offering Free Staff Youth Membership; \$50 Staff Youth Family Membership

**Toddler Room Pilot - \$3/Drop-in; \$10/Monthly; \$100/Annual - Up to 2 hours child watch while member is in program (Southeast Only)

Line Creek Ice Rentals: Recommend increase; Non-Contract Orgs: \$350; Contract Orgs: \$325. This is based on fee comparisons to Ice Facilities in the region.

Indoor Pools - Recommend adding Pool Party Package at \$250 after successful summer pilot at Southeast and Full Pool Rental Fee of \$500/3 hours.

Aquatics

SWIM LESSONS	Program	Age	Session of Classes	Duration	Fee	Walk-In
Youth Swim Lessons	Multi-Child Discount*	3 to 17	4 or 8 weeks	30-45 min	\$35	n/a
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	Women's League	18 +	8 weeks	n/a	\$450	n/a
	Tournament	18 +	n/a	n/a	\$250	n/a
	3 vs 3	18 +	8 weeks	n/a	\$250	n/a
	4 vs 4*	18 +	8 weeks	n/a	\$325	n/a

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Education and Leisure

YOUTH	Program	Age	Session of Classes	Duration	Fee	Walk-In
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	Registration -Summer Camp*	6 to 13	One time	50	\$25 - 2025; \$30 - 2026	n/a
	Summer Camp	6 to 13	10 weeks	50	n/a	\$100/wk
	Winter/Spring Break Camp*	6 to 13	1-2 weeks	10	\$25	\$100/wk

*Recommended increase for Summer Camp Registration - \$25 in 2025 and \$30 in 2026 due to addition of new technology and increase Drop-In Fee for OOS Camps from \$20/day to

Facility Fees and Rentals

FACILITY ADMISSION Center		Age/Cat.	Pass Type	Fee - Day	Fee - Month	Fee - Annual	City Staff
Community Centers	All	Adult	All Access	\$5	\$30	\$300	Free - Self; \$120 Family Member
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Southeast	Toddler Room Pilot**	Adult	Toddler Room	\$3	\$10	\$100	Toddler Room Pilot - Child watch for up to 2 hours while member is participating
FACILITY RENTAL							
Price (Prime) 6p-9p Mon-Fri, All Weekend Price (Non-Prime)							
Line Creek	Ice Rentals*	Room, Equip., Staff					Unit
		Non-Contracted Organizations			\$350	\$350	hr
Indoor Pools	Gregg, Tony, Southeast*	Contracted Organizations			\$325	\$325	hr
		Pool Party			\$250		3 hrs
		Pool Rental			\$500		3 hrs
*Recommend offering Free Staff Youth Membership; \$50 Staff Youth Family Membership							
**Toddler Room Pilot - \$3/Drop-in; \$10/Monthly; \$100/Annual - Up to 2 hours child watch while member is in program (Southeast Only)							
Line Creek Ice Rentals: Recommend increase; Non-Contract Orgs: \$350; Contract Orgs: \$325. This is based on fee comparisons to Ice Facilities in the region.							
Indoor Pools - Recommend adding Pool Party Package at \$250 after successful summer pilot at Southeast and Full Pool Rental Fee of \$500/3 hours.							



Parks and Recreation

DATE: November 19, 2024
TO: Board of Parks and Recreation Commissioners
FROM: Jennifer Jutte, Superintendent, Community Services
RE: Contract with Midwest Pool Management for Outdoor Aquatics Facilities

BACKGROUND:

In order to improve efficiencies in the management and oversight of our outdoor aquatic facilities, the decision was made to consolidate all three of our existing contracts into one. An RFP was posted, and Midwest Pool Management was selected as the qualified proposal.

The Parks and Recreation Department would like to enter into a professional services contract with Midwest Pool Management to operate the Outdoor Aquatic Facilities for a five-year term with option to renew four successive one-year terms if mutually agreed by both parties.

A management fee of \$197,060.00 will be paid annually. In addition, MPM will receive funding for supplies, chemicals, maintenance items, salaries and marketing as budgeted. Security will be provided by Parks Department Rangers.

Facilities covered in this contract are: Line Creek Community Center, Mary Williams Neal Community Center, Tony Aguirre Community Center, Budd Park, Gorman Park, Groove Park Pools and the Bay and Springs Water Parks.

Midwest Pool Management will be responsible for all operations, staffing and programming at the outdoor aquatic facilities.

RECOMMENDATION:

Staff recommends Board approval of a contract with Midwest Pool Management for the management of outdoor aquatic facilities in the amount of \$197,060, for a term of five-years with an option to renew four successive one-year terms and request Board authorization for the Director or designee to execute the amendment on behalf of the Board.



Intra-Departmental Communication

DATE: November 19, 2024
TO: Board of Parks and Recreation Commissioners
FROM: Jennifer Jutte, Superintendent, Community Services
SUBJECT: Facility Use Agreement without Concessions – Honeywell Federal Manufacturing and Technologies

BACKGROUND:

Honeywell Federal Manufacturing and Technologies (FM&T) is requesting the use of the gymnasium at Hillcrest Community Center for employees to play volleyball during the term of this agreement. Games will take place on Tuesdays and Wednesdays at a rate of \$75.00/hour.

Total compensation, to be paid in full prior to the start of this agreement, is projected to be \$6,600.00.

The term of this license shall begin on January 14, 2025, and end on April 2, 2025. Honeywell Federal Manufacturing and Technologies will provide commercial general liability insurance coverage through a self-insured policy per city requirements.

RECOMMENDATION:

Staff recommends Board approval of the Agreement with Honeywell Federal Manufacturing and Technologies and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: November 19, 2024

TO: Board of Parks and Recreation Commissioners

FROM: Jennifer Jutte, Superintendent, Community Services

RE: Facility Use without Concessions Agreement - E.D.O. Soccer Academy

BACKGROUND:

Estrella De Oro, also known as E.D.O Soccer Academy, was founded by the father & Son duo - Juan & Victor Muniz in 2001. E.D.O Academy's mission focuses on giving kids the opportunity to practice soccer while giving back and learning to be active members of their communities. E.D.O supports children, and it is their goal to provide them with the motivation/opportunities for growth while seeking post-secondary education with the help of bringing soccer to the community. An additional focus is to create a welcoming community that promotes diversity, inclusivity, and respect for all.

E.D.O. Soccer Academy is requesting the use of the soccer facilities at Garrison Community Center for youth soccer activities. Activities will take place from 7:00 p.m. – 8:00 p.m. on Tuesdays and Thursdays during the terms of this agreement. They will compensate the City \$75.00 per hour for a total compensation of \$1,650.00.

The terms of this agreement will begin December 5, 2024, and end March 27, 2025.

E.D.O. Soccer Academy will provide commercial general liability and sexual abuse/molestation insurance per City's requirements.

RECOMMENDATION:

Staff recommends Board approval of the contract with E.D.O. Soccer Academy and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: November 19, 2024
TO: Board of Parks and Recreation Commissioners
FROM: Jennifer Jutte, Superintendent, Community Services
SUBJECT: Facility Use without Concessions Agreement – The Village KC

BACKGROUND:

The Village KC is a 501(c)(3) youth organization that has been serving 5th-12th grade students in the Greater Kansas City Area since 2020. With a primary focus on Black youth, their mission is to remove barriers, and create access to quality opportunities that inspire creativity, promote healthy lifestyles and introduce life skills that will empower students to turn their dreams into reality. By cultivating a safe space, these experiences will help them grow, have fun, and become change agents in their community.

The Village KC is requesting the use of facilities at Southeast Community Center to host four six-week programs, one per quarter for art classes and photography classes. Photography classes will take place on Mondays from 7:00 p.m. – 8:00 p.m. and art classes will take place on Saturdays from 12:00 p.m. – 1:30 p.m. during the terms of this agreement. Specific dates will be determined on a quarterly basis based on availability. The Village KC will compensate \$45.00/hour for a total compensation of \$2,700.00.

The term of this license shall begin on January 1, 2025, and end on December 31, 2025.

Village KC will provide commercial general liability sexual abuse/molestation insurance coverage per city requirements.

RECOMMENDATION:

Staff recommends Board approval of the Agreement with The Village KC and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: November 19, 2024
TO: Board of Parks and Recreation Commissioners
FROM: Jennifer Jutte, Superintendent, Community Services
SUBJECT: Facility Use without Concessions Agreement – Redemptorist Athletic Club Basketball League

BACKGROUND:

Redemptorist Athletic Club Basketball League is requesting the use of the gymnasium at Tony Aguirre Community Center for youth basketball practices and games during the term of this agreement. Practice will take place on Mondays from 6:00 p.m. – 8:00 p.m. at a rate of \$75.00/hour. Eight games will be scheduled on Saturdays from 9:30 a.m. – 12:30 p.m. at a rate of \$200.00 each.

Total compensation is projected to be \$3,250.00.

The term of this agreement shall begin on November 24, 2024, and end on February 15, 2025.

Redemptorist Athletic Club Basket will provide commercial general liability insurance coverage per city requirements.

RECOMMENDATION:

Staff recommends Board approval of the Agreement with Redemptorist Athletic Clubs Basketball League and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: November 19, 2024
TO: Board of Parks and Recreation Commissioners
FROM: James Wang, P.E., Engineering and Planning
RE: Encroachment License Agreement – The Melting Pot - Property at 450 Ward Parkway

BACKGROUND

The Board of Parks and Recreation Commissioners is being requested to enter into an Encroachment License agreement with The Melting Pot, a fondue restaurant, which is the tenant of the property located at 450 Ward Parkway, for use of adjacent parkway right-of-way for installation of an overhand area past the property line consisting of 50.25 sf metal entry canopy and including 12.43 sf of projecting, illuminated signage lettering which will say MELTING POT. This agreement defines both license and maintenance terms for the use of parkway right-of-way adjacent to the subject property.

The licensee will be responsible for securing permits, construction, maintenance, and repair of the canopy and illuminated letters. The licensee will be responsible for complying with all the terms set forth in the agreement such as maintaining a certificate of insurance for use of the area, keeping it in a clean and safe condition, and paying the annual encroachment fee in the amount of \$904.50. Furthermore, the agreement defines the conditions by which modifications and cancellations may occur.

RECOMMENDATION

Staff recommends that the Board approve the Encroachment License agreement for the property located at 450 Ward Parkway and requests authorization for the Director, or designee, to execute the agreement on behalf of the Board.