

**BOARD OF PARKS AND RECREATION COMMISSIONERS
KANSAS CITY, MISSOURI**

**Tuesday, February 25, 2025
4600 East 63rd Trafficway**

**1:00 O'CLOCK P.M.
Workshop**

**2:00 O'CLOCK P.M.
BOARD MEETING**

Members of the Board may attend this meeting via video conference.

Workshop

1 p.m. – Greater Kansas City Black Women's Suffragist Project
1:30 p.m. – Northland Trailhead Study
Open Discussion

Board Meeting

Call to Order – President Beth Haden

Roll Call

Agenda

1. Considering Board approval of the January 28, 2025 Board Minutes. **Attachment A**
2. **Rescinding Resolution #32703** – Considering Board approval to **Rescinding and Amending Resolution #32703** for the Donation Agreement with KCHYA to purchase and install a new scoreboard at Line Creek Community Center. **Attachment B**
3. **Rescinding Resolution #32649** – Considering Board approval to **Rescinding and Amending Resolution #32649** and Award the Bid to Gunter Construction for the 63rd Street and Zoo Drive Intersection in the amount of \$3,137,226.20. **Attachment C**
4. **Resolution #32741** – Considering Board approval of a Facility Use with Concession Agreement with Shakespeare Festival for the 2025 Heart of America Shakespeare Festival for the use of Southmoreland Park. **Attachment D**
5. **Resolution #32742** – Considering Board of a Facility Use with Concession Agreement with Water Lantern Festival for the use of Brush Creek in Wheeler Amphitheater in Theis Park. **Attachment E**
6. **Resolution #32743** – Considering Board approval of Facility Use with Concession Agreement with the KC Pride/Our Spot KC for the use of Theis Park. **Attachment F**
7. **Resolution #32744** - Considering Board approval of a Facility Use with Concession Agreement with KC Health Initiative/GiGi Jones for the use of Swope Park Bandstand. **Attachment G**
8. **Resolution #32745** – Considering Board approval of Amendment #1 to the Facility Use with Concession Agreement Jolt Lighting, LLC for Winter Magic. **Attachment H**
9. **Resolution #32746** – Considering Board approval of a Facility Use without Concession Agreement with Southern Platte County Athletic Association dba Northland Sports Alliance for the use of Tiffany Hills Sports Complex. **Attachment I**

10. **Resolution #32747** - Considering Board approval of a Facility Use without Concession Agreement with KC Softball Club for the use of Penn Valley Park, Diamond #1. **Attachment J**
11. **Resolution #32748** – Considering Board approval of a Facility Use without Concession Agreement with La Liga Kansas City for the use of Hodge Park Athletic Field #1. **Attachment K**
12. **Resolution #32749** - Considering Board approval of a Facility Use without Concession Agreement with University Academy for the use of Holmes Park. **Attachment L**
13. **Resolution #32750**- - Considering Board a Facility Use without Concessions Agreement with Stonewall Sports Kansas City for the Use of Gillham Park. **Attachment M**
14. **Resolution #32751** – Considering Board approval a Facility Use without Concessions Agreement with KC Crew for the use of Penn Valley Park Diamonds #1 & 2. **Attachment N**
15. **Resolution #32752** - Considering Board approval of a Facility Use without Concessions Agreement with Kansas City Kickball, LLC for the use of Penn Valley Park, Diamond #2. **Attachment O**
16. **Resolution #32753** - Considering Board approval of a Facility Use without Concessions Agreement with Crown Villa FC for the use of Cooley Park. **Attachment P**
17. **Resolution #32754**– Considering Board approval of a Facility Use without Concessions Agreement with Northland Rugby Football Club for the use of Hode Park. **Attachment Q**
18. **Resolution #32755** - Considering Board approval of License Agreement with ePACT Network LTD to house all Out-of-School Program Documents. **Attachment R**
19. **Resolution #32756**- Considering Board approval of a Facility Use without Concession Agreement with Judah Family Workshop Center for the use of Southeast Community Center. **Attachment S**
20. **Resolution #32757** - Considering Board approval of a Cooperative Agreement with Kansas City Missouri Wellness Court for the use of exercise facilities and classes at all Parks and Recreation Community Centers. **Attachment T**
21. **Resolution #32758** - Considering Board approval of a Cooperative Agreement with the Upper Room KC Inc. **Attachment U**
22. **Resolution #32759** - Considering Board approval of License Agreement with CIVICPLUS to provide technology that automates processes, digitizes services and enhance civic experiences. **Attachment V**
23. **Resolution #32760** – Considering Board approval of the purchase of a Rain Bird Pump Station from Turfwerks, to purchase a Rain Biard Pump for Swope Memorial Golf Course in the amount of \$277,649. **Attachment W**
24. **Resolution #32761** – Considering Board approval of the Cooperative Agreement with Kansas City Disc Club, Inc. for the use of golf course facilities located at Bue Valley, Kessler, Swope, Hidden Valley and Waterworks Parks. **Attachment X**

Board Meeting Agenda – February 25, 2025

25. **Resolution #32762** – Considering Board approval of a Cooperative Agreement with Roanoke Park Conservancy for a Bat Baffle Installation in Roanoke Park. **Attachment Y**
26. **Resolution #32763** – Considering Board approval of a Bid Award to MegaKC for Roanoke Park Design-Build Project for Roanoke Park in the amount of \$759,800. **Attachment Z**
27. **Resolution #32764** – Considering Board approval of Amendment #1 with VSM Engineering, LLC for the Blue River Trail-Martha Truman Road Connector project in the amount of \$101,040 and a time extension to December 30, 2025. **Attachment AA**
28. **Resolution #32765** - Amendment #4 with SK Design Group, Inc for the Trolley-Blue River Connector Trail Segment 2 project in the amount of \$33,426 and time extension to December 22, 2025. **Attachment BB**
29. **Public Hearing – Public Testimony is Limited to 2 Minutes.**
30. **Adjourn**

The Board may return to the conference room following the regular meeting for additional discussion of items on the agenda of the Board's Workshop that were not completed prior to the regular meeting.

Any closed session may be held via teleconference.

Pursuant to Section 610.021 subsection 1 of the Revised Statutes of Missouri to discuss legal matters, litigation, or privileged communications with attorneys.

- Pursuant to Section 610.021 subsection 2 of the Revised Statutes of Missouri to discuss real estate;
- Pursuant to Section 610.021 subsections 3 and 13 of the Revised Statutes of Missouri to discuss personnel matters.
- Pursuant to Section 610.021 subsection 12 of the Revised Statutes of Missouri to discuss sealed bids or proposals.

BOARD MEETING

January 28, 2025

1:00 O'CLOCK P.M.

Workshop

2:00 O'CLOCK P.M.

Board Meeting

**4600 East 63rd Trafficway
Kansas City, Missouri 64130**

Workshop

1 p.m. – Community Assessment – SFS Architects

1:30 p.m. - Southeast Community Center – 1% for Art Project – James Martin

1:40 p.m. – KCATA - 10th Street Fountain

Open Discussion

Board Meeting

Call to Order – President Beth Haden

Roll Call:

Board Members Present: President Haden, Commissioner Contreras, Commissioner Meier, Commissioner Smith and Commissioner Taylor

On a motion by Commissioner Contreras, duly seconded by Commissioner Taylor, the Board approved the Board Minutes for December 20, 2024.

Resolution #32727 – Fiscal Year 2025-2026 Park Maintenance Levy and Boulevard and Parkway Front Foot Assessment Fees

On a motion by Commissioner Contreras, duly seconded by Commissioner Taylor, the Board approved the Fiscal Year 2025-2026 Park Maintenance Levy and Boulevard and Parkway Front Foot Assessment Fees.

Background: The annual resolution for setting the Park and Boulevard Maintenance Levy and the Boulevard and Parkway Front Foot Assessment fees for the new fiscal year. In accordance with the passage of the Park Sales Tax effective January 1, 2013, these fees will be set to zero every year the sales tax is in place.

Staff recommend Board approval of the Resolution and requests Board authorization to forward it to the City Council for approval in conjunction with the annual City's Budget Ordinance.

RESOLUTION #32727

WHEREAS, at the election held on August 7, 2012 the voters of the City of Kansas City, Missouri approved a park sales tax of ½ cent authorized by Section 644.032 of the Revised Statutes of Missouri for the purpose of providing for the maintenance and operations of local parks, parkways, boulevards and community centers, to become effective January 1, 2013;

WHEREAS, in approving the park sales tax at the August 7, 2012 election, the voters directed that the City cease billing and collecting the trafficway maintenance tax, the park and boulevard maintenance tax, and the boulevards and parkways front foot assessment by setting the assessment for each at \$0.00 effective January 1, 2013 and for each following year for as long as the park sales tax is in effect;

WHEREAS, upon approval of the park sales tax on August 7, 2012, Section 68-582 of the Code of Ordinances was adopted, requiring that, beginning January 1, 2013 and each year thereafter when levies are set by the City Council as part of its annual budget deliberations, the City Council will adopt appropriate ordinances that establish the park and boulevard maintenance taxes at \$0.00, and establish the boulevards and parkways front foot assessments at \$0.00.

BE IT RESOLVED BY THE BOARD OF PARKS AND RECREATION COMMISSIONERS:

Section 1. That for the purpose of maintaining, adorning, constructing, repairing and otherwise improving the parks, parkways, boulevards, roads and grounds located in the City under the control and management of the Board of Parks and Recreation Commissioners, a maintenance tax of \$0.00 on each hundred dollars of the assessed value upon real estate, exclusive of buildings and improvements, not exempted by law from taxation is imposed and levied according to the valuation and assessment of real estate for Fiscal Year 2024-25.

Section 2. That for the purpose of maintaining, repairing, and otherwise improving the boulevards, parkways, roads, streets, avenues and highways under the control and management of the Board of Parks and Recreation and located in the East Park and West Park Districts of the City, there is levied for Fiscal Year 2025-26 a special assessment of \$0.00 per lineal foot on all lots, tracts, and parcels of land, abutting the boulevards, parkways, roads, streets, avenues and highways under the control and management of the Board of Parks and Recreation Commissioners.

I, Karmen Houston, Secretary to the Board of Parks and Recreation Commissioners of Kansas City, Missouri, do hereby certify that the above and foregoing is a true and correct copy of a certain resolution of the Board known and designated as **Resolution #32726** as the same appears on record in the office of the Board, and that the resolution was adopted by the Board of Parks and Recreation Commissioners at its regular meeting held January 28, 2025.

Resolution #32628 – Memorandum of Understanding with Mill Creek Association

On a motion by Commissioner Smith, duly seconded by Commissioner Contreras, the Board approved the Memorandum of Understanding with the Mill Creek Association and authorized the Director or designee to execute the memorandum of understanding on behalf of the Board.

Background: The Mill Creek Association was established in 1985 by the leadership of Saint Luke's Hospital's Cardiologist Ben McCallister, MD and Country Club Developers. Since that time the Mill Creek

Association has been working with the Parks Department to improve the user experience of Mill Creek Park by providing financial support to KC Parks for the beautification and maintenance of Mill Creek Park.

The Mill Creek Association desires to continue to collaborate with the City for the continuous enhancements of Mill Creek Park. MCA agrees to pay 45% of the annual cost for an agreed upon level of maintenance of Mill Creek Park, including mowing of grass, tree and limb removal, rubberized track, exercise equipment and power washing of the sidewalks around the Mill Creek Park Fountain, replacement of trash receptacles, annual planting of flower beds, lighting fixtures and the RL Sweet Memorial Arboretum. Additionally, MCPA will cover the cost to establish and maintain a website, linked to KCPR website to provide information about park amenities.

MCPA will provide additional fundings for the planning, installation and maintenance of approved improvements and features. This agreement will remain in effect until terminated by either party with 60-day's written notice.

The Board has under its control various park lands and boulevards including one of Kansas City's most beautiful, historical and popular parks, the Jacob L Loose Park located at W. 51st & Wornall Road. This 75-acre park contains the Laura-Conyers-Smith Municipal Rose Garden with nearly 168 varieties of roses which are maintained through a partnership of the Kansas City Rose Society (KCRS) and the Kansas City, Missouri Board of Parks and Recreation Commissioners. The Rose Society furnishes all the roses while park employees provide ongoing care. In addition, Rose Society members volunteer hundreds of hours each year to assist the Loose Park staff with pruning in the garden and the Loose Park Garden Center.

Resolution #32729 – Facility Use with Concessions Agreement with the Kansas City St. Patrick's Day Parade

On a motion by Commissioner Contreras, duly seconded by Commissioner Meier, the Board approved the Facility Use with Concessions Agreement with the Kansas City St. Patrick's Day Parade and authorized the agreement with Kansas City St. Patrick's Day Parade and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: The Kansas City St. Patrick's Day Parade is one of the largest St. Patrick's Day Parade Celebrations in the United States. The Kansas City St. Patrick's Day Parade Committee is a volunteer group that ensures all funds collected through volunteer efforts, sponsors, fundraisers, and donations are used to provide Kansas City with an enjoyable, safe, and family-friendly event to celebrate the Irish heritage of our city.

Kansas City St. Patrick's Day Parade Committee wishes to enter into a Facility Use with Concession Agreement for the use of Broadway Boulevard South from 33rd and Broadway Boulevard to 43rd and Broadway Boulevard to hold their annual St. Patrick's Day Parade on March 17, 2025. The Kansas City St. Patrick's Day Parade will include many floats, bands, vendors and drill team entries.

The Kansas City Parks and Recreation Department will be compensated \$1,000.00 for this one-day event. Set-up will begin on March 17, 2025, at 6am, parade is from 11am to 1:30pm and tear down will end at

3:30pm. The organizers are expecting thousands of spectators and KCPD and KCFD will be on site. The certificate of insurance covers all applicable requirements and will be due 14 days before the event date.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event
8. A written-out plan to address litter and recycling during the event

Resolution #32730 – Facility Use with Concessions Agreement with Negro Leagues Baseball Museum

On a motion by Commissioner Contreras, duly seconded by Commissioner Smith, the Board approved the Facility Use with Concessions Agreement with Negro Leagues Baseball League and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: To celebrate the historical connection between our national pastime and the hot dog, the Negro Leagues Baseball Museum (NLBM) in partnership with Hy-Vee, Pepsi and Farmland established the “Heart of America Hot Dog Festival,” in 2013. This is an annual music festival, showcasing national and local talent.

The Negro Leagues Baseball Museum wishes to enter into a Facility Use with Concessions Agreement for the use of the Paseo Boulevard, from 18th street to Truman Road, both northbound and southbound lanes including sidewalks and the median to hold the Heart of America Hot Dog Festival on August 9, 2025. Both Northbound and Southbound lanes at 18th and Paseo to Truman Road will be closed during this event. The festival will include live music, food, beverage, and alcohol vendors.

The Kansas City Parks and Recreation Department will waive fees in partnership with the Negro Leagues Baseball Museum, for this one-day event. Set-up for the event will begin at 7am August 8, 2025, the event is open August 9, 2025, from 12pm to 11pm, and tear down will end at 11pm on August 10, 2025. They are expecting 3,000 attendees and KCPD will be on site. Certificate of insurance will cover all applicable requirements and be due 14 days before the first event date.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event.
8. A written-out plan to address litter and recycling during the event.

Resolution #32731 – Facility Use with Concession Agreement with The Winners Circle Collective

On a motion by Commissioner Smith, duly seconded by Commissioner Taylor, the Board approved the Facility Use with Concession Agreement with The Winners Circle Collective and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: The Winners Circle Collective, a 501(c)(3) nonprofit organization is dedicated to strengthening urban communities through representation, education, and economic empowerment. At Winners Circle Collective, they are committed to supporting local communities by providing resources and opportunities through their Winners Circle Weekend event. Their goal is to bring together families, local entrepreneurs, and community members for a day of connection and empowerment.

The Winners Circle Collective wishes to enter into a Facility Use with Concession Agreement for the use of the Great Lawn located at 1600 John Buck O’Neil Way, to hold the Winner’s Circle Weekend on June 28, 2025. The event will have games, activities, a vendor fair, food trucks, entertainment and community recognition. The event will be headlined, hosted, and supported by local athletes. They are expecting 300 participants.

The Kansas City Parks and Recreation Department will waive all parks fees in partnership with the Winners Circle Collective, for this one-day event. Set-up for the event will begin at 8am and tear down will end at 9pm on June 28, 2025. The event hours are from 2pm to 7pm. Security will be on site. The certificate of insurance covers all applicable requirements and will be due 14 days before the first event date.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event.
8. A written-out plan to address litter and recycling during the event.

Resolution #32732 – Facility Use without Concessions Agreement with Big Bear Tournaments

On a motion by Commissioner Contreras, duly seconded by Commissioner Meier, the Board approved the Facility Use without Concessions Agreement with Big Bear Tournaments and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Big Bear Tournaments is requesting use of the Line Creek Community Center for the limited purpose of conducting a youth hockey tournament during the Term of the License. Activities will take place Friday, January 31, 1:00 p.m. – 11:00 p.m.; Saturday February 1, 7:00 a.m. – 10:00 p.m.; and Sunday February 2, 7:00 a.m. – 1:00 p.m.

Big Bear Tournaments will compensate the City at a rate of \$325.00/hour for a total estimated payment of \$8,775.00. Payment will be made prior to January 31, 2025. The Term of the License shall start January 31, 2025, and end no later than February 2, 2025. Commercial general liability and sexual abuse molestation insurance will be provided per City requirements.

Resolution #32733 – Facility Use without Concessions Agreement with Patel Family Volleyball

On a motion by Commissioner Smith, duly seconded by Commissioner Contreras, the Board approved the Facility Use without Concessions Agreement with the Patel Family Volleyball and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: For the last ten years the extended Patel family, numbering 30 members, has played volleyball every Wednesday night at the Tony Aguirre Community Center. With this agreement these weekly family matches will resume beginning on February 5, 2025. Their games will take place every Wednesday from 4:00 p.m. – 6:30 p.m.

They will compensate the City \$40.00/hour, \$100.00/day for a total payment of \$4,600.00, to be paid in full in advance. The terms of this Agreement will begin on February 5, 2025, and will end no later than December 17, 2025. Commercial general liability insurance will be provided per City requirements.

Resolution #32734 – PROTECT Grant Application titled 63rd Street Junction & Watershed Resiliency Improvements Project – Intersection of 63rd Street, The Paseo, and Meyer Boulevard

On a motion by Commissioner Smith, duly seconded by Commissioner Taylor, the Board approved the PROTECT Grant Application titled 63rd Street Junction & Watershed Resiliency Improvements Project for the intersection of 63rd Street, The Paseo, and Meyer Boulevard.

Background: The Federal Highway Administration (FHWA) Promoting Resilient Operations for Transformative, Efficient, and Cost-saving Transportation (PROTECT) grant program solicited applications for federal fiscal year 2027-2028. The applications deadline is February 24, 2025.

The City of Kansas City, Missouri seeks apply for PROTECT program grant funding to reconstruct the intersection of 63rd Street, The Paseo, and Meyer Boulevard to reduce flooding risks from future high rainfall and extreme weather events by integrating nature-based green infrastructure improvements within the Town Fork Creek Basin. This resiliency project will reduce combined sewer overflows, improve water quality, improve multimodal safety in the intersection, improve emergency response, and improve the efficiency of public transportation and goods movement within a historically disadvantaged area of Kansas City. This would be a collaborative application between multiple City departments including KC Water, Public Works, Parks & Recreation, Office of Environmental Quality, and the Mayor's Office.

This application would require a 20% local funding match. KC Water and Public Works Department would be the source for the local funding match. The title of the grant application would be 63rd Street Junction & Watershed Resiliency Improvements Project.

Resolution #32735 – Encroachment License Agreement with Branch Pattern

On a motion by Commissioner Smith, duly seconded by Commissioner Meier, the Board approved the Encroachment License Agreement with Branch Patter for a sign fixture at 1508 Grand Boulevard and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: The Federal Highway Administration (FHWA) Promoting Resilient Operations for Transformative, Efficient, and Cost-saving Transportation (PROTECT) grant program solicited applications for federal fiscal year 2027-2028. The applications deadline is February 24, 2025.

The City of Kansas City, Missouri seeks apply for PROTECT program grant funding to reconstruct the intersection of 63rd Street, The Paseo, and Meyer Boulevard to reduce flooding risks from future high rainfall and extreme weather events by integrating nature-based green infrastructure improvements within the Town Fork Creek Basin. This resiliency project will reduce combined sewer overflows, improve water quality, improve multimodal safety in the intersection, improve emergency response, and improve the efficiency of public transportation and goods movement within a historically disadvantaged area of Kansas City. This would be a collaborative application between multiple City departments including KC Water, Public Works, Parks & Recreation, Office of Environmental Quality, and the Mayor's Office.

This application would require a 20% local funding match. KC Water and Public Works Department would be the source for the local funding match. The title of the grant application would be 63rd Street Junction & Watershed Resiliency Improvements Project.

Resolution #32736 – Change Order #4 (Final Change Order) with Amino Brothers Company

On a motion by Commissioner Smith, duly seconded by Commissioner Contreras, the Board approved Change Order #4 (Final Change Order) with Amino Brothers Company in the amount of \$583,285.55, extended the final completion date to January 30, 2025 and authorized the Director or designee to execute the change order on behalf of the Board,

Background: On December 14th, 2021, the Board approved a construction contract with Amino Brothers Co. in the amount of \$8,961,409.60 for the Paseo Gateway Intersection project. On July 26th, 2022, the Board approved Change Order #1 that added shot rock to mitigate an unsuitable subgrade issue. Change Order #1 increased the contract amount by \$250,672.15 and extended the contract time by 16 calendar days. On September 26th, 2022, the Board approved Change Order #2 increasing the contract amount by \$70,184.93 for replacement of a city fiber line along Independence. On October 10, 2023, the Board approved Change Order #3 increasing the contract amount by \$193,337.87 for additional construction at the detention pond.

The Paseo Gateway Intersection project was substantially completed in October 2024. Change Order #4 (Final Change Order) will adjust the quantities based on the as-built conditions and add additional rock excavations due to the limestone depth being different from the data in the geotechnical report.

Change Order #4 (Final Change Order) will increase the contract amount by \$583,285.55 bringing the total contract amount to \$10,058,890.10. This project is funded with Federal STPG Grant, GO Bond for roadways, PIAC funding, and Water Services Department funding. Funds for Change Order #4 (Final Change Order) are available in account no. 3090-708409-611060-70142204 and 3090-708044-619850-

70142204.

The DBE goal set by the Missouri Department of Transportation and the Federal Highway Administration is 14%. Amino Brothers Co's DBE participation is 66%.

Resolution #32737 – Covenant Agreement with North Kansas City Public Schools

On a motion by Commissioner Smith, duly seconded by Commissioner Taylor, the Board approved the Covenant Agreement with North Kansas City Public Schools for maintenance of a public stormwater outfall system at Lakewood Greenway and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: The Board of Kansas City, Missouri Parks and Recreation Commissioners, is requested to enter into a Covenant agreement for Maintenance of Public Storm Water Detention Sewer Infrastructure partially located on Parks and Recreation Property known as Lakewood Greenway, by North Kansas City Public Schools (NKCPS). NKSPS has an interest in certain real estate for the demolition of the former Lakewood Elementary School to build a new school on the same site, (originally to be known as Lakewood-Winnwood Elementary, and later named as *Greenway Elementary*). The outfall discharge portion of the storm sewer system improvement is located off-site and downstream on the Parks' property known as "Lakewood Greenway". For preservation and maintenance to ensure continuous and perpetual operation and effectiveness in controlling storm water runoff rates, volumes, and quality, the City and NKCPS agree that it is in the public interest to detain storm water on the school grounds at 4624 N. Norton Avenue and provide stormwater infrastructures to treat the stormwater for the benefit of the property and surrounding areas. NKCPS agrees to provide operation, preservation, and maintenance of this stormwater infrastructure including the outfall portion that are located on Lakewood Greenway.

Resolution #32738 – Bid award to CM Concrete Inc. – Blue River Trail Martha Truman Connector Project

On a motion by Commissioner Smith, duly seconded by Commissioner Taylor, the Board approved the bid award to CM Concrete Inc. for a total contract price of \$528,016 and authorized the Director or designee to execute the contract on behalf of the Board.

Background: Five (5) bids were received and opened on November 6, 2024, for the Blue River Trail Martha Truman Connector project. The project will provide recreational and transportation opportunities along the Blue River and connects to amenities along Indian Creek, Blue River, and Trolley Trail. This section of the trail is part of the Metro Green Plan and the Trails KC Plan, and will connect major trail systems in Kansas City, MO. CM Concrete Inc. submitted the lowest, responsive and responsible base bid in the amount of \$528,016.00.

Funding for this project is provided by a Federal Highway Administration (FHWA) Transportation Alternatives Program (TAP) Grant and a Supplemental Grant in the amount of 80% of the base bid price (\$422,412.80) up to a maximum of \$592,200. These grant awards were approved by the Park Board on May 7, 2019 and June 25, 2024. These will require a 20% local match of \$105,603.20 of the base bid for which 6th District PIAC funds are available in account 3090-708609-70191308.

This project with MoDOT administered TAP grant funding requires a DBE goal of 8% participation. CM Concrete Inc. proposes to provide a DBE participation of 8.7%. A Bid Award Concurrence Request was submitted to MoDOT on December 10, 2024. MoDOT provided concurrence on December 16, 2024, approving the bid award to CM Concrete Inc.

Resolution #32739 – Contract with Kanas City Community Gardens Giving Grove

On a motion by Commissioner Meier, duly seconded by Commissioner Taylor, the Board approved the Agreement with Kansas City Community Gardens Giving Grove in the amount of \$52,000.00, term of contract ending January 1, 2026, and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: KCCG's Giving Grove is a local nonprofit that helps communities plant and maintain fruit and nut tree orchards. Giving Grove utilizes underused Park property to cooperate with area residents to grow fruit, berry and nut producing trees. This program targets communities of need and provides an inexpensive source of nutritious/healthy calories. Additionally, the trees increase the overall urban tree canopy, helping us achieve our goal of 35% tree canopy.

For several years the Parks and Recreation Department has partnered with KCCG for tree planting. Trees are planted in garden plots located in parks, backyards, vacant lots, and at community sites. The City has the option to extend the term of this Contract with approval from the Board of Parks & Recreation Commissioners for four-(4) additional one-year renewal periods.

Funding for these services is found in the Tree Maintenance account #3090-707771 in the amount of \$52,000.00. In addition, \$60,000.00 from a twelve-million-dollar (\$12,000,000.00) grant through the United States Department of Agriculture's Inflation Reduction Act (IRA) Urban and Community Forestry Grant program to increase the density of Kansas City's urban tree canopy is available and will be encumbered by Neighborhoods Department for this contract. We will encumber \$52,000.00 to execute this contract.

The Human Relations Department has reviewed and waived the MBE/WBE goals for this contract.

Resolution #32740 – Amendment #2 with American Lawn & Landscape, Inc.

On a motion by Commissioner Smith, duly seconded by Commissioner Contreras, the Board approved Amendment #2 with American Lawn & Landscape, Inc. for Tree Planting Services in the amount of \$200,000, bringing the total contract amount to \$1,760,000 and authorized the Director or designee to execute the amendment on behalf of the Board.

Background: On October 2, 2024, the City, through the Board of Parks and Recreation Commissioners, entered into a contract for Tree Planting Services FY25-29 with American Lawn & Landscape, Inc. and for a contract amount not to exceed \$1,010,000.00. The term of this Contract will be for a period of one year, not to exceed June 30, 2025. The City has the option to extend the term of this Contract with approval from the Board of Parks & Recreation Commissioners for four-(4) additional one-year renewal periods.

On November 19, 2024, the Board approved Amendment #1 to this contract providing additional tree planting services in the amount of \$550,000.00.

This Amendment #2 will provide \$200,000.00 in FY24 funding for additional tree planting services, to plant an estimated 350 trees, and for a total contract amount of \$1,760,000.00.

The CREO Department reviewed and approved the Contractor's Utilization Plan MBE/WBE goals for this contract of 11% and 11% respectively.

Public Hearing: Gayle Hill-Suber gave a brief overview of a new project in progress between the Friends of Bruce R. Watkins Cultural Heritage Center and the Kansas City School District. This project includes from The Paseo Academy to help tell the story by Q R Codes to include the bio and music of 7 individuals pictured at the Bruce R. Watkins Cultural Heritage Center.

CLOSED SESSION

On a motion by Commissioner Smith duly seconded by Commissioner Contreras, the Board unanimously approved by roll call vote to enter into a Closed Session to discuss real estate matters.

A motion was made by Commissioner Smith, all Board Members in favor, the Board unanimously approved by roll call vote to leave Closed Session and enter back into an open meeting.

Board Meeting adjourned.

Beth Haden, President
Board of Parks and Recreation Commissioners

Karmen Houston, Board Secretary



Intra-Departmental Communication

DATE: February 25, 2025

TO: Board of Parks and Recreation Commissioners

FROM: James Wang, P.E., Deputy Director

SUBJECT: Pre-Board Workshop – Northland Trailhead Study Fee Study

Landworks Studios is the consulting firm for the Northland Trailhead Study project. The board will be presented with background of the project as well as the planning process that was used and the sites that were selected for future trailheads in the northland.



Intra-Departmental Communication

DATE: February 25, 2025
TO: Board of Parks and Recreation Commissioners
FROM: Nic Bologna, Center Manager at Line Creek
SUBJECT: **Rescinding Resolution #32703** - Scoreboard for Line Creek Community Center/Donation Agreement with Kansas City Hockey Youth Association

Background

Kansas City Hockey Youth Association (KCHYA) is a non-profit corporation, all KC Metro Hockey teams are members of KCHYA and several of the teams play hockey league games at the Line Creek Community Center (LCCC). The current scoreboard at LCCC is twenty-nine years old, outdated, and unrepairable due to unavailable parts. KCHYA has approached the Parks Department to replace the scoreboard, but the Department has no budgeted funds to purchase a new scoreboard. KCHYA desires to make a charitable donation of a new scoreboard to the LCCC, the value is approximately \$10,000 to enhance the hockey game experience at the Center. The City acknowledges and agrees that it will be responsible for the maintenance and repair of the Scoreboard through the duration of the useful life of the Scoreboard.

KCHYA will be allowed to affix on the surface of the Scoreboard a plaque or sign that states "Donated by KCHYA" to note or to commemorate the donations. This sign will remain on the surface of the Scoreboard for the existence of the scoreboard or should KCHYA dissolve.

KCMO Parks and Recreation and KCHYA will enter into a donation agreement to allow the donation of the scoreboard. The donation will allow KCMO Parks and Recreation and KCHYA to provide the ice rink users with a scoreboard to improve the game experience.

Recommendation

Staff recommend Board approval to Rescinding and Amending **Resolution #32703** of the Donation Agreement with KCHYA to purchase and install a new scoreboard at Line Creek Community Center and request authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: February 25, 2025
TO: Board of Parks and Recreation Commissioners
FROM: James Wang, P.E, Deputy Director
SUBJECT: Rescinding Resolution # 32649 and Award the Bid to Gunter Construction for 63rd Street and Zoo Drive Intersection

BACKGROUND

On September 10, 2024, the Board approved Resolution #32649 awarding the 63rd Street and Zoo Drive project to Gensis Environmental Solutions. During the contract award process, Gensis Environmental Solutions notified the City that they made significant errors in their bid proposal, and therefore they could not accept the bid award. This resolution rescinds Resolution # 32649.

Gunter Construction submitted the second lowest base bid with a bid amount of \$3,137,226.20. The contract time for this project is 300 calendar days. Awarding this project to Gunter Construction will allow construction to be completed by the end of 2025.

The 63rd Street and Zoo Drive project will reconstruct the intersection of 63rd Street, Zoo Drive, and Elmwood Ave. Proposed improvements include new traffic signals, sidewalks, dedicated left-turn lanes, and realignment of Elmwood Ave. and Zoo Drive. This project will substantially enhance traffic safety, improve traffic flow and enhance pedestrian safety.

The 63rd Street and Zoo Drive project is funded with GO Bond funds. Funds for the construction contract are available from accounts: 3521-708015-B-70194969 and 3090-708509-611060-70194969, respectively.

The MWBE goals set by CREO Department for this contract are: 13% MBE and 13% WBE. Gunter Construction's MWBE participation plan of 22% MBE and 15% WBE was approved by CREO.

RECOMMENDATION

Staff recommends Board approval of rescinding Resolution # 32649 and awarding a construction contract to Gunter Construction for the 63rd Street and Zoo Drive Project in the amount of \$3,137,226.20, and requests Board authorization for the Director or designee to execute the contract on behalf of the Board.



Intra-Departmental Communication

DATE: February 25, 2025
TO: Christopher Cotten, Director, Parks & Recreation
FROM: Rob Loya, Events Administrator
SUBJECT: Facility Use and Concession Agreement for 2025 Heart of America Shakespeare Festival

BACKGROUND

The Heart of America Shakespeare Festival Inc's mission is to make the works of Shakespeare accessible to a diverse audience through a free, professional, outdoor festival.

The Heart of America Shakespeare Festival, Inc, wishes to enter a License for Facility Use with Concessions Agreement for the use of Southmoreland Park, located on Emanuel Cleaver II Boulevard and Oak Street, and the 44th block of Warwick and Oak Streets to Emanuel Cleaver II Boulevard, to host the Annual Heart of America Shakespeare Festival. This agreement will allow the Heart of American Shakespeare Festival, Inc to provide free theatrical performances of Love's Labour's Lost, Tuesday, June 17th through Sunday, July 6th, 2025. Gates will open at 6:00pm each evening with pre-entertainment, theatrical performance will start at 8:00pm, and gates would close at approximately 11:00pm. Set up starts May 26th and tear down ends on July 11th, 2025. 25,000 to 29,000 attendees are expected over the entire season. Security will also be onsite.

As an on-going and continuing partnership with the Heart of America Shakespeare Festival Inc., Parks and Recreation will be recognized as a *Season Sponsor* on all festival marketing materials with the waiver of all parks event permit fees. HASF, Inc. will be required to compensate the Parks and Recreation Department's hard costs, which will cover festival trash removal fees, dumping fees and turf restoration at the conclusion of the festival. Certificate of insurance will cover all applicable requirements, including liquor liability and be due 14 days before the first event date.

The contractor will be responsible for providing the following items:

1. A plan for parking control
2. Safety and security plan
3. Marketing plan
4. Certificate of insurance per city requirements
5. Map of event layout
6. Copies of other City permits required in hosting the event
7. A written-out plan to address litter and recycling during the event

RECOMMENDATION

Staff recommends Board approval of the Agreement with the The Heart of America Shakespeare Festival Inc. and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: February 25, 2025
TO: Board of Parks and Recreation Commissioners
FROM: Rob Loya, Events Administrator
SUBJECT: Facility Use with Concession Agreement with Water Lantern Festival

BACKGROUND

The Water Lantern Festival brings together individuals from all ages, backgrounds and walks of life to join in one emotional and memorable night. Entry into the festival is free.

The Water Lantern festival will include food, beverages, and merchandise vendors. There will be music for all to enjoy, and at sunset participants will have the opportunity to purchase a flameless, LED-lit, floating lantern, decorate it and place it on Brush Creek in Wheeler Amphitheater in Theis Park. This tour hopes to give Kansas Citians an incredible experience.

The Kansas City Parks and Recreation Department will be compensated \$1,600.00 for this one-day event. Set-up will begin at 8am on May 9th, 2025, and tear down will end at 11:59 on May 10th, 2025. The festival hours are from 5:30pm to 9:30pm on May 10th, 2025. There will be one lane closure of the east lane of Oak Street during this event. KCPD and KCFD will be on site. A certificate of insurance will cover all applicable requirements and be due 14 days before the first date of the event.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event.
8. A written-out plan to address litter and recycling during the event.

RECOMMENDATION

Staff recommends Board approval of the Agreement with the Water Lantern Festival and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: February 25, 2025
TO: Board of Parks and Recreation Commissioners
FROM: Rob Loya, Events Administrator
SUBJECT: Facility Use with Concession Agreement with the KC Pride/Our Spot KC

BACKGROUND:

The mission of the KC Pride/Our Spot KC is to provide opportunities, support, social activities, and advocacy to enrich the lives of LGBTQ+ people in an inclusive environment for all. Year four for KC PrideFest at Theis Park is anticipated to be the largest Pride celebration in the Midwest. The celebration will include a parade, vendor booths, entertainers, food, and educational classes.

KC Pride/Our Spot KC wishes to enter a Facility Use with Concession Agreement for the use of Theis Park and the northbound lanes of Oak Street between Emmanuel Cleaver II Boulevard and Martin Luther King Jr. Boulevard along with two eastbound lanes of Emmanuel Cleaver II Boulevard from Oak Street to Locust Street, to hold the 2025 KC PrideFest.

The Kansas City Parks and Recreation Department will be compensated \$5,000.00 per day, for three Large Events & Private Parties event dates (\$15,000.00), June 6th, 7th and 8th, 2025. Set-up will begin on June 5, 2025, at 8am and tear down will be on June 10, 2024 (\$200.00). There will also be a fee of \$500 dollars per day for each street, they are using (2) streets with sales for three days (\$3,000.00), plus (2) set up days per street (\$200) and (2) tear down days per street (\$200), totaling in (\$18,600.00) in fees to the Kansas City Parks and Recreation Department. The organizers are expecting up to 30,000 spectators. KCPD and KCFD will be on site. Organizers are working with the KCMO Health Department on noise monitoring and their COI is due 14 days out from their event.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event
8. A written-out plan to address litter and recycling during the event

RECOMMENDATION

Staff recommends Board approval of KC Pride/Our Spot KC and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: February 25, 2025
TO: Board of Parks and Recreation Commissioners
FROM: Rob Loya, Events Administrator
SUBJECT: Facility Use with Concession Agreement with KC Health Initiative/Gigi Jones

BACKGROUND

The Health Initiative/Gigi Jones is the founder of Midwest Soul Vegfest, she has strong beliefs in letting food we consume be our medicine. Gigi overcame colon cancer in 2016 by changing her lifestyle and nourishing her body with organic grown living foods. Now, Gigi is on a mission to educate her community with a focus on the wellbeing of children's health. The festival is a fun, free and educational event for the entire community. The festival will have vegan plant-based food, live entertainment, national speakers, dancing, a kid's corner and vendors.

KC Health Initiative/Gigi Jones wishes to enter into a Facility Use with Concessions Agreement for the use of the Swope Park Bandstand, located at 4177 Pavilion Road, to hold the 2025 Midwest Soul Vegfest on October 4 and 5, 2025. They are expecting approximately 1,000 participants.

The Kansas City Parks and Recreation Department will waive all fees for this one-day event. Set-up for the event will begin at 8:30a.m. on October 4, 2025, and tear down will end at 6p.m. on October 5, 2025. The event hours are from 11a.m. to 5:00p.m on both dates. Volunteers and Security will be onsite, and their COI will be submitted 14 days out from their event date.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event.
8. A written-out plan to address litter and recycling during the event.

RECOMMENDATION

Staff recommends Board approval of the Agreement with the KC Health Initiative/Gigi Jones and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: February 25, 2025
TO: Board of Parks and Recreation Commissioners
FROM: Rob Loya, Events Administrator
SUBJECT: License for Facility Use with Concession Agreement with Jolt Lighting, LLC for Winter Magic: Amendment #1

BACKGROUND

On July 23, 2024, the Board approved a Facility Use with Concession Agreement with Jolt Lighting, LLC for the use of Platte Purchase for a drive-thru holiday light display. The approved agreement extends through February 28, 2025, with two (2) additional one-year options to renew upon approval of the Parks Board.

Jolt Lighting requests to amend the agreement to extend through February 28, 2026, to present Winter Magic in Platte Purchase Park from November 1, 2025-January 4, 2026.

RECOMMENDATION

Staff recommends Board approval of Amendment #1 with Jolt Lighting, LLC and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: February 25, 2025

TO: Board of Parks and Recreation Commissioners

FROM: Jennifer Jutte, Superintendent, Community Services

RE: Facility Use Agreement with concessions - Southern Platte County Athletic Association dba Northland Sports Alliance (NSA)

BACKGROUND:

Northland Sports Alliance is requesting the use of facilities at Tiffany Hills Sports Complex, located at 9400 N. Congress Avenue, for the purpose of conducting youth baseball, softball and soccer practices, leagues and clinics Monday through Thursday during the term of this agreement.

NSA will compensate 15% of registration fees, 20% of net concession profits in addition to \$30/hour for lights. Registration and concession estimated payments of \$17,250.00 are due on April 15, 2025, for the spring season; \$17,250.00 on May 15, 2025, for the summer season; \$17,250.00 on September 15, 2025, for the fall season. Estimate light usage fees of \$5,000.00 are due on the same payment schedule for a total estimated payment of \$66,750.00.

NSA agrees to comply with the Athletics Field Use Policy.

This agreement runs from March 17, 2025 to October 26, 2025.

Northland Sports Alliance will provide commercial general liability and sexual abuse/molestation insurance per City's requirements.

RECOMMENDATION:

Staff recommends Board approval of this Facility Use with Concession Agreement with Southern Platte County Athletic Association dba Northland Sports Alliance (NSA) and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: February 25, 2025
TO: Board of Parks and Recreation Commissioners
FROM: Jennifer Jutte, Superintendent, Community Services
SUBJECT: Facility Use without Concessions Agreement - KC Softball Club

BACKGROUND:

KC Softball Club is requesting the use of facilities at Penn Valley Park, Diamond #1, located at West 29th and Broadway Boulevard for the purpose of conducting adult softball practices and games on Mondays from 8:00a.m. – 6:00p.m.

KC Softball Club agrees to compensate a 40% revenue share for an estimated payment of \$3,500.00. They also agree to comply with the Athletic Field Use Policy.

This agreement will start on March 31, 2025, and end October 31, 2025.

KC Softball Club will provide commercial general liability insurance per City's requirements.

RECOMMENDATION:

Staff recommends Board approval of the Facility Use without Concessions Agreement with KC Softball Club and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: February 25, 2025
TO: Board of Parks and Recreation Commissioners
FROM: Jennifer Jutte, Superintendent, Community Services
SUBJECT: Facility Use without Concessions Agreement with La Liga Kansas City

BACKGROUND:

La Liga Kansas City is requesting the use of facilities at Hodge Park Athletic Field #1, located at Shoal Creek Parkway and NE Reinking Road for the purpose of conducting youth soccer practices and games.

La Liga Kansas City will pay \$25.00 per hour for practice and \$225.00 per game for a total compensation of \$5,775.00. They also agree to comply with the Athletic Field Use Policy.

The terms of this agreement will begin March 17, 2025, and end October 18, 2025.

La Liga Kansas City will provide commercial general liability and sexual abuse/molestation insurance per City's requirements.

RECOMMENDATION:

Staff recommends Board approval of this Facility Use without Concessions Agreement with La Liga Kansas City and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: February 25, 2025
TO: Board of Parks and Recreation Commissioners
FROM: Jennifer Jutte, Superintendent, Community Services
SUBJECT: Facility Use without Concessions Agreement – University Academy

BACKGROUND:

University Academy is a pre-kindergarten through 12th grade college-preparatory charter public school. For the second year in a row that are requesting the use of facilities at Holmes Park, 6801 Holmes Road, for the purpose of conducting youth softball practices and games during the terms of this agreement. Practices will take place 4:00p.m. – 6:00p.m. and games will take place 3:00p.m. – 7:00p.m. during the terms of this agreement.

University Academy agrees to comply with the Athletic Field Use Policy.

University Academy will compensate 25.00/hour for sixty-five (65) practice sessions and \$225.00 for ten (10) games for a total projected compensation of \$5,500.00.

This agreement runs from March 3, 2025, to May 30, 2025.

University Academy will provide commercial general liability and sexual abuse molestation insurance per City's requirements.

RECOMMENDATION:

Staff recommends Board approval of a Facility Use without Concessions Agreement with University Academy and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: February 25, 2025
TO: Board of Parks and Recreation Commissioners
FROM: Jennifer Jutte, Superintendent, Community Services
SUBJECT: Facility Use Without Concessions Agreement with Stonewall Sports Kansas City

BACKGROUND:

Stonewall Sports Kansas City is requesting the use of facilities at Robert Gillham Park located at 3915 Gillham Road for the purpose of conducting adult kickball games. Activities will take place on Sundays during the term of this agreement and Stonewall Sports Kansas City agrees to compensate 40% of league player revenue for an estimated total compensation of \$8,400.00. Payments are due on April 15, 2025, and September 15, 2025.

Stonewall Sports agrees to comply with Athletic Field Use Policy.

The terms of this agreement begin March 23, 2025, and end no later than October 20, 2025.

Stonewall Sports will provide commercial general liability insurance per City's requirements.

RECOMMENDATION:

Staff recommends Board approval of this Facility Use without Concessions Agreement with Stonewall Sports Kansas City and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: February 25, 2025
TO: Board of Parks and Recreation Commissioners
FROM: Jennifer Jutte, Superintendent, Community Services
SUBJECT: Facility Use without Concessions Agreement with KC Crew

BACKGROUND:

KC Crew is requesting the use of the following facilities for the purpose of conducting adult softball, soccer, flag football, pickleball and kickball. Activities will take place at various times and various days throughout the week, depending on the field.

- Penn Valley Park (West 29th Street and Broadway Boulevard) Diamonds #1 & # 2.
- Observation Park (2001 Holly Street)

KC Crew will compensate 40% of league revenue and \$30.00/hour for lights for a total estimated payment of \$23,300.00. Field rental and lights usage payments of \$5,825.00 will be made June 12, 2025; August 21, 2025; October 21, 2025; and December 4, 2025.

If payment is not received by close of business on the agreed upon due date, this agreement will be immediately terminated, and Licensee will not be provided a cure period for nonpayment as set forth in Sections 13 and 14 as this is an obligation prior to the start of the License period.

KC Crew also agrees to comply with the Athletic Field Use Policy. This agreement runs from April 7, 2025, to November 13, 2025.

KC Crew will provide commercial general liability insurance per City's requirements.

RECOMMENDATION:

Staff recommends Board approval of his Facility Use without Concessions Agreement with KC Crew and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: February 25, 2025
TO: Board of Parks and Recreation Commissioners
FROM: Jennifer Jutte, Superintendent, Community Services
SUBJECT: Facility Use Agreement without Concessions -Kansas City Kickball, LLC

BACKGROUND:

Kansas City Kickball, LLC is requesting the use of facilities at Penn Valley Park, Diamond #2, located at West 29th Street and Broadway for the purpose of conducting kickball games and leagues on Wednesdays and Thursdays from 6:30pm – 10:30pm.

Kansas City Kickball, LLC will pay a 40% revenue share and \$30/hour for lights for an estimated total payment of \$20,175.00. Payment is due May 15, 2025; June 30, 2025; September 3, 2025.

Kansas City Kickball, LLC will also agree to comply with Athletic Field Use Policy.

This agreement runs from April 2, 2025, to October 31, 2025.

Kansas City Kickball, LLC will provide commercial general liability insurance per City's requirements.

RECOMMENDATION:

Staff recommends Board approval of this Facility Use without Concessions Agreement with Kansas City Kickball, LLC and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: February 25, 2025
TO: Board of Parks and Recreation Commissioners
FROM: Jennifer Jutte, Superintendent, Community Services
SUBJECT: Facility Use Without Concessions Agreement with Crown Villa FC

BACKGROUND:

Crown Villa FC is a semi-professional soccer club founded in 2023 to be part of the Select League, which is comprised of ten teams in the Kansas City metro area. Its roots stem from the idea of creating a soccer club associated with downtown Kansas City.

They are requesting the use of facilities at Cooley Park located at 3558 NE Antioch Road for the purpose of conducting adult soccer games during the terms of this agreement. They will compensate the City \$200.00 for each of the nine games played at Cooley Park for a total compensation of \$1,800.00 that will be paid in full in advance.

If payment is not received by close of business on the agreed upon due date, this agreement will be immediately terminated, and Licensee will not be provided a cure period for nonpayment as set forth in Sections 13 and 14 as this is an obligation prior to the start of the License period.

Crown Villa FC agrees to comply with the Athletic Field Use Policy.

The terms of this agreement begin April 5, 2025, and end no later than August 2, 2025.

Crown Villa FC will provide commercial general liability insurance per City's requirements.

RECOMMENDATION:

Staff recommends Board approval of this Facility Use without Concessions Agreement with Crown Villa FC and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: February 25, 2025
TO: Board of Parks and Recreation Commissioners
FROM: Jennifer Jutte, Superintendent, Community Services
SUBJECT: Facility Use Without Concessions Agreement with Northland Rugby Football Club

BACKGROUND:

Northland Rugby Football Club is requesting the use of facilities at Hodge Park located at 7000 NE Barry Road for the purpose of conducting adult rugby games. Games will take place on March 15, 2025, and March 22, 2025, from 12:00pm. – 4: 00p.m; June 7, and Jun 21, 2025, from 9:00a.m. – 6: 00p.m. during the term of this agreement.

Northland Rugby Football Club also agrees to comply with the Athletic Field Use Policy.

Northland Rugby Football Club agrees to compensate \$225.00/field for a total compensation of \$1,125.00. Payments are due on March 14, 2025, June 6, 2025, and June 20, 2025.

This agreement runs from March 15, 2025, to June 21, 2025.

Northland Rugby Football Club will provide commercial general liability insurance per City's requirements.

RECOMMENDATION:

Staff recommends Board approval of this Facility Use without Concessions Agreement with Northland Rugby Football Club and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: February 25, 2025
TO: Board of Parks and Recreation Commissioners
FROM: Jennifer Jutte, Superintendent, Community Services
SUBJECT: License Agreement with ePACT Network LTD

BACKGROUND:

ePACT Network is a cloud-based system designed to effortlessly and securely gather crucial information. Parks and Recreation will use this platform to house all Out-of-School program documents. The platform has an app that can be accessed by staff and participants to provide easy access to camper information, records and safer check-in/check-out methods. The app will alleviate the need for large binders of camper information as all information can be accessed via the app to look up a camper if the situation arises. It can also send mass messages/emails to parents/guardians. This app is currently being used by other parks organizations in the state.

There is a one-time set-up fee of \$15,600.00. \$12,600.00 of that will be offset by a two-year increase in registration fees, previously approved. Going forward there will be an annual fee of \$1,500.00 for auto-archiving.

RECOMMENDATION:

Staff recommends Board approval of this License Agreement with ePACT Network LTD and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: February 25, 2025
TO: Board of Parks and Recreation Commissioners
FROM: Jennifer Jutte, Superintendent, Community Services
SUBJECT: Facility Use without Concessions Agreement – Judah Family Worship Center

BACKGROUND:

Judah Family Worship Center is requesting the use of facilities at Southeast Community Center for the purpose of conducting church services on Saturdays from 11:00a.m. – 1:00p.m.

They will compensate \$35.00/hour for facility usage, \$70.00/day, for a total estimated payment of \$3,920.00.

The terms of this agreement will begin March 9, 2025, and end March 8, 2026.

Judah Family Worship Center will provide commercial general liability insurance per City's requirements.

RECOMMENDATION:

Staff recommends Board approval of this Facility Use without Concessions Agreement with Judah Family Worship Center and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: February 25, 2025

TO: Board of Parks and Recreation Commissioners

FROM: Jennifer Jutte, Superintendent, Community Services

SUBJECT: Cooperative Agreement with Kansas City Missouri Wellness Court

BACKGROUND:

The Kansas City Municipal Wellness Court is a merger of Kansas City Municipal Drug Court and Kansas City Mental Health Court, with the goal of promoting the mental, emotional, and physical well-being of all participants while reducing recidivism and increasing public safety. Kansas City Wellness Court will work with municipal court defendants suffering from substance use disorders to provide support in obtaining and maintaining a sober lifestyle. This includes supporting the physical well-being of each individual drug court participant.

Kansas City Missouri Wellness Court is requesting the use of exercise facilities and classes at all Parks and Recreation Community Centers to allow drug court participants that reach Phase 2 of the drug court program (120 days of sobriety). They will be allowed continued use of Parks and Recreation facilities so long as they are compliant (approximately 9 months). This sober outlet for participants is an expansion of a program in effect at Gregg Klice Community Center for the last three years and has contributed to enhancing participants physical and mental health.

After a free 90-day pass, participants will pay \$20.00/month and this program will begin on April 1, 2025.

The Kansas City Municipal Wellness Court shall through a self-funded program maintain in effect throughout the term of this agreement commercial general liability insurance per City requirements.

RECOMMENDATION:

Staff recommends Board approval of this Cooperative Agreement with Kansas City Municipal Wellness Court and requests Board authorization for the Director or designee to execute and administer the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: February 25, 2025
TO: Board of Parks and Recreation Commissioners
FROM: Jennifer Jutte, Superintendent, Community Services
SUBJECT: Cooperative Agreement with Upper Room KC, Inc

BACKGROUND:

Upper Room KC is a neighborhood-based organization primarily designed to provide high quality after school and summer education programs to low-income students. Upper Room KC would like to offer their Summer Academic program at Garrison, Gregg-Klice and Mary Williams Neal Community Centers. Upper Room KC will hire and train all staff and ensure they have all passed a background check.

The Upper Room Summer Academic Program is focused on helping children to prevent the summer learning slide and serving the working parent as well. This program is for students entering Kindergarten-8th grade and will run from 7:30 a.m. – 6:00 p.m., Mondays-Fridays.

Students focus on English Language Arts (ELA), math, fine arts, and physical activity with the help of certified teachers, youth counselors, and volunteer tutors. Instructional time is from 8:00 a.m. – 3:30 p.m. each day, with a break for lunch. Parks staff will provide recreation and physical activities for participants from 3:30 p.m.– 5:30 p.m.

This program runs from June 1, 2025, to July 31, 2025. Upper Room KC will compensate the City in the amount of \$6,000 per community center site for a total compensation of \$18,000.00, to be paid in two monthly installments.

Upper Room KC will provide commercial general liability and sexual abuse/molestation insurance per City's requirements.

RECOMMENDATION:

Staff recommends Board approval of this Cooperative Agreement with the Upper Room KC Inc. and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: February 25, 2025

TO: Board of Parks and Recreation Commissioners

FROM: Jennifer Jutte, Superintendent, Community Services

SUBJECT: License Agreement - CIVICPLUS

BACKGROUND:

CivicPlus started back in June of 1998 with the goal to create a website solution that allowed municipal staff to maintain their websites daily without needing a technical webmaster. As technology advanced, more services were brought online, expanding their vision to make local government work better as a whole.

Today, CivicPlus provides public sector technology that automates processes, digitizes services, and enhances civic experiences. Their wide range of government software solutions are designed to be flexible, scalable, and customizable, ensuring a frictionless experience for residents and staff.

One of their new offerings is PASS Lite which contains everything needed to quickly and easily understand and optimize fitness and recreation programming. This will allow results of program cost recovery in real-time, illustrated through customer reports. Automation will reduce administrative overhead by skipping manual data entry by providing the ability to import program data, enabling informed decision-making with real-time financial data.

The total investment for the initial term is \$10,625.00, discounted from \$25,375.00, and includes one-time fees and year 1 annual services. Annual recurring services will be billed at \$15,250.00, automatically renewed unless 60 days' notice provided prior to renewal date. An annual uplift of 5% will be applied to year 2.

RECOMMENDATION:

Staff recommends Board approval of the License Agreement with CIVICPLUS and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Parks and Recreation

DATE: February 25, 2025
TO: Board of Parks and Recreation Commissioners
FROM: Doug Schroeder, Golf Operations
SUBJECT: Rainbird Pump Station Purchase

BACKGROUND:

The Parks and Recreation Department began a sympathetic renovation of the Swope Memorial golf course in January of 2025. The contractor for this project is Mid-America Golf and Landscape, Inc.

The Parks Department would like to purchase a Rain Bird pump station for this project. The scope includes a complete replacement of the existing irrigation system. This pump will draw water from the new irrigation lake being constructed. The cost of the new pump station would be \$277,649.00.

This exact model will allow us to access and operate all features of the new Rain Bird irrigation system. This will provide complete control of water delivery, reducing water usage which benefits the environment and saves us dollars in future utility expense.

Turfwerks, the local Rain Bird distributor, has been identified as the sole source of the pump station.

A sole source waiver was requested and received from the city's chief procurement officer. Funding will come through the existing golf budget 2050-707700.

RECOMMENDATION:

Staff recommends Board approval of the purchase of a Rain Bird pump station in the amount of \$277,649.00 for the sympathetic renovation of the Swope Memorial Golf Course.



Parks and Recreation

DATE: February 25, 2025
TO: Board of Parks and Recreation Commissioners
FROM: Doug Schroeder – Golf Operations
SUBJECT: Cooperative Agreement with Concessions - Kansas City Disc Club, Inc.

BACKGROUND:

The Board has had a long-standing partnership with the Kansas City Disc Club, Inc. for the use of the disc golf course facilities located in Blue Valley Park, Kessler Park, Swope Park, Hidden Valley Park, and Waterworks Park. This agreement included promoting, programming, maintaining, and operating the disc golf courses for the public.

This agreement continues this long-term partnership in promoting and providing first-class disc golf amenities to the residents of Kansas City, MO and the entire metropolitan area.

The Kansas City Disc Club, Inc. will continue with insurance requirements, Parks and Recreation name and usage guidelines, and abide by all city codes and regulations. (Beer and wine only to occur at special events, subject to approval in separate agreement on a case-by-case basis).

Parks and Recreation will include cutting grass per established park maintenance cycles, subject to availability of appropriated funds, collecting trash on the regular park schedule and the maintenance of trees as needed.

The term of the agreement starts February 25th, 2025 and ends December 31, 2029 through October 31, 2026. This Agreement may be renewed for two (2) two (2) year extensions if both parties agree.

RECOMMENDATION:

Staff recommends Board approval of a Cooperative Agreement with Kansas City Disc Club, Inc. and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: February 25, 2025
TO: Board of Parks and Recreation Commissioners
FROM: James Wang, P.E, Deputy Director
SUBJECT: Cooperative Agreement with Roanoke Park Conservancy for Bat Baffle Installation in Roanoke Park

BACKGROUND

The Board of Parks and Recreation Commissioners is requested to enter into a Cooperative Agreement with the Roanoke Park Conservancy for the demolition of the existing enclosure to the cave, construction and installation of bat baffles, installation of educational signage, and restoration of disturbed areas.

Bat baffles allow for the free flow of bats to enter and exit to an area with the security of restricting of people. The bat baffle will be constructed at the entrance of an existing cave within Roanoke Park that has been masoned over for several years. Additional educational signage will be located by the entrance of the cave.

This work will be done in conjunction with the work proposed to be completed by MegaKC for the Roanoke Park Design-Build.

All the funding will be provided from the Roanoke Park Conservancy with further association and assistance with the Missouri Department of Conservation, American Cave Conservation Association, Bat Conservation International, and the Cave Research Foundation. The City will not contribute any funds for the work. The bat baffle will become the responsibility of the Parks Department after construction has completed.

The term of this Agreement will be for one (1) year from the date of the executed agreement.

RECOMMENDATION

Staff recommends the Board approval of the Cooperative Agreement with the Roanoke Park Conservancy for bat baffle installation in Roanoke Park and requests authorization for the Director, or designee, to execute the agreement on behalf of the Board.



Intra-Departmental Communication

Date: February 25, 2025

To: Board of Parks and Recreation Commissioners

From: James Wang, Deputy Director

Subject: Bid Award to MegaKC for Roanoke Park Design-Build Project

Background:

The Roanoke Park Design-Build project will provide a number of projects within the south meadow portion of the park from several rounds of PIAC requests. Proposed improvements include a walkway along existing serpentine path, drainage and walk improvements east of existing sports court, concrete sidewalk surrounding sport court and connecting to existing serpentine walk water play feature, water fountain with hose bib, concrete boardwalk crossing by cave with a water channel, brick columns at west entry to match existing columns in the park, and a hill slide.

On December 11th, 2024, two bids were received for the Roanoke Park Design-Build project. MegaKC submitted the lowest and best base bid with a bid amount of \$759,800. The design and the construction will be completed within 240 calendar days.

The Roanoke Park Design-Build project is funded with PIAC funds. Funds for the design and construction contract are available from account: 3090-708409-611060-70194909.

The MBE/WBE goals set by the CREO Department for this contract are 14% MBE and 14% WBE. MegaKC's participations are 14.1% MBE and 14% WBE and was approved by CREO.

Recommendation

Staff recommends Board approval of a Design-Build Agreement with MegaKC for the projects within the south meadow of Roanoke Park in the amount of \$759,800, and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

Date: February 25, 2025

To: Board of Parks and Recreation Commissioners

From: James Wang, P.E, Deputy Director

Subject: Design Professional Amendment #1 with VSM Engineering, Blue River Trail-Martha Truman Road Connector

Background

The Blue River Greenway Trail connects to amenities along the Indian Creek, Blue River, and Trolley Track Trail. Extending the concrete trail from the tennis courts at Minor Park toward Martha Truman Road will enhance the recreation and transportation opportunities along the Blue River. This project received a Transportation Alternatives Program (TAP) Grant for this segment of trail and the funds are administered through MoDOT. MoDOT requires plans prepared by a licensed engineer and all environmental clearances and permits need to be complete.

On March 8, 2022, an SLBE Agreement was executed with VSM Engineering, LLC for the scope of work that included preparation of engineered plans and completion of the RER (Request for Environmental Review) that is required by MoDOT. The agreement amount with VSM Engineering, LLC was \$121,380.00. Supplemental grant funding for construction was requested in 2024 and received to support full construction funding of this project. MoDOT provided concurrence in bid award to construct the project on December 16, 2024.

Amendment #1 in the amount of \$101,040.00 will add construction inspection services including daily construction inspection and documentation; daily construction administration and coordination with the City, Contractor, MoDOT, and affected property owners; and post construction activities to determine that the project is completed and accepted by the City and MoDOT. It will extend the agreement time to December 30, 2025 and will bring the total contract amount to \$222,420.00. The Civil Rights & Equal Opportunity Department (CREO) set new participation goals of 6% MBE and 6% WBE for the project since exceeding SLBE threshold with this amendment. The VSM team plans to exceed the new goals at 15.6% MBE and 79.3% WBE participation and was approved by CREO. Funds for Amendment #1 are available in account 3090-708609-70191308.

This project is funded with PIAC funding and Federal TAP grant funds.

Recommendation

Staff recommends Board approval of Amendment #1 with VSM Engineering, LLC for the Blue River Trail-Martha Truman Road Connector project in the amount of \$101,040.00 and time extension to December 30, 2025, and requests Board authorization for the Director or designee to execute the amendment on behalf of the Board.



Intra-Departmental Communication

Date: February 25, 2024

To: Board of Parks and Recreation Commissioners

From: James Wang, P.E, Deputy Director

Subject: Design Professional Amendment #4 with SK Design Group, Inc, Trolley-Blue River Connector Trail Segment 2

Background

The Indian Creek Trail and Blue River Trails are trail segments within the MetroGreen system that connect parks and communities in the Kansas City MO area. The Trolley Trail was constructed in the 1990's under the KCATA and extends from Dr. Martin Luther King Jr Blvd to 85th and Prospect Ave. There is a missing link between these three trails. The first phase of the Trolley Connector Trail completed the missing link of trail from the confluence of Indian Creek and the Blue River to E.95th St. The next phase is called Trolley-Blue River Connector Trail Segment 2-TAP 3301 (511) and connects E. 95th St to Prospect Avenue along the Blue River.

On January 3, 2017, an agreement was executed with SK Design Group, Inc for the scope of work that included designing a new trail segment from E 95th Street to Prospect Avenue along the Blue River. The scope included securing all necessary local, state, and federal permits. The agreement amount with SK Design Group, Inc was \$64,200. On August 25, 2021, Amendment #1 was executed in the amount of \$9,500 for the scope of work that included new alignment around new levee work performed by KC Water. On June 7, 2022, the Board approved Amendment #2 in the amount of \$5,000 for additional service for Geotechnical work associated with the area of the trail connecting to the existing Levee system. On August 8, 2023, Amendment #3 was executed in the amount of \$154,910 to add construction inspection services for Segment 2 and surveying and concept design for the trail segment needed to connect Blue River Trail to the Trolley Track Trail along Prospect Ave. Amendments #1, #2, and #3 increased the total contract amount to \$223,610 and extended the completion time of the agreement until December 22, 2024.

Amendment #4 in the amount of \$33,426 will add additional field surveying, design services, and utility coordination services to realign a portion of the trail design to alleviate utility concerns. It will extend the agreement time to December 22, 2025 and will bring the total contract amount to \$257,036. MBE/WBE Goals are 14% and 14% and was approved by CREO. Funds for Amendment #4 are available in account 3090-708509-619580-70204916.

This project is funded with PIAC funding, the Federal TAP grant, and developer allotment funding.

Recommendation

Staff recommends Board approval of Amendment #4 with SK Design Group, Inc for the Trolley-Blue River Connector Trail Segment 2 project in the amount of \$33,426 and time extension December 22, 2025, and requests Board authorization for the Director or designee to execute the amendment on behalf of the Board.