

**BOARD OF PARKS AND RECREATION COMMISSIONERS
KANSAS CITY, MISSOURI**

**Tuesday, May 20, 2025
4600 East 63rd Trafficway**

**12:30 O'CLOCK P.M.
Workshop**

**2:00 O'CLOCK P.M.
BOARD MEETING**

Members of the Board may attend this meeting via video conference.

Workshop

12:30 p.m. – Board Discussion

1 p.m. – 1:15 p.m. – Starlight Theatre Update _ Lindsey Rood-Clifford

1:15 – 1:30 p.m. – Westside Place Making Plan – John Fierro

1:30 – 2 p.m. – Budget Update – Terrence Williams

Board Meeting

Call to Order – President Beth Haden

Roll Call

Agenda

1. Considering Board approval of April 22, 2025 Board Minutes. **Attachment A**
2. **Resolution #32889** – Considering Board approval of CiCi Rojas as a Board Member to the Kansas City Museum Foundation. **Attachment B**
3. **Resolution #32890** - Considering Board approval of the Liberty Memorial Trust Fund in the amount of \$1.5 million dollars. **Attachment C**
4. **Resolution #32891** – Considering Board approval of the Community Center Needs Assessment Study & Findings prepared by SFS Architecture. **Attachment D**
5. **Resolution #32892** - Considering Board approval of the Facility Use and Concession Agreement with Mattie Rhodes for the use of Jarboe Park to hold community events in the park on various dates. **Attachment E**
6. **Resolution #32893**- Considering Board approval of a Facility Use with Concession Agreement with Show Me Riders Horse Club for the use of Little Blue Valley Park for Pumpkin & Ponies event. **Attachment F**
7. **Resolution #32894** – Considering Board approval of a Facility Use with Concession Agreement with JZ Entertainment for the use of Theis Park to hold the Southern Soul Festival in Theis Park. **Attachment G**
8. **Resolution #32895** - Considering Board approval of a Facility Use with Concession Agreement with the Waldo Area Business Association for the use of Gregory Blvd. to hold their annual Waldo Festival. **Attachment H**
9. **Resolution #32896** - Considering Board approval of a Cooperative Agreement with First Student, Inc. for Summer Camp Transportation Services in the amount of \$50,000. **Attachment I**
10. **Resolution #32897** – Considering Board approval of a Facility Use without Concession Agreement with 24 – Hour Faith Training Center for the use of Gregg Klice Community Center. **Attachment J**

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11. **Resolution #32898** – Considering Board approval of a Cooperative Agreement with Midwest Adaptive Sports for the use of Pleasant Valley Road Athletic Complex. **Attachment K**
12. **Resolution #32899** – Considering Board approval of a Cooperative Agreement with Total Man CDC/Celebrating Men and Fathers Event at Southeast Community Center. **Attachment L**
13. **Resolution #32900** - Considering Board approval of Amendment #1 to the Facility use without Concession Agreement with E.D.O. for the use of the 9th & Van Brunt Soccer Complex. **Attachment M**
14. **Resolution #32901** - Considering Board approval of a Cooperative Agreement with Park Hill School District for the use of the Barry Park Tennis Courts. **Attachment N**
15. **Resolution #32902**- Considering Board approval of a Facility Use without Concession Agreement with Omni Hockey, LLC for the use of Line Creek Community Center. **Attachment O**
16. **Resolution #32903** - Considering Board approval of Amendment #3 to the Tree Planting Services FY25-29 Contract with American Lawn & Landscape, Inc., in the amount of \$1,605,000.00, and extend term to contract to June 30, 2026. **Attachment P**
17. **Resolution #32904**- Considering Board approval of an Amendment #2 with Shawnee Mission Tree Service dba Arbor Masters Tree & Landscape for Ash Tree Treatment services in the amount of \$175,000.00 and extend the contract term to June 30, 2026. **Attachment Q**
18. **Resolution #32905** – Considering Board approval of Amendment #2 to the Tree Inventory Services FY25-29 contract with ArborPro, Inc., in the amount of \$593,200.00 and extend the contract term to June 30, 2026. **Attachment R**
19. **Resolution #32906** - Considering Board approval of a Cooperative Agreement with Black Archives of Mid-America for the Greater Kansas City Black Women’s Suffragist project. **Attachment S**
20. **Resolution #32907** – Considering Board approval to Merge Swope Park Property. **Attachment T**
21. Directors Update
22. Public Hearing – Public Testimony is Limited to 2 Minutes.

Adjourn

The Board may return to the conference room following the regular meeting for additional discussion of items on the agenda of the Board’s Workshop that were not completed prior to the regular meeting.

Any closed session may be held via teleconference.

Pursuant to Section 610.021 subsection 1 of the Revised Statutes of Missouri to discuss legal matters, litigation, or privileged communications with attorneys.

- Pursuant to Section 610.021 subsection 2 of the Revised Statutes of Missouri to discuss real estate;
- Pursuant to Section 610.021 subsections 3 and 13 of the Revised Statutes of Missouri to discuss personnel matters.
- Pursuant to Section 610.021 subsection 12 of the Revised Statutes of Missouri to discuss sealed bids or proposals.

**BOARD MEETING
April 22, 2025**

**1:00 O'CLOCK P.M.
Workshop**

**2:00 O'CLOCK P.M.
Board Meeting**

**4600 East 63rd Trafficway
Kansas City, Missouri 64130**

Workshop

12:30 p.m. – Port Authority – Riverfront Park
1 p.m. – Community Center Assessment
1:45 p.m. – Plaza Tennis Center

Open Discussion

Board Meeting

Call to Order – President Beth Haden

Roll Call:

Board Members Present: President Haden, Commissioner Contreras, Commissioner Meier, Commissioner Smith and Commissioner Taylor.

On a motion by Commissioner Smith, duly seconded by Commissioner Contreras, the Board approved the Board Minutes for March 25, 2025.

Resolution #32861 – Cooperative Funding Agreement with Black Archives of Mid-America

On a motion by Commissioner Meier, duly seconded by Commissioner Contreras, the Board approved the Cooperative Funding Agreement with Black Archives of Mid-American in the amount of \$300,000 and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: For Fiscal Year 2025-26, the Adopted Budget appropriates \$300,000 from the Park Sales Tax Fund for the Black Archives of Mid-America, Inc. (BAMA) a Missouri nonprofit corporation in good standing with the Missouri Secretary of State.

A Cooperative Agreement has been created to provide \$300,000 to BAMA through April 30, 2026 to pay for salaries and wages, expenses related to operations, programs and educational activities, and collection's care.

BAMA will continue to manage and operate the Black Archives Building and grounds and will be responsible for the general condition and the day-to-day regular repairs and maintenance. The Parks

Department will continue to provide capital improvements and grounds maintenance, address deferred maintenance contingent upon funding, and pay for the electricity and water bills. BAMA will enter into a third-party agreement for each sublease with the agreement between the Parks and Recreation Department, BAMA and the sublessee.

Resolution #32862 – Funding Agreement with Elmwood Cemetery Society

On a motion by Commissioner Meier, duly seconded by Commissioner Contreras, the Board approved the Funding Agreement with Elmwood Cemetery Society in the amount of \$60,000 and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Armour Memorial Chapel Cottage is located within the Cemetery. It is listed in the National Register of Historic Places. Elmwood was founded in 1872. Elmwood encompasses forty-three acres and is the final resting place for over 36,000 people including many of the Kansas City founders. The beautiful Elmwood Cemetery grounds were designed by George Kessler who was instrumental in the design of the Kansas City Parks and Recreation system. The first African American Police Officer in Kansas City, Missouri, William F. Davis and his wife Annie are buried at this historic cemetery. Other notable internments are Americus McKim and James Whitfield who were the first owner of a Major League Baseball Team, the first Rabbi in Kansas City, Rabbi Marcu Cohen and Emma Longan the first woman to serve on the City of Kansas City Council.

The Elmwood Cemetery Society purpose is to compile, maintain, and make available to the public Elmwood Cemetery burial records and other records of historical significance and to maintain, preserve and promote the Elmwood Cemetery. One of the early presidents of the Elmwood Cemetery Society was August Meyer, who was also the first President of the Kansas City, Missouri Park Board. Mr. Meyer sought the services of Kessler to create the master plan for Elmwood Cemetery. Mr. Meyer is buried at the cemetery.

The Elmwood Cemetery Society and the Parks and Recreation Department would like to continue the existing agreement for the City to aid in the costs for the mowing and maintenance to the grounds and burial sites in an amount not to exceed Sixty Thousand Dollars no/100 (\$60,000), General Fund Account # 1000-702150-616150. The Elmwood Cemetery Society's responsibilities include preserving historical records associated with the Cemetery, including burial records, and conducting tours of Elmwood Cemetery. The term of this Agreement shall be for a period of one year beginning April 1, 2025, and ending April 31, 2026, and may be extended additional years, if City funding becomes available.

Resolution #32863 – Grant Memorandum of Understanding with KC Park Foundation

On a motion by Commissioner Taylor, duly seconded by Commissioner Smith, the Board approved the Grant Memorandum of Understanding with KC Park Foundation in the amount of \$100,000 for Ashland Park Basketball Court and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Phillips 66, sponsor of the NCAA Big 12 Conference, would like to donate \$100,000 for the renovation of the Ashland Square Park basketball court (4507 E. 23rd Street). Phillips 66 would only donate the money to a 501(c)3 non-profit corporation and not directly to the Parks & Recreation Department. Phillips 66 will make a \$100,000 donation to the KC Parks Foundation.

KC Parks Foundation and the Parks Department will enter into a Grant MOU for the purpose of transferring the funds to the Parks and Recreation Department and requiring the City to return any funds remaining to the Foundation after the project has been paid in full. Once these funds have been transferred, the Parks and Recreation Department will enter a contract to complete the renovations with PCC Sports, which include the installation of basketball goals; resurfacing the courts; and Phillips 66/KCMO branding. The project is anticipated to be completed this fall.

Resolution #32864 –Facility Use with Concession Agreement with Jazz District Renaissance Corporation

On a motion by Commissioner Taylor, duly seconded by Commissioner Contreras, the Board approved the Cooperative Agreement with Jazz District Renaissance and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: The Jazz District Renaissance Corporation is a non-profit organization dedicated to the development of the historic 18th & Vine district as a premier destination. They seek to create a sustainable, economically strong cultural neighborhood at 18th & Vine.

The Jazz District Renaissance Corporation wishes to enter into a Facility Use with Concessions Agreement for the use of the Paseo Boulevard, from 18th street to Truman Road, both northbound and southbound lanes including sidewalks and the median to hold the American Jazz Walk of Fame event on July 4, 2025. Both Northbound and Southbound lanes at 18th and Paseo to Truman Road will be closed during this event. The event is a celebration of the eleventh anniversary of the American Walk of Fame as The Jazz District Renaissance Corporation welcomes the community to join them for an outdoor concert featuring local musical artist and food trucks.

The Kansas City Parks and Recreation Department will be compensated \$1,000.00 for this one-day sales on public property event. Set-up for the event will begin at 9am July 4, 2025, the event is open July 4, 2025, from 5pm to 10pm, and tear down will end at 12am on July 5, 2025. They are expecting 500 attendees and KCPD will be on site. The certificate of insurance will cover all applicable requirements and be due 14 days before the first event date.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout

Resolution #32865 – Facility Use with Concession Agreement with Pat O'Neill Events/Boulevardia

On a motion by Commissioner Smith, duly seconded by Commissioner Contreras, the Board approved the and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Boulevardia is an urban street festival celebrating the creativity and culture of a thriving, eclectic city – Kansas City. Boulevardia was created as a small country with big ambitions. Using a “world within a city” theme, Boulevardia seeks to bring together creative people, entrepreneurs, and community leaders to develop and showcase ideas that can propel our community forward towards a brighter future.

O'Neill Events/Boulevardia wishes to enter into a Facility Use with Concession Agreement for the use of Washington Square Park located at 100 E. Pershing Road and 26th and Grand Boulevard and the street use/closure of Grand Boulevard from 26th to Ok St and Pershing from Grand to McGee to hold the Boulevardia Festival on June 14, 2025. The festival will include live music, beverages, food vendors, a maker village, silent disco and more.

The Kansas City Parks and Recreation Department will be compensated \$7,300.00 for this 1-day ticketed event. Set-up for the festival will begin at 7am on June 10th, 2025, and tear down will end at 5pm on June 17, 2025. The festival hours are from 12pm to 11pm June 14th, 2025. KCPD will be onsite, and they anticipate 20,000 participants. The certificate of insurance will cover all applicable requirements and be due 14 days before the first event date.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event.
8. A written-out plan to address litter and recycling during the event

Resolution #32866 – Facility Use with Concession Agreement with Kansas City Folk Festival

On a motion by Commissioner Meier, duly seconded by Commissioner Contreras, the Board approved the Facility Use with Concession Agreement with Kansas City Folk Festival and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: The Kansas City Folk Festival values equity and sustainability as a legacy for future generations and festival, Grassroots in nature, we are dedicated to being family and earth friendly. Kansas City Folk Festival is a free, all-day city festival that celebrates the folk arts of our neighborhoods, region and beyond.

The Kansas City Folk Festival wishes to enter into a Facility Use with Concession Agreement for the use of Washington Square Park located at 100 E. Pershing Road to hold the Kansas City Folk Festival on May 17, 2025. The festival will include live music, arts and crafts for sale, festival merchandise, and farmers market type goods such as local city garden plants, seeds, as well as food truck vendors. They are expecting 1000 participants.

The Kansas City Parks and Recreation Department will be compensated \$1,500 for this one-day sales on public property event. Set-up for the festival will begin at 10am and tear down will end at 9pm on May 17,

2025. The festival hours are from 11am to 8pm. Security will be on site. The certificate of insurance will cover all applicable requirements and be due 14 days before the first event date.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event.
8. A written-out plan to address litter and recycling during the event.

Resolution #32867 -Facility Use without Concession Agreement with Juneteenth KC Parade and Festival

On a motion by Commissioner Smith, duly seconded by Commissioner Taylor, the Board approved the Facility Use without Concession Agreement with Juneteenth KC Parade and Festival and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: JuneteenthKC wishes to enter into a Facility Use with Concession Agreement for the use of The Great Lawn in The Parade, located at Dr. Martin Luther King Jr. Blvd. and Truman Road, and the Gregg/Klice Community Center located at 1600 John Buck O'Neil Way to hold the 8th Annual Juneteenth Parade, June 7th (Parade) and the 14th Annual Juneteenth Heritage Festival, June 21st (Festival), 2025.

JuneteenthKC 2025 has become Kansas City's premiere African American Heritage Celebration and tribute to Horace Peterson III, founder of the American Jazz Museum, Negro Leagues Baseball Museum, and the Black Archives Museum. The free community festival will include a performance stage, featuring family-friendly musical acts, a kid's zone, and food and merchandise vendors in The Great Lawn area of Parade Park from 12pm to 9:30pm. Many sponsors will also be on hand to address social issues within the community by providing festival patrons access to service agencies and resources. Off-duty KCMO Police will be on hand to help provide security.

KC Parks will be a sponsor for this event and will not be charging for the use of The Great Lawn, Gregg/Klice Community Center. The certificate of insurance covers all applicable requirements and will be due 14 days before the first event date.

The contractor will be responsible for providing the following items:

1. Listing of items for sale
2. A plan for traffic and parking control
3. Marketing plan
4. Certificate of insurance per city requirements
5. Map of event layout

6. Copies of other City permits required in hosting the event
7. A plan to repair any turf or park damages associated with event
8. A written-out plan with surrounding neighborhoods to address litter and parking conditions during and after the event

Resolution #32868 – Facility use without Concession Agreement with Black Women Making Friends KC

On a motion by Commissioner Smith, duly seconded by Commissioner Contreras, the Board approved the Facility Use without Concession Agreement with Black Women Making Friends KC and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Black Women Making Friends KC is a social group for black women in KC. This group has built a sisterhood and a safe space for black women in Kansas City to connect, heal and grow together. The Black Girl Picnic KC is the second Black Girl Picnic in KC. All black women are invited to bring their picnic blankets and food and come hang out with the group at Theis Park.

Black Women Making Friends KC wishes to enter into a Facility Use with Concessions Agreement for the use of the Theis Park, located at 4701 Oak St, to hold the 2025 Black Girl Picnic KC on May 24, 2025. They are expecting approximately 600 participants.

The Kansas City Parks and Recreation Department will be compensated \$1,000 for this one-day sales on public property event. Set-up for the event will begin at 9a.m. on May 24, 2025, and tear down will end at 6p.m. on May 24, 2025. The event hours are from 1p.m. to 6:00p.m on May 24, 2025. The certificate of insurance covers all applicable requirements and will be due 14 days before the first date of the event.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event.
8. A written-out plan to address litter and recycling during the event.

Resolution #32869 – Facility Use with Concession Agreement with KC Rebels Youth

On a motion by Commissioner Smith, duly seconded by Commissioner Taylor, the Board approved the Facility Use with Concession Agreement with KC Rebels Youth and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: KC Rebels Youth is requesting the use of the facilities at Central Park to host a youth track and field meet. This event will be open to ages 5 – 18 and will include running events, field events and sprint hurdles. Medals for 1st, 2nd and 3rd will be awarded in all events.

The city will be compensated \$750.00 for field usage along with 10% of gate receipts and 20% of concession sales for a total estimated payment of \$1,525.00.

The terms of this agreement will begin May 3, 2025, at 7:00a.m. and will end on May 3, 2025, at 5:00p.m. They also agree to comply with the Athletic Field Use Policy.

KC Rebels Youth will provide commercial general liability and sexual abuse/molestation insurance coverage per City's requirements.

Resolution #32870 – Facility use without Concession Agreement with Glory Bible Fellowship International Church

On a motion by Commissioner Meier, duly seconded by Commissioner Contreras, the Board approved the Facility Use without Concession Agreement with Glory Bible Fellowship International Church and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Glory Bible Fellowship International Church is requesting the use of the facilities at Central Park to host a youth track and field meet. This event will be open to ages 5 – 18 and will include running events, field events and sprint hurdles. Medals for 1st, 2nd and 3rd will be awarded in all events.

The city will be compensated \$750.00 for field usage along with 10% of gate receipts and 20% of concession sales for a total estimated payment of \$1,004.00.

The terms of this agreement will begin May 26, 2025, at 7:00a.m. and will end on May 26, 2025, at 5:00p.m. They will also comply with the Athletic Field Use Policy.

Glory Bible Fellowship International Church will provide commercial general liability and sexual abuse/molestation insurance coverage per City's requirements.

Resolution #32871 – Professional Services Agreement with All Effort LLC – Mayor's Night/Club KC Summer Youth Programs

On a motion by Commissioner Contreras, duly seconded by Commissioner Smith, *opposed by Commissioner Taylor*, the Board approved the Agreement with All Effort LLC in the amount of 70,000 and authorized the Director or designee to execute the agreement on behalf of the Board. Commissioner Taylor opposed the agreement.

Background: In March bids were requested from organizations and agencies to submit a proposal that demonstrated their capacity to implement entertainment, sports, and education programs for the 2025 Mayor's Nights/Club KC Summer Youth programs. All Effort LLC submitted a proposal to hold events at Gregg/Klice Community Center, located at 1601 E. 17th Terrace, and Southeast Community Center, located at 4601 E. 63rd Street.

All Effort is a purpose driven sports organization strategically designed to engage, inspire and elevate youth and young adults through the discipline of basketball. Their primary objective is to develop well-rounded individuals by refining athletic skills, promoting accountability and reinforcing the principles of unity,

resilience, and character within a team environment. Their foundation lies in a collective of seasoned mentors, coaches, and professionals who bring a diverse range of expertise and a shared commitment to empowering youth.

These programs will be held from 6:00 p.m. – 11:00 p.m. on Friday evenings at Gregg/Klice Community Center and Saturday evenings at Southeast Community Center, during the terms of this agreement. All Effort LLC will provide the personnel, crowd control, entertainment, food, marketing, and program supplies for a total cost of \$70,000.00, \$35,000.00 per location.

The terms of this agreement will begin on June 9, 2025, and end on August 15, 2025.

Commercial general liability and sexual abuse/molestation insurance will be provided per City's requirements. Funds will come from Account #2030-702091-619080.

Resolution #32872 – Professional Services Agreement with All Effort LLC for Mayor's Nights/Night Hoops Summer Youth Program

On a motion by Commissioner Contreras, duly seconded by Commissioner Meier, *opposed by Commissioner Taylor*, the Board approved the Agreement with All Effort LLC in the amount of \$110,000.00 and authorized the Director or designee to execute the contract on behalf of the Board.

Background: In March bids were requested from organizations and agencies to submit a proposal that demonstrated their capacity to implement entertainment, sports, and education programs for Mayor's Nights/ Night Hoops Summer Youth programs All Effort LLC submitted a proposal to hold events at Southeast, Hillcrest, Garrison and Gregg/Klice Community Centers.

All Effort is a purpose driven sports organization strategically designed to engage, inspire and elevate youth and young adults through the discipline of basketball. Their primary objective is to develop well-rounded individuals by refining athletic skills, promoting accountability and reinforcing the principles of unity, resilience, and character within a team environment. Their foundation lies in a collective of seasoned mentors, coaches, and professionals who bring a diverse range of expertise and a shared commitment to empowering youth.

The program proposed by All Effort LLC consists of a basketball component and an educational component that will be offered to participants at each of the four locations. The basketball component will consist of weekly league play with separate age divisions for boys and girls. All participants will be required to attend the educational component. These events will be held Monday-Thursday across all four locations during the term of the agreement for a total cost of \$110,000.00.

The terms of this agreement will begin on June 9, 2025, and end on August 15, 2025.

Commercial general liability and sexual abuse/molestation insurance will be provided per City's.

Resolution #32873 – Professional Services Agreement with All Effort LLC – Mayor’s Nights/Night Nets Summer Youth Program

On a motion by Commissioner Contreras, duly seconded by Commissioner Meier, *opposed by Commissioner Taylor*, the Board approved the Agreement with All Effort LLC in the amount of \$20,000 and authorized the Director or designee to execute the amendment on behalf of the Board.

Background: In March bids were requested by organizations and agencies to submit a proposal that demonstrated their capacity to implement entertainment, sports, and education programs for Mayor’s Nights/Night Nets Summer Youth programs. All Effort LLC submitted a proposal to hold volleyball events at Hillcrest Community Center.

All Effort LLC will provide informative workshops for personal development and athletic activity for youth ages 9-18. The goal is to introduce and connect youth with community role models who will engage them in health and career-related sessions as well as in the sport of volleyball.

Ages 9-12 will be taught the basics of the game followed by nightly workshops on topics that include nutrition, exercise/fitness, and self-esteem/attitude. Ages 13-18 will participate in warm-up drills and tournament style play. These programs will be held on Wednesdays from 6:00 p.m. – 8:00 p.m. during the terms of this agreement. All Effort LLC will provide the staff and supplies for a total cost of \$20,000.00.

The terms of this agreement will begin on June 9, 2025, and end on August 15, 2025.

Commercial general liability and sexual abuse/molestation insurance coverage will be provided per City’s requirements. Funds will come from Account #2030-702091-619080.

Resolution #32874 – Facility Use without Concession Agreement with Brookside Soccer

On a motion by Commissioner Contreras, duly seconded by Commissioner Meier, the Board approved the Facility Use without Concession Agreement with Brookside Soccer and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Brookside Soccer is requesting the use of the soccer facilities at Frank Vaydik Park for youth soccer activities. Activities will take place from 10:00 a.m. – 4:00 p.m. on Saturdays and Sundays, 5:00p.m. – 8:00p.m. on Wednesdays during the terms of this Agreement.

Brookside Soccer will compensate the City \$25.00 per hour for total compensation of \$8,625.00.

Nonpayment of rental fees will result in immediate termination of this Agreement.

They agree to comply with the Athletic Field Use Policy. The terms of this Agreement will begin on May 3, 2025, and end no later than November 30, 2025.

Brookside Soccer will provide commercial general liability and sexual abuse/molestation insurance per City’s requirements.

Resolution #32875 – Facility Use without Concession Agreement with Northland Static Volleyball Club

On a motion by Commissioner Contreras, duly seconded by Commissioner Meier, the Board approved the Facility Use without Concession Agreement with Northland Static Volleyball Club and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Northland Static Volleyball Club, located in North Kansas City, prides itself on preparing young athletes physically and mentally while teaching proper techniques of volleyball fundamentals. The organization also prepares players for a higher level of play in high school and college while teaching character on and off the court.

Northland Static Volleyball Club is requesting the use of the facilities at Kansas City North Community Center for volleyball training and instruction on Tuesdays and Thursdays, 5:30p.m. - 8:30p.m. during the terms of this agreement.

Compensation will be at the non-prime rate of \$50.00/hour for .5 hours or \$25.00, and 2.5 hours at the prime rate of \$75.00/hour or \$187.50, for a total daily rate of \$212.50

Total compensation is projected to be \$11,262.50.

The terms of this Agreement are from May 6, 2025 – March 31, 2026.

Northland Static Volleyball will provide commercial general and sexual abuse molestation insurance per City requirements.

Resolution #32876 – Facility Use without Concession Agreement with Ryogoku Soccer Academy

On a motion by Commissioner Smith, duly seconded by Commissioner Taylor, a motion was made to hold the agreement, *that motion did not pass*. A second motion was made by Commissioner Meier, to approve the Agreement, pending receipt of outstanding balance by the end of day April 30, 2025, for money due for the use of the Swope Park Soccer Barn, **a motion was seconded by Commissioner Contreras, the Board approved the Facility Use with Concession Agreement with Ryogoku Soccer Academy, subject to receiving passed due balances and authorized the Director or designee to execute the agreement on behalf of the Board. Commissioner Smith opposed the motion.**

Background: Ryogoku Soccer Academy is requesting the use of facilities at 9th and Van Brunt Athletic Fields Park for the purpose of conducting youth soccer practices on one half of the field and games on the entire field during the terms of this Agreement.

Ryogoku Soccer Academy will compensate the City \$37.50/hour for practices and \$112.50 per game for a total compensation of \$3,075.00, paid monthly upon receipt of Athletic invoice. Nonpayment of rental fees will result in immediate termination of this Agreement.

They agree to comply with the Athletic Field Use policy. The terms of this Agreement will begin on May 1, 2025, and end no later than May 31, 2025. Ryogoku Soccer Academy will provide commercial general liability and sexual abuse molestation insurance per City's requirements.

Resolution #32877 – Facility Use without Concession Agreement with Kenneth Brink

On a motion by Commissioner Contreras, duly seconded by Commissioner Meier, the Board approved the Facility Use with Concession Agreement with Kenneth Brink and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Kenneth Brink has requested the use of facilities at Kansas City North Community Center for the purpose of offering judo instruction to youth, advanced youth and adults.

Classes will be held on Mondays, Tuesdays and Thursdays during the term of this agreement. The City will be compensated a 40% revenue share of approximately \$522.00/month for a total estimated revenue payment of \$6,264.00. Payments will be made monthly. This agreement will begin on May 11, 2025, and end April 30, 2026.

Kenneth Brink will provide commercial general liability and sexual molestation insurance per City's requirements.

Resolution #32878 – Amendment #1 to the Facility Use without Concession Agreement with Come to Jesus Workshop and Praise

On a motion by Commissioner Contreras, duly seconded by Commissioner Meier, the Board approved Amendment #1 to the Facility Use without Concession Agreement with Come to Jesus Workshop and Praise and authorized the Director or designee to execute the amendment on behalf of the Board.

Background: On June 25, 2024, the Parks Board of Commissioners, through Resolution #32577, approved an agreement with Come to Jesus Worship and Praise Church to conduct church services at Gregg Klice Community Center. Services are conducted from 11:00am – 2:00pm each Sunday in the computer room during the terms of this agreement. This agreement confirmed messaging only to participants of the church services. No messaging was to occur in any other space at the community center including the sidewalks, parking lots and common areas.

The original terms of the Agreement began on July 7, 2024, and would end on April 27, 2025. This Amendment #1 will change the end date to April 26, 2026. City will be compensated \$45:00/hour for a total compensation of \$7,020.00.

All other terms stated in the original Agreement remain the same. Nonpayment of rental fees will result in immediate termination of this Agreement.

Come to Jesus Worship and Praise Church will provide commercial general liability insurance per City's requirements.

Resolution #32879 – Facility Use without Concession Agreement with VLJ Kings

On a motion by Commissioner Smith, duly seconded by Commissioner Meier, the Board approved the Facility Use with Concession Agreement with VLJ Kings and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: VLJ Kings is requesting the use of the facilities at Marlborough Community Center for youth basketball practice on Tuesdays and Wednesdays, 7:00 p.m. - 8:30 p.m., during the terms of this Agreement.

Compensation will be at a rate of \$50.00/hour, for a total compensation of \$3,300.00. The terms of this Agreement are from April 29, 2025 – September 30, 2025.

VLJ Kings will provide commercial general and sexual abuse molestation insurance per City requirements.

Resolution #32880 – Approval of the Northland Trailhead Study

On a motion by Commissioner Smith, duly seconded by Commissioner Contreras, the Board approved the Northland Trail Study prepared by Landworks Studio.

Background: With a majority of new residential development occurring in the northland with new trail connections, new trailheads are often times completed to help residents locate and utilize new trails. The Northland Trailhead Study was conducted listing recommended locations for new trailheads which would include items like parking, water fountains, trail maps, trash receptacles, etc. The plan also included priority locations and cost estimates for these trailheads.

The Northland Trailhead Study planning process included a public engagement component using Social Pinpoint, a software that allows residents the opportunity to locate on a map where they would like to see change happen as well as comment regarding issues that they face. The software could be accessed through QR code signs that were posted in our existing trail system in the northland. The design team also participated in in-person pop-up events including youth soccer games and Northland Problem Solving meetings, facilitated by Northland Neighborhoods Incorporated.

Through the process of analyzing community input and a number of site factors, four trailhead locations were selected for the first phase of implementation including Line Creek Parkway and NW Barry Road and Buckeye Greenway and NE Milan Avenue for new trailhead locations. Renovated trailhead locations would be located at Line Creek Community Center and Fairfield Park. Construction drawings have been completed for the sites at Line Creek Parkway and NW Barry Road and Fairfield park. These construction drawings will act as blueprints for the other 10 sites located within the location matrix.

The Northland Trail Study was presented at the February 25, 2025, pre-board workshop, with report updates provided at the March 25, 2025 pre-board workshop.

Resolution #32881 – Change Order #2 with National Streetscape, Inc. – Teresa Lynn Rynard Park Pedestrian Bridge

On a motion by Commissioner Meier, duly seconded by Commissioner Contreras, the Board approved Change Order #2 with National Streetscape, Inc. in the amount of \$5,700, extended the contract time to September 11, 2025 and authorized the Director or designee to execute the change order on behalf of the Board.

Background: On November 14, 2023, the Board awarded the construction of Buckeye Greenway Pedestrian Bridge and demolition of the old concrete bridge. Buckeye Greenway was acquired in 1957 and contains 72 acres. The park runs from MO 210 Highway and N. Brighton to N.E. 37th Street. On October 22, 2024 the Park Board passed Resolution #32674 changing the name of Buckeye Greenway Park to Teresa Lynn Rynard Park. The project location is in the northern portion of the greenway. In 2016 a pedestrian bridge was constructed to connect the Chouteau Estates neighborhood to Chouteau Elementary School. An existing, old concrete pedestrian bridge was already in place for the eastern crossing of Buckeye Creek and the next priority for the greenway was to replace that bridge with a new bridge. The contract amount for construction was \$376,690.00 and final completion was scheduled for January 14, 2024. Change Order #1 in the amount of \$137,800.00 was approved as Resolution 32708 for trail, a small shelter, and furnishings. Change Order #1 added 150 calendar days to the contract time for a final completion date of July 13, 2025 and brought the total contract amount to \$514,490.00.

Change Order #2 in the amount of \$5,700.00 will allow the construction of 114 linear feet of round rail fence along bridge approaches next to the trail approved in Change Order #1. Change Order #2 will add 60 calendar days to the contract time for a final completion date of Sept. 11, 2025 and will bring the total contract amount to \$520,190.00.

Funding for this contract is provided through PIAC funds in account #3090-708109-611060-70223100. CREO-KC set utilization goals of 15% MBE and 15% WBE for this project. The National Streetscape Inc. utilization goals of 16% MBE and 15% WBE were approved by CREO-KC.

Resolution #32882 – SLBE Design Professional Services Agreement – Budd Park Shelter & Loop

On a motion by Commissioner Contreras, duly seconded by Commissioner Meier, the Board approved the SLBE Design Professional Services Agreement with DRAW Architecture in the amount of \$259,000 with a 560 calendar days after notice to proceed and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Budd Park, located at 5001 St. John Avenue, was acquired in 1890. This 26-acre park provides 1 swimming pool, 1 soccer playing field, 1 baseball field, 2 playgrounds, 2 shelters, 1 Mini-Pitch soccer court, 2 basketball pads and a 3,628 linear foot loop trail. Recent improvements consist of 2 new shelter pads, sidewalks and trails along Budd Park Esplanade and a service drive for the swimming pool. The next funded improvements for the park consist of restoring the existing loop trail, restoration of the historic shelter and an access road to the shelter or a parking lot.

On March 25, 2022, the Parks Department selected DRAW Architecture from Kansas City, Missouri to provide the public engagement and conceptual design of the shelter. The conceptual design was completed in fall of 2024.

DRAW Architecture and Parks staff have defined the shelter and loop trail design scope of work and deliverables for a total design fee of \$159,125. This agreement will provide schematic design, design development, construction documents and construction administration for a contract period of 560 calendar days from Notice to Proceed.

Funding for this agreement will come from account numbers 3090 708409 611060 70240141 for the Shelter and 3090 708409 611060 70240142 for the loop trail. DRAW Architecture is on the CREO list of approved SLBE firms capable to perform the work.

Resolution #32883 – SLBE Design Services Agreement with Pendulum Studio, LLC – Satchel Paige Stadium Masterplan

On a motion by Commissioner Contreras, duly seconded by Commissioner Taylor, the Board approved the SLBE Design Professional Services Agreement with Pendulum Studio, LLC in the amount of \$70,000 and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Originally known as the Catholic Youth Council Athletic Field, Satchel Paige Memorial Stadium is situated on East 51st Street near Swope Parkway. The baseball diamond is surrounded by concrete bleachers with an awning overhead and a small press box at the back. The stadium is part of the Kansas City Parks Department's Cultural Mall.

On October 4, 2024, the Parks Department received three proposals for the SLBE Sachel Paige Stadium Masterplan project. Pendulum Studio from Kansas City, Missouri was selected for the project. The scope of this agreement will cover site analysis, community engagement, concept-level architectural design, conceptual site plan, and conceptual grading plan.

This work will be completed for a maximum of \$70,000 and substantially completed within 365 calendar days. This agreement will be funded from PIAC funds in account number 3090 708409 611060.

Resolution #32884 – Change Order #1 with Whitewater West Industries, LTD – Kiddie Play Structure – Springs Aquatic Center

On a motion by Commissioner Smith, duly seconded by Commissioner Meier, the Board approved Change Order #1 with Whitewater West Industries, LTD in the amount of \$75,000 and authorized the Director or designee to execute the change order on behalf of the Board.

Background: On The Parks Department entered into an Agreement with Whitewater West Industries LTD on September 11, 2024 for the purchase of a replacement kiddie structure for the Springs Aquatic Center. The original purchase price was \$324,000.00. The Parks Department was notified on April 14, 2025 that new tariffs for the projects steel and fiberglass components were being applied at an estimated cost of \$64,139.00. The exact total will not be known until the components reach US Ports and go through customs. 45% of the components for the structure have been delivered and are on site. The steel and fiberglass are necessary to complete the project.

Staff are requesting board approval to increase the amount of the purchase to include all tariffs that will be applied to this order. The increase is not to exceed \$75,000.00. Funding will come form 2030-702584-Springs Aquatics.

Resolution #32885 – Cooperative Agreement with Ambiance on the Water

On a motion by Commissioner Contreras, duly seconded by Commissioner Taylor, the Board approved the Cooperative Agreement with Ambiance on the Water and authorized the Director or designee to execute the agreement on behalf of the Board.

Background: Since April 2005 Ambiance on the Water has been holding and cooperative agreement for the past twenty years. Ambiance on Water wishes to enter into a one-year cooperative agreement with Parks and Recreation for exclusive rights to use Brush Creek waterway to provide recreational boating opportunities. Parks and Recreation are not responsible for any financial responsibility for this cooperative agreement.

Ambiance on the Water will pay rent for the months of operation at a minimum amount of \$100.00 per month, and 5% of gross receipts for all sales. Ambiance on the Water will provide commercial general liability insurance per City's requirements

Resolution #32886 – Bid Award to EyedeaLawn Care Solutions – Enhanced Parks

On a motion by Commissioner Smith, duly seconded by Commissioner Contreras, the Board approved the Bid Award to EyedeaLawn Care Solutions for Enhanced Parks and authorized the Director or designee to execute the contract on behalf of the Board.

Background: The Enhanced Park mowing contracts were sent out for bid in 2025 and awarded to contractors based on the lowest and best bid.

Currently, the average cost per turf acre per cycle for ground maintenance services will be approximately \$90.48.

The contract grants the option during the term of this Contract, upon properly executed amendment, to extend the term of this Contract for up to Five (5) year's total per the awarded bid rates.

The Board approved awarding the contract at the following rate for the number of specified acre:

Resolution #32886 - South District (Loose Park) to EyedeaLawn Care Solutions for \$3,950 per cycle for 28 cycles, \$1,495.00 per litter cycle for 36 cycles, \$58,495.00 each for overseeding aerification, fertilization, shrub and hedges.

Resolution #32887 – Bid Award to Envision Lawn for Grounds Maintenance Services on Right-of-Ways

On a motion by Commissioner Contreras, duly seconded by Commissioner Meier, the Board approved the Bid Award to Envision Lawn for Grounds Maintenance Services on Right-of-Ways and authorized the Director or designee to execute the contract on behalf of the Board.

Background: Since 2019, rights-of-way mowing contracts have been sent to bid and awarded to contractors based on the lowest and best bid.

Currently the average cost per turf acre per cycle for grounds maintenance services on rights-of-way will be approximately \$88.16 but that doesn't account for rights-of-way contracts that are going back out to bid for the 2025 mowing season.

The contract grants the option during the term of this Contract, upon properly executed amendment, to extend the term of this Contract for up to six (5) year's total per the awarded bid rates.

The Board approved awarding the contract at the following rates for the number of acres specified:

Resolution #32887 - South District (Bruce R Watkins Dr/71 Hwy) to Envision Lawn for \$16,000 per cycle for 10 cycles (4 cycles are reimbursed by MODOT), \$5000 per litter cycle for 26 cycles (half litter cycles are reimbursed by MODOT).

Resolution #32888 – Bid Award to Lotus for Grounds Maintenance Services on Boulevards and Parkways

On a motion by Commissioner Meier, duly seconded by Commissioner Contreras, the Board approved the Bid Award to Lotus for Grounds Maintenance Services on Boulevards and Parkways and authorized the Director or designee to execute the contract on behalf of the Board.

Background: The Boulevards and Parkways mowing contracts were sent out for bid in 2025 and awarded to contractors based on the lowest and best bid.

Currently, the average cost per turf acre per cycle for ground maintenance services will be approximately \$89.48, but that doesn't account for boulevards and parkways contracts that will be renewed for the 2025 mowing season. The agreement included a total of Twenty-two (22) cycles.

The contract grants the option during the term of this Contract, upon properly executed amendment, to extend the term of this Contract for up to Five (5) year's total per the awarded bid rates.

The Board approved awarding the contracts at the following rates for the number of specified acres:

Resolution #32888 - South District (S05B) to Lotus for \$86.50/acre for 104 acres.

Public Hearing:

- Darlene Guess, Membership Chair for Town Fork Creek Neighborhood Associations came before the Board regarding the following:
 - ✓ Satchel Paige Stadium regarding the Satchel Paige Master Plan and Town Fork Greenway Trail

- The lack of communication with the neighborhood on the plans for the use of the stadium.
- What are the options for the neighborhood/community that would also like to utilize the stadium?
- Satchel Paige Master Plan and the Cultural Mall. How can I see the plan?
 - ❖ Director Cotten commented that once the plan is approved it will be on the website.
 - ❖ Director Cotten responded on the agreement with Pecos League for the use of facility goes from the end of May, to the end of June, early July if they make the playoff. Home games, Monday, Tuesday & Wednesday. The organization will take care of the stadium, mowing expenses, lighting bills. The Pecos League are open to other organizations using the facility. The Pecos are also looking at an adult baseball league to play there as well. Director Cotten commented that anyone interested should contact the team. (Within the season contact organization, after the season contact Kevin Kearney). Director Cotten commented that there are 4 KCMO Schools using Satchel Paige, Southeast, Central, Lincoln & East High
- Ms. Guess mentioned that there has been a lot of PIAC funding and many master plans, however, nothing ever gets done.
 - ❖ Deputy Director Wang commented that Brush Creek and Town Fork Creek projects were done by Water Services with the Coor of Engineers. Deputy Director Wang will send a copy of the plan to Ms. Guess.
- Pat Clarke, Oak Park Neighborhood President came before the Board regarding the following.
 - ✓ Satchel Paige Stadium
 - Before the contract was signed, the organization leader would talk to him, after the contract was signed, he went silent.
 - Satchel Paige sits in the heart of the community and the community is not allowed to use it and has not been involved with the future of the stadium.
 - Scoreboard – Replaced by deferred maintenance.
 - ✓ Oak Park
 - Poured a slab for a portable potty, however, the park is in need of a permanent bathroom and a storage area for balls.
 - ❖ The Board asked the Law Department to review the contract verbiage and get back to Ms. Guess and Mr. Clarke on the findings.
 - ❖ James Wang will check into the PIAC expenditures for Town Fork Creek and get back to Ms. Guess.
 - ❖ Staff will make sure that Pendulum reaches out to the neighborhood associations for community engagement as they move forward with the Master Plan for Satchel Paige Stadium.
 - ❖ Commissioners asked if the neighborhood has any concerns or questions, please reach out to the Board Secretary.

- Amelia McIntyre came before the Board speaking on behalf of the Plaza Westport Neighborhood Association. I want this Board to carefully consider it's charter obligations to the citizens of Kansas City Missouri with respect to the Plaza Tennis Court, based on section 1000 4 (b) of the Municipal Charter, this Boards authority to divest itself of the Plaza Tennis Courts as dedicated park property is premised on your determination that the area is no longer necessary or appropriate for parks and recreational purposes..... Ms. McIntyre gave the Board a list of Testimony questions for the Board to respond to regarding the Plaza Tennis Center RFP .The Board thanked Ms. McIntyre for attending the Board Meeting and public information is important to the Board.

CLOSED SESSION

On a motion by Commissioner Smith, duly seconded by Commissioner Contreras, the Board unanimously approved by roll call vote to enter into a Closed Session to discuss personal matters.

A motion was made by Commissioner Smith, all Board Members in favor, the Board unanimously approved by roll call vote to leave Closed Session and enter back into an open meeting.

Board Meeting adjourned.

On a motion by Commissioner Smith, duly seconded by Commissioner Meier, the Board Meeting was adjourned and resumed Commissioners resumed back into the Board Workshop.

Beth Haden, President
Board of Parks and Recreation Commissioners

Karmen Houston, Board Secretary



Intra-Departmental Communication

Date: May 20, 2025

To: Board of Parks and Recreation Commissioners

From: Chris Cotten, Director

Subject: Appointment of Kansas City Museum Foundation Board Member (CiCi Rojas)

Background:

Pursuant to section 2-970.6 of the City Code of Ordinances, Sec. 4 – Number and Tenure. Board members of the Kansas City Museum Foundation, Inc. shall be appointed by the Board of Parks and Recreation Commissioners, subject to approval by the Mayor. In making these appointments, the Park Board Commissioners have endeavored to choose from representatives of organizations with stakeholder interests in The Museum of Kansas City including civic leaders and associations that they believe will further the purposes of the Foundation. Each new member is appointed for a three-year term.

The Kansas City Museum Foundation would like to recommend that the Parks Board appoint CiCi Rojas to become a board member of the Kansas City Museum Foundation Board. The Museum of Kansas City Director & CEO Anna Marie Tuteru received an email from Reid Day on January 2, 2025 informing her that the Mayor will agree to the appointment of CiCi Rojas, and the Kansas City Museum Foundation Board approved the appointment on February 24, 2025.

Recommendation:

Staff recommends Board appointment of CiCi Rojas to the Kansas City Museum Foundation Board for a three-year term.



Intra-Departmental Communication

DATE: May 20, 2025
TO: Board of Parks and Recreation Commissioners
FROM: Chris Cotten, Director
SUBJECT: Release of Funds from the Liberty Memorial Trust Fund

Background

The National WWI Museum and Memorial has secured \$30M in investments to this Kansas City landmark. The Museum and Memorial is requesting the release of \$1.5 million from the Liberty Memorial Trust Fund (6511). The requested \$1.5 million will help offset our direct costs associated with the State appropriation while having no impact on the Parks and Recreation budget or the City's general Fund. The Liberty Memorial Trust Fund (6511) is a sales tax that is placed in a separate segregated City fund established to hold funds for reasonably provided for an appropriate capital maintenance.

Recommendation

Staff recommends Board approval for the release of funds in the amount of \$1.5 million from the Liberty Memorial Trust Fund and authorized the Director or designee to execute the Agreement on behalf of the Board.



Intra-Departmental Communication

DATE: May 20, 2025

TO: Board of Parks and Recreation Commissioners

FROM: Brad Clay, Deputy Director

RE: KC Community Centers Needs Assessment – Parks Board Pre-Approval of Study & Findings

BACKGROUND:

The Board of Parks and Recreation Commissioners entered an Agreement with SFS Architecture on January 9, 2024 for predesign services including in-depth, Conditions assessment, operations analysis, and planning for the ten Kansas City Community Centers. The effort built upon data developed during the Kansas City Parks Masterplan project. Funding to cover costs of the work was appropriated from the Unappropriated fund balance of the General Obligation Series Bond 2023A-Q1-22. Projects, more specifically described as account AL-3823-707567-B-70232310 Community Center Facility Study, in the amount of \$450,000.00.

Their work consisted of preparing assessments, recommendations, & costs for potential future construction documents and work at each of the city's ten Community Centers. The focus has been on evaluating operations for each center.

The project billing over the course of ten invoices so far, has been paid out in total amount of \$218,943.92. As of April 1, 2025, leaving the \$5,426.08 billable balance for the most recent revisions and updates recommended since March 13, 2025, drafts were revised with most recent versions dated May 8, 2025.

SFS confirmed and adjusted timelines based upon a detailed schedule coordinated with KC Parks and Recreation representatives. The SFS team began work upon notice, and they met with the Board twice to receive input, which included other non-Kansas City community centers/health clubs in the area and number/dollars of fee waivers per Kansas City community centers. They completed the final report, including the Board's comments, pending timely scheduling of review meetings and receipt of comments.

Next steps: Once the plan has been adopted by the Board today, staff will work on a strategic plan and create action items to help address the recommendations. This plan will include timelines, responsible staff, and measurable outcomes to ensure accountability and progress tracking.

RECOMMENDATION

Staff recommends Board approval of the KC Community Centers Needs Assessment Study & Findings and request Board approval for the next steps for the implementation of this plan.



Intra-Departmental Communication

DATE: May 20, 2024
TO: Board of Parks and Recreation
FROM: Rob Loya, Events Administrator
SUBJECT: Facility Use and Concession Agreement with Mattie Rhodes

BACKGROUND

The Mattie Rhodes organization addresses our community's social determinants of health by providing programs that build social cohesion, promote economic stability, and develop access to education, healthcare, and affordable housing. The Mattie Rhodes organization is offering a series of events that are free to the community, and they have a long history with KC Parks.

The Mattie Rhodes organization wishes to enter a Use Agreement for Jarboe Park, located at 1636 Jarboe St, to hold their free events in the park on the following dates: June 6, October 3, October 19, and November 7th, 2025. They anticipate around 300 attendees at each event and set-up and tear down will happen on the same day.

The Kansas City Parks and Recreation Department will waive all fees in partnership with these events and KC Parks will be mentioned on all promotional materials. The certificate of insurance covers all applicable requirements and will be due 14 days before the first event date.

The contractor will be responsible for providing the following items:

1. A plan for parking control
2. Safety and security plan
3. Marketing plan
4. Certificate of insurance per city requirements
5. Map of event layout
6. Copies of other City permits required in hosting the event
7. A written-out plan to address litter and recycling during the event

RECOMMENDATION

Staff recommends Board approval of the Agreement with the Mattie Rhodes and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: May 20, 2025
TO: Board of Parks and Recreation Commissioners
FROM: Rob Loya, Events Administrator
SUBJECT: Facility Use and Concession Agreement with Show Me Riders Horse Club

BACKGROUND

The Mission of the Show Me Riders Horse Club is to introduce children and communities to horsemanship through fun and educational events and programs. Since 2013, the Show Me Riders Horse Club of Kansas City has introduced horsemanship to many communities in Kansas City's urban core. Pumpkins + Ponies is a joyful event that will include pony rides, a pumpkin patch, food, games, music and hayrides .

Show Me Riders Horse Club wishes to enter a Facility Use and Concession agreement for the use of Little Blue Valley Park, located at 8259 South Noland Rd, to hold their Pumpkin + Ponies event, on October 25, 2025.

The Kansas City Parks and Recreation Department will be waiving all fees for this one-day event. Set-up for the event will begin at 7a.m. and tear down will end at 4p.m. on October 26, 2025. The event hours are from 11a.m. to 4p.m. on October 25, 2025. They are expecting approximately 1,300 participants. The certificate of insurance covers all applicable requirements and will be due 14 days before the first event date.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event
8. A written-out plan to address litter and recycling during the event

RECOMMENDATION

Staff recommends Board approval of the Agreement with the Show Me Riders Horse Club and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: May 20, 2025
TO: Board of Parks and Recreation Commissioners
FROM: Rob Loya, Events Administrator
SUBJECT: Facility Use with Concession Agreement with JZ Entertainment

BACKGROUND

The Southern Soul Festival presented by JZ Entertainment will bring a western themed day long festival with live music, merchandise, food and beverage vendors to Theis Park on Saturday, August 16th, 2025. 10 percent of the ticket sales will go towards the JZ Art of Music Foundation, which aims to help children learn about all varieties of music and increase quality of life.

JZ Entertainment wishes to enter into a Facility Use with Concession Agreement for the use of Theis Park located at 4701 Oak St, to hold the Southern Soul Festival on August 16, 2025. The festival will include live music, merchandise sales, food and beverage vendors. They are expecting up to 5,000 attendees.

The Kansas City Parks and Recreation Department will be compensated \$5,200 for this ticketed event. Set-up for the festival will begin at 8am on August 15, tear down will end at 5pm on August 17, 2025. The festival hours are from 3pm to 10pm, with both the event and live music over and music completely off by 10pm on August 16th, 2025. Security will be on site. The certificate of insurance will cover all applicable requirements and be due 14 days before the first event date.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event.
8. A written-out plan to address litter and recycling during the event.

RECOMMENDATION

Staff recommends Board approval of the Agreement with the JZ Entertainment and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: May 20, 2025
TO: Board of Parks and Recreation Commissioners
FROM: Rob Loya, Events Administrator
SUBJECT: Facility Use with Concession Agreement with Waldo Area Business Association

BACKGROUND

The Waldo Area Business Association has been representing the interests of the Waldo Business Community since 1965 and will be celebrating their 33rd Annual Waldo Fall Festival, which will be a family-friendly neighborhood festival with merchandise vendors, food trucks, local music, and family activities.

The Waldo Area Business Association wishes to enter into a Facility Use with Concessions Agreement for the use of Gregory Boulevard between Wornall Road and Brookside Road for the 33rd Annual Waldo Fall Festival, on October 11, 2025.

The Kansas City Parks and Recreation Department will be compensated \$1,000 for this one-day event. Set-up for the festival will begin at 7am on October 11, 2025, Festival hours are 10am to 6pm on October 11, 2025, and tear down will end at 11:59pm on October 11, 2025. Security will be on site. They are expecting 3,000 in attendance. The certificate of insurance covers all applicable requirements and will be due 14 days before the first event date.

The contractor will be responsible for providing the following items:

1. A list of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan
5. Certificate of insurance per city requirements
6. Map of event layout
7. Copies of other City permits required in hosting the event.
8. A written-out plan to address litter and recycling during the event

RECOMMENDATION

Staff recommends Board approval of the Agreement with the Waldo Area Business Association and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: May 20, 2025
TO: Board of Parks and Recreation Commissioners
FROM: Jennifer Jutte, Superintendent, Community Services Division
SUBJECT: Professional Services Agreement with First Student, Inc. for Summer Camp Transportation Services

BACKGROUND

In March bids were requested from organizations and agencies to submit a proposal that demonstrated their capacity to provide professional transportation services for the 2025 Summer Day Camp Programs. First Student, Inc, submitted a proposal with demonstrated capability to meet all of the Summer Day Camp requirements.

First Student, Inc. is the largest student transportation provider in North America and has been providing industry leading services for over 100 years. Their goal is to provide unmatched care and the safest ride possible so that when young people arrive, they start and end their day with an exceptional experience. This success is based on a focus on safety, teamwork, care, and surpassing customer expectations.

Throughout the summer transportation will be provided for 300 youths, ages 5-15, to field trips and swim trip events. Events will occur Monday through Friday between the hours of 9:00a.m. and 5:00p.m. First Student, Inc., will be reimbursed \$50,000.00 for services provided.

The terms of this agreement will begin on June 2, 2025, and end on August 8, 2025, with a renewal option each year, based on mutual agreement by both parties.

Commercial general liability, workmen's compensation and sexual abuse/molestation insurance will be provided per City's requirements.

RECOMMENDATION

Staff recommend Board approval of the Professional Services Agreement with First Student, Inc. in the amount of \$50,000.00 and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: May 20, 2025

TO: Board of Parks and Recreation Commissioners

FROM: Jennifer Jutte, Superintendent, Community Services

RE: Facility Use without Concessions Agreement – 24 Hour Faith Training Center

BACKGROUND:

24 Hour Faith Training Center is requesting the use of facilities at Gregg Klice Community Center for the purpose of conducting church services on Sundays from 10:00am – 12:00pm.

They will compensate \$75.00/hour for facility usage, \$150.00/day, for a total estimated payment of \$2,100.00.

The terms of this agreement will begin June 1, 2025, and end no later than August 31, 2025.

24 Hour Faith Training Center will provide commercial general liability insurance per City's requirements.

RECOMMENDATION:

Staff recommends Board approval of this Facility Use without Concession Agreement with 24 Hour Faith Training Center and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: May 20, 2025
TO: Board of Parks and Recreation Commissioners
FROM: Jennifer Jutte, Superintendent, Community Services
SUBJECT: Cooperative Agreement with Midwest Adaptive Sports

BACKGROUND:

Midwest Adaptive Sports is a non-profit organization with professionally trained instructors and volunteers that positively impact on the lives of individuals with physical, cognitive, emotional, or behavioral challenges through adaptive recreational and competitive sports. They strive to encourage individuals with disabilities to be active, engaged, and included in adaptive sports.

This agreement provides access to the wheelchair adaptive field at Pleasant Valley Road Athletic Complex each Wednesday and Saturday for wheelchair softball and football games during the term of the agreement. In exchange for waiving the field rental fees, Midwest Adaptive Sports has agreed to help raise funds for field improvements as well as provide youth opportunities at the field. They will also collect trash and deposit it in the dumpster at the end of each day. City has agreed to provide two adaptive porta potties.

This agreement runs from May 21, 2025, to December 3, 2025.

Midwest Adaptive Sports will provide commercial general liability insurance per City's requirements.

RECOMMENDATION:

Staff recommends Board approval of this Cooperative Agreement with Midwest Adaptive Sports and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: May 20, 2025
TO: Board of Parks and Recreation Commissioners
FROM: Jennifer Jutte, Superintendent, Community Services
SUBJECT: Cooperative Agreement – Total Man CDC/Celebrating Men and Fathers Event

BACKGROUND:

For the second year in a row, Total Man CDC has requested the use of facilities Southeast Community Center for the purpose of a Celebration of Men and Fathers. This annual community event includes family-oriented information, resources, recreational activities, and entertainment. Activities will take place in the multipurpose room, community room, gym, classroom, mirror room and parking lot.

This will be a one-day event with time for set-up allowed the day before. Space will be provided at no charge. The terms of this agreement will begin on June 13, 2025, with setup from 2:00 p.m. – 6:00 p.m. The event will continue June 14, 2025, at 8:00 a.m., concluding at 4:00 p.m, with clean-up to follow.

Commercial general liability insurance will be provided according to the City requirements.

RECOMMENDATION:

Staff recommends Board approval of this Cooperative Agreement with Total Man CDC and requests Board authorization for the Director or designee to execute and administer the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: May 20, 2025
TO: Board of Parks and Recreation Commissioners
FROM: Jennifer Jutte, Superintendent, Community Services
SUBJECT: Amendment #1 to the Facility use without Concession Agreement with E.D.O. Soccer Academy

BACKGROUND:

On March 25, 2025, the Parks Board of Commissioners, through Resolution #32773, approved an agreement with E.D.O. Soccer Academy to conduct youth soccer practices and games at 9th and Van Brunt Athletic Fields Park. Activities are held on Tuesday and Thursday from 6:00 p.m. – 8:00 p.m. City is compensated \$37.50/hour for a total estimated revenue payment of \$1,050.00. Payments are made monthly. This hourly rate reflects a 50% fee reduction approved by the Parks Director.

The original terms of the Agreement began on April 1, 2025, and would end on May 22, 2025. This Amendment No. 1 will extend the end date to August 10, 2025, and will add sessions from 10:00a.m. – 6: 00p.m. on Saturday and Sunday. The revised estimated revenue payment is now \$6,000.00.

All other terms stated in the original Agreement remain the same.

Nonpayment of rental fees will result in immediate termination of this Agreement.

RECOMMENDATION:

Staff recommend Board approval of Amendment #1 with E.D.O. Soccer Academy and requests Board authorization for the Director or designee to execute the amendment on behalf of the Board.



Intra-Departmental Communication

DATE: May 20, 2025
TO: Board of Parks and Recreation Commissioners
FROM: Jennifer Jutte, Superintendent, Community Services
SUBJECT: Cooperative Agreement with Park Hill School District

BACKGROUND:

In 2020 the City of Kansas City Parks and Recreation and the Park Hill School District entered into a mutual agreement to share in the cost of reconstruction and resurfacing of eight tennis courts at the Barry Road Park Tennis Courts. The School District managed the construction and improvement of the tennis courts with the support of the Parks Board of Commissioners, recognizing that cooperative ventures like this benefit all.

In return, Park Hill School District was given priority access to all eight Barry Road Park Tennis courts at certain times to conduct tennis practices, games, tournaments and related activities.

Included in the agreement was a waiving of all fees and an understanding that no concessions would be sold on site. The Terms of the Agreement was from July 1, 2020 – June 30, 2025, with the option to extend for one additional five-year term.

For this extension, usage fees will be waived and any revenue generating activities will not be allowed.

Park Hill School District will also comply with the Athletic Field Use Policy.

The term of this agreement will begin on July 1, 2025, and end on June 30, 2030. Park Hill School District will provide commercial general liability, sexual abuse/molestation insurance and workmen's compensation insurance per City's requirements.

RECOMMENDATION:

Staff recommend Board approval of this Cooperative Agreement with the Park Hill School District and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

DATE: May 20, 2025

TO: Board of Parks and Recreation Commissioners

FROM: Jennifer Jutte, Superintendent, Community Services

SUBJECT: Facility Use without Concessions Agreement with Omni Hockey, LLC

BACKGROUND:

Omni Hockey LLC is requesting use of the Line Creek Community Center for the limited purpose of conducting youth hockey games, practices, and tournaments during the Term of this License.

Omni Hockey LLC will compensate at a rate of \$175.00/hour, non-prime and \$325.00/hour prime for a total compensation of \$30,400.00. Payments are due on or before the 20th of each month. Payment can be made by check or online to the community center.

The Term of the License shall start June 6, 2025, and end no later than May 29, 2026.

Commercial general liability and sexual abuse molestation insurance will be provided per City requirements.

RECOMMENDATION:

Staff recommend Board approval of the Facility Use without Concession Agreement with Omni Hockey LLC and request Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

Date: May 20, 2025
To: Board of Parks and Recreation Commissioners
From: Stephen VanRhein, Natural Resources Manager
Subject: Amendment #3, Tree Planting Services FY25-29 with American Lawn & Landscape, Inc.

BACKGROUND AND DESCRIPTION

On October 2, 2024, the City, through the Board of Parks and Recreation Commissioners, entered into a contract for Tree Planting Services FY25-29 with American Lawn & Landscape, Inc. and for a contract amount not to exceed \$1,010,000.00. The term of the Contract is for a period of one year, not to exceed June 30, 2025. The City has the option to extend the term of this Contract with approval from the Board of Parks & Recreation Commissioners for three-(3) additional one-year renewal periods.

On November 19, 2024, the Board approved Amendment #1 to this contract providing additional tree planting services in the amount of \$550,000.00. On January 28, 2025, the Board approved Amendment #2 to this contract providing additional tree planting services in the amount of \$200,000.00, and a total contract amount not to exceed \$1,760,000.00

On June 1, 2024 the City was awarded a twelve million dollar (\$12,000,000.00) grant through the United States Department of Agriculture's Inflation Reduction Act (IRA) Urban and Community Forestry Grant program to increase the density of Kansas City's urban tree canopy through a collaborative effort between the Neighborhood Services Department and the Parks and Recreation Department.

This Amendment #3 will provide for additional funding for these tree planting services in the amount of \$1,605,000.00. Funding in the amount of \$705,000.00 is provided through the Inflation Reduction Act (IRA) grant and administered by the Neighborhood Services Department and \$900,000.00 from Forestry budget. For a total contract amount not to exceed \$3,365,000.00 and extend the Term of the contract to June 30, 2026.

Funding for these services is found in grant account 2580-575013-G57USDA24-G57CONTR-CONT and Forestry budget account 3090-707771. We will encumber \$1,605,000.00 to execute this Amendment #3.

CREO Department reviewed and approved the Contractor's Utilization Plan MBE/WBE goals for this contract of 11% and 11% respectively.

RECOMMENDATION

Staff recommends Board approval of Amendment #3 to the Tree Planting Services FY25-29 with American Lawn & Landscape, Inc., in the amount of \$1,605,000.00, and extend term to contract to June 30, 2026, and requests Board authorization for the Director or designee to execute the amendment on behalf of the Board.

Intra-Departmental Communication

Date: May 20, 2025

To: Board of Parks and Recreation Commissioners

From: Stephen VanRhein, Natural Resources Manager

Subject: EAB Ash Treatment Services FY24 contract Amendment #2 with Shawnee Mission Tree Services dba Arbor Masters Tree & Landscape

BACKGROUND AND DESCRIPTION

On Wednesday, June 23, 2023, the City, through the Board of Parks & Recreation Commissioners, entered into a contract with Shawnee Mission Tree Service dba Arbor Masters Tree & Landscape for Ash Tree Treatment Services FY24, and a contract amount not to exceed \$175,000.00. The term of the contract was for one year to May 31, 2024.

This contract will treat an estimated 2,000 ash trees protecting them from the Emerald Ash Borer (EAB) for two years. This allows these trees to continue to provide the many benefits trees offer and provides for a slow transition in our neighborhood's tree canopy as ash trees are removed and replacement trees are planted.

Amendment #1 to the contract was approved by the Parks Board on March 26, 2024, adding \$175,000.00 to the contract and extending the term of the contract to May 31, 2025.

This Amendment #2 to the contract will provide \$175,000.00 for additional Ash tree treatment services, for a total contract amount not to exceed \$525,000.00, and a contract term of June 30, 2026.

Funding for these services is found in Forestry account #3090-707771. We will encumber \$175,000.00 to execute this Amendment #2.

Civil Rights & Equal Opportunity Department reviewed and approved a 5% SLBE bid incentive goal for this contract.

RECOMMENDATION

Staff recommends Board approval of Amendment #2 with Shawnee Mission Tree Service dba Arbor Masters Tree & Landscape for an amount not to exceed \$175,000.00, and extend the contract term to June 30, 2026, and requests Board authorization for the Director or designee to execute the amendment on behalf of the Board.



Intra-Departmental Communication

Date: May 20, 2025
To: Board of Parks and Recreation Commissioners
From: Stephen VanRhein, Natural Resources Manager
Subject: Amendment #2, Tree Inventory Services FY25-29 with ArborPro, Inc.

BACKGROUND AND DESCRIPTION

On July 15, 2024, the City through the Board of Parks and Recreation Commissioners entered into a Contract with ArborPro, Inc. for Tree Inventory Services FY25-29, for a contract amount not to exceed \$400,000.00, and a contract term to June 30, 2025. The City has the option to extend the term of this Contract with approval from the Board of Parks & Recreation Commissioners for three-(3) additional one-year renewal periods.

This contract includes the performance of a complete street tree inventory of an estimated 150,000 public trees. The inventory will be completed in eighteen-(18) months. The data collected is important to the proper management of our public trees by providing the recommended maintenance for each tree. It also fulfills one the recommendations of the Urban Forest Master Plan to have an updated tree inventory.

On June 1, 2024 the City was awarded a twelve million dollar (\$12,000,000.00) grant through the United States Department of Agriculture's Inflation Reduction Act (IRA) Urban and Community Forestry Grant program to increase the density of Kansas City's urban tree canopy through a collaborative effort between the Neighborhood Services Department and the Parks and Recreation Department.

Amendment #1 to the contract was approved by the Board on November 19, 2024, encumbered \$193,200.00 in grant funding for a total contract amount not to exceed \$593,200.00.

This Amendment #2 will provide for additional funding for these tree inventory services in the amount of \$593,200.00. Funding in the amount of \$193,200.00 is provided through the Inflation Reduction Act (IRA) grant and administered by the Neighborhood Services Department and \$400,000.00 from Forestry budget. For a total contract amount not to exceed \$1,186,400.00 and extend the term of the contract to June 30, 2026.

Funding for these services is found in grant account 2580-575013-G57USDA24-G57CONTR-CONT and Forestry budget account 3090-707771. We will encumber \$593,200.00 to execute this Amendment #2. The CREO Department has reviewed and approved a waiver for no goals on this project.

RECOMMENDATION

Staff recommends Board approval of Amendment #2 to the Tree Inventory Services FY25-29 contract with ArborPro, Inc., in the amount of \$593,200.00, and extend the contract term to June 30, 2026, and requests Board authorization for the Director or designee to execute the amendment on behalf of the Board.



Intra-Departmental Communication

Date: May 20, 2025

To: Board of Parks and Recreation Commissioners

From: Angela Eley, Lead Planner

Subject: Greater Kansas City Black Women's Suffragist -Cooperative Agreement with Black Archives of Mid-America Kansas City (BAMAKC)

Background

In 2020, Greater Kansas City Black Women's Suffragist Committee (GKCBWSC) formed a committee to identify area black women suffragists and activists and to commemorate these women with a permanent art installation to show their contribution to the suffragist's movement in Kansas City. The committee includes the Black Archives and other individuals along with UMKC and Olsson & Associates who are donating their time towards the project. Michael Sprague and his colleagues at University of Missouri-Kansas City applied for and was awarded a Mellon Foundation – Monuments Projects grant on behalf of the GKCBWSC. The grant funds phase 2 of the art installation project which includes a donor wall, seat wall, landscaping, grading site, bollards and electrical, and a medal edge.

The project location will be adjacent to the west wall of the Black Archives building in the grassy area in Parade Park. The committee has worked with Olsson & Associates to prepare conceptual plans for the courtyard area. Parks staff have determined that a cooperative agreement is required because improvements will be made on the Park property. The estimated costs of improvements in Phase 2 is \$283,519.15 and the grant funding from Mellon Foundation is \$200,000. BAMAKC will be responsible for funding the work. Parks will provide trees for landscaping and assist BAMAKC with planning, design, and project management of the work.

Recommendation

Staff recommends the Board approval of the Cooperative Agreement with Black Archives of Mid-America Kansas City and requests Board authorization for the Director or designee to execute the agreement on behalf of the Board.



Intra-Departmental Communication

Date: May 20, 2025
To: Board of Parks and Recreation Commissioners
From: Lisa Treese, Parks Senior Planner
Subject: Swope Park Property Merge

Background

Swope Park is an 1,805 acre park whose assembly began in 1896 and is generally located along the Blue River between 63rd St. on the north, Swope Parkway on the west, Kansas City Southern Railroad Line on the east and Oldham Rd and 79th on the South.

The Kansas City Zoo is looking to make improvements to the Giraffe Barn, but the current property line is located directly through their project area. The improvements to the Giraffe Barn would require the structure meet the current development code, including setbacks from property lines, making the project impossible by this property line within Swope Park.



Recommendation

Staff recommends Board authorization for the Director or designee to execute the necessary documents for the merging of the two properties on behalf of the Board.